

COOPERATIVE EDUCATIONAL SERVICES  
Fingerprinting Application

Today's Date: \_\_\_\_\_

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle: \_\_\_\_\_

Maiden/Alias: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Social Security#: \_\_\_\_\_

Sex: \_\_\_\_\_ Race: \_\_\_\_\_ Height: \_\_\_\_\_ Weight: \_\_\_\_\_ Eyes: \_\_\_\_\_ Hair: \_\_\_\_\_

Hispanic/Asian  
White/Black/  
America Indian

Home Address: \_\_\_\_\_ City/Town: \_\_\_\_\_

State: \_\_\_\_\_ Zip code: \_\_\_\_\_ State/Country of Birth: \_\_\_\_\_

Phone No.: \_\_\_\_\_ E-mail address: \_\_\_\_\_

Signature: \_\_\_\_\_ Are you a certified teacher: \_\_\_\_\_

**Position/Title:** \_\_\_\_\_ **Position Start Date:** \_\_\_\_\_

**Reason for Fingerprints-** Offered employment from:

- BOE Town     BOE Charter School     Endowed     Private     Diocese  
 Completing preparation for Educator Certificate and will have direct student contact within 30 days  
 Volunteer     Contractor     C.E.S Employee

**Applicant Record Notification**

**Notification**

Fingerprints submitted will be used to check the criminal history records of the FBI

**Obtaining Copy**

Procedures for obtaining a copy of FBI criminal history record are set forth at Title 28, Code of Federal Regulations (CFR), Section 16.30 through 16.33 or go to the FBI website at <http://www.fbi.gov/about-us/cjis/background-check>.

**Change, Correction, or Updating**

Procedures for obtaining a change, correction or updating of an FBI criminal history record are set forth at Title 38, Code of Federal Regulations (CFR), Section 16.34

The undersigned acknowledges receipt of Agency Privacy Requirements for Noncriminal Justice Applicants as well as the Federal Bureau of Investigation United States Department of Justice Privacy Act Statement. A copy of this signed, dated document shall be as effective as the original.

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature