



# INDEPENDENT SCHOOL DISTRICT 719

4540 Tower Street SE  
Prior Lake, Minnesota 55372

## Business and Study Session Meeting Minutes of the Board of Education

The special meeting of the Board of Education of Independent School District 719 was called to order by Board Chair Nelson, in the board room at the District Services Center on August 22, 2022 at 6:02 p.m.

Chair Nelson led the Pledge of Allegiance.

Board Members Present: Julie Bernick, Amy Crosby, Jonathan Drewes, Mary Frantz, Michael Nelson, Stacey Ruelle

Board Members Absent: Enrique Velázquez

Administration Present: Superintendent Thomas, Executive Director of Business Services Fredrickson, Director of Human Resources Herman

A motion was made by Julie Bernick, seconded by Jonathan Drewes, to approve the agenda.

Motion carried: 6 – 0

Member Crosby introduced the following resolution and moved its adoption:

### **RESOLUTION RELATING TO ELECTION OF SCHOOL BOARD MEMBERS AND CALLING THE SCHOOL DISTRICT GENERAL ELECTION**

The motion for the adoption of the foregoing resolution was duly seconded by Director Frantz and upon vote being taken thereon the following voted in favor thereof: Bernick, Crosby, Drewes, Frantz, Nelson, Ruelle and the following voted against the same: none

whereupon said resolution was declared duly passed and adopted.

*(Full resolution on file at the district office)*

Executive Director of Business Services Fredrickson introduced annual contracts for 2022-23.

A motion was made by Amy Crosby, seconded by Jonathan Drewes to approve the following:

- Hennepin Tech
- Normandale

Motion carried: 6 - 0

Superintendent Thomas presented an administrative staff change for 2022-23.

A motion was made by Julie Bernick, seconded by Stacey Ruelle, to approve the following, as presented:

- The Director of Human Resources to Interim Executive Director of Administrative Services (cost neutral)
- Addition of 1.0 FTE Benefits Specialist

Motion carried: 6 – 0

Director of Human Resources Herman presented the MSEA contract.

A motion was made by Stacey Ruelle, seconded by Amy Crosby, to approve the 2022-24 MSEA contract, as presented.

Motion carried: 6 – 0

Director of Human Resources Herman presented candidates of employment.

A motion was made by Amy Crosby, seconded by Mary Frantz, to approve the candidates, as follows:

#### Certified:

- Meghan Chappuis – Science Teacher – TOMS (resignation)
- Paul Dotter – Dean of Students (TOSA) – HS (reassignment)
- Andres Espejel Fuentes – Spanish Immersion Teacher – LODL (resignation)

- Alissa Guse – Elementary Teacher (LTS) – Dist. (leave of absence)
- Jonathan Ingalsbe – German Teacher (.2 FTE) – HS (reassignment)
- Colleen Jax – Special Education Teacher – Center Based/Setting III – Dist. (reassignment)
- Erik Knutsen – Social Studies Teacher (.3 FTE MS/.2 FTE Laker Online – HOMSM (reassignment)
- Summer Lyons – Spanish Immersion Teacher (LTS) – LODL (leave of absence)
- Laken Meyer – Early Learning Preschool Teacher (.5 FTE) – EW (resignation)
- Melody Sandell – Elementary Teacher – Dist. (new position)
- Sean Straka – Core Studies Teacher – HS (reassignment)
- Amanda Suchanek – Elementary Teacher – Dist. (reassignment)
- Mark Zangara – ASL Teacher (.2 FTE) – HS (reassignment)

Coaches:

- Jenna Behnke – Assistant Varsity Girls Volleyball Coach – HS (resignation)
- Anna Burgoyne – Assistant Dance Team Coach – HS (new position)
- Andrew Kurkowski – Assistant Football Coach – HS (reassignment)
- Jessica Stoodley – Assistant Girls Swim Coach – HS (resignation)
- Alex Head – B Squad Football Coach – HS (reassignment)
- Jon Flatness – 9th Grade Football Coach – HS (reassignment)
- David Graham – Assistant Boys Soccer Coach – HS (resignation)
- Josh Trifunov – B Squad Football Coach – HS (resignation)

Support Staff:

- Aaron Anderson – Technology Field Technician – DSC (reassignment)
- Tiffany Carlson – Lunchroom Supervisor – TOMS/HOMS (resignation)
- Tracey Dulian – Child Nutrition Assistant Helper – TOMS (resignation)
- Megan Fassold – Kids' Company Assistant/Noon SP – FH (resignation)
- Edoshe Gari – Child Nutrition Assistant Helper – HS (resignation)
- Danielle Kleist – LAI Administrative Assistant – DSC (reassignment)
- Penny Lawrence – Special Ed Para (Center Based – Setting III) – Dist. (resignation)
- Stacy Lawson - Special Ed Para (Center Based – Setting III) – Dist. (resignation)
- Bonnie Marquess – Child Nutrition Assistant (PT) - RR (resignation)
- Arrioine Masee - Special Ed Para (Center Based – Setting III) – Dist. (resignation)
- Catherine Mawing – Child Nutrition Assistant Cashier – WW (resignation)
- Jacob McCauley – Kids' Company Assistant/Noon SP – GD (resignation)
- Darin Nedvidek – Child Nutrition Site Manager – GD (reassignment)
- Abigail Ohlendorf – Child Nutrition Assistant (PT) – FH (reassignment)
- Cindy Petersen – Child Nutrition Assistant (PT) – WW (reassignment)
- Angela Scacutto – Lunchroom Supervisor – TOMS/HOMS (resignation)
- Nicholas Scheffert – Kids' Company Student Support – WW (resignation)
- Julia Solarz – Kids' Company Student Support – RR (resignation)
- BreAnne Solem – Early Childhood Teaching Assistant - EW (resignation)
- Margie-Ana Timmons – Custodian (Secondary) – Dist. (reassignment)
- Heather Waibel - Special Ed Para (Center Based – Setting III) – Dist. (resignation)
- Laura Walter-Peppler – ECSE Para – EW (resignation)
- Morgan Wendt – Early Childhood Teaching Assistant – JP (resignation)
- Elizabeth Williams – ECFE Assistant (Sib-Care) – EW (resignation)

Motion carried: 6 - 0

Director of Human Resources Herman presented leaves of absence.

A motion was made by Julie Bernick, seconded by Stacey Ruelle, to approve the leaves, as follows:

- Marlin Beuch - Custodian - HS (medical leave - July 11 to September 5, 2022)
- Karen Coronel - Spanish Immersion Teacher - LODL (maternity leave - November 21, 2022 to February 13, 2023)
- Nancy Houlihan - Guidance Secretary - HS (medical leave - August 15 to September 30, 2022)
- Julie Miller - ECFE Secretary - EW (medical leave - August 10 to September 15, 2022)

Motion carried: 6 - 0

Director of Human Resources Herman presented resignations.

A motion was made of Mary Frantz, seconded by Julie Bernick, to approve the resignations, as follows:

- Ryan Bachmeier - Building Substitute - GD/RR (effective immediately)
- Amanda Blotsky - Child Nutrition Helper - TOMS (effective August 11, 2022)
- Robert Harder - Assistant Boys Soccer Coach - HS (effective immediately)
- Alex Head - 9th Grade Football Coach - HS (effective immediately)
- Christine Henderson - Special Ed Para - JP (effective August 12, 2022)
- Kaleena Hohman - Child Nutrition Assistant Manager - HOMS (effective August 16, 2022)
- Ayan Jama - Child Nutrition Helper - HS (effective August 16, 2022)
- Abigail Johnson - Special Ed Para - GD (effective August 8, 2022)
- MacKenzie Kueck - Special Ed Para - GD (effective August 16, 2022)
- Penny Lawrence - Child Nutrition Cashier - WW (effective September 9, 2022)
- Katie Lichtenberger - Special Ed Para - GD (effective June 9, 2022)
- Corinna Lyons - American Indian Ed Coordinator - DSC (effective August 17, 2022)
- Sarah Menth - Special Ed Para - HS (effective August 8, 2022)
- Ashley Murray - Child Nutrition Assistant Manager - GD (effective August 2, 2022)
- Julia Narow - Science Teacher - TOMS (effective immediately)
- Kristina Oltvedt - Child Nutrition Cashier - LODL (effective August 2, 2022)
- Lori Rathjen - Kids' Company Assistant - LODL (effective August 5, 2022)
- Sarah Redetzke - Special Ed Para - GD (effective August 19, 2022)
- Angie Rimbo - 3rd Grade Teacher - WW (effective immediately)
- Jessica Seth - Classroom Monitor - HS (effective August 16, 2022)
- Kristine Siven - Child Nutrition Helper - HOMS (effective August 16, 2022)
- Francis Mark Skelly - Custodian - HS (effective August 12, 2022)
- Lisa Taylor - Child Nutrition Cashier - TOMS (effective August 2, 2022)
- Kathy Thompson - Child Nutrition Assistant - WW (effective August 17, 2022)
- Alex Van Krevelen - Physical Ed/Health Teacher - HOMS (effective August 12, 2022)
- Ethan Walker - B Squad Football Coach - HS (effective immediately)

Motion carried: 6 - 0

A motion was made by Stacey Ruelle, seconded by Jonathan Drewes, to adjourn this portion of the meeting.

Motion carried: 6 - 0

Business meeting closed at 6:20 p.m. and the study session commenced directly afterwards.

Superintendent Thomas presented the purpose and the agenda.

Board Chair Nelson presented the board working document. This document is reviewed at all study sessions.

Executive Director of Business Services Fredrickson presented a 2021-22 audit update. The formal report will be presented to the board in September/October. This was a report only. No board action was requested.

Executive Director of Business Services Fredrickson presented a 2022-23 levy update. The formal request will be presented to the board in September for discussion. This was a report only. No board action was requested.

Executive Director of Business Services Fredrickson, along with Director of Human Resources Herman, presented 2022-23 enrollment numbers and current class sizes. This was a report only. No board action was requested.

Superintendent Thomas, along with Director of Equity & Inclusion Ouk and Director of District Assessment, Evaluation & District Improvement Zumbusch, presented recommended revisions to the 2022-23 Operational Plan & Priority Work. After input and feedback from the board, administration will continue revising the plan and will present to the board for approval on September 12, 2022.

There were no policies for review or first read.

The following board policies were presented for a second reading:

- Policy 410: Leaves of Absence
- Policy 425: District Staff Development
- Policy 610: Field Trips
- Policy 612.1: Development of Parental Involvement Policies for Title 1 Programs
- Policy 809: Parking and Traffic Regulations

*(Policy 515: Protection and Privacy of Student Records was removed to be updated with recent MSBA changes and brought back for review at a study session)*

The policies will be brought back to the September 12, 2022 board meeting for approval.

Superintendent Thomas presented an update to the Safe Learning Plan for 2022-23. The district will follow CDC guidance and communicate with parents if any changes.

No one spoke during the public forum portion of the agenda.

The board transitioned to a closed meeting in accordance with the Open Meeting Law (Minn. Stat.13D.03) for the purpose of discussing negotiation strategy.

Meeting closed at 7:33 p.m.

A motion was made by Mary Frantz, seconded by Amy Crosby, to open the meeting.  
Motion carried: 6 – 0

Meeting re-opened at 7:54 p.m.

A motion was made by Julie Bernick, seconded by Stacey Ruelle, to adjourn.  
Motion carried: 6 – 0

Meeting adjourned at 7:55 p.m.

Amy Crosby, Board Vice-Chair/Clerk  
Independent School District 719  
4540 Tower Street SE  
Prior Lake, MN 55372

AC/mw