Logging into the Parent Portal

To access the PowerSchool Parent Portal you will need:

- **One school assigned username and password per student (obtained from your child's school)**
- **Access to the internet (Home or Public Library)**

How to Log in to the Parent Portal

1. Open your Web Browser
2. Enter the parent portal web address http://powerschool.bristol.k12.ct.us *Note: Most web addresses start with http://www...Our Powerschool site does not.*
3. School Parent Portal Log On appears

4. Enter the **USERNAME** of the guardian in the first field.
5. Enter the **PASSWORD** of the guardian in the second field.
6. Click **ENTER.** The Powerschool Parent Portal Home page appears.

Note: You will have a different username and password for each of your children. If you lose or forget your username or password please contact your school's main office. Please make sure to keep your username and password private.

If you have Questions…

- ***About your Username and Password (including a misplaced username/ password)….Contact your child's school***
- ***About a grade…the teacher either via email or the school phone number***
- ***About attendance…contact the school;***
  - ***Bristol Central- Holly Laviero 584-7735 x157***
  - ***Bristol Eastern- House Office 584-7876***
  - ***Chippens Hill – Denise Pasqualicchio 584-3881***
  - ***Memorial Boulevard- Lisa Pelletier 584-7884***
  - ***Northeast- Roylyn Faxon 584-7839 x102***

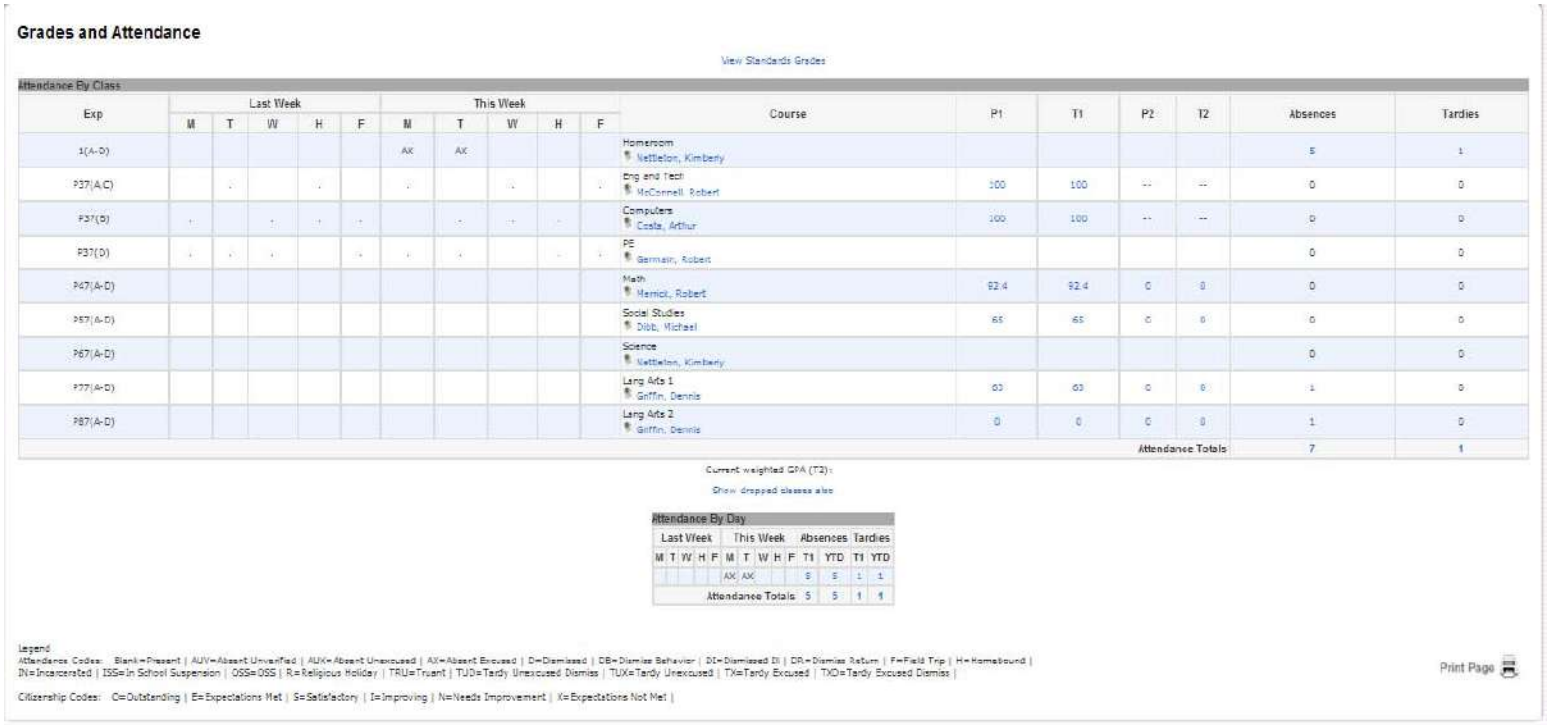
Parent Portal Home Page

The home page displays a set of navigation buttons at the top. Use these buttons to go back and forth between the various screens. Using your browsers back button may log you out of Powerschool.

When logged into the parent portal, the students name, grade level, school and district name appear at the top of the PowerSchool Parent Portal Home Page.

Name/School/Grade appear here

The Grades and Attendance icon brings this screen. This screen is split in two sections: Attendance (left) and Academic performance (right)



Grades and Attendance

View Standards Grades

Attendance By Class

Exp	Last Week M	T	W	H	F	This Week M	T	W	H	F	Course	P1	T1	P2	T2	Absences	Tardies
1(A-D)						AX	AX				Homeroom Nettleton, Kimberly					5	1
P37(A-C)	.	.	.	.		.	.	.	.		Eng and Tech McConnell, Robert	100	100	--	--	0	0
P37(D)	.	.	.	.	.	.	.	.	.		Computers Costa, Arthur	100	100	--	--	0	0
P37(D)	.	.	.		.	.	.		.	.	PE Germain, Robert					0	0
P47(A-D)											Math Merrick, Robert	92.4	92.4	0	0	0	0
P57(A-D)											Social Studies Dibb, Michael	65	65	0	0	0	0
P67(A-D)											Science Nettleton, Kimberly					0	0
P77(A-D)											Lang Arts 1 Griffin, Dennis	63	63	0	0	1	0
P87(A-D)											Lang Arts 2 Griffin, Dennis	0	0	0	0	1	0
															Attendance Totals	7	1

Current weighted GPA (T2):

Show dropped classes also

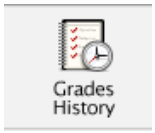
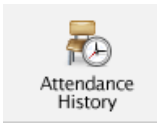
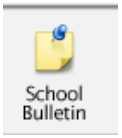
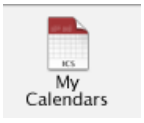
Attendance By Day

Last Week M	T	W	H	F	This Week M	T	W	H	F	Absences T1	YTD	Tardies T1	YTD
					AX	AX				5	5	1	1
Attendance Totals										5	5	1	1

Legend
Attendance Codes: Blank=Present | AUV=Absent Unverified | AUX=Absent Unexcused | AX=Absent Excused | D=Dismissed | DB=Dismiss Behavior | DI=Dismissed DI | DR=Dismiss Return | F=Field Trip | H=Homebound | IN=Incarcerated | ISS=In School Suspension | OSS=OSS | R=Religious Holiday | TRU=Truant | TUD=Tardy Unexcused Dismiss | TUX=Tardy Unexcused | TX=Tardy Excused | TXD=Tardy Excused Dismiss |

Citizenship Codes: O=Outstanding | E=Expectations Met | S=Satisfactory | I=Improving | N=Needs Improvement | X=Expectations Not Met |

Print Page

	Click "**Grades and Attendance**" to: • Click on the teacher name and send an email message to the teacher. *(Note: This feature does not work with web-based email accounts such as Yahoo, Gmail and Hotmail. If you do not have a client based email program such as Outlook or Mozilla copy the email address to use with your web-based email account)* • View grades • View absences and tardies
	Click "**Grades History**" to: • View student grades for the previous term
	Click "**Attendance History**" to: • View attendance for the current term
	Click **"Email Notification"** to: • Set your email preferences
	Click "**Teacher Comments**" to: • View any notes left by the teacher
	
	This is currently not being used.
	**This is currently not being used.**

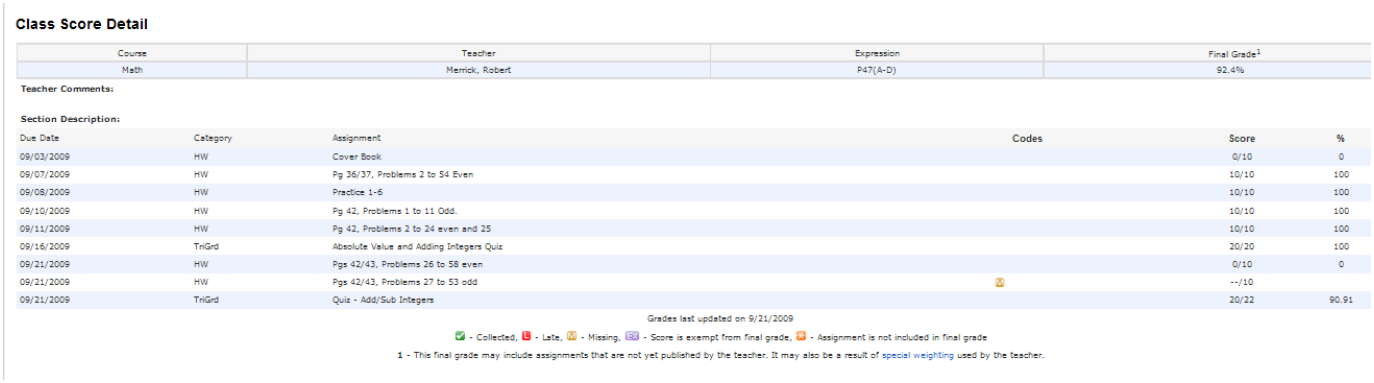
About the Grades

Under each grading period (P1) you will see a numerical grade. Clicking on this grade will show you all the graded assignments in the teacher's grade Book.

Math Merrick, Robert	92.4	92.4

Clicking on the blue text of 92.4 brings this screen.

Teachers may add more details about the individual assignments. This example shows the language arts class



Class Score Detail

Course	Teacher	Expression	Final Grade[1]
Math	Merrick, Robert	P47(A-D)	92.4%

Teacher Comments:

Section Description:

Due Date	Category	Assignment	Codes	Score	%
09/03/2009	HW	Cover Book		0/10	0
09/07/2009	HW	Pg 36/37, Problems 2 to 54 Even		10/10	100
09/08/2009	HW	Practice 1-6		10/10	100
09/10/2009	HW	Pg 42, Problems 1 to 11 Odd.		10/10	100
09/11/2009	HW	Pg 42, Problems 2 to 24 even and 25		10/10	100
09/16/2009	TnGrd	Absolute Value and Adding Integers Quiz		20/20	100
09/21/2009	HW	Pgs 42/43, Problems 26 to 58 even		0/10	0
09/21/2009	HW	Pgs 42/43, Problems 27 to 53 odd		--/10	
09/21/2009	TnGrd	Quiz - Add/Sub Integers		20/22	90.91

Grades last updated on 9/21/2009

- Collected, - Late, - Missing, - Score is exempt from final grade, - Assignment is not included in final grade

1 - This final grade may include assignments that are not yet published by the teacher. It may also be a result of special weighting used by the teacher.

Class Score Detail

Course	Teacher
Lang Arts 1	Griffin, Dennis

Teacher Comments:

Section Description:

Due Date	Category	Assignment
09/04/2009	QZ	Dear Marsha Vocab & Reading
09/14/2009	QZ	Revised Writing #1
09/15/2009	QZ	Stargirl Vocab and Essay #1
09/18/2009	QZ	Rev it up lesson #1

Clicking on one of the blue texted assignments brings up a description (in this example..Revised Writing

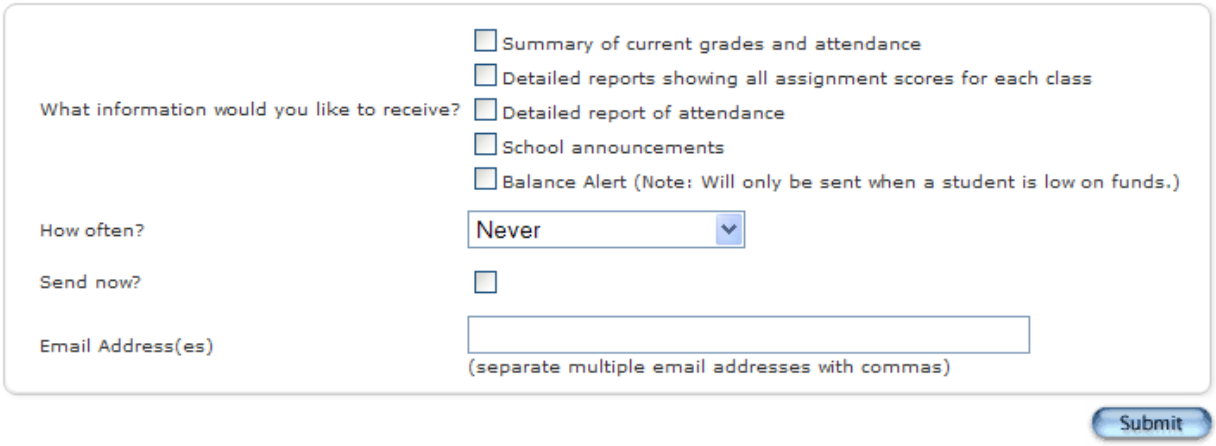
Assignment Description

Teacher	Griffin, Dennis
Course	Lang Arts 1
Assignment name	Revised Writing #1
Description	Proofread, Edit, and Revise one piece of writing from the first two weeks of school.

Email Notification

Clicking on this icon

will bring up a page to request information from PowerSchool



Place a check next to the information you would like to receive and from the pull down menu, choose how often you would like the information emailed to you.

Use NEVER if this is a one-time (non repeating) request.

More then one email address can be added by using a comma to separate the addresses.

Click on submit when you are finished to put the email notification into effect.

LOGGING OUT

When you are done with PowerSchool, simply click on the logout button on the top right of any screen. For security purposes you will be automatically logged out after 15 minutes of inactivity, however it is always best to click on the Logout button when you are finished.