

BUSINESS AND FACILITIES COMMITTEE

Monday, January 5, 2015

5:30 p.m.

Town School Office Curriculum Room

MINUTES

Call to Order: Meeting was called to order at 5:35 p.m.

Attendance: Subcommittee members –Paul Checco, Steve Harding, Tara Lerner Acting Superintendent Ralph Iassogna, Interim Business Manager Gregg Miller and Facilities Supervisor Tom Tibolla.

Also Present: Town of Brookfield Director of Finance Bill Leverence and members of the public

Public Comment- Rich Saluga spoke about agendas not being posted in a timely manner and asked about the large increase in the proposed budget regarding Extended Duty.

Board of Education Financial Reports:

The subcommittee will furnish the Board with invoice detail regarding 4 invoices and will reach out to the audit firm regarding budgetary expenses.

Old Business

All-Star Transportation- All-Star furnished information on how the increase was arrived and discussion pursued. No additional requests at this time.

iPad Initiative at BHS- this will be re-visited after budget season.

New Business

June audit update year-end surplus was \$32,500.

The subcommittee discussed the financial software update- possibly form an ad-hoc committee to study this further.

The 2014-2015 supplemental appropriation is in the hands of the Board of Finance. Date and time of their meeting is to be determined.

Miscellaneous Discussion: The subcommittee is waiting for now on the BHS stage floor. The Board will prioritize the 5-year Capital Plan. \$120,000 was approved for the A/C Roof Top Unit at BHS. They may reach out to a design firm to move the project forward. The IRS audit began January 5th. The estimated completion date is late February.

Adjournment was at 6:40 pm

Respectfully Submitted,

Paul Checco, Chairman
Business & Facilities Subcommittee