

U N A D O P T E D M I N U T E S

of the Board of Trustees
Regular Board Meeting
June 12, 2012

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CALL TO ORDER

The meeting called to order by Trustee Stys at 6:07 p.m.

Governing Board of Trustees present: Sharon Stys,
Jorge Hernandez, Jan Baird, Layla Avila, Sylvia Macias.

Others present: Dr. Erich Kwek, Superintendent
Cecilia Laidemitt, Associate Superintendent of Administrative
Services and Personnel Management
Gail Baxter, Associate Superintendent of Educational Services
Rick Holash, Associate Superintendent of Business Services

FLAG SALUTE

The flag salute was led by SWTA president, Audrey Radley.

PUBLIC COMMENTS

There were no public comments.

COMMENTS BY TRUSTEES

All Board members commented positively about the 8th grade Promotion Ceremony which took place today saying it had been a very well planned and lovely ceremony. They also expressed their appreciation to all certificated and classified staff who participated in arranging the GATE Olympiad, commending them for the amount of effort it takes to arrange this wonderful event that promotes higher thinking skills for students. Trustees Avila and Macias commented about the Superintendent's Advisory Committee saying this committee promotes parental awareness of budget matters and keeps them well informed about district issues.

REPORTS

Dr. Kwek thanked Jose Alarcon, McKibben School principal and Roxanne Grago, Lake Marie School teacher for organizing the GATE Olympiad. It was a very successful event. Dr. Kwek also announced that Roxanne Grago was selected as the South Whittier School District's Teacher of the Year. The Superintendent agreed with the Trustees about the committee members' knowledge of budget information that they learned at the Superintendent's Advisory Committee meetings. Dr. Kwek added the members were a great and productive group. The State Budget is scheduled to be approved this week. It appears it will be built on the approval of the Governor's proposed initiatives. Transitional Kindergarten was reinstated back into the State Budget. The Superintendent agreed with the Trustees that the Promotion Ceremony was a very nice event. Dr. Kwek said this had been a great school year and thanked everyone for their hard work adding that school employees deserve the summer break.

CONSENT

On a motion by Trustee Baird seconded by Trustee Hernandez and unanimously carried the consent portion of the agenda was approved.

Approval of Minutes

Approved the minutes of the of the regular meeting held May 22, 2012.

Approval of Purchase Order List No. 19

Approved purchase order list no. 19 for purchases submitted prior to June 12, 2012.

Approval of Contract List No. 18

Approved contract list no.18 for services provided prior to June 12, 2012. Contracts include:

11-12-086: contractor – School Services of California, Inc., service – finance assistance and support to Business Services and the Superintendent, duration – 07/01/2012 to 06/30/2013, amount – not to exceed \$2,220.00 plus expenses;

11-12-087: contractor – Gallagher Pediatric Therapy, service – provide services to district students, duration – 07/01/2012 to 06/30/2013, amount – not to exceed \$94,250.00;

11-12-089: contractor – County of Los Angeles Sheriff's Department, service – provide security services for the district, duration – 06/12/2012 to 06/30/2017, amount – not to exceed actual costs.

Approval of Travel and Conference Report No.16

Approved travel and conference report no. 16.

CURRICULUM

Approval of Notice to Withdraw from the Migrant Education Program Effective July 1, 2012

This agenda item was tabled on a motion by Trustee Hernandez seconded by Trustee Baird and unanimously carried.

Carmela School Restructuring Plan

On a motion by Trustee Baird seconded by Trustee Hernandez and unanimously carried the Carmela School Restructuring Plan was approved as presented by Gail Baxter, Associate Superintendent of Educational Services. This plan will be operational if Carmela School does not meet API/AYP targets for the current year and moves into a PI 5 status. Mrs. Baxter stated the restructuring is a requirement of Title 1 for schools in PI. Mrs. Baxter reviewed each component of the Carmela School restructuring plan in detail. s

BUSINESS

Budget Assumptions

Rick Holash, Associate Superintendent of Business Services, presented preliminary Budget Assumptions for the 2012-2013 adopted budget and multi-year projections. Mr. Holash gave a detailed report revenue and expenditure assumptions for 2012-2013.

Public Hearing – New Level 1 Developer Fee Study – Resolution No. 11-12-22

A public hearing was held on adoption of a new Level 1 Developer Fee Study and the increase of the statutory school fee. The hearing was open on a motion by Trustee Macias seconded by Trustee Hernandez and unanimously carried. There were no public comments on the proposed Developer Fee Study. The hearing was closed on a motion by Trustee Hernandez seconded by Trustee Macias and unanimously carried.

Adoption of New Level 1 Developer Fees – Resolution No. 11-12-22

On a motion by Trustee Macias seconded by Trustee Baird and unanimously carried the New Level 1 Developer Fee Study – Resolution No. 11-12-22 was approved.

Resolution No. 11-12-23: Authorization for Cash Borrowing Between District Funds for the 2012-2013 Fiscal Year

On a motion by Trustee Baird seconded by Trustee Macias and unanimously carried Resolution No. 11-12-23 – Authorization for Cash Borrowing Between District Funds for the 2012-2013 Fiscal Year was approved.

Resolution No. 11-12-24: Temporary Transfers from the School Pools Fund Maintained by the Los Angeles County Treasurer for the 2012-2013 Fiscal Year

On a motion by Trustee Baird seconded by Trustee Macias and unanimously carried Resolution No. 11-12-24 – Temporary Transfers from the School Pools Fund Maintained by the Los Angeles County Treasurer for the 2012-2013 Fiscal Year was approved.

BUSINESS

Public Hearing – 2012-2013 Categorical Flexibility – Resolution No. 11-12-25

A Public Hearing was held to provide the opportunity for discussion of the 2012-2013 Categorical Flexibility – Resolution No. 11-12-25. The hearing was open on a motion by Trustee Hernandez seconded by Trustee Avila and unanimously carried. There was no public discussion on the 2012-2013 Categorical Flexibility – Resolution No. 11-12-25. The hearing was closed on a motion by Trustee Avila seconded by Trustee Macias and unanimously carried.

Adoption of 2012-2013 Categorical Flexibility – Resolution No. 11-12-25

On a motion by Trustee Macias seconded by Trustee Baird and unanimously carried Resolution No. 11-12-25: 2012-2013 Categorical Flexibility was approved.

Year End Appropriation Transfers

On a motion by Trustee Macias seconded by Trustee Avila and unanimously carried the Year End Appropriation Transfers was approved. This approval authorizes the Los Angeles County Office of Education to make appropriation transfers at the close of the 2011-2012 school year.

Memorandum of Understanding/Agreement with the Whittier Union High School District and the South Whittier School District

On a motion by Trustee Avila seconded by Trustee Baird and unanimously carried the Memorandum of Understanding/Agreement with the Whittier Union High School District (WUHSD) and the South Whittier School District (SWSD) was approved. The WUHSD will allow the SWSD exclusive use of Pioneer High School for the SWSD's summer program to be held at Pioneer High School.

GENERAL

Proposed Board Policy 5131.2 – Bullying – First Reading

The Board of Trustees conducted the first reading of proposed Board Policy 5131.2 – Bullying.

Proposed Board Policy 6163.4 – Student Use of Technology – First Reading

The Board of Trustees conducted the first reading of proposed Board Policy 6163.4 – Student Use of Technology.

GENERAL

Consideration of Cancelling Board Meeting Date

On a motion by Trustee Macias seconded by Trustee Baird and unanimously carried the July 10, 2012 Board meeting was cancelled. The next regularly scheduled meeting of the Board of Trustees will be held on July 24, 2012.

PUBLIC COMMENTS ON CLOSED SESSION ITEMS

There were no comments on closed session items.

CLOSED SESSION

The Board of Trustees commenced closed session at 7:35 p.m.

OPEN SESSION

The Board of Trustees resumed open session at 8:00 p.m. The Superintendent announced that the Board of Trustees took action, on a motion by Trustee Avila seconded by Trustee Hernandez and unanimously carried, on a Memorandum of Understanding between the South Whittier Teachers Association and the South Whittier School District regarding instructional minutes.

PERSONNEL CLASSIFIED

On a motion by Trustee seconded by Trustee Macias seconded by Trustee Hernandez and unanimously carried Classified Personnel Report No. 06-12-12-19 was approved.

2011-2012 Substitute List – Effective 06/12/2012 – Ratification
Jose Reynaga, Substitute Custodian

2011-2012 Extra Pay Assignment – Ratification
On 06/12/2012 the participant listed below worked at Graves Middle School during the GATE Olympiad event. He is to be compensated at his regular rate of pay plus overtime and benefits.
Participant: Oscar Gomez

2011-2012 Extra Pay Assignment – AVID Tutors – Graves Middle School
From 06/18/2012 to 07/26/2012, the participants listed below will provide math tutoring during the summer program and receive their regular rate of pay plus benefits.
Participants: Mary Ayala, Miguel de la Torre

2011-2012 Requests for Early Retirement
John Trujillo, Graves Middle School, Custodian, effective 05/24/2012

Cheryl Ybarra, Food Services Supervisor, effective 06/30/2012

2011- 2012 Request for Medical Leave of Absence – Paid – Instructional Aide – Los Altos School – Effective 05/14/2012 to 06/18/2012 - Ratification
Employee ID # YU 790 32 93

PERSONNEL
CERTIFICATED

On a motion by Trustee Hernandez seconded by Trustee Avila and unanimously carried Certificated Personnel Report No. 06-12-12-18 was approved.

2012-2013 Extra Pay Assignment – Facilitate Academic Learning Team on Common Core Standards – 07/01/2012 through 06/30/2013
Martha Mestanza-Rojas

2012-2013 New Hire – SDC/SH Preschool Teacher – Lake Marie School – Effective 08/24/2012 through 06/13/2013 – Probationary 1 Contract
Stephanie Walton

2012-2013 New Hire – School Nurse – District Wide – Effective 08/24/2012 to 06/13/2013 – Categorically Funded Position
Julie O’Connell – Temporary Contract

2012-2013 New Hire – Speech/Language Specialist – Waiver/Provisional Credential – Effective 08/24/2012 through 06/13/2013
Elise Contreras – Probationary Waivered Contract/Provisional Credential

2012-2013 Change in Employment Status – Increase in FTE – Psychologist/Coordinator – Effective 07/01/2012 to 06/30/2013
Marsha Escalante – From 60% FTE Psychologist/Coordinator
To 100% FTE Psychologist/Coordinator

2011-2012 Summer Supplemental Instructional Program Day-to-Day Substitute Teachers – To Be Called on an As Needed Basis Only – Effective 06/18/2012 to 07/19/2012 – Monday through Thursday
Julee Abrahamson, Esther Adams-Arvizu, Jeff Anaya, Marcella Aragonoz, Noelle Heusser, Carol Ho, Michelle Ryan, David Snobl

2011-2012 Summer Supplemental Instructional Program – Regular Teacher Substitutes – To Be Called on an As Needed Basis Only – Effective 06/18/2012 o 07/19/2012 – Monday through Thursday
Mary Szak

2012-2013 Extra Pay Assignment – Move Instructional Materials – Effective 06/14/2012 through 08/23/2012 (21 hours)
Teresa Castelli, Michelle Grunwald, Carlos Rivera, Maria Westbrook

PERSONNEL
CERTIFICATED

2012-2013 Extra Pay Assignment – Presenter Teachers – Provide Training to Academic Learning Team on Common Core Standards – Teachers – District Wide – Effective 06/14/2012 to 07/30/2012
Tiffany Baides, Kathie Kivi, Kaylene Merrill

2012-2013 Extra Pay Assignment – Teacher Training – District Academic Learning Team – Teachers – District Wide – Effective 07/09-13/2012 – Plus Four Dates TBD in 2012-2013 School Year
Ruby Acosta, Helia Adanto, Sylvia Bobluk, Christina Corrales, Tonette Demoray, Susanna Francia, Roxanne Grago, Gabriela Medina, Karen Metcalfe, Cindy Murray, Audrey Radley, Catherine Rohlring, Danielle Spirlin, Laura Stillman, Blaine Woodward, Irene Maehara, four alternates

2011-2012 and 2012-2013 – Resignation – Teacher – Graves Middle School – Effective 06/13/2012 At End of the Day
Brooke Morris – Math Teacher

ADJOURNMENT

Meeting adjourned at 8:03 p.m.