

BUSINESS AND FACILITIES COMMITTEE

Monday, December 1, 2014

5:30 p.m.

Town School Office Curriculum Room

MINUTES

Call to Order: Meeting was called to order at 5:35 p.m.

Attendance: Subcommittee members –Paul Checco, Steve Harding, Tara Lerner Acting Superintendent Ralph Iassogna, Interim Business Manager Gregg Miller and Facilities Supervisor Tom Tibolla.

Also Present: BOE Chairman Scott McCarthy, BOE Secretary Susan Queenan, BOF Chairman Phil Kurtz, and Town of Brookfield Director of Finance Bill Leverage BHS Principal Mark Jewett, WMS Principal Deane Renda, HHES Principal Mary Rose Dymond, WMS Assistant Principal Dave Pepsoski, District Department Chairs and Administration.

Public Comment- none

Board of Education Financial Reports:

The Budget Performance Report November as reviewed and recommended for approval by the full Board.

The Expenditures over \$1,000 for November, 2014 reviewed and recommended for approval by the full Board.

Transfers for November, 2014 reviewed and recommended for approval by the full Board.

Old Business

All-Star Transportation- Mr. Miller will reach out to All-Star Transportation and ask them to forward the requested information. We will check their availability for the next subcommittee meeting to answer any questions.

New Business

Uniform Chart of Accounts—The full Board will make a motion at its meeting on December 3rd regarding the State of Connecticut Uniform Chart of Accounts.

Stage Floor Replacement at BHS- There were 2 bidders for the stage floor replacement at BHS. The low bidder was Rainbow Flooring. We need to ask the low bidder about lowering his bid. There is still some water leaking from the roof in that area. We will need to do an inspection, and reach out to a roofing vendor for temporary repair prior to replacement of the floor.

Grant Funding- A handout was furnished regarding all grant funding sources.

2014-2015 Budget- A budget shortfall update will be furnished to the full Board on the last night of budget deliberations.

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2015-2016 Budget- The Superintendent and Director of Finance furnished the subcommittee with a brief update regarding the 2015-2016 budget process.

Miscellaneous Discussion: Tom Tibolla gave the subcommittee a detailed, but preliminary list of capital items. Further discussion will continue with the full Board. The subcommittee recommended that Mr. Tibolla furnish a brief description for each item requested.

With regard to the iPad initiative at BHS, the BOE and administration will explore options regarding the return of these devices.

The facilities update given by Tom Tibolla was covered in item (a) above.

The Retirement Benefits Advisory Committee (RBAC) is still looking for Board member representation.

Adjournment was at 6:50 pm

Respectfully Submitted,

Paul Checco, Chairman
Business & Facilities Subcommittee