

#### UNDERSTANDING THE NEW LCAP TEMPLATE AND THE DEMONSTRATION OF INCREASED OR IMPROVED SERVICES FOR PUPILS

2017 CASBO ANNUAL CONFERENCE & CALIFORNIA SCHOOL BUSINESS EXPO

# Presenters

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# Agenda

New Section Order for LCAP

Plan Summary

Plan Summary-Budget Summary

Annual Update

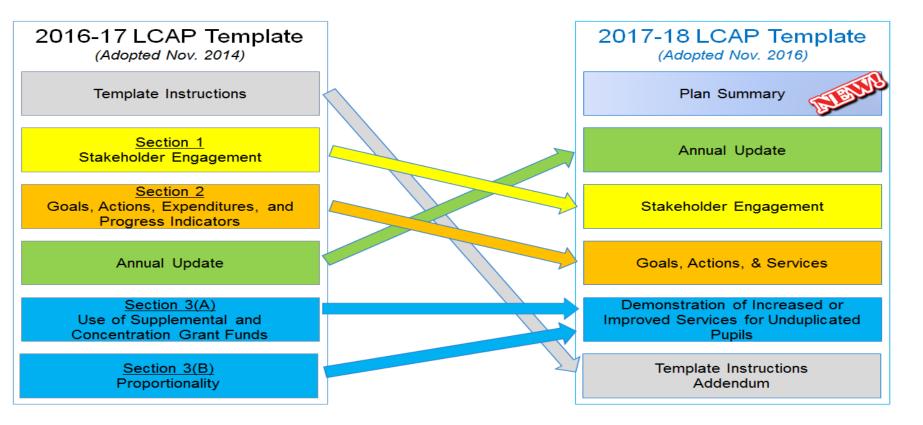
Stakeholder Engagement

Goals, Actions, and Services

Demonstration of Increased or Improved Services for Unduplicated Pupils



# **LCAP Template Crosswalk**





### What are the expectations in a 3-year inclusive plan?

LCAP Components	Year 1	Year 2	Year 3		
Plan Summary	Yearly	Yearly	Yearly		
Budget Summary	Yearly	Yearly	Yearly		
Annual Update	Yearly	Yearly	Yearly		
Stakeholder Engagement	Yearly, no historical narrative to be kept	Yearly, no historical narrative to be kept	Yearly, no historical narrative to be kept		
Goals, Actions, & Services	Written for 3 years	Changes to plan could include adding an action, modifying a action - all based on review o			
Demonstration of Increased/Improved Services	Yearly, historical context kept over 3 years	Yearly, historical context kept over 3 years	Yearly, historical context kept over 3 years		

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# **Section 1: Plan Summary**



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### 2017-20 Plan Summary

In addition to streamlining the LCAP process for the LEAs, making the development process and the LCAP accessible to all stakeholders were factors in the latest revision of the LCAP template and also led to the "Plan Summary" as a requirement of the template. Parent groups, advocates and practitioners made their voices heard regarding the need for improved accessibility of the plans.

### From this:

Introduction:

LEA: \_\_\_\_ Contact Person \_\_\_\_ LCAP Year \_\_\_

#### To this: 2017-20 Plan Summary

THE STORY Briefly describe the students and community and how the LEA serves them.

LCAP HIGHLIGHTS Identify and briefly summarize the key features of this year's LCAP.



New

Section

# 2017-20 Plan Summary

- New section added in response to feedback that LCAPs lacked accessibility and growing pressure from advocacy groups on SBE and growing consensus that providing a summary was a good practice.
- ✤ Five components:
  - The Story
  - LCAP Highlights
  - Review of Performance
  - Increased or Improved Services
  - Budget Summary



## Plan Summary: Story & Highlights

### 2017-20 Plan Summary

#### THE STORY

Briefly describe the students and community and how the LEA serves them.

- Brief a few sentences
- Who do you serve? Describe students and community
- How is LCAP tied to district vision for student success

#### LCAP HIGHLIGHTS

Identify and briefly summarize the key features of this year's LCAP.

 List key objectives of LCAP that are aligned with at least 1 of 8 state priorities



# Plan Summary: Story & Highlights Example

Briefly describe the students and community and how the LEA serves them

The Justice for All Unified School District serves a diverse group of students with the goal of: *"Preparing every student to thrive in a global society."* Our student population is 51.2% English learner (EL) and 48% are classified as Low Income, our LCFF Unduplicated count is 54.8% and 83% of our EL students speak Spanish, additional languages include Vietnamese, Mandarin, Arabic, Tagalog, Punjab and Hmong. Our student population is made up of many ethnicities with the majority of our students 51% identifying as Hispanic Latino, 28% White, 8% Asian and 5% African American.

We serve approximately 21,000 students Pre-k through 12th grade at 22 quality schools: 4 traditional high schools, 5 middle schools, 2 continuation high schools, 1 alternative school of choice, and 10 elementary schools. The district also authorizes four charter schools that are required to create their own LCAP.

Does this example address the prompt given in the template?

Note: groups reviewing summaries appreciated graphic representations when applicable, not sure if e-template will be compatible with graphics



## Plan Summary: Story & Highlights Example 1

#### LCAP HIGHLIGHTS

Identify and summarize the key features of this year's LCAP

This example provides linkage to the goals and where to find more detail within the LCAP.

# Working closely with stakeholders throughout the district, five goals have been identified for focus within the next three years.

• **GOAL 1** - **High-quality academics:** JFAUSD will provide a high quality and comprehensive instructional program that produce college and career ready students. *13 Actions/Services (pp. 20-26)* 

• GOAL 2 - Broader community and family supports: JFAUSD will ensure students, staff, parents and the community are satisfied and engaged in our schools and programs. 9 Actions/Services (pp. 27-29)

• GOAL 3 - Research-based accountability and support: JFAUSD LCAP Goals, Actions and Services will demonstrate efficient and exemplary practices in all divisions, departments and schools. (*pp. 30-31*)

• **GOAL 4** - **High-quality staff:** JFAUSD will attract, recruit, support and retain a highly effective and diverse certificated, classified and administrative workforce. *4 Actions/Services (pp. 32-33)* 

• GOAL 5 - Aligned resources/efficient operations: JFAUSD will align resources to the strategic plan and equity policy and demonstrate cost-effective budget management in the allocation of funds. 2 Actions/Services (p. 34)



### Plan Summary: Summary of Progress (Rubric Link)

#### **REVIEW OF PERFORMANCE**

Based on a review of performance on the state indicators and local performance indicators included in the LCFF Evaluation Rubrics, progress toward LCAP goals, local self-assessment tools, stakeholder input, or other information, what progress is the LEA most proud of and how does the LEA plan to maintain or build upon that success? This may include identifying any specific examples of how past increases or improvements in services for low-income students, English learners, and foster youth have led to improved performance for these students.

### GREATEST

Referring to the LCFF Evaluation Rubrics, identify any state indicator or local performance indicator for which overall performance was in the "Red" or "Orange" performance category or where the LEA received a "Not Met" or "Not Met for Two or More Years" rating. Additionally, identify any areas that the LEA has determined need significant improvement based on review of local performance indicators or other local indicators. What steps is the LEA planning to take to address these areas with the greatest need for improvement?



Referring to the LCFF Evaluation Rubrics, identify any state indicator for which performance for any student group was two or more performance levels below the "all student" performance. What steps is the LEA planning to take to address these performance gaps?

PERFORMANCE GAPS



What progress is the LEA most proud of and how does the LEA plan to maintain or build upon that success?

Highlight an area of success or improvement, it may not be a "blue" or "green" area but rather still an area of significant or important improvement

Greatest Progress This year the percentage of students that scored a 3 or above on the Advanced Placement (AP) tests rose 5.6% to 61.4%. Additionally the percentage of historically under-represented subgroups enrolled in AP classes and attempting the AP exams rose enough to reflect the demographics of the district, Hispanic/Latino participation rose 18%, and African American participation rose 14%. Stakeholder input from parents, staff, and students made further <u>reducing class size</u> at high school a priority to support our continued improvement in serving underrepresented students in AP courses. The addition of the <u>Naviance college planning software</u> to our high schools and the growth of our <u>Advancement Via Individual Determination (AVID)</u> program in our middle schools has helped focus students on college readiness. This year we will expand Naviance to middle school to assist students and their families in planning for high school success. See: *Goal 1 (pg. 18), Goal 2 (pg. 25), Goal 3 (pg. 31)* 

See also: "Increased or Improved Services"



Refer to the LCFF Evaluation Rubrics, address any performance indicator where overall performance was in the "Red" or "Orange" performance category or received a "Not Met" or "Not Met for Two or More Years" rating.

What steps is the LEA planning to take to address these areas with the greatest need for improvement?

Greatest	The district rubric indicator was "yellow" for "all students" based on the 2016 CAASPP Mathematics results. 53% of the district scored standard met or standard exceeded in mathematics. Scores for our unduplicated populations were two performance levels below the below the Asian and White student groups in this measure.
Need Use the rubric	Research is overwhelming that instructor effectiveness is the key to improving outcomes for all students, so the JAUHSD LCAP invests heavily in instructional coaching in content and culturally relevant pedagogy to improve academic outcomes for all students. LCAP Goal 1
and input to identify "most" important need. If no "Red" or "Orange" data points, select area of greatest need with input	We are also continuing to invest in professional development for teachers regarding implementation of common core curricula and pedagogy. <i>LCAP Goal 1</i> We also continue to invest in targeted support and intervention programs to meet the instructional needs of at-risk students at all grade levels. <i>LCAP Goal 1</i>



Referring to the LCFF Evaluation Rubrics, address any state indicator for which performance performance of any group was two or more levels below the "all student" performance. What steps is the LEA planning to take to address these performance gaps.

English learner achievement on CAASPP mathematics and English language arts is two levels below the "all student" performance. To address the gap, JAUSD LCAP includes the following actions and services:

- Professional development to improve ELD in content area subjects LCAP Goal 1
- Adding classes of ELD content support at middle and high school for EL Level 1 and EL level 2 students *LCAP Goal 1*
- Summer School program with targeted classrooms LCAP Goal 2

Use the LCFF rubric to identify performance gaps.

Performance

Gaps

Suspension Rate data show that African American and Hispanic/Latino students are two levels below the "all student" performance. To address the gap the following actions and services are included:

- Positive Behavior Interventions and Supports will be implemented at all sites LCAP Goal 2
- 2 Coaches to provide professional development and model an "equity emphasis" and culturally relevant pedagogy *LCAP Goal 1*



### **Plan Summary: Increased or Improved Services**

#### **Increased or Improved Services**

If not previously addressed, identify two or three most significant ways the LEA will increase or improve services for low income, English learner, or foster youth.

Based on staff and stakeholder feedback and research on effective practices we are implementing more than 20 LCAP Action/Services to improve services for the low income, English learner and foster youth including using a portion of the LCFF Supplemental dollars for site allocations based on the number of unduplicated youth served to allow sites to implement site specific solutions based on unique site needs, and site stakeholder input. Three significant actions to improve services are:

- Providing additional ELD and sheltered content class supports for ELD 1 and 2 students at all middle and high schools. See LCAP Goal 1
- Additional college and career counseling for the lowest performing schools as well as to meet the needs of English learner, migrant, low income, foster youth and African American students. See LCAP Goal 2
- Community Specialist support at all schools with high concentrations of Latino, English learner, and African American youth. See Goal 3

In many districts this is a section that will be a focal area.



# Section 1: Plan Summary -Budget Summary



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## Plan Summary: Budget Summary

#### **BUDGET SUMMARY**

Complete the table below. LEAs may include additional information or more detail, including graphics.

#### DESCRIPTION

#### AMOUNT

Total General Fund Budget Expenditures for LCAP Year

Total Funds Budgeted for Planned Actions/Services to Meet the Goals in the LCAP for LCAP Year

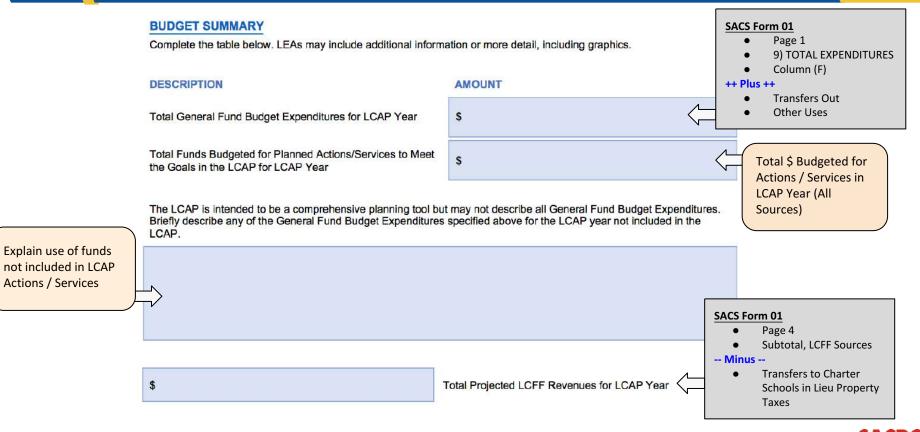
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The LCAP is intended to be a comprehensive planning tool but may not describe all General Fund Budget Expenditures. Briefly describe any of the General Fund Budget Expenditures specified above for the LCAP year not included in the LCAP.



Total Projected LCFF Revenues for LCAP Year







lotal General Expenditures	Fund Budgeted		Unrest	July 1 Budget General Fund ricted and Restricted enditures by Object				00 999	999 0000000 Form 0	
			2016	-17 Estimated Actua	ls		2017-18 Budget	7		1
	Description Resou	Object rce Codes Codes	Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	% Diff Column C & F	
	A. REVENUES									
	1) LCFF Sources	8010-8099	209,732,613.00	0.00	209,732,613.00	216,549,779.00	0.00	216,549,779.00	3.3%	
	2) Federal Revenue	8100-8299	339,724.00	14,829,156.00	15,168,880.00	0.00	12,902,080.00	12,902,080.00	-14.9%	
	3) Other State Revenue	8300-8599	19,734,691.00	23,953,163.00	43,687,854.00	10,169,166.00	19,796,071.00	29,965,237.00	-31.4%	
	4) Other Local Revenue	8600-8799	4,718,870.00	2,052,654.00	6,771,524.00	4,698,641.00	642,139.00	5,340,780.00	-21.1%	
l l	5) TOTAL, REVENUES		234,525,898.00	40,834,973.00	275,360,871.00	231,417,586.00	33,340,290.00	264,757,876.00	-3.9%	
	B. EXPENDITURES									
	1) Certificated Salaries	1000-1999	100,610,390.00	27,156,594.00	127,766,984.00	101,698,290.00	25,018,264.00	126,716,554.00	-0.8%	
	2) Classified Salaries	2000-2999	29,192,385.00	14,479,340.00	43,671,725.00	29,392,623.00	15,758,848.00	45,151,471.00	3.4%	
	3) Employee Benefits	3000-3999	40,338,171.00	12,750,234.00	53,088,405.00	44,620,028.00	13,236,619.00	57,856,647.00	9.0%	
	4) Books and Supplies	4000-4999	9,208,231.00	4,066,326.00	13,274,557.00	9,229,458.00	4,355,800.00	13,585,258.00	2.3%	
	5) Services and Other Operating Expenditures	5000-5999	13,788,613.00	12,825,896.00	26,614,509.00	14,127,471.00	9,565,922.00	23,693,393.00	-11.0%	
	6) Capital Outlay	6000-6999	1,000,676.00	0.00	1,000,676.00	1,125,000.00	0.00	1,125,000.00	12.4%	
	7) Other Outgo (excluding Transfers of Indirect Costs)	7100-7299 7400-7499	5,780,142.00	1,082,469.00	6,862,611.00	6,057,726.00	1,630,149.00	7,687,875.00	12.0%	
N	8) Other Outgo - Transfers of Indirect Costs	7300-7399	(2,887,540.00)	2,367,243.00	(520,297.00)	(2,811,271.00)	2,249,064.00	(562 207 00)	8.1%	
	9) TOTAL, EXPENDITURES		197,031,068.00	74,728,102.00	271,759,170.00	203,439,325.00	71,814,666.0	275,253,991.00	1.3%	
	C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)		37,494,830.00	(33,893,129.00)	3,601,701.00	27,978,261.00	(38,474,376.00)	(106,115.00)	-391.4%	
	D. OTHER FINANCING SOURCES/USES		57,454,050.00	(00,000,120.00)	5,001,701.00	21,010,201.00	(30,474,370.00)		-001.476	
	1) Interfund Transfers a) Transfers In	8900-8929	0.00	0.00	0.00	0.00	0,00		0.0%	281,601,023.0
	b) Transfers Out	7600-7629	13,915,577.00	0.00	13,915,577.00	6,347,032.00	0.00	6,347,032.00	-54.4%	
	2) Other Sources/Uses	8930-8979	0.00	0.00	0.00	0.00				
	a) Sources	1	0.00			0.00		0.00		1
	b) Uses	7630-7699	0.00	0.00	0.00	0.00	0.00	0.00	0.0%	1
l	3) Contributions	8980-8999	(32,951,183.00)	32,951,183.00	0.00	(35,408,787.00)	35,408,787.00	0.00		
	4) TOTAL, OTHER FINANCING SOURCES/USES		(46,866,760.00)	32,951,183.00	(13,915,577.00)	(41,755,819.00)	35,408,787.00	(6,347,032.00)	-54.4%	CASE



#### PLANNED ACTIONS / SERVICES **Total Funds Budgeted for** Action - 1 **Planned Actions/Services in** For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement: Students to be Served Students with Disabilities [Specific Student Group(s)] **LCAP** Year Location(s) All schools Specific Schools Specific Grade spans OR For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement: Students to be Served EnglishLearners Foster Youth Low Income Scope of Services LEA-wide Schoolwide OR Limited to Unduplicated Student Group(s) Location(s) All schools Specific Schools: Specific Grade spans:\_ ACTIONS/SERVICES 2017-18 2018-19 2019-20 Note: New Modified Unchanged New Modified Unchanged New Modified Unchanged • Total of all amounts budgeted actions/services for Implement instructional program for English Learner (EL) students to ensure they meet English Language 2017 Development (ELD) standards for their respective If amounts are duplicated in other grade levels. • a) English Language Development Aides Actions/Services, ONLY COUNT ONCE b) Summer CELDT program BUDGETED EXPENDITURES 2017-18 2018-19 2019-20 a) \$55,000 a) \$55,000 Amount b1) \$13,170 Amount Amount b2) \$6,124 b1) \$13,170 Amo a) Supplemental b2) \$6,124 Source Source b1) Supplemental b2) Supplemental a) Classified Salaries Budget Budget Budget b1) Certificated Salaries Reference Reference Reference b2) Classified Salaries



July 1 Budget General Fund

### **Total Projected LCFF Revenues**

		2016	-17 Estimated Actua	ls		2017-18 Budget			
Description Resource Code	Object codes	Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted	Total Fund col. D + E (F)	% Diff Column C & F	
LCFF SOURCES	_			-					
Principal Apportionment State Aid - Current Year	8011	65,934,255.00	0.00	65,934,255.00	76,393,725.00	0.00	76,393,725.00	15.9%	
Education Protection Account State Aid - Current Year	8012	5,279,712.00	0.00	5,279,712.00	5,185,532.00	0.00	5,185,532.00	-1.8%	
State Aid - Prior Years	8019	402,911.00	0.00	402,911.00	0.00	0.00	0.00	-100.0%	
Tax Relief Subventions Homeowners' Exemptions	8021	854,541.00	0.00	854,541.00	854,541.00	0.00	854,541.00	0.0%	
Timber Yield Tax	8022	18.00	0.00	18.00	16.00	0.00	18.00	0.0%	
Other Subventions/In-Lieu Taxes	8029	0.00	0.00	0.00	0.00	0.00	0.00	D.D%	
County & District Taxes Secured Roll Taxes	8041	124,938,334.00	0.00	124,938,334.00	126,938,334.00	0.00	126,038,334.00	1.6%	
Unsecured Roll Taxes	8042	4,029,613.00	0.00	4,029,613.00	4,029,613.00	0.00	4,029,613.00	D.0%	
Prior Years' Taxes	8D43	1,844,810.00	0.00	1,844,810.00	1,844,810.00	0.00	1,844,810.00	0.0%	
Supplemental Taxes	8044	2,801,575.00	0.00	2,801,575.00	2,801,575.00	0.00	2,801,575.00	0.0%	
Education Revenue Augmentation Fund (ERAF)	8045	9.131,258.00	0.00	9,131, <mark>268.0</mark> 0	9,285,270.00	0.00	9,285,270.00	1.7%	
Community Redevelopment Funds (SB 617/699/1992)	8047	9,262,814.00	0.00	9,262,814.00	4,500,000.00	0.00	4,500,000.00	-51.4%	
Penalties and Interest from Delinguent Taxes	8048	0.00	0.00	0.00	0.00	0.00	0.00	D.0%	
Miscellaneous Funds (EC 41604) Royalties and Bonuses	8081	0.00	0.00	0.00	0.00	0.00	0.00	D.D%	
Other In-Lieu Taxes	8082	0.00	0.00	0.00	0.00	0.00	0.00	0.0%	
Less: Non-LCFF (50%) Adjustment	8089	0.00	0.00	0.00	0.00	0.00	0.00	0.0%	
Subictal, LCFF Sources		224,479,851,00	0.00	224,479,851,00	231.833.418.00	<u>.</u>	231,833,416.00	3.3%	
LCFF Transfers				-				-	
Unrestricted LCFF Transfere - Current Year 0000	8091	(4,046,447.00)		(4,046,447.00)	(4,240,016.00)		(4,240,016.00)	4.8%	220,789,795.0
All Other LCFF Transfers - Current Year All Other	8091	0.00	0.00	0.00	0.00	0.00		0.0%	
Transfers to Charter Schools in Lieu of Property Taxes	8096	(10,700,791.00)	0.00	(10,700,791.00)	(11,043,623.00)	0.00	(11,043,623.0)	3.2%	
Property Taxes Transfers	8097	0.00	0.00	0.00	0.00	0.00	0.00	0.0%	
LCFF/Revenue Limit Transfers - Prior Years	8099	0.00	0.00	0.00	0.00	0.00	0.00	0.0%	CAS



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#### **Description of Budgeted Expenditures Not Included in LCAP**

#### Potential Items to Include in **Brief** Description

- Cost of base program
- General cost of overhead
- Contributions to program not included in LCAP
- Mandatory contributions to Routine Restricted Maintenance
- Anything else that might:
- a) Help stakeholders understand overall cost of education
- b) Be useful for district to share
- Could be opportunity rather than challenge





### **Best Practices - Use of Funds**

#### Meets Basic Requirements

- Short description statements, general dollar figures
- Teacher, staff, and administrator salary and benefits account for nearly 90% of the district's general fund expenditures (roughly \$90 million). Other key expenditures include general overhead(\$1 million) expenses, transportation (\$800 thousand), maintenance (\$4 million), and contributions to special education (\$4 million).

#### **Exceptional LCAP Communication**

- Informative statements which are helpful to stakeholders
- The district strives to implement its strategic vision toward improving student outcomes while maintaining fiscal responsibility. An overwhelming majority of district expenditures (88%) are used to hire teachers and staff who deliver services to students. LCAP initiatives account for only \$3.5 million of overall cost of salaries and benefits (\$88 million). The district is facing increased costs related to pensions (increasing \$1.3 million per year), persistent underfunding of our special education program (\$16 million), and ...
- What to Avoid
- A spreadsheet of numbers with no context







# **Section 2: Annual Update**



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#### **Annual Update**

LCAP Year Reviewed: XXXX-XX

Complete a copy of the following table for each of the LEA's goals from the prior year LCAP. Duplicate the table as needed.

Goal 1		
State and/or Local Prioriti	es Addressed by this goal:	STATE    1    2    3    4    5    6    7    8      COE    9    10    10    10    10    10    10      LOCAL
ANNUAL MEASURAB	LE OUTCOMES	
EXPECTED		ACTUAL
ACTIONS / SERVICES		nd complete a copy of the following table for each. Duplicate the table as needed.
Action		
Actions/Services	PLANNED	ACTUAL
Expenditures	BUDGETED	ESTIMATED ACTUAL



#### ANALYSIS

Complete a copy of the following table for each of the LEA's goals from the prior year LCAP. Duplicate the table as needed.

Use actual annual measurable outcome data, including performance data from the LCFF Evaluation Rubrics, as applicable.

Describe the overall implementation of the actions/services to achieve the articulated goal.

Describe the overall effectiveness of the actions/services to achieve the articulated goal as measured by the LEA.

Explain material differences between Budgeted Expenditures and Estimated Actual Expenditures.

Describe any changes made to this goal, expected outcomes, metrics, or actions and services to achieve this goal as a result of this analysis and analysis of the LCFF Evaluation Rubrics, as applicable. Identify where those changes can be found in the LCAP.

es A.	



### Annual Update LCAP Year Reviewed: XXXX-XX

Complete a copy of the following table for each of the LEA's goals from the prior year LCAP. Duplicate the table as needed.

Goal 1	Provide Interventions and enrichm	pport Academic Progress and Behavior vide interventions and enrichment to address students' academic, behavioral and attendance needs to reduce the achievement gap, increase E ficiency for EL students and provide differentiated instruction for all students.								
State and/or Local	Priorities Addressed by this goal;	STATE  1  2  3  0    COE  9  10  10    LOCAL	4 🗆 5 🗆 6 🗆 7	□ 8						
ANNUAL MEAS	URABLE OUTCOMES									
EXPECTED		A	CTUAL							
Maintain number o Increase attendan	ions for all students by .5% from basis of expulsions below 15. the rate by .9% to 97% bsenteeism below 7.4%	Copied Verbatim	Description Suspensions for all students Expulsions Cursulative Attendance Rate High school cohort drop-out rate	2014-15 5.4% 2 96.1% 11.9%	2015-16 4.9% 4 96.9% 10.2%	Met/Not Met Met Met Met	<b>_</b>	Use most current data		
ACTIONS / SER	VICES									
Duplicate the Action	ons/Services from the prior year LCAP	and complete a copy of the following ta	able for each. Duplicate the	table as neede	ed.			Identify the actual		
opied	PLANNED Hire Attendance Special attendance and decreas	ist for early outreach to increase e chronic absenteeism.	processes at schools and regular school attendance	ACTUAL An Attendance Specialist was hired to <b>in December</b> to monitor attendance processes at schools and provide parent meetings focused on the important or regular school attendance. The Attendance Specialist met with each school to analyze attendance practices and will hold 8 parent meetings by June, 2017.						
erbatim	(3000) LCFF Base funds \$10,000 Instructional M	Salaries (1000) \$24,150 Benefits ( <i>Attendance Specialist</i> ), laterials (4300) Professional uplemental and Concentration funds	ESTIMATED ACTUAL \$67,325 certificated salaries (1000) \$15,584 benefits (3000) LCFF Base funds (Attendance Specialist) \$0 professional development, materials LCFF Supplemental and Concentration funds.					Identify fiscal projections through 6/30		



### Complete a table for <u>each</u> of the <u>LEA's goals</u> from the prior year. Use actual measurable outcome data, including performance data from Evaluation Rubrics

#### ANALYSIS

Complete a copy of the following table for each of the LEA's goals from the prior year LCAP. Duplicate the table as needed.

Use actual annual measurable outcome data, including performance data from the LCFF Evaluation Rubrics, as applicable.





## **Annual Update: District Considerations**

#### Is Analysis based on instructions:

- Describes the overall implementation of Actions/Services
  - > Are the challenges/successes in implementation described?
  - > Does the summary directly relate to the goal?
- Describes effectiveness of Actions/Services
  - > What criteria are used to determine effectiveness of Actions/Services?
  - > Are these aligned to the goal?
- Describes material changes in the budget
  - Is there a description of material differences in budgeted and actual expenditures?
  - > Is the description presented in a clear and transparent manner?



## **Annual Update: District Considerations**

#### Is Analysis based on instructions:

- Describes changes to the LCAP for the upcoming year
  - > Are changes based on Analysis of effectiveness of the actions/services in meeting outcomes?
  - > Does the Analysis include data from local indicators and Evaluation Rubrics?
- Identifies where changes can be found in the LCAP
  - > Can stakeholders easily locate changes in LCAP?



## **Example: Analysis**

#### Implementation:

- Degree of implementation of key actions/services described
- Data included on impact of actions (eg: 50 students on track for graduation)
- Reasons for changes are identified (eg: late hiring of staff, increased demands for training)



### **Example: Actions/Services**

#### **Effectiveness of Actions/Services in Achieving Goal:**

- Impact of actions/services reveals differences in effectiveness for various groups. (eg: suspensions generally down, but increased for high school; chronic absenteeism impacting kdg and 9th grade)
- Effectiveness of actions/services includes analysis of specific components of the action. (eg: attendance specialist services effective in supporting schools, but late hiring and structure for engagement led to less effective outcomes for parent support)
- Possible reasons for impact identified by stakeholders are noted. (eg: need for alternatives to suspension for high schools, structure of parent outreach)



### **Example: Budgeted and Actual Expenditures**

Changes in expenditures are clearly explained based on implementation of the actions/services (eg: salary costs dependent on who filled positions; impact of late implementation of program; need for additional staff support to effectively implement the program)



## **Example - Analysis and Changes**

- Analysis is clearly described in a transparent and comprehensible manner
- Analysis includes review of multiple data sources including Evaluation Rubric and local indicators
- Changes are directly tied to analysis of outcomes
- Changes are included that demonstrate and attempt to better measure effectiveness of services for specific groups identified as performing below the overall district level
- Clearly identifies specific changes and where they can be found in the new LCAP



# **Section 3: Stakeholder Engagement**



2017 CASBO Annual Conference & California School Business Expo

## **Stakeholder Engagement**

### **Stakeholder Engagement**

LCAP Year

2017-18 2018-19... 2019-20

INVOLVEMENT PROCESS FOR LCAP AND ANNNUAL UPDATE

How, when, and with whom did the LEA consult as part of the planning process for this LCAP/Annual Review and Analysis?

IMPACT ON LCAP AND ANNNUAL UPDATE

How did these consultations impact the LCAP for the upcoming year?



## **Stakeholder Engagement Template Instructions**

Describe the consultation process and how it impacted the development of the LCAP and annual update for the indicated LCAP year, including the goals, actions, services, and expenditures. It is important to note what, if any, specific data was shared with stakeholders during these consultations.

### Stakeholder Engagement

LCAP Year

2017-18 2018-19 2019-20

INVOLVEMENT PROCESS FOR LCAP AND ANNUAL UPDATE

How, when, and with whom did the LEA consult as part of the planning process for this LCAP/Annual Review and Analysis?

Include format or meeting, date, audience/participants for all efforts to gather stakeholder input Example:

1. On November 30, 2016 COE staff met with Foster Youth Liaisons to gather input on how they perceive COE's efforts to coordinate services for FY countywide. COE shared data related to the number of meetings held and the contents of its web site.

#### IMPACT ON LCAP AND ANNUAL UPDATE

How did these consultations affect the LCAP for the upcoming year?

1. As a result of its November 30, 2016 meeting with Foster Youth Liaisons it was agreed that:

A. COE would hold monthly collaborative meetings with Liaisons to better track progress and share information in a more timely manner.

B. COE would publish information on its web page related to transportation options available to Foster Youth



## Stakeholder Engagement

LCAP Year

istrict **Example** 

2017-18 2018-19 2019-20

INVOLVEMENT PROCESS FOR LCAP AND ANNNUAL UPDATE

How, when, and with whom did the LEA consult as part of the planning process for this LCAP/Annual Review and Analysis?

**Introduction** - The ABC School District is committed to the idea that meaningful stakeholder engagement is an integral part of developing an effective strategic plan. As such the ABC School District used a variety of meetings and activities to involve stakeholders in the LCAP process including the discussion and review of goals, district data as well as proposed actions and services.

Community Engagement - The following groups (denoted in BOLD type) were actively involved in the LCAP development process described below.

Parent and Community LCAP Advisory Committee - The ABC School District formed a Parent and Community LCAP Advisory Committee and this group met six times to go over the LCAP (October 14, 2014, December 9, 2014, January 27, 2015, March 17, 2015, May 6, 2015, and May 26, 2015). On May 26, 2015 the final LCAP was presented to the LCAP Advisory Committee and allow for the superintendent to post any written comments to stakeholder questions (if applicable) prior to the June 10, 2015 Public Hearing on the LCAP, LCFF, and budget review. The committee is comprised of parents, certificated staff, students, community members, principals, union representatives, the superintendent, and other district staff.

Parents and Students - In January and February, parents and students were invited to attend informational meetings designed to more fully educate the community on issues related to major changes and directions in the state of California that will directly impact their educational experiences. These sessions covered all of the following: (1) California State Standards, (2) the Local Control Funding Formula (LCFF), and the (3) LCAP. These meetings occurred in conjunction with each school site's Open House on either February 3 (Schools 1 and 2), February 6 (schools 3,4,5,6, and 7) or March 18 (school 8). In addition, Site administrators presented at all school site PTA meetings during the month of April 2016.

The Community at Large - Three additional community meetings covering the same topics and providing an opportunity for questions and discussion were announced in the Local Newspaper and held in centralized community locations on January 8, 11 and 13. All site and community meetings were conducted in both English and Spanish.

The Local Business Community - The Superintendent met with business leaders at the local Chambers of Commerce and Rotary Clubs on five different occasions during the month of February. Additional meetings were available and delivered at school sites by Teachers' Union Representatives for district staff.



# **LCAP - Example Characteristics**

## What makes these examples so effective?

- 1. An introductory paragraph giving context to the dynamics of the how and why of your process
- 2. A clear breakdown and specific names of the constituency groups with whom you met
- 3. Specific descriptions of the forums you held, including specific dates
- 4. A timeline for your process
- 5. Detailed data including the number of respondents and what they advocated for
- 6. An historical context or summary as compared to prior years
- 7. A detailed description of how this input *directly* impacted your LCAP including specific goals, actions and services that were added, modified or deleted.



# Section 4: Goals, Actions, and Services



2017 CASBO Annual Conference & California School Business Expo



# **3-Year Inclusive LCAP**



State Board of Education July 2016 - Item 3

### **3-Year Inclusive Plan**

LEAs will articulate their vision and build a 3-year plan following a	Annually
review & analysis of	LEAs will identi
the goals, actions/	to be achieved
services included in the	the outcomes
previous LCAP. The	develop specifi
goals and outcomes	actions/service
will span the 3-year	implemented t
time frame.	their goals.

#### identify gains hieved toward omes and will specific services to be ented to reach als.

### Annual Review & Analysis

# **Changes in Expectations** by Year

LEAs will analyze progress made toward attaining their projected outcomes and the effectiveness of the related actions/ services.

### Years 2-3

LEAs will use the Annual Review & Analysis section to report their progress and reflect any adjustments to actions/services that will be implemented.

# **Goals, Actions, & Services**

Strategic Planning Details and Accountability

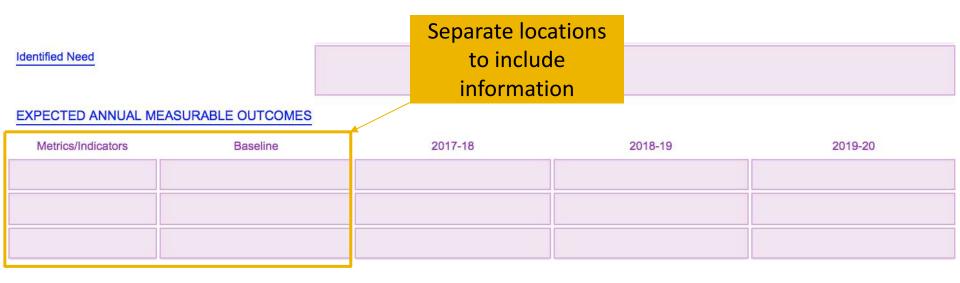
Complete a copy of the following table for each of the LEA's goals. Duplicate the table as needed.

	□ New	Unchanged
Goal 1		

State and/or Local Priorities Addressed by this goal:	STATE    1    2    3    4    5    6    7    8      COE    9    10<
	LOCAL



New





#### PLANNED ACTIONS / SERVICES

Complete a copy of the following table for each of the LEA's Actions/Services. Duplicate the table, including Budgeted Expenditures, as needed.

New Component

Action 1									
For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:									
Students to be Served		dents with Disabilities	Specific Stu	udent Gro	up(s)]				
Location(s)	All schools	Specific Schools:			Specific Grade spans:				
		OR							
For Actions/Services included as contr	ibuting to meeting t	the Increased or Impr	oved Services F	Requirem	nent:				
Students to be Served	English Learner	rs D Foster Youth		ome					
	Scope of Services	LEA-wide	Schoolwide	OR	Limited to Unduplicated Student Group(s)				
Location(s)	All schools	Specific Schools:			Specific Grade spans:				



## **Goals, Actions, and Services Example**

### Goals, Actions, & Services

Strategic Planning Details	and Accountability		This goal covers basi	c services, teachers,	
Complete a copy of the follo	wing table for each of the LEA	's goals. Duplicate the table as needed.	curriculum, and facil	ities	
	□ New	Modified	Unchanged		

STATE  $\boxtimes 1 \boxtimes 2 \square 3 \boxtimes 4 \square 5 \boxtimes 6 \square 7 \square 8$ 

All students will receive high quality instruction in California English language arts, mathematics and Next Generation Science Standards (NGSS) from highly qualified teachers in 21st Century classrooms at safe clean and welcoming facilities to prepare them to be college and career ready upon graduation.

State and/or Local Priorities Addressed by this goal:

Goal 1

Identified Need Identified Need of needs as identified by a variety of stakeholders

LOCAL Strategic Plan Goals 1, 3, 5

COE 9 10

SARC report indicates 94% of staff fully credentialed in area taught, high school science, content ELD support and special education teachers are needed

SBAC student achievement data, teacher survey data, observational walk-through data, indicate continued need for professional development on Common Core and NGSS Pedagogy and curriculum materials

Technology Survey demonstrates need to upgrade classroom technology access in grades 3 – 5, and parent/student survey indicates need to improve student access to online materials

#### EXPECTED ANNUAL MEASURABLE OUTCOMES

Metrics/Indicators	Baseline	Measures include	closing of the gap	2019-20
Annual William/SARC report on teacher credential	94% of staff fully credentialed in area taught	96% of staff fully credentialed in area taught	98% of staff fully credentialed in area taught	100% of staff fully credentialed in area taught
SBAC Math % Standard Met/Exceeded	District 58% LI 41% EL 29%	District 63% LI 48% EL 37%	District 68% LI 56% EL 45%	District 73% LI 64% EL 53%
SBAC ELA % Standard Met/Exceeded	District 71% LI 48% EL 19%	District 74% LI 52% EL 27%	District 77% LI 58% EL 38%	District 80% LI 64% EL 43%
District professional development needs survey	73% of teachers self-report mastery of California Standards Curriculum on	85% of teachers will self-report mastery of California Standards Curriculum	90% of teachers will self-report mastery of California Standards Curriculum	95% of teachers will self-report mastery of California Standards Curriculum



# Goals, Actions, and Services

#### PLANNED ACTIONS / SERVICES

Complete a copy of the following table for each of the LEA's Actions/S — er is plu .\*\*. hu tal e, icl .\*\* B dg, .\*\* Expenditures, as needed.

Action 1							
For Actions/Services not included as co	ontributing to	meeting the	Increased or Ir	nproved Serv	ices Re	quirement:	
Students to be Served		Students wi	ith Disabilities	Specific S	tudent G	roup(s)]	
may seem to serve all but be "principally directed" to	meet	ols 🗌 Spe	ecific Schools:			Specific	Grade spans:
oup needs			OR				
For Actions/Services included as contri	buting to me	eting the Inc	reased or Impro	oved Services	s Require	ement:	
Students to be Served	🛛 English L	earners	Foster Youth	🛛 Low Ir	ncome		
	Scope of Sen	vices 🛛 LE	A-wide	Schoolwide	OR	Limited	to Unduplicated Student Group(s)
Location(s)	All schoo	ools Specific Schools:			Specific Grade spans:		
ACTIONS/SERVICES							
2017-18		2018-19				2019-20	
New Modified Unchanged  and Professional Development contract			Modified 🛛 Un	nchanged ontract			Modified I Unchanged
Teacher professional development (3 additional (Salary + Benefits) + Contract w/ Partners in Inn		101	sional development increased costs ar				sional development (3 additional days) its) + Contract w/ Partners in Innovation
BUDGETED EXPENDITURES							
2017-18		2018-19	LCFF Supplemen	tal / Titla I		2019-20	LCFF Supplemental / Title I
Amount PI, 124.303		Amount	\$1,231,420			Amount	\$1,349,637
Source LCFF Supplementary /	Title I	Source	LCFF Supplem	entary / Title I		Source	LCFF Supplementary / Title I
BudgetResource 0000 / ResourceReferenceObject 1000/3000/5800		Budget Reference	Resource 0000 Object 1000/30		)10	Budget Reference	Resource 0000 Resource 3010 Object 1000/3000/5800

ACTIONS/SERVICES	New	
2017-18	2018-19	2019-20
New Modified Unchanged	New Modified Unchanged	New Modified Unchanged

#### **BUDGETED EXPENDITURES**

2017-18	2018-19	2019-20	
Amount	Amount	Amount	
Source	Source	Source	
Budget Reference	Budget Reference	Budget Reference	



# Goals, Actions, and Services

#### PLANNED ACTIONS / SERVICES

Complete a copy of the following table for each of the LEA's Actions/Services. Duplicate the table, including Budgeted Expenditures, as needed.

Action 1								
For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:								
	Students to be Served	🖂 All 🗌 St	udents with D	isabilities	Specific Student	Group(s)]		
	Location(s)	All schools	Specific	Schools:		Specific	Grade spans:	
OR								
For Actions/Serv	ices included as contrib	outing to meeting	the Increase	ed or Impro	ved Services Requi	rement:		
	Students to be Served	English Learn	ers 🗌 F	oster Youth	Low Income			
Scope of Services Croup(s)					Schoolwide	OR 🗆	Limited to Unduplicated Student	
	Location(s)	All schools	Specific	Schools:		Specific	Grade spans:	
ACTIONS/SERVIC	Important to show in	ncreased costs and	l base services	5		2019-20		
New Modi	fied 🛛 Unchanged		New	Modified	Unchanged	New [	Modified 🛛 Unchanged	
	gh quality certificated teachi trative personnel. (Salary +			etain high quality certificated teaching d support and administrative personnel staff and classified support and administrative personnel				
BUDGETED EXPE	ENDITURES							
2017-18			2018-19			2019-20		
Amount	\$211,773,500		Amount	\$222,323.3	375	Amount	\$230,697,585	
Source	LCFF Base		Source	LCFF Base	e	Source	LCFF Base	
Budget Reference	Resource 0000 Object	1000/2000/3000	Budget Reference	Resource ( 1000/2000	0000 Object /3000	Budget Reference	Resource 0000 Object 1000/2000/3000	



## **Goals, Actions, and Services**

- Does the Goal address at least one of the State Priorities?
- Who is served by the action or service?
- Does the action/service provide a targeted service or is it principally directed to improve unduplicated outcomes through broad instructional or service improvements?
- What state and local metrics will be used to measure continuous improvement?
- Are the metrics differentiated to address performance gaps?



# **Goals, Actions, and Services: Outcomes**

Provide measurable outcomes

"Identify and describe specific expected measurable outcomes"

Provide outcomes for all metrics for all 3 years

"...the goal tables must address all required metrics for every state priority in <u>each LCAP year</u>"

Break out expenditures by fund source

What changes to goals, actions, services, and expenditures are being made in the LCAP"



# Section 5: Demonstration of Increased or Improved Services for Unduplicated Pupils



2017 CASBO Annual Conference & California School Business Expo

## **Demonstration of Increased or Improved Services for Unduplicated Pupils**

\$

### **Demonstration of Increased or Improved Services for Unduplicated Pupils**

LCAP Year

□ 2017-18 □ 2018-19 □ 2019-20

Estimated Supplemental and Concentration Grant Funds:

Percentage to Increase or Improve Services:

%

Describe how services provided for unduplicated pupils are increased or improved by at least the percentage identified above, either qualitatively or quantitatively, as compared to services provided for all students in the LCAP year.

Identify each action/service being funded and provided on a schoolwide or LEA-wide basis. Include the required descriptions supporting each schoolwide or LEA-wide use of funds (see instructions).



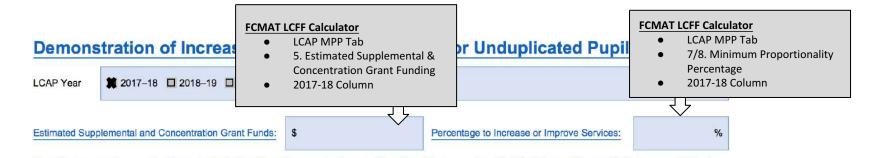
## Demonstration of Increased or Improved Services for Unduplicated Pupils: Starting Point

### What to do before completing section

- Use FCMAT LCFF Calculator to calculate estimated Supplemental and Concentration Grant Funds and Minimum Proportionality Percentage (MPP) for LCAP year
- Review Goals, Actions, and Services section (after completed)
  - > Identify goals identified as contributing toward increased or improved services
- Identify any use of Supplemental and Concentration Grant funds and whether the use was:
  - ➤ District-wide
  - ➤ School-wide
  - > Targeted Services
- Obtain unduplicated pupil percentages for district and each school site
- Assemble information related to research-based strategies implemented at district and/or school sites



## **Completing the Demonstration of Increased or Improved Services for Unduplicated Pupils**



Describe how services provided for unduplicated pupils are increased or improved by at least the percentage identified above, either qualitatively or quantitatively, as compared to services provided for all students in the LCAP year.

Identify each action/service being funded and provided on a schoolwide or LEA-wide basis. Include the required descriptions supporting each schoolwide or LEA-wide use of funds (see instructions).



## **Completing the Demonstration of Increased or Improved Services for Unduplicated Pupils**

	California Ur	nified (	00000) - 2	015-16 UA and	d 2016-17 AB	July 016			8/17/201
			nality Percenta tal & Concentra			₹₣			
		2013-14	2014-15	2015-16	2016-17	2017-18**	2018-19**	2019-20**	2020-21*
1.	LCFF Target Supplemental & Concentration Grant Funding from Calculator tab		60,452,021	59,257,022	57,811,839	58,141,237	60,203,788	62,307,253	63,576,5
2.	Prior Year (estimated) Expenditures for Unduplicated Pupils above what was spent on services for all pupils								
	Prior Year EIA expenditures 2014-15 py exp (2013-14 exp) must >= 2012-13 EIA exp								
з.	Difference [1] less [2]		60,452,021	59,257,022	57,811,839	58,141,237	60,203,788	62,307,253	63,576,5
4.	Estimated Additional Supplemental & Concentration Grant Funding [3] * GAP funding rate		18,232,427	31,144,078	31,322,454	42,437,289	24,298,249	46,094,906	63,576,5
	GAP funding rate		30.16%	52.56%	54.18%	72.99%	40.36%	73.98%	100.0
5.	Estimated Supplemental and Concentration Grant Funding [2] plus [4] (unless [3]<0 then [1]) LCAP Section 3, Part A		18,232,427	31,144,078	31,322,45	42,437,289	24,298,249	46,094,906	63,576,5
6.	Base Funding LCFF Phase-In Entitlement less [5], excludes Targeted Instructional Improvement & Transportation		238,827,061	253,973,751	267,339,795	264,211,993	284,621,718	272,311,407	265,688,2
	LCFF Phase-In Entitlement		259,318,033	287,376,374	300,920,794	308,907,827	311,178,512	320,664,858	331,523,5
7/8.	Minimum Proportionality Percentage* [3]/[6] LCAP Section 3, Part B		7.63%	12,26%	11.72%	16.06%	8.54%	16.93%	23.



## **Completing the Demonstration of Increased or Improved Services for Unduplicated Pupils**

#### **Demonstration of Increased or Improved Services for Unduplicated Pupils**

LCAP Year	<b>1</b> 2017–18 <b>2</b> 2018–19 <b>2</b> 2019–20			
Estimated Sup	plemental and Concentration Grant Funds:	<sup>\$</sup> 42,437,289	Percentage to Increase or Improve Services:	16.06 %
	services provided for unduplicated pupils are o services provided for all students in the LC,		st the percentage identified above, either qualitativ	ely or quantitatively,

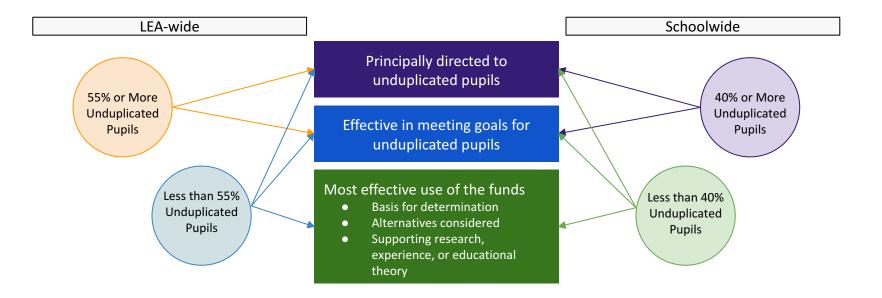
Identify each action/service being funded and provided on a schoolwide or LEA-wide basis. Include the required descriptions supporting each schoolwide or LEA-wide use of funds (see instructions).



## Demonstration of Increased or Improved Services for Unduplicated Pupils: Instructions

### **Template Instructions**

Description requirements for Action(s)/Service(s) provided LEA-wide or Schoolwide:





## **Demonstration of Increased or Improved Services for Unduplicated Pupils**

## What % of supplemental and concentration funds to be included?

- Describe how the LEA is expending the Supplemental and Concentration Grant Funds this LCAP year."
- Demonstrate how the services provided in the LCAP year for low income pupils, foster youth, and English learners provide for increased or improved services for these pupils in proportion to the increase in funding provided for such pupils in that year."

## What % of LCFF funding should be addressed?

The LCAP is intended to be a <u>comprehensive planning tool</u>. Accordingly, in developing goals, specific actions, and expenditures, LEAs should carefully consider how to reflect the services and related expenses for their basic instructional program in relationship to the state priorities."



# Questions?

#### **CASBO** disclaimer included

"These materials have been prepared by the CASBO Financial Services Professional Council (or CASBO Associate Member). They have not been reviewed by State CASBO for approval, so therefore are not an official statement of CASBO."

