

**WALLINGFORD BOARD OF EDUCATION  
BOARD OF EDUCATION MEETING  
TOWN COUNCIL CHAMBERS  
45 SOUTH MAIN STREET  
WALLINGFORD, CT 06492  
Monday, November 28, 2016  
7:00 P.M.**

**Mission**

**To inspire through innovative and engaging experiences that lead all learners to pursue and discover their personal best.**

**Vision**

**Wallingford Public Schools, in partnership with our families and community, will provide a safe, healthy, and supportive environment that ignites an enduring passion for excellence in every learner, so that each becomes a life-long contributor to the local, national and global communities.**

**MINUTES**

**CALL TO ORDER**

Mrs. McKay called the meeting to order at 7:02 p.m.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

A roll call was made by Linda Lavelle

**BOARD MEMBERS PRESENT**

**BROODER, CASTELLI, DOERR, GLIDDEN, HLAVAC, MCKAY, REYNOLDS, VOTTO**

**BOARD MEMBERS ABSENT**

**CEI,**

**STAFF MEMBERS PRESENT**

**MENZO, LAVALETTE, PARKHURST, ARUM, MANCUSI, VEILLEUX, LAVELLE**

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## **STUDENT BOARD REPRESENTATIVES**

Grace Mandy, Student Representative for Lyman Hall High School came before the Board to give her report as listed below.

- Lyman Hall has had many College Representatives Visits
- Senior Class Fundraiser – Dodge Ball Tournament
- November 18<sup>th</sup> – Homecoming Dance
- November 19<sup>th</sup> – Craft Fair
- November 13<sup>th</sup> – Powder Puff Breakfast for Veterans at the Elks Club
- November 7<sup>th</sup> – Students vs Faculty Powder Puff Game – Students won
- November 22<sup>nd</sup> – Powder Puff Motorcade
- November 23<sup>rd</sup> – Powder Puff Pep Rally and Powder Puff Game – LHHS won
- November 24<sup>th</sup> – Thanksgiving Day Game vs. Sheehan – MTS won
- December 1<sup>st</sup> – Ag Ed Open House
- Month of December – Ag Ed Holiday Sale – Tuesdays, Wednesday and Thursdays Open
- Mr. Kimball is leaving LHHS – Thank him for his hard work - Searching for a new vice principal
- December 8<sup>th</sup> – Parent Teacher Conferences
- December 15<sup>th</sup> – Parent Meeting on how to interpret the SAT scores
- Winter Sports are up and running
- December 21<sup>st</sup> – Holiday Concert – 7:00 p.m.
- December 24<sup>th</sup> Winter Break begins

Rajan Doering, Student Representative for Mark T. Sheehan High School came before the Board and reported the following:

- November 1<sup>st</sup> – Marking Period Ends
- November 2<sup>nd</sup> – PSAT
- November 17<sup>th</sup> – National Honor Society
- November 19<sup>th</sup> – Homecoming
- Student Council – Broken into five subcommittees
- Student Council – Election Survey
- Student Council - Planning first event - lip-singing contest
- Student Council - Leaf raking for elderly was held on November 11<sup>th</sup>
- Spirit week – began on November 17<sup>th</sup>
- Canned food drive was held November 4<sup>th</sup> – 23<sup>rd</sup>
- Athletics - Football Senior Night in honor of Veteran's Day brought in veterans for the coin toss
- Post-season tournament
- Athletic tournaments - Girls soccer - made it to quarterfinals
- Boys soccer - made it to quarterfinals
- Volleyball - made it to second round
- Girls swim - 5 individuals and a relay qualified for championship, highest placing was 4<sup>th</sup>
- Powderpuff
  - November 18<sup>th</sup> – Powderpuff scrimmage was held
  - November 22<sup>nd</sup> - Powderpuff luncheon and motorcade was held
  - November 23<sup>rd</sup> - Samaha Bowl was held
  - November 24<sup>th</sup> - Carini Bowl was held
- December 1<sup>st</sup> – 14<sup>th</sup> - Toys for Tots will be collected
- Pennies for Patients continuing through December 5<sup>th</sup>
- December 5<sup>th</sup> -16<sup>th</sup> - sophomore career lessons
- December 6<sup>th</sup> - Fall Sports Awards - 7pm (snow date 12/7) - Board invited
- December 22<sup>nd</sup> - blood drive

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- December 22<sup>nd</sup> - basketball double-header against LHHS (spirit day)
- December 23<sup>rd</sup> - holiday sweater day
- Sports captains will attend leadership conference

## **PRESENTATION OF AWARDS**

### **Recognition of 2016 Parent Choice Award Nominees**

Dr. Menzo invited Mrs. McKay and Mrs. Tammy Raccio, Chairperson of the Systemwide – PTAC to join him to present a new set of awards that was established by parents, The Parent Choice Award. Mrs. Raccio stated the award began as an idea last November to recognize teachers, administrators and educational professional that go above and beyond the call of duty. Three questions were asked of parents. Did the educational professional encourage an open and welcoming environment; did the educational professional provide a learning environment that encourages students to achieve their best, and how did the nominee make a difference in their families overall educational experience with the Wallingford Public Schools. Surveys were sent to parents at the end of the 2015-16 school year. The following were recognized:

Kevin Ainsworth	Mark T. Sheehan	Alexa Bessette	Cook Hill
Nicholas Brown	Mark T. Sheehan	Juliann Bukowski	E. C. Stevens
Lori Farkash	Moses Y. Beach	Adrienne Ferretti	Moses Y. Beach
Julie Foss	James H. Moran	Michele Genest	Dag Hammarksjold
Sara Hunter	Pond Hill	Heather Kloiber	Lyman Hall
Megan Lemieux	Cook Hill	Kristen Macunas	Rock Hill
Laura Maiocco	Mark T. Sheehan	Laura McCall	Yalesville
Kristen Nagel	Moses Y. Beach	Teresia O'Hala	Lyman Hall
Kerry O'Sullivan	Pond Hill	Victor Pietrandrea	Lyman Hall
Jennifer Procko	Lyman Hall	Trisha Ricci	Moses Y. Beach
Kelly Schmidt	Rock Hill	Heather Smolley	Mark T. Sheehan
Kristen Solomon	Moses Y. Beach	Cheryl Wolansky	We Care
Jennifer Wolff	Cook Hill		

Dr. Menzo thanked all of the parents who nominated the teachers. He also thanked the teachers for everything that they do on behalf of the students. Mrs. McKay thanked Mrs. Raccio for all she has done for the System-wide PTAC and stated how much the PTAC organization has grown under Mrs. Raccio's direction, along with the help of Jonathan Chappell. Mrs. McKay also thanked Mrs. Raccio for establishing this program to acknowledge teachers for all of their hard work. Mrs. McKay then thanked the teachers who were recognized for the Parent Choice Awards.

### **Recognition of the Mark T. Sheehan High School Marching Band**

Dr. Menzo invited David Giardina, Marching Band Director, Ms. Karen Ripa, Assistant Marching Band Director and Rosemary Duthie, Principal of Mark T. Sheehan High School to join him to present Certificates to band members for participating and winning a State Title in Group IV (A) of the New England State Champion Marching Band Competition as well as earning Best Color Guard, Best Music and Best Visual for Group IV (A). Mr. Giardina spoke about the Marching Band Competition and what is involved in the competition. The band worked very hard and went on to Nationals and came in eight place. They have an outstanding group of musicians and student leaders. Sarah Perrino spoke about the show called *Rituals*. Kairav Maniar spoke about the props used during the show. Mrs. McKay thanked the students, faculty and parents. Dr. Menzo also thanked all of the students and Mr. Giardina and Ms. Ripa as well as parents.

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The following students received certificates:

Erl Nelson Abayao, Cameron Allard, Mason Armstrong, Joseph Asmus, Jessica Baka, Ryan Bell, Joseph Bernick, Koe Bolat, Amanda Brown, Christina Coppola, Tina Chen, Gavin Colonese, Johanna Croston, Jaxson Daddio, Isabella DeBerry, Ashli DeSanti, Justin DeSanti, Anthony DiDomenico, Natalie, DiDomenico, Nicole Dorsey, Sarah Erlingheuser, Sean Esposito, Trevor Ethier, Stephen Fengler, Zachary Ferrauolo, Charles Forte, Daniel Forte, Haley Franke, Benjamin Gardiner, Elizabeth Gibbs, Delaney Gunn, Meridth Gunn, Peter Herasimovich, Julia Hilinski, Trevor Hummel, Analeigh Hutchins, Dominic Ioime, Megan Ioime, Ainsley Iovanna, Yun-Hwan Kim, Linus Koepfer, Brianna Lally, Nathan LeBlanc, Samantha LeGrand, Jenna Lombardi, Marcos Lopez, Kairav Maniar, Taylor Mapes, Jenna McCarthy, Magnolia McCormish, Gavin McGray, Ryan McKenna, Matthew McPherson, Brigitte Mitchell, Michelle Morales, Riley Morrill, Jason Myers, Julian Nirmal, Julia Pannone, Connor Parmelee, Chandani Patel, Jeet Patel, Sarah Perrino, Kristyn Petrillo, Cameron Phillips, Carlos Pina, Erik Portilla, Madison Roy, Christopher Ryan, Kirsten Sabia, Leah Sause, Katie Schlick, Madelyn Sekscenski, Zoe Shields, John Silvestri, Zachary Silvestri, Jennifer Smith, Logan Taylor, Michael Torres, Lia Washington, Rhys Washington, Isabella Welch, Marlena Williams, Kirsten Wilson, Josef Womelsdorf, Yula Yoo, Jessica Zettergren

### **QUESTION AND ANSWER SESSION**

There were no questions asked of the Board.

### **MOTION TO GO INTO EXECUTIVE SESSION FOR DISCUSSION OF ACCEPTANCE OF RESIGNATIONS AT 7:43 P.M.**

**MOTION: HLAVAC, SECOND BY REYNOLDS**

**VOTE: UNANIMOUS APPROVAL TO GO INTO EXECUTIVE SESSION FOR DISCUSSION OF ACCEPTANCE OF RESIGNATIONS AT 7:43 P.M.**

### **BOARD MEMBERS PRESENT IN EXECUTIVE SESSION**

**BROODER, CASTELLI, DOERR, GLIDDEN, HLAVAC, MCKAY, REYNOLDS, VOTTO**

### **STAFF MEMBERS PRESENT IN EXECUTIVE SESSION**

**MENZO, LAVALETTE, PARKHURST, MANCUSI**

### **OTHERS PRESENT IN EXECUTIVE SESSION**

### **MOTION TO COME OUT OF EXECUTIVE SESSION AT 7:47 P.M.**

**MOTION: HLAVAC, SECOND BY REYNOLDS**

**VOTE: UNANIMOUS APPROVAL TO COME OUT OF EXECUTIVE SESSION AT 7:47 P.M.**

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*Meeting reconvened at 7:47 p.m.*

## **CONSENT AGENDA**

**MOTION: HLAVAC, SECOND BY CASTELLI**

**VOTE: Unanimous approval to accept items 7.1 – 7.36 as listed below.**

- Approval to Accept Board of Education Minutes dated October 24, 2016
- Approval to Accept Special Board of Education Minutes dated November 7, 2016
- Approval to Accept Special Board of Education Minutes dated November 16, 2016
- Approval to Accept Special Board of Education Minutes dated November 21, 2016
- Approval to Accept Special Board of Education Minutes dated November 21, 2016 - 2
- Approval to Accept Financial Report for October 2016
- Approval to Accept Cafeteria Financial Report for October 2016
- Approval of Proposed Deletion of Policy IHG – Independent Study
- Approval of Proposed Adoption of New Policy: Multiple Pathways – 6146.13
- Approval of Proposed Deletion of High School Course: College Notetaking
- Approval of Proposed Deletion of High School Course: Consumer Car Care
- Approval of Proposed Deletion of High School Course: Technology Enterprise
- Approval of Proposed Addition of New High School Course: Hospitality and Business Management – Foods 3
- Approval of Proposed Adoption of New High School Pre-Engineering and Manufacturing Unit 1 – Introduction to Engineering & Manufacturing, Unit 2 – Lean Principles, Unit 3 – Communication & Workplace Readiness, Unit 4 – Safety and Unit 5 – Job Research & Shadowing Experience
- Approval of Proposed Adoption of New High School Hospitality and Business Management (Foods 3) Unit 1 – Safety & Sanitation, Unit 2 – Leadership & Management and Unit 3 – Controlling Food Costs
- Approval of Proposed Modification of High School Courses: Senior Seminar in English Language Arts and Mythology and Monsters – A/H Levels
- Approval of Proposed Modification of High School Courses: Senior Seminar in English Language Arts and Mythology and Monsters – B/G Levels
- Approval of Proposed Modification of High School Courses: Senior Seminar in English Language Arts and Life, Love, Death and Immortality – A/H Levels
- Approval of Proposed Modification of High School Courses: Senior Seminar in English Language Arts and Life, Love, Death and Immortality – B/G Levels
- Approval of Proposed Deletion of High School Course: Introduction to Theater
- Approval of Proposed Deletion of High School Course: Dramatic Arts
- Approval of Proposed Deletion of High School Course: Reading Strategies & Study Skills
- Approval of Proposed Addition of High School Course: Theater 1
- Approval of Proposed Addition of High School Course: Theater 2
- Approval of Proposed Adoption of New H.S. Mythology and Monsters Unit: World Mythology A/H
- Approval of Proposed Adoption of New H.S. Mythology and Monsters Unit: World Mythology B/G
- Approval of Proposed Adoption of New H.S. Life, Love, Death and Immortality Unit: Why Are You Here? A/H
- Approval of Proposed Adoption of New H.S. Life, Love, Death and Immortality Unit: Why Are You Here? B/G
- Approval of Proposed Adoption of New H.S. Financial Algebra Unit 3: Banking Services
- Approval of Proposed Adoption of New H.S. Financial Algebra Unit 4: Consumer Credit
- Approval of Proposed Adoption of New H.S. Probability and Statistics Unit 4: Sampling & Experiments
- Approval to Accept GIFT of 8 Used Smartboard units with pen trays, and associated hardware, minus bulbs, and 2 Used projectors from New Canaan Public Schools, Scott B. Barnett, District Technology Services Manager to Wallingford Public Schools Information Technology Department valued at \$2,200
- Approval to Accept GIFT of 3-M Office Supplies from Doug Papallo, 7 Huelstede Lane, Wallingford to Dag Hammarskjold Middle School valued at \$2,000
- Approval to Accept Monetary GIFT from Dr. Salvatore F. Menzo, to Wallingford Public Schools – 21<sup>st</sup>

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Century Innovation valued at \$501.

Approval to Accept GIFT of a Hospital Bed and Laundry Cart from William Dadlini, Masonicare Health Center, 22 Masonic Avenue, Wallingford to the CNA Program, Mark T. Sheehan High School valued at \$3,225.

Approval to Award Contract to Blum Shapiro for Lean Program Review

### **ITEMS REMOVED FROM THE CONSENT AGENDA**

There were no items removed from the Consent Agenda.

### **CORRESPONDENCE**

Mr. Votto acknowledged gifts of 8 Used Smartboard units with pen trays, and associated hardware, minus bulbs, and 2 Used projectors from New Canaan Public Schools, Scott B. Barnett, District Technology Services Manager to Wallingford Public Schools Information Technology Department valued at \$2,200; 3-M Office Supplies from Doug Papallo, 7 Huelstede Lane, Wallingford to Dag Hammarskjold Middle School valued at \$2,000; Dr. Salvatore F. Menzo, to Wallingford Public Schools – 21<sup>st</sup> Century Innovation valued at \$501. and a Hospital Bed and Laundry Cart from William Dadlini, Masonicare Health Center, 22 Masonic Avenue, Wallingford to the CNA Program, Mark T. Sheehan High School valued at \$3,225. Mr. Votto thanked all who donated to the Wallingford Public Schools.

### **COMMITTEE REPORTS**

#### **A.C.E.S. Representative**

Ms. Hlavac reported the following: The ACES Governing Board met on November 10, 2016. The minutes of the previous meeting were accepted with corrections.

The Governing Board participated in a State Department of Education Focus Group pertaining to ESSA, The Every Student Succeeds Act, facilitated by Leslie Abbatiello.

The Governing Board approved the filing of the fiscal reports (subject to audit) and authorized the acceptance of resignations, confirmation of retirements, leaves of absence, and the hiring of staff / transfers / position changes as detailed on the Human Resources Report. Assistant Executive Directors Ms. Erika Forte and Ms. Claudette Beamon indicated that they both will be retiring on June 30, 2017. The monthly Early Head Start report was approved.

Under Old Business, the Curriculum and Instruction Report was provided by Erika Forte the Assistant Executive Director. Ms. Forte reviewed plans for professional development and discussed curriculum currently being revised.

The Governing Board approved the Tuition and Fee Rates for 2017 – 2018.

The ACES Regional calendar for 2017 – 2018 was approved after a lengthy discussion.

Policies approved for a second reading included: policy 41111 Recruitment and Selection, policy 5131.6 Alcohol Use, Drugs and Tobacco (including Performance Enhancing Substances) and policy 4148.2 Health Insurance.

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The Governing Board approved resolutions pertaining to OPM Grant # 160PM8003AD in the amount of \$610,743. for the 300 Washington Street, Middletown, Connecticut early childhood program.

There are 97 Wallingford Students attending ACES programs.

### **Wintergreen Magnet School Steering Committee**

Mr. Votto reported the meeting was cancelled and was rescheduled for the month of December.

### **School to Career Representative / Business Think Tank**

Dr. Menzo reported that there was a meeting earlier in the month and at the meeting an update on the Pre Engineering and Manufacturing Class was discussed.

### **PTAC Update**

Dr. Menzo stated there will not be a December meeting. There was a meeting on November 15<sup>th</sup>. They reviewed the Mastery Based Learning timeline changes. In January there will be an update on Redflex, regarding cameras on busses. The Food Services Strategic Planning Committee met prior to the PTAC meeting in November and Mr. Belchak shared updates with PTAC regarding that meeting.

### **Lyman Hall Athletic Complex Improvement Committee**

Dr. Menzo reported there was not any updates at this time.

### **Plan of Conservation Development**

There has not been a meeting.

### **Food Services Strategic Plan Committee**

Dr. Menzo reported that Mr. Belchak went over the initial plan from last year. They looked at the key areas they wanted to focus on. They were looking at marketing and trying to identify ways to increase sales. They will follow up at the next meeting which will be held prior to the System-wide PTAC meeting in January.

### **OLD BUSINESS**

There was no old business brought before the Board.

### **INSTRUCTIONAL COMMITTEE**

#### **Mastery-Based Learning Update**

Dr. Menzo shared a presentation - *Wallingford Public Schools Mastery-Based Learning Journey, New Timeline . . . Same Destination* dated Monday, November 14, 2016. The presentation reflects the changes to the Mastery-Based Learning timeline. The presentation is on the Wallingford Public Schools website.

**APPROVAL OF ACCEPTANCE OF RESIGNATION, WITH REGRET, OF CHRISTOPHER CALBO, EFFECTIVE JANUARY 4, 2017.**

**MOTION: DOERR, SECOND BY GLIDDEN**

**VOTE:** Unanimous approval that the Board of Education accept, with regret, the resignation of **Christopher Calbo** effective November 24, 2017.

**Christopher Calbo** has been a Special Education teacher at Mark T. Sheehan High School since December 2006.

**OPERATIONS COMMITTEE**

Mr. Brooder gave the report. He stated the Board of Education and Cafeteria Financial Reports were discussed. There was also discussion on the Food Service Review and potentially outsourcing the program. The Lean Program Review was also discussed and consensus was taken to award the contract to Blum Shapiro.

**NEW BUSINESS**

Mrs. McKay stated there was no new business to report.

**ADMINISTRATION**

**Administrative Report**

Dr. Menzo gave his report as listed below.

- We received a donation from Jessica Zelinsky of a Coyote Pelt – Value of \$30.
- We received a donation from the Lyman Hall High School Class of 1966 donated to Lyman Hall – Value of \$200.00
- We received a donation of 40 Red Carnations, for Veterans who attended the Veteran's Day Celebration at E. C. Stevens Elementary School from Mr. Sal Greco, Wallingford Flower Shoppe
- We have an ongoing Car Raffle for \$10. per ticket. The car is a silver Hyundai donated by Meriden Hyundai. The car will be raffled off at the end of May. We have given out 8,000 tickets to various school groups to sell. 80% of the sale of the raffle tickets will go back to the school groups and 20% of the sale of the tickets will be donated to Cental Office.
- On December 6<sup>th</sup>, Dr. Menzo will be participating in a High School Re-Imaging Project at the State Capitol.
- On December 7<sup>th</sup> we will be holding an event at the Hubcap from 3:00 p.m. – 5:00 p.m. for local businesses to discuss what they would like Wallingford students to know and be able to do upon graduation. A second session will be held for parents, students and businesses to discuss career opportunities for high school graduates, associate degrees or MBA degrees from 6:00 p.m. – 8:00 p.m. Ms. Anne Evans, U. S. Department of Commerce will be participating.
- The Budget Presentation will be held on Monday, January 9<sup>th</sup> which will be held at 100 South Turnpike Road.



**ANNOUNCEMENTS**

Monday, December 5, 2016

Operations Committee immediately  
followed by Instructional Committee

**Board of Education  
Conference Room  
100 South Turnpike Road  
6:00 p.m.**

**DATE OF THE NEXT MEETING**

Monday, December 19, 2016

Board of Education

Robert Parisi  
Town Council Chambers  
7:00 p.m.

**ADJOURNMENT**

Mrs. McKay adjourned the meeting at 8:16 p.m.

Secretary

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**Mike Votto**



