

**ROSEMEAD SCHOOL DISTRICT  
BOARD OF TRUSTEES' MEETING MINUTES**

**CONSENT**

May 21, 2020

The Board of Trustees of the Rosemead School District met in a special meeting on Thursday, May 21, 2020, held as a Teleconference/Electronic Zoom meeting ID# 974 2114 1516 at 6:30 p.m., following the guidance issued via Governor Newsom's Executive Order # N-29-20 and # N-25-20.

**CALL TO ORDER**

President Quintanilla called the meeting to order at 6:30 p.m. Trustees present via roll call included: Mr. Ronald Esquivel, Mr. John Quintanilla, Ms. Nancy Armenta, Mrs. Veronica Peña, and Mrs. Diane Benitez.

Superintendent Mr. Alejandro Ruvalcaba was also present. All audience members connected electronically via the zoom meeting.

President Quintanilla made the following statement:

*As a result of the current national health emergency COVID-19 and as per Governor Newsom's Executive Order # N-29-20 signed on March 17, 2020, a local legislative body is authorized to hold public meetings via teleconferencing and to otherwise electronically to all members of the public seeking to observe and to address the local legislative body.*

*As per the Governor's Executive Order, the Rosemead School District Board of Trustees will conduct this meeting with all participation via Zoom Meeting, which is accessible to the public.*

**APPROVAL OF AGENDA**

**Minutes: That the Agenda, be approved, as amended.**

|                               |                  |                            |             |
|-------------------------------|------------------|----------------------------|-------------|
| <b><u>Motion made by:</u></b> | Mr. Esquivel     | <b><u>Seconded by:</u></b> | Ms. Armenta |
| <b><u>Roll Call</u></b>       | Ms. Armenta Yes  | Mrs. Peña                  | Yes         |
| <b><u>Votes:</u></b>          | Mr. Esquivel Yes | Mr. Quintanilla            | Yes         |
|                               | Mrs. Benitez Yes |                            |             |

**PUBLIC COMMENT ON ITEMS**

Mrs. Bracamonte checked the [board@rosemead.k12.ca.us](mailto:board@rosemead.k12.ca.us) email account for submittals of public comment, there was one:

1. Jan Brydle, Shuey Principal; topic: invitation to Ms. Brandi Matsdorf's 2<sup>nd</sup> grade Google classroom, invitation to participate in the weekly parent meeting, invitation to the Shuey Zoom recess held every Wednesday, and open invitation to participate in the zoom meetings or to be enrolled as a 2<sup>nd</sup> grade student.

## PLEDGE OF ALLEGIANCE

President Quintanilla requested for Dr. Jennifer Fang to lead the Pledge of Allegiance.

## SUPERINTENDENT'S REPORT

Superintendent Ruvalcaba provided a brief highlight on the following topics:

- Recognized and thanked everyone for their hard work
- Thanked the Board for their video to staff for staff appreciation and shared that the responses he received were those of gratitude and appreciation
- Announced that summer school invitations have gone out to individual students
- Shared that the Task Force is starting to work on the return to school plan for the fall and that we hope that students can return to school as we remember prior to March. He shared that there are 41 members on the Task Force and they have began the work with identification of needs with safety as the 1<sup>st</sup> priority and 2<sup>nd</sup> high quality instructional program for our students.
- Provided an update on promotion ceremonies guidance which continues to be no in person promotions will be supported. This leaves only virtual ceremonies which provides staff three weeks for planning a virtual celebration. He shared that we expect new guidance to be released on Friday or Monday.
- Review of the contents in the night folder:
  - Trustee Mail (if any is received after Board packet delivery)

## BOARD PRESIDENT'S COMMENTS

President Quintanilla shared on the following topics:

1. Gave kudos to Mrs. Bracamonte for putting together the Board's staff appreciation video

## BOARD ORAL COMMUNICATIONS

1. Trustee Armenta thanked Mrs. Bracamonte for putting together the video for staff and shared that it is a token of the Board's appreciation for staff. Thanked the Superintendent for his leadership and expressed that the District is where it is because of his efforts. She applauded him for his help during the past two years. Thanked the Superintendent and executive team for their cohesiveness and taking the District through the present time.
2. Trustee Esquivel thanked everybody from the staff to the Superintendent for their dedication and wished everyone to stay safe.

## STUDY SESSION TOPIC(S):

1. Facilities Update by Facilities Team

Assistant Superintendent Sullins introduced each of the facilities team members who provided an update for their area. See presentation attached.

*President Quintanilla recessed the meeting for a brief break at 8:33 p.m.*

*President Quintanilla reconvened the meeting to open session at 8:36 p.m.*

2. Budget Update by Harold Sullins, Assistant Superintendent, Administrative Services

Assistant Superintendent Sullins provided an update on the budget. See presentation attached.

*President Quintanilla recessed the meeting for a brief break at 9:37 p.m.  
President Quintanilla reconvened the meeting to open session at 9:45 p.m.*

**CONSENT AGENDA:**

**General Functions:**

1. Personnel Status Report - Certificated

**Minutes:** That the Consent Agenda, **be approved.**

|                               |                  |                            |             |
|-------------------------------|------------------|----------------------------|-------------|
| <b><u>Motion made by:</u></b> | Mr. Esquivel     | <b><u>Seconded by:</u></b> | Ms. Armenta |
| <b><u>Roll Call</u></b>       | Ms. Armenta Yes  | Mrs. Peña                  | Yes         |
| <b><u>Votes:</u></b>          | Mr. Esquivel Yes | Mr. Quintanilla            | Yes         |
|                               | Mrs. Benitez Yes |                            |             |

**ACTION ITEM:**

**Service/Consultant Proposals/Bid Awards/Contract Report**

**Minutes:** That the Service/Consultant Proposals/Bid Awards/Contract Report, including:  
SUPERINTENDENT'S OFFICE:  
1. Blackboard, Inc. (Districtwide)  
EDUCATIONAL SERVICES:  
2. El Monte City Migrant Education Consortium (2020-21 School Year)  
**, be approved.**

|                               |                  |                            |              |
|-------------------------------|------------------|----------------------------|--------------|
| <b><u>Motion made by:</u></b> | Ms. Armenta      | <b><u>Seconded by:</u></b> | Mr. Esquivel |
| <b><u>Roll Call</u></b>       | Ms. Armenta Yes  | Mrs. Peña                  | Yes          |
| <b><u>Votes:</u></b>          | Mr. Esquivel Yes | Mr. Quintanilla            | Yes          |
|                               | Mrs. Benitez Yes |                            |              |

**Facilities Related: Service/Consultant Proposals/Bid Awards/Request for Qualifications Awards/Contract Report**

**Minutes:** That the Facilities Related: Service/Consultant Proposals/Bid Awards/Request for Qualifications Awards/Contract Report, including:  
ADMINISTRATIVE SERVICES:  
1. Request for Qualifications Award: DSA Inspection Services (Districtwide)  
2. Request for Qualifications Award: Geotechnical, Testing Lab, and Special Inspection Services (Districtwide)  
**, be approved.**

|                               |                  |                            |              |
|-------------------------------|------------------|----------------------------|--------------|
| <b><u>Motion made by:</u></b> | Ms. Armenta      | <b><u>Seconded by:</u></b> | Mrs. Benitez |
| <b><u>Roll Call</u></b>       | Ms. Armenta Yes  | Mrs. Peña                  | Yes          |
| <b><u>Votes:</u></b>          | Mr. Esquivel Yes | Mr. Quintanilla            | Yes          |
|                               | Mrs. Benitez Yes |                            |              |

Resolution No. 19-20/14, Approving Assignment of Delinquent Tax Receivables to the California Statewide Delinquent Tax Finance Authority for the Fiscal Years Ending June 30, 2020, 2021, and 2022, and Authorizing Execution and Delivery of Related Documents and Actions

Minutes: That Resolution No. 19-20/14, Approving Assignment of Delinquent Tax Receivables to the California Statewide Delinquent Tax Finance Authority for the Fiscal Years Ending June 30, 2020, 2021, and 2022, and Authorizing Execution and Delivery of Related Documents and Actions, **be approved.**

|                        |                  |                     |             |
|------------------------|------------------|---------------------|-------------|
| <u>Motion made by:</u> | Mr. Esquivel     | <u>Seconded by:</u> | Ms. Armenta |
| <u>Roll Call</u>       | Ms. Armenta Yes  | Mrs. Peña           | Yes         |
| <u>Votes:</u>          | Mr. Esquivel Yes | Mr. Quintanilla     | Yes         |
|                        | Mrs. Benitez Yes |                     |             |

Updated Policies: Final Reading

Minutes: That the Updated Policies: Final Reading, including:  
1. Board Policy No. 5121, Grades/Evaluation of Student Achievement  
2. Administrative Regulation No. 5121, Grades/Evaluation of Student Achievement  
, **be approved.**

|                        |                  |                     |              |
|------------------------|------------------|---------------------|--------------|
| <u>Motion made by:</u> | Ms. Armenta      | <u>Seconded by:</u> | Mrs. Benitez |
| <u>Roll Call</u>       | Ms. Armenta Yes  | Mrs. Peña           | Yes          |
| <u>Votes:</u>          | Mr. Esquivel Yes | Mr. Quintanilla     | Yes          |
|                        | Mrs. Benitez Yes |                     |              |

Resolution No. 19-20/15, In the Matter of the Decision to Non-Reelect Probationary Certificated Employees

Minutes: That Resolution No. 19-20/15, In the Matter of the Decision to Non-Reelect Probationary Certificated Employees, **be approved.**

|                        |                  |                     |              |
|------------------------|------------------|---------------------|--------------|
| <u>Motion made by:</u> | Ms. Armenta      | <u>Seconded by:</u> | Mr. Esquivel |
| <u>Roll Call</u>       | Ms. Armenta Yes  | Mrs. Peña           | Yes          |
| <u>Votes:</u>          | Mr. Esquivel Yes | Mr. Quintanilla     | Yes          |
|                        | Mrs. Benitez Yes |                     |              |

**NEW BUSINESS**

1. Superintendent Ruvalcaba shared that the night folder contains resources that were used this week during the Task Force meeting, including a graphic organizer “framework” that was created in our 1<sup>st</sup> session. He shared that the next meeting is next Tuesday.
2. Trustee Esquivel wished Trustee Armenta a Happy Birthday which was last Saturday. He also shared that a security officer was present on the Janson campus during the day time and inquired about their schedule.
  - a. Assistant Superintendent Sullins confirmed that the schedule is not during the daytime for most campuses, with the exception of Encinita due to the recent damage to a classroom during a car accident. Mr. Sullins will look into the schedule.

3. President Quintanilla requested the name of the security company
  - a. Mr. Sullins provided Absolute Security International.
  - b. Mr. Sullins also explained that the reason for the security at the damaged campus is because the classroom is accessible and not secured due to the hole in the wall that is covered by plywood.
4. President Quintanilla thanked the Trustees for submitting their videos to Mrs. Bracamonte.
5. President Quintanilla requested for certificates to be issued to the foundation and Cindy Woo for their donation.
  - a. It was the Board's consensus to issue certificates.
6. President Quintanilla requested an update on the start of school in September.
  - a. Superintendent Ruvalcaba shared that the District published a draft tentative calendar on the website.

#### PUBLIC COMMENT ON CLOSED SESSION ITEMS

Mrs. Bracamonte checked the [board@rosemead.k12.ca.us](mailto:board@rosemead.k12.ca.us) email account for submittals of public comment. There were none.

#### RECESS TO CLOSED SESSION

President Quintanilla began Closed Session at 10:03 p.m.

#### CLOSED SESSION

1. Public Employee (Appointment, Employment, Reassignment, Evaluation, and Discipline/Dismissal/Release) – pursuant to Government Code Section 54957
2. Conference with Legal Counsel – Anticipated Litigation – pursuant to Government Code Section 54956.9(d)(2) and (e)(1):
  - One (1) case
3. Conference with Legal Counsel – Existing Litigation – pursuant to Government Code Section 54956.9(d)(1):
  - Case No. 18STCV08837
4. Conference with Labor Negotiators – pursuant to Government Code Section 54957.6:
  - Rosemead Teachers' Association, California School Employees Association and its Rosemead Chapter 9, Management, Confidential, and Unrepresented
5. Public Employee Performance Evaluation – pursuant to Government Code Section 54957
  - Superintendent

#### ADJOURNMENT OF CLOSED SESSION

President Quintanilla recessed closed session at 11:17 p.m.

#### RECONVENE TO OPEN SESSION

President Quintanilla reconvened the meeting to open session at 11:19 p.m.

#### ANNOUNCEMENT OF ANY ACTION TAKEN IN CLOSED SESSION (if any)

President Quintanilla reported that the Board of Trustees took no action in closed session.


ADJOURNMENT

Minutes: That the May 21, 2020 Board of Trustees meeting, be adjourned at 11:20 p.m.

|                        |                  |                     |              |
|------------------------|------------------|---------------------|--------------|
| <u>Motion made by:</u> | Ms. Armenta      | <u>Seconded by:</u> | Mrs. Benitez |
| <u>Roll Call</u>       | Ms. Armenta Yes  | Mrs. Peña           | Yes          |
| <u>Votes:</u>          | Mr. Esquivel Yes | Mr. Quintanilla     | Yes          |
|                        | Mrs. Benitez Yes |                     |              |

Signed,

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Clerk