



***Brookfield Public Schools  
Brookfield, Connecticut***

***Brookfield Public Schools  
Board of Education Adopted Budget  
For 2013-2014  
Executive Summary***

Submitted by Anthony J. Bivona

Superintendent

May 31, 2013



## ***Brookfield Public Schools*** ***Brookfield, Connecticut***

### **2013-2014 Budget Message From The Brookfield Board Of Education** **To the Citizen's of the Town of Brookfield**

On Tuesday, May 21, 2013, the referendum for the Board of Education's 2013-14 adopted Operating Budget passed by a significant margin. This budget represents the district's and the community's strategic commitment to increase student achievement while controlling costs and realizing efficiencies throughout our schools. The Brookfield Board of Education's budget is the result of months of hard work by many people, including administrators, teachers, residents, students, and Board members working together as a team. At the onset of the budget development process, the Board of Education in collaboration with the administration outlined specific goals and areas of focus to be used as guiding principles. The administration was charged with examining current programs to determine the most efficient manner in progressing district initiatives that have maximum leverage on student learning. The District's Strategic Plan for 2010-2015 was used as the foundation for formulating a budget which focuses resources on programs essential to improving student achievement and preparing our students for success in the 21st century.

The budget process, which has become a year round project, is made up of a great many parts, with some notable items.

- The Board of Education encourages community members to attend budget presentations and hearings to become informed and offer input.
- A "Q & A" option on the District website allows residents to ask questions or offer suggestions to the Board. In addition, this year the Board developed specific topics to obtain focused input on district initiatives which have budgetary impact.
- Budget presentations by the Board and Superintendent to the Board of Selectmen and Finance as well as to various community groups.
- Offering the option of "Fireside Chats" in residents' homes allowing them a more informal setting to ask questions and offer feedback.
- Televised productions on Channel 17 by the administration that address different elements and components that constitute the budget.
- The Board continues to work on improving the transparency and communication of the budget, making it available online at many different levels from a one page summary to the full 929 line item budget, with many levels in between.
- The administration has again used a computerized budget process which is integrated with the District's financial system, and uses a Line Item Justification (Zero Based) budget approach.

**The Board of Education Operating Budget of \$38,295,000 is an increase in funding of 3.40% which amounts to \$ 1,259,000 over the 2012-13 budget, and for a Capital Budget, which is part of a Town-wide capital improvement plan, of \$221,000.**

Connecticut General Statutes Chapter 170, section 10-220 states that "*Each local or regional board of education shall maintain good public elementary and secondary schools... provide such other educational activities as in its judgment will best serve the interests of the school district... shall provide an appropriate learning environment for its students which includes (1) adequate instructional books, supplies, materials, equipment, staffing, facilities and technology, (2) equitable allocation of resources among its schools, (3) proper maintenance of facilities, and (4) a safe school setting*". These are the guiding principles and responsibilities that the staff, administration and Board of Education members keep first and foremost in their minds when making decisions that involve, not only, the budget, also, the day- to- day operations of the District. It is our strong belief that it is not only the responsibility of the Board to maintain the quality of education in Brookfield, but also to continue to improve it, in a fiscally responsible manner. We believe this budget accomplishes these goals.

The Board of Education's budget has a primary goal to provide our students with a high quality educational program improving student achievement. This will be accomplished by doing the following:

- Extend World Language into Kindergarten and Grade 1 (Spanish)
- Personalize instruction by adhering to class size guidelines to address each student's unique needs
- Integrate Common Core State Standards into Language Arts and Math curriculum
- Integrate 21st century skills into teaching and learning to ensure students are college and career ready
- Integrate the K-12 music curriculum to ensure that it is challenging to all students

To meet the above objectives, the following budgetary enhancements were made:

**Center Elementary School:** Add 1.0 FTE World Language teacher to introduce students to Spanish in Kindergarten and Grade 1.

**Brookfield High School** - Add 1.0 FTE Special Education teacher to fulfill students Individualized Education Plans particularly in the area of autistic spectrum disorders, specific learning disabilities and social/emotional disturbance. Phase III of the district's multi-year tablet initiative which provides all incoming freshman with an iPad for instructional use will continue.

**Technology:** At Brookfield High School continue Phase III of the district's multi-year tablet initiative which provides all incoming freshman with an iPad for instructional use. For Grades K-8, continue with Phase II of the implementation of K-8 classroom-based technology learning centers focused on literacy skills across all content areas as required by the Common Core State Standards (CCSS). These centers will consist of a minimum of six (6) tablet devices, to be used for small group and individualized instruction and will be installed in all Kindergarten, 2nd grade and 5<sup>th</sup> grade classrooms.

**Pupil Personnel Services:** The transition of additional students to the district's in-house Verbal Behavior Language and Social Skills program (VB-LASS) for students on the autistic spectrum continues and for 2013-14 the Outside Professional Services and Out of District Tuition line items for Special Education will decrease by \$50,430 vs. 2012-13. Add 2.0 FTE Paraprofessionals to fulfill student IEP's at CES and add a 1.0 FTE Paraprofessional to fulfill student IEP at HHES.

Add a 1.0 FTE Social Worker at Whisconier Middle School to support the significantly increased number of students identified with mental health risks and social/emotional deficits.

These proposed staffing increases will be offset by the reduction of a 1.0 FTE Paraprofessional at Brookfield High School, 2.20 FTE SEM teachers due to the elimination of the SEM program and a 1.0 FTE Maintenance Mechanic

**District-wide Initiatives:** This budget also includes funding for curriculum design and professional development for the implementation of the Common Core State Standards, Smarter Balance Assessments, World Languages, and the new mandated teacher and administrator evaluations systems.

**Health Benefits:** Collaborative cost containment efforts between our bargaining units, district administration and the Board of Education continue to provide positive results. As part of the negotiated contract settlement with the Brookfield Administrators Association (BAA), all certified administrators will be moving to a high deductible health plan on July 1<sup>st</sup>, 2013 and all 318 district employees who utilize our health benefit programs will be on consumer based health care plans. For 2013-14, health benefit costs are slated to increase by 7.45% or \$365,509.

**Employee Pension:** During 2012-13, the Boards of Selectmen, Finance and Education all signed on to an agreement to fully fund the Annual Required Contribution (ARC) for the town's pension plan for non-certified staff. As a result, the pension contribution line item has increased by \$100,000 for a total of \$400,000. Since 2010-11, the Board of Education's contribution to the pension has increased by \$261,471.

A few additional, important items to note:

- The district continues to utilize consortium pricing for electricity and office supplies.

- Whenever possible, we continue to renegotiate vendor contracts to realize savings.
- The Board has successfully concluded contract negotiations with the Brookfield Administrators Association union which will result in administrators moving to a high deductible health plan on July 1, 2013.
- The District continues to increase the in- house services we provide to our special education population, resulting in bringing more of these children in to the district thereby effectively managing our overall special education costs while still providing a high quality education to every student.
- The Board retains the Pay to Participate Program with no increase in fees charged for co-curricular activities.
- Class sizes continue to be within guidelines for grades K-4.

**Capital Improvement Request:**

Funds allocated for 2013-14 total \$221,000 with the major focus being the mandated upgrades to our well water storage tanks, Phase II of upgrades to the Brookfield High School Boys locker room, refinishing of the main gym floor at Brookfield High School, and funding for Phase III security upgrades for all buildings. A more comprehensive list of our capital expense request for 2013-14, as well as the Boards five year capital expense plan, will be provided in the budget document.

The success of both the Education and the Town 2013-14 budgets will be the result of open dialogue, cooperation, and collaboration amongst the three town Boards - the Board of Education, the Board of Selectmen and the Board of Finance. The Board of Education's proposed operating budget increase of 3.40% will enable the advancement student achievement and the expansion of our academic programs in the most fiscally responsible manner possible.

The Board of Education continues to appreciate and respect the huge amount of work, time and energy every member of the Boards of Selectmen and Finance put into creating a budget that satisfies the needs of the Town and continues to move it forward. As we are also residents and taxpayers, you have our thanks for that hard work and continued support the schools have been afforded over the years.

We encourage all community members to participate in the budget development process and we welcome and encourage your thoughts, ideas and questions.

Thank you for your consideration, and remember...its all about the kids.

Sincerely,

The Brookfield Board of Education

Ray DiStephan, Chair

Jane Miller, Vice-Chair

Susan Queenan, Secretary

Harry Shaker, Member

Victor Katz, Member

Paul Checco, Member

Scott McCarthy Member



## ***Brookfield Public Schools*** ***Brookfield, Connecticut***

### **Brookfield Public Schools - Overview**

#### **Facilities**

Historically, the district has grown from eight small individual districts, the first established in 1808, to one larger district comprised of four schools.

- **Center Elementary School (CES)** - located at 8 Obtuse Hill Road – was built in 1938, has a total of 54,000 square feet of space and is the oldest building in the school system and the only completely wooden school building left in Connecticut. CES has undergone several renovations, the latest of which was completed in 1997, adding 20 classrooms and other interior facilities. It presently houses the pre- kindergarten, kindergarten and first grade programs
- **Huckleberry Hill Elementary School (HHES)** – located at 100 Candlewood Lake Road - is a 70,465 square foot building which houses the districts programs for grades two through four. Built in 1965, HHES also went through a significant renovation, which was completed in 1993.
- **Whisconier Middle School (WMS)** – located at 17 West Whisconier Road - was originally conceived as an elementary school but now serves students in grades five through eight. It went through a major expansion program which was completed in 2001 and now has a total of 143,882 square feet of space. WMS also has a 125 seat multi-media Seminar Room with large screen projection and presentation capabilities.
- The Long Meadow Hill School – located at 45 Long Meadow Hill Road – was originally built in 1959 became **Brookfield High School (BHS)**, and graduated its first class in 1967. BHS recently underwent a major renovation that added twelve new science classrooms, an expanded Media Center and a complete reconfiguration of the existing building and infrastructure. The project was designed by the architectural firm of Jeter, Cook & Jepson, and was built by the Morganti Company. In its expanded state, Brookfield High School comprises a total of 193,275 square feet of space. In addition, BHS has a 700 seat auditorium and an outdoor sports complex featuring two turf fields that are frequently used for school and community events.

The community takes great pride in the district's physical facilities. We strive to maintain high standards as we support the buildings by taking advantage of advanced cleaning technologies, lessons learned over time and increased awareness to the needs of these facilities. We continue to follow through with our established abatement plan coupled with increased maintenance efficiencies. Each school has established a committee to guarantee the health of that building.

The district's Facilities Supervisor, is charged with the task of keeping our buildings, which cover a total of 416,607 square feet of floor space, safe, clean and secure. A key focus of this and every budget is to identify facilities needs, and then articulate them clearly to the respective elected Boards and the community to obtain the funding required for proper upkeep. To this end, an additional 1.0 FTE Maintenance Mechanic position was added during the 2012-13 budget process.

#### **Security**

Security of our facilities has also been an area of focus with major improvements having been made in all schools. The district developed and implemented its Five Year Security plan in 2008-09. Subsequently, door access control systems with video, intercom and electronic lock capabilities have been installed on the main entrance doors at CES, HHES and WMS. A new vestibule area which created a safer, more secure main entrance at CES was constructed in 2012. Doors are also kept locked during normal school hours to further enhance building security. Security fencing has also been installed around the portables at WMS to ensure student safety.

At BHS which has 40+ doors, 42 CCTV security cameras with comprehensive monitoring capabilities have been installed to date. Additionally, new lock down blinds have been installed for all ground level classrooms at all schools. District-wide, a personnel identification system for all district staff using a required picture I.D., sign in system and visitor identification has been implemented.

In January 2013, the district embarked on a 3 phase implementation plan for enhancing school safety and security at a total cost of \$347,500. Phase I, totaling \$110,900, focused on improving communications and building access control and was completed in April 2013. Funding for Phase II was approved by the Boards of Selectmen and Finance in May and Phase III funding is included in the 2013-14 capital budget. Physical aspects of security plan are scheduled to be implemented by September 2013.

### **Board of Education**

The membership and makeup of the Board of Education (BOE) was changed significantly due to the results of the 2012 municipal election. As determined by the Town of Brookfield Charter, the Board of Education is made up of seven (7) members. As a result of the election, there were three new members of the board – Paul Checco, Susan Queenan and Scott McCarthy.

|                |            |
|----------------|------------|
| Ray DiStephan  | Chair      |
| Jane Miller    | Vice-Chair |
| Susan Queenan  | Secretary  |
| Harry Shaker   | Member     |
| Victor Katz    | Member     |
| Paul Checco    | Member     |
| Scott McCarthy | Member     |

The BOE also has several standing advisory committees which meet regularly to help guide the operations of the district. All meetings of these committees are public and community participation is welcome. Sub-committees do not approve changes directly, but they do recommend actions to the full BOE.

|  |  |
|--|--|
| CAPE – Curriculum and Program Evaluation | Evaluates district curriculum and programs.  |
| Policy                                   | Updates, modifies and creates BOE policies in accordance with state guidelines and laws.             |
| Personnel and Negotiations               | Reviews job descriptions, contractual changes, negotiations with bargaining units.                   |
| Business and Facilities                  | Reviews and monitors financial and facilities related issues including capital improvement projects. |

## **District Administration**

The Central Office administrative team includes:

| <b><u>Name</u></b> | <b><u>Title</u></b>  | <b><u>Areas of Responsibility</u></b>  |
|--------------------|--|--|
| Anthony J. Bivona  | Superintendent of Schools  | Chief Executive Officer of school district   |
| Dr. Genie Slone    | Assistant Superintendent for Personnel, Curriculum and Instruction | Human Resources, Curriculum and Professional Development                                   |
| Arthur W. Colley   | Director of Finance, Technology and Operations                     | Finance, Benefits Administration, Technology, Transportation, Food Services and Facilities |
| Charles Manos      | Director of Special Education and Support Services                 | Special Education and related services   |

The District's building administration team includes:

| <b><u>Name</u></b>  | <b><u>School</u></b>               | <b><u>Role</u></b>  |
|---------------------|------------------------------------|---|
| Krys Salon          | Center Elementary School           | Principal   |
| Mary Rose Dymond    | Huckleberry Hill Elementary School | Principal   |
| Julie Scheithe      | Huckleberry Hill Elementary School | Assistant Principal   |
| Deane Renda         | Whisconier Middle School           | Principal   |
| David Pepsoski      | Whisconier Middle School           | Assistant Principal - Grades 7 and 8                        |
| June Gordon         | Whisconier Middle School           | Assistant Principal - Grades 5 and 6                        |
| Joseph Palumbo      | Brookfield High School             | Principal   |
| Susan Griffin       | Brookfield High School             | Assistant Principal   |
| Ed Bednarik         | Brookfield High School             | Assistant Principal   |
| Joe Sapienza        | Brookfield High School             | Curriculum Coordinator – Social Studies - .40 FTE           |
| Liz Spencer-Johnson | Brookfield High School             | Curriculum Specialist – English and World Language - 40 FTE |
| Jillian Vigliotti   | Brookfield High School             | Curriculum Coordinator – Science - .40 FTE                  |
| Mark Jewett         | Brookfield High School             | Curriculum Coordinator – Mathematics - .40 FTE              |

## **Western Connecticut Academy of International Studies Magnet School**

Since 2006-07, the Brookfield BOE has been a partner with other area school districts in the Western Connecticut Academy of International Studies Elementary Magnet School on the campus of WCSU in Danbury. Through a lottery selection process, 44 Brookfield students were enrolled in this magnet school for the 2012-2013 school year. These students are *not* included in Brookfield's enrollment figures as they are enrolled in the Danbury Public School district.

The cost for Brookfield students to attend the Magnet School has two components, tuition and transportation. Tuition costs are \$1,784 per student for a budgeted total of \$78,496 for the 44 students. With the implementation of a shared transportation model with New Milford in 2011-12, transportation costs are budgeted to be \$27,664 for the 2013-14 year.

## **Mission of the Brookfield Public Schools**

After almost a year of work by a Strategic Planning Committee made up of school staff, Brookfield community members and student representatives from Brookfield High School, the Brookfield Board of Education adopted a new five-year Strategic Plan 2010-2015 on October 6, 2010.

### **Mission Statement**

To inspire, challenge and prepare all students to live meaningful and productive lives. Every student is empowered to become a critical thinker, problem-solver, effective communicator, global citizen, and life-long learner through rigorous, relevant and comprehensive educational experiences, expansive student opportunities and active community involvement.

## **Core Values of the Brookfield Public Schools**

### **Comprehensive Education:**

We hold as a value that the district will provide an educational program that spans a wide range of curricula that can accommodate all children in meeting their educational needs.

### **Safety:**

We hold as a value that all students and staff and other member of the school community will work in an environment that secures their physical and emotional well being.

### **Life-long Learning:**

We hold as a value that all students **will be taught the necessary skills and receive encouragement to be active and inquisitive learners throughout their lives.**

### **Citizenship:**

We hold as a value that all students will be taught that the obligation they have as citizens is to fulfill their civic responsibilities to their community, state and nation.

### **Respect:**



We hold as a value that all students will hold themselves in high esteem and treat all others as they wish to be treated.

**Continuous Improvement:**

We hold as a value that all students and staff will continue to grow through ongoing experiences that fulfill their needs and enrich their knowledge.

**Learning Principles of the Brookfield Public Schools**

1. Learning is an active process that requires learners to draw upon a rich repertoire of strategies, resources, prior knowledge, and personal relevance.
2. The goal of learning is fluent and flexible transfer and application of one's knowledge, skills and understandings in a variety of contexts.
3. Learning requires engagement in the continuous cycle of self-reflection, self-assessment, and self-adjustment.
4. Learners require regular, timely, and meaningful feedback with opportunities for revision and improvement to produce quality work.
5. Learning is most effective when it is differentiated by the learners' interests, preferences, strengths, contributions, and prior knowledge.
6. Learners need clarity of expectations and a practical understanding of how learning goals are to be met in order to effectively engage in the task.
7. Learning depends upon the right blend of challenge and support so that risk-taking and persistence lead to continued growth.

**Board of Education Goals**

**Student Success**

Curriculum: Curriculum in the Brookfield Public Schools will be standards-based, rigorous, comprehensive and transformational in order to prepare students for success in the 21st century.

Assessment: Assessment in the Brookfield Public Schools will foster continuous improvement, be data-driven and inform teaching and learning through the use of common formative assessments.

Instruction: Instruction in the Brookfield Public Schools will be student-centered, collaborative, reflective of best practices, and technology-infused.

Professional Development: Professional development in the Brookfield Public Schools will be systemic, goal-driven, results oriented and meet the needs of the professional learning community.

Recognizing Success: "Recognizing success" in the Brookfield Public Schools will celebrate innovation, effort and achievement, while fostering risk-taking to improve teaching and learning.

**Student Wellness**

Safe & Secure Learning Environment: A safe and secure learning environment in the Brookfield Public Schools will ensure a secure school environment and maintenance of class size guidelines.

Character Development: Character development in the Brookfield Public Schools will reflect comprehensive developmental guidance and advisor-advisee programs and offer a broad range of co-curricular activities.

Physical & Emotional Health: To ensure physical and emotional health the Brookfield\_Public Schools will implement substance abuse prevention and healthy eating and exercise programs and initiatives to support at-risk students.

Parent & Community Partnership: Parent and community partnerships in the Brookfield\_Public Schools will increase opportunities for parent and community involvement and foster community support by actively communicating through technology, and partnering with community organizations.

### **Student Readiness**

Successful Transitions: Successful transitions in the Brookfield Public Schools will facilitate movement from the students' home-to-school, between the grades, from one school to the next, and from high school to work or post secondary education.

College & Career Awareness & Readiness: College and career readiness in the Brookfield\_Public Schools will involve students exploring a variety of career options and internships. Citizenship: Citizenship in the Brookfield Public Schools will involve students in completing community service and other service projects, and understanding their civic responsibility to the local, regional, national and global communities.

Life Skills: Life skills in the Brookfield Public Schools will teach students to become critical thinkers, effective communicators, creative problem solvers, innovators, and collaborators and embrace life-long learning.

### **Student Academic Achievement**

Student performance can be described in numerous ways and several indicators exist that point to the continued success of Brookfield students. As mandated through the No Child Left Behind Act of 2001 (NCLB), all district students in grades 3 through 8 are tested annually through the Connecticut Mastery Test (CMT). Generation 4 CMT's were administered for the first time in 2006 and these assessments will be in place until approximately 2014-2015 when a new national assessment will replace them.

#### **From the Danbury News Times 9/2/09:**

***Only the Brookfield school district remains unaffected by the federal No Child Left Behind legislation that has labeled as many as 40 percent of the state's schools and at least one in each area town as failing to make adequate yearly progress.***

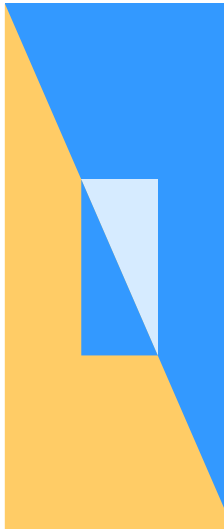
#### **2012 CAPT results:**

- BHS continues to achieve AYP (Adequate Yearly Progress as mandated by NCLB, No Child Left Behind federal legislation)
- All CAPT assessments ranked in the top half of our District Reference Group (DRG B) with Writing in the top quartile.
- 125 students or 53% of 10th graders met goal on all 4 CAPT tests
- 34 students or 14% scored in the advanced goal performance level on all 4 CAPT tests.
- BHS has a graduation rate of 96.2%
- 94.5% of BHS graduates attend either two year or four year colleges.

#### **2012 CMT results:**

- In Grade 8, three of four CMT assessments (Reading, Math and Writing) ranked in the top half of our District Reference Group (DRG B) with Writing in the top quartile.
- Mathematics – 86.3% of all students scored at or above goal, this is Brookfield’s strongest area of the CMT. More students in grades 4-7 scored in the Advanced Goal range vs. 2011-12.
- Reading – 85% of all students scored at or above goal. More students in grades 3-7 scored in the Advanced Goal range vs. 2011-12.
- Science – 81.0% of all students scored at or above goal.
- Writing – 82.7% of all students scored at or above goal. More students in grades 4,5,7 and 8 scored in the Advanced Goal range vs. 2011-12.

All Brookfield schools met the state target for Adequate Yearly Progress (AYP) in both the CMT for grades 3-8 and the CAPT in Grade 10.



## **Brookfield High School Awarded Advanced Placement Distinction by the College Board**

**For Immediate Release: November 19, 2012**

### **Brookfield Public Schools Placed on the College Board's 3rd Annual AP<sup>®</sup> District Honor Roll for Significant Gains in Advanced Placement<sup>®</sup> Access and Student Performance**

***A Record 539 School Districts Across the Nation Are Honored***

Brookfield, Connecticut- Brookfield Public Schools is one of 539 school districts across 44 of the 50 states in the U.S. and Canada being honored by the College Board with placement on the 3rd Annual AP<sup>®</sup> District Honor Roll for simultaneously increasing access to AdvancedPlacement<sup>®</sup> course work while increasing the percentage of students earning scores of 3 or higher on AP Exams.

***"This distinctive honor attests to the continued commitment of our teachers in providing quality instruction and challenging our students to reach their fullest potential."***

*Anthony J. Bivona, Superintendent of Schools.*





## ***US News Awards Brookfield High School a Silver Medal !***

**Brookfield High School was ranked 21st out of 135 of high schools in CT.**

**The AP® participation rate at Brookfield High School is 42 percent.**

**The student body makeup is 50 percent male and 50 percent female**

**The total minority enrollment is 7 percent.**

### **Rankings / Awards**

**This details how this school compares to others based on *U.S. News* ranking criteria.**

**Medal – Silver**

**State Rank - #21**

**National Rank - #817**



**'13 AMERICA'S BEST  
HIGH SCHOOLS**

## *BHS Newsweek Award - 2013*

Newsweek released their rankings of the best Public High Schools in the nation, which are the schools that have proven to be the most effective in turning out college-ready graduates.

Again we are pleased to announce that Brookfield High School was ranked 10th in Connecticut and 505th nationally by Newsweek Magazine for 2013 as a one of the "Best High Schools in Connecticut."

This is another proud moment for our schools, community, students and staff. Please join us in congratulating Brookfield High School for this most distinguished recognition.

Please click on the link below to access the article:

<http://www.thedailybeast.com/newsweek/features/2013/americas-best-high-schools.html>

## **Conclusion**

Brookfield continues to provide exemplary educational experiences and opportunities for all learners. Because of our strong academic program our high school graduates continue to have choices—choices in selecting colleges or in identifying post secondary options of work or the military. Our teachers and parents have high expectations for our students to be successful.

With a rigorous curriculum and best practices of instruction infused with technology, our students continue to learn and perform well on state and national assessments; they are well prepared for the choices they make.

Our schools have had a strong focus not only on providing our students with the traditional 3 R's of reading, writing and arithmetic, but also the new 3 R's in rigor, relevance and relationships. The first R is Rigor – making sure all students are given a challenging curriculum that prepares them for college or work; the second R is Relevance – making sure kids have courses and projects that clearly relate to their lives and their goals; and the third R is Relationships – making sure kids have a number of adults who know them, look out for them, and push them to achieve.

The district's new Strategic Plan clearly articulates the mission of our schools: To inspire, challenge and prepare all students to live meaningful and productive lives. Together with teachers, parents and Brookfield community members, our students have many rich and varied opportunities provided by the town and schools of Brookfield, Connecticut.

**Education is simply the soul of a society as it passes from one generation to another.**

**--G. K. Chesterton**



**Brookfield Public Schools**  
**Brookfield, Connecticut**

**Budget History**

In a global economy, we must ensure that our students acquire the *21st Century Skills* required to prepare them for a competitive post-secondary environment of higher education and employment. Brookfield residents have shown the level of confidence and the willingness to make such a significant investment in their community with their historical solid support of their schools.

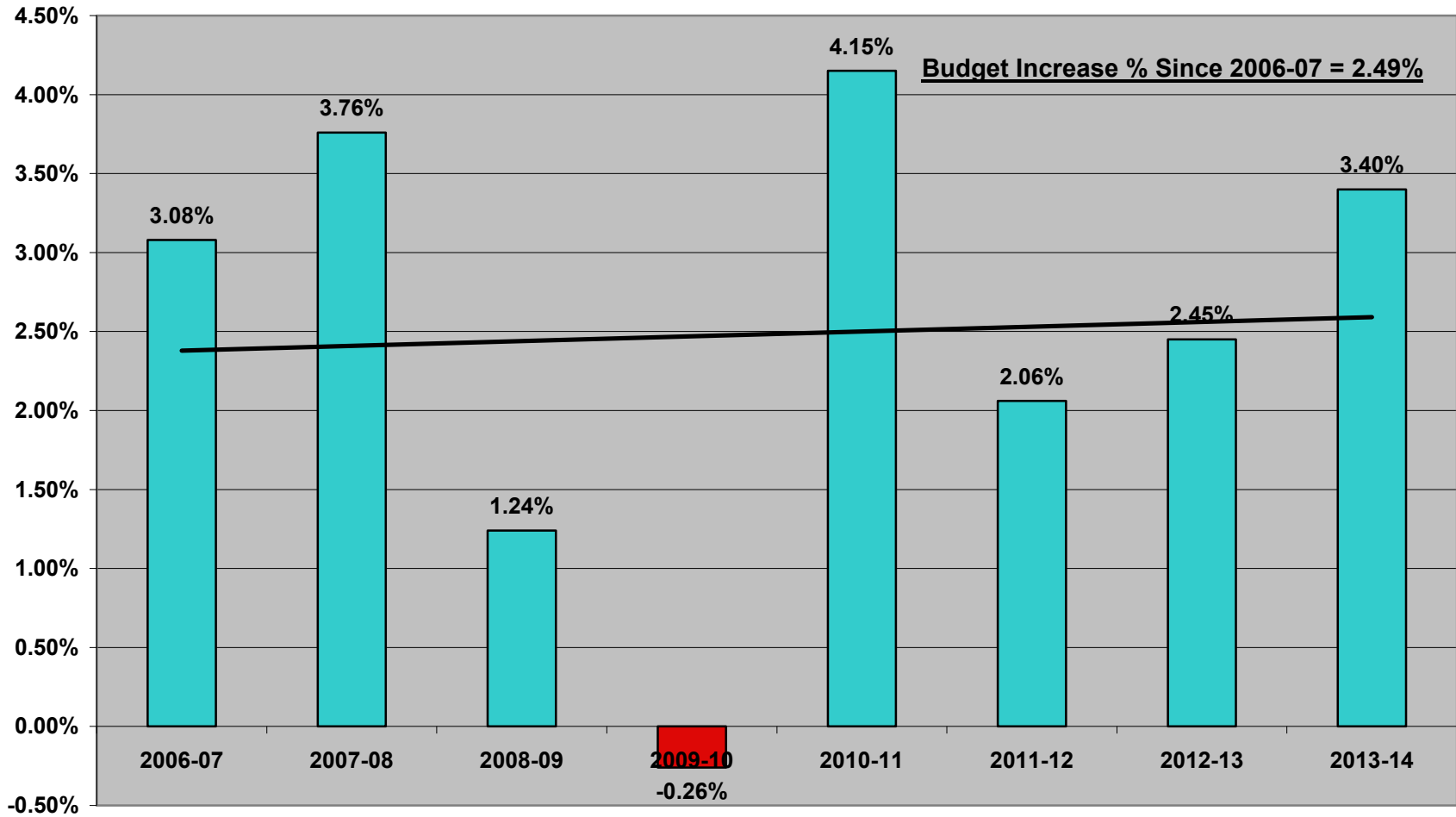
The results of this community investment have been tangible and significant as evidenced by the outstanding academic performance academically at all educational levels as well as in the areas of athletic and co-curricular interscholastic competition.

In these challenging and difficult economic times, it is critically important that the community be assured that Board of Education and district administration are effectively and efficiently leveraging tax dollars to maximize academic results and yield progress toward district goals.

Below, the Board of Education budgets approved by the community at referendum since 2006-07 are shown. The dollar and percentage increases represent actual, year over year, changes. We strongly believe that the 2013-14 budget, as well as those in previous years, demonstrates the commitment of the Board of Education and district administration to building an excellent school district in an efficient and fiscally responsible manner.

| <b><u>Fiscal Year</u></b>        | <b><u>Avg Budget \$ Increase</u></b> | <b><u>Avg Budget % Increase</u></b> |
|----------------------------------|--------------------------------------|-------------------------------------|
| <b>2006-07</b>                   | <b>\$967,500</b>                     | <b>3.08%</b>                        |
| <b>2007-08</b>                   | <b>\$1,221,700</b>                   | <b>3.76%</b>                        |
| <b>2008-09</b>                   | <b>\$418,022</b>                     | <b>1.24%</b>                        |
| <b>2009-10</b>                   | <b>(\$88,369)</b>                    | <b>-.26%</b>                        |
| <b>2010-11</b>                   | <b>\$1,410,762</b>                   | <b>4.15%</b>                        |
| <b>2011-12</b>                   | <b>\$732,048</b>                     | <b>2.06%</b>                        |
| <b>2012-13</b>                   | <b>\$886,000</b>                     | <b>2.45%</b>                        |
| <b>2013-14 (Proposed)</b>        | <b>\$1,295,000</b>                   | <b>3.40%</b>                        |
| <b><u>Average Increases:</u></b> | <b><u>\$850,832</u></b>              | <b><u>2.49%</u></b>                 |

# Board of Education Budget History



Year





***Brookfield Public Schools***  
***Brookfield, Connecticut***

**Budgetary and Operational Efficiencies**

As the district's mission statement indicates, the primary goal of the administrative team to inspire, challenge and prepare all students to live meaningful and productive lives. At the same time, the district is focused on delivering a very high quality educational experience in an efficient and cost effective manner.

On two separate occasions, the Brookfield Public School district has been recognized as a highly efficient and effective organization:

**2010**

According to **The Connecticut Economy**, Brookfield Public Schools was one of 21 out of 119 districts that “were fully efficient with respect to both outputs and inputs.” *From: “Getting More From Less: Measuring Efficiency in Connecticut High School Districts.” University of Connecticut Quarterly Review/ Winter. 2010, p. 5.*

**2011**

**“Brookfield Public Schools Rates as One of the Top Districts in the State for Productivity and Return on Investment.”**

- **The Center for American Progress Prepared the “Return on Investment” Report**
- **A Year-long Study of the Efficiency of the Nation’s Public Education System**
- **To Evaluate the Productivity of Almost Every Major School District in the Country**

**Brookfield Public Schools is Cited in the Report as Receiving a 95% Score on the State Achievement Index Relative to Our Low Educational Spending ([http://www.americanprogress.org/issues/2011/01/educational\\_productivity/](http://www.americanprogress.org/issues/2011/01/educational_productivity/))**

Operationally, efficiency and careful management of costs are a daily priority in all schools and departments:

- In 2010-11, utilizing the competitive bid process, CIGNA was selected as our health care provider – reducing health care premium renewal costs by \$600,000 and significantly lowering the going forward cost of benefits.
- As of July 1, 2013, all BOE employees will be on consumer-based health care plans and will be contributing an average of 36.2% of the total cost of their health coverage. These changes have reduced health care costs by more than \$550,000 on an annual basis.
- Since 2007-08, collaborative cost containment efforts with our bargaining units have enabled the district to manage total increase in health benefit costs to \$237,917 or 4.72% over a seven year period.
- The in-house Verbal Behavior Language and Social Skills program - VB-LASS – is servicing students on the autistic spectrum while reducing outside services cost by 42.7% or \$207,630 since 2009-10.
- Phases I & II of BHS roof restoration project have been completed on budget and on-time.
- Via competitive bid, annual district refuse removal costs were reduced by \$15,773 or 31.7% for a five year contract that expires after the 2014-15 school year.
- Again utilizing the competitive bid process, a new transportation provider was selected – All-Star Transportation
  - Avoids over \$600,000 in costs over the five year contract life that includes 34 new, energy efficient buses
  - Implemented a three tier busing configuration enabling both elementary schools to start at the same time
  - Reduces diesel fuel consumption by 25% over 2009-10 levels.
- Energy efficient lighting projects have been completed in all facilities through CL&P, installing high efficiency interior and exterior lighting. Negotiated forward supply contracts with multiple rate reductions with our energy supplier, Constellation New Energy to a current rate of -.076973 per kWh – reducing electrical costs by \$251,838 or 31.9% since 2008-09.
- Replaced the 56 year old boilers at Center Elementary School with high efficiency boilers in 2009, reducing annual oil heat costs by \$22,000.
- Replaced the windows in the Brookfield High School Guidance wing with new, energy efficient windows in 2011.
- By purchasing forward supply contracts, the district has kept heating oil and diesel fuel prices significantly below market value for both the Board of Education and the Town of Brookfield. Prices for 2013-14 are \$3.135/gallon for heating oil; \$3.145/gallon for diesel fuel and \$2.92/gallon for gasoline.
- All classrooms are equipped with a networked, managed multi-function device (printer, copier, scanner) that is covered under the district's copier lease contract. All desktop printers in the district have been removed eliminating the cost of purchasing and replacing ink cartridges.
- Moved to Google Apps as the district's Instructional Platform and Gmail as the district's e-mail platform eliminating the future need to upgrade Microsoft Office and Outlook licenses avoiding the future in excess of \$75,000 of future expenditures.
- Implemented the Power School Public Portal which will enable the elimination of progress report and report card mailing, reducing postage and printing costs.
- District website was upgraded; and a new web hosting provider selected reducing costs by \$10,000 annually.

- District staffing has been reduced by 32.32 FTE since 2004-05.
- State grants, federal grants and miscellaneous funds continue to be effectively utilized and will support 32.94 FTE of special education, literacy and school support staff at no cost to Brookfield taxpayers for 2013-14.
- The District has aggressively pursued all available reimbursements for special education costs and has increased funds received through the Special Education Excess Costs Reimbursement grant by over \$200,000 since 2005-06.
- The Huckleberry Hill Elementary School roof was replaced during the summer of 2012 utilizing local and state funds. Improved insulation will help to further reduce electrical utility costs going forward. The project was completed by on schedule and under budget.
- Board of Education budget increases have averaged 2.49% since 2006-07.



***Brookfield Public Schools***  
***Brookfield, Connecticut***

**Summary Budget Reports**

The following reports are designed to provide a summary view, in both graphical and text formats, of the major cost components in the Board of Education budget:

- |   |  |
|---|--|
| • <b>Summary Analysis of Budget Drivers -</b> | <b>Breakdown of cost factors that drive budget increase</b>          |
| • <b>Super Object -</b>                       | District budget summary by the six (6) main budgetary categories     |
| • <b>Object Summary -</b>                     | District budget summary by super object with account detail          |
| • <b>Location -</b>                           | District budget summary by the twelve (12) budgetary locations       |
| • <b>Instructional Program -</b>              | District budget summary by the forty-one (41) instructional programs |

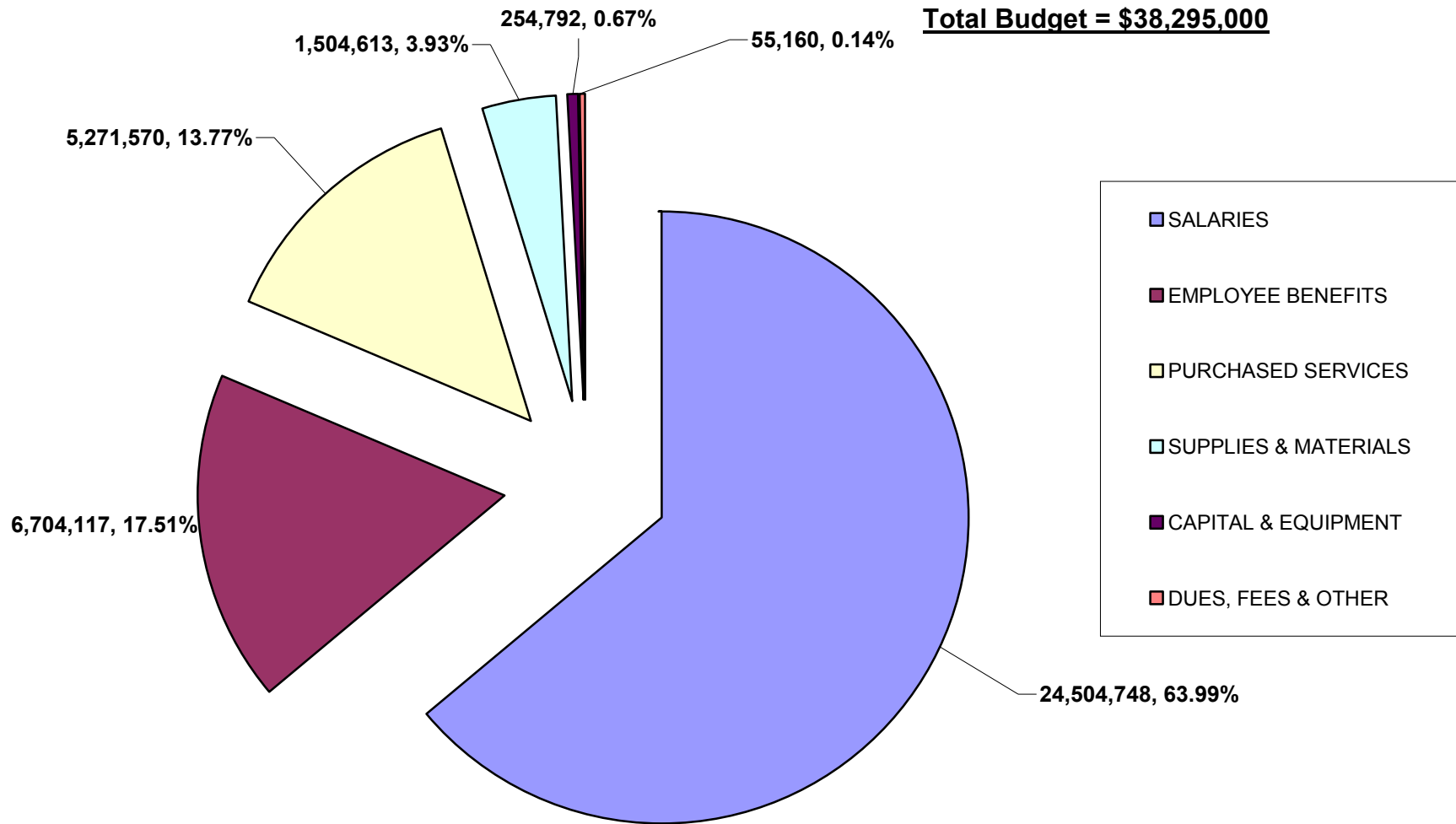
In later sections of this document, analysis of budgetary factors and drivers and additional reports by location and program will be provided.

| Brookfield Public Schools                    |          |              |                  |               |   |
|--|----------|--------------|------------------|---------------|---|
| Board of Education 2013-14 Budget            |          |              |                  |               |   |
| Summary Analysis of Budget Drivers           |          |              |                  |               |   |
| Category                                     | Location | FTE          | Budget<br>Impact | %<br>Increase | Comments  |
| Contractual Salary Obligations               | District | -5.20        | 387,322          | 1.73%         | Existing staff only. Includes coaches and advisors. Eliminated 5.20 existing FTE.   |
| Substitutes                                  | District |              | 48,045           | 0.13%         | Required for PD for CCSS, World Languages and new evaluation programs   |
| Teachers                                     | CES      | 1.00         | 50,000           | 0.14%         | K-1 World Language – Spanish  |
|  | BHS      | 1.00         | 50,000           | 0.14%         | Special Education required per IEP  |
| Social Worker                                | WMS      | 1.00         | 50,000           | 0.14%         | Support significantly increased special needs population  |
| Paraprofessionals                            | CES      | 1.00         | 30,948           | 0.08%         | ABA Para required per IEP   |
|  | HHES     | 1.00         | 16,370           | 0.04%         | 1:1 Para required per IEP   |
| Health Benefits                              | District |              | 365,509          | 1.22%         | 9% renewal rate from CIGNA; all staff on consumer based plans   |
| Pension Contribution                         | District |              | 100,000          | 0.27%         | Based on agreement with BOS and BOF to fully fund plan within 3 years   |
| Other Employee Benefits                      | District |              | 19,655           | 0.07%         | Social security, insurances   |
| Professional Development & Curriculum Design | District |              | 52,048           | 0.24%         | Includes supplies, textbooks, online resources and surveys required for CCSS, World Languages and new evaluation programs |
| Transportation                               | District |              | 54,733           | 0.17%         | Contractual increase  |
| Furniture, fixtures and equipment            | District |              | 6,500            | 0.05%         | Classroom furniture, cafeteria tables, portable soccer goals  |
| Other Supplies                               | District |              | 18,483           | 0.04%         | Oil, diesel, electrical utilities   |
| Technology                                   | District |              | 9,388            | 0.03%         | Phase III BHS Tablet initiative<br>Phase II K-8 Technology Centers Initiative   |
| <b>Total:</b>                                |          | <b>(.20)</b> | <b>1,259,000</b> | <b>3.40%</b>  |   |

# SUPER OBJECT SUMMARY REPORT

| Brookfield Public Schools<br>Board of Education 2013-14 Budget<br>Super Object Summary |                      |                   |                   |                   |                  |             |               |               |             |
|--|----------------------|-------------------|-------------------|-------------------|------------------|-------------|---------------|---------------|-------------|
|  |                      | 2011-12           | 2012-13           | 2013-14           |                  | %           | 2012-13       | 2013-14       | FTE         |
| <u>Super</u>   | <u>Object</u>        | <u>Actual</u>     | <u>Budget</u>     | <u>Budget</u>     | <u>\$ Chg</u>    | <u>Chg</u>  | <u>FTE</u>    | <u>FTE</u>    | <u>Chg</u>  |
|  |                      | \$                | \$                | \$                |                  |             |               |               |             |
| 100  | SALARIES             | 23,319,723        | 23,877,346        | 24,504,748        | 627,403          | 2.63        | 351.38        | 351.18        | -.20        |
| 200  | EMPLOYEE BENEFITS    | 6,323,565         | 6,213,923         | 6,704,117         | 490,194          | 7.89        | 0.00          | 0.00          | 0.00        |
| 300  | PURCHASED SERVICES   | 5,156,458         | 5,158,285         | 5,271,570         | 113,285          | 2.20        | 0.00          | 0.00          | 0.00        |
| 600  | SUPPLIES & MATERIALS | 1,083,607         | 1,480,377         | 1,504,613         | 24,236           | 1.64        | 0.00          | 0.00          | 0.00        |
| 700  | CAPITAL & EQUIPMENT  | 208,476           | 252,133           | 254,492           | 2,659            | 6.09        | 0.00          | 0.00          | 0.00        |
| 800  | DUES, FEES & OTHER   | 53,452            | 53,937            | 55,160            | 1,223            | 2.27        | 0.00          | 0.00          | 0.00        |
| <b>Totals:</b>   |                      | <b>36,145,282</b> | <b>37,036,000</b> | <b>38,295,000</b> | <b>1,259,000</b> | <b>3.40</b> | <b>351.38</b> | <b>351.18</b> | <b>-.20</b> |

**2013-14 BOE Budget by Super Object**  
**Total Budget \$ and Percentage of Budget**  
**Total Budget = \$38,295,000**



## Object Summary Report with Account Detail – Board of Education Budget for 2013-14

| Super Object                         | Actual Expenses<br>2008-09 | Actual Expenses<br>2009-10 | Final Budget<br>2010-11 | Final Budget<br>2011-12 | BOE Budget<br>2012-13 | BOE Budget<br>2013-14 | \$ Change<br>vs. 2012-13 | % Change<br>vs. 2012-13 |
|--------------------------------------|----------------------------|----------------------------|-------------------------|-------------------------|-----------------------|-----------------------|--------------------------|-------------------------|
| <b>SALARIES</b>                      | 21,565,817                 | 22,002,206                 | 22,684,200              | 23,319,723              | 23,877,346            | 24,504,748            | 627,402                  | 2.63%                   |
| <b>BENEFITS</b>                      | 5,663,324                  | 5,669,148                  | 5,907,966               | 6,323,564               | 6,213,923             | 6,704,117             | 490,194                  | 7.89%                   |
| <b>PURCHASED SERVICES</b>            | 4,951,835                  | 4,896,659                  | 5,231,704               | 5,160,282               | 5,158,285             | 5,271,570             | 113,285                  | 2.20%                   |
| <b>SUPPLIES &amp; MATERIALS</b>      | 1,577,760                  | 1,215,837                  | 1,224,410               | 1,083,607               | 1,480,377             | 1,504,613             | 24,236                   | 1.64%                   |
| <b>CAPITAL/EQUIPMENT</b>             | 277,158                    | 180,276                    | 303,487                 | 208,476                 | 252,133               | 254,792               | 2,659                    | 1.05%                   |
| <b>DUES/FEES</b>                     | 59,665                     | 43,063                     | 66,184                  | 53,452                  | 53,937                | 55,160                | 1,223                    | 2.27%                   |
|                                      | <b>34,095,559</b>          | <b>34,007,190</b>          | <b>35,417,952</b>       | <b>36,149,106</b>       | <b>37,036,000</b>     | <b>38,295,000</b>     | <b>1,259,000</b>         | <b>3.40%</b>            |
| <b>100 SALARIES</b>                  |                            |                            |                         |                         |                       |                       |                          |                         |
| 111 Teachers                         | 14,828,829                 | 15,311,733                 | 15,739,854              | 16,244,843              | 16,613,939            | 16,956,485            | 342,546                  | 2.06%                   |
| 112 Administrators                   | 1,735,336                  | 1,740,982                  | 1,831,483               | 1,913,451               | 1,951,568             | 2,018,272             | 66,704                   | 3.42%                   |
| 113 Retirement                       | 48,063                     | 156,000                    | 156,000                 | 90,000                  | 80,000                | 80,000                | 0                        | 0.00%                   |
| 115 Subs- Certified                  | 36                         | 0                          | 0                       | 0                       | 0                     | 0                     | 0                        | 0.00%                   |
| 116 Teacher Non-Reimbursement        | 0                          | 0                          | 0                       | 0                       | 0                     | 0                     | 0                        | 0.00%                   |
| 117 Curriculum/Team Leaders          | 53,382                     | 53,788                     | 56,992                  | 52,439                  | 63,342                | 79,611                | 16,269                   | 25.68%                  |
| 118 Extended Duty                    | 111,287                    | 129,030                    | 129,275                 | 171,794                 | 163,937               | 180,879               | 16,942                   | 10.33%                  |
| 119 Occup./Phys. Ther.               | 198,129                    | 194,562                    | 199,579                 | 203,187                 | 212,116               | 217,860               | 5,744                    | 2.71%                   |
| 121 Paraprofessionals                | 706,843                    | 667,590                    | 725,386                 | 681,915                 | 736,126               | 792,614               | 56,488                   | 7.67%                   |
| 122 Clerical Cmptr                   | 1,276,745                  | 1,280,353                  | 1,344,211               | 1,379,802               | 1,401,695             | 1,468,690             | 66,995                   | 4.78%                   |
| 123 Health Staff                     | 327,017                    | 322,714                    | 355,067                 | 365,935                 | 362,249               | 379,956               | 17,707                   | 4.89%                   |
| 124 Custodians                       | 818,688                    | 823,749                    | 826,613                 | 813,227                 | 882,550               | 903,413               | 20,863                   | 2.36%                   |
| 125 Maintenance                      | 205,958                    | 223,132                    | 222,064                 | 197,521                 | 223,660               | 207,065               | -16,595                  | -7.42%                  |
| 126 Subs - Non-Certified             | 1,593                      | 0                          | 0                       | 0                       | 0                     | 0                     | 0                        | 0.00%                   |
| 127 Monitors                         | 52,905                     | 50,868                     | 50,568                  | 71,147                  | 96,598                | 99,198                | 2,600                    | 2.69%                   |
| 129 Overtime                         | 62,836                     | 61,389                     | 51,194                  | 54,538                  | 62,750                | 59,250                | -3,500                   | -5.58%                  |
| 130 Student Salary                   | 3,682                      | 1,186                      | 2,243                   | 1,851                   | 2,500                 | 2,500                 | 0                        | 0.00%                   |
| 131 Homebound/Tutor                  | 21,775                     | 16,483                     | 19,490                  | 14,742                  | 39,280                | 39,280                | 0                        | 0.00%                   |
| 133 Co-Curr. Coaching                | 334,097                    | 341,756                    | 351,183                 | 360,289                 | 341,563               | 343,830               | 2,267                    | 0.66%                   |
| 134 Other                            | 226,506                    | 142,848                    | 260,867                 | 183,631                 | 320,108               | 304,435               | -15,673                  | -4.90%                  |
| 140 Negotiations (Admin, Non-Cert.)  | 191,798                    | 122,693                    | 0                       | 4,150                   | 0                     | 0                     | 0                        | 0.00%                   |
| 151 Building Substitutes             | 288,943                    | 292,599                    | 291,163                 | 425,542                 | 255,585               | 283,340               | 27,755                   | 10.86%                  |
| 152 Daily Substitutes                | 0                          | 0                          | 0                       | 0                       | 0                     | 0                     | 0                        | 0.00%                   |
| 153 Long-term Substitutes            | 0                          | 0                          | 0                       | 0                       | 0                     | 0                     | 0                        | 0.00%                   |
| 154 Special Education Substitutes    | 283                        | 5,274                      | 188                     | 0                       | 2,500                 | 5,000                 | 2,500                    | 100.00%                 |
| 155 Teacher-to-Teacher Substitutes   | 3,796                      | 5,190                      | 5,700                   | 0                       | 0                     | 0                     | 0                        | 0.00%                   |
| 156 Nurse Substitutes                | 0                          | 4,490                      | 598                     | 0                       | 600                   | 0                     | -600                     | -100.00%                |
| 157 Day substitutes, non-certified   | 59,665                     | 53,797                     | 64,485                  | 89,719                  | 57,510                | 64,980                | 7,470                    | 12.99%                  |
| 158 Paraprofessional Substitutes     | 7,627                      | 0                          | 0                       | 0                       | 5,350                 | 16,270                | 10,920                   | 204.11%                 |
| 159 Professioanl Release Substitutes | 0                          | 0                          | 0                       | 0                       | 1,820                 | 1,820                 | 0                        | 0.00%                   |
|                                      | <b>21,565,817</b>          | <b>22,002,206</b>          | <b>22,684,200</b>       | <b>23,319,723</b>       | <b>23,877,346</b>     | <b>24,504,748</b>     | <b>627,402</b>           | <b>2.63%</b>            |



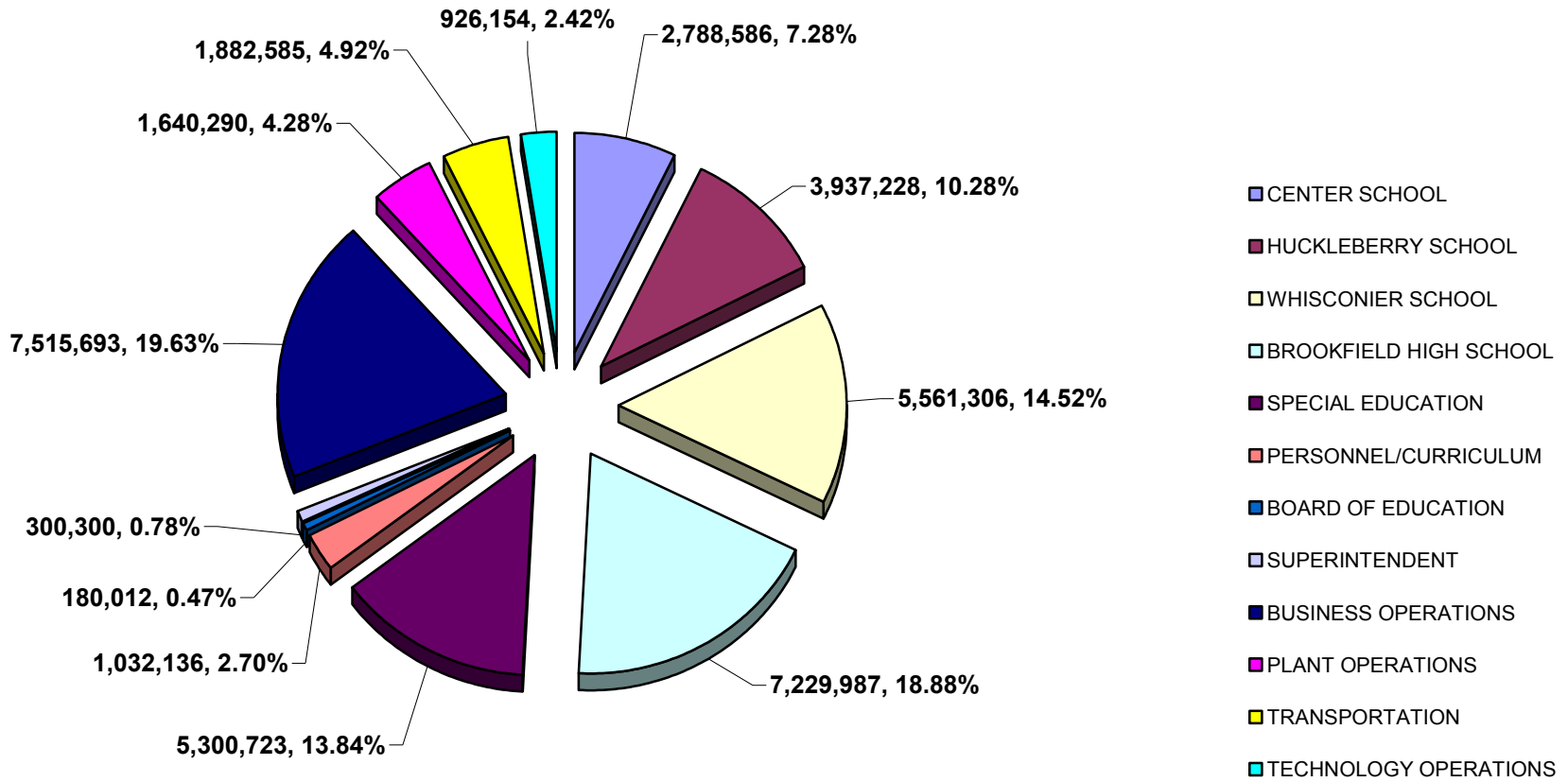
|            |   |                  |                  |                  |                  |                  |                  |                |              |
|------------|---|------------------|------------------|------------------|------------------|------------------|------------------|----------------|--------------|
| <b>200</b> | <b>BENEFITS</b>                         |                  |                  |                  |                  |                  |                  |                |              |
| 210        | Health Insurance                        | 4,584,789        | 4,578,673        | 4,771,205        | 5,010,120        | 4,906,308        | 5,271,817        | 365,509        | 7.45%        |
| 212        | Group Life                              | 59,829           | 58,420           | 60,561           | 74,600           | 63,500           | 65,000           | 1,500          | 2.36%        |
| 213        | Health Insurance Trust                  | 0                | 0                | 0                | 0                | 0                | 0                | 0              | 0.00%        |
| 214        | Long Term Disability                    | 126,450          | 126,345          | 129,344          | 140,351          | 134,000          | 140,000          | 6,000          | 4.48%        |
| 220        | Social Security                         | 508,139          | 523,770          | 547,964          | 569,759          | 555,630          | 572,300          | 16,670         | 3.00%        |
| 230        | Non-Certified Pension                   | 132,087          | 133,508          | 138,529          | 280,000          | 300,000          | 400,000          | 100,000        | 33.33%       |
| 240        | Tuition Reimbursement                   | 0                | 0                | 2,000            | 0                | 6,000            | 4,000            | -2,000         | -33.33%      |
| 250        | Unemployment Comp.                      | 34,325           | 17,272           | 37,511           | 38,184           | 30,000           | 30,000           | 0              | 0.00%        |
| 260        | Workers Compensation                    | 217,704          | 230,766          | 220,851          | 210,550          | 218,485          | 221,000          | 2,515          | 1.15%        |
| 290        | Other Benefits                          | 0                | 395              | 0                | 0                | 0                | 0                | 0              | 0.00%        |
|            |   | <b>5,663,324</b> | <b>5,669,148</b> | <b>5,907,966</b> | <b>6,323,564</b> | <b>6,213,923</b> | <b>6,704,117</b> | <b>490,194</b> | <b>7.89%</b> |
|            | <b>400 &amp; 500 PURCHASED SERVICES</b> |                  |                  |                  |                  |                  |                  |                |              |
| 300        | Profess. Education Services             | 124,715          | 150,012          | 174,445          | 144,672          | 200,981          | 253,029          | 52,048         | 25.90%       |
| 321        | Staff Training/Tuition                  | 3,537            | 4,117            | 5,315            | 386              | 2,401            | 2,441            | 40             | 1.67%        |
| 330        | Other Profess. Services                 | 458,247          | 634,112          | 591,312          | 380,571          | 446,276          | 435,171          | -11,105        | -2.49%       |
| 331        | Legal/Negotiations                      | 137,521          | 219,040          | 281,129          | 185,582          | 177,120          | 177,120          | 0              | 0.00%        |
| 333        | Asbestos Monitoring                     | 0                | 125              | 0                | 740              | 0                | 0                | 0              | 0.00%        |
| 340        | Technical Services                      | 66,098           | 85,416           | 97,202           | 89,913           | 102,410          | 104,460          | 2,050          | 2.00%        |
| 410        | Electrical Energy                       | 788,084          | 616,676          | 620,239          | 568,499          | 536,246          | 545,000          | 8,754          | 1.63%        |
| 411        | Sewage Fees                             | 35,100           | 35,100           | 39,780           | 43,902           | 38,297           | 39,126           | 829            | 2.16%        |
| 421        | Refuse Recycle                          | 49,773           | 33,374           | 32,484           | 34,287           | 34,790           | 35,000           | 210            | 0.60%        |
| 430        | Repairs/Maint - Buildings               | 110,281          | 114,421          | 152,167          | 91,218           | 98,000           | 100,000          | 2,000          | 2.04%        |
| 431        | Repairs/Maint - Equipment               | 121,415          | 57,277           | 145,336          | 77,919           | 151,534          | 148,520          | -3,014         | -1.99%       |
| 442        | Copier Costs                            | 222,636          | 153,650          | 126,140          | 103,691          | 132,070          | 135,000          | 2,930          | 2.22%        |
| 443        | Lease/Rent                              | 235,646          | 220,635          | 229,499          | 295,869          | 221,871          | 238,639          | 16,768         | 7.56%        |
| 510        | General Transportation                  | 1,136,136        | 1,336,624        | 1,443,181        | 1,735,025        | 1,546,578        | 1,608,583        | 62,005         | 4.01%        |
| 513        | Spec. Ed. Transportation Out-Dist.      | 146,612          | 106,132          | 316,996          | 118,221          | 207,500          | 207,500          | 0              | 0.00%        |
| 514        | Spec. Ed. Transportation In-Dist.       | 87,270           | 47,518           | 94,164           | 28,064           | 35,895           | 35,600           | -295           | -0.82%       |
| 516        | Vo-AG Transportation                    | 37,524           | 38,112           | 0                | 0                | 38,000           | 38,000           | 0              | 0.00%        |
| 517        | Athletic Transp.                        | 71,333           | 74,248           | 90,630           | 81,818           | 85,750           | 87,000           | 1,250          | 1.46%        |
| 518        | Co-curricular Trans                     | 15,076           | 17,995           | 20,782           | 14,950           | 25,659           | 28,240           | 2,581          | 10.06%       |
| 520        | Liability Insurance                     | 171,704          | 180,030          | 154,825          | 165,468          | 147,306          | 151,312          | 4,006          | 2.72%        |
| 530        | Telephone                               | 166,177          | 152,690          | 161,815          | 176,994          | 159,250          | 162,500          | 3,250          | 2.04%        |
| 531        | Postage                                 | 15,681           | 26,452           | 28,431           | 30,178           | 29,496           | 25,753           | -3,743         | -12.69%      |
| 540        | Advertising                             | 1,595            | 2,625            | 530              | 0                | 4,165            | 4,250            | 85             | 2.04%        |
| 550        | Printing                                | 25,651           | 23,144           | 18,713           | 12,732           | 20,597           | 15,645           | -4,952         | -24.04%      |
| 561        | Spec-Ed. Tuition                        | 622,890          | 442,636          | 332,979          | 699,704          | 627,210          | 602,210          | -25,000        | -3.99%       |
| 569        | Vo-AG Tuition                           | 55,944           | 59,454           | 35,598           | 31,968           | 31,329           | 31,329           | 0              | 0.00%        |
| 580        | Conference & Travel                     | 45,190           | 65,044           | 38,012           | 47,911           | 57,554           | 60,142           | 2,588          | 4.50%        |
|            |   | <b>4,951,835</b> | <b>4,896,659</b> | <b>5,231,704</b> | <b>5,160,282</b> | <b>5,158,285</b> | <b>5,271,570</b> | <b>113,285</b> | <b>2.20%</b> |
| 600        | <b>SUPPLIES &amp; MATERIALS</b>         |                  |                  |                  |                  |                  |                  |                |              |
| 610        | Office Supplies                         | 26,565           | 30,722           | 38,907           | 6,512            | 39,963           | 42,188           | 2,225          | 5.57%        |

|     |                            |                  |                  |                  |                  |                  |                  |               |              |
|-----|----------------------------|------------------|------------------|------------------|------------------|------------------|------------------|---------------|--------------|
| 611 | Teaching Supplies          | 291,010          | 253,557          | 266,689          | 243,235          | 346,793          | 345,444          | -1,349        | -0.39%       |
| 612 | Custodial Supplies         | 45,199           | 53,531           | 57,855           | 47,636           | 80,000           | 80,000           | 0             | 0.00%        |
| 613 | Maintenance Supplies       | 2,388            | 4,512            | 32,268           | 4,396            | 3,500            | 3,500            | 0             | 0.00%        |
| 614 | Other Supplies             | 187,611          | 160,029          | 141,835          | 139,201          | 162,158          | 180,640          | 18,482        | 11.40%       |
| 622 | Electric Heat              | 0                | 0                | 0                | 0                | 0                | 0                | 0             | 0.00%        |
| 623 | Oil Heat                   | 441,156          | 290,180          | 328,047          | 301,482          | 393,625          | 391,963          | -1,662        | -0.42%       |
| 626 | Fuel-Transportation        | 337,046          | 227,396          | 180,694          | 180,746          | 243,275          | 236,003          | -7,272        | -2.99%       |
| 641 | Textbooks                  | 194,748          | 140,675          | 121,290          | 119,695          | 160,096          | 173,527          | 13,431        | 8.39%        |
| 642 | Library Books/Media        | 31,958           | 29,150           | 34,018           | 25,662           | 29,183           | 30,690           | 1,507         | 5.16%        |
| 643 | Periodicals/Subscriptions  | 20,078           | 26,086           | 22,806           | 15,042           | 21,784           | 20,659           | -1,125        | -5.17%       |
| -   | -                          | <u>1,577,760</u> | <u>1,215,837</u> | <u>1,224,410</u> | <u>1,083,607</u> | <u>1,480,377</u> | <u>1,504,613</u> | <u>24,236</u> | <u>1.64%</u> |
| 700 | <b>CAPITAL/EQUIPMENT</b>   |                  |                  |                  |                  |                  |                  |               |              |
| 720 | Building Renovations       | 0                | 0                | 0                | 0                | 0                | 12,176           | 12,176        | 0.00%        |
|     | Instruct'l Equipment -     |                  |                  |                  |                  |                  |                  |               |              |
| 731 | Replacement                | 13,210           | 7,404            | 7,013            | 7,771            | 10,800           | 12,916           | 2,116         | 19.59%       |
| 733 | Furniture & Fixtures       | 9,379            | 9,227            | 9,287            | 9,706            | 6,416            | 199,200          | 192,784       | 3004.74%     |
| 734 | Other Capital Expenditures | 241,478          | 146,667          | 277,858          | 185,447          | 209,417          | 15,000           | -194,417      | -92.84%      |
| 735 | Instructional Equip - New  | 12,174           | 10,038           | 4,816            | 3,465            | 10,000           | 15,500           | 5,500         | 55.00%       |
|     | Non-Instruct. Equip -      |                  |                  |                  |                  |                  |                  |               |              |
| 737 | Replacement                | 917              | 5,450            | 3,313            | 1,867            | 15,500           | 0                | -15,500       | -100.00%     |
| 739 | Non-Instruct. Equip - New  | 0                | 1,491            | 1200             | 220              | 0                | 0                | 0             | 0.00%        |
| -   | -                          | <u>277,158</u>   | <u>180,276</u>   | <u>303,487</u>   | <u>208,476</u>   | <u>252,133</u>   | <u>254,792</u>   | <u>2,659</u>  | <u>1.05%</u> |
| 800 | <b>DUES, FEES, OTHER</b>   |                  |                  |                  |                  |                  |                  |               |              |
| 810 | Dues & Fees                | 59,665           | 43,063           | 66,184           | 53,452           | 53,937           | 55,160           | 1,223         | 2.27%        |
| 840 | Contingency                | 0                | 0                | 0                | 0                | 0                | 0                | 0             | 0.00%        |
| -   | -                          | <u>59,665</u>    | <u>43,063</u>    | <u>66,184</u>    | <u>53,452</u>    | <u>53,937</u>    | <u>55,160</u>    | <u>1,223</u>  | <u>2.27%</u> |

## Budget Location Summary

| Brookfield Public Schools             |                              |                          |                          |                          |                         |                     |                      |                      |                   |
|---------------------------------------|------------------------------|--------------------------|--------------------------|--------------------------|-------------------------|---------------------|----------------------|----------------------|-------------------|
| Board of Education Budget for 2012-13 |                              |                          |                          |                          |                         |                     |                      |                      |                   |
| Location Summary Report               |                              |                          |                          |                          |                         |                     |                      |                      |                   |
|                                       |                              | 2011-12                  | 2012-13                  | 2013-14                  | \$                      | %                   | 2012-13              | 2013-14              | FTE               |
|                                       | <u>Budget Location</u>       | \$                       | \$                       | \$                       | <u>Chg</u>              | <u>Chg</u>          | <u>FTE</u>           | <u>FTE</u>           | <u>Chg</u>        |
| A                                     | CENTER SCHOOL                | 2,492,328                | 2,598,932                | 2,788,586                | 189,654                 | 7.30%               | 38.92                | 38.92                | 0.00              |
| B                                     | HUCKLEBERRY SCHOOL           | 3,652,159                | 3,819,984                | 3,937,228                | 117,244                 | 3.07%               | 55.50                | 54.50                | -1.00             |
| C                                     | WHISCONIER SCHOOL            | 5,483,069                | 5,485,740                | 5,561,306                | 75,566                  | 1.38%               | 75.75                | 75.75                | 0.00              |
| E                                     | BROOKFIELD HIGH SCHOOL       | 6,871,921                | 7,004,831                | 7,229,987                | 225,156                 | 3.21%               | 90.63                | 90.63                | 0.00              |
| F                                     | PUPIL PERSONNEL SERVICES     | 4,959,914                | 5,265,601                | 5,300,723                | 35,122                  | 0.67%               | 66.95                | 68.75                | 1.80              |
| G                                     | PERSONNEL/CURRICULUM         | 835,241                  | 993,690                  | 1,032,136                | 38,446                  | 3.87%               | 7.63                 | 7.63                 | 0.00              |
| H                                     | BOARD OF EDUCATION           | 194,267                  | 177,398                  | 180,012                  | 2,614                   | 1.47%               | 0.00                 | 0.00                 | 0.00              |
| I                                     | SUPERINTENDENT               | 290,935                  | 294,307                  | 300,300                  | 5,993                   | 2.04%               | 2.00                 | 2.00                 | 0.00              |
| J                                     | BUSINESS & FISCAL OPERATIONS | 7,118,830                | 7,004,391                | 7,515,693                | 511,303                 | 7.30%               | 4.00                 | 4.00                 | 0.00              |
| K                                     | PLANT OPERATIONS             | 1,393,271                | 1,646,506                | 1,640,290                | -6,216                  | -38%                | 5.00                 | 4.00                 | -1.00             |
| L                                     | TRANSPORTATION               | 1,915,771                | 1,827,853                | 1,882,586                | 54,733                  | 2.99%               | 0.00                 | 0.00                 | 0.00              |
| T                                     | TECHNOLOGY SERVICES          | 941,401                  | 916,767                  | 926,155                  | 9,388                   | 1.02%               | 5.00                 | 5.00                 | 0.00              |
| <b><u>Totals:</u></b>                 |                              | <b><u>36,149,106</u></b> | <b><u>37,036,000</u></b> | <b><u>38,295,000</u></b> | <b><u>1,259,000</u></b> | <b><u>3.40%</u></b> | <b><u>351.38</u></b> | <b><u>351.18</u></b> | <b><u>-20</u></b> |

**2013-14 Board of Education  
Board of Education Budget  
By Location and Percentage of Budget  
Total Budget = \$38,295,000**



## Program Summary Report

| Brookfield Public Schools             |                                  |                |                |                |               |              |            |            |            |
|---------------------------------------|----------------------------------|----------------|----------------|----------------|---------------|--------------|------------|------------|------------|
| Board of Education Budget for 2013-14 |                                  |                |                |                |               |              |            |            |            |
| Program Summary Report                |                                  |                |                |                |               |              |            |            |            |
|                                       | <u>Program</u>                   | <u>2011-12</u> | <u>2012-13</u> | <u>2013-14</u> | <u>\$ Chg</u> | <u>% Chg</u> | <u>FTE</u> | <u>FTE</u> | <u>Chg</u> |
| 1                                     | LITERACY                         | 1,052,519      | 1,128,770      | 1,187,570      | 58,799        | 4.95         | 15.20      | 15.60      | 0.40       |
| 2                                     | SOCIAL STUDIES                   | 977,837        | 1,044,900      | 1,070,170      | 25,271        | 2.36         | 13.40      | 13.40      | 0.00       |
| 3                                     | MATHEMATICS                      | 1,071,180      | 1,107,905      | 1,155,286      | 47,381        | 4.10         | 14.60      | 14.60      | 0.00       |
| 4                                     | SCIENCE                          | 928,198        | 1,064,353      | 1,083,463      | 19,110        | 1.76         | 14.60      | 14.60      | 0.00       |
| 5                                     | INSTRUCTIONAL K-12               | 5,601,625      | 5,564,933      | 5,650,099      | 85,167        | 1.51         | 72.67      | 71.67      | -1.00      |
| 6                                     | WORLD LANGUAGE                   | 850,460        | 882,525        | 934,104        | 51,578        | 5.52         | 13.00      | 13.60      | 0.60       |
| 7                                     | ART                              | 493,842        | 505,024        | 518,278        | 13,254        | 2.56         | 7.00       | 7.00       | 0.00       |
| 8                                     | MUSIC                            | 652,758        | 661,639        | 666,608        | 4,970         | 0.75         | 8.00       | 8.00       | 0.00       |
| 9                                     | APPLIED EDUCATION TECHNOLOGY     | 503,221        | 426,153        | 433,140        | 6,987         | 1.61         | 5.20       | 5.20       | 0.00       |
| 10                                    | PHYSICAL EDUCATION               | 782,926        | 754,754        | 770,660        | 15,906        | 2.06         | 9.00       | 9.00       | 0.00       |
| 11                                    | HEALTH                           | 220,776        | 280,665        | 287,353        | 6,688         | 2.33         | 4.00       | 4.00       | 0.00       |
| 12                                    | ENGLISH SECOND LANGUAGE          | 34,218         | 37,832         | 38,755         | 924           | 2.38         | 2.00       | 2.00       | 0.00       |
| 13                                    | REMEDIATION                      | 570,078        | 544,332        | 574,140        | 29,807        | 5.19         | 11.50      | 10.50      | -1.00      |
| 14                                    | EXCEPTIONAL STUDENTS             | 3,318,821      | 3,448,569      | 3,506,431      | 57,862        | 1.65         | 47.25      | 50.25      | 3.00       |
| 15                                    | PRESCHOOL                        | 163,942        | 173,824        | 179,197        | 5,373         | 3.00         | 4.00       | 4.00       | 0.00       |
| 16                                    | ACADEMICALLY TALENTED            | 176,545        | 172,890        | 74,203         | -98,687       | -57.08       | 2.20       | 0.00       | -2.20      |
| 17                                    | SUMMER SCHOOL SPECIAL EDUCATION  | 98,200         | 65,181         | 64,750         | -431          | -0.67        | 0.00       | 0.00       | 0.00       |
| 18                                    | ADULT EDUCATION                  | 30,672         | 30,672         | 30,672         | 0             | 0.00         | 0.00       | 0.00       | 0.00       |
| 19                                    | ALTERNATIVE EDUCATION            | 64,257         | 60,111         | 61,337         | 1,226         | 2.00         | 1.00       | 1.00       | 0.00       |
| 20                                    | SUMMER SCHOOL                    | 1,768          | 3,920          | 3,920          | 0             | 0.00         | 0.00       | 0.00       | 0.00       |
| 21                                    | INTERSCHOLASTIC ATHLETICS        | 402,189        | 408,073        | 418,502        | 10,429        | 2.49         | 0.00       | 0.00       | 0.00       |
| 22                                    | CO-CURRICULAR STUDENT ACTIVITIES | 162,349        | 160,652        | 156,920        | -3,732        | -2.38        | 0.83       | 0.83       | 0.00       |
| 23                                    | GUIDANCE SERVICES                | 679,995        | 708,977        | 738,042        | 29,065        | 3.94         | 11.30      | 11.30      | 0.00       |
| 24                                    | LIBRARY/MEDIA SERVICES           | 538,951        | 622,948        | 644,558        | 21,610        | 3.35         | 9.50       | 9.50       | 0.00       |
| 25                                    | HEALTH/MEDICAL SERVICES          | 379,873        | 377,565        | 395,152        | 17,586        | 4.45         | 7.00       | 7.00       | 0.00       |
| 26                                    | EDUCATIONAL TECHNOLOGY           | 942,086        | 921,767        | 929,155        | 7,388         | 0.8          | 5.00       | 5.00       | 0.00       |
| 27                                    | ASSESSMENT & RESEARCH            | 3,022          | 5,149          | 5,215          | 66            | 1.27         | 0.00       | 0.00       | 0.00       |
| 28                                    | BUILDING ADMINISTRATION          | 1,876,205      | 1,939,641      | 2,022,721      | 83,080        | 4.11         | 24.00      | 24.00      | 0.00       |
| 29                                    | PROFESSIONAL DEVELOPMENT         | 59,083         | 65,424         | 91,480         | 26,056        | 28.48        | 0.00       | 0.00       | 0.00       |
| 30                                    | SCHOOL IMPROVEMENT               | 26,732         | 61,630         | 107,297        | 45,667        | 42.56        | 0.00       | 0.00       | 0.00       |
| 31                                    | CURRICULUM DEVELOPMENT           | 50,785         | 93,637         | 117,520        | 8,362         | 8.20         | 0.00       | 0.00       | 0.00       |
| 32                                    | PSYCHOLOGICAL SERVICES           | 387,101        | 405,260        | 411,672        | 6,412         | 1.56         | 4.00       | 4.00       | 0.00       |
| 33                                    | SOCIAL WORK SERVICES             | 97,737         | 136,561        | 187,931        | 51,370        | 27.33        | 2.00       | 3.00       | 1.00       |
| 34                                    | SPEECH & HEARING SERVICES        | 338,053        | 375,219        | 382,932        | 7,713         | 2.01         | 5.00       | 5.00       | 0.00       |

|               |                               |                   |                   |                   |                  |             |               |               |              |
|---------------|-------------------------------|-------------------|-------------------|-------------------|------------------|-------------|---------------|---------------|--------------|
| 35            | OCCUPATIONAL/PHYSICAL THERAPY | 203,972           | 212,116           | 217,860           | 5,745            | 2.64        | 2.50          | 2.50          | 0.00         |
| 36            | BOARD OF EDUCATION SERVICES   | 194,267           | 177,398           | 180,012           | 2,614            | 1.45        | 0.00          | 0.00          | 0.00         |
| 37            | SUPERINTENDENT SERVICES       | 290,935           | 294,307           | 300,300           | 5,993            | 2           | 2.00          | 2.00          | 0.00         |
| 38            | PERSONNEL/CURRICULUM SERVICES | 417,995           | 438,432           | 462,407           | 23,974           | 5.18        | 4.63          | 4.63          | 0.00         |
| 39            | BUSINESS & FISCAL OPERATIONS  | 7,118,830         | 7,004,391         | 7,505,303         | 511,303          | 6.80        | 4.00          | 4.00          | 0.00         |
| 40            | PLANT OPERATIONS              | 2,346,691         | 2,611,354         | 2,623,830         | 12,476           | 0.48        | 25.00         | 24.00         | -1.00        |
| 41            | TRANSPORTATION SERVICES       | 2,038,412         | 2,056,548         | 2,111,186         | 54,638           | 2.59        | 0.00          | 0.00          | 0.00         |
| <b>Total:</b> |                               | <b>36,149,106</b> | <b>37,036,000</b> | <b>38,295,000</b> | <b>1,259,000</b> | <b>4.62</b> | <b>351.38</b> | <b>351.18</b> | <b>-0.20</b> |



## ***Brookfield Public Schools*** ***Brookfield, Connecticut***

### **Enrollment**

As reported to the State of Connecticut in October 1, 2012 Public School Information System (PSIS) collection, current enrollment in the Brookfield Public School district was 2,797 students. As of December 10, 2012, enrollment has increased and now stands at 2,817 students.

Looking forward to 2013-14, enrollment is projected to be 2,827, an overall increase of 30 students or 1.07%, over the 10/1/2012 figures and ten (10) students higher than the 12/10/2012 enrollment. For grades PK-4, the trend of increasing enrollments will continue with an expected increase of six (6) students, balanced across the six educational levels. For grades 5 through 12, a net increase of four (4) students is anticipated.

#### **Center Elementary School**

Enrollment is projected to rise to 433 students, an increase of 5 students. This increase is driven by the district's implementation of the full day kindergarten and significantly larger than projected first grade enrollment.

#### **Huckleberry Hill Elementary School**

With a fourth consecutive year of growth projected for 2013-14, HHES is expected to have 607 students, an increase of one student, returning enrollment to 2008-09 levels. Grade 2 will increase by 25 students, Grade 3 will decrease by 26 students and Grade 4 will add two (2) students.

#### **Whisconier Middle School**

Overall, the enrollment at Whisconier Middle School is projected to be 838 students in 2013-14, a reduction of thirteen students vs. 2012-13. Grades 5 will increase by 43 students, Grade 6 will decrease by 43, Grade 7 will see an increase of 13 students and Grade 8 will be decreasing by 26.

#### **Brookfield High School**

With a large incoming 9<sup>th</sup> grade class of 241 students, an increase of 17 students is anticipated at BHS. For 2013-14, total enrollment is projected to be 936 students. Grade 9 will see an increase of 28 students, Grade 10 will lose 19 students, Grade 11 will increase by 3 students and Grade 12 will see a slight increase of 5 students.

### **Special Education Out of District Placements**

In 2013-14, thirteen (13) special needs students from Brookfield will be attending out of district facilities to receive educational and related services that are not available in-district as determined through the PPT process. These students are counted in the enrollment figures.

**Students Attending Out of District Public Schools**

Enrollment projections *do not* include the Brookfield children, who are transported by the district and attend the following out of district public schools as they are enrolled in the district the school is part of.

| <b><u>School</u></b>                                       | <b><u>Location</u></b>   | <b><u>District# Students</u></b> |           |
|--|--------------------------|----------------------------------|-----------|
| Western Connecticut Academy of International Studies – AIS | WCSU Campus, Danbury, CT | Danbury                          | 43        |
| Nonnewaug High School – Vocational Agricultural Program    | Woodbury, CT             | Region #14                       | 5         |
| Henry Abbott Regional Technical High School                | Danbury, CT              | State of CT                      | 35        |
| <b>Total:</b>  |                          |                                  | <b>83</b> |



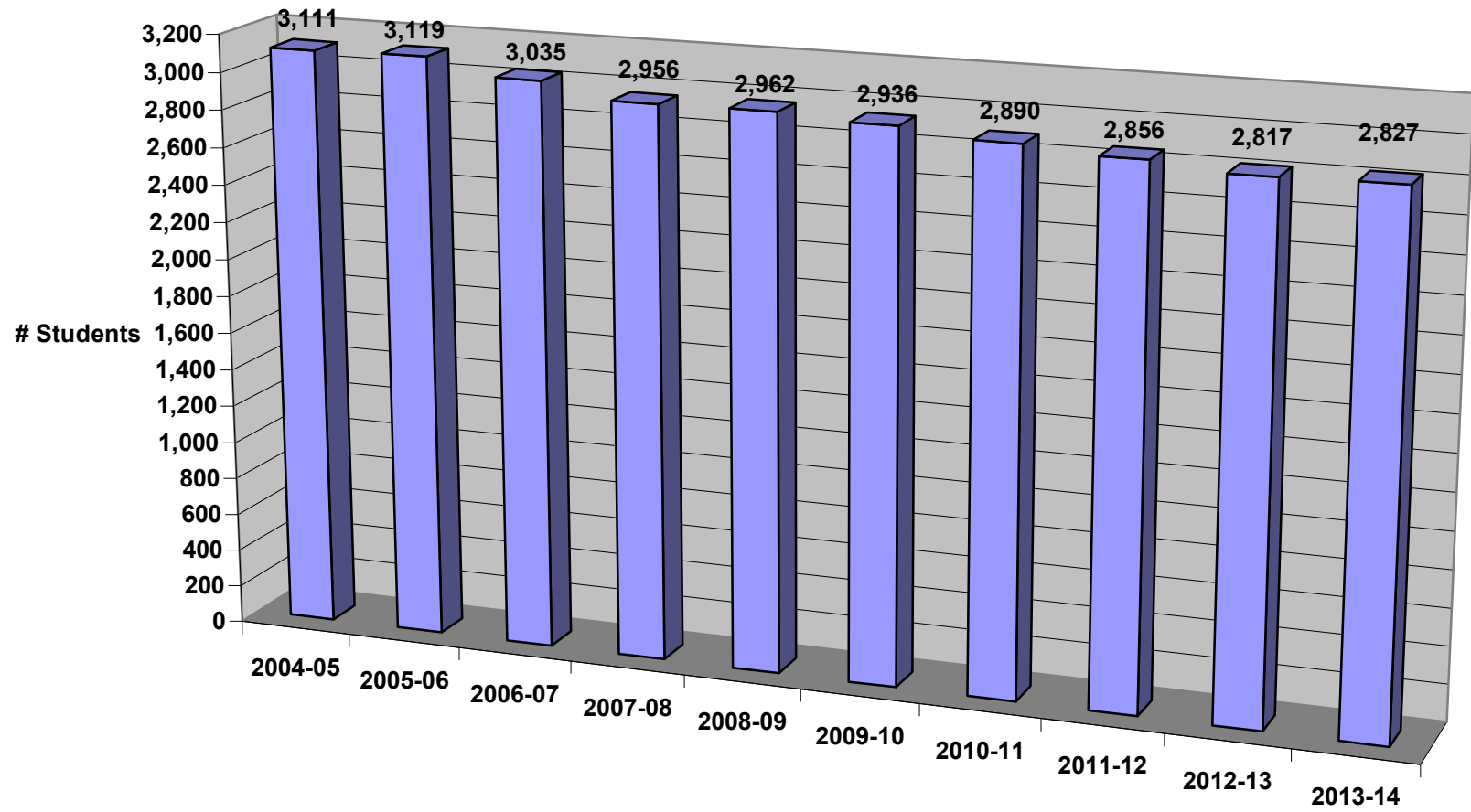
Brookfield Public Schools  
 Superintendent's Budget  
 Enrollment with Historical Detail

12/10/2012

| Grade          | 2008-09      |              |              | 2009-10      |              |              | 2010-11      |              |              | 2011-12      |              |              | 2012-13      |              | 12/10/2012   | 2013-14      |              |
|----------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
|                | St Line      | Proj         | Actual       | St Line      | Proj         | Actual       | St Line      | Proj         | Actual       | St Line      | Proj         | Actual       | St Line      | Proj         | Actual       | St Line      | Projected    |
| Pre-K          | 41           | 41           | 40           | 40           | 40           | 34           | 36           | 34           | 46           | 46           | 46           | 50           | 50           | 50           | 41           | 41           | 43           |
| K              | 148          | 148          | 191          | 177          | 177          | 180          | 180          | 178          | 162          | 170          | 172          | 186          | 186          | 186          | 179          | 179          | 185          |
| Trans.         | 16           | 16           | 15           | 15           | 15           | 15           | 15           | 15           | 0            | 0            | 0            | 0            | 0            | 0            | 0            | 0            | 0            |
| 1              | 160          | 176          | 159          | 191          | 198          | 196          | 195          | 194          | 199          | 182          | 183          | 180          | 186          | 193          | 208          | 205          | 205          |
| <b>PreK-1</b>  | <b>365</b>   | <b>381</b>   | <b>405</b>   | <b>423</b>   | <b>430</b>   | <b>425</b>   | <b>426</b>   | <b>421</b>   | <b>407</b>   | <b>398</b>   | <b>401</b>   | <b>416</b>   | <b>422</b>   | <b>429</b>   | <b>428</b>   | <b>425</b>   | <b>433</b>   |
| 2              | 190          | 193          | 192          | 159          | 162          | 162          | 196          | 160          | 207          | 199          | 202          | 209          | 180          | 190          | 183          | 208          | 208          |
| 3              | 178          | 180          | 190          | 192          | 191          | 200          | 162          | 198          | 166          | 207          | 204          | 206          | 209          | 210          | 210          | 183          | 184          |
| 4              | 229          | 232          | 227          | 190          | 190          | 195          | 200          | 193          | 210          | 166          | 170          | 171          | 206          | 210          | 213          | 210          | 215          |
| <b>Gr 2-4</b>  | <b>597</b>   | <b>605</b>   | <b>609</b>   | <b>541</b>   | <b>543</b>   | <b>557</b>   | <b>558</b>   | <b>551</b>   | <b>583</b>   | <b>572</b>   | <b>576</b>   | <b>586</b>   | <b>595</b>   | <b>610</b>   | <b>606</b>   | <b>601</b>   | <b>607</b>   |
| 5              | 196          | 200          | 205          | 227          | 232          | 232          | 195          | 230          | 201          | 210          | 212          | 217          | 171          | 177          | 175          | 213          | 218          |
| 6              | 209          | 212          | 218          | 205          | 208          | 213          | 232          | 211          | 239          | 201          | 203          | 208          | 217          | 221          | 223          | 175          | 180          |
| 7              | 239          | 242          | 246          | 218          | 224          | 229          | 213          | 227          | 214          | 239          | 239          | 239          | 208          | 210          | 212          | 223          | 225          |
| 8              | 246          | 248          | 250          | 246          | 248          | 246          | 229          | 244          | 235          | 214          | 216          | 211          | 239          | 240          | 241          | 212          | 215          |
| <b>Gr 5-8</b>  | <b>890</b>   | <b>902</b>   | <b>919</b>   | <b>896</b>   | <b>912</b>   | <b>920</b>   | <b>869</b>   | <b>911</b>   | <b>889</b>   | <b>864</b>   | <b>870</b>   | <b>875</b>   | <b>835</b>   | <b>848</b>   | <b>851</b>   | <b>823</b>   | <b>838</b>   |
| 9              | 260          | 267          | 247          | 250          | 247          | 240          | 246          | 238          | 243          | 235          | 237          | 230          | 211          | 211          | 213          | 241          | 241          |
| 10             | 256          | 258          | 262          | 247          | 249          | 248          | 240          | 246          | 245          | 243          | 245          | 237          | 230          | 230          | 234          | 213          | 215          |
| 11             | 271          | 265          | 267          | 262          | 256          | 259          | 248          | 256          | 253          | 245          | 247          | 246          | 237          | 237          | 232          | 234          | 235          |
| 12             | 252          | 245          | 239          | 267          | 257          | 269          | 259          | 266          | 256          | 253          | 255          | 251          | 246          | 246          | 240          | 232          | 245          |
| <b>Gr 9-12</b> | <b>1,039</b> | <b>1,035</b> | <b>1,015</b> | <b>1,026</b> | <b>1,009</b> | <b>1,016</b> | <b>993</b>   | <b>1,006</b> | <b>997</b>   | <b>976</b>   | <b>984</b>   | <b>964</b>   | <b>924</b>   | <b>924</b>   | <b>919</b>   | <b>920</b>   | <b>936</b>   |
| O.D.           | 14           | 14           | 14           | 18           | 18           | 18           | 15           | 15           | 14           | 14           | 14           | 15           | 15           | 15           | 13           | 13           | 13           |
| <b>PreK-12</b> | <b>2,905</b> | <b>2,937</b> | <b>2,962</b> | <b>2,904</b> | <b>2,912</b> | <b>2,936</b> | <b>2,861</b> | <b>2,904</b> | <b>2,890</b> | <b>2,824</b> | <b>2,845</b> | <b>2,856</b> | <b>2,791</b> | <b>2,826</b> | <b>2,817</b> | <b>2,782</b> | <b>2,827</b> |

- Notes: 1. Straight line projections for a grade are based on the previous grade's Oct. 1 enrollment.  
 2. District projections for a grade are based on historical enrollment increase and attrition trends per grade level  
 3. Enrollments at the Danbury Magnet school - grades K-5 will decrease to 43 for 2013-14  
 4. O.D. category are the number of students placed in out of district facilities

# Brookfield Public Schools Enrollment 2004-05 through 2013-14





## ***Brookfield Public Schools*** ***Brookfield, Connecticut***

### **Staffing**

With the decrease of -.20 Full Time Equivalent (FTE) positions, a total of 351.18 FTE's will be funded by the Board of Education operating budget. This includes teaching, paraprofessional, administrative, clerical/technology support staff, health services, custodial/maintenance staff and other non-affiliated support positions.

Staffing additions for 2013-14 are as follows:

- 1.0 FTE World Language teacher at Center Elementary School to implement Spanish in Kindergarten and Grade 1.
- 1.0 FTE Social Worker at Whisconier Middle School to support the significantly increased number of students identified with mental health risks and social/emotional deficits.
- 1.0 FTE Special Education teacher at Brookfield High School to fulfill students Individualized Education Plans particularly in the area of autistic spectrum disorders, specific learning disabilities and social/emotional disturbance.
- 1.0 FTE ABA Paraprofessional for the VB-LASS program to meet student needs in-district.
- 1.0 FTE Paraprofessional to work in 1:1 situations with high needs students at the elementary level.

Staffing reductions for 2013-14 are as follows:

- Reduction of a 1.0 FTE Paraprofessional at Brookfield High School.
- Reduction of 2.0 FTE regular education paraprofessional positions.
- Elimination of the SEM program and the reduction of a 2.20 FTE SEM Teachers.

No changes are proposed to administrative staffing levels which have been reduced by 2.60 FTE or 15.1% since 2008.

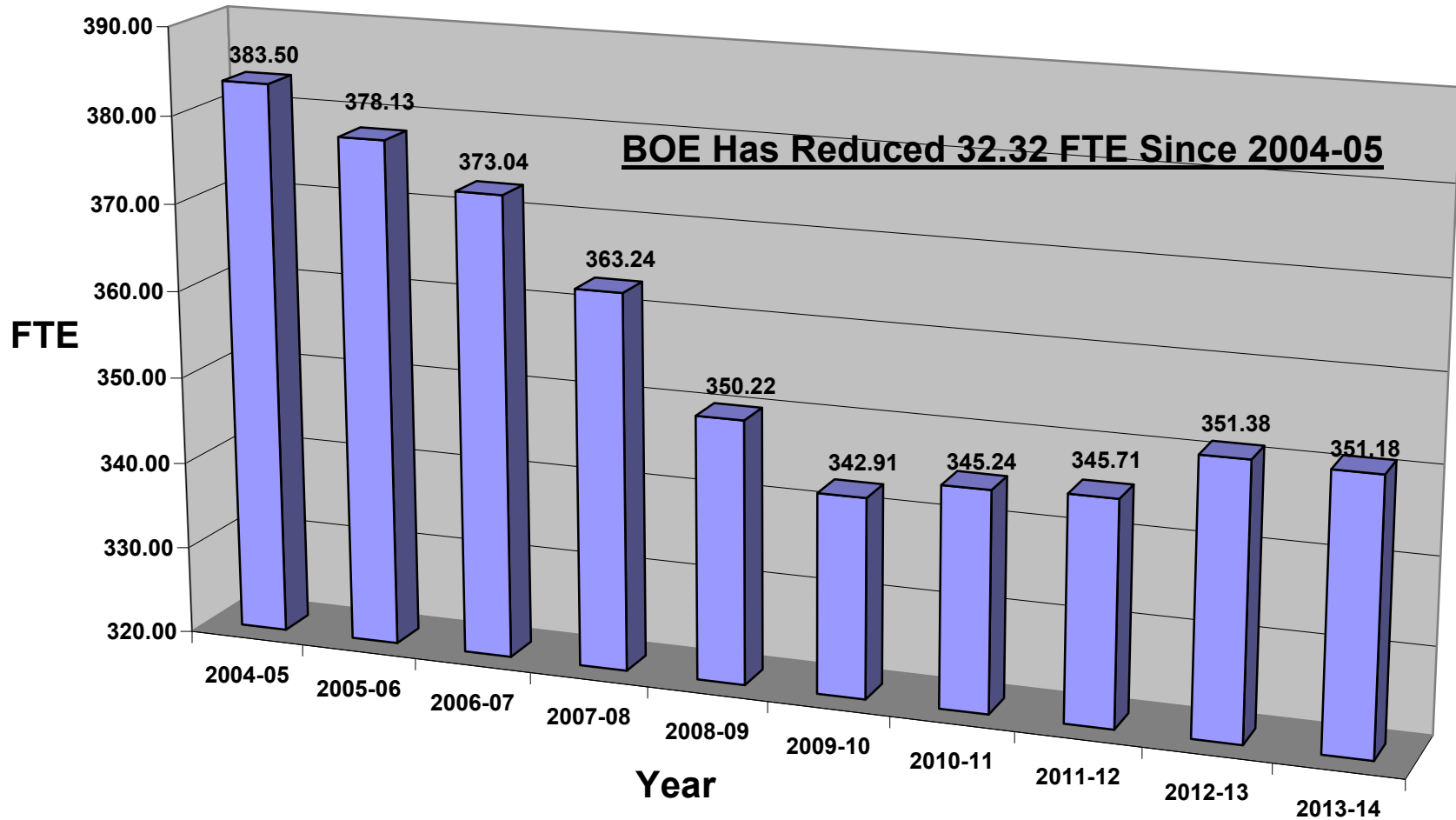
Since the 2004-05 school year, staffing levels in the local taxpayer funded BOE operating budget have been reduced by a total of 32.32 FTE or 8.43%. This has been accomplished by focusing on the efficient and effective use of resources while carefully monitoring student enrollment during the same time period.

At the same time, the district has pursued and utilized state and federal grants and other funding sources as efficiently as possible to continue to provide our students with the high quality services they require. In 2013-14, 32.94 FTE will be supported by these funds.

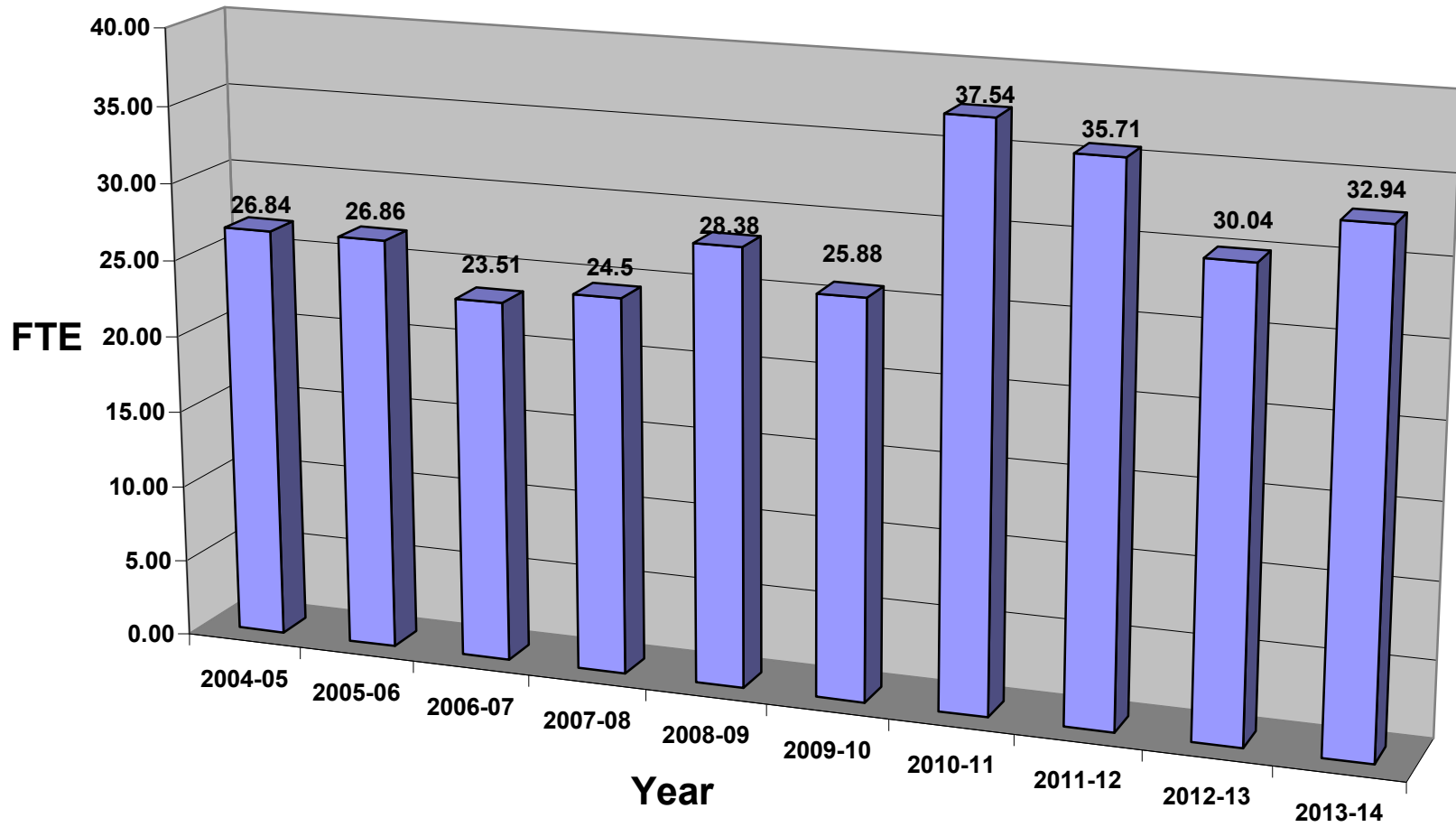
Please refer to the Grants and Other Funding Sources section of this document for more details.

Charts illustrating staffing levels since 2004-05, certified staff by position student load analysis, projected K-8 class sizes and facilities staffing comparisons vs. national standards follow.

## Staffing Levels - BOE Operating Budget 2004-05 through 2013-14



# Staffing Levels - Grants and Other Funding Sources 2004-05 through 2013-14



## Board of Education Adopted Budget for 2013-14 Projected K-8 Class Sizes

| <u>Grade</u>        | <u>Target</u> | <u>Range</u> | <u>2012-13</u><br><u>Sections</u> | <u>2012-13</u><br><u>Class Size</u> | <u>2013-14</u><br><u># Sections</u> | <u>2013-14</u><br><u>Class Size</u> |
|---------------------|---------------|--------------|-----------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|
| <i>Kindergarten</i> | 19            | 17-20        | 10                                | 17.9                                | 10                                  | 18.5                                |
| <b>Grade 1</b>      | 19            | 17-20        | 10                                | 20.8                                | 10                                  | 20.5                                |
| <i>Grade 2</i>      | 20            | 19-21        | 9                                 | 20.3                                | 10                                  | 20.5                                |
| <i>Grade 3</i>      | 20            | 19-21        | 10                                | 22.9                                | 9                                   | 20.4                                |
| <i>Grade 4</i>      | 20            | 19-21        | 10                                | 21.3                                | 10                                  | 21.5                                |
| <i>Grade 5</i>      | 22            | 21-23        | 8                                 | 21.8                                | 9                                   | 24.2                                |
| <i>Grade 6</i>      | 22            | 21-23        | 9                                 | 24.7                                | 8                                   | 22.5                                |
| <i>Grade 7</i>      | 22            | 21-23        | 10                                | 21.2                                | 10                                  | 22.5                                |
| <i>Grade 8</i>      | 22            | 21-23        | 10                                | 24.1                                | 10                                  | 21.5                                |
|                     |               |              | 86                                |                                     | 86                                  |                                     |

Yellow highlighting denotes grade level class size is at or above Board of Education guidelines.



**Brookfield Public Schools**  
**Brookfield, Connecticut**

**Salaries**

Salaries for the district’s administrative, certified and non-certified staff are the largest single component of the Board of Education budget at a projected \$24,826,467 for 2013-14, a \$949,122 or a 3.97% increase vs. 2012-13 and comprise 64.08% of the total budget.

Board of Education employees are represented by six (6) bargaining units:

| <b>Unit</b>   | <b>Representing</b>                         | <b>Salaries</b>     | <b>FTE</b>    |
|---|---|---------------------|---------------|
| 111 - Brookfield Education Association (BEA)              | Certified instructional staff               | \$17,031,584        | 227.50        |
| 112 - Brookfield Administrators Association (BAA)         | Building administrators                     | \$1,743,788         | 11.60         |
| 122 - Brookfield Education Secretaries Association (BESA) | Clerical and technology support staff       | \$1,468,690         | 32.33         |
| 121 - Paraprofessionals                                   | Paraprofessionals and ABA Paraprofessionals | \$792,614           | 38.67         |
| 123 – Nurses  | School nurses                               | \$379,956           | 7.00          |
| 124 - Custodian   | School custodial staff                      | \$903,413           | 20.00         |
| <b>Total:</b>   |   | <b>\$22,320,045</b> | <b>337.10</b> |

All other staff, including Central Office Administrators, Facilities Supervisor, Maintenance Mechanics, the district’s OT/PT staff, lunch and recess monitors, Library Clerks, Security guards as well as retirement incentives, overtime, homebound tutoring and certified and non-certified substitutes make up the remaining \$2,184,703 and 14.08 FTE.

**Labor Negotiations and Contracts**

**Teachers**

On July 1<sup>st</sup>, 2012, the labor contract negotiated by the Board of Education and district administration with the Brookfield Education Association (BEA) for a three year contract took effect. Contract highlights are:

- There are no annual general wage increases (GWI) included in any year of this contract

- Step movement has been limited – Step in year 1 was delayed until 1/1/2013, no step movement in Year 2 and a full step in Year 3
- Bargaining unit members will receive a total of 6.40% in salary increases over the life of the contract
- Bargaining unit members at maximum will receive no increase in Year 1, 1.50% in Year 2 and 1.25% in Year 3
- Effective 7/1/2012, all BEA members were moved to a high deductible health plan.
- Agreement expires June 30, 2015

### **Administrators**

The new, three year labor contract negotiated with the Brookfield Administrators Association in the fall of 2012, goes into effect on 7/1/2013.

Contract highlights are:

- There will be general wage increases of 2.75% in each of the three years of the contract.
- Merit pay has been eliminated, saving 1% of total bargaining unit salaries annually.
- Four step schedule remains in place for those eligible – currently 12 of 14 members are at maximum.
- Effective 7/1/2013, all BAA members will be moved to a high deductible health plan.
- Agreement expires June 30, 2016

### **Secretarial & Technology Staff, Nurses and Custodians**

Three year agreements covering fifty five (55) employees with the above noted bargaining units expire on June 30, 2013. Negotiations are slated to commence after 1/1/2013. Highlights of the current contracts are:

- General wage increases of 3% in each year of the contract
- All members of these three units moved to a modified high deductible plan – Comp Mix – on July 1, 2010 with deductibles ranging from \$1,000 to \$3,000.
- Premium share contributions by employees increase 1% in each contract year

### **Paraprofessionals**

A four year agreement was implemented on July 1, 2011 covering the sixty three (63) Paraprofessionals in the district. Highlights of the current contracts are:

- General wage increases of 3.5%, 2.25%, 2.5% and 2% for each contract year
- Work day extended by 15 minutes or 45.5 hours annually
- ABA Paraprofessional position added to contract
- All members of these three units are on a modified high deductible plan – Comp Mix – on July 1, 2010 with deductibles ranging from \$1,000 to \$3,000.
- Premium share contributions by employees set at 10% for single coverage and 40% for two person and family coverage.
- Agreement expires June 30, 2015



## **Unaffiliated Staff**

Individual agreements or contracts are utilized to manage the salaries and benefits provided to our unaffiliated staff members. These agreements mirror the contracts of our comparable bargaining units and all unaffiliated staff are on the district's modified high deductible Comp Mix health care plan. For the 2014-14 fiscal year, a general wage increase of 2.5% is budgeted for all unaffiliated staff.



***Brookfield Public Schools***  
***Brookfield, Connecticut***

**Employee Benefits**

**Health Benefits**

District administration and the Board of Education have for several years taken an aggressive and proactive approach to controlling health benefit costs. The District administration works very closely with the Segal Co., our insurance consultant and our insurance carrier, CIGNA, to provide quality, cost effective health care for our employees.

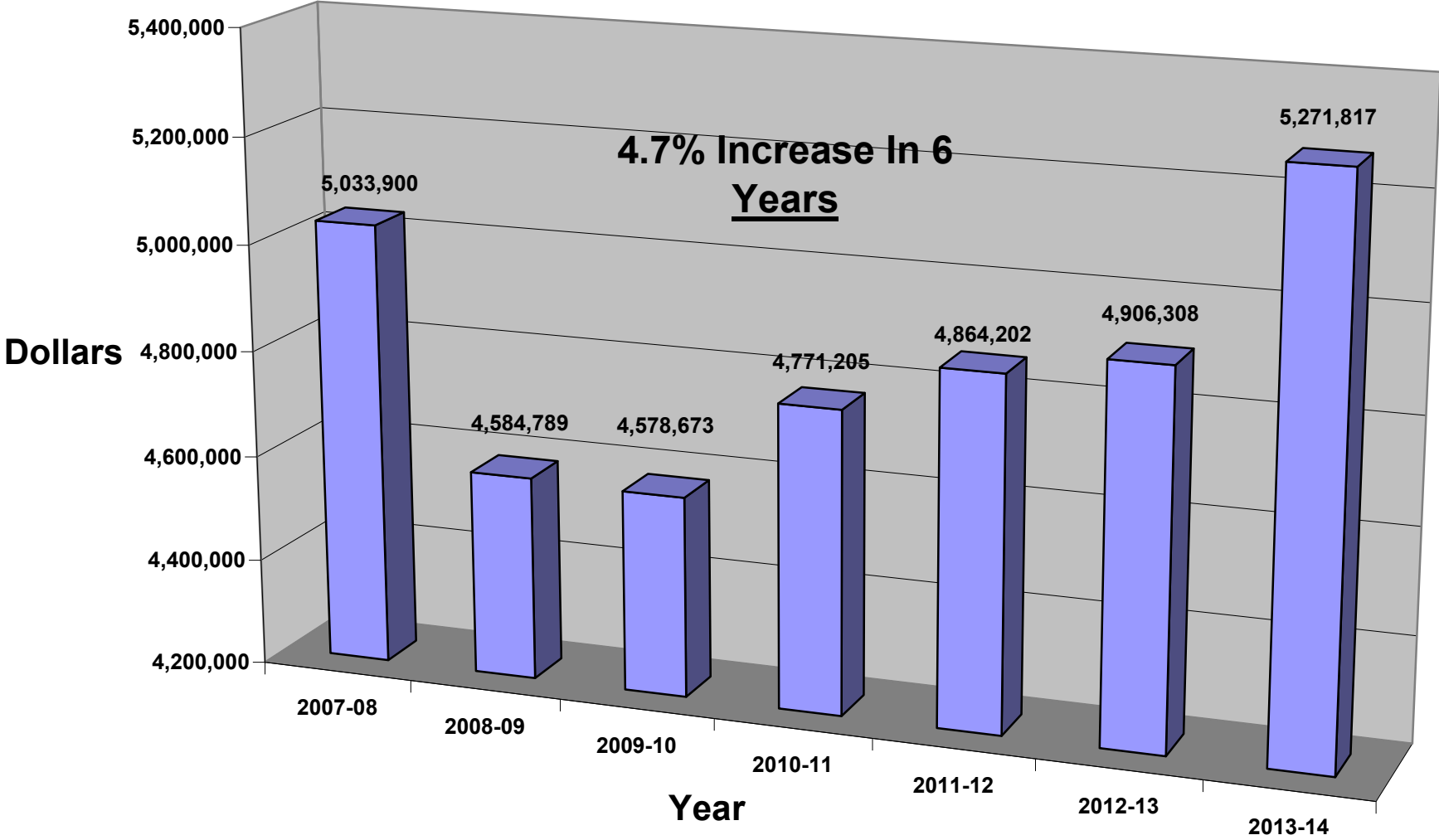
Effective July 1<sup>st</sup>, 2012, all members of the Brookfield Education Association (BEA) bargaining unit also transitioned to a high deductible health plan. This plan reduced insurance premiums for the district's largest bargaining unit by approximately 18% and lowered the going forward baseline for health benefits by more than \$525,000.

These efforts continued in 2012-13 and produced very significant results. As the result of a contract settlement with the Brookfield Administrators Association (BAA), all certified administrators will be moving to a high deductible health plan on July 1<sup>st</sup>, 2013.

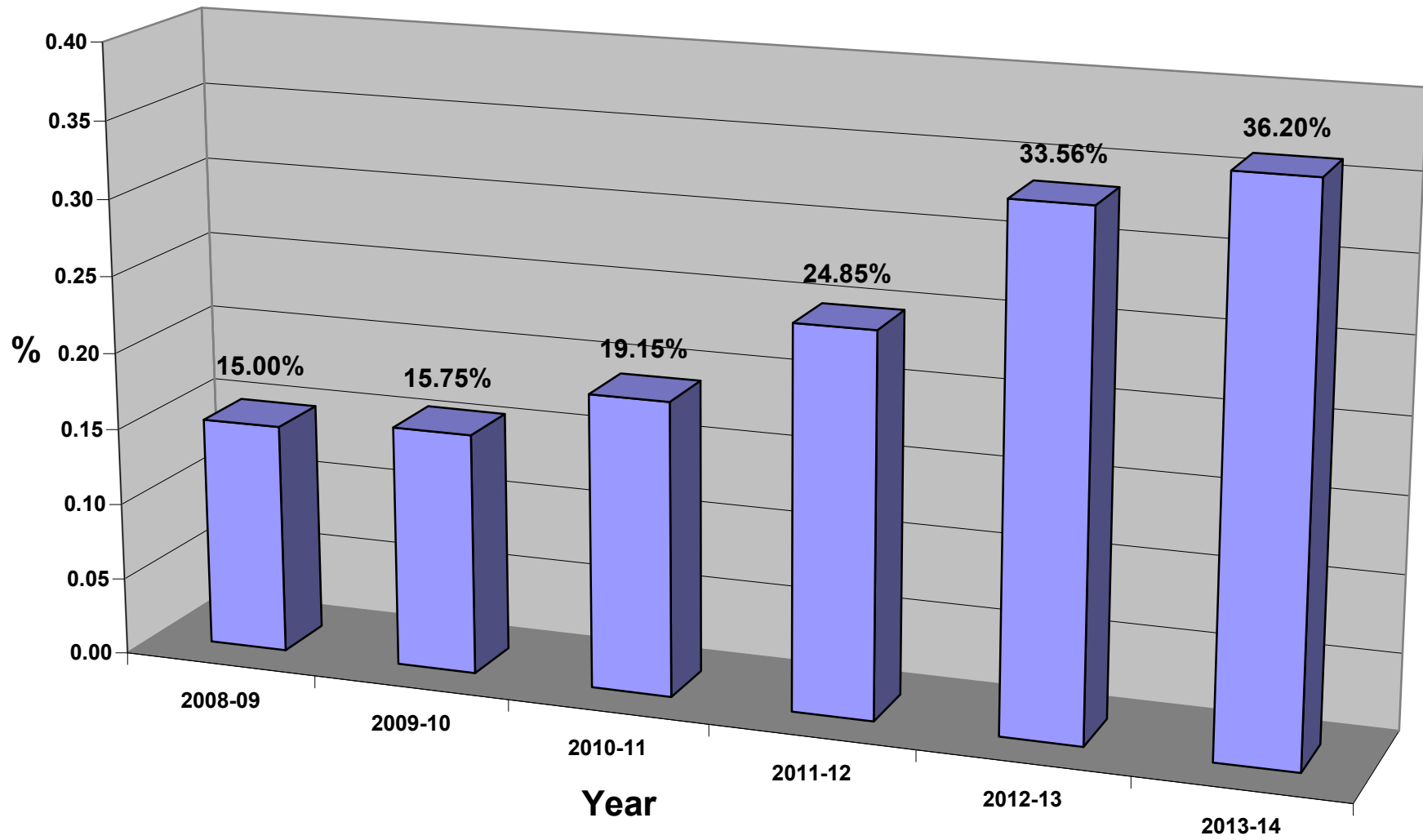
Also as of July 1<sup>st</sup>, 2013 all traditional PPO health plans providing first dollar coverage for employees will have been replaced. The 318 district employees who currently utilize our health benefit programs will be on some form of a consumer based health plan. On average, BOE employees contribute 36.2% of their annual health benefits cost, including deductibles.

**At this time, renewal rates from CIGNA are at 9.9% for all groups in the Board of Education health plan except for the certified administrators. With plan changes, health benefit costs are slated to increase by 7.45% or \$365,509. Collaborative cost containment efforts with our bargaining units have enabled the district to manage the total increase in health benefits to 4.7% since 2007-08.**

# Board of Education Health Benefit Costs with HDHP



## Employee Share of Health Benefit Costs - All Groups





## **Brookfield Public Schools**

### **Brookfield, Connecticut**

#### **Certified Teacher and Administrator Pensions**

It is very important to note that the BOE Operating budget **does not provide any funding for the pension plan for certified staff.** The pension plan for certified teachers and administrators is a state run program that is managed by the Teachers Retirement Board (TRB). Certified teachers and administrators pay 7.25% of each paycheck into this fund for the entire time they work in Brookfield or any other Connecticut school district.

By Connecticut state law, certified teachers and administrators can not contribute into Social Security, nor are they eligible for retirement benefits without having worked the required quarters outside of the education profession. Connecticut is one of six (6) states in the country to have such a law.

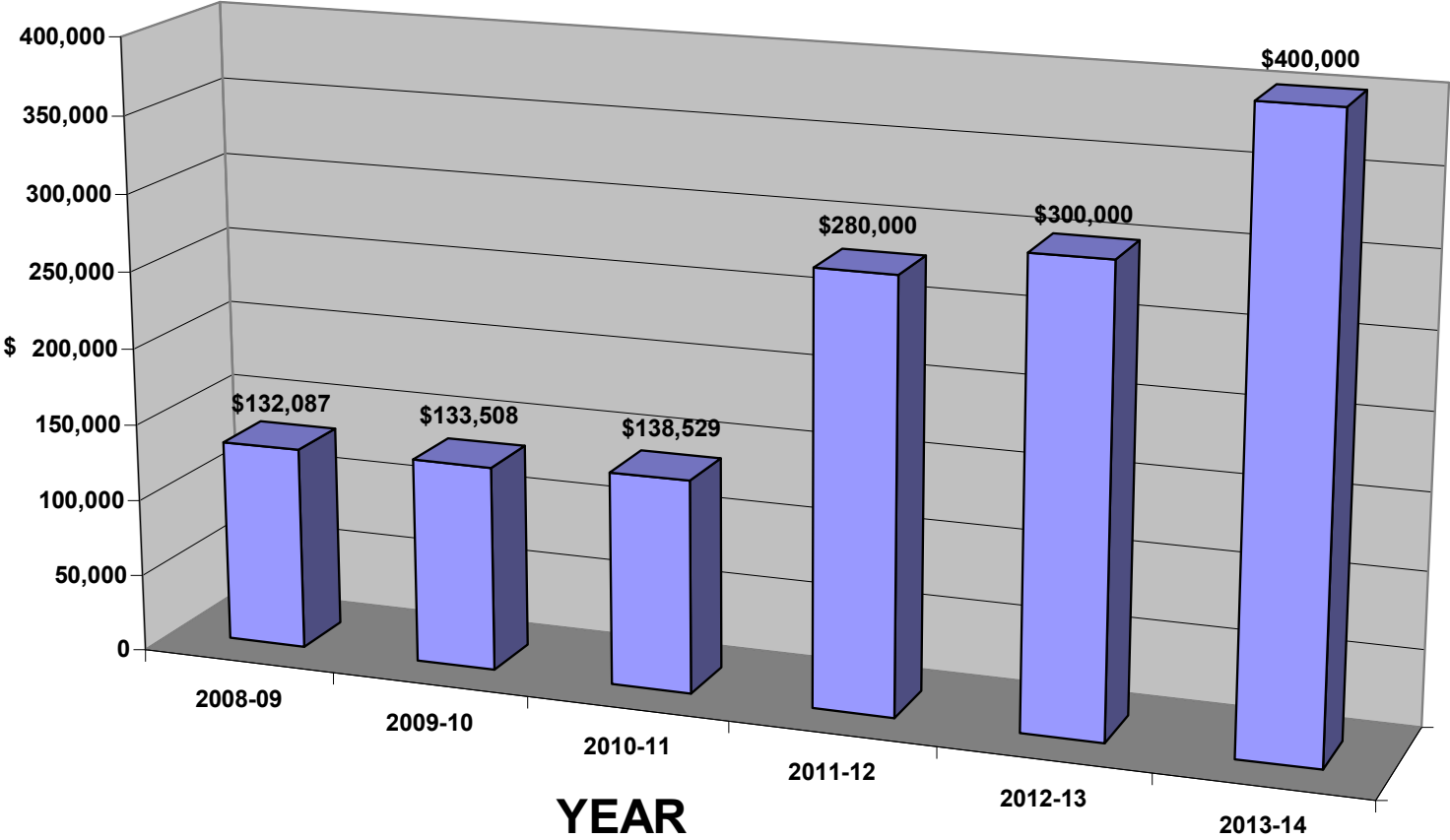
#### **Town of Brookfield Pension Plan**

Non-certified employees of the Brookfield Board of Education are eligible, based on contractually defined criteria, to participate in the town pension plan. The plan is a defined benefit program and is funded by both employee and employer contributions. All eligible employees pay 5% of their base pay into the plan once they have completed twelve (12) months of service – this is a mandatory deduction. Employees are fully vested after ten (10) years and the retirement age is currently set at age 62. Employees may choose to receive monthly payments or to take a lump sum payout upon retirement. Currently, 75 BOE employees are participating in the plan.

The Board of Education's employer contribution to the pension plan has risen dramatically over the last three years \$132,087 in 2008-09 to the \$400,000 budgeted for 2013-14. This represents a 202.8% increase in this line item which is equal to 1.03% of the total proposed BOE Operating budget. The drastic increase is due to economic impact of the recession and the need to fully or Annual Required Contribution (ARC) as determined by our actuary. Failure to meet the ARC could result in the lowering of the Town's credit rating which would severely impact both the cost and ability to borrow and funds.

In 2011, the Retirement Benefits Advisory Committee was formed by the Board of Selectmen to guide the selection process for a new pension provider and to determine how to best achieve full funding by the Town and the Board of Education. The Director of Finance, Technology and Operations is a member of this committee. The RBAC recommended that the Boards of Selectmen, Finance and Education sign on to an agreement to fully fund the ARC for the pension over a period of three to five years starting 2011-12. To reach full funding, the Pension Contribution line item will need to increase to approximately \$550,000.

# BOE PENSION CONTRIBUTION COSTS 2008-09 through 2013-14





***Brookfield Public Schools***  
***Brookfield, Connecticut***

## **Special Education**

### **Overview**

Brookfield Public Schools' Office of Special Education & Support Services firmly believes that all students within the district identified with special needs are entitled to be provided with a free and appropriate public education regardless of the nature or severity of their handicapping condition. We are, therefore, committed to offering a continuum of individualized programming designed to meet the unique needs of all students identified as requiring special education.

The overarching goal of the Special Education & Support Services department is to ensure that all students share in the vision expressed in the Brookfield Public Schools Mission Statement; "to inspire, challenge and prepare all students to live meaningful and productive lives".

The Special Education function currently provides services to 297 students with special needs in grades PK through 12. The number of students has significantly increased over the past three years from 202 in 2009-10 to a projected 305 in 2013-14, an increase of 50.9%.

This change is driven by three (3) major factors:

- Increase in the identification of students on the autistic spectrum.
- Increase in the number of adolescent students identified with social and/or emotional issues
- Due to increased professional development regarding child find, an increased number of students with a broader spectrum of learning and behavioral disorders have been identified.

While this brings the percentage of students requiring special services district-wide to 10.78%, it is still below the statewide average of 12%.

### **Services Provided**

The major components of Brookfield's special education program are delineated as follows:

- General Instructional Support – teachers and paraprofessionals
- Autistic Spectrum Services – VB-LASS program
- Outplacements

- Pre-School
- Academically Talented – SEM program
- Summer School
- Health Services
- Psychological Services
- Social Work
- Speech and Hearing
- Occupational and Physical Therapy

To provide these services, there are a total of 70.75 FTE special education staff in the 2013-14 operating budget. Federal and state grants support and additional 28.0 FTE of special services staff which are not shown here.

### **Cost Control Efforts**

The control of special education costs has been and continues to be a major focus of the district administrative team. While the first and foremost priority is the provision of high quality services to our special needs students, doing so efficiently and cost effectively is also critically important. With many costs related to special services mandated by state and federal laws and the exceptionally high cost of out of district placements, we must make every effort to ensure that every effort is being made to manage costs.

To this end, the transitioning of students to the in-house developed **Verbal Behavior Language and Social Skills program (VB-LASS)** for students on the autistic spectrum is a priority. We have developed significant capacity with a Board Certified Behavioral Analyst, a District Behaviorist and seven (7) ABA trained paraprofessionals on staff to work with these students. We are now able to provide high quality services that demonstrate our commitment to meeting each student's individual needs.

When a student is transitioned to VB-LASS, the district realizes a significant savings as we no longer must pay outside firms for their services. Even when it is necessary to hire an additional ABA Paraprofessional for a transitioning student, more than \$50,000 per student is saved on an annualized basis. This program was being expanded to Huckleberry Hill Elementary School in 2012-13. Since the inception of this program, outside professional services expenses related to Special Education have been reduced by \$207,630 or 42.7%.

### **External Factors**

Outside factors also significantly impact the Special Education budget and primary among them is the State of Connecticut Special Education Excess Cost Reimbursement grant. This grant, which is critical to Town and BOE as the special education budget is developed **net** of the anticipated reimbursements, is intended to provide districts with relief for those special needs student whose expenses that exceed 4.5 times the average per student cost. With the State of Connecticut experiencing difficult economic times, the reimbursement rate is projected to 75% which translates to approximately \$650,000 that will be utilized to offset local expenses.

Also impacting the BOE budget are the escalating costs associated with special education students placed in out of district facilities – tuition, transportation and services which continue to increase despite a slow economic recovery.



A final major factor in the development of the Special Education budget is the ending of the ARRA grants. In 2012-13, the ARRA-Education Jobs Fund grant – the final ARRA grant - ended taking with it \$90,823 in additional revenue. This necessitated the elimination of 3.0 FTE of the total 5.67 FTE in special education paraprofessional positions that were funded by this grant.

There is a dynamic relationship between the reductions in anticipated reimbursements; cost increases related to mandated, high cost services and changes in grant funding and the BOE budget - when the reimbursements are cut and/or costs for mandated services increase, again, the corresponding line items in the budget must be adjusted to offset the loss of revenue.

Due to the continued focus on VB-LASS the budget line item for outside services, out of district tuition and out of district transportation have been reduced by \$50,000 versus 2012-13.

**The district's focus on providing high quality, in-district services coupled with aggressive cost containment efforts despite an increasing student population requiring special services has paid off - overall, the Special Education budget is slated to increase by \$178,122 to \$5,443,723 an increase of 3.38%.**

Charts detailing the number of identified students, staff deployment, VB-LASS cost savings and a report analyzing special education operating costs taking into account all revenue sources and a worksheet detailing budget adjustments related to excess costs follow.

Brookfield Public Schools  
Board of Education 2013-14 Budget

Special Education Cost Analysis

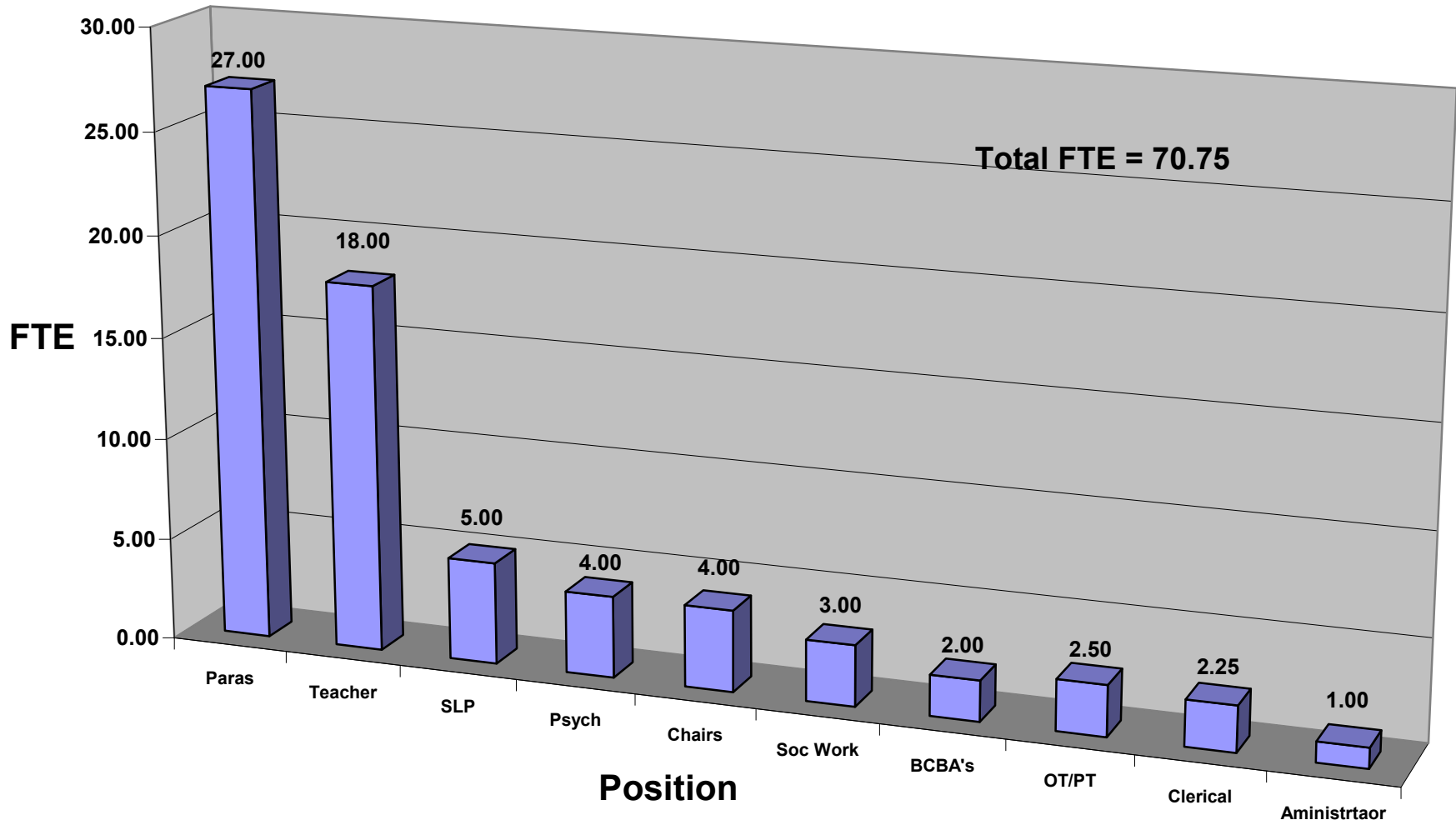
|  | 2006-07        | 2007-08        | 2008-09          | 2009-10          | 2010-11          | 2011-12          | 2012-13          | 2013-14          | Avg<br>Cost<br>Student |
|--|----------------|----------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------------|
| <b>Out of District - (Outplaced &amp; DCF)</b>       |                |                |                  |                  |                  |                  |                  |                  |                        |
| # STUDENTS   | 17             | 17             | 17               | 15               | 15               | 15               | 13               | 13               |                        |
| 513 SPECIAL ED TRANSPORTATION                        | 145,465        | 237,866        | 391,190          | 386,310          | 521,086          | 310,639          | 349,400          | 349,400          |                        |
| 561 SPECIAL EDUCATION TUITION                        | 588,218        | 758,178        | 1,118,456        | 991,990          | 747,346          | 1,090,371        | 915,310          | 890,310          |                        |
| <b>Total Out of District Special Education Costs</b> | <b>733,683</b> | <b>996,044</b> | <b>1,509,646</b> | <b>1,378,300</b> | <b>1,268,432</b> | <b>1,401,010</b> | <b>1,264,710</b> | <b>1,239,710</b> | <b>95,362</b>          |
| <b>In District</b>                                   |                |                |                  |                  |                  |                  |                  |                  |                        |
| # STUDENTS   | 210            | 205            | 204              | 202              | 242              | 257              | 297              | 305              |                        |
| 111 TEACHERS' SALARIES                               | 2,026,532      | 2,149,326      | 2,350,353        | 2,624,654        | 2,693,017        | 2,972,403        | 2,895,852        | 2,888,308        |                        |
| 112 ADMINSTRATORS' SALARIES                          | 108,273        | 114,413        | 114,961          | 120,134          | 109,148          | 133,767          | 141,059          | 145,041          |                        |
| 113 RETIREMENT                                       | 0              | 0              | 1,125            | 0                | 0                | 0                | 0                | 0                |                        |
| 115 SUBSTITUTES                                      | 10,000         | 0              | 0                | 0                | 0                | 0                | 0                | 0                |                        |
| 116 TEACHER-NON-REIMBURSEMENT                        | 0              | 0              | 0                | 0                | 0                | 0                | 0                | 0                |                        |
| 117 TEAM/CURRICULUM LEADERS                          | 15,508         | 15,508         | 16,492           | 16,492           | 16,492           | 16,521           | 16,492           | 26,064           |                        |
| 118 EXTENDED DUTY                                    | 25,000         | 25,000         | 28,259           | 31,034           | 36,521           | 55,918           | 33,000           | 45,000           |                        |
| 119 OTHER  | 198,490        | 194,684        | 198,129          | 194,562          | 239,579          | 203,187          | 212,116          | 217,860          |                        |
| 121 PARA PROFESSIONALS                               | 797,048        | 808,158        | 818,884          | 889,068          | 918,136          | 811,397          | 811,069          | 884,373          |                        |
| 122 CLERICAL/COMPUTER TECHNICIANS                    | 93,860         | 97,146         | 71,562           | 71,356           | 73,037           | 77,993           | 82,497           | 89,025           |                        |
| 123 HEALTH STAFF                                     | 17,167         | 18,066         | 35,693           | 30,000           | 41,348           | 42,917           | 40,246           | 40,246           |                        |
| 130 STUDENT SALARY                                   | 7,000          | 8,000          | 3,239            | 1,186            | 2,243            | 1,851            | 2,500            | 2,500            |                        |
| 131 HOMEBOUND TUTORS                                 | 57,000         | 60,000         | 20,832           | 16,483           | 19,490           | 14,742           | 35,000           | 35,000           |                        |
| 133 CO-CURRICULAR COACHES                            | 3,460          | 3,450          | 3,680            | 3,680            | 3,680            | 3,680            | 0                | 0                |                        |
| 134 OTHER  | 28,861         | 28,861         | 25,286           | 0                | 150              | 0                | 144,126          | 122,501          |                        |
| 154 SPECIAL EDUCATION SUBSTITUTES                    | 0              | 0              | 283              | 5,274            | 188              | 3,339            | 2,500            | 5,000            |                        |
| 158 PARA PRO DIFFERENTIAL                            | 0              | 0              | 319              | 0                | 0                | 0                | 0                | 0                |                        |
| 320 PROFESSIONAL ED SERVICES                         | 500            | 500            | 1,500            | 20,825           | 64,806           | 7,140            | 3,380            | 29,046           |                        |
| 330 OTHER PROFESSIONAL                               | 197,526        | 207,600        | 362,251          | 490,259          | 441,838          | 259,445          | 338,020          | 311,918          |                        |
| 331 LEGAL/NEGOTIATIONS                               | 0              | 35,000         | 23,187           | 78,590           | 81,571           | 73,965           | 87,120           | 87,120           |                        |
| 431 REPAIRS/MAINTENANCE EQUIPMENT                    | 6,200          |                | 1,144            | 737              | 1,178            | 0                | 2,450            | 2,450            |                        |
| 442 LEASE-COPIER                                     | 2,000          | 0              | 0                | 0                | 0                | 0                | 0                | 0                |                        |
| 514 SPECIAL ED TRANSPORTATION - IN                   | 79,714         | 85,000         | 87,270           | 47,518           | 94,164           | 28,064           | 35,895           | 35,600           |                        |

Brookfield Public Schools  
Board of Education 2011-12 Budget

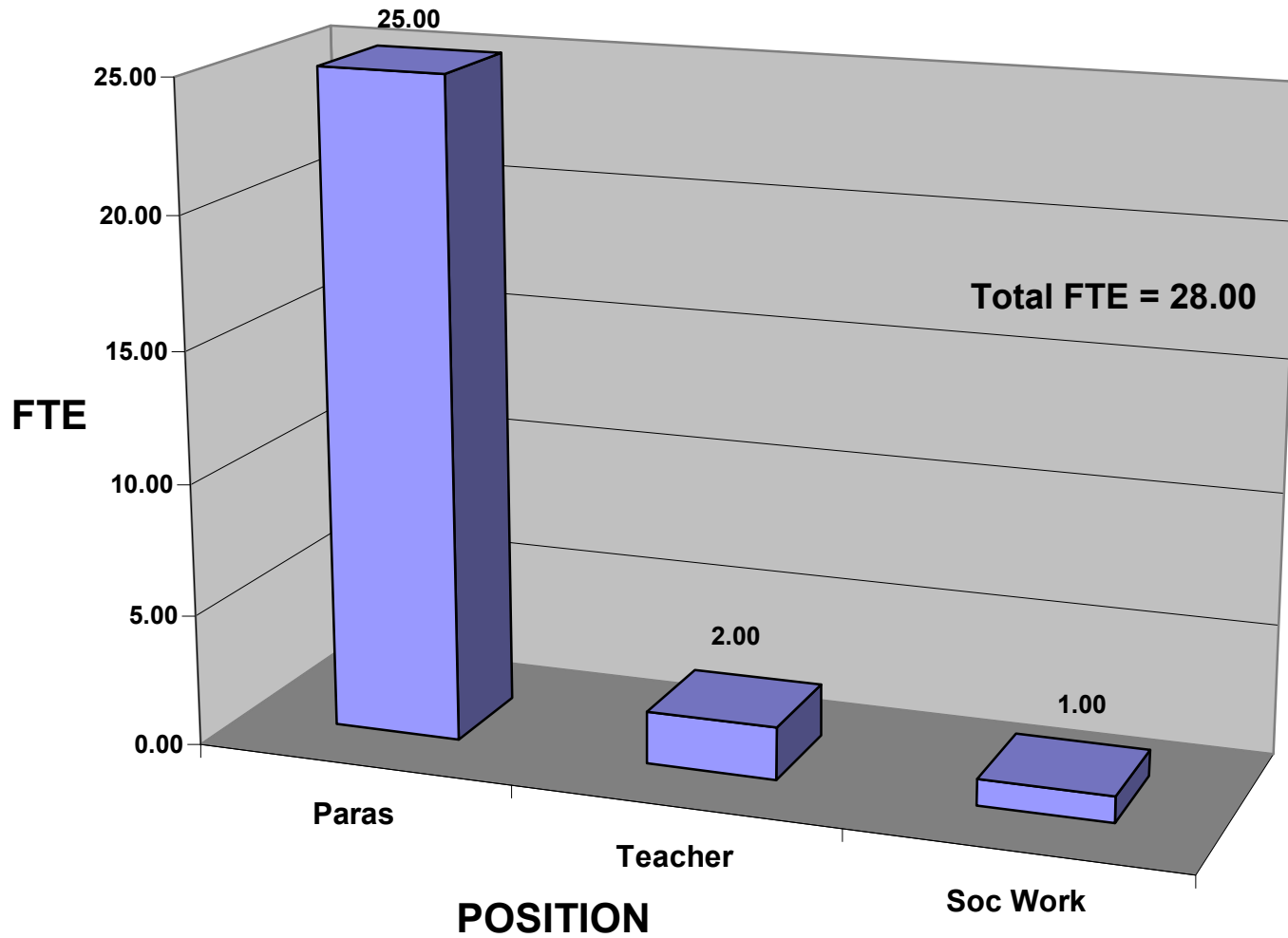
Special Education Cost Analysis

|   | 2006-07                 | 2007-08                 | 2008-09                 | 2009-10                 | 2010-11                 | 2011-12                 | 2012-13                 | 2013-14                 | Avg<br>Cost<br>Student |
|---|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|------------------------|
| 518 FIELD TRIPS   | 2,800                   | 3,800                   | 4,380                   | 1,655                   | 1,098                   | 0                       | 3,920                   | 3,900                   |                        |
| 531 POSTAGE   | 2,800                   | 1,900                   | 52                      | 48,013                  | 140                     | 191                     | 490                     | 450                     |                        |
| 550 PRINTING  | 1,900                   | 2,200                   | 977                     | 12,054                  | 279                     | 118                     | 0                       | 0                       |                        |
| 580 CONFERENCE/TRAVEL                                   | 3,569                   | 3,725                   | 14,179                  | 36,695                  | 3,676                   | 12,802                  | 8,330                   | 8,300                   |                        |
| 610 OFFICE SUPPLIES                                     | 2,100                   | 2,200                   | 2,521                   | 1,655                   | 3,427                   | 2,130                   | 3,000                   | 3,000                   |                        |
| 611 INSTRUCTIONAL SUPPLIES                              | 20,750                  | 24,850                  | 27,641                  | 48,013                  | 44,942                  | 21,307                  | 25,200                  | 22,200                  |                        |
| 614 OTHER SUPPLIES                                      | 11,730                  | 11,945                  | 8,770                   | 12,054                  | 6,456                   | 7,887                   | 8,200                   | 8,200                   |                        |
| 641 TEXT/WORK BOOKS                                     | 4,000                   | 4,200                   | 3,693                   | 3,842                   | 80                      | 1,949                   | 3,800                   | 3,800                   |                        |
| 643 PERIODICALS/SUBSCRIPTIONS                           | 1,210                   | 1,210                   | 1,518                   | 3,360                   | 1,480                   | 0                       | 1,000                   | 1,000                   |                        |
| 735 INSTR EQUIPMENT - NEW                               | 0                       | 10,000                  | 8,077                   | 78,860                  | 0                       | 1,703                   | 10,000                  | 10,000                  |                        |
| 737 NON-INSTR EQUIPMENT - REPLACE                       | 8,000                   | 0                       | 0                       | 0                       | 0                       | 0                       | 0                       | 0                       |                        |
| 810 DUES & FEES   | 900                     | 900                     | 1,089                   | 428                     | 114                     | 79                      | 750                     | 750                     |                        |
| <b><u>Total In District Special Education Costs</u></b> | <b><u>3,733,898</u></b> | <b><u>3,917,642</u></b> | <b><u>4,237,346</u></b> | <b><u>4,888,481</u></b> | <b><u>4,898,278</u></b> | <b><u>4,754,495</u></b> | <b><u>4,948,012</u></b> | <b><u>5,028,652</u></b> | <b><u>16,487</u></b>   |
| <b><u>Total Special Education Costs</u></b>             | <b><u>4,467,581</u></b> | <b><u>4,913,686</u></b> | <b><u>5,746,992</u></b> | <b><u>6,266,781</u></b> | <b><u>6,166,710</u></b> | <b><u>6,155,505</u></b> | <b><u>6,212,722</u></b> | <b><u>6,268,362</u></b> | <b><u>19,712</u></b>   |
| Less IDEA Grants  | 458,559                 | 468,238                 | 461,658                 | 507,698                 | 499,362                 | 491,683                 | 487,121                 | 507,640                 |                        |
| Less ARRA IDEA Grants                                   | 0                       | 0                       | 0                       | 283,414                 | 293,270                 | 0                       | 0                       | 0                       |                        |
| Less Education Jobs Bill                                | 0                       | 0                       | 0                       | 0                       | 0                       | 90,823                  | 0                       | 0                       |                        |
| Less Excess Costs                                       | 228,683                 | 463,235                 | 721,144                 | 849,023                 | 618,456                 | 583,085                 | 430,000                 | 430,000                 |                        |
| Less Pre-School Tuition                                 | 24,250                  | 36,725                  | 47,000                  | 33,000                  | 30,000                  | 30,000                  | 30,000                  | 30,000                  |                        |
| <b><u>Total Special Education Reimbursements</u></b>    | <b><u>711,492</u></b>   | <b><u>968,198</u></b>   | <b><u>1,229,802</u></b> | <b><u>1,673,135</u></b> | <b><u>1,441,088</u></b> | <b><u>1,195,591</u></b> | <b><u>947,121</u></b>   | <b><u>967,640</u></b>   |                        |
| <b><u>Net Special Education Costs</u></b>               | <b><u>3,756,089</u></b> | <b><u>3,945,488</u></b> | <b><u>4,517,190</u></b> | <b><u>4,593,646</u></b> | <b><u>4,725,622</u></b> | <b><u>4,959,914</u></b> | <b><u>5,265,601</u></b> | <b><u>5,300,723</u></b> | <b><u>16,669</u></b>   |

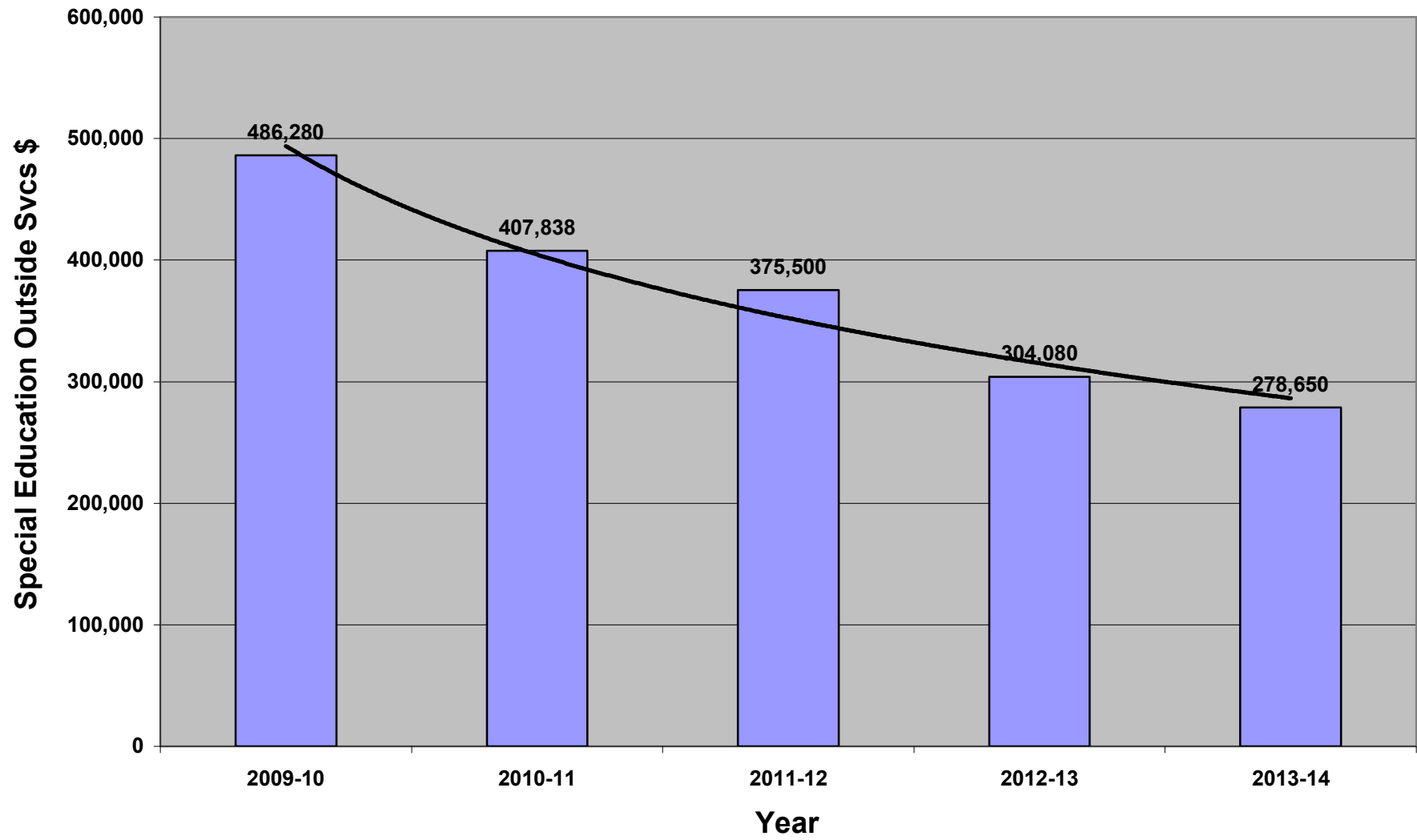
# Special Education Staff Deployment BOE Operating Budget



# Special Education Staff Deployment Grants and Other Funding Sources



### Reduction in Special Education Outside Services Due to VB-LASS Implementation





## ***Brookfield Public Schools*** ***Brookfield, Connecticut***

### **Technology**

Brookfield Public Schools utilizes technology to maximize business and operational efficiencies and as a tool to ensure that students acquire and apply the skills required to be successful as a member of the 21<sup>st</sup> century global economy. Information literacy – the ability to locate, analyze and utilize information effectively – is the centerpiece of the district’s technology program. This is a foundational skill that transcends all curricular areas and all grade levels.

As most of our students are “digital natives”, the practical, creative use of technology to access information, solve problems and produce authentic evidence of their understanding and mastery of content is a requirement to improve the level of instruction and enhance student engagement. Technologies in use today have greatly improved collaboration, allowed for the extension of the school day as we move closer to 24x7 “schools without walls”

Beginning in 2010-2011 the district moved to Google Apps as our instructional platform and Gmail as the district’s e-mail platform thereby eliminating the need for future Microsoft licensing upgrades. At the same time, the district web site look and feel was upgraded utilizing a new web-hosting provider.

In 2009-10 the district upgraded its student information system (SIS) to Power School, a web-based product which included the Parent Portal. This feature allows for secure, online home-school communications for grades, attendance, demographics and general announcements. The district utilizes the Parent Portal to distribute progress reports and report cards to students at all levels, significantly reducing expenses associated with mailings.

Currently, there are more than 1,600 computers deployed for use across the district. This includes workstations, laptops, Netbooks and tablet devices deployed for staff and student use in classrooms, four (4) library/media centers, thirteen (13) computer labs and in administrative offices.

All district facilities including Central Office are connected by a high speed Wide Area Network (WAN) provided by Charter Communications. The district’s high speed internet service is provided, free of charge, through the Connecticut Education Network (CEN). All instructional spaces in our schools are equipped with video projection systems and interactive whiteboard capabilities utilizing Smartboards or Mimio devices.

BHS has an expansive, technologically sophisticated Media Technology Center which also serves as the meeting place for Board of Education and other Town board meetings which are broadcast on Channel 17, a BOE managed television station broadcasting 24x7 on Charter Communications.

### **2012-13 Accomplishments**

At BHS in 2011-12 and 2012-13, Phase I and II of the district’s 1:1 tablet initiative was successfully rolled out to 450 9<sup>th</sup> grade students. Also, the digital music technology program started in 2011-12 was doubled in size to a total of sixteen (16) iPads utilizing the Garage Band app and peripheral equipment.

At WMS, implementation of a new digital music program commenced in 2012-13. This iPad based initiative provided Mac laptop, twelve (12) iPads and the Garage Band application to enable students to compose and arrange music. For 2013-14, the plan is to enhance the middle school music curriculum and to prepare the students with an interest in music technology for the courses now being offered at BHS.

Also at WMS, 2012-13 was the first year of the new Skills 21 class. The goal of this class is to teach digital literacy to our middle school students while at the same time instilling good digital citizenship. To create a 1:1 classroom setting, six (6) additional Google Chromebooks will be purchased for this program in 2013-14.

The WiFi networks at WMS, HHES and CES were enhanced to ensure high-speed access to all users, including community members with the installation cloud-based Meraki managed wireless networks. With Meraki now installed district-wide enabling the management of all wireless networks from a single location.

At CES, HHES and WMS, more than 190 iPads were put into use in grades 1, 4 and 8 with a total of six devices per classroom. As this is a teaching and learning initiative - the goal is to integrate these technologies into everyday teaching and learning while enabling students to interactively improve literacy skills, of all types and to develop and hone the skills required to be successful in a digital, global economy.

The district server virtualization initiative utilizing VM-Ware, was completed in 2012-13. This project has significantly reduce the number of physical servers installed district-wide, reducing hardware and electrical utility costs while enhancing system manageability, backup capabilities, recoverability and performance. All of the districts mission critical systems are now running out of the VMWare environment and all backups will be done utilizing the district's WAN by 6/30/2013.

### **2013-14 Initiatives**

In 2013-14, Phase III of the BHS Tablet Initiative will commence with an additional 240 iPads being distributed to the incoming 9<sup>th</sup> graders.

At CES, HHES and WMS, 2013-14 will be year two of a three year program to implement the use of wireless devices in every classroom, with grades K, 2 and 5 receiving a minimum of six devices each. Moving forward, a combination of the iPad and the Google Chromebook will be utilized to best meet the needs of our elementary students and staff. Through the district-wide Technology Committee, analysis will be completed by the end of January 2013 to determine what mix of equipment will be required for 2013-14. This will include the refitting of our elementary computer labs as well to prepare for the Smarter Balanced standardized tests. Upon distribution of these devices in September 2013, there will be close to 800 tablet devices in use at BHS and over 1,200 district wide.

All the above projects are funded through the Technology portion of the district's operating budget. As in past years, a key requirement of the 2013-14 budget process was that the cost of all technology projects needed to be budget neutral. To meet this goal, we have obtained the best pricing available, leveraged the available funds utilizing lease purchase programs, we have renegotiated existing contracts and we have utilized careful fiscal management practices to ensure resources are utilized effectively. Since 2009-10, Technology expenditures have decreased by \$21,828 or 2.3%.

In 2013-14, driven by increases in salaries and supplies, the district's Technology Services budget is budgeted to increase by \$9,388 to \$926,155, a 1.02% vs. 2012-13.

To support the expansion and enhancement of the district's world language program, the modification of one of the WMS computer labs to serve as an interactive world language lab is planned for 2013-14. As this project has a very significant cost of \$75,000 and is permanent in nature, it has been included in the district's capital improvement request for 2013-14.





***Brookfield Public Schools***  
***Brookfield, Connecticut***

## **Transportation Services**

Brookfield Public Schools provides the following transportation services:

- All students attending Brookfield Public Schools
- Any student residing in Brookfield who attends the non-public schools located in town:
  - St. Joseph School
  - Christian Life Academy
  - Montessori
- 43 Brookfield students attending the Western Connecticut Academy of International Studies Magnet School in Danbury, CT
- 45 Brookfield students attending Henry Abbott Technical High School in Danbury, CT
- 4 Brookfield students attending Nonnewaug High School in Woodbury, CT for their Vocational/Agricultural program
- Transportation of special education students both in and out of district
- Transportation of athletic teams and co-curricular organizations to interscholastic competitions
- Field trips

Brookfield Public Schools utilizes All-Star Transportation to provide all the above services. All-Star was selected as the district's provider through a competitive bid process in the spring of 2010 and took over the account on July 1<sup>st</sup>, 2010. They are a Connecticut based, family owned company that provides transportation to approximately 15 school districts across the state.

As part of the bid, Brookfield received 32 new, energy efficient buses. These vehicles are also equipped with a GPS, a high-end radio system and video cameras to ensure the safety of students at all times.

Brookfield's students are transported in three (3) tiers. The entire fleet is utilized for BHS and WMS, then it is split to transport HHES and CES students. This change, which does require some longer runs and fuller buses, has enabled both CES and HHES to start and end at the same time (8:40AM – 3:25PM) eliminating safety concerns and causing fewer problems with after school activities. At the same time, diesel fuel consumption has been reduced by 25%.

In 2013-14, overall transportation costs will be increasing by \$63,572 or 3.48% due to contractual requirements. The elimination of the mid-day kindergarten runs due to the implementation of full day kindergarten reduced daily costs by \$33,600.

## **Food Services**

The district's food services operation is not a budgetary item. The Whitsons Culinary Group manages the operation which was awarded as the result of a competitive bid in the spring of 2009. They were awarded a five year contract which runs through June 30, 2014.

The district does not subsidize the food services program, Whitson's receives funding from two (2) federal grant programs – Healthy Foods Grant and the National School Lunch Program grant – and the fees collected when students purchase lunch at school. In 2013-14, the district's food services operation anticipates receiving approximately \$106,000 in grant revenues which are used to defray operating costs. Due to this revenue stream, school lunch prices have not been increased since 2009-10.

Each of our schools is equipped with a kitchen and students are provided with lunches meeting all the requirements of the Healthy Foods Act and the guidelines of the National School Lunch Program (NSLP).

In 2012-13, the first updated NSLP guidelines in twenty years were implemented, reducing portion sizes while offering students more healthy food choices. As of 1/1/2013, these guidelines were revised to increase portion sizes in response to parental concerns nation-wide.

Whitsons also provides catering services to all the schools for special events and meetings and works with community groups when school kitchens are used for fund raising events.

All profits from the food services operation are returned to the program and are used to purchase equipment for our kitchens. In 2012-13, the following equipment was upgraded or replaced:

| <b><u>School</u></b> | <b><u>Description</u></b>   |
|----------------------|---|
| BHS                  | Replaced compressor for main freezer, replaced outdoor walk-in freezer, installed new sinks |
| WMS                  | Replaced condenser/compressor unit for walk-in freezer, installed new pizza oven            |
| HHES                 | Replaced walk-in freezer  |
| CES                  | Installed new freezer/refrigerator  |



**Brookfield Public Schools**  
**Brookfield, Connecticut**

**Grants and Other Funding Sources - Anticipated Funding Levels**

It is very important to note that positions and programs funded via grants and other funding sources are not included in the BOE operating budget thereby lessening the cost of education for local taxpayers.

**Entitlement Grants**

These state and federal entitlement grants are non-competitive and **must** be used to augment, not supplant, the local BOE operating budget. Brookfield has or does receive funding from the following entitlement grants:

- IDEA Special Education
- Title Literacy grants
- National School Lunch Program and Healthy Foods Grant

Entitlement grant funds are allocated based on formulas determined by the state and federal governments related to the number of special education students in district and the number of students who participate in the free or reduced lunch program.

Since 2005-06, these grants have provided Brookfield with \$6,867,736 in additional revenue to support education operations which has been utilized to fund special education and literacy teaching and numerous paraprofessional positions which provide important services to our students.

In 2013-14, the district anticipates a 5-8% decrease in the amount of funding due to sequestration, and expects to receive \$624,181 in IDEA and Title funds. For 2013-14, the number of positions funded by IDEA and Title grants is budgeted to be 29.50 FTE allocated as follows:

| <b><u>Position</u></b>      | <b><u>FTE</u></b>   |
|-----------------------------|---------------------|
| Paraprofessionals           | 25.00               |
| Teacher – Special Education | 2.00                |
| Teacher – Literacy          | 1.50                |
| Social Worker               | 1.00                |
| <b><u>Total</u></b>         | <b><u>29.50</u></b> |

For the same time period, the school district has received \$609,542 in grant funding from the National School Lunch and Healthy Foods programs. Funding for these grants is determined by the number of free and reduced lunches served and the district's participation in the Healthy Foods

program. In 2013-14, \$101,379 in funding from these two grants is anticipated which are used expressly to offset the costs associated with running the district's school lunch program. Whitsons, the district's food services management firm, runs their operation at no cost to Brookfield taxpayers.

**In total, Brookfield anticipates a total of \$725,560 in funding from entitlement grants in 2013-14.**

### **Reimbursement Grants**

Reimbursement grants are non-competitive and are provided by the State of Connecticut to reimburse districts for mandated high cost expenses. Currently, Brookfield receives reimbursement for the following expenses:

- Special Education Excess Costs
- Magnet School Transportation
- Health Services Grant

### **Special Education Excess Costs Reimbursement Grant**

This grant from State of Connecticut is intended to provide districts with relief for expenses for special needs students that exceed 4.5 times the average per student cost. Thirteen (13) students will be out-placed in 2013-14.

For students that are to be out-placed by order of DCF or Juvenile Justice, all costs in excess of 1.0 times average student cost is reimbursed.

In 2013-14, Brookfield will receive reimbursement for expenditures that are projected to take place during the school year. These reimbursements are calculated and reported to the State of Connecticut as part of the annual SEDAC-G reporting process in December 2013. A supplemental filing will be submitted in July 2014 for students who enter this district later in the year and to allow for adjustments and corrections.

The reimbursement rate for 2013-14 is projected to remain at 75% which will result in a total of \$431,629 in funding to offset the costs of special education. Excess Cost funds are disbursed annually in February and May.

***It is important to note that the BOE special education budget is developed NET of the anticipated reimbursements.***

### **Magnet School Transportation Reimbursement Grant**

This grant from State of Connecticut reimburses districts for the cost of transporting students to an out of district magnet school. Brookfield is a charter member of the Western Connecticut Academy for International Studies (AIS) in Danbury, CT. and sends 43 K-5 students to the school.

This grant is formulaic and is calculated as follows: **(# Students Attending \* \$1,300 per Student)**

With 43 seats at AIS, Brookfield receives a total of \$55,900 annually from this grant. The funds are paid out in two (2) installments of \$27,950 in October and May. These funds are utilized to defray the cost of transporting students from the Brookfield Town Hall parking lot to AIS which is located on the Western Connecticut University Westside property in Danbury, CT. As a result of centralizing transportation to the AIS, Brookfield utilizes one bus for this purpose at an annual cost of \$52,744. As ten (10) New Milford students are on the AIS bus this year, this cost is shared with New Milford schools.

## **Health Services Grant**

This grant from State of Connecticut reimburses districts for a small portion of the cost of providing health services to the non-public schools located in Brookfield. In 2013-14, Brookfield anticipates the receipt of \$7,368 in funding from this grant.

**In total, Brookfield anticipates a total of \$494,897 in funding from reimbursement grants in 2013-14.**

## **Competitive Grants**

### **Carl D. Perkins Career and Technical Education Grant**

This grant requires annual application and promotes reform, innovation, and continuous improvement in career and technical education to ensure that students acquire the skills and knowledge they need to meet challenging state academic standards and industry-recognized skill standards, and to prepare for post-secondary education, further learning, and a wide range of opportunities in high-skill, high-wage or high-demand occupations in emerging professions. Perkins also supports the alignment of career and technical education with state and local efforts to reform secondary schools and improve post-secondary education. The implementation of the new law promises to make career and technical education programs an integral part of these efforts. For a number of years, Brookfield has utilized funds from this grant to provide college, career, vocational and Capstone project opportunities for students at Brookfield High School. Funds from this grant were also utilized to purchase technology to enhance the high school's marketing programs. Since 2005-06, Brookfield has received \$307,066 in Perkins funding and is anticipating receiving \$35,000 in 2013-14.

## **Other Funding Sources**

### **Pay to Participate**

In 2009-10, the Board of Education implemented a Pay to Participate policy for athletics and co-curricular activities at HHES, WMS and BHS. The funds collected from this program, which slightly exceeds \$100,000 annually, is utilized to pay the salary of the district's Athletic Trainer and a part-time Athletic Secretary totaling 1.27 FTE. Additionally, these funds enable the school district to continue to provide a full slate of co-curricular and athletic opportunities for students at the middle school level which were eliminated due to budgetary reductions.

### **Parking Fees - BHS**

Fees collected for parking fees at Brookfield High School fund two part-time Security Guard positions totaling 1.17 FTE.

### **Universal Service Fund – E-Rate**

The Universal Service Fund is a formulaic federal grant based on a district's free and reduced lunch count that provides funding to offset the cost of voice communications and wide area networking systems for the district. Since 2010-11, these funds have been utilized to pay the salary of a 1.0 FTE Technology Technician. Since 2005-06, Brookfield has received \$247,636 in E-Rate funding and is anticipating receiving \$56,094 in 2013-14.

A total of 3.44 FTE of non-certified positions are funded utilizing other funding sources revenues of \$183,300 from other funding sources are anticipated for 2013-14.

Overall, a total of \$1,441,551 is anticipated and will fund 32.94 FTE of teaching and non-certified positions in 2013-14.

**Brookfield Public Schools  
BOE Anticipated Grant Funding Report**

|   | Actual           | Actual           | Actual           | Actual           | Actual           | Anticipated      | Projected        | \$             | %             |
|---|------------------|------------------|------------------|------------------|------------------|------------------|------------------|----------------|---------------|
| <u>Revenue to the BOE</u>                 | <u>2007-08</u>   | <u>2008-09</u>   | <u>2009-10</u>   | <u>2010-11</u>   | <u>2011-12</u>   | <u>2012-13</u>   | <u>2013-14%</u>  | <u>Change</u>  | <u>Change</u> |
| <b>Consolidated Grants</b>                |                  |                  |                  |                  |                  |                  |                  |                |               |
| Title I Basic                             | 57,007           | 79,302           | 58,372           | 79,932           | 96,138           | 84,708           | 80,473           | -4,235         | -5.00%        |
| Title II Part A                           | 65,270           | 51,495           | 57,493           | 57,539           | 65,629           | 48,612           | 46,181           | -2,431         | -5.00%        |
| Title II Part D                           | 148              | 410              | 367              | 0                | 0                | 0                | 0                | 0              | -             |
| Title II Part A Safe & Drug Free Schools  | 6,530            | 5,384            | 5,384            | 5,373            | 0                | 0                | 0                | 0              | -             |
| Title V Innovative                        | 2,456            | 0                | 0                | 2,968            | 0                | 0                | 0                | 0              | -             |
| Immigrant and Youth Education             | 0                | 0                | 14,727           | 0                | 0                | 13,723           | 0                | -13,723        | -100.00%      |
| Carl Perkins                              | 18,977           | 50,401           | 21,222           | 71,222           | 36,040           | 71,246           | 35,000           | -36,246        | -57.89%       |
| IDEA Part B 611                           | 478,107          | 480,484          | 495,252          | 507,698          | 496,493          | 502,814          | 477,673          | -25,141        | -5.00%        |
| IDEA Part B 619                           | 22,178           | 20,986           | 20,986           | 21,000           | 20,955           | 20,899           | 19,854           | -1,045         | -5.00%        |
| ARRA - IDEA Part B 611                    | 0                | 0                | 286,846          | 311,570          | 0                | 0                | 0                | 0              | -             |
| ARRA - IDEA Part B 619                    | 0                | 0                | 8,193            | 15,492           | 0                | 0                | 0                | 0              | -             |
| ARRA - Educational Technology (Title IID) | 0                | 0                | 0                | 982              | 0                | 0                | 0                | 0              | -             |
| Education Jobs Fund                       | 0                | 0                | 0                | 0                | 90,823           | 0                | 0                | 0              | 0.00%         |
| Special Education - Excess Costs          | 463,235          | 741,144          | 865,456          | 618,456          | 583,068          | 431,629          | 431,629          | 0              | 0.00%         |
| National School Lunch                     | 51,005           | 52,137           | 56,263           | 57,500           | 103,553          | 94,548           | 94,548           | 0              | 0.00%         |
| Child Nutrition State Matching Grant      | 8,038            | 6,720            | 11,818           | 11,500           | 5,909            | 6,831            | 6,831            | 0              | 0.00%         |
| Magnet School Transportation Grant        | 55,900           | 48,550           | 49,918           | 55,900           | 55,900           | 57,200           | 55,900           | -1,300         | -2.27%        |
| Health Services Grant                     | 13,187           | 14,449           | 6,292            | 6,250            | 5,123            | 7,368            | 7,368            | 0              | 0.00%         |
| State CT Service for the Blind - BESB     | 28,849           | 5,700            | 0                | 0                | 0                | 0                | 0                | 0              | -             |
| Universal Service Fund                    | 25,108           | 0                | 57,888           | 55,340           | 55,500           | 53,800           | 56,094           | 2,294          | 4.26%         |
| Brookfield Education Foundation           | 0                | 0                | 0                | 0                | 0                | 0                | 0                | 0              | -             |
| Tuition Preschool                         | 36,725           | 47,000           | 33,000           | 45,000           | 35,000           | 30,000           | 30,000           | 0              | 0.00%         |
| Pay to Participate Program                | 0                | 40,000           | 92,000           | 92,000           | 101,665          | 100,000          | 100,000          | 0              | 0.00%         |
| <b>Total Revenue to BOE:</b>              | <b>1,332,720</b> | <b>1,644,162</b> | <b>2,141,477</b> | <b>2,015,722</b> | <b>1,751,796</b> | <b>1,523,378</b> | <b>1,441,551</b> | <b>-81,827</b> | <b>-5.37%</b> |



**Brookfield Public Schools**  
**Brookfield, Connecticut**

**Educational Grants to the Town of Brookfield**

In Brookfield, the anticipated total amount of revenue for 2013-14 from grants which are distributed directly to the Town is \$1,728,733. These funds are recorded as intergovernmental revenue in the town budget. Again, it is very important to funds lessen the local cost of education for Brookfield taxpayers.

| <b>Town of Brookfield<br/>Anticipated Educational Funding Report</b> |                         |                         |                         |                         |                         |                         |                         |                  |                     |
|--|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|------------------|---------------------|
|  | Actual                  | Actual                  | Actual                  | Actual                  | Actual                  | Anticipated             | Projected               |                  |                     |
| <u>Revenue to the BOE</u>  | <u>2007-08</u>          | <u>2008-09</u>          | <u>2009-10</u>          | <u>2010-11</u>          | <u>2011-12</u>          | <u>2012-13</u>          | <u>2013-14</u>          | <u>\$ Change</u> | <u>%<br/>Change</u> |
| <b><u>Revenue to Town</u></b>  |                         |                         |                         |                         |                         |                         |                         |                  |                     |
| Educational Cost Sharing - ECS                                       | 1,466,181               | 1,530,693               | 1,307,103               | 1,312,317               | 1,551,499               | 1,535,698               | 1,535,698               | 0                | 0.00%               |
| ARRA - ECS Stabilization Funds                                       | 0                       | 0                       | 218,376                 | 218,376                 | 0                       | 0                       | 0                       | 0                | 0.00%               |
| Transportation Grant - Public  | 41,550                  | 36,576                  | 25,835                  | 26,000                  | 34,099                  | 35,045                  | 35,045                  | 0                | 0.00%               |
| Transportation Grant - Non-Public                                    | 3,800                   | 4,019                   | 3,419                   | 3,119                   | 5,107                   | 4,232                   | 4,232                   | 0                | 0.00%               |
| School Construction Grant  | 301,380                 | 291,432                 | 242,599                 | 215,000                 | 189,883                 | 150,000                 | 150,000                 | 0                | 0.00%               |
| Adult Education  | 3,141                   | 3,308                   | 3,398                   | 3,300                   | 3,758                   | 3,758                   | 3,758                   | 0                | 0.00%               |
| <b>Total Revenue:</b>  | <b><u>1,816,052</u></b> | <b><u>1,866,028</u></b> | <b><u>1,800,730</u></b> | <b><u>1,778,112</u></b> | <b><u>1,784,346</u></b> | <b><u>1,728,733</u></b> | <b><u>1,728,733</u></b> | <b><u>0</u></b>  | <b><u>0.00%</u></b> |



**Brookfield Public Schools**  
**Brookfield, Connecticut**

**Capital Improvement Projects**

The district has developed a long-range capital improvement plan for major facilities repairs that are not included in the operating budget. Securing sufficient funding to ensure the completion of these projects is critical to the safety and security of our facilities, staff and students as well as the effective operation of the district. Understanding the difficult economic realities we face, working with town leadership to create of a town-wide committee focused on maintaining existing buildings and developing alternative methods of financing these improvements will be a priority for the Board of Education. To this end, a Board of Education sub-committee for Long Range Facilities and Organizational Planning was created in the summer of 2012. This sub-committee, which will meet monthly and will assess, identify and prioritize the long-term educational and facilities for the district.

**Status of 2012-13 Projects**

In 2012-13, the major project was the replacement of the Huckleberry Hill Elementary School roof, entrance portico, gutters and drains. Given the late start date and extremely tight timetables associated with this project, it was only through the cooperation of the various elected town boards, the State of Connecticut School Facilities Unit, Municipal Building Committee, district administration and staff and willing and capable contractors that this project was finished on time and on budget.

Following the selection of Fuller & D'Angelo, P.C. as the project architect, the district's competitive bid process was followed closely and nine (9) contractors submitted bids. After careful analysis of all bids and meeting with the two lowest bidders, the contract was awarded to the New Britain Roofing Company. The contract breakdown is noted below:

|  |                         |
|--|-------------------------|
| Base bid:                                      | \$726,000               |
| Alternate R-1 Repointing of cafeteria wall:    | \$ 18,000               |
| Alternate R-2 Translucent canopy portico:      | \$ 62,400               |
| Alternate R-4 Brick column enclosures portico: | \$ 26,000               |
| Alternate R-5 Cleaning of existing masonry:    | \$ 5,000                |
| <b>Total Contract Amount:</b>                  | <b><u>\$837,400</u></b> |

Having received both project and financial approval from the State of Connecticut, all eligible costs will be reimbursed at a rate of 31.2%. As some electrical and lighting work remains to be done on the portico, final costs and the expected reimbursement figures have not yet been calculated.



Other funds requested for 2012-13 totaled \$145,000. Projects included the connection of WMS to the town sewer line, the installation of security doors at Center Elementary Schools, and the improvement of the music and choral rooms at BHS and WMS is scheduled for 2012-13. A status of each of these items is listed below:

| <b>Capital Project Status Report for 2012-2013</b>  | <b>Site</b>          | <b>Cost Estimate</b>    | <b>Status</b>  |
|---|----------------------|-------------------------|--|
| <p align="center"><b>Connect WMS to West Whisconier Hill sewer line.</b></p> <p>To cover cost of trenching from school to road and hookup. Will allow district to discontinue use of septic system, last school to be converted.</p>  | <b>WMS</b>           | <b>\$50,000</b>         | <b>On Hold – Engineering done, question on connection fees</b> |
| <p align="center"><b>Create security vestibule in front entrance</b></p> <p>Second set of doors required to provide security. Currently visitors enter building and bypass office. Doors will create a barrier forcing visitors to check in to office.</p>  | <b>CES</b>           | <b>\$13,000</b>         | <b>Complete</b>  |
| <p align="center"><b>Improve music and choral facilities as indicated in the district-wide program analysis completed in 2010-11.</b></p> <p>The focus will be on the acoustics of the facilities in both buildings.</p>  | <b>WMS &amp; BHS</b> | <b>\$30,000</b>         | <b>Work underway at both sites</b>                             |
| <p align="center"><b>Replace lockers in boys locker room</b></p> <p>The Brookfield High Schools boys’ locker room is in dire need of attention. The lockers for both team and locker rooms are unserviceable and damaged leaving sharp edges and limited space for students to lock up personal belongings.</p> | <b>BHS</b>           | <b>\$37,000</b>         | <b>Complete by Jan 2013</b>                                    |
| <p align="center"><b>Paint remaining corrugated exterior soffit panel</b></p> <p>The exterior soffit finish is weathered peeling and unsightly. A portion of the main front entrance has been repainted adding a new look. The paint is very costly and cannot be covered by regular maintenance funds</p>      | <b>BHS</b>           | <b>\$15,000</b>         | <b>Complete</b>  |
|   |                      | <b><u>\$145,000</u></b> |  |

## Five Year Capital Improvement Plan

The district's capital improvement plan for 2013-14 was developed collaboratively by district administration, members of the Board of Education Business and Facilities sub-committee with input from the full Board of Education. Requests in this plan total \$221,000. Key areas of focus for 2013-14 are well water tank repairs, Phase II of the BHS Boys locker room renovation, connection of WMS to the town sewer system and security upgrades to our schools. The Town has also agreed to bond up to \$300,000 in improvements to the BHS auditorium.

Additionally, a demographic study of Brookfield will be commissioned and the results will be critical to the design of facility infrastructure improvements.

| Capital Improvement Projects for 2013-14                    | Site          | Cost Estimate           | Comments  |
|---|---------------|-------------------------|---|
| Well water storage tank inspection and relining             | All Buildings | \$50,000                | State mandate requires tanks be inspected and refurbished every 5 years.  |
| Boys locker room Phase II – Install new flooring            | BHS           | \$35,000                | With creation of new team space and 250 lockers, second phase includes painting and flooring.   |
| Security upgrades – all buildings                           | All Buildings | \$75,000                | Enhancement of physical security measures including access control, communications capabilities, intrusion detection systems, perimeter security, after hours security, physical design, and many related areas |
| Complete study of Brookfield demographics and future trends | District      | \$20,000                | Commission study; required to guide development of long term facilities upgrade plans   |
| Connect WMS to town sewer system                            | District      | \$41,000                | Cost of engineering and construction work to connect/   |
|   |               | <b><u>\$221,000</u></b> |   |