

BUSINESS AND FACILITIES SUBCOMMITTEE

Monday, May 4, 2015

8:30 a.m.

Town School Office Curriculum Room

MINUTES

Call to Order: Meeting was called to order at 8:35 a.m.

Attendance: Subcommittee members –Paul Checco, Tara Lerner, Steve Harding, Acting Superintendent Ralph Iassogna, Interim Business Manager Gregg Miller, Facilities Supervisor Tom Tibolla and Maintenance Mechanic Dan Caldwell

Also Present: Rebecca Auger and Tim Beard from Milone and MacBroom

Public Comment- None

Board of Education Financial Reports:

Monthly expense reports presented. 4 invoices over \$1,000- report requested by sub-committee.

Milone & MacBroom Presentation- Rebecca Auger gave a brief update regarding Phase II of the demographic study. We will be back at the next meeting to provide additional updates present to subcommittee's requests.

CES water damage update- Repairs are moving along but probably will not be complete before the end of the school year.

2015-2016 Budget- No changes regarding the 2015-2016 budget update.

Food and Nutrition Services Compliance Audit- A brief update was given regarding the on-site inspection by the State of Connecticut Department of Education. They will be on-site May 27th, May 28th and May 29th.

Cooling Equipment Maintenance/WMS- Provided a quote from McKenney mechanical regarding cooling/control's maintenance at WMS at a cost of \$11,345.00. Tom Tibolla will obtain additional quotes for 3 other school buildings.

School Dude/Work Order Maintenance- Software will be live and used no later than July 1, 2015.

Summer Project List- List will be presented at the next sub-committee meeting.

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Hussey-Bleacher Inspections- district- A cost estimate for the district was provided by Hussey in the amount of \$16,990 for bleacher inspections.

Miscellaneous Discussion- Discussion regarding re-purposing some of the cash to capital on the Town's books for BOE projects (maintenance.) Will reach out to the Town (Bill Leverence) for proper protocols.

Adjournment was at 7:30 pm

Respectfully Submitted,
Paul Checco, Business & Facilities Subcommittee Chairman