

# GRISWOLD PUBLIC SCHOOLS

2 N. Main Street  
Jewett City, CT 06351  
(860) 376 - 7600

## CERTIFIED EMPLOYMENT APPLICATION

This employment application must be accompanied by a cover letter, current resume, three reference letters, undergraduate and graduate transcripts and an evidence of certification.

Name \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_ Home Phone \_\_\_\_\_

City/State/Zip \_\_\_\_\_ Work Phone \_\_\_\_\_

### POSITION:

I am applying for the following:

\_\_\_\_\_ Classroom Teacher Grade(s) \_\_\_\_\_ Classroom Teacher Subject(s) \_\_\_\_\_

\_\_\_\_\_ Special Education Teacher Assignment(s) \_\_\_\_\_ Other Specialist(s) \_\_\_\_\_

I hold Connecticut certification types and endorsements \_\_\_\_\_

I have taken and passed the following PRAXIS II subject area tests \_\_\_\_\_

My undergraduate major was \_\_\_\_\_ I hold a masters degree in \_\_\_\_\_

PRESENT EMPLOYER: \_\_\_\_\_ Present Salary \_\_\_\_\_

Are you presently under contract? \_\_\_\_\_ Yes \_\_\_\_\_ No

Earliest date you could be available for employment? \_\_\_\_\_

How many years of teaching experience do you have in CT public schools? \_\_\_\_\_

How many years of teaching experience do you have in other states or in CT private schools? \_\_\_\_\_

### GENERAL QUESTIONS:

1. Were you ever terminated or not renewed from a teaching or administrative position?

Yes \_\_\_\_\_ No \_\_\_\_\_

2. Reasons for employment search? \_\_\_\_\_

### PLEASE INDICATE HOW YOU HEARD ABOUT THIS POSITION:

Newspaper (Name and Date): \_\_\_\_\_

Colleague: \_\_\_\_\_ Professional Organization: \_\_\_\_\_

CT REAP: \_\_\_\_\_ Other: \_\_\_\_\_

### FOR OFFICE USE ONLY:

Date application received \_\_\_\_\_

Was interview granted? \_\_\_\_\_ Yes, date: \_\_\_\_\_

Final status of application \_\_\_\_\_

It is the policy of the Griswold Board of Education not to discriminate in any of its education programs, activities or employment practices on the basis of race, sex, national origin, color, religion, handicapping condition, age, sexual orientation, marital status or ancestry.

I authorize the Griswold Public Schools to contact all of the educational institutions, prior employers and personal references as submitted as part of this application to obtain information concerning my education, employment history, qualifications and other information related to my application with the Griswold Public Schools. I authorize such educational institutions, employers and personal references to provide such information to the Griswold Public Schools.

1) Have you ever been convicted of a crime?

Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, give details \_\_\_\_\_

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2) Do you have any criminal charges currently pending against you?

Yes \_\_\_\_\_ No \_\_\_\_\_ Please explain \_\_\_\_\_

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3) Are you a U.S. Citizen?

Yes \_\_\_\_\_ No \_\_\_\_\_ If no, what kind of visa do you hold? \_\_\_\_\_

Visa Expiration Date: \_\_\_\_\_

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I understand that a charge or conviction will not necessarily result in a rejection of my application, but that the nature of the charge/conviction would be considered as it relates to the performance of the job duties in question.

All employees must be fingerprinted prior to commencement of employment. The Griswold Public Schools will report all findings of criminal history to the State Department of Education as required by law.

I certify that there are no misrepresentations, omissions, or falsifications in the foregoing statements and answers, and that the responses given are true, complete and accurate to the best of my knowledge and are made in good faith. I understand that any misrepresentation, omission or falsification, may be grounds for immediate discharge.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date