

U N A D O P T E D M I N U T E S

of the Board of Trustees
Regular Meeting
March 10, 2015

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CALL TO ORDER

The meeting was called to order by Trustee Stys at 6:03 p.m.

Governing Board of Trustees present: Sharon Stys, Jan Baird, Francisco “Javi” Santana, Sylvia Macias, and Deborah Pacheco.

Others present: Gail Baxter, Superintendent,
Cecilia Laidemitt, Associate Superintendent, Administrative Services
and Personnel Management
Martha Mestanza Rojas, Associate Superintendent of Educational
Services

FLAG SALUTE

The flag salute was led by Mrs. Laura Briebiescas.

PUBLIC COMMENTS

There were no public comments.

COMMENTS BY TRUSTEES

Board members Deborah Pacheco and Jan Baird participated in Reading Across America at Lake Marie Elementary and commented on how enjoyable and what a wonderful experience they had. Board member Francisco “Javi” Santana commented on attending a concert at Graves Middle School, and praised the great work by music teacher Trevor Shiffermiller. Board member Sylvia Macias attended Wellness Committee Meeting and thanked Martha Rojas for a very informative meeting.

REPORTS

Superintendent Gail Baxter commended Margie Arroyo, Carmen Munoz, and Ann Marie Flores for their assistance in putting the agenda together. Superintendent Baxter also reported on the Governance Handbook getting approved. The Community Resource Fair is April 11, 2015. Spring Break not aligned with Easter.

CONSENT

On a motion by Trustee Stys seconded by Trustee Baird and unanimously carried the consent portion of the agenda was approved.

Approval of Minutes

Approved the minutes of the Board Workshop held February 21, 2015 and the minutes of the regular Board meeting held February 24, 2015.

CONSENT

Purchase Order List No. 15

Approved Purchase Order List No. 15 for purchases submitted prior to February 24, 2015.

Contract List No. 14

Approved Contract List no. 14. Contracts include:

14-15-007 AA: Contractor -Debra Amos, service - Food Services Support, duration – 06/11/2014 to 06/30/2015, amount – not to exceed \$15,000.00;

14-15-095: Contractor – AVID, service – Annual Membership, duration – 07/01/2015 to 06/30/2016, amount – not to exceed \$4,094.00;

14-15-096: Contractor – AVID – Contract Removed;

14-15-097: Contractor – Daneille Snyder, service – After School Sports, duration – 01/01/2015 to 06/30/2015, amount - not to exceed \$832.00;

14-15-098: Contractor – HELP CENTER, service - Special Ed Support, duration – 12/01/2014 to 06/30/2015, amount - none;

14-15-099: Contractor –Raymond Lopez, service - After School Sports, duration – 01/01/2015 to 06/30/2015, amount not exceed \$832.00;

14-15-100: Contractor – The Health Group, service – Special Ed Student Services - duration – 12/01/2014 to 06/30/2015, amount not to exceed \$40,340.10

Travel and Conference Report No. 14

Approved travel and conference report no. 14.

EDUCATIONAL SERVICES

Educational Services

Approved the Comprehensive School Safety Plans 2015.

BUSINESS

2014 – 2015 Second Interim Report

Superintendent Baxter introduced Director of Fiscal Services, Phuong Tran who presented a power point presentation on the 2014-2015 Second Interim Report. She reported on current year financial status, multi-year projections, and cash. Next steps include, continue creating framework for LCAP/LCFF; continue monitoring cash flow, tracking enrollment and staffing throughout the school year.

On a motion by Trustee Stys seconded by Francisco “Javi” Santana and unanimously carried the 2014-2015 Second Interim Report was approved. Trustee Francisco “Javi” Santana commended Phuong Tran for her report and Trustee Sharon Stys commented it had been a very good report.

BUSINESS

Informational Study Session Regarding Potential Lease Of District Surplus Property Pursuant To A Request For Proposal Procedure (District's Carmela Elementary School Site)

Superintendent Gail Baxter introduced Eric Hall, a consultant and Andres Chialtas from Atkinson, Andelson, Loya, Ruud, & Romo, A Professional Law Corporation. Eric Hall and Andres Chialtas presented a power point to discuss 5.1 acres of land, a portion of the Carmela Elementary School Site vacant land to be leased through a ground lease. Eric Hall informed the Board with the history of Carmela Elementary School Site and the next steps to proceed with lease of surplus land. Andres Chialtas discussed the options of Traditional Bid vs. Request for Proposal Process and benefits of second option. Andres Chialtas also informed the Board on the use of lease proceeds and options.

On a motion by Trustee Stys seconded by Janet Baird and unanimously carried the Informational Study Session Regarding Potential Lease of District Surplus Property Pursuant To A Request For Proposal Procedure (District's Carmela Elementary School Site) was approved.

GENERAL

Adoption of District Goals 2014-2015

On a motion by Trustee Stys seconded by Trustee Baird and unanimously carried the Adoption of District Goals 2014-2015 were approved.

PUBLIC COMMENTS ON CLOSED SESSION ITEMS

There were no public comments on closed session items.

CLOSED SESSION

The Board of Trustees commenced closed session at 6:50 p.m.

OPEN SESSION

The Board of Trustees resumed open session at 7:20 p.m. Superintendent Gail Baxter reported no action was taken in closed session.

PERSONNEL CLASSIFIED

On a motion by Trustee Stys seconded by Trustee Santana and unanimously carried Classified Personnel Report No. 03-10-15-14 was approved.

Classified Management Salary Schedule M.1 and Job Description for Associate Superintendent, Business Services.

On a motion by Trustee Stys seconded by Trustee Santana and unanimously carried Classified Management Salary Schedule M.1 and Job Description for Associate Superintendent, Business Services was approved.

2014-2015 New Hire

Approved: Patricia Garcia, Substitute Noon Duty Supervisor,
District Wide, Effective March 11, 2015

2014-2015 New Hire

Approved: Patricia Garcia, Substitute Breakfast Duty Supervisor
District Wide, Effective date: March 11, 2015

2014-2015 New Hire

Approved: Jorge Rodriguez, Eusebio Nava, Substitute Warehouse
Delivery Person, District Wide, Effective date: March 11, 2015

2014-2015 New Hire

Approved: Jamelyn Alvarado, Substitute Breakfast Duty Supervisor
District Wide, Effective date: March 11, 2015 Ratification

2014-2015 Employee Appointment

Approved: Mark Keriakous, Associate Superintendent, Business Services
Effective date: March 30, 2015

2014-2015 Extra Pay Assignments

Approved the listed participant to provide after school intervention for EL
scholars using Rosetta Stone at Carmela.

Participant: Mayra Rivera, Library Clerk, Carmela
Effective dates: March 2015- May 2015 30 hours

Approved the listed participant to provide after school intervention with
First Grade scholars using GATE Read Naturally at Carmela School.

Participant: Xochitl Diaz, Instructional Aide Special Ed., Carmela,
Effective dates: March 2015 – May 2015 26 hours

Approved the listed participants to provide custodial support districtwide
before, during, and after District's Community Resource Fair.

Participants: Ron Hernandez, Custodian, Carmela 30 hours
Jose Luis Ramirez, Custodian, Carmela 30 hours
Two alternates

Effective dates: March 11, 2015 – April 14, 2015

Approved the listed participants to provide additional work hours to
support teachers with the technical aspects of administering the CAASPP
At District.

Participant: Geoffrey Zuniga, Information Systems Technician 180 hours
Effective dates: April 1, 2015 – May 22, 2015

PERSONNEL
CLASSIFIED

Approved the listed participant to accompany an Inclusion Student on a fieldtrip to the Space Center.

Participant: Aniella Collette, Inclusion Aide, McKibben 1.5 hours
Effective Date: February 26, 2015 8:00 a.m. – 2:30 p.m. Ratification

Approved the listed participant to attend Mental Health 101 for Para-educators workshop. Workshop is scheduled to be longer than current assignment.

Participant: Leo Melchor, Inclusion Aide, McKibben 1 hour

2014-2015 Request for Medical Leave of Absence-Paid-Ratification

Employee # KA6630263 Cafeteria Helper, Graves Middle School,
Effective Dates: February 9, 2015 – March 22, 2015

2014-2015 Request for Medical Leave of Absence-Paid-Ratification

Employee #GQ2848090 Library Clerk, Graves Middle School
Effective Dates: February 27, 2015 – March 22, 2015

2014 – 2015 Request for Retirement-Effective end of day May 29, 2015

Employee # KP3710364 – Lillian Garcia, Instructional Aide, Special Ed.
Monte Vista

2014 -2105 Classified Management – Other

Approved Classified Management Job Description, and Salary Schedule
M.1 – Associate Superintendent, Business Services – Effective Date:
March 30, 2015

PERSONNEL
CERTIFICATED

On motion by Trustee Stys seconded by Trustee Santana and unanimously carried Certificated Personnel Report No. 03-10-2015-14 was approved.

2014 -2015 New Hires-

Approved Substitute Teachers, District Wide, Effective March 11, 2015 –
May 29, 2015 Day to Day Substitute teachers on call on an as needed
basis only, pending clearance for the Department of Justice
(fingerprinting) and submission of required documents.

Participants: Guadalupe Alvarez, Linda Truong, Deandra Montiel,
Valerie Varela, Maria Senoron, Martha Saldana

PERSONNEL
CERTIFICATED

2014 – 2015 Extra Pay Assignment - Ratification

Approved Teachers from Lake Marie, Carmela, and Monte Vista to attend School Site Summit.

Effective Date: November 20, 2015

Participants: Olegario Acosta, Stephanie Walton-Leonard, Lisa Allen
Roxanne Grago, Susana Seeget, Carlos Rivera,
Gina Shepherd, Yvette Arbiso-Wroe

2014 – 2015 Extra Pay Assignment

Approved Principals from Graves Middle School to plan, organize, and implement South Whittier School District Summer School Program.

Effective Dates: June 1, 2015 – June 25, 2015

Participants: Lisa Palomino, Jaime Martinez

2014 – 2015 Extra Pay Assignment

Approved Teacher from Carmela to provide intervention using the GATE Read Naturally Program.

Effective Dates: March, 2015 – May, 2015

Participants: Carlos Rivera

2014 – 2015 Extra Pay Assignment

Approved Teacher from Carmela to provide after school intervention for English Language Learners.

Effective Dates: March, 2015 – May, 2015

Participants: Gina Shepherd

2014 – 2015 Extra Pay Assignment

Approved Teacher from Carmela to provide support services to facilitate student success academically and personally by establishing character trait lessons to be used school wide.

Effective Dates: March, 2015 – May, 2015

Participant: James Hamilton

2014 – 2015 Extra Pay Assignment

Approved Teacher from Monte Vista to tutor for intervention and student enrichment purposes.

Effective Dates: March, 2015 – May, 2015

Participant: Maria Morales

2014 – 2015 Extra Pay Assignment

Approved Teacher from Loma Vista to coordinate District Wide Community resource Fair GATE Olympiad.

Effective Dates: March 11, 2015 – April 24, 2015

Participants: Susanna Francia

PERSONNEL
CERTIFICATED

2014 – 2015 Extra Pay Assignment

Approved Teacher from Carmela to coordinate the District's Community Resource Fair Run- A- Thon.

Effective Dates: March 11, 2015 – April 24, 2015

Participant: Bret Levier, (2) Alternates

2014 – 2015 Extra Pay Assignment

Approved Teachers from Lake Marie to coordinate the District's Community Resource Fair Art and Museum Exhibits District Wide.

Effective Dates: March 11, 2015 – April 24, 2015

Participant: Patricia Vega- Jeter (1) Alternate

2014 – 2015 Extra Pay Assignment

Approved Teachers from Loma Vista to provide After School Intervention for 5th and 6th grades.

Effective Dates: March, 2015 – May, 2015

Participants: Jan Tyrone (1) Alternate

2014 – 2015 Extra Pay Assignment

Approved Teachers from Loma Vista to support the Loma Vista staff in implementing technology into their lessons using Apple TV.

Effective Dates: March, 2015 – May, 2015

Participants: Myrna San Pascual (1) Alternate

2014 – 2015 – Special Sub Request

Approved Teachers from Graves Middle School to attend a seminar for professional development.

Effective Date: April 27, 2015

Participants: (2) Substitute Teachers

ADJOURNMENT

Meeting Adjourned at 7:22 p.m.