

BOE Policy Committee Agenda
Wednesday, April 19, 2023, 9:00 – 10:30 am
Municipal Building, BOE Conference Room
3 Primrose St, Newtown, CT 06470

CALL TO ORDER Meeting was called to order at 9:00 am

IN ATTENDANCE Dan Cruson, Janet Kuzma, Deborra Zukowski, Chris Melillo, Suzanne D’Eramo, Sarah Connell

PUBLIC PARTICIPATION None

APPROVE MINUTES Dan Cruson made a motion to approve the minutes of March 22, 2023. Janet Kuzma seconded. Motion passes unanimously.

OLD BUSINESS

Discussion and possible action:

Item	Reports
<p>Policy 5141.21 Administering Medicine – A.Dalton and K. Powell were not able to attend this week’s meeting. S. Connell gave the committee a brief update on the status of this policy. K. Powell and A.Dalton are working on incorporating language from the CAFE sample regulation. After they finalize their edits, they will recommend to rescind Policy 4-608 and Policy 4-608.1.</p>	<ul style="list-style-type: none"> • S. Connell will invite A. Dalton and K. Powell to the next policy meeting. • Discussion and possible action
<p>Policy 4147 – Employee Safety , Policy 4148 – Employee Protection and Policy 4148.1 – Safety, First Aid, and Emergency Care S. D’Eramo, K. Powell and A.Dalton worked on combining these policies. S. D’Eramo presented the proposed edits to the committee. D. Cruson noted some spelling errors and S. D’Eramo will fix those. The committee also noted that the list of when medical attention is needed looks to be out of order. They asked if it was possible to rearrange the numbering so EMS is called when necessary towards the top of the list. S. D’Eramo agreed and would bring back the notes to K. Powell and A.Dalton to review.</p>	<ul style="list-style-type: none"> • S. Connell will invite S. D’Eramo, A. Dalton and K. Powell to the next policy meeting. • Discussion and possible action
<p>Policy 4200.1 – Appointment and Duties of School Medical Advisor This policy is not needed. No further action.</p>	<ul style="list-style-type: none"> • S. Connell will send this policy to K. June to be rescinded.
<p>Policy 4215.1 – Evaluations of School Nurses S. D’Eramo, K. Powell and A. Dalton believe that it is necessary to have an updated policy. S. D’Eramo also recommends putting this language into the</p>	<ul style="list-style-type: none"> • S. Connell will send this policy to K. June for BOE review.

Nurses contract when it is up for negotiations. If this language is included in their contract, this policy will need to be rescinded. The committee agreed.	
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NEW BUSINESS

Discussion and possible action:

Item	Reports
Policy 3717.1 - Non-Lapsing Education Fund The most up to date policy was not provided, therefore, this discussion will be moved to a later date.	<ul style="list-style-type: none">• No Discussion or Action at this time.

UPDATE FROM THE SUPERINTENDENT

No update

PUBLIC PARTICIPATION

None

ADJOURNMENT

Dan Cruson made a motion to adjourn the meeting. Janet Kuzma seconded. Motion was unanimously approved. Meeting was adjourned at 9:30a.m.