

MEMORANDUM

FROM: Margaret Cherubini, Acting Clerk
Board of Education

DATE: April 18, 2017

TO: Michael J. Dalton, City Clerk

SUBJECT: Notice of Special Workshop – Thursday, April 20, 2017,
5:30 p.m., Waterbury Arts Magnet School, Atrium
Notice of Special Meeting – Thursday, April 20, 2017,
5:50 p.m., Waterbury Arts Magnet School, Atrium

The Committees of the Board of Education will meet on Thursday, April 20, 2017 at 5:30 p.m., Waterbury Arts Magnet School Media Center, 16 South Elm Street, Waterbury, Connecticut.

AGENDA

SILENT PRAYER

PLEDGE ALLEGIANCE TO THE FLAG

1. Committee on Curriculum/5 minutes: Educational Technology Plan – Will Zhuta.
2. Committee on Curriculum/1 minute: Request permission be granted to Major Mike Simon, WHS, and eight chaperones to take 70 students to Niantic, CT from April 27 through 29, 2017 to attend Camp Niantic.
3. Committee on Curriculum/1 minute: Request permission be granted to Leah Smith, CHS, and five chaperones to take 42 students to New York, NY on May 4, 2017 to visit The Fashion Institute of Technology.
4. Committee on Curriculum/1 minute: Request permission be granted to Baba Frew and Jeff Shocki, WHS, and two chaperones to take 20 students to New York, NY on May 15, 2017 to visit the United Nations.
5. Committee on Curriculum/1 minute: Request permission be granted to Baba Frew and Jeff Shocki, WAMS, and two chaperones to take 20 students to New York, NY on May 15, 2017 to visit the United Nations.
6. Committee on Curriculum/1 minute: Request permission be granted to Baba Frew and Jeff Shocki, WCA, and two chaperones to take 20 students to New York, NY on May 15, 2017 to visit the United Nations.
7. Committee on Curriculum/1 minute: Request permission be granted to Baba Frew and Jeff Shocki, CHS, and two chaperones to take 20 students to New York, NY on May 15, 2017 to visit the United Nations.
8. Committee on Curriculum/1 minute: Request permission be granted to Cathy DiFronzo, CHS, and fourteen chaperones to take 128 students to Agawam, MA on May 12 through 13, 2017 to visit Six Flags New England Amusement Park.
9. Committee on Curriculum/1 minute: Request permission be granted to Donna Mancuso, CHS, and one chaperone to take 4 students to Pittsburgh, PA on April 20 through 25, 2017 to participate in the National LifeSmarts Competition.

10. Committee on Curriculum/1 minute: Request permission be granted to Craig Poulter and Robert McGrath, KHS, and two chaperones to take 20 students to Boston, MA on April 25, 2017 to visit the Boston Museum of Science.
11. Committee on Curriculum/1 minute: Request permission be granted to George Flaherty, Jr, KHS, and three chaperones to take 14 students to St. Louis, MO on April 24 through 30, 2017 to participate in the FIRST Robotics World Championship.
12. Committee on Curriculum/1 minute: Request permission be granted to Yolanda Lee and Nikoleta Kollchaku, CHS, and four chaperones to take 40 students to New York, NY on April 28, 2017 to visit the American Museum of Natural History.
13. Committee on Curriculum/1 minute: Request permission be granted to Arianne Salcito, KHS, and five chaperones to take 50 students to New York, NY on April 28, 2017 to visit the 9/11 Memorial and Museum, and Battery Park.
14. Committee on Curriculum/1 minute: Request permission be granted to Galina D'Amico, NEMS, and five chaperones to take 30 students to New York, NY on May 4, 2017 to visit the Metropolitan Museum of Art.
15. Superintendent's Notification to the Board/1 minute: [BFC: n/a]
 - a. Reed Family Resource Center "Books and Basketball Club – Spring 2017" appointment beginning May 1, 2017, four hours per week for even weeks, salary according to individual's contract. Funding from the Reed FRC budget:
Alyson Briggs - Teacher
 - b. Leave of absence requests:
Angela Barbieri – Rotella, requesting an unpaid child rearing leave of absence from May 3, 2017 until the end of the 2016/17 school year.

Lindsey Federico – Bunker Hill, requesting a special medical leave without pay from April 8 to May 16, 2017.

ADJOURNMENT

ATTEST: Margaret Cherubini
Margaret Cherubini, Acting Clerk

Waterbury Public Schools

EDUCATIONAL TECHNOLOGY PLAN

January 1, 2017 – June 30, 2022

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Planning Committee

The Educational Technology Planning Committee should represent all stakeholders. Development of the educational technology plan and implementation of the plan should enable parents, educators, students and community members to benefit from the investment in technology and all should have representation on the committee.

Member	Title	Constituency Represented
Dr. Kathleen M.Ouellette	Superintendent of Schools	Waterbury Public Schools
Maria Burns	Middle School Principal	Waterbury Public Schools
Paul Whyte	Instrucional Leadership Director	Waterbury Public Schools
Michele Baker	Instrucional Leadership Director	Waterbury Public Schools
Patrick Ospalek	Teacher	Waterbury Public Schools
Darren Schwatz	Chief Academic Officer	Waterbury Public Schools
Will Zhuta	Supervisor Mgmt., Information & Technology	Waterbury Public Schools
Steve Strand	Director of Teaching and Learning	Waterbury Public Schools
Dena Mortenson	Supervisor of English and Reading	Waterbury Public Schools
Vin Balsamo	High School Vice Principal	Waterbury Public Schools
Angela Razza	Elementary School Principal	Waterbury Public Schools
Diane Bakewell	Elementary School Principal	Waterbury Public Schools
Lula Rashiti	Speech Pathologist	Waterbury Public Schools
Nick Champan	IT Network Specialist II	Waterbury Public Schools
Kevin Egan	Teacher -Union President	Waterbury Public Schools
Lauren Elias	High School Principal	Waterbury Public Schools
Robert Johnson	High School Principal	Waterbury Public Schools
Donna Cullen	Elementary School Principal	Waterbury Public Schools

Long-term role of the Committee:

The District Technology Committee (DTC) was reconvened by the Superintendent of Schools to begin the process of re-writing our technology plan for the Waterbury Public Schools for 2017 through 2022. The committee members were selected because of their technological skills and their ability to represent the appropriate constituency. The committee with its diverse representation began meeting in September 2016.

The first task of the committee is to examine all existing goals and objects to determine if they are aligned with the district current implementation strategy. The committee will review the accomplishments of the district under the 2012 - 2016 Technology Plan, the results of the Fall 2016 district-wide survey of technological skills in the teaching and administrative staff, the needs assessment graphs for computer hardware, and the professional development activities related to technology over the last few years. The committee will carefully review the requirements of the new plan and continue to work in smaller specialized teams that divide into working sub-groups to lay out the objectives, strategies, and monitoring of the outlined goals of the plan. The sub-groups were organized by goals, each sub-group covered a goal. The committee as a whole reconvened frequently to monitor the progress of the plan to keep it cohesive. The final product is a plan that all constituencies have agreed upon with the approval of the Board of Education.

The DTC will continue to monitor and implement this plan over the next four years. The committee will meet regularly to review reports from the professional development department, the computer technology center (CTC), the curriculum supervisors, and the technology representatives at the school level. The committee will have the power to make adjustments to improve the implementation of the plan. It is also the responsibility of the DTC to communicate to the Board of Education financial needs particularly when budgets are prepared for each fiscal year. In addition, the DTC will be responsible for communicating with the grants office to ensure that funding necessary to support or enhance this plan is pursued.

There will be multiple strategies used by the DTC to evaluate the progress of the district under this plan. These methods of evaluation are listed under the accountability measures for each goal. These methods include surveys completed at professional development sessions, tracking of professional development in technology, student assessments, walk-through reports from school-based administrators, teacher evaluations, and CTC reports submitted to the DTC outlining purchases, maintenance, staffing, e-rate funding, and Track-IT information. The DTC will monitor all of this information on a regular basis.

The DTC will begin the 2017 – 2018 school year meeting quarterly with sub-committee meetings occurring more frequently as necessary. The sub-committees will continue as previously organized in the planning process. The meetings for the next few years will be scheduled and organized with restructuring of sub-committees as needed.

Vision Statement

The vision of the Waterbury Public Schools' Technology Plan is to incorporate core values and beliefs for all students, teachers, administrators, and support service personnel to become technologically literate and use technology for daily life activities, communication, assessment, and problem solving. Technology will be fully integrated into the curriculum and across all subject areas. Our vision and goals must be insured and supported by infrastructure, staffing, equipment, and professional development for successful implementation. In keeping with our vision, each child, regardless of race, ethnicity, or disability must become technologically literate to realize academic potential, become resourceful citizens in a community and contributors to a global society. Our educational system must provide opportunities and resources to assure that technology is a way of life for daily effective interaction.

Needs Assessment

Curriculum Integration:

Curriculum supervisors are currently in the process of revising the K-12 curricula in all areas to address the new Connecticut State Department of Education Frameworks. Although technology had been addressed in previous curriculum documents, particularly mathematics and science, it has become necessary to more specifically address technology in all areas. The changes in the curricula will reflect the need for students to actively use technology for specific tasks at each grade level. As specific changes are made to the curriculum over the next years related to imbedded technology tasks, the changes will be implemented as appropriate to expedite the integration of technology process.

Integration of technology in the curriculum will also be based on the revisions in the district's student computer technology competencies. The Technology Curriculum Revision Committee (TCRC) will include the appropriate subject area representation to ensure that there will be coordination between the curriculum revision and the technology competencies. With the proper coordination the technology competencies and the assessment of those competencies will be embedded in the district curricula.

Professional Development:

Professional development over the past three years has been provided to all teachers primarily to address their needs in using the components of Microsoft Office, particularly Microsoft Word, Excel, and PowerPoint. There was also be extensive training for all teachers in the use of PowerSchool.

A district survey was completed in fall of 2016 on-line. The survey is designed for all administrators and certified teaching staff to evaluate their individual levels of technological competence with basic computer software and their ability to integrate technology into the classroom setting. The information will be summarized and clear ideas about the direction of technology professional development will be formulated.

Future professional development activities will be highly focused on the integration of technology into the school day with a focus on the accomplishment of student technology competencies each school year. The evaluation of the effectiveness of the professional development program will be measured in the following ways: professional development evaluation forms completed at the end of each session, teacher evaluation and observation documentation, student competency continuum, staff surveys done each June.

Equitable Use of Technology

- Availability and time: Computer technology is made available to all students and teachers in the district. Every classroom has a teacher computer station and smartboard. These stations are not counted as available to students in the charts attached to this plan. Student computer availability and access is different across the district depending on the size and grade level(s) of the schools

Administrative Needs:

- Administrative staff technology use:

All certified and non-certified staff currently has access to technology on a daily basis with Windows operating software and Intel-based hardware as the platform with the Microsoft Office suite of programs. All staff users

have access to district e-mail through Outlook or the Internet and information found on district and school websites.

District administrators and designated staff have access to all of the following:

- SMART Boards
- Data Warehouse
 - Dashboards- daily monitoring of predefined metrics
 - Analysis cubes- allow for slicing and dicing district data across many different sources
 - Correlation of all Assessment data sources
 - Correlation of Student-Teacher, Student- State Testing, Student- Student data
 - Correlation of School finances to student achievement
- PowerSchool Student Information System (SIS)
 - Daily attendance including absences, tardiness, suspensions, and truancy
 - Master schedules (middle and high school)
 - Discipline data
 - Student demographics
 - Transcript information
 - Grading
- PowerSchool PowerTeacher
 - Grade book to monitor student progress daily
 - Progress reports
 - Lesson plans
 - Homework assignments
 - Parent communication
- Messaging System
 - Routine Message Alerts
 - Emergency Message Alerts
- Administrative staff professional development
 - Data Driven Decision Making
 - Scheduling procedures
 - Training in the use of SIS is provided on-site by the network specialists assigned to groups of schools
 - All administrators have the same access to professional in user software as the teaching staff
 - Professional development is provided as requested by the Computer Technology Center

Infrastructure and Telecommunication

Infrastructure

With Federal, State and Local money, Waterbury has been able to continually improve the districts technology. Major network upgrades are being performed in the spring of 2017. The existing fiber interconnecting data closets will be replaced, in 13 schools. The enhanced fiber will allow for faster data connections, ultimately allowing us to bring 1 Gigabyte to the desktop. Along with the fiber, 60 new Cisco switches and 277 new A/C wireless access points are being installed that will allow for faster throughput to the desktop and better utilization of the infrastructure of the Wide Area Network (WAN). Each and every school is interconnected via fiber technologies. Elementary schools now have at least 1 gigabyte of throughput. The middle and high school are all connected via dark fiber with unlimited bandwidth access. The district is currently evaluating its bandwidth needs to determine if its current capacity will suffice our needs for the next 3- 5 years or if we need to increase the bandwidth to those schools. A new Wide Area Network contract will be negotiated in 2018.

Hardware

As with our infrastructure, Federal, State and Local money is being used to improve the current network hardware and personal computers in the district schools. A recently awarded Technology grant will allow for \$1.5 million dollars to purchase 167 Digital Touch Smart Boards, 483 Pc's, 1230 Chromebooks and 41 Carts. These additional PC's, Mobile labs (laptops and carts), and smartboards along with infrastructure upgrades will ensure that these schools will be ready for 21st Century Learning and online testing.

Plan Implementation

LEA Technology Goals and Strategies

The LEA educational technology plan should be aligned to the National and State Educational Technology Plans and include the following State Goals. The LEA may include any additional goals that apply to their educational technology plan.

Goal 1: Engaging and Empowering Learning Experiences

Goal 2: Assessment

Goal 3: Connected Teaching and Learning

Goal 4: Infrastructure for Teaching and Learning

Goal 5: Productivity and Efficiency

Goal 1: Engaging and Empowering Learning Experiences

National Educational Tech Plan	State Educational Tech Plan
<p>1.0 Learning: Engage and Empower <i>All learners will have engaging and empowering learning experiences both in and out of school that prepare them to be active, creative, knowledgeable and ethical participants in our globally networked society.</i></p>	<p>Goal 1: Engaging and Empowering Learning Experiences <i>All learners will have engaging and empowering learning experiences both inside and outside of school that prepare them to be active, creative, knowledgeable and ethical participants in our globally networked society.</i></p>
<p>What will your district do over the life of this local Educational Tech Plan to ensure that learning experiences are empowering, engaging and supported by digital tools?</p>	

Action Plan for Goal Area 1

What Steps Will You Take?	Who Will Be Responsible?	When? (Be specific, e.g., By 10/1/13)	How will you measure?
Staff	Staff	Staff	Staff
To provide all teaching staff with PD in the area of technology	District	2017-2018 school year	Surveys
To provide interactive PD with various software applications (i.e. Microsoft Applications, other web based applications available)	District	2017-2018 school year	Surveys
To provide ongoing content based PD to include specific technological tools being used by each department.	District	2017-2022	Surveys
Teachers will provide students with learning experiences through the use of variety of technological devices.	District Administrators Teachers	2017-2022	Surveys Observations
Develop a district wide library of web-based tutorials, technology and standard based projects and/or instruction	District IT Staff Teachers	2017-2022	Surveys Revisions/Updates of Library
Publish a district-wide list of technology subscriptions	District IT staff	2017-2022	Surveys

			Revision/Updates of City Website Resources
Elementary Grades	Elementary Grades	Elementary Grades	Elementary Grades
Ensure all classrooms have access to technological resources on a daily basis such as Lexia, IReady, RazKids	District Administrators IT Department	2017-2022	Surveys Assessment Reports
Ensure alignment to the technology standards of the common core for elementary school students and ensure that students have the opportunity to demonstrate grade level 21 st century skills through embedded curricular activities	Curriculum Office Administrators Classroom Teachers Technology Training personnel	2017-2022	Surveys Observations BOE Curriculum Approvals
Provide elementary school students with an opportunity to utilize online learning tools to enhance curriculum skills and concepts.	Administrators Supervisors Classroom Teachers Interventionists	2017-2022	Surveys Observations
Provide students with multimedia and interactive learning experiences through the use of variety of technological devices.	Administrators Supervisors Classroom Teachers Interventionists	2017-2022	Surveys Observations
Grades 6-8	Grades 6-8	Grades 6-8	Grades 6-8
Ensure alignment to the technology standards of the common core for middle school students and ensure that students have the opportunity to demonstrate grade level 21 st century skills through embedded curricular activities	Curriculum Office Administrators Classroom Teachers Technology Training Personnel	2017-2022	Surveys Observations BOE Curriculum Approvals
Ensure all classrooms have access to technological resources (SMART Boards/Computers/internet resources/laptops/tablets/other compatible devices) on a daily basis in classrooms.	District Administrators IT Department	2017-2022	Surveys
Provide students with training in typing skills, Microsoft Office Applications, other web based	District Administrators	2017-2022	Surveys Scheduling and Report Card Reviews

applications, and proper use of internet resources.	Technology Teachers		
Provide options for and deliver training on computer based project learning and assessment strategies for students including class websites, use of SMART Boards and SMART Response, and online methods of student instruction and assessment (videos, Dropbox, Google Docs).	District Administrators Training Personnel	2018-2019	Surveys
To support student's access to technology independently for research related to content and curriculum.	Administrators Teachers Students IT Staff	2017-2022	Surveys
Grades 9th -12th	Grades 9th -12th	Grades 9th -12th	Grades 9th -12th
Increase the use of handheld learning devices to increase student engagement and active learning.	District Administrators Department Heads Teachers	2017-2022	Student assessments/work samples 3-yr. Curriculum revision plan
Provide students with exposure to project based learning and ensure access to the technology for independent use necessary for these learning experiences.	District Administrators Training Personnel	2018-2019	Surveys
Create an online Individual Learning Plan for every student that includes goals for social, emotional, academic growth, and career readiness	District Administrators Teachers Counselors	2017-2022	Surveys Advisory Naviance
Increase student-to-student and teacher-to-teacher on-line collaboration opportunities related to projects, research, problem solving, and professional development.	District Department heads IT Staff Classroom Teachers Students	2017-2022	Surveys Observations EdReflect/Bloomboard Learning Resources

Goals to discuss or identify in the plan in other area:

District Wide:

- Develop a district technology roadmap of skills and project-based learning opportunities
- Include the expectation that all curriculum areas must identify methods to integrate technology explicitly in ways that advance student understanding and achievement.
- Develop and promote online learning opportunities for all staff and students.
- Implement lessons to support student understanding of the expectations, roles, ethics, and responsibilities of a digital citizen (cyber bullying, copyright laws, etc.)

Goal 2: Assessment

National Educational Tech Plan	State Educational Tech Plan
<p>2.0 Assessment: Measure What Matters <i>At all levels, our education system will leverage the power of technology to measure what matters and use assessment data for continuous improvement.</i></p>	<p>Goal 2: Assessment <i>At all levels, our education system will leverage the power of technology to measure what matters and use assessment data for continuous improvement.</i></p>
<p>What will your district do over the life of this local Educational Tech Plan to ensure that technology is used for assessment?</p>	

Action Plan for Goal Area 2

What steps will you take?	Who will be responsible?	When (Be specific)	How will you measure?
Provide training for all administrators and teachers on how to use PowerSchool to leverage data to make informed school and student decisions.	District Professional Development Committee Computer Technology Center	To be completed by CTC	Access by administrators and teachers, as evidenced by the logs kept by the program
Provide training for all administrators and teachers on how to examine data and how to build on student strengths and address student weaknesses within the Instructional and School Wide Data Team Process using a common rubric.	Instructional Leadership Directors Director of Teaching and Learning	June 2018	Access by administrators and teachers, as evidenced by the logs kept by the program
PowerSchool will be made available to parents. Provide parents with training on accessing assessment information on PowerSchool	Computer Technology Center Family and Community Engagement Center Parent Liaison	June 2018 and ongoing yearly	Parent sessions held at each school
Ensure all high leverage data points are housed in a single report to measure "at-risk" students and take action for each student in established committees	Instructional Leadership Directors	June 2019	At-risk report created Increase in students receiving credit
Ensure students in grades 6-8 participate in electronic benchmark assessments for ELA and Mathematics 3x a year.	Teachers for input of data Administration/data department for monitoring	Ongoing, each grading period.	Evaluate whether teachers are recording data in PowerSchool.
In-service for new staff to ensure proper usage of district, student, assessment management systems.	Teachers and Tech Leaders	Within the first month of employment for new staff	Training sessions completed between tech leader and teacher

Develop and plan for use of assessment data from Elementary Technology Timeline Assessments. Monitor implementation of timeline	Elementary technology leader with input from elementary principals Principals	June 2019	Possible inclusion in PowerSchool Confirm that all teachers are following technology curriculum. Evaluate projects for quality.
Research and plan for student electronic portfolios K-5, 6-8, 9-12	Administrators, technology leaders, teachers	June 2019	Electronic portfolios implemented. District measurement rubric.
Utilize PSAT data in conjunction with KHAN Academy/College Board to provide targeted intervention for students in grade 9-11	ILD's and High School Administrators	June 2018	Each student has access to the intervention via KHAN Academy School interventions structured
Each school will develop a school improvement plan that aligns strategies to improve data monitored in the State Accountability Plan	Principals	November 2017	Completed plans aligned to the State Accountability Model

Goal 3: Connected Teaching and Learning

National Educational Tech Plan	State Educational Tech Plan
<p>3.0 Teaching: Prepare and Connect <i>Professional educators will be supported individually, and in teams, by technology that connects them to data, content, resources, expertise and learning experiences that enable and inspire more effective teaching for all learners.</i></p>	<p>Goal 3: Connected Teaching and Learning <i>Professional educators will be supported individually, and in teams, by technology that connects them to data, content, resources, expertise and learning experiences that can empower and inspire them to provide more effective teaching for all learners.</i></p>
<p>What will your district do over the life of this local Educational Tech Plan to ensure that educators are prepared to teach 21st Century learners and are connected to technology resources that support teaching and learning?</p>	

Action Plan for Goal Area 3

What Steps Will You Take?	Who Will Be Responsible?	When?	How will you measure?
Provide a dynamic online system for curriculum and resources	DTL, Content and Sped Supervisors, Principals, Facilitators, Teachers, Media Specialists	ongoing	Utility - Curriculum Management Cycle (CMC); accessibility for all content areas
Maximize technology to make PLCs most effective	Principals, ILDs, DTL, Supervisors, Facilitators, Teachers	ongoing	School/Team (Google) folders
Develop learning projects for each content area that encourages intra-district teacher-to-teacher, classroom-to-classroom collaboration	DTL, Content and Sped Supervisors, Principals, Facilitators, Teachers	ongoing	Implementation, analysis, evaluation of curricular components
Establish a resource bank of learned "experts" willing to share their expertise as classroom resources	DTL, Content and Sped Supervisors, Principals, Facilitators, Teachers, Media Specialists	Monthly	Monthly data report
Provide sustainable professional learning which provides educators with the applicable skill sets and knowledge to apply and design learning experiences for the contemporary classroom	DTL, Content and Sped Supervisors, Principals, Facilitators, Teachers, Media Specialists	ongoing	Responsive professional learning plan defined by: outcomes, indicators of success and engagement, persons responsible and timeline
Evaluate various cloud-based storage solutions that may	DTL, Content and Sped Supervisors, Principals, Facilitators,	June 2018	

increase availability of data, content, and resources	Teachers, Media Specialists		
Increase student technology devices at the school level to a (3:1) student to device ratio	DTL	June 2018	
Deploy and implement student email and Google Apps for Education accounts for all students	DTL, Content and Sped Supervisors, Principals, Facilitators, Teachers, Media Specialists	June 2018	
Increase high technology class offerings at all three school levels, including programming, robotics and engineering	DTL, Content and Sped Supervisors, Principals, Teachers	Progressively build to academic year 2020-2022	Course selections noted in Program of Studies
Implement a district-wide resource adoption criteria	DTL, Content and Sped Supervisors	June 2018	Published resource adoption policy
Survey educators on WPS Technology priorities to inform what skills and professional learning is warranted for the school year	Computer Technology Center	June 2018	Published resource adoption policy
Create a variety of technology professional learning opportunities and resources for teachers and administrators based on prioritized technology integration (and survey results)	DTL, Content and Sped Supervisors, Principals	June 2018	Published resource adoption policy
Assure that access to professional online learning communities	DTL, Content and Sped Supervisors, Principals	June 2018	Published resource adoption policy
Identify community resources that allow students and educators to have connectivity 24/7	DTL, Content and Sped Supervisors, Principals	June 2018	Published resource adoption policy

Goal 4: Infrastructure for Teaching and Learning

Create surveys to monitor best practices, and needs in the areas of professional development, hardware, software.	Committee members	Continuous	Meeting minutes and reports
Develop district Bring Your Own Device Policy (BYOD)	Committee members	June 1, 2014	Copies of policy, meeting minutes, BOE meeting minutes

What Steps Will You Take?	Who Will Be Responsible?	When?	How will you measure?
Develop or update district policies regarding students BYOD; present necessary policy changes to BOE	Computer Technology Center, CAO, DTL, Principals	Sept. 2017	Published policy
Increase wireless accessibility in all facilities; evaluate existing network infrastructure and identify improvements that will optimize bandwidth and support connectivity goals	Computer Technology Center	Sept. 2017	
Work with community agencies and civic organizations to identify and develop opportunities for families in need of assistance to access devices and internet for their students	Computer Technology Center, Family and Community Engagement Center Parent Liaison	ongoing	Defined needs assessment
Ensure the infrastructure supports access to Open Educational Resources (OER)	Computer Technology Center, DTL, Content and Sped Supervisors	ongoing	Successful accessing OER
Establish the criteria for obsolescence and a plan for end-user device replacement	Computer Technology Center	Annually	Device age and performance meets end user demands; equipment inventory data analysis
Provide staffing to ensure the maintenance of all hardware and budgeting for replacement parts costs	Computer Technology Center	Annually	Ratio is met

Goal 5: Productivity and Efficiency

National Educational Tech Plan	State Educational Tech Plan
<p>5.0 Productivity: Redesign and Transform <i>At all levels, our education system will redesign processes and structures to take advantage of the power of technology to improve learning outcomes while making more efficient use of time, money and staff.</i></p>	<p>Goal 5: Productivity and Efficiency <i>At all levels, our education system will redesign processes and structures to take advantage of the power of technology to improve learning outcomes while making more efficient use of time, money and staff.</i></p>
<p><i>What will your district do over the life of this local Educational Tech Plan to maintain or redesign processes and structures to take advantage of the power of technology to improve learning outcomes while maintaining efficiency?</i></p>	

Action Plan for Goal Area 5

What Steps Will You Take?	Who Will Be Responsible?	When (be specific, e.g., by 10/1/13)?	How will you measure?
<p>Compile list of existing software being used in district through staff email and network use audit. Write a report for presentation to BOE.</p>	<p>Committee members</p>	<p>January, 2017</p>	<p>Meeting minutes and copy of report. BOE meeting minutes</p>
<p>Research new stand-alone and web software, applications, tools and hardware. If a need is expressed by other Committee members, offer potential solutions. (Idea bank)</p>	<p>Committee members</p>	<p>Continuous</p>	<p>Meeting minutes and reports</p>
<p>Survey staff concerning effectiveness of current technological solutions and crowdsource ideas for additional problems which technology may help resolve. (Update existing survey?)</p>	<p>Committee members</p>	<p>January, 2017</p>	<p>Survey results will gage to what extent staff members enjoy working with existing solutions and offer an avenue for new solution suggestion.</p>
<p>Review and revise the existing technology purchasing policy. Ensure potential purchasers know to use it.</p>	<p>Committee members</p>	<p>January, 2017</p>	<p>Copies of the policy manual and meeting minutes</p>

Children's Internet Protection Act (CIPA) Certification

Schools and libraries that plan on receiving E-Rate discounts on Internet access and/or internal connection services after July 1, 2002, must be in compliance with the CIPA. CIPA compliance means that schools and libraries are filtering their Internet services and have implemented formal Internet safety policies (also frequently known as Acceptable Use Policies). Information on the CIPA requirements is located at http://E-Ratecentral.com/CIPA/cipa_policy_primer.pdf.

I, Dr. Kathleen M.Ouellette, certify that one of the following conditions (as indicated below) exists in
Name of Superintendent/Director

WATERBURY PUBLIC SCHOOLS

LEA

- My LEA/agency is E-Rate compliant; or
 My LEA/agency is not E-Rate compliant. (Check one additional box below):

	Every "applicable school*" has complied with the CIPA requirements in subpart 4 of Part D of Title II of the ESEA**.
	Not all "applicable schools*" have yet complied with the requirements in subpart 4 of Part D of Title II of the ESEA**. However, the LEA has received a one-year waiver from the U.S. Secretary of Education under section 2441(b)(2)(C) of the ESEA for those applicable schools not yet in compliance.
	The CIPA requirements in the ESEA do not apply because no funds made available under the program are being used to purchase computers to access the Internet, or to pay for direct costs associated with accessing the Internet, for elementary and secondary schools that do not receive E-Rate services under the Communications Act of 1934, as amended.

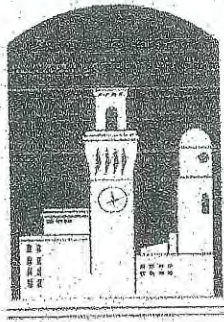
*An applicable school is an elementary or secondary school that does *not* receive E-Rate discounts and for which Ed Tech funds are used to purchase computers used to access the Internet, or to pay the direct costs associated with accessing the Internet.

** Codified at 20 U.S.C. § 6777. See also <http://www.ed.gov/legislation/ESEA02/pg37.html>

 Signature of Superintendent/Director

 Date

#2



Overnight

WATERBURY
Public Schools

Today's Students, Tomorrow's Leaders

CENTRAL OFFICE: RECEIVED STAMP/INITIALED

FIELD TRIP REQUEST FAX/EMAIL COVER SHEET

School Name: Wilby High School

Your Name: Major Mike Simon

Today's Date: 28 March 2017

Date/s of Field Trip: 27-29 March 2017
April

In State Out of State

Number of students 70

Number of chaperones: 8

Nurse's Signature:

Principal's Signature:

Number of Pages Attached: 3

REQUEST FOR FIELD TRIP

**ALL FIELD TRIP FORMS MUST BE FAXED (203-574-8010) OR EMAILED TO THE SCHOOL'S INSTRUCTIONAL LEADERSHIP DIRECTOR.
ALL FIELD TRIPS REQUEST MUST INCLUDE THE APPROPRIATE COVER SHEET**

OUT OF STATE – MUST BE RECEIVED FIVE (5) WEEKS PRIOR TO TRIP

IN STATE – MUST BE RECEIVED THREE (3) WEEKS PRIOR TO TRIP

This request must be approved prior to collecting or committing any funds such as down payments or making definite arrangements.

Date Submitted: 28 March 2017 Name of Travel Agency (if applicable): NA

1) Requested by:	<u>Major Mike Simon</u>	<u>Wilby HS</u>	<u>9-12</u>
	Name of Staff Member	School	Grade level/Subject

2) How many students? 70

3) Name of destination: Camp Niantic, Connecticut

4) City/State of destination: Niantic Connecticut

5) Departure:	<u>Thursday</u>	<u>27 April 2017</u>	<u>8:30 a.m.</u>
	Day	Date	Time

6) Return:	<u>Saturday</u>	<u>29 April 2017</u>	<u>3:00 p.m.</u>
	Day	Date	Time

7) Is school in session during this field trip? Yes

8) What unit in the curriculum does this field trip support?

This field trip allows students to apply the leadership traits and principles within the constructs of a military company that conducts training over a two day period. Students will be observed in leadership positions as platoons engage in training events.

9) What are the Common Core State Standards this field trip supports?

Common Core reading standards will be reinforced as the JROTC class participates in small unit leadership reaction drills, land navigation, physical training and recreation. A Letter of Instruction will be written by students to analyze potential risk and emergency procedures for every activity.

10) What are the guiding questions from the curriculum this field trip will answer?

The guiding question for this field trip will be "what planning, logistical and operational preparations are required to organize a safe and fun training event at a Connecticut National Guard Base.

11) What expected performances will be taught by this field trip?

The students will research information about the risk, write a "Letter of Instruction", complete a Risk Management Plan, set up a Company organizational structure, brief fellow classmates about a four mile hike, and plan support requirements such as billeting, subsistence, transportation and supplies.

12) How will you assess the learning that results from this field trip?

The land navigation, leadership reaction drills and company hike will be practical exercises. All activities will be chaperoned by an adult. The students will use terrain association techniques, mapping skills and the sun support the navigation exercise.

13) Explain what educational value this field trip offers the students:

Students will gain a hands-on appreciation for land navigation, military bases, planning organized events, field sanitation, natural science, and practical leadership.

14) Transportation: Type/name of Approved PUC Carrier

Durham school buses.

15) Name(s) and phone number(s) of person(s) responsible for organizing this trip:

Name	Phone Number	Name	Phone Number
1. Major Mike Simon	203-828-8399	4	
2.		5.	
3		6	

16) Name(s) of person(s) supervising students. **NOTE: One (1) chaperone for every ten (10) students.**

Teacher(s) as chaperones: Major Michael Simon, 1stSgt Carlos Xavier

Aides(s) as chaperones:

Parent(s) as chaperones: Ms. Altagracia Fabian, Ms. Elizabeth Deroche, Mr. Michael Garcia, Mr. Hose Padilla, Mr. Matthew Roderick, Mr. Anthony Hodges

17) How is this trip financed: (If it's fund raising activities, list the fund raising activities. If it's a grant, give title and number of the grant, student contributions, etc.)

JROTC Operational Budget

18) What is the approximate cost per pupil for this trip?

No cost, all food is provided

19) Is any student excluded from attending this trip? Yes No If yes, explain why:

[Empty box for explanation]

20) What is the approximate cost all chaperones?

No cost, all food is provided

21) How many substitutes are necessary? (If none specify)

Teacher	Subject/Grade	Teacher	Subject/Grade
1. Major Simon	JROTC, 9-12	4.	
2.		5.	
3.		6.	

22) The medication(s) and/or procedure(s), as prescribed by the student(s) physician, will be provided while participating in the field trip

Yes No Cheryl Benson RN 3/30/17
 Signature of School Nurse Date

23) This field trip request meets the needs of the BOE policy? Yes No

Is this field trip recommended? Yes No

Arrangements for students(s) medial needs have been made Yes No

M. Buehler 3-31-17
 Signature of School Principal Date

CENTRAL OFFICE RESPONSE

24) This field trip request has been reviewed and approved at the Superintendent's level

This field trip request has been reviewed and **is not** approved

De A. White 4-5-17
 Signature of Superintendent/Designee/ILD Date
DLA 4/7/17

25) This field trip request required Board of Education action for out of state or overnight field trip was approved/denied by the Board of Education during its meeting of _____

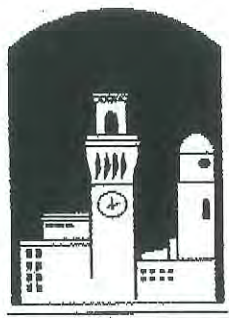
 Signature of BOE/Designee Date

A copy of this request, when approved, will be returned to the School Principal.

Out of State

#3

MAR 29 2017



WATERBURY Public Schools

Today's Students, Tomorrow's Leaders

CENTRAL OFFICE: RECEIVED STAMP/INITIALED

FIELD TRIP REQUEST FAX/EMAIL COVER SHEET

School Name: Crosby High School
Your Name: Leah D. Smith
Today's 03/29/2017
Date/s of Field Trip Thursday 05/04/2017
In State <input type="checkbox"/> Out of State <input checked="" type="checkbox"/>
Number of students 40 (42)
Number of chaperones 5
Nurse's Signature: <input checked="" type="checkbox"/> Margo (Mary) Puciano
Principal's Signature: <input type="checkbox"/>
Number of Pages Attached:

REQUEST FOR FIELD TRIP

ALL FIELD TRIP FORMS MUST BE FAXED (203-574-8010) OR EMAILED TO THE SCHOOL'S INSTRUCTIONAL LEADERSHIP DIRECTOR.
ALL FIELD TRIPS REQUEST MUST INCLUDE THE APPROPRIATE COVER SHEET

- OUT OF STATE – MUST BE RECEIVED FIVE (5) WEEKS PRIOR TO TRIP
- IN STATE – MUST BE RECEIVED THREE (3) WEEKS PRIOR TO TRIP

This request must be approved prior to collecting or committing any funds such as down payments or making definite arrangements.

Date Submitted: ~~01/17/2017~~ 3/29/17 Name of Travel Agency (if applicable): _____

1) Requested by: <u>Leah Smith</u>	<u>Crosby H.S.</u>	<u>Clothing 1</u>
Name of Staff Member	School	Grade level/Subject

2) How many students? 40

3) Name of destination: The Fashion Institute of Technology

4) City/State of destination: New York, NY

5) Departure: <u>Thursday</u>	<u>05/04/2017</u>	<u>7:30AM</u>
Day	Date	Time

6) Return: <u>Thursday</u>	<u>05/04/2017</u>	<u>5PM</u>
Day	Date	Time

7) Is school in session during this field trip? Yes

8) What unit in the curriculum does this field trip support?

C.T.E. Textiles and Design
 E.18 Identify education and training pathways in textile, apparel, and fashion careers.
 E.19 Demonstrate transferable and employability skills used in the community and workplace settings

9) What are the Common Core State Standards this field trip supports?

CC-ELA-07- Integrate and evaluate multiple sources of information presented in diverse formats and media in order to address a question or solve a problem.

10) What are the guiding questions from the curriculum this field trip will answer?

1. What categories of employment are available in the textiles and fashion design industry?
2. What are entry level positions available in the textiles and fashion design industry?
3. What is the job outlook for career in the textiles and fashion design industry?
4. What skills and training will I need for a job in the textiles and fashion design industry?

11) What expected performances will be taught by this field trip?

Students will be able to describe and compare several career options in the textiles and fashion design industry. Students will be able to express relevant ideas and , when warranted, asks relevant and thought provoking questions to clarify ideas of others.

12) How will you assess the learning that results from this field trip?

Students will be given assignment to complete before and after field trip.

13) Explain what educational value this field trip offers the students:

Students will be able to explore various career options in the Textiles and Fashion Design industry.

14) Transportation: Type/name of Approved PUC Carrier

Durham School Services

15) Name(s) and phone number(s) of person(s) responsible for organizing this trip:

Name	Phone Number	Name	Phone Number
1. Leah Smith	347-517-1419	4	
2.		5.	
3		6	

16) Name(s) of person(s) supervising students. **NOTE: One (1) chaperone for every ten (10) students.**

Teacher(s) as chaperones: Leah Smith, Madelin Nolan

Aides(s) as chaperones: Lisa Ferrucci

Parent(s) as chaperones: Kane Rice (Gear up), Chitia Washington (Gear up)

17) How is this trip financed: (If it's fund raising activities, list the fund raising activities. If it's a grant, give title and number of the grant, student contributions, etc.)

Student contributions

18) What is the approximate cost per pupil for this trip?

\$15.00

19) Is any student excluded from attending this trip? Yes No If yes, explain why:

Yazmine Lopez because she has had multiple disciplinary issues.

20) What is the approximate cost all chaperones?

No cost to chaperones

21) How many substitutes are necessary? (If none specify)

Teacher	Subject/Grade	Teacher	Subject/Grade
1. Leah Smith	Child Development	4.	
2.		5.	
3.		6.	

22) The medication(s) and/or procedure(s), as prescribed by the student(s) physician, will be provided while participating in the field trip

Yes No
if ordered

Margo (Mary) Riccardi 3/29/17
Signature of School Nurse Date

23) This field trip request meets the needs of the BOE policy? Yes No

Is this field trip recommended? Yes No

Arrangements for students(s) medial needs have been made Yes No

Jade J. Gopin 3/31/17
Signature of School Principal Date

CENTRAL OFFICE RESPONSE

24) This field trip request has been reviewed and approved at the Superintendent's level

This field trip request has been reviewed and is not approved

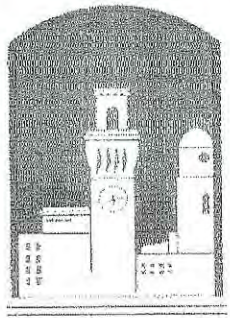
[Signature] 4/5/16
Signature of Superintendent/Designee/ILD Date
4/7/16

25) This field trip request required Board of Education action for out of state or overnight field trip was approved/denied by the Board of Education during its meeting of _____

Signature of BOE/Designee Date

A copy of this request, when approved, will be returned to the School Principal.

Out of State #4



WATERBURY
Public Schools

Today's Students, Tomorrow's Leaders

CENTRAL OFFICE: RECEIVED STAMP/INITIALED

FIELD TRIP REQUEST FAX/EMAIL COVER SHEET

School Name: Crosby, Kennedy, Wilby, WAMS, WCA Center for Global Leadership & Service : Global Leadership Institute
Your Name: Baba Frew/ Jeff Shocki
Today's Date: 4/4/17
Date/s of Field Trip May 15, 2017
In State <input type="checkbox"/> Out of State <input checked="" type="checkbox"/>
Number of students Total = 20 (Cohort III) Only
Number of chaperones 2
Nurse's Signature: <input type="checkbox"/>
Principal's Signature: <input type="checkbox"/>
Number of Pages Attached:

REQUEST FOR FIELD TRIP

ALL FIELD TRIP FORMS MUST BE FAXED (203-574-8010) OR EMAILED TO THE SCHOOL'S INSTRUCTIONAL LEADERSHIP DIRECTOR.
ALL FIELD TRIPS REQUEST MUST INCLUDE THE APPROPRIATE COVER SHEET

- OUT OF STATE - MUST BE RECEIVED FIVE (5) WEEKS PRIOR TO TRIP**
 IN STATE - MUST BE RECEIVED THREE (3) WEEKS PRIOR TO TRIP

This request must be approved prior to collecting or committing any funds such as down payments or making definite arrangements.

Date Submitted: 4/4/17 Name of Travel Agency (if applicable): _____

1) Requested by: Baba Frew Center for Global Leadership & Service Cohort III
 Name of Staff Member School Grade level/Subject

2) How many students? Total = 20 (from all participant schools)

3) Name of destination: United Nations

4) City/State of destination: New York, New York

5) Departure: Monday May 15, 2017 7:30 am
 Day Date Time

6) Return: Monday May 15, 2017 9:45 pm
 Day Date Time

7) Is school in session during this field trip? Yes

8) What unit in the curriculum does this field trip support?

History: Perspectives, History: Causation & Argumentation, Geography: Global Interconnections Changing Spatial Patterns

9) What are the Common Core State Standards this field trip supports?

History 9-12.4 Perspectives
 History 9-12.11 Causation & Argumentation
 Geography 9-12.4 Global Interconnections Changing Spatial Patterns

10) What are the guiding questions from the curriculum this field trip will answer?

- 1. What is the current role of the USA in World Affairs? What should be the current role of the USA in World Affairs?**
 - How does America's participation in multilateral organizations such as the UN affect its current policies or actions?
 - How did WWII reposition America in World Affairs in a way that influences foreign policy today?
- 2. How did the Great Depression & World War II contribute to and present barriers to the US as a "just"**

11) What expected performances will be taught by this field trip?

12) How will you assess the learning that results from this field trip?

Students will have to write a paper integrating several of the units mentioned above.

13) Explain what educational value this field trip offers the students:

As we try to develop the next generation of global leaders, this trip exposes Waterbury GLI Scholars to some of the major global issues in front of the United Nations and our world; moreover, the trip exposes them to global leaders in perspective fields. Students perspectives on future career opportunities in international affairs and government will be broadened.

14) Transportation: Type/name of Approved PUC Carrier

School Bus or Train /TBD

15) Name(s) and phone number(s) of person(s) responsible for organizing this trip:

Name	Phone Number	Name	Phone Number
1. Baba Frew	860 945 7926	4	
2.		5.	
3		6	

16) Name(s) of person(s) supervising students. **NOTE: One (1) chaperone for every ten (10) students.**

Teacher(s) as chaperones: Baba Frew, Jeff Shocki

Aides(s) as chaperones:

Parent(s) as chaperones:

17) How is this trip financed: (If it's fund raising activities, list the fund raising activities. If it's a grant, give title and number of the grant, student contributions, etc.)

The Edward E. Ford Foundation Educational Leadership Grant Initiative supports the Center for Global Leadership and Service: Global Leadership Institute (GLI).

18) What is the approximate cost per pupil for this trip?

19) Is any student excluded from attending this trip? Yes No If yes, explain why:

Yes, this trip is only for students in the Global Leadership Institute (GLI) program. The program was opened for all Waterbury public high school sophomores to apply in the fall of this school year.

20) What is the approximate cost all chaperones?

N/A

21) How many substitutes are necessary? (If none specify)

Teacher	Subject/Grade	Teacher	Subject/Grade
1.		4.	
2.		5.	
3.		6.	

22) The medication(s) and/or procedure(s), as prescribed by the student(s) physician, will be provided while participating in the field trip

Yes No Diacyl Benson RN 4-6-17
Signature of School Nurse Date

23) This field trip request meets the needs of the BOE policy? Yes No

Is this field trip recommended? Yes No

Arrangements for students(s) medial needs have been made Yes No

PLA wife ICD 4-7-17
Signature of School Principal Date

CENTRAL OFFICE RESPONSE

24) This field trip request has been reviewed and approved at the Superintendent's level

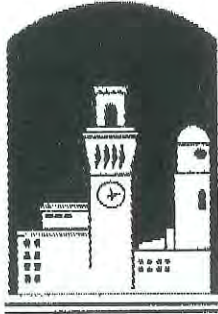
This field trip request has been reviewed and **is not** approved

PLA wife 4-7-17
Signature of Superintendent/Designee/ILD Date
SNA 4/12/17

25) This field trip request required Board of Education action for out of state or overnight field trip was approved/denied by the Board of Education during its meeting of _____

Signature of BOE/Designee Date

A copy of this request, when approved, will be returned to the School Principal.



WATERBURY Public Schools

Today's Students, Tomorrow's Leaders

GLI OUT OF STATE

#5

CENTRAL OFFICE: RECEIVED STAMP/INITIALED

FIELD TRIP REQUEST FAX/EMAIL COVER SHEET

School Name: Crosby, Kennedy, Wilby, WAMS WCA
Center for Global Leadership & Service : Global Leadership Institute

Your Name: Baba Frew/ Jeff Shocki

Today's Date: 4/4/17

Date/s of Field Trip May 15, 2017

In State Out of State

Number of students Total = 20 (Cohort III) Only

Number of chaperones

2

Nurse's Signature:

Principal's Signature:

Number of Pages Attached:

Revised 07/17/13

REQUEST FOR FIELD TRIP

ALL FIELD TRIP FORMS MUST BE FAXED (203-574-8010) OR EMAILED TO THE SCHOOL'S INSTRUCTIONAL LEADERSHIP DIRECTOR. ALL FIELD TRIPS REQUEST MUST INCLUDE THE APPROPRIATE COVER SHEET

OUT OF STATE – MUST BE RECEIVED FIVE (5) WEEKS PRIOR TO TRIP

IN STATE – MUST BE RECEIVED THREE (3) WEEKS PRIOR TO TRIP

This request must be approved prior to collecting or committing any funds such as down payments or making definite arrangements.

Date Submitted: 4/4/17 Name of Travel Agency (if applicable): _____

1) Requested by: Baba Frew Center for Global Leadership & Service Cohort III

Name of Staff Member School Grade level/Subject

2) How many students? Total = 20 (from all participant schools)

3) Name of destination: United Nations

4) City/State of destination: New York , New York

5) Departure: Monday May 15, 2017 7:30 am
Day Date Time

6) Return: Monday May 15, 2017 9:45 pm
Day Date Time

7) Is school in session during this field trip? Yes

8) What unit in the curriculum does this field trip support?

History: Perspectives, History: Causation & Argumentation, Geography: Global Interconnections Changing Spatial Patterns

9) What are the Common Core State Standards this field trip supports?

History 9-12.4 Perspectives
History 9-12.11 Causation & Argumentation
Geography 9-12.4 Global Interconnections Changing Spatial Patterns

10) What are the guiding questions from the curriculum this field trip will answer?

1. What is the current role of the USA in World Affairs? What should be the current role of the USA in World Affairs?
- How does America's participation in multilateral organizations such as the UN affect its current policies or actions?
- How did WWII reposition America in World Affairs in a way that influences foreign policy today?
2. How did the Great Depression & World War II contribute to and present barriers to the US as a "just"

11) What expected performances will be taught by this field trip?

12) How will you assess the learning that results from this field trip?

Students will have to write a paper integrating several of the units mentioned above.

13) Explain what educational value this field trip offers the students:

As we try to develop the next generation of global leaders, this trip exposes Waterbury GLI Scholars to some of the major global issues in front of the United Nations and our world; moreover, the trip exposes them to global leaders in perspective fields. Students perspectives on future career opportunities in international affairs and government will be broadened.

14) Transportation: Type/name of Approved PUC Carrier

School Bus or Train /TBD

15) Name(s) and phone number(s) of person(s) responsible for organizing this trip:

Name	Phone Number	Name	Phone Number
1. Baba Frew	860 945 7926	4	
2.		5.	
3		6	

16) Name(s) of person(s) supervising students. **NOTE: One (1) chaperone for every ten (10) students.**

Teacher(s) as chaperones: Baba Frew, Jeff Shocki

Aides(s) as chaperones:

Parent(s) as chaperones:

17) How is this trip financed: (If it's fund raising activities, list the fund raising activities. If it's a grant, give title and number of the grant, student contributions, etc.)

The Edward E. Ford Foundation Educational Leadership Grant Initiative supports the Center for Global Leadership and Service: Global Leadership Institute (GLI).

18) What is the approximate cost per pupil for this trip?

[Empty box]

19) Is any student excluded from attending this trip? Yes No If yes, explain why:

Yes, this trip is only for students in the Global Leadership Institute (GLI) program. The program was opened for all Waterbury public high school sophomores to apply in the fall of this school year.

20) What is the approximate cost all chaperones?

N/A

21) How many substitutes are necessary? (If none specify)

Teacher	Subject/Grade	Teacher	Subject/Grade
1.		4.	
2.		5.	
3.		6.	

22) The medication(s) and/or procedure(s), as prescribed by the student(s) physician, will be provided while participating in the field trip

Yes No

[Signature]
Signature of School Nurse

4/17/17
Date

23) This field trip request meets the needs of the BOE policy? Yes No

Is this field trip recommended? Yes No

Arrangements for students(s) medical needs have been made Yes No

[Signature]
Signature of School Principal

~~4-20~~ 4/17/17
Date

CENTRAL OFFICE RESPONSE

24) This field trip request has been reviewed and approved at the Superintendent's level

This field trip request has been reviewed and is **not** approved

[Signature]
Signature of Superintendent/Designee/ILD

4-17-17
4/17/17
Date

25) This field trip request required Board of Education action for out of state or overnight field trip was approved/denied by the Board of Education during its meeting of _____

Signature of BOE/Designee Date

A copy of this request, when approved, will be returned to the School Principal.



Out of State (GLT)

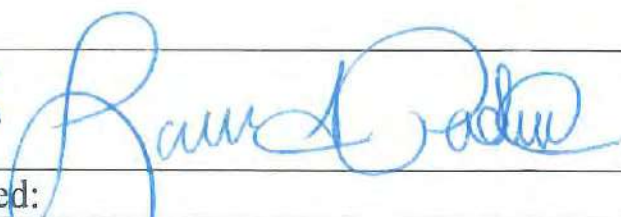
WATERBURY
Public Schools

#6

Today's Students, Tomorrow's Leaders

CENTRAL OFFICE: RECEIVED STAMP/INITIALED

FIELD TRIP REQUEST FAX/EMAIL COVER SHEET

School Name: Crosby, Kennedy, Wilby, WAMS, WCA Center for Global Leadership & Service : Global Leadership Institute
Your Name: Baba Frew/ Jeff Shocki
Today's Date: 4/4/17
Date/s of Field Trip May 15, 2017
In State <input type="checkbox"/> Out of State x <input checked="" type="checkbox"/>
Number of students Total = 20 (Cohort III) Only
Number of chaperones <p style="text-align: center;"><u>2</u></p>
Nurse's Signature: <input checked="" type="checkbox"/>
Principal's Signature: <input checked="" type="checkbox"/> 
Number of Pages Attached:

REQUEST FOR FIELD TRIP

ALL FIELD TRIP FORMS MUST BE FAXED (203-574-8010) OR EMAILED TO THE SCHOOL'S INSTRUCTIONAL LEADERSHIP DIRECTOR.

ALL FIELD TRIPS REQUEST MUST INCLUDE THE APPROPRIATE COVER SHEET

OUT OF STATE – MUST BE RECEIVED FIVE (5) WEEKS PRIOR TO TRIP

IN STATE – MUST BE RECEIVED THREE (3) WEEKS PRIOR TO TRIP

This request must be approved prior to collecting or committing any funds such as down payments or making definite arrangements.

Date Submitted: 4/4/17 Name of Travel Agency (if applicable): _____

1) Requested by: Baba Frew Cdenter for Global Leadership & Service Cohort III

Name of Staff Member School Grade level/Subject

2) How many students? Total = 20 (from all participant schools)

3) Name of destination: United Nations

4) City/State of destination: New York , New York

5) Departure: Monday May 15, 2017 7:30 am
Day Date Time

6) Return: Monday May 15, 2017 9:45 pm
Day Date Time

7) Is school in session during this field trip? Yes

8) What unit in the curriculum does this field trip support?

History: Perspectives, History: Causation & Argumentation, Geography: Global Interconnections Changing Spatial Patterns

9) What are the Common Core State Standards this field trip supports?

History 9-12.4 Perspectives
History 9-12.11 Causation & Argumentation
Geography 9-12.4 Global Interconnections Changing Spatial Patterns

10) What are the guiding questions from the curriculum this field trip will answer?

1. What is the current role of the USA in World Affairs? What should be the current role of the USA in World Affairs?
- How does America's participation in multilateral organizations such as the UN affect its current policies or actions?
- How did WWII reposition America in World Affairs in a way that influences foreign policy today?
2. How did the Great Depression & World War II contribute to and present barriers to the US as a "just"

11) What expected performances will be taught by this field trip?

12) How will you assess the learning that results from this field trip?

Students will have to write a paper integrating several of the units mentioned above.

13) Explain what educational value this field trip offers the students:

As we try to develop the next generation of global leaders, this trip exposes Waterbury GLI Scholars to some of the major global issues in front of the United Nations and our world; moreover, the trip exposes them to global leaders in perspective fields. Students perspectives on future career opportunities in international affairs and government will be broadened.

14) Transportation: Type/name of Approved PUC Carrier

School Bus or Train /TBD

15) Name(s) and phone number(s) of person(s) responsible for organizing this trip:

Name	Phone Number	Name	Phone Number
1. Baba Frew	860 945 7926	4	
2.		5.	
3		6	

16) Name(s) of person(s) supervising students. **NOTE: One (1) chaperone for every ten (10) students.**

Teacher(s) as chaperones: Baba Frew, Jeff Shocki

Aides(s) as chaperones:

Parent(s) as chaperones:

17) How is this trip financed: (If it's fund raising activities, list the fund raising activities. If it's a grant, give title and number of the grant, student contributions, etc.)

The Edward E. Ford Foundation Educational Leadership Grant Initiative supports the Center for Global Leadership and Service: Global Leadership Institute (GLI).

18) What is the approximate cost per pupil for this trip?

19) Is any student excluded from attending this trip? Yes No If yes, explain why:

Yes, this trip is only for students in the Global Leadership Institute (GLI) program. The program was opened for all Waterbury public high school sophomores to apply in the fall of this school year.

20) What is the approximate cost all chaperones?

N/A

21) How many substitutes are necessary? (If none specify)

Teacher	Subject/Grade	Teacher	Subject/Grade
1.		4.	
2.		5.	
3.		6.	

22) The medication(s) and/or procedure(s), as prescribed by the student(s) physician, will be provided while participating in the field trip

Yes No Christie Clark RN 4/6/17
Signature of School Nurse Date

23) This field trip request meets the needs of the BOE policy? Yes No

Is this field trip recommended? Yes No

Arrangements for students(s) medial needs have been made Yes No

[Signature] _____
Signature of School Principal Date

CENTRAL OFFICE RESPONSE

24) This field trip request has been reviewed and approved at the Superintendent's level

This field trip request has been reviewed and **is not** approved

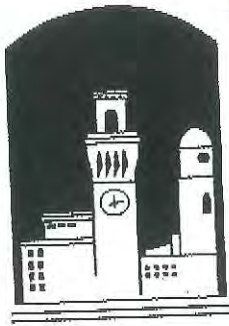
[Signature] 4-17-16
Signature of Superintendent/Designee/ILD Date
[Signature] 4/17/17

25) This field trip request required Board of Education action for out of state or overnight field trip was approved/denied by the Board of Education during its meeting of _____

Signature of BOE/Designee Date

A copy of this request, when approved, will be returned to the School Principal.

Out of State (GLI)



WATERBURY
Public Schools

Today's Students, Tomorrow's Leaders

#7

CENTRAL OFFICE: RECEIVED STAMP/INITIALED

FIELD TRIP REQUEST FAX/EMAIL COVER SHEET

School Name: Crosby, Kennedy, Wilby, WAMS, WCA
Center for Global Leadership & Service : Global Leadership Institute

Your Name: Baba Frew/ Jeff Shocki

Today's Date: 4/4/17

Date/s of Field Trip May 15, 2017

In State Out of State x

Number of students Total = 20 (Cohort III) Only

Number of chaperones

2

Nurse's Signature: M. Quiccia

Principal's Signature:

Number of Pages Attached:

REQUEST FOR FIELD TRIP

ALL FIELD TRIP FORMS MUST BE FAXED (203-574-8010) OR EMAILED TO THE SCHOOL'S INSTRUCTIONAL LEADERSHIP DIRECTOR.
ALL FIELD TRIPS REQUEST MUST INCLUDE THE APPROPRIATE COVER SHEET

- OUT OF STATE - MUST BE RECEIVED FIVE (5) WEEKS PRIOR TO TRIP**
 IN STATE - MUST BE RECEIVED THREE (3) WEEKS PRIOR TO TRIP

This request must be approved prior to collecting or committing any funds such as down payments or making definite arrangements.

Date Submitted: 4/4/17 Name of Travel Agency (if applicable): _____

1) Requested by: Baba Frew Center for Global Leadership & Service Cohort III
 Name of Staff Member School Grade level/Subject

2) How many students? Total = 20 (from all participant schools)

3) Name of destination: United Nations

4) City/State of destination: New York, New York

5) Departure: Monday May 15, 2017 7:30 am
 Day Date Time

6) Return: Monday May 15, 2017 9:45 pm
 Day Date Time

7) Is school in session during this field trip? Yes

8) What unit in the curriculum does this field trip support?

History: Perspectives, History: Causation & Argumentation, Geography: Global Interconnections Changing Spatial Patterns

9) What are the Common Core State Standards this field trip supports?

History 9-12.4 Perspectives
 History 9-12.11 Causation & Argumentation
 Geography 9-12.4 Global Interconnections Changing Spatial Patterns

10) What are the guiding questions from the curriculum this field trip will answer?

1. What is the current role of the USA in World Affairs? What should be the current role of the USA in World Affairs?
 - How does America's participation in multilateral organizations such as the UN affect its current policies or actions?
 - How did WWII reposition America in World Affairs in a way that influences foreign policy today?
2. How did the Great Depression & World War II contribute to and present barriers to the US as a "just"

11) What expected performances will be taught by this field trip?

12) How will you assess the learning that results from this field trip?

Students will have to write a paper integrating several of the units mentioned above.

13) Explain what educational value this field trip offers the students:

As we try to develop the next generation of global leaders, this trip exposes Waterbury GLI Scholars to some of the major global issues in front of the United Nations and our world; moreover, the trip exposes them to global leaders in perspective fields. Students perspectives on future career opportunities in international affairs and government will be broadened.

14) Transportation: Type/name of Approved PUC Carrier

School Bus or Train /TBD

15) Name(s) and phone number(s) of person(s) responsible for organizing this trip:

Name	Phone Number	Name	Phone Number
1. Baba Frew	860 945 7926	4	
2.		5.	
3		6	

16) Name(s) of person(s) supervising students. **NOTE: One (1) chaperone for every ten (10) students.**

Teacher(s) as chaperones: Baba Frew, Jeff Shocki

Aides(s) as chaperones:

Parent(s) as chaperones:

17) How is this trip financed: (If it's fund raising activities, list the fund raising activities. If it's a grant, give title and number of the grant, student contributions, etc.)

The Edward E. Ford Foundation Educational Leadership Grant Initiative supports the Center for Global Leadership and Service: Global Leadership Institute (GLI).

18) What is the approximate cost per pupil for this trip?

[]

19) Is any student excluded from attending this trip? Yes No If yes, explain why:

Yes, this trip is only for students in the Global Leadership Institute (GLI) program. The program was opened for all Waterbury public high school sophomores to apply in the fall of this school year.

20) What is the approximate cost all chaperones?

N/A

21) How many substitutes are necessary? (If none specify)

Teacher	Subject/Grade	Teacher	Subject/Grade
1.		4.	
2.		5.	
3.		6.	

22) The medication(s) and/or procedure(s), as prescribed by the student(s) physician, will be provided while participating in the field trip

Yes No

if ordered

Margaret R...
Signature of School Nurse

4/6/17
Date

23) This field trip request meets the needs of the BOE policy? Yes No

Is this field trip recommended? Yes No

if ordered

Arrangements for students(s) medial needs have been made Yes No

Jade R. Lopez
Signature of School Principal

4/7/17
Date

CENTRAL OFFICE RESPONSE

24) This field trip request has been reviewed and approved at the Superintendent's level

This field trip request has been reviewed and **is not** approved

Debra White
Signature of Superintendent/Designee/ILD

4-17-17
4/17/17
Date

25) This field trip request required Board of Education action for out of state or overnight field trip was approved/denied by the Board of Education during its meeting of _____

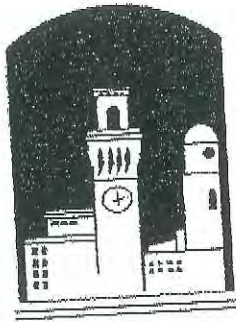
Signature of BOE/Designee

Date

A copy of this request, when approved, will be returned to the School Principal.

Out of State

#8



WATERBURY Public Schools

Today's Students, Tomorrow's Leaders

CENTRAL OFFICE: RECEIVED STAMP/INITIALED



FIELD TRIP REQUEST FAX/EMAIL COVER SHEET

School Name: Crosby High School

Your Name: Cathy DiFronzo

Today's Date: 4/7/17

Date/s of Field Trip 5/12/17

In State Out of State

Number of students: 128

Number of chaperones: 14

Nurse's Signature: Margo (Mary) Rucianin

Principal's Signature:

Number of Pages Attached:

REQUEST FOR FIELD TRIP

ALL FIELD TRIP FORMS MUST BE FAXED (203-574-8010) OR EMAILED TO THE SCHOOL'S INSTRUCTIONAL LEADERSHIP DIRECTOR.
ALL FIELD TRIPS REQUEST MUST INCLUDE THE APPROPRIATE COVER SHEET

- OUT OF STATE - MUST BE RECEIVED FIVE (5) WEEKS PRIOR TO TRIP
- IN STATE - MUST BE RECEIVED THREE (3) WEEKS PRIOR TO TRIP

This request must be approved prior to collecting or committing any funds such as down payments or making definite arrangements.

Date Submitted: 4/7/17 Name of Travel Agency (if applicable): Bus Company

1) Requested by:	<u>Cathy DiFronzo</u>	<u>Crosby High School</u>	<u>9 English</u>
	Name of Staff Member	School	Grade level/Subject

2) How many students? 128

3) Name of destination: Six Flags New England Amusement Park

4) City/State of destination: Agawam, Ma

5) Departure:	<u>Friday</u>	<u>5/12/17</u>	<u>4:00 PM</u>
	Day	Date	Time

6) Return:	<u>Saturday</u>	<u>5/13/17</u>	<u>1:30 AM</u>
	Day	Date	Time

7) Is school in session during this field trip? NO

8) What unit in the curriculum does this field trip support?

9) What are the Common Core State Standards this field trip supports?

10) What are the guiding questions from the curriculum this field trip will answer?

11) What expected performances will be taught by this field trip?

12) How will you assess the learning that results from this field trip?

13) Explain what educational value this field trip offers the students:

This is a senior class trip

14) Transportation: Type/name of Approved PUC Carrier

15) Name(s) and phone number(s) of person(s) responsible for organizing this trip:

Name	Phone Number	Name	Phone Number
1. Cathy DiFronzo	203-233-8196	4	
2. Jennifer Desiderio	203-645-1807	5.	
3		6	

16) Name(s) of person(s) supervising students. **NOTE: One (1) chaperone for every ten (10) students.**

Teacher(s) as chaperones: Jennifer Desiderio, Cathy DiFronzo, Ellen Jordan, Sean Kilpatrick, Amy DelDebbio, Charlotte Sullivan, Eric Latronica, Kelly Donohue, Nikki Allison, Karen Staton, Ka-ne Rice,

Aides(s) as chaperones: Chitia Jackson, Keisha Miller,

Parent(s) as chaperones: Kevin Gerckens, Randy Engelhardt

17) How is this trip financed: (If it's fund raising activities, list the fund raising activities. If it's a grant, give title and number of the grant, student contributions, etc.)

Students paid 85.00 a ticket which covered bus, buffet, and ticket.

18) What is the approximate cost per pupil for this trip?

85.00

19) Is any student excluded from attending this trip? Yes No If yes, explain why:

Empty box for explanation of student exclusion.

20) What is the approximate cost all chaperones?

390.00

21) How many substitutes are necessary? NONE (If none specify)

Teacher	Subject/Grade	Teacher	Subject/Grade
1.		4.	
2.		5.	
3.		6.	

22) The medication(s) and/or procedure(s), as prescribed by the student(s) physician, will be provided while participating in the field trip

Yes No

Margo (Mary) Ricciardini
Signature of School Nurse

4/7/17
Date

23) This field trip request meets the needs of the BOE policy? Yes No

Is this field trip recommended? Yes No

Arrangements for students(s) medial needs have been made Yes No

Jade J. Lopez
Signature of School Principal

4/7/17
Date

GENERAL OFFICE RESPONSE

24) This field trip request has been reviewed and approved at the Superintendent's level

This field trip request has been reviewed and **is not** approved

PLANTO

Signature of Superintendent/Designee/ILD

4-17-17

Date

4/17/17

25) This field trip request required Board of Education action for out of state or overnight field trip was approved/denied by the Board of Education during its meeting of _____

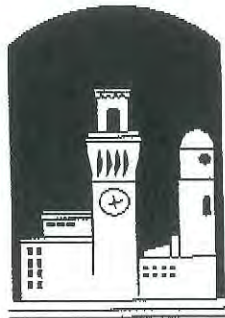
Signature of BOE/Designee

Date

A copy of this request, when approved, will be returned to the School Principal.

Out of State

#9



WATERBURY
Public Schools

Today's Students, Tomorrow's Leaders

CENTRAL OFFICE: RECEIVED STAMP/INITIALED

FIELD TRIP REQUEST FAX/EMAIL COVER SHEET

School Name: Crosby High School

Your Name: Donna Mancuso

Today's Date: March 20, 2017

Date/s of Field Trip Tentative depending on plane fare. April 20th - April 25th

In State Out of State

Number of students: 4

Number of chaperones: 1

Nurse's Signature: *Wargo (Mary) Mancuso*

Principal's Signature:

Number of Pages Attached:

REQUEST FOR FIELD TRIP

Revised 07/17/13



**ALL FIELD TRIP FORMS MUST BE FAXED (203-574-8010) OR EMAILED TO THE SCHOOL'S INSTRUCTIONAL LEADERSHIP DIRECTOR.
ALL FIELD TRIPS REQUEST MUST INCLUDE THE APPROPRIATE COVER SHEET**

OUT OF STATE – MUST BE RECEIVED FIVE (5) WEEKS PRIOR TO TRIP

IN STATE – MUST BE RECEIVED THREE (3) WEEKS PRIOR TO TRIP

This request must be approved prior to collecting or committing any funds such as down payments or making definite arrangements.

Date Submitted: 3/20/2017

Name of Travel Agency (if applicable): _____

1) Requested by: <u>Donna Mancuso</u>	<u>Crosby High School</u>	<u>12th Grade/ LifeSmarts</u>
Name of Staff Member	School	Grade level/Subject

2) How many students? Four

3) Name of destination: National LifeSmarts Competition

4) City/State of destination: Pittsburgh, PA

5) Departure: <u>Thursday</u>	<u>April 20th, 2017</u>	<u>Tentative Night flight</u>
Day	Date	Time

6) Return: <u>Tuesday</u>	<u>April 25th, 2017</u>	<u>Tentative</u>
Day	Date	Time

7) Is school in session during this field trip? 20th, 21st, 24th, 25th

8) What unit in the curriculum does this field trip support?

Academic competition testing knowledge on personal finance, environment, technology, health & safety, and consumer rights and responsibilities.

9) What are the Common Core State Standards this field trip supports?

Complies with National Association for Gifted Program Standards #5 Learning Opportunities for gifted learners must consists of continuum of differentiated curricular options, instructional approaches, and resource materials. Also overlaps with standards from Technology and Services.

10) What are the guiding questions from the curriculum this field trip will answer?

How can consumer knowledge empower students to be educationally aware consumers in today's world?



11) What expected performances will be taught by this field trip?

Students will have Type I (exposure) Type II (process skills) and Type III (Expert Level)- initiative for Independent study for Selected Material.

12) How will you assess the learning that results from this field trip?

Weekly drill and quizzes up until actual competition to see if material has been mastered. Assessment will also be determined at the National Competition. Each student will take a 100 question test on their area of expertise.

13) Explain what educational value this field trip offers the students:

Students will get the opportunity to compete at a high school level against students from across the country in hopes of becoming national champions.

14) Transportation: Type/name of Approved PUC Carrier

Airplane/ Airline to be determined.

15) Name(s) and phone number(s) of person(s) responsible for organizing this trip:

Name	Phone Number	Name	Phone Number
1. Donna Mancuso	203-573-6604	4	
2.		5.	
3		6	

16) Name(s) of person(s) supervising students. **NOTE: One (1) chaperone for every ten (10) students.**

Teacher(s) as chaperones: Donna Mancuso

Aides(s) as chaperones:

Parent(s) as chaperones:

17) How is this trip financed: (If it's fund raising activities, list the fund raising activities. If it's a grant, give title and number of the grant, student contributions, etc.)

Fundraising activities, Crosby Faculty Donations, Corporate Donations., Pail Shakes,

18) What is the approximate cost per pupil for this trip?

Approximately 1300

19) Is any student excluded from attending this trip? Yes No If yes, explain why:

20) What is the approximate cost all chaperones?
 Same as pupil: \$1300

21) How many substitutes are necessary? (If none specify)

Teacher	Subject/Grade	Teacher	Subject/Grade
1.		4.	
2.		5.	
3.		6.	

22) The medication(s) and/or procedure(s), as prescribed by the student(s) physician, will be provided while participating in the field trip
 Yes No *ordered*
 _____ *Margo (Mary) Riccardi* _____ *3/20/17*
 Signature of School Nurse Date

23) This field trip request meets the needs of the BOE policy? Yes No
 Is this field trip recommended? Yes No
 Arrangements for students(s) medial needs have been made Yes No

_____ *Jade H. Gopie* _____ *3.21.17*
 Signature of School Principal Date

CENTRAL OFFICE RESPONSE

24) This field trip request has been reviewed and approved at the Superintendent's level

This field trip request has been reviewed and **is not** approved

_____ *DeAnna* _____ *3-30-17*
 Signature of Superintendent/Designee/ILD Date
out *4/4/17*

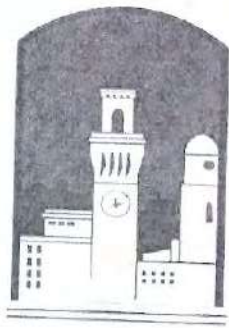
25) This field trip request required Board of Education action for out of state or overnight field trip was approved/denied by the Board of Education during its meeting of _____

_____ _____
 Signature of BOE/Designee Date

A copy of this request, when approved, will be returned to the School Principal.

Out of State

#10



WATERBURY
Public Schools

Today's Students, Tomorrow's Leaders

CENTRAL OFFICE: RECEIVED STAMP/INITIALED

APR 06 2017

FIELD TRIP REQUEST FAX/EMAIL COVER SHEET

School Name: John F. Kennedy High School

Your Name: Craig Poulter and Robert McGrath

Today's Date: 3/27/2017

Date/s of Field Trip 04/25/2017

In State Out of State

Number of students 20

Number of chaperones 2

Nurse's Signature:

Principal's Signature:

Number of Pages Attached: 5

RECEIVED
APR 06 2017
CLERK
BOARD OF EDUCATION

REQUEST FOR FIELD TRIP

Revised 07/17/13

ALL FIELD TRIP FORMS MUST BE FAXED (203-574-8010) OR EMAILED TO THE SCHOOL'S INSTRUCTIONAL LEADERSHIP DIRECTOR.
ALL FIELD TRIPS REQUEST MUST INCLUDE THE APPROPRIATE COVER SHEET

- OUT OF STATE – MUST BE RECEIVED FIVE (5) WEEKS PRIOR TO TRIP
- IN STATE – MUST BE RECEIVED THREE (3) WEEKS PRIOR TO TRIP

This request must be approved prior to collecting or committing any funds such as down payments or making definite arrangements.

Date Submitted: 3/27/2017 Name of Travel Agency (if applicable): B & B Bus company

1) Requested by:	<u>Craig Poulter</u>	<u>John F. Kennedy</u>	<u>9-12 guidance</u>
	Name of Staff Member	School	Grade level/Subject

2) How many students? 20

3) Name of destination: Boston Museum of Science

4) City/State of destination: Boston, MA

5) Departure:	<u>Tuesday</u>	<u>4/25/2017</u>	<u>7:30</u>
	Day	Date	Time

6) Return:	<u>Tuesday</u>	<u>4/25/2017</u>	<u>4:30</u>
	Day	Date	Time

7) Is school in session during this field trip? Yes

8) What unit in the curriculum does this field trip support?

Post-Secondary Planning, Career Exploration, Biological Sciences/Human Anatomy and Physiology

9) What are the Common Core State Standards this field trip supports?

2b: promoting student engagement and shared responsibility for learning
CCS-ELA-6-12 Speaking and Listening Standards (SL) Cluster 2, Presentation of Knowledge and ideas.

10) What are the guiding questions from the curriculum this field trip will answer?

Which aspects of Sports Medicine and Nutrition/what types of medical careers appeal to me? What aspects of anatomy are included in the aforementioned careers? How does the human body function?



11) What expected performances will be taught by this field trip?

Team building, review of lessons taught on previous field trips, how to evaluate, inquire, and explore careers in Sports Medicine and Nutrition.

12) How will you assess the learning that results from this field trip?

Track # of students who attended, participated and will participate going forward, as this is a year-long grant program. Pre and post learning assessments to be administered.

13) Explain what educational value this field trip offers the students:

Opportunity to tour, learn about anatomy; participate in team building activities and explore aspects of careers in Sports Medicine and Nutrition.

14) Transportation: Type/name of Approved PUC Carrier

B & B Bus Co.

15) Name(s) and phone number(s) of person(s) responsible for organizing this trip:

Name	Phone Number	Name	Phone Number
1. Robert McGrath	203-574-8150	4	
2. Craig Poulter	203-560-9123	5,	
3		6	

16) Name(s) of person(s) supervising students. **NOTE: One (1) chaperone for every ten (10) students.**

Teacher(s) as chaperones: Jeff Shocki and Craig Poulter

Aides(s) as chaperones:

Parent(s) as chaperones:

17) How is this trip financed: (If it's fund raising activities, list the fund raising activities. If it's a grant, give title and number of the grant, student contributions, etc.)

Eli Whitney Museum Grant

18) What is the approximate cost per pupil for this trip?

0

19) Is any student excluded from attending this trip? Yes No If yes, explain why:

[Empty box for explanation]

20) What is the approximate cost all chaperones?

0

21) How many substitutes are necessary? None (If none specify)

Teacher	Subject/Grade	Teacher	Subject/Grade
1.		4.	
2.		5.	
3.		6.	

22) The medication(s) and/or procedure(s), as prescribed by the student(s) physician, will be provided while participating in the field trip

Yes No Margaret Owens RN 3-28-17
 Signature of School Nurse Date

23) This field trip request meets the needs of the BOE policy? Yes No

Is this field trip recommended? Yes No

Arrangements for students(s) medial needs have been made Yes No

[Signature] 3-30-17
 Signature of School Principal Date

CENTRAL OFFICE RESPONSE

24) This field trip request has been reviewed and approved at the Superintendent's level

This field trip request has been reviewed and **is not** approved

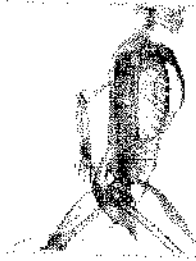
[Signature] 3-30-17
 Signature of Superintendent/Designee/ILD Date
4/4/17

25) This field trip request required Board of Education action for out of state or overnight field trip was approved/denied by the Board of Education during its meeting of _____

 Signature of BOE/Designee Date

A copy of this request, when approved, will be returned to the School Principal.

Sports Medicine



"Careers in Sports Medicine and Nutrition" Interdistrict Grant Program

Eli Whitney Museum
ctscience4kids.org

We are pleased and excited to inform you that John F. Kennedy High School will be participating in an Inter-district grant entitled "Careers in Sports Medicine and Nutrition". This program will bring high school students together from Hartford, Cheshire, Hamden, West Haven, New Haven and Waterbury to learn about career pathways in sports medicine and nutrition. The program is also designed to help students build communication and interpersonal skills required in today's workplace. In doing so, students will collaborate with a small diverse group of their peers to acquire content knowledge, problem solve, and enhance cross cultural competence. The lessons and activities will be run in a relaxed and enjoyable atmosphere, giving students ample opportunity to meet and make new friends, build self-esteem, and develop mutual respect. The sessions will consist of both formal and informal educational experiences presented by teachers from the participating school districts and a talented group of individuals within the field. Students will visit a number of local college/university campuses to participate in a numerous "hands-on" lessons designed to acquaint them with the roles and responsibilities of the "sports medicine team", career opportunities in the field, and requirements for acceptance into these career opportunities. Activities will include high and low ropes teambuilding challenges, study of the human musculoskeletal system, monitoring the body's reactions to various exercise routines, learning the fundamentals of nutrition and healthy living through diet and exercise, and interviewing individuals working on the sports medicine team. Additionally, the program will be augmented by trips to the Boston Museum of Science, University of Connecticut, Sacred Heart University, healthcare clinics, and athletic events as students "shadow" and learn from professionals in the field. The program is sponsored by the Connecticut State Department of Education and sanctioned by the BOE's of the participating districts. It is offered at "no cost" to the participants. Students will meet approximately eight times on Saturdays beginning in December and concluding in late May with a picnic. Enrollment in the program is extremely limited on a "first come, first served" basis. With limited space, it is expected that enrolled students are strongly committed to and have a sincere interest in learning about this field AND in collaborating with their peers in developing the interpersonal and team skills required in today's professional workplace.

Attached you will find the forms you will need to complete to register your child. Forms should be returned to Mr. Poulter by Nov. 28th. Please be aware that we have a limited number of spaces in this popular program, and, if too many students register, we will fill our spaces with the registration forms that come in first.

Team Leaders from your school are:

Steve Pelosi and Jay Brennan, Interdistrict Grant Coordinators
Eli Whitney Museum/CT Science 4 Kids

Science in the Park

Name _____



Find exhibit below. Follow the steps to ask a question and find the answer using a graphical story.

Race

Blue Wing, Level 2

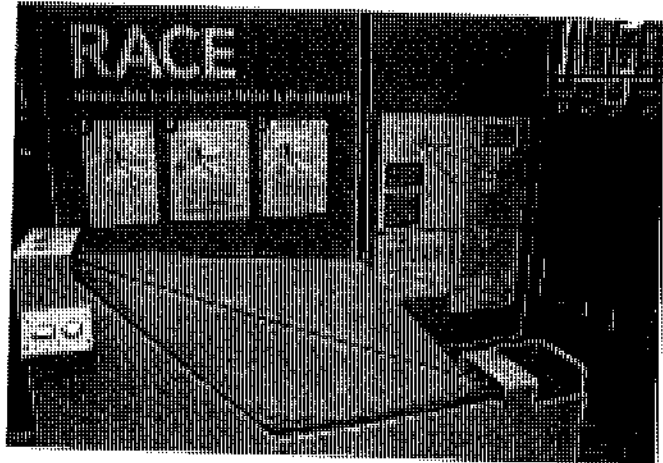
1. Ask a Question

How does slope affect the speed of a rolling ball?

Try out the activity.

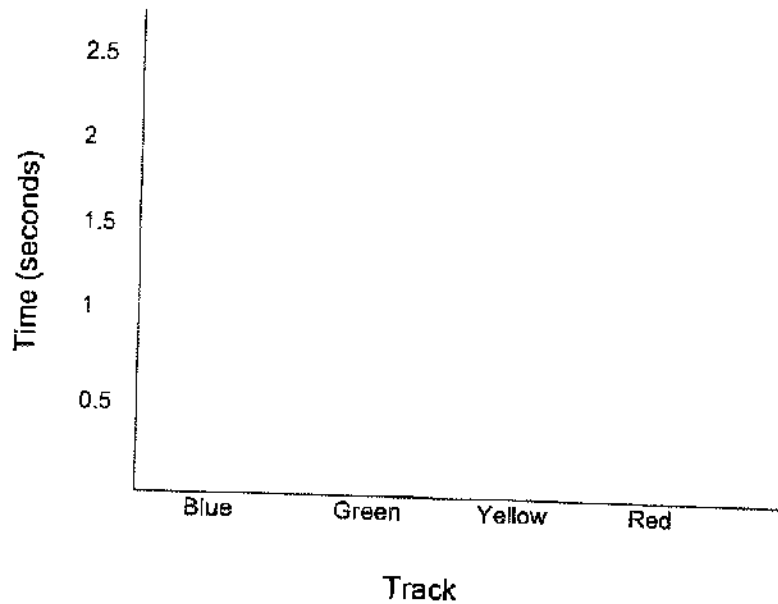
2. Collect Data

Track	Speed (seconds)
Blue	
Green	
Yellow	
Red	



3. Organize and Display your Data

Bar Graph: Time of Ball through Track



4. Draw Conclusions

Which track was fastest? Why? What if the track continued flat for another 5 feet? Which track would be fastest then? Why? _____

Science in the Park

Name _____



Find exhibit below. Follow the steps to ask a question and find the answer.

Run

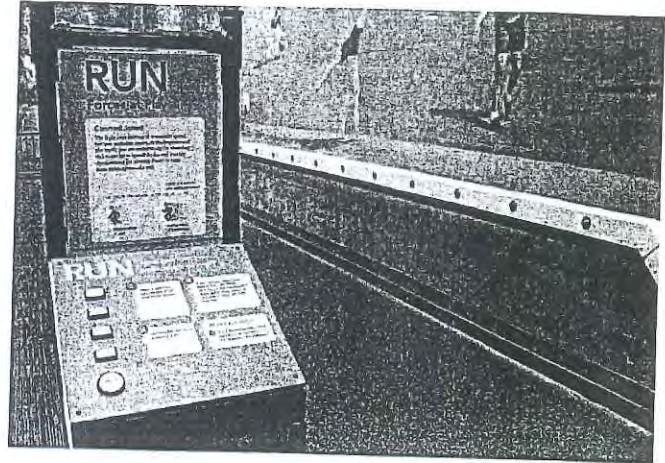
Blue Wing, Level 2

1. Ask a Question

What are the different ways you can move and how do they affect your speed?

Try out the racetrack. Explore different ways to move down the track (such as hopping, walking, running. Etc.)

$$\text{Speed} = \text{Distance} / \text{Time}$$



2. Create an Experiment

Think about what kinds of movements you can change to do an experiment. Describe the movements you are going to test.

3. Collect Data and Calculate Speed

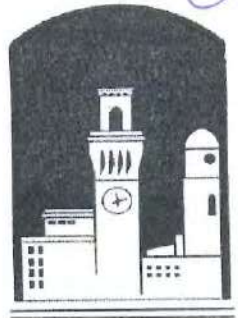
Type of Movement	Distance (meters)	Time (seconds)	Calculate Speed
	10		
	10		
	10		

4. Draw Conclusions

What does the data tell you?

Out of State

#11



WATERBURY
Public Schools

Today's Students, Tomorrow's Leaders

CENTRAL OFFICE: RECEIVED STAMP/INITIALED

FIELD TRIP REQUEST FAX/EMAIL COVER SHEET

School Name: John F. Kennedy High School

Your Name: George Flaherty Jr

Today's Date: 3-20-17

Date/s of Field Trip 4-24-17 to 4-30-17

In State Out of State **X**

Number of students 14

Number of chaperones 3

Nurse's Signature:

Principal's Signature:

Number of Pages Attached:

RECEIVED
APR 06 2017
CLERK
BOARD OF EDUCATION

REQUEST FOR FIELD TRIP

ALL FIELD TRIP FORMS MUST BE FAXED (203-574-8010) OR EMAILED TO THE SCHOOL'S INSTRUCTIONAL LEADERSHIP DIRECTOR.
ALL FIELD TRIPS REQUEST MUST INCLUDE THE APPROPRIATE COVER SHEET

- OUT OF STATE – MUST BE RECEIVED FIVE (5) WEEKS PRIOR TO TRIP
- IN STATE – MUST BE RECEIVED THREE (3) WEEKS PRIOR TO TRIP

This request must be approved prior to collecting or committing any funds such as down payments or making definite arrangements.

Date Submitted: 3-20-17 Name of Travel Agency (if applicable): N/A

1) Requested by: <u>George Flaherty Jr.</u>	<u>Kennedy High School</u>	<u>9-12 math</u>
Name of Staff Member	School	Grade level/Subject

2) How many students? 14

3) Name of destination: FIRST robotics World Championship St. Louis

4) City/State of destination: St. Louis, MO

5) Departure: <u>Monday</u>	<u>4-24-17</u>	<u>10:30 am</u>
Day	Date	Time

6) Return: <u>Sunday</u>	<u>4-30-17</u>	<u>8:30pm</u>
Day	Date	Time

7) Is school in session during this field trip? yes

8) What unit in the curriculum does this field trip support?

STEM. This is a robotics team competition that we are traveling to competition begins Wednesday and we need to be there to set up and compete for the week. We will be driving out to St. Louis.

9) What are the Common Core State Standards this field trip supports?

STEM. This is a robotics team competition that we are traveling to competition begins Wednesday and we need to be there to set up and compete for the week.

10) What are the guiding questions from the curriculum this field trip will answer?

Robotics world championship competition in St Louis, MO.



11) What expected performances will be taught by this field trip?

Students will compete in the FIRST World Championship robotics competition In St. Louis, MO.

12) How will you assess the learning that results from this field trip?

Students will compete with their robot and modify the robot as necessary to compete in robotics competition.

13) Explain what educational value this field trip offers the students:

An opportunity to compete in robotics competition

14) Transportation: Type/name of Approved PUC Carrier

Land Jet Bus

15) Name(s) and phone number(s) of person(s) responsible for organizing this trip:

Name	Phone Number	Name	Phone Number
1. George Flaherty Jr	2035748150	4	
2. Rob McGrath	2035748150	5.	
3		6	

16) Name(s) of person(s) supervising students. **NOTE: One (1) chaperone for every ten (10) students.**

Teacher(s) as chaperones: George Flaherty, Rob McGrath

Aides(s) as chaperones:

Parent(s) as chaperones: Carrie Work

17) How is this trip financed: (If it's fund raising activities, list the fund raising activities. If it's a grant, give title and number of the grant, student contributions, etc.)

Robotics team fundraising

18) What is the approximate cost per pupil for this trip? \$1000

[Empty box for cost per pupil]

19) Is any student excluded from attending this trip? Yes No If yes, explain why:

[Empty box for explanation of student exclusion]

20) What is the approximate cost all chaperones?

\$3000

21) How many substitutes are necessary? (If none specify)

Teacher	Subject/Grade	Teacher	Subject/Grade
1. George Flaherty Jr	Math	4.	
2. Rob McGrath	Business	5.	
3.		6.	

22) The medication(s) and/or procedure(s), as prescribed by the student(s) physician, will be provided while participating in the field trip

Yes No Margaret Owens 3-20-17
Signature of School Nurse Date

23) This field trip request meets the needs of the BOE policy? Yes No

Is this field trip recommended? Yes No

Arrangements for students(s) medial needs have been made Yes No

[Signature] 3/21/17
Signature of School Principal Date

CENTRAL OFFICE RESPONSE

24) This field trip request has been reviewed and approved at the Superintendent's level

This field trip request has been reviewed and **is not** approved

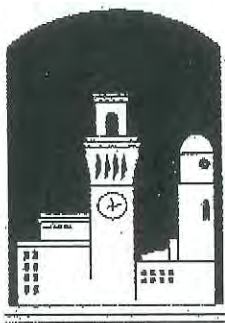
PLA WPA 3-30-17
Signature of Superintendent/Designee/ILD Date
[Signature]

25) This field trip request required Board of Education action for out of state or overnight field trip was approved/denied by the Board of Education during its meeting of _____

Signature of BOE/Designee Date

A copy of this request, when approved, will be returned to the School Principal.

Out of State #12



WATERBURY Public Schools

Today's Students, Tomorrow's Leaders

CENTRAL OFFICE: RECEIVED STAMP/INITIALED

FIELD TRIP REQUEST FAX/EMAIL COVER SHEET

School Name: Crosby High School

Your Name: Yolanda Lee and Nikoleta Kollchaku

Today's Date: 3/13/17

Date/s of Field Trip: 4/28/17

In State Out of State

Number of students: 40

Number of chaperones 4

Nurse's Signature: *Margaret P. Ciccarelli*

Principal's Signature:

Number of Pages Attached: 3



REQUEST FOR FIELD TRIP

ALL FIELD TRIP FORMS MUST BE FAXED (203-574-8010) OR EMAILED TO THE SCHOOL'S INSTRUCTIONAL LEADERSHIP DIRECTOR.
ALL FIELD TRIPS REQUEST MUST INCLUDE THE APPROPRIATE COVER SHEET

- OUT OF STATE – MUST BE RECEIVED FIVE (5) WEEKS PRIOR TO TRIP
- IN STATE – MUST BE RECEIVED THREE (3) WEEKS PRIOR TO TRIP

This request must be approved prior to collecting or committing any funds such as down payments or making definite arrangements.

Date Submitted: 3/13/17 Name of Travel Agency (if applicable): _____

1) Requested by: <u>Yolanda Lee and Nikoletta Kollchaku</u>	<u>Crosby High School</u>	<u>10/11/12</u>
Name of Staff Member	School	Grade level/Subject

2) How many students? 40

3) Name of destination: American Museum of Natural History

4) City/State of destination: Central Park West at 79th Street New York, NY 10024-5192

5) Departure:	<u>Friday</u>	<u>4/28/17</u>	<u>7:30AM</u>
	Day	Date	Time

6) Return:	<u>Friday</u>	<u>4/28/17</u>	<u>7:30PM</u>
	Day	Date	Time

- 7) Is school in session during this field trip? Yes
- 8) What unit in the curriculum does this field trip support?

HS-LS4-5 Human Evolution: Students will evaluate the evidence presented in the Human Evolution display that supports claims that changes in environmental conditions may result in: (1) increases in the number of individuals of some species. (2) the emergence of new species over time. and (3) the extinction of other species.

- 9) What are the Common Core State Standards this field trip supports?

Career/College Readiness - CCSS.ELA-LITERACY.RST.11-12.9
Synthesize information from a range of sources (e.g., texts, experiments, simulations) into a coherent understanding of a process, phenomenon, or concept, resolving conflicting information when possible.

- 10) What are the guiding questions from the curriculum this field trip will answer?

Where did humans originate?

Why do some humans have more or less melanin than others? Is race a social construct?



11) What expected performances will be taught by this field trip?

Students will observe the fossil and archaeological evidence of Human Evolution throughout time; including the *Australopithecines*, *Homo habilis*, *Homo erectus*, *Homo neanderthalensis*, as well as other *Homo* species in as they evolved in East Africa due to ecological changes. Students will analyze the evidence of our necessary genetic mutations as our species migrated to other parts of the world.

12) How will you assess the learning that results from this field trip?

1. Students will sketch and label skulls in our Evolutionary Lineage and write a summary of their observations.
2. Students will correlate MtDNA with female ancestry and the Y chromosome with male ancestry and see how science uses these clues to Map our human migration out of Africa. Students will map at least 5 waves of migration of *Homo erectus* and *Homo sapiens*.

13) Explain what educational value this field trip offers the students:

Students will learn that all humans, regardless of where they come from, are part of the human race. As all undergraduates are required to take anthropology, our students will have some basic knowledge of human origins.

14) Transportation: Type/name of Approved PUC Carrier

Coach Bus – Town and Country Transportation
191 Arch St, New Britain, CT 06051 (860) 224-9021

15) Name(s) and phone number(s) of person(s) responsible for organizing this trip:

Name	Phone Number	Name	Phone Number
1. Yolanda Lee	203 500-1448	4	
2.		5.	
3.		6	

16) Name(s) of person(s) supervising students. **NOTE: One (1) chaperone for every ten (10) students.**

Teacher(s) as chaperones:
Yolanda Lee & Nikoleta Kollchaku,

Aides(s) as chaperones:

Parent(s) as chaperones: Cassandra Gorishti-Wilson; Yolanda Lee-Wilson

17) How is this trip financed: (If it's fund raising activities, list the fund raising activities. If it's a grant, give title and number of the grant, student contributions, etc.)

Students will pay for their bus fee and purchase their own lunch.
The Science National Honor Society will pay for their entry in the museum.

18) What is the approximate cost per pupil for this trip?

\$30.00

19) Is any student excluded from attending this trip? Yes No If yes, explain why:

No

20) What is the approximate cost all chaperones?

30.00 per person

21) How many substitutes are necessary? (If none specify)

Teacher	Subject/Grade	Teacher	Subject/Grade
1. Yolanda Lee	Physical Science Per 1, 4, 5, 6,	4.	
2. Nikoleta Kollchaku	Mathamatics	5.	
3.		6.	

22) The medication(s) and/or procedure(s), as prescribed by the student(s) physician, will be provided while participating in the field trip

Yes No

Mary (Mary) Riccardi
Signature of School Nurse

3/17/17
Date

ordered

23) This field trip request meets the needs of the BOE policy? Yes No

Is this field trip recommended? Yes No

Arrangements for students(s) medial needs have been made Yes No

Jade H. Hayes
Signature of School Principal

3.17.17
Date

CENTRAL OFFICE RESPONSE

24) This field trip request has been reviewed and approved at the Superintendent's level

This field trip request has been reviewed and **is not** approved

Re A White
Signature of Superintendent/Designee/ILD

3-30-17
4/4/17 Date

25) This field trip request required Board of Education action for out of state or overnight field trip was approved/denied by the Board of Education during its meeting of _____

Signature of BOE/Designee

Date

A copy of this request, when approved, will be returned to the School Principal.



Name _____

AMNH Field Trip Lee/Kolichaku



Tracking DNA:

Find the panel "DNA: A Record of the Past" in the first section of the exhibition.

What type of DNA is used to track:

1. Female ancestry? _____ Why? _____

2. Male ancestry? _____ Why? _____

Why is this information relevant to human origins? _____

Map Migrations:

1. Find the diorama scene with the hyena. (The human is *Homo erectus*.)

Read the lower panel to explain the "Out of Africa" briefly hypothesis of how modern humans evolved and migrated globally. _____

2. Then go to the Earliest Migrations map to see how scientists picture the "Out of Africa" hypothesis.

3. Use the map below to draw each of the five waves of migration. Label the approximate date of each wave.

4. Draw the Equator on the map.



5. Using the information you received on the bus (article) on melanin, and the fact that *Homo sapiens evolved in Africa*, why do humans different amounts of melanin today? Use the attached paper to answer.



Name _____

AMNH Field Trip Lee/Kollchaku



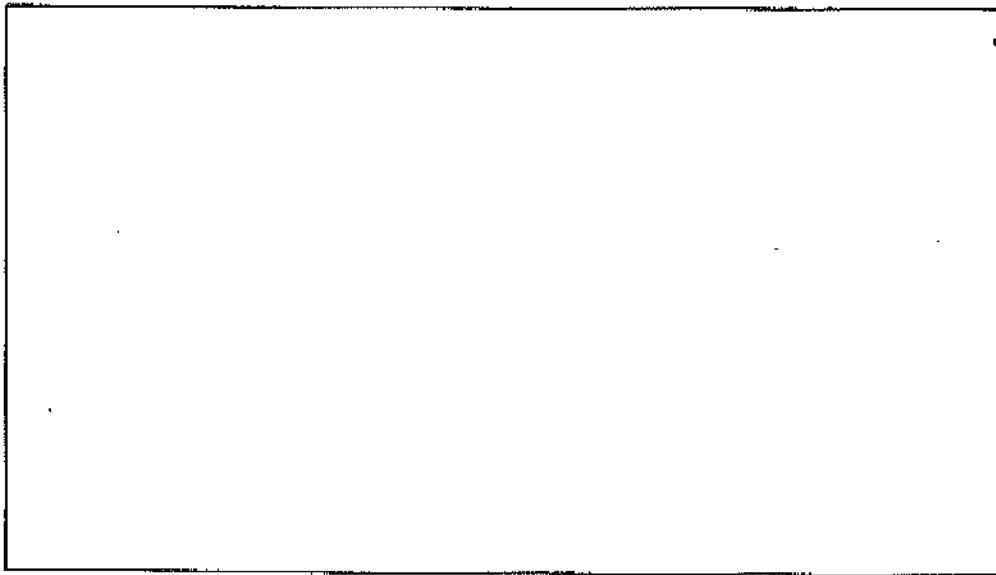
Skull Sketching:

1. Observe the skulls on the "Our Family Tree" exhibit.

Note the species and date below, then sketch the skulls of 2 species in the boxes provided below

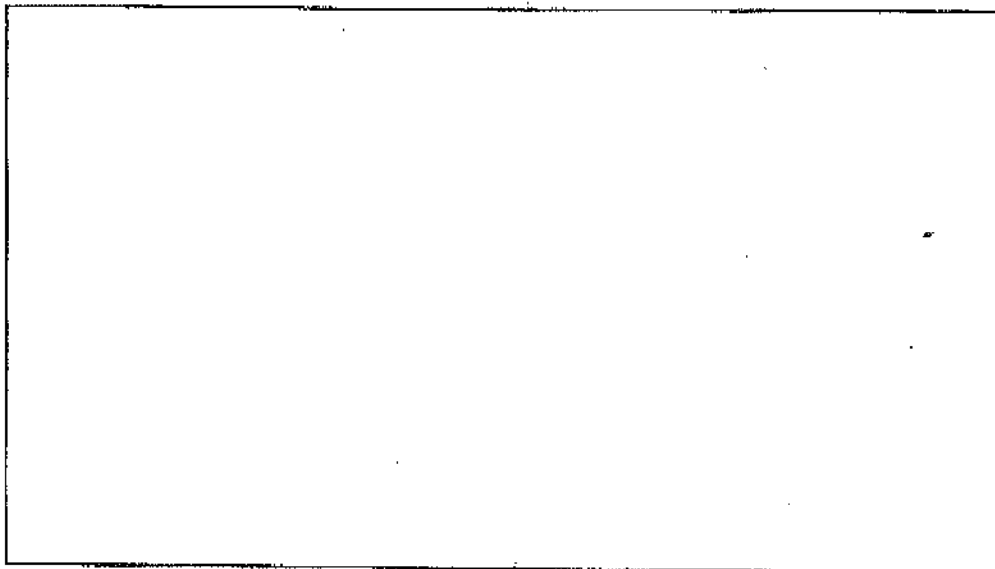
2. Label the cranium, forehead, brow ridges, teeth, and chin of each sketch

3. After sketching 2 skulls, describe in the space on the right side how the shape and structure of the hominid skulls have changed over time.



Species:

Skull Date:

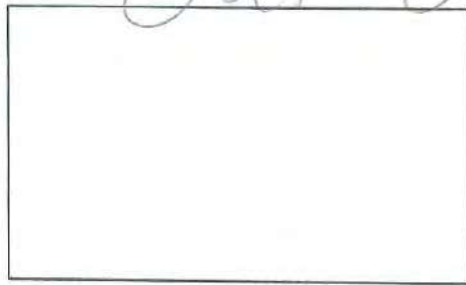


Species:

Skull Date:

Out of State

#13



CENTRAL OFFICE: RECEIVED STAMP/INITIALED

FIELD TRIP REQUEST FAX/EMAIL COVER SHEET

School Name:	<u>Kennedy High School</u>
Your Name:	<u>Arianne Salcito</u>
Today's Date:	<u>March 13th, 2017</u>
Date/s of Field Trip	<u>April 28th, 2017</u>
In State <input type="checkbox"/> Out of State <input checked="" type="checkbox"/>	
Number of students	<u>50</u>
Number of chaperones	<u>5</u>
Nurse's Signature: <input type="checkbox"/>	
Principal's Signature: <input type="checkbox"/>	
Number of Pages Attached:	<u>3</u>

RECEIVED
APR 06 2017
CLERK
BOARD OF EDUCATION

REQUEST FOR FIELD TRIP

ALL FIELD TRIP FORMS MUST BE FAXED (203-574-8010) OR EMAIL
SCHOOL'S INSTRUCTIONAL LEADERSHIP DIRECTOR.
ALL FIELD TRIPS REQUEST MUST INCLUDE THE APPROPRIATE CO

- OUT OF STATE – MUST BE RECEIVED FIVE (5) WEEKS PRIOR TO TRIP
- IN STATE – MUST BE RECEIVED THREE (3) WEEKS PRIOR TO TRIP

This request must be approved prior to collecting or committing any funds such as down payments or making definite arrangements.

Date Submitted: March 13, 2017

Name of Travel Agency (if applicable): _____

1) Requested by: Arianne Salcito/Matt Turek KHS 9th Grade World History

Name of Staff Member School Grade level/Subject

2) How many students? 50

3) Name of destination: 9/11 Memorial/Museum and Battery Park

4) City/State of destination: New York City, New York

5) Departure: Friday April 28th 7:30 a.m

Day Date Time

6) Return: Friday April 28th 5:30 p.m.

Day Date Time

7) Is school in session during this field trip? Yes

8) What unit in the curriculum does this field trip support?

The unit that will be covered on this field trip is the final unit of the year, "Global Reactions to Terrorism". The students will be learning about the post 9/11 world and how the world reacts to global terrorism.

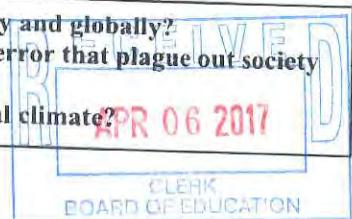
9) What are the Common Core State Standards this field trip supports?

The C-3 Framework provides a very detailed standard that relates directly to our field trip:

- *Content: Global Terrorism :*
 - *Evaluate the international response to terrorism.*
 - *Analyze the causes and effects of global terrorism*

10) What are the guiding questions from the curriculum this field trip will answer?

- **How did the events on September 11th effect the United States, domestically and globally?**
- **Are the acts of terrorism perpetrated on 9-11-01 precursors to the acts of terror that plague our society currently?**
- **How do acts of terrorism that happen in different countries affect the global climate?**



11) What expected performances will be taught by this field trip?

Students will be expected to gain an understanding for the events of the terrorist act on our country and relate it to the devastation other terrorist acts cause on other countries.

12) How will you assess the learning that results from this field trip?

Students who participate in the field trip will be expected to reflect on the museum and memorial in a well crafted essay, answering one of the above guiding questions.

13) Explain what educational value this field trip offers the students:

This field trip will offer an opportunity to the students to fully engage in the artifacts and stories of the survivors of the September 11 attacks. The students, who were very young when the attacks happened, never really have been able to gain an understanding of the repercussions, domestically or globally.

14) Transportation: Type/name of Approved PUC Carrier

We will be using a coach bus, being provided for by Land Jet, Waterbury, CT.

15) Name(s) and phone number(s) of person(s) responsible for organizing this trip:

Name	Phone Number	Name	Phone Number
1. Matt Turek	203-574-8150	4	
2. Arianne Salcito	203-574-8150	5	
3 Maria DeJesus	203574-8150	6	

16) Name(s) of person(s) supervising students. **NOTE: One (1) chaperone for every ten (10) students.**

Teacher(s) as chaperones: Arianne Salcito, Matt Turek

Aides(s) as chaperones: Maria DeJesus

Parent(s) as chaperones: Kellie Hougasian, Kevin Roy

17) How is this trip financed: (If it's fund raising activities, list the fund raising activities. If it's a grant, give title and number of the grant, student contributions, etc.)

Student and parent contributions

18) What is the approximate cost per pupil for this trip?

Approximately \$45.00

19) Is any student excluded from attending this trip? Yes No If yes, explain why:

20) What is the approximate cost all chaperones?

Minimal to no cost for chaperones, other than food and other incidentals.

21) How many substitutes are necessary? (If none specify)

Teacher	Subject/Grade	Teacher	Subject/Grade
1. Matt Turek	World History, 9th	4.	
2. Arianne Salcito	World History, 9th	5.	
3.		6.	

22) The medication(s) and/or procedure(s), as prescribed by the student(s) physician, will be provided while participating in the field trip

Yes No

Margaret Owenska
Signature of School Nurse

3-17-17
Date

23) This field trip request meets the needs of the BOE policy? Yes No

Is this field trip recommended? Yes No

Arrangements for students(s) medial needs have been made Yes No

[Signature]
Signature of School Principal

3-20-17
Date

viewed and approved at the Superintendent's level

viewed and **is not** approved

[Signature]
Signature of Superintendent/Designee/ILD

3-30-17

4/4/17 Date

25) This field trip request required Board of Education action for out of state or overnight field trip was approved/denied by the Board of Education during its meeting of _____

Signature of BOE/Designee

Date

A copy of this request, when approved, will be returned to the School Principal.

Final Assessment for the 9/11 Memorial and Museum:

Salcito and Turek, 9th Grade World History, Kennedy High School

The 9/11 field trip fits in to the new Social Studies curriculum for the fourth marking period. The students will be learning about global terrorism and its effects on the world, per the curriculum.

- Prior to the trip students will be given an assignment for the whole class (including students attending the trip and not attending).
- The students will be expected to create a list of questions and interview someone who has experienced or witnessed the 9/11/01 terror attacks.
- The students will be then directed to write a newspaper article using the information gathered for the interview.
- The students attending the trip will be expected to collect additional information and fill in an information sheet that must be added to the article upon their return.
- The final article will be counted as a test grade and the information sheet will count as a classwork assignment.

Out of State #14



WATERBURY Public Schools

Today's Students, Tomorrow's Leaders

CENTRAL OFFICE: RECEIVED STAMP/INITIALED



FIELD TRIP REQUEST FAX/EMAIL COVER SHEET

School Name: North End Middle School	
Your Name: Galina D'Amico	
Today's Date: 4/3/2017	
Date/s of Field Trip: May 4, 2017	already approved - resubmitted due to change of transportation
In State <input type="checkbox"/>	Out of State <input checked="" type="checkbox"/>
Number of students: 30	
Number of chaperones: 5	
Nurse's Signature:	<input checked="" type="checkbox"/> Melina Cummy
Principal's Signature: <input type="checkbox"/>	
Number of Pages Attached: 3	

REQUEST FOR FIELD TRIP

**ALL FIELD TRIP FORMS MUST BE FAXED (203-574-8010) OR EMAILED TO THE SCHOOL'S INSTRUCTIONAL LEADERSHIP DIRECTOR.
ALL FIELD TRIPS REQUEST MUST INCLUDE THE APPROPRIATE COVER SHEET**

OUT OF STATE – MUST BE RECEIVED FIVE (5) WEEKS PRIOR TO TRIP

IN STATE – MUST BE RECEIVED THREE (3) WEEKS PRIOR TO TRIP

This request must be approved prior to collecting or committing any funds such as down payments or making definite arrangements.

Date Submitted: 1/20/2017 Name of Travel Agency (if applicable): None

1) Requested by: Galina D'Amico North End Middle School Grades: 6-8

Name of Staff Member	School	Grade level/Subject
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2) How many students? 30

3) Name of destination: Metropolitan Museum of Art, NYC

4) City/State of destination: New York, New York (NYC)

5) Departure:	<u>Thursday</u>	<u>May 4, 2017</u>	<u>8:30am</u>
	Day	Date	Time

6) Return:	<u>Thursday</u>	<u>May 4, 2017</u>	<u>8:00pm</u>
	Day	Date	Time

7) Is school in session during this field trip? Yes

8) What unit in the curriculum does this field trip support?

Chapters 7 and 8: Ancient Greece and Ancient Rome

9) What are the Common Core State Standards this field trip supports?

CCSS.ELA-LITERACY.RH.6-8.9
 Analyze the relationship between a primary and secondary source on the same topic.
CCSS.ELA-LITERACY.RH.6-8.10
 By the end of grade 8, read and comprehend history/social studies texts in the grades 6-8 text complexity band independently and proficiently.

10) What are the guiding questions from the curriculum this field trip will answer?

What causes change in governments today? What can cause a culture to gain or lose control of an area? Why might people in different places have different ways of life?

11) What expected performances will be taught by this field trip?

Students should be able to compare and contrast characteristics of ancient governments and make connections to our current system.

12) How will you assess the learning that results from this field trip?

Students will complete a project based on their visit and write a one page paper on Ancient Greece.

13) Explain what educational value this field trip offers the students:

Students will expand their academic knowledge by examining the real artifacts they will see in the museum.

14) Transportation: Type/name of Approved PUC Carrier

A school Bus will take us to the museum, the restaurant and home.

15) Name(s) and phone number(s) of person(s) responsible for organizing this trip:

Name	Phone Number	Name	Phone Number
1. Galina D'Amico	917-573-7396	4	
2.		5.	
3		6	

16) Name(s) of person(s) supervising students. **NOTE: One (1) chaperone for every ten (10) students.**

Teacher(s) as chaperones: Galina D'Amico, Joaquin Matiz, Myra Lopez

Aides(s) as chaperones:

Parent(s) as chaperones: Alba Fortunet, and Luis Jimenez

17) How is this trip financed: (If it's fund raising activities, list the fund raising activities. If it's a grant, give title and number of the grant, student contributions, etc.)

The Bilingual Department will pay for the school bus; the students will pay their train and city bus fare, and the entrance to the Museum is free.

18) What is the approximate cost per pupil for this trip?

a suggested donation for the museum and the cost of the food at the restaurant; about 10-15 dollars

19) Is any student excluded from attending this trip? Yes No If yes, explain why:

[Empty box for explanation]

20) What is the approximate cost all chaperones?

\$30

21) How many substitutes are necessary? None because a teacher from our team will stay back with the students who are not coming.

Teacher	Subject/Grade	Teacher	Subject/Grade
1.		4.	
2.		5.	
3.		6.	

22) The medication(s) and/or procedure(s), as prescribed by the student(s) physician, will be provided while participating in the field trip

Yes No Melina Cummings 4/3/17
Signature of School Nurse Date

23) This field trip request meets the needs of the BOE policy? Yes No

Is this field trip recommended? Yes No

Arrangements for students(s) medial needs have been made Yes No

Jacquelyn 4/4/17
Signature of School Principal Date

CENTRAL OFFICE RESPONSE

24) This field trip request has been reviewed and approved at the Superintendent's level

This field trip request has been reviewed and is not approved

[Signature] 4-17-17
Signature of Superintendent/Designee/ILD Date

25) This field trip request required Board of Education action for out of state or overnight field trip was approved/denied by the Board of Education during its meeting of _____

Signature of BOE/Designee Date

A copy of this request, when approved, will be returned to the School Principal.