



MEETING MINUTES

Vision Statement: "Educating and engaging students by challenging them to reach their maximum potential."

District Mission Statement: The Sumter County Public School System is committed to providing the best educational resources that will enable students to become productive citizens in our society.

MOTTO: "Success is the only option"

Attendees

Voting Members

- Mrs Jeanette Payne, Chairman
 - Ms Darla Spencer, Vice Chairman
 - Ms Sharon Nelson, Board Member
 - Mrs. Beretha Washington, Board Member
 - Ms Eleanor James, Board Member
 - Mrs Lillian Wideman, Board Member
-

A. SWEARING IN OF BOARD MEMBERS

- SWEARING IN OF BOARD MEMBERS: Honorable Eddie Hardaway, Jr. – Circuit Judge**
 - District 1 – Hon Lillian Wideman
 - District 2 – Hon Eleanor James

B. CALL TO ORDER

Meeting called to order by Board Chair Payne at 5:00 pm

C. ESTABLISHMENT OF QUORUM

Board President Payne called the roll and the following members were present/absent:

President		Ms. Jeanette Brassfield-Payne
Vice President		Ms. Darla Spence
		Mrs. Lillian Wideman
		Ms. Eleanor James
		Ms. Sharon Nelson
	Late	Ms. Beretha Washington
Superintendent		Dr. Anthony L Gardner
Attorney	Absent	Ms. Diane Gamble

D. APPROVAL OF AGENDA

The Board President recommends adoption of a motion "to approve the agenda for December 13, 2022 with the correction of Personnel Item #5 under replacement to reflect vacant.

A motion was made to go into Executive Session

Motion made by: Ms Eleanor James

Motion seconded by: Mrs. Lillian Wideman

Voting

Ms. Jeanette Payne - Yes

Ms. Darla Spencer - Yes

Ms. Sharon Nelson - Yes

Ms. Lillian Wideman- Yes

Eleanor James - Yes

The board president recommends adoption of a motion "to approve the executive session"

Statement read by Board President Payne:

As Statement per E Diane Gamble, "I E. Dianne Gamble, an attorney licensed to practice in the State of Alabama, certify that the Executive Session proposed by the Sumter County Board of Education is to discuss good name and character of individual, and thereby is covered by the Alabama Open Meeting Law, Ala. Code&36-25A-1. et seq. The purpose of the session is to discuss the designated items . The Superintendent was invited to attend.

After a short deliberation the good name and character of several individuals were discussed. No action was taken in the Executive Session.

Executive Session End at 5:10 pm

Motion made by: Ms Darla Spencer

Motion seconded by: Ms Sharon Nelson

Voting:

Mrs Jeanette Payne - Yes

Ms Darla Spencer - Yes

Ms Sharon Nelson - Yes

Mrs. Beretha Washington - Yes

Ms Eleanor James - Abstain

Mrs Lillian Wideman - Abstain

Motion Passed

E. APPROVAL OF MINUTES

The Board President recommends adoption of a motion "to approve the minutes for November 8, 2022

Motion made by: Ms Darla Spencer

Motion seconded by: Mrs. Beretha Washington

Voting:

Mrs Jeanette Payne - Yes
Ms Darla Spencer - Yes
Ms Sharon Nelson - Yes
Mrs. Beretha Washington - Yes
Ms Eleanor James - Abstain
Mrs Lillian Wideman - Abstain

Motion Passed

F. FINANCIAL REPORT

G. MONTHLY FINANCIAL REPORT

SEPTEMBER 2022

The comparison of actual to the budget for September 2022. The revenues received for September \$1,386,573.81 and \$1,672,922.06 total expenditures for September. The beginning Fund Balance \$3,168,320.80 and the ending Fund Balance \$3,563,814.07.

Number of months operating balance 3.32

Payroll Total- \$ 951,566.58

Accounts Payable

State Funds	\$ 127,775.00
Federal Fund	\$ 357,331.22
Local Fund	<u>\$ 135,388.15</u>
Total	\$ 620,494.37

6002 *\$2,295,461.27

6001*1,002,329.43

6001 Fund will Change

6002 Fund will not change unless board approves use.

Motion made by: Ms Darla Spencer

Motion seconded by: Mrs. Beretha Washington

Voting:

Mrs Jeanette Payne - Yes
Ms Darla Spencer - Yes
Ms Sharon Nelson - Yes
Mrs. Beretha Washington - Yes
Ms Eleanor James - Abstain
Mrs Lillian Wideman - Abstain

Motion Passed

H. NEW ACTION ITEMS

1. District Janitorial Supply Bid

The Superintendent recommends adoption of a motion "to approve the low responsible bid with asterisk for janitorial supplies as stipulated in exhibit H1 herein.

- Newell Paper Company

Motion made by: Ms Darla Spencer

Motion seconded by: Mrs. Beretha Washington

Voting:

Mrs Jeanette Payne - Yes

Ms Darla Spencer - Yes

Ms Sharon Nelson - Yes

Mrs. Beretha Washington - Yes

Ms Eleanor James - Yes

Mrs Lillian Wideman - Yes

Motion Passed

2. CNP Food Service Equipment Bid

The superintendent recommends adoption of a motion to approve the CNP Food Service Equipment Bid as stipulated in Exhibit H2 herein."

- Hotel & Restaurant Supply

Motion made by: Mrs Lillian Wideman

Motion seconded by: Ms Eleanor James

Voting:

Mrs Jeanette Payne - Yes

Ms Darla Spencer - Yes

Ms Sharon Nelson - Yes

Mrs. Beretha Washington - Yes

Ms Eleanor James - Yes

Mrs Lillian Wideman - Yes

Motion Passed

3. 2023-2024 District Calendar Committee

The Superintendent recommends adoption of a motion to approve the 2023-2024 District Calendar Committee as stipulated in exhibit H3 herein.

Motion made by: Ms Eleanor James

Motion seconded by: Mrs. Beretha Washington

Voting:

Mrs Jeanette Payne - Yes

Ms Darla Spencer - Yes

Ms Sharon Nelson - Yes

Mrs. Beretha Washington - Yes

Ms Eleanor James - Yes

Mrs Lillian Wideman - Yes

Motion Passed

4. Sumter County School System – District Wide 1st Semester Exam Testing Schedule

The Superintendent recommends adoption of a motion to approve the Sumter County School System – District Wide 1st Semester Exam Testing Schedule as stipulated in exhibit H4 herein.

Motion made by: Mrs. Beretha Washington

Motion seconded by: Ms Sharon Nelson

Voting:

Mrs Jeanette Payne - Yes

Ms Darla Spencer - Yes

Ms Sharon Nelson - Yes

Mrs. Beretha Washington - Yes

Ms Eleanor James - Yes

Mrs Lillian Wideman - Yes

Motion Passed

5. Transportation Department Revised Sign-On Bonus Pay

The superintendent recommends adoption of a motion to approve to transportation department revised sign-on bonus with as stipulated in Exhibit H5 herein."

Motion made by: Mrs. Beretha Washington

Motion seconded by: Ms Sharon Nelson

Voting:

Mrs Jeanette Payne - Yes

Ms Darla Spencer - Yes

Ms Sharon Nelson - Yes

Mrs. Beretha Washington - Yes

Ms Eleanor James - Yes

Mrs Lillian Wideman - Yes

Motion Pass

6. Approve Administrative Stipend Increase

The superintendent recommends adoption of a motion "to approve the administrative stipend increase as stipulated in Exhibit H6 herein."

• **Marcus West**

Motion made by: Ms Darla Spencer

Motion seconded by: Mrs. Beretha Washington

Voting:

Mrs Jeanette Payne - Yes

Ms Darla Spencer - Yes

Ms Sharon Nelson - Yes

Mrs. Beretha Washington - Yes

Ms Eleanor James - Yes

Mrs Lillian Wideman - Yes

Motion Passed

7. Approve Sumter Central High School Out of State Field Trip - Basketball Game

The superintendent recommends adoption of a motion "to approve the Sumter Central High School Out of State Field Trip – Basketball Game as stipulated in Exhibit H7 herein."

Motion made by: Ms Darla Spencer
Motion seconded by: Mrs. Beretha Washington
Voting:
Mrs Jeanette Payne - Yes
Ms Darla Spencer - Yes
Ms Sharon Nelson - Yes
Mrs. Beretha Washington - Yes
Ms Eleanor James - Abstain
Mrs Lillian Wideman - Abstain
Motion Passed

8. Approve Notice of Superintendent’s Vacancy and Search Time Line

The superintendent recommends adoption of a motion “to approve the Notice of Superintendent’s Vacancy and Search Time Line with date modification as stipulated in Exhibit H8 herein.”

Motion made by: Ms Eleanor James
Motion seconded by: Mrs Lillian Wideman
Voting:
Mrs Jeanette Payne - Yes
Ms Darla Spencer - Yes
Ms Sharon Nelson - Yes
Mrs. Beretha Washington - Yes
Ms Eleanor James - Yes
Mrs Lillian Wideman - Yes
Motion Passed

I. PERSONNEL ITEMS

1. Resignation of Personnel

The superintendent recommends the adoption of a motion to approve the resignation of personnel as stipulated in Exhibit I1 herein.

<u>NAME</u>	<u>SCHOOL/POSITION</u>	<u>EFFECTIVE DATE</u>
Tony D Brown	MAIN/Maintenance	12/09/2022

Motion made by: Mrs. Beretha Washington
Motion seconded by: Ms Sharon Nelson
Voting:
Mrs Jeanette Payne - Yes
Ms Darla Spencer - Yes
Ms Sharon Nelson - Yes
Mrs. Beretha Washington - Yes
Ms Eleanor James - Yes
Mrs Lillian Wideman - Yes
Motion Passed

2. Leave of Absence of Personnel

The Superintendent recommends the adoption of a motion to approve the leave of absence of personnel as stipulated in Exhibit I2 herein.

<u>NAME</u>	<u>SCHOOL/POSITION</u>	<u>EFFECTIVE DATE</u>	<u>REASON</u>
Anthony L Gardner	CENT/Superintendent	01/03/2022	Intermittent FMLA
Anyanna Howze	LJHS/Mental Health Coordinator	11/29/2022	Catastrophic /Unpaid Leave

Motion made by: Mrs. Beretha Washington

Motion seconded by: Ms Sharon Nelson

Voting:

Mrs Jeanette Payne - Yes

Ms Darla Spencer - Yes

Ms Sharon Nelson - Yes

Mrs. Beretha Washington - Yes

Ms Eleanor James - Abstain

Mrs Lillian Wideman - Abstain

Motion Passed

3. Non-Renewal of Coach

The Superintendent recommends the adoption of a motion to approve the non-renewal of coach as stipulated in Exhibit I3 herein.

<u>NAME</u>	<u>SCHOOL/POSITION</u>	<u>EFFECTIVE DATE</u>
Scottie Jones	SCHS/Head Football	12/14/2022

4. Employment of Coach

The Superintendent recommends the adoption of a motion to approve the employment of coaches as stipulated in Exhibit I4 herein.

<u>NAME</u>	<u>SCHOOL/POSITION</u>	<u>REPLACING</u>	<u>EFFECTIVE DATE</u>	<u>CERT</u>
Devante Giles	SCHS/Baseball	Hugh Jones	12/14/2022	Yes

Motion made by: Mrs. Beretha Washington

Motion seconded by: Ms Sharon Nelson

Voting:

Mrs Jeanette Payne - Yes

Ms Darla Spencer - Yes

Ms Sharon Nelson - Yes

Mrs. Beretha Washington - Yes

Ms Eleanor James - Yes

Mrs Lillian Wideman - Vote Not Recorded

Motion Passed

5. Employment of Personnel

The Superintendent recommends the adoption of a motion to approve the employment personnel as stipulated in Exhibit I5 herein.

<u>NAME</u>	<u>SCHOOL/POSITION</u>	<u>REPLACING</u>	<u>EFFECTIVE DATE</u>	<u>CERT</u>
Ashley Binion-Lily	LJHS/Elementary	Vacant	1/05/2022	Yes

Motion made by: Ms Darla Spencer

Motion seconded by: Mrs. Beretha Washington

Voting:

Mrs Jeanette Payne - Yes

Ms Darla Spencer - Yes

Ms Sharon Nelson - No

Mrs. Beretha Washington - Yes

Ms Eleanor James - No

Mrs Lillian Wideman - No

Motion failed

J. SUPERINTENDENT'S REPORT

Work Session:

Need to set a date in January for work session to discuss the following items:

- Superintendent's Search
- District Energy Efficient - Schneider Electric

Next Regular Schedule Board Meeting

- January 17, 2023 at 5:00 pm

K. ADJOURN

Meeting adjourn at 5:36 pm

Chairperson

Secretary

BID PRICE QUOTATION SHEET

PROJECT Janitorial Supplies

DATE December 2, 2022

	Force Pumps	Glass Cleaner	Pine Scented Disinfected Cleaner	Toilet Bowl Clean
American Osment 1800 8th Avenue Tuscaloosa, AL 35401	NO BID	NO BID	NO BID	NO BID
Newell Paper Company Post Office Box 631 Meridian, MS 39301	\$ 13.70 EA*	\$ 27.11 CS *	\$ 31.56 CS*	\$ 29.11 CS *
One Source 3101 12th Street Northport, AL 35476	NO BID	NO BID	NO BID	NO BID

* INDICATES LOW BID

BID PRICE QUOTATION SHEET

PROJECT Janitorial Supplies

DATE December 2, 2022

	Floor Finish	Ajax	Liquid Hand Soap	Ultra Clorox
American Osment 1800 8th Avenue Tuscaloosa, AL 35401	NO BID	NO BID	NO BID	NO BID
Newell Paper Company Post Office Box 631 Meridian, MS 39301	\$ 68.42 PL*	\$ 35.33 CS *	\$ 51.02 CS*	\$ 20.49 CS*
One Source 3101 12th Street Northport, AL 35476	NO BID	NO BID	NO BID	NO BID

* INDICATIES LOW BID

BID PRICE QUOTATION SHEET

PROJECT Janitorial Supplies

DATE December 2, 2022

	Floor Stripper	Floor Sealer	20" Stripping Pads	Gym Floor Finish
American Osment 1800 8th Avenue Tuscaloosa, AL 35401	NO BID	NO BID	NO BID	NO BID
Newell Paper Company Post Office Box 631 Meridian, MS 39305	\$ 37.35/ 5 GAL PL*	\$ 84.19/ 5 GAL PL*	\$ 17.30 CS*	\$ 156.38/ 5 GAL PL*
One Source 3101 12th Street Northport, AL 35476	NO BID	NO BID	NO BID	NO BID

***INDICATES LOW BID**

BID PRICE QUOTATION SHEET

PROJECT Janitorial Supplies

DATE December 2, 2022

Liquid Concentrate Soap Deodorant Blocks

American Osment 1800 8th Street Tuscaloosa, AL 35401	NO BID	NO BID		
Newell Paper Company Post Office Box 631 Meridian, MS	\$ 28.79/ 5 GAL PL*	\$ 79.01 CS*		
One Source 3101 12th Avenue Northport, AL 35476	NO BID	NO BID		

* INDICATES LOW BID

**SUMTER COUNTY BOARD OF EDUCATION
CHILD NUTRITION PROGRAM**

**FOODSERVICE EQUIPMENT BID OPENING
BID NUMBER: 2022-FSE
November 30, 2022
Sumter Central High School
11:00 a.m.**

**** The following bid quotes include delivery and installation of new equipment and removal of existing equipment. ****

Vendor	4, Two Burner Ranges and 1, Ice Machine
Mobile Fixture	\$25,551.00
Hawk, Inc.	No Bid
Sanford Restaurant Equipment	No Bid
Hotel & Restaurant Supply	\$23,057.00

Award Bid To: Hotel & Restaurant Supply

Background Information: _____



Sumter County Board of Education

P. O. Box 10 • Livingston, AL 35470 • 205/652-9605 • FAX: 205/652-9641

Board Members

From: Anthony L Gardner, Ed.D.

RE: 2023-2024 Calendar Committee

Date: December 13, 2022

Board Members:

I am submitting the following names to serve on the Sumter County Board of Education 2023-2024 Calendar Committee:

Mr. Elijah Bell, Chair – Material Center

Ms. Mary Whitehead, Co-Chair – Central Office

Dr. Anthony L Gardner

Ms. Clyvie Pritchett – Bell-Brown Vocational

Mr. Rashed Jemison – Livingston Junior High School

Mr. Luther Riley – York West End Junior High School

Ms. _____ – Board Member

Mrs. Angela Nicholson - Kinterbish Junior High School

Mr. Marcus West – Curriculum/Instructional Director/Sumter Central High School

Ms. Terasa Lewis – AEA – Support Personnel

Mrs. Staci Pritchett – AEA – Certified Personnel

Thank You

ALG/elh



Sumter County Board of Education

P. O. Box 10 • Livingston, AL 35470 • 205 652-9605 • FAX: 205/652-9641

Sumter County District

First Semester Testing Schedule 2022-2023

Thursday, December 15, 2022

Full Day for Faculty and Staff

1. First Period = Final Exam
2. Regular Schedule
3. Regular Schedule
4. Regular Schedule

Friday, December 16, 2022

Full Day for Faculty and Staff

1. First Period = Regular Period
2. Second Period = Final Exam
3. Regular Period = Regular Period
4. Regular Period = Regular Period

Monday, December 19, 2022

Full Day for Faculty and Staff

1. First Period = Regular Period
 2. Second Period = Regular Period
 3. 3rd Period = Final Exam
 4. 4th Period = Regular Exam
- Students Dismiss at 1:30

Tuesday, December 20, 2022

Full Day for Faculty and Staff

1. First Period = Regular Period
 2. Second Period = Regular Period
 3. 3rd Period = Regular Period
 4. 4th Period = Final Exam
- Students Dismiss 12:30

Wednesday, December 21, 2022

Half Day for Faculty and Staff

1. First Period Regular Period
 2. Second Period = Regular Period
 3. Third Period = Regular Period
 4. Fourth Period = Regular Period
- Make up Test Day. Students Dismiss at 11:30



Sumter County Board of Education

P. O. Box 10 • Livingston, AL 35470 • 205-652-9605 • FAX: 205/652-9641

To: Dr. A. Gardner

From: K.L.Benn

Revised...

1. Sign-on bonus for new hire Mechanic at \$2,500 dollars paid out over the first three months of service... This will also be advertised in the local newspaper of Sumter, Greene, Tuscaloosa, Marengo, Choctaw, and Pickens Counties coming from Transportation Budget
2. Sign-on bonus for new hire Bus Drivers at \$2,000 dollars paid out over the first three months of service... This will also be advertised in the local newspaper of Sumter, Greene, Tuscaloosa, Marengo, Choctaw, and Pickens Counties coming from Transportation Budget



Sumter County Board of Education

P. O. Box 10 • Livingston, AL 35470 • 205-652-9605 • FAX: 205-652-9641

Date: December 9, 2022

From: Anthony L Gardner, Ed.D.

To: Board Members

Re: Administrative Stipend Increased

Board Members:

I would like to recommend that the Board of Education offer an administrative stipend increase from \$600.00 per month to 1200.00 per month to Mr. Marcus West for serving as the interim principal of Sumter Central High School in addition to his duties as Director of Curriculum and Instruction. This stipend will remain in effect until the position of principal of Sumter Central High School is filled.

Anthony L. Gardner Ed.D.
Superintendent
Sumter County Board of Education



Sumter County Board of Education

P. O. Box 10 • Livingston, AL 35470 • 205/652-9605 • FAX: 205/652-9641

REQUEST FOR USE OF BUS FOR SCHOOL ACTIVITY

We, the undersigned, request permission to use a school bus for an approved trip. We understand that regulations prevent the use of bus/es without payment of state mileage for other than an approved educational school activity. We certify that on this trip, that only an approved driver with a valid school bus driver's license will drive, and those expenses other than Board approved mileage for the bus will be charged to said school or organization. **Each organization is expected to leave enough fuel in the bus to make the route the next day.**

School Sumter Central

Type of Trip: Educational Athletic Event Bonus Trip
 Non-Educational Trip*

Date of Trip Dec 10, 2022 Number of Buses Request 1

Destination Noxubee County

Purpose of Trip Basketball

Name of certified bus drivers to be used: 1. Beverly Wade

2. _____ 3. _____

Teacher/Coach/Sponsor Signature Jim Hall

Signed (Director) [Signature] Date Nov 9 2022

Date and hour you wish to get bus from shop 8:00

Do not fill out below this line

Completed form must be forwarded to Transportation Department for Signature, before forwarding to Superintendent.

Transportation Department

Approved: Yes No Date of Approval Nov. 15, 22

Number of Bus/es to be used 1 Mileage: _____ Beginning _____ Ending _____

Total of Miles used: 115 Total charged for this trip: \$ 215.30

Transportation Supervisor Signature KL Bern

Central Office

Approved: Yes No Date of Approval 11-15-22

Superintendent/Assistant Superintendent Signature [Signature]

* If a trip is approved, the organization will be expected to pay the Sumter County Board of Education the State mileage rate within ten days after the Non-Educational trip is taken.



Sumter County Board of Education

P. O. Box 10 • Livingston, AL 35470 • 205/652-9605 • FAX: 205/652-9641

DESIGNATION:	Noxuber County	
SEATING CHART NUMBER:		DATE: 12-10-22
ACTIVITY:	Basketball	

FRONT OF BUS						
Window	Middle	Isle		Isle	Middle	Window
	Denetria Ruffin		1	Jatylor Smith		
	Kristy Harper		2	Martayla Scott		
	Alexia Davis		3	Taniyah Bradley		
	Dashonda Freeman		4	Yazmine Law		
	Shaniya Brown		5	Ashiyah Smith		
	Marlayshia Chaney		6	Ashley Coleman		
	Ashten Rowser		7	Zaniyah Chaney		
	Tinnic Hall		8	Breyonce Ward		
	Stacie Mitchell		9	Destiny		
			10			
			11			
			12			

Back of Bus Seating Chart

* If a trip is approved, the organization will be expected to pay the Sumter County Board of Education the State mileage rate within ten days after the Non-Educational trip is taken.



Sumter County Board of Education

P. O. Box 10 • Livingston, AL 35470 • 205/652-9605 • FAX: 205/652-9641

REQUEST FOR USE OF BUS FOR SCHOOL ACTIVITY

We, the undersigned, request permission to use a school bus for an approved trip. We understand that regulations prevent the use of bus/es without payment of state mileage for other than an approved educational school activity. We certify that on this trip, that only an approved driver with a valid school bus driver's license will drive, and those expenses other than Board approved mileage for the bus will be charged to said school or organization. Each organization is expected to leave enough fuel in the bus to make the route the next day.

School Sumter Central High

Type of Trip: Educational Athletic Event Bonus Trip
 Non-Educational Trip*

Date of Trip 12/10 Number of Buses Request 1

Destination Noxubee, Miss Noxubee High School

Purpose of Trip Basketball

Name of certified bus drivers to be used: 1. Glenn Wade ;

2. _____ ; 3. _____

Teacher/Coach/Sponsor Signature [Signature]

Signed (Principal/Director) [Signature] Date 10/15/22

Date and hour you wish to get bus from shop 12/10 @ 12:00pm

Do not fill out below this line

Completed form must be forwarded to Transportation Department for Signature, before forwarding to Superintendent.

Transportation Department

Approved: Yes No Date of Approval Nov. 1, 22

Number of Bus/es to be used 1 Mileage: _____ Beginning _____ Ending _____

Total of Miles used: 118 Total charged for this trip: \$ 215.30

Transportation Supervisor Signature [Signature]

Central Office

Approved: Yes No Date of Approval 11-2-22

Superintendent/Assistant Superintendent Signature [Signature]

* If a trip is approved, the organization will be expected to pay the Sumter County Board of Education the State mileage rate within ten days after the Non-Educational trip is taken.



Sumter County Board of Education

P. O. Box 10 • Livingston, AL 35470 • 205/652-9605 • FAX: 205/652-9641

DESIGNATION:	Noxbee, Ms	
SEATING CHART NUMBER:		DATE: 12/10
ACTIVITY:	Basketball	

FRONT OF BUS						
Window	Middle	Isle		Isle	Middle	Window
	Dwayne Hudson, Infill		1	Kenote Cunn, Tamara Jenkins		
	Albert Lee, Michael, Rattl		2	Emmanuel Clanton, Jay Little		
	Egon Daly, Reynaldo Tans		3	Dazmin Madell		
	Pastor Michael Bardon		4			
			5			
			6			
			7			
			8			
			9			
			10			
			11			
			12			

Back of Bus Seating Chart

* If a trip is approved, the organization will be expected to pay the Sumter County Board of Education the State mileage rate within ten days after the Non-Educational trip is taken.



Sumter County Board of Education
 P. O. Box 10 • Livingston, AL 35470 • 205-652-9605 • FAX: 205/652-9641

REQUEST FOR USE OF BUS FOR SCHOOL ACTIVITY

We, the undersigned, request permission to use a school bus for an approved trip. We understand that regulations prevent the use of bus/es without payment of state mileage for other than an approved educational school activity. We certify that on this trip, that only an approved driver with a valid school bus driver's license will drive, and those expenses other than Board approved mileage for the bus will be charged to said school or organization. Each organization is expected to leave enough fuel in the bus to make the route the next day.

School Sumter Central High

Type of Trip: Educational Athletic Event Bonus Trip
 Non-Educational Trip*

Date of Trip 12/10/2022 Number of Buses Request 1

Destination Novakoe County

Purpose of Trip Basketball Game

Name of certified bus drivers to be used: 1. Jacorri Walker;
 2. _____; 3. _____

Teacher/Coach/Sponsor Signature Chloe Pritchett

Signed (Principal/Director) [Signature] Date Dec 5, 2022

Date and hour you wish to get bus from shop 12/10/2022 @ 3:00 P.M.

Do not fill out below this line

Completed form must be forwarded to Transportation Department for Signature, before forwarding to Superintendent.

Transportation Department

Approved: Yes No Date of Approval Dec. 8, 22

Number of Bus/es to be used 1 Mileage: _____ Beginning _____ Ending _____

Total of Miles used: 118 Total charged for this trip: \$ 218.30

Transportation Supervisor Signature KL Benn

Central Office

Approved: Yes No Date of Approval 12/9/2022

Superintendent/Assistant Superintendent Signature [Signature]

* If a trip is approved, the organization will be expected to pay the Sumter County Board of Education the State mileage rate within ten days after the Non-Educational trip is taken.



Sumter County Board of Education

P. O. Box 10 • Livingston, AL 35470 • 205/652-9605 • FAX: 205/652-9641

DESIGNATION:	Noxubee County	
SEATING CHART NUMBER:		DATE: 12/10/2022
ACTIVITY:	Basketball Game	

FRONT OF BUS

Window	Middle	Isle		Isle	Middle	Window
			1			
			2			
			3			
			4			
			5			
			6			
			7			
			8			
			9			
			10			
			11			
			12			

Back of Bus Seating Chart

* If a trip is approved, the organization will be expected to pay the Sumter County Board of Education the State mileage rate within ten days after the Non-Educational trip is taken.

NOTICE OF VACANCY IN THE POSITION OF SUPERINTENDENT OF EDUCATION

Job Title: Superintendent of Sumter County Schools

Job Description: The Superintendent serves as the chief executive officer of the Sumter County Board of Education. The Superintendent's duties include those prescribed for superintendents under the Alabama Code (§16-9-1, et seq.) and corresponding requirements and regulations established by the Alabama State Board of Education and the Sumter County Board of Education. The Superintendent is responsible for implementation of Board policies and its approved goals and objectives. The Superintendent oversees and directs the effective operation of the District, including the general administration of all instructional, business, and other functions. The Superintendent advises and makes recommendations to the Board of Education respecting such activities, including policies and procedures deemed appropriate to the attainment of District goals and legal compliance. The Superintendent provides effective leadership for the District and maintains clear and consistent lines of communication with the Board, central office and school leadership teams, all District employees, parents, students, media and other stakeholders.

**Required
Qualifications:**

- General fitness and character appropriate to the position;
- An Ed.S. degree from an accredited four-year college or university;
- Certification in administration and recognized ability as a school administrator;
- A minimum of five years of successful experience as a principal, supervisor, or superintendent is required;
- Such other minimum qualifications as may be established by statute or the State Board of Education;
- The applicant is expected to begin employment on or about July 1, 2023.

Desired Traits:

The Sumter County Board of Education is seeking a leader with strong interpersonal and leadership skills to manage the system effectively and efficiently. A doctorate is preferred, but not required. Desired traits include:

- Strong organizational and leadership skills;

- Strong financial management skills and experience;
- Demonstrated ability to work with people who have varying backgrounds and interests;
- Ability to delegate effectively;
- Good character, high moral standing, and personal integrity;
- Ability to communicate effectively with the Board, elected officials, District personnel, parents, students, media and other stakeholders;
- Commitment to long range planning;
- Analytical and problem-solving expertise and skill at making data-driven decisions;
- Ability to evaluate personnel and programs effectively;
- Ability to recruit and retain high quality staff and encourage professional growth and development;
- Knowledge of research-based curriculum and instructional methods for the K-12 system.

Salary Range: The minimum salary range for the position is \$120,500 plus benefits and is negotiable based upon experience.

Application Information:

The applicant is requested to print, sign and submit an application on the approved form (available at www.sumter.k12.al.us) with a cover letter, resume, and at least three professional references:

by e-mail to:
dgamble@hillhillcarter.com

or by mail to:
 E. Dianne Gamble, Esq.
 Hill, Hill, Carter, Franco, Cole & Black, P.C.
 Post Office Box 380425
 Birmingham, Alabama 35238

In addition, a verified transcript from the institution that granted the applicant's highest degree must be requested by the applicant and sent directly by regular mail or by e-mail to: dgamble@hillhillcarter.com

For additional information, please contact Dianne Gamble at (205) 271-1780, or dgamble@hillhillcarter.com.

DEADLINE FOR APPLYING: ALL APPLICATIONS FOR THE POSITION MUST BE RECEIVED IN THE OFFICE OF HILL, HILL, CARTER BY THE CLOSE OF BUSINESS 5 P.M. CENTRAL STANDARD TIME ON February 4, 2023. APPLICANTS ARE *STRONGLY URGED* TO PERSONALLY VERIFY TIMELY SUBMISSION OF THEIR APPLICATION MATERIALS.

Posting of Notice: This notice is made, published and posted all in accordance with Title 16-12-1, Code of Alabama, 1975; Title 16-22-15, Code of Alabama, 1975. This notice shall be posted at www.sumter.k12.al.us and in a conspicuous place by the Principal of each of the schools and at the Central Office of the Board of Education located at 716 Country Club Road, Livingston, Alabama 35470 at least thirty (30) calendar days before the position is to be filled. The Sumter County Board of Education is an equal opportunity employer.

Background Check Required:

A background investigation is required for consideration for this position. These investigations may include, but are not limited to, an analysis of public and private documents, contact with former employers, verification of employment, education and credentialing, information from background check providers, contact with professional references, and other pertinent information. Your signature on the application is authorization for Sumter County Board of Education, its legal counsel, and its agent, to conduct a background investigation as described above including a credit history report. Your signature on the application is your acknowledgment that information revealed from the background investigation may be used for determining eligibility and qualification for pre-employment consideration and for continued employment if hired.

The Sumter County Board of Education reserves the right to waive nonmaterial defects or discrepancies in applications; to verify, clarify, or obtain additional information regarding applicants, including relevant background information; and to consider qualified candidates who have not participated in the formal application process described above.

Sumter County Board of Education Superintendent Search Timeline

December 12, 2022	BOE approves Notice of Vacancy
	BOE approves Superintendent Search Timeline and Process
January 4, 2023	Notice is posted
January 5 - February 4, 2023	Applications received (minimum of 30 days but can be longer)
	BOE research and stakeholder outreach
	Work Session with public comments
February 5, 2023	Notice period closes
	Deadline for receipt of applications and all supporting materials
TBD	Interviews (BOE meeting)
TBD	BOE meeting to appoint Superintendent

**APPLICATION FOR SUPERINTENDENT OF SCHOOLS
SUMTER COUNTY BOARD OF EDUCATION**

**Remit to: E. Dianne Gamble, Board Attorney
Hill, Hill, Carter, Franco, Cole & Black, P.C.
Post Office Box 380425
Birmingham, Alabama 35238**

DISCRIMINATION POLICY

It is the policy of the Sumter County Board of Education that no person shall, on the grounds of race, color, national origin, creed, religion, sex, marital status, age, or disability be excluded from participation in, be denied benefits or, or be otherwise subjected to discrimination under any educational program or in employment, or recruitment, consideration, or selection, therefore under any educational program or activity operated by the Sumter County Board of Education.

Name (Last) (First) (Middle)

Home Street Address

City State Zip

Home Phone Alternate Phone

Present Position Business Phone

Name of School District City and State

Total Pupil Enrollment _____ Number of Elementary Schools _____
Number of Certified Staff _____ Number of Middle Schools _____
Number of High Schools _____

Do you hold a valid Alabama Superintendent's License? ___ Yes ___ No
Expiration Date _____

Are you eligible to obtain an Alabama Superintendent's License? ___ Yes ___ No

What other valid certificates do you hold?

PRESENT CONTRACTUAL RELATIONSHIP

Length of Present Contract _____ Expiration Date _____

Present Salary _____ Date Available _____

Other Insurance and/or Benefits Provided by the Board _____

Should this application be treated as confidential with regard to your present employer? ___ Yes ___ No

OTHER: If any additional information concerning change of name, use of assumed name or nickname is necessary to enable a check of your work or educational record, please explain. (Attach additional pages if needed)

HONORS AND DISTINCTIONS

List of honors, awards, commendations, elective or appointed offices held, or other distinctions received. (Attach additional pages if needed)

Date	Honors, Awards, Etc.
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Date	Honors, Awards, Etc.
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Date	Honors, Awards, Etc.
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Date	Honors, Awards, Etc.
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COMMUNITY ACTIVITIES

List activities and whether currently involved/serving. (Attach additional pages if needed)

Date	Activity
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Date	Activity
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Date	Activity
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Date	Activity
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Date	Activity
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RELEASE, AUTHORIZATION AND ACKNOWLEDGMENT

In order to be considered for employment, you must fully complete the following questionnaire and sign below.

1. Are you presently being investigated or under a procedure to consider your discharge for misconduct by your present employer, and have you offered a resignation to your previous employer? If yes, explain the circumstances on a separate sheet and attach it to this application.
 Yes No
2. Have you ever been reprimanded, disciplined, discharged, or asked to resign from a prior position? If yes, explain the circumstances on a separate sheet and attach it to this application.
 Yes No
3. Have you ever resigned from a prior position without being asked, but under circumstances involving your employer's investigation of your sexual contact with another person, or mishandling funds, or of a criminal conduct resulting in a conviction or criminal penalty? If yes, explain the circumstances on a separate sheet and attach it to this application.
 Yes No
4. Have you ever pleaded guilty or "no contest" to, or been convicted of any crime of moral turpitude? (Moral turpitude is an act of baseness, vileness, or depravity in the private and social duties which a person owes another member of society in general and which is contrary to the accepted rule of right and duty between persons, including but not limited to: theft, attempted theft, murder, rape, swindling, and indecency with a minor.) Yes No
5. Have you (a) ever been convicted of a crime, other than a minor traffic offense; or (b) ever entered a plea of guilty or a plea of "no contest," or has any court ever deferred further proceedings without entering a finding of guilty and placed you on probation for any crime other than a minor traffic offense? Yes No

**If you have answered yes to any of the previous two (2) questions, please explain, in detail, including the date of the charge, the court action, the offense in question, and the address of the court involved on a separate sheet and attach to the application.*

6. If selected for an interview, will you consent to the Sumter County Board of Education obtaining a credit history report on you? Yes No

My name below constitutes authorization to check by credit history, employment history, including without limitation, evaluation, criminal arrest and conviction record check, reference checks, and release of investigatory information possessed by any private or public employer or any state, local or federal agency. I further authorize those persons, agencies or entities that the Sumter County Board of Education contacts, in connection with my employment application, to fully provide any information on the matters set forth above.

I expressly waive, in connection with any request for a provision for such information, any claims, including without limitation, defamation, emotional distress, invasion of privacy or interference with contractual relations that I might otherwise have against the Sumter County Board of Education, its agents and officials, or against any provider of such information.

I have read this authorization and release of claims, and I expressly agree to the terms set out herein. I further understand that any false or misleading information on this application shall be fully sufficient grounds to refuse employment and/or termination of contract.

Name of Applicant

Date

PROFESSIONAL PREPARATION

Undergraduate Institution	Major/Degree(s) Obtained	GPA
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Additional Educational Preparation (Including specialized seminars, workshops, etc.)

Institution	Specialization
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Institution	Specialization
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Institution	Specialization
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Institution	Specialization
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Professional Experience and/or Employment Record (Please list most recent experience first)

Position	Organization	Number of Years in Position
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Position	Organization	Number of Years in Position
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Position	Organization	Number of Years in Position
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Position	Organization	Number of Years in Position
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Position	Organization	Number of Years in Position
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Position	Organization	Number of Years in Position
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Position	Organization	Number of Years in Position
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Position	Organization	Number of Years in Position
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Position	Organization	Number of Years in Position
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REFERENCES

Please list five (3) persons who know your professional background and qualifications. These should include school board members, university professors, and members of the community.

Name and Position

Address Business Phone Home Phone

Name and Position

Address Business Phone Home Phone

Name and Position

Address Business Phone Home Phone

APPLICATION QUESTIONS (Attach additional pages if needed)

1. Why do you want to be Superintendent of the Sumter County Board of Education? What will be your main function as Superintendent?

2. List the strengths, talents, and skills you possess as a successful superintendent/administrator. Describe how these qualifications match the needs of the Sumter County Board of Education.

3. List some of the most important factors upon which one must focus to maximize student achievement. As a superintendent, what is your role relative to these factors?

4. How does a school system ensure adequate revenue versus expenses during these economic times? How would you describe your fiscal management style? Describe your experience in budget and finance.

5. Describe your direct experiences and outcomes with contract negotiations; in addition, please describe other experiences and the outcomes from your work with the classroom teachers' association.

6. Describe how you have engaged the community to increase educational opportunities for students.

7. Describe how you would use the knowledge, ideas, talent, experience, expertise, and community contacts of your board members in their service to the Board of Education.

8. What knowledge or experience do you have with new and/or different curriculum and delivery structures for elementary, middle or high school levels?
