

**Beverlye Intermediate School for the Arts
2021-2022
Parent-Student Handbook**



**Dr. Erica W.Hall, Principal
1025 S. Beverly Rd
Dothan, AL 36301
334-794-1432**

Principal's Message...

Dear Parents, Students, and Community,

I would like to take this opportunity to welcome each of you to the 2021-2022 school year. I am most humbled by the opportunity to serve as principal.

Being the principal means spending time each day building relationships with students, staff and parents through the giving and receiving of feedback. Building relationships only happens through visibility, accessibility, and active engagement. To accomplish this, I have set three goals for this school year. My first goal is to be a better leader than I was the day before. My second goal is to make sure that I add value to the lives of the students I serve. My third goal is to ensure authentic, purposeful learning for all students and teachers, and do it in a safe environment.

When I arrived at Beverlye, each morning the students would begin their day by quoting Rita Pierson, a retired educator. She stated, "Every child deserves a champion; an adult who will never give up on them, who understands the power of connection and insists that they become the best they can possibly be." As principal of Beverlye Intermediate School I am dedicated to the continued plight of ensuring that each child who walks through the doors of this building knows that they have a champion.

We look forward to strengthening our relationship with you to ensure that your child is successful at Beverlye. If you should ever have a concern, please feel free to contact us.

Let's be excellent on purpose!

Dr. Erica W. Hall, Principal

OUR VISION

Our vision is to ensure the success of all students by building relationships and creating a positive learning environment in which the Arts are integrated with the core disciplines allowing for innovative ways of thinking, learning and exhibiting knowledge.

Adopted from A+ Arts

OUR MISSION

Our mission is to create a culturally responsive environment that provides rigorous instructional activities that develop a student's sense of self-worth, moral values, and leadership, ultimately producing exceptional citizens.

Beverlye Intermediate School for the Arts Philosophy Statement

The faculty and staff of Beverlye Intermediate believes that our students are our most valuable asset and that we are responsible for empowering them to reach their maximum potential intellectually, socially, morally, physically and emotionally.

We are aware of student diversity and are committed to developing an instructional program that guides each student towards successful attainment of the standards set forth in the Alabama Course of Study.

We believe in helping our students become self-disciplined leaders that model respect for themselves and others.

Beverlye Intermediate School recognizes its role as a partner in bettering our community. We acknowledge the need to connect with the community, identify its needs and produce young people that are equipped to become positive members of the community.

We believe all children will and can learn provided the proper environment and resources. We are committed to educating every student that walks through our doors.

Our Beliefs

- We believe that the faculty, staff, parents, and students are essential and should work together as a team.
- We believe that every child is a valued individual and is entitled to a fun, safe, and caring environment in which to learn.
- We believe every child possesses unique qualities, and should be challenged to reach his/her potential.
- We believe that utilizing technology enhances teaching and learning and helps to prepare them for the future.
- We believe in fostering positive character traits of lifelong learners.
- We believe in training, encouraging, and developing our students to become a community of responsible citizens.
- We believe in multiple assessment tools and accountability.
- We believe the Arts are essential to developing an effective educational program.

Our Objectives

- To offer opportunities for students to develop respect for others and to acquire additional understanding necessary to become responsible members of a democratic society.
- To provide a balanced curriculum that will meet an individual's need to succeed to the best of his/her ability in physical, mental, and social development by considering learning styles, abilities and backgrounds of students.
- To develop classroom environments in which a positive self-concept and appreciation for the rights of others are fostered.
- To foster a positive attitude, an interest in learning, and an appreciation for knowledge by assisting students in acquiring and developing basic academic and technological concepts and skills.
- To provide each student opportunities to develop leadership, self-discipline, and creativity.
- To provide real-world experiences for the student to develop the skills of higher-order thinking, problem solving, and independent study habits.
- To continuously evaluate and up-date the curriculum and procedures to ensure a rigor and relevant instructional program for children.
- To maintain a wholesome relationship between the community and the school by establishing and maintaining open lines of communication.
- To involve parents and other community members in a comprehensive volunteer program consisting of classroom story readers, career speakers, field trip chaperones, field day helpers, fund-raising organizers, classroom helpers, and special interest speakers.

2021-2022 School Calendar

Teacher Workdays	August 11-13
Parent/Student Open House	August 12
First Day for Students	August 16
Labor Day Holiday	September 6
1st 9 weeks Progress Reports	September 15
1st 9 weeks PTO Meeting	September 27
End of 1 st Nine Weeks Grading Period	October 14
1st 9 Weeks Report Cards	October 20
Teacher PD Day/Work Day	October 15
Fall Break No School	October 18-19
Observe Veteran's Day (No School)	November 11
Fall Festival	November 12
2nd 9 Weeks Progress Reports	November 23
Thanksgiving Holidays	November 24-26
2nd 9 Weeks PTO Meeting	December 13
Christmas/New Year's Holidays	December 20 - January 3
Teacher Workday/Student Holiday	January 3
Students Return	January 4
End of 2 nd Nine Weeks Grading Period	January 12
Martin Luther King, Jr. Holiday	January 17
2nd 9 Weeks Report Cards	January 19
3rd 9 Weeks Progress Reports	February 16
President's Day - Student Holiday	February 21
3rd 9 Weeks PTO Meeting	February 28
End of 3 rd Nine Weeks Grading Period	March 17
Teacher Workday/Student Holiday	March 18
Spring Break	March 21-25
3rd 9 Weeks Reports Cards	March 30
Good Friday Holiday	April 15
*State Testing Grades 3 rd - 6 th	April 5-30 (window)
4th 9 Weeks Progress Reports	April 27
Field Day	May 13
END OF YEAR AWARDS DAY	May 26-27
Memorial Day/Student Holiday	May 30
End of 4th Grading Period/Last Day of School/4th 9 Weeks Report Cards	June 2
Teacher Workday	June 3

180 Student Days

187 Teacher Days

Faculty and Staff
2021 - 2022
Dr. Erica Hall, Principal

Program Specialist

Matt Smith

Guidance Counselor

Sidra Coleman-Wright

Third Grade

Toshia Blake

Keyanna Bullock

TBA

Cheyenne Wallace

TBA

TBA

Fifth Grade

Brandi Copeland

Lacey Folmar

Wendi Money

Morgan Woodham

TBA

Media Specialist

Shannon Walding

ART

Tamalyn Berry

Secretary & Clerical

Gerri Harvey

Destiny Snell

Instructional Coach

Amanda Smith

Fourth Grade

Dana Peters

TBA

Dawn Rekali

Amy Dukes

TBA

Sixth Grade

Sharon Bennett

Keyanna Cole

Alexis Elston

Winsome Keener

Lori Lucien

TBA

Physical Education

James Kelley

Misty Williams

Music

Melisian Sullivan

Resource Teachers

Kimberly Leverette
Mary Kelly Hall
Melissa Blocker
Allyson Falgout
Staci Wilkerson

Speech Pathologist

Deeya Herring

LINC

TBA

Parental Involvement Specialist

Pasha Fryer

Behavior Specialist/ISS

Ashley Tolbert

Child Nutrition Program

Genifer Tolliver (Manager)

Custodial Staff

Byron Hart(Lead)

DAILY SCHEDULE

7:00 Teachers on carpool and bus duty will report for supervision of students. **Parents are not to bring their children to school prior to 7:15a.m. This includes students that may walk to school.**

7:05 - 7:40 School Breakfast

7:40 School Day Begins.
Students arriving after the tardy bell must report to the office for a tardy slip. (Parents must accompany them). Tardiness because of buses is not the child's fault and will not be counted against a child's record. **Note-Tardies will count against perfect attendance.**

PLEASE MAKE EVERY EFFORT TO HAVE YOUR CHILD AT SCHOOL ON TIME. ALSO, PLEASE TRY TO SCHEDULE DOCTOR APPOINTMENTS FOR THE AFTERNOON, IF AT ALL POSSIBLE. IF THIS IS NOT POSSIBLE, A WRITTEN EXCUSE SHOULD BE BROUGHT FROM THE DOCTOR'S OFFICE WHEN THE STUDENT RETURNS TO SCHOOL.

2:30 Begin dismissal for all students riding buses, carpool students, and afternoon daycare services.

NOTE: ALL STUDENTS MUST BE PICKED UP BY 2:50 P.M.

Any student that is not picked up by 2:50 pm will be escorted to Extended Day (Supervised Service). Parents will be expected to pay the rate of \$1.00 per minute for every minute late.

Lunch Schedules

3rd Grade 11:10-11:35 Blake, Bullock, Wallace, Wood, TBA, TBA
4th Grade 11:40 - 12:15 Heard, Peters, Reklai, Dukes, TBA
5th Grade 12:10 - 12:35 Copeland, Woodham, Folmar, TBA, TBA
6th Grade 10:40 - 11:05 Keener, Lucien, Elston, Cole, Bennett, TBA

PE and Specials Schedule

3rd Grade 8:05 - 9:05 Blake, Bullock, Wallace, Wood, TBA, TBA
4th Grade 12:10 - 1:10 Heard, Peters, Reklai, Dukes, TBA
5th Grade 10:10 - 11:10 Copeland, Woodham, Folmar, TBA, TBA
6th Grade 1:15 - 2:15 Keener, Lucien, Elston, Cole, Bennett, TBA

INITIAL REGISTRATION REQUIREMENTS

A birth certificate, verification by the County Health Department, hospital record, or Bible record are acceptable records to verify birth dates for any child entering the first grade or kindergarten programs in Dothan City Schools. A child entering kindergarten, first grade or Dothan City Schools for the first time must present a certificate of immunization, certificate of measles immunization, and record of birth. Immunization cards and copies of birth certificates are to be attached to the original Application for Admission and become a part of the cumulative folder.

EQUAL EDUCATION OPPORTUNITY STATEMENT

It is the policy of the Dothan City Board of Education that no student will be excluded from participation in, be denied the benefits of, or be subjected to discrimination in any program or activity on the basis of sex, race, religion, belief, national origin, ethnic group or disability.

EQUAL ACCESS

Improving America's Schools Act of 1994 and the Stewart B. McKinney Homeless Assistance Act

• Pursuant to the requirements of the Elementary and Secondary Education Act, as amended by the Improving America's Schools Act of 1994 and the Stewart B. McKinney Homeless Assistance Act, all homeless, migratory, and LEP children must have equal access to the same free appropriate public education, including public preschool education, provided to other children and youth. Such children will be provided the opportunity to meet the same challenging state content and state student performance standards to which all students are held without being stigmatized or isolated. The enrollment of homeless, migrant, and English Learner (EL) children and youth shall not be denied or delayed due to any of the following barriers: lack of birth certificate, lack of school records or transcripts, lack of immunization or health records, lack of proof of residency, lack of transportation, and/or lack of guardianship or custody requirements.

ATTENDANCE ZONES

The Dothan City Board of Education is operating under an Order of the United States District Court for the Middle District of Alabama which sets forth attendance zones for the Dothan City Schools for which the Dothan City Board of Education is responsible for enforcing. Parents, teachers, and students must assist in the enforcement of the attendance zone so that no student will attend an overcrowded school and efficient use can be made of existing buildings and facilities. A child attending the Dothan City Schools must attend the school serving the attendance zone in which the child's custodial or legal guardian resides. No student residing outside of the Dothan City limits can attend Dothan City Schools.

If a child is residing with someone other than his custodial parent or legal guardian and the place of residence is located in an attendance zone other than the zone in which the custodial parent or legal guardian resides, proof must be submitted to the Superintendent that includes place of residence is the primary or permanent residence of the child. Such proof must be submitted in a form supplied by the Superintendent that includes the place of residence as the primary or permanent residence of the child. Such proof must be submitted in a form supplied by the Superintendent and will be verified under oath and must be presented to and acted upon by the Dothan City Board of Education. In the event the child has a legal guardian, satisfactory proof such as a letter of guardianship must be supplied along with the verified statement. No transfer will be made or become effective until approved by the Board. This approval will only be given when verification by the Superintendent and/or Board Attorney establishes that the proposed action does not violate the requirements of the Federal Court Order.

Anonymous Alert

Students or parents in the school community can anonymously submit any suspicious activity, bullying or other student related issues to a school administrator(s). We encourage you to report important issues. You can make a report by clicking on the Anonymous Alert icon on the Beverlye Website or Dothan City School website. Once you complete the contact form, you will receive a confirmation that your information has been submitted to the school. False reporting will be taken seriously to the full extent of the law.

Arrival

The instructional school day begins at 7:40 a.m. Students arriving after 7:40 should be accompanied to the office by their parents. The tardy will be recorded and a pass to class will be issued. An unexcused tardy will result in the loss of perfect attendance.

Students who eat breakfast at school should arrive before 7:30 a.m. and go directly to the cafeteria. All other students will report to their designated area. Car riders and walkers who are not going to eat breakfast will go directly to their designated areas. All bus students will be dropped off at the back lunch room entrance. **All car and daycare riders are to be dropped off at the carpool area in the back of the school (near the gymnasium). This will be strictly enforced. Students are not to be dropped off at the front of the school.**

Attendance

All students enrolled in the Dothan City School System are required to be in continuous attendance and abide by the policies governing attendance as outlined by the State of Alabama and the local Board of Education. Alabama Legislative Act 93-972 requires a parent/guardian to be responsible for enrolling their children in school, ensuring that they attend school regularly, and requiring that they conduct themselves properly while in school.

School begins at 7:40 a.m. After 7:40 a.m. a student is considered tardy. Excused tardies do not count against perfect attendance. **Unexcused tardies and early check-outs will count against the student's attendance.**

Parents are encouraged to make medical and dental appointments outside of school hours. **Late check-ins and early check-outs are discouraged because of the instructional time that the student will miss.** However, if appointments are scheduled during the school day, parents should try to **give the school advanced notice.**

Any student leaving school during the school day must check out in the Office of the Principal. **A written excuse from the doctor or dentist should be brought to the office when the student checks in during the school day, or on the first day the student returns to school.** Students arriving late or picked up early will be considered unexcused if a doctor's excuse is not submitted. A student must be in attendance for at least 3 1/2 hours to be counted in attendance for the day.

Students who have appointments scheduled during the school day will not be excused for a whole day of attendance (example: student has a 10:00 am dentist appointment and does not come to school for the entire day). In instances like this, the student should come to school, check out before the appointment, and check back in after the appointment for the remainder of the day.

Students receiving special education services must be in attendance the length of the regular school term and school day unless the IEP Team specifies a different length of time based on the individual needs of the child.

Absences

An absence may be excused by the principal for the following reasons:

1. pupil is too ill to attend school,
2. inclement weather which would be dangerous to the life or health of the child if he attends school,
3. legal quarantine,
4. death in the immediate family,
5. emergency condition as determined by the superintendent or principal, or
6. student excused by the principal for attendance at special events, based on Parent/Guardian request, shall be considered absent and excused but shall not be considered to be perfect in attendance. Such approval must be based on a written request submitted and approved in advance by the principal.

Students will be given the opportunity to make up work within (5) school days unless extenuating circumstances are given consideration by the teacher and/or principal.

Only ten (10) parent notes will be accepted per year.

Absences beyond ten (10) days per year must be substantiated by a physician's statement unless excused by the principal. Patterns of absences will be addressed on an individual basis.

Unexcused: Any absence not approved by the principal is unexcused, i.e., work, truancy, suspension, or Parent/Guardian neglect. Patterns of absences will be addressed on an individual basis.

Dothan City Schools Elementary Truancy Procedures for Unexcused Absences per Year (K-6):

3rd/4th Unexcused Absence:

School will notify Parent/Guardian

5th/6th Unexcused Absence:

A referral issued to the Houston County Truancy Prevention Project and/or direct referral to Early Warning Court

Subsequent Unexcused Absences:

Complaint and/or referral filed with the Dothan City Police Department (Referral may result in petition for arrest and prosecuted by the Houston County District Attorney's Office.

Consequences for Unexcused Tardies/Early Checkouts for Elementary School Students (K-6):

3rd, 4th, & 5th Tardy/Early Checkouts:

Written/Verbal Communication with Parent/Guardian

6th Tardy/Early Checkouts:

Parent/Guardian Conference and/or a referral issued to the Houston County Truancy Prevention Project and/or direct referral to Early Warning Court

Subsequent/Chronic Tardiness/Early Checkouts: Parent/Guardian Conference and/or a referral issued to the Houston County Truancy Prevention Project. May also result in a referral to the Houston County District Attorney's Office as directed by the Safety, Security, and Attendance Department for Dothan City Schools

Additional information concerning the DCS Attendance Policy can be found in the 20-21 DCS Student Code of Conduct.

Behavior

Parents/Guardians Responsibility (Act 94-782; Ala. Code 16-28-3)

The Alabama Legislature passed Act 94-782 stating that Parents/Guardians are responsible for enrolling their children in school, ensuring that they attend school regularly, and that they conduct themselves properly as pupils.

The Dothan City School System recognizes the privilege and the responsibility of Parents/Guardians in supporting and demanding responsible behavior from their children. In an effort to ensure Parents/Guardians awareness and acceptance of that responsibility, reasonable efforts will be made to contact Parents/Guardians regarding Class II and III misconduct. Reasonable efforts will be made on Class I offenses if such misconduct is continuing and notification is needed. Reasonable efforts may include one or more of the following: telephone calls, copies of referrals, Parents/Guardians conferences, letters to Parents/Guardians, registered mail, and when possible, home visits. In the event of continued misbehavior, Parents/Guardians may be asked to sit in class with their child. Petitions may be filed with the Juvenile Court if the child is in need of supervision beyond that given by the Parents/Guardians. Warrants may be filed requiring the arrest of Parents/Guardians who do not require their children to properly

conduct themselves in school. Parents/Guardians will be responsible for conducting themselves in an orderly manner while on school campus for conferences and any other school-related activities. Parents/Guardians conducting themselves in a disorderly manner are subject to the Criminal Codes of Alabama.

Bus Offenses

The principal and/or principal designee has the authority to suspend a student from the bus. The suspension will be for a reasonable and specific period of time. Attempts will be made to notify the parent(s) prior to the suspension. (See Dothan City Schools Code of Conduct). **Any student violating safety procedures or disobeying the bus driver will be reported directly to the principal. Cameras have been installed on all buses and can be accessed for review of incidences by the Transportation Department and/or Principal.**

Actions for School Bus Offenses

First Referral	Conference with student
Second Referral	Bus privilege denied for 3 days
Third Referral	Bus privilege denied for 6 days
Fourth Referral	Bus privilege denied for 12 days
*Subsequent Referrals	Management Plan as developed by Principal

Copies of referrals will be sent to parents.

NOTE: See the below

- Horse playing (rough or rowdy play) on the first offense will result in 6 days bus suspension; second offense will result in 10 days bus suspension.
- Any damages by the student to the bus would require reimbursement by the student's parent/guardian.
- If a student is denied bus privileges due to misconduct, Parent/Guardian will be responsible for student's transportation to and from school each day.

Students may receive disciplinary referrals for misbehavior in bus lines or other holding places. Action procedures as outlined above will be used.

In the event your child is returned to the school on three occasions due to the fact that no adult is at the bus stop, the student will lose bus privileges for the remainder of the school year.

Cancellation of School

Cancellation of school takes place only during extraordinary circumstances, such as extreme weather, equipment failure, or public crisis. The school board and administrators are aware of the hardships caused by an abrupt cancellation. Therefore, school will not be cancelled unless a significant safety risk has been created by unusual circumstances. Every practical means will be used to notify

parents of an impending cancellation, including the school website, School Messenger, REMIND, radio, TV, and newspapers. **Please talk with your child about what they are to do if school is cancelled and if they are sent back home during the school day.**

Car/Daycare Riders

All Car/Daycare Riders will be picked up in the back of the school (cafeteria side). Under supervision, students will be seated watching for their vehicle and listening for their name. Parents will be given a placard with your child's name and grade on it. Be sure you have the placard displayed in the car window in order that we can expedite the process. If your child is not outside waiting, we will ask you to park so that we can keep the carpool line moving quickly and safely. We will assist your child to the car as you drive through the circular drive. Thank you for staying in your car and assisting with the traffic flow.

Afternoon Checkouts

Dismissal

School dismisses each day at 2:30 pm. The buses will begin loading at 2:30 p.m. Please make sure your child knows how he or she is getting home in the afternoon. This should be discussed before the child leaves for school in the morning, thus eliminating the need for us to interrupt their class. Any child going home some way other than their usual documented way must have a written note from the parent. If there is a doubt and no note, the child will be sent home the way he/she regularly goes home. **All students must be picked up by 2:50 pm. Students remaining at the school after 2:50 pm will be placed in Extended Day (supervised service). Parents will be required to pay the daily rate of \$1.00 per minute for the service.**

Students are not to be checked out early except for illness and/or appointments. In cases where students check out he/she must check out through the office with the parent or legal guardian or documented designee signing approval. **Maintaining order and safety is important to us at Beverlye Intermediate School.** During end of day dismissal, the office plays a vital role in helping to maintain order, accuracy and alertness, and smooth transitions. **The office will close for business each day at 2:15 pm and will reopen from 2:50 pm until 3:05 pm. Therefore, students will not be allowed to checkout after 2:15 pm each day. In extreme cases, students who are checked out after 2:15 must return the next day with an excuse for an excused absence. If no excuse is submitted, students will incur an unexcused absence that will count against attendance.**

Crisis/Reunification Procedures

In the event that a campus evacuation is necessary, all students and staff will be transported to a predetermined relocation site. **Parents will be informed.** The following communications may be used to inform parents of campus evacuation: School Messenger, Remind, and/or phone calls/text messages. Upon arrival, parents will be directed by designated staff to the "sign-out" area for each site. As a safety precaution, parents will be asked to provide identification before a child is released to them. No student will be released without a presentation and verification of an identification card.

Dress Code

Students generally conduct themselves in a manner similar to the way in which they dress and groom. Any type of dress or grooming which is disruptive to the educational process will not be permitted. Parents are also expected to choose their child/children clothes in good taste, wearing only those clothes, which are appropriate for the educational environment. Students are required to adhere to the Dothan City Schools dress code. (Refer to Dothan City Schools Code of Conduct).

Emergency Drills

An emergency management plan is provided for the safety and security of students and staff. Fire drills and/or tornado drills are conducted monthly. Lockdown drills and bomb threat drills are practiced twice each year. In the event of emergency weather conditions, the school will follow the directions of Dothan City School Superintendent. Please use the local media for messages. School Messenger and Remind messages will be utilized as well by the Principal.

Remember, telephones may be extremely busy during this time. **Parents, please inform your children of what they are to do in case of rain or severe weather.**

Extended Day

Extended Day will be available to all students assuming we have the number of students registered that is needed to support the program. If you are interested, please sign up in the school office. (See the back of the handbook for more details regarding our Extended Day program).

Family Education Rights & Privacy Act (FERPA)

Family Educational Rights and Privacy Act (FERPA) Student education records are protected by the federally mandated act FERPA. This Act gives parents certain rights with respect to the student's educational records. These rights transfer to the student at the age of eighteen. <http://www.ed.gov/policy/gen/guid/fpc/ferpa>

FERPA requires that the Dothan City School District, with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child's education records. However, Dothan City Schools may disclose appropriately

designated "directory information" without written consent, unless you have advised the district to the contrary in accordance with District procedures.

Field Trips

Field trips are designed to supplement different aspects of the curriculum and to introduce students to the resources of the community. Parents must sign field trip permission forms before a child is allowed to participate in the activity. Bus space limits the number of parent chaperones. **After May 1st, any money for field trips, pictures, grade level graduations, Book Fair items, etc. must be paid in cash.**

Students who participate in field trips are expected to travel to the field trip activity as a group and to participate and remain with the field trip group for the duration of the activity. Students shall be required to travel to and from all field trip activities in the transportation vehicle provided by the school system. **Only in extenuating circumstances will students be released to their parents/guardians during or after a field trip activity.** Parents must submit a written request explaining the circumstances, receive approval from the principal, and present themselves to the teacher to sign the child out of the field trip. **No child shall be released to persons other than his/her parent/guardian while on a field trip.**

Students with a "D" or "F" average in conduct will not be allowed to attend off campus field trips.

In addition, any student with a "F" average in conduct can have campus activities withheld at the Principal's discretion.

*******IMPORTANT*******

Teachers determine the cost of field trips based on the number of students who will be participating. **Therefore, we will not be able to refund field trip money if the student is unable to participate.**

Homework

Homework will only be used by teachers as a formative assessment practice to help inform their instructional planning and reteaching. **ACCORDING TO THE DOTHAN CITY SCHOOLS ELEMENTARY PROCEDURES POLICY, HOMEWORK WILL NOT BE TAKEN AS A GRADE FOR THE GRADEBOOK NOR USED AS A FORM OF PUNISHMENT.**

Fighting

Beverlye Intermediate School has a "no fight policy" in place. Fighting is strictly forbidden on the school premises. Breaking this rule will result in immediate disciplinary measures. **(Refer to Dothan City Schools Code of Conduct).**

Gifts and Flowers for Students

Please do not send items such as flowers, balloons, candy etc. to the school for your child. They will not be delivered to their classroom.

Food in Microwave

"Because of the inconsistency of heat distribution from microwave use, and the lack of appropriate temperature testing equipment, no student or DCS employee is allowed to heat student food items sent from home in microwave ovens."

Giftedness Assurance Statement

Gifted students are those who perform at or who have demonstrated the potential to perform at high levels in academic or creative fields when compared to others of their age, experience, or environment. These students require services not ordinarily provided by the regular school program. Students possessing these abilities can be found in all populations, across all economic strata, and in all areas of human endeavor. Teachers, counselors, administrators, parents or guardians, peers, self, or any other individuals with knowledge of the student's abilities may refer a student. Additionally, all second grade students will be observed as potential gifted referrals using a gifted behavior checklist. For each student referred, information is gathered in the areas of Aptitude, Characteristics, and Performance. The information is entered on a matrix where points are assigned according to established criteria. The total number of points earned determines if the student qualifies for gifted services. To make a referral, contact the Resource Specialist at your child's school.

LinC (See "Gifted Assurance Statement")

Beverlye Intermediate School provides enrichment to students in grades 3-6 through the LINC program. Once referred, academic and behavioral data is reviewed to determine qualification for enrichment services outside of the regular classroom. At the end of each school year, all second grade students will be observed as potential gifted referrals using a gifted behavior checklist. For each student referred, information is gathered in the areas of Aptitude, Characteristics, and Performance. The information is entered on a matrix where points are assigned according to established criteria. The total number of points earned determines if the student qualifies for enrichment services as a third grader.

iCONNECT

iConnect is Dothan City School's 1 to 1 Initiative that allows for every elementary student, 4th - 6th, to have access to a chromebook. Use of

chromebooks is designed to enhance and support their learning by allowing them to analyze and apply skills in a more creative and collaborative way.

Illness or Injury

In case of illness or injury, a child will be cared for temporarily by a member of the school staff (preferably the school nurse). School personnel will render first aid treatment only. If emergency medical treatment is necessary, the parents and paramedics will be contacted. Please be sure that emergency telephone numbers are current and on file at the school.

Lost and Found

Articles found at school should be turned in to the office. They will be placed in the **Lost and Found** area. Please mark the child's name with permanent marker on all jackets, sweaters, coats and personal items. Unclaimed items will be donated to an agency at the end of the school year. Beverly Intermediate School will not be responsible for lost items.

Lunchroom

In addition to the below information, please read the letter at the back of this handbook from our CNP Director, Tonya Grier.

The cafeteria operates using a computerized system which allows each student to have an 'account' with the lunchroom. **Students and staff are not allowed to charge lunches.** This is a debit account, not a credit account. Money is deposited into the account and then taken out as the student purchases food. Breakfast and lunch money are collected on Monday and Friday, but can be paid by the month in one check. Prepayments may be sent in any amount and you may pay by check or cash. Send the check or cash in an envelope labeled with your child's name and the name of his/her teacher. If sending a check, write the child's name on the memo section of the check. Your check should be made payable to Beverly Intermediate School Lunchroom. If you have more than one child at our school, you can send one (1) check. Unless otherwise specified, monies will be divided evenly in each child's account. Please send the correct amount of money. The teachers do not have change to give to your child. **Parents are encouraged to use the DCS Online Payment System "My School Bucks" to pay for lunches.**

Students who bring lunch may purchase milk.

On special occasions - Thanksgiving, Christmas, Valentine's, etc, parents will be invited to join their child for lunch. (Different grade levels on different holidays) This procedure is due to the limited number of available seats and lunchroom staff. **Parents, please know that you are welcome to join your child for lunch on any**

other regular school day provided you call the Lunchroom Manager (794-1435) before 9:00 a.m. on the day you wish to visit. Parents will pay for their meals in the lunchroom. Carbonated drinks, drinks in glass containers, and meals from fast food establishments are not allowed.

Breakfast (per day)		Lunch (per day)	
Full Price	\$1.85	Full Price	\$2.50
Reduce Price	\$0.30	Reduce Price	\$0.40
Employee	\$2.50	Employee	\$3.25
Visitor	\$3.00	Visitor	\$3.75

Medication

According to Dothan City Schools,

- Prescription medications will be administered only upon specific instructions from licensed physicians saying that the medication must be administered at school.
- The Physician Medication Authorization Form (MC-1) must be completed for each administered medication. No medication may be added to a form on file. (See Nurse for form).
- Non-prescription medication, including Tylenol, Pepto-Bismol, aspirin, etc, will **not** be administered at school.
- Medications are **not** to be kept in the personal possession of students.
- Students are not to bring medications to school. If a medication is to be given, a parent must bring it with a **Medication Authorization Form.**

Parent Involvement

Parent involvement begins at home with parents letting their children know that school is important and a priority. Parent involvement means sending children to school ready to learn. It means making sure that your children have necessary supplies and materials to work with each day. Parent involvement also means supporting your children and school by being present at school events and volunteering when possible. Parent involvement means communicating with the teacher on a regular basis so that questions or concerns can be addressed in a timely and efficient manner.

Parents, we NEED YOU!

Parents Right to Know - "Every Student Succeeds Act" ESSA

Under ESSA, Sec. 1112(c)(6), each local educational agency (LEA) supported with Title I funds will ensure that all teachers and paraprofessionals working in a program supported under this part meet applicable state certification and licensure requirements, including any requirements for certification obtained through alternative routes to certification.

Please also note that under ESSA, Sec. 1112(e)(1)(A), at the beginning of each school year, each LEA supported with Title I funds shall notify parents that **they may request**, and the LEA will provide on request and in a timely manner, information regarding the professional qualifications of the student's classroom teachers, including:

1. Whether the student's teacher:
 - Has met state qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction.
 - Is teaching under emergency or other provisional status through which state qualification or licensing criteria have been waived.
 - Is teaching in the field of discipline of the certification of the teacher.
2. Whether the child is provided services by paraprofessionals and, if so, their qualifications, including state requirements:
 - Secondary school diploma or its recognized equivalent.
 - Completed two years of study at an institution of higher education.
 - Obtained an associate's (or higher) degree.
 - Workkeys Assessment.

Parent Volunteers

Beverlye's faculty and staff consider parent volunteers to be a very special resource. Parent volunteers are needed throughout the school year. Parents may sign up at Open House, the first PTO meeting, or by contacting a PTO officer. Please call the office or speak with your child's teacher if you have time or skills to donate to make our school a better place for students to learn and grow.

Personal Communication Devices

Students are allowed to have their cell phones on campus. However, the students are not allowed to be in possession of the cell phone during school hours. The phones are to be turned off and in a secure location. **The school will not be responsible for lost, stolen or damaged phones.** Please see the DCS Code of Conduct for full details concerning Personal Communication Device Policy.

Pets

Pets are not allowed at school.

Parties

Class parties are limited to two parties a year - Christmas and Valentine's Day. **Please do not send party invitations to be handed out to friends unless the whole class is being invited. This prevents hurt feelings.** If you intend to send cupcakes or treats to your child's classroom for his/her birthday, please be sure to make prior arrangements with the classroom teacher. The treats will have to be given out during the planned recess time.

Recess

Students will be provided a supervised, 8 to 10 minute snack/stretch break during the school day.

Promotions and Retentions

Promotion and retention are based on an evaluation of academic, physical, social, and emotional growth. Primary reasons for considering retention are:

- Indifference or lack of effort on the part of a capable student
- Physical or social immaturity
- Lack of academic progress
- Frequent or long absences

Report cards are sent to parents every nine weeks. These should be signed and returned to school the following day. Progress reports are sent home the fifth week of each nine weeks and should also be signed and returned. Progress reports provide parents an excellent method of monitoring their child's progress in each subject while enough time remains to improve grades, if necessary. If retention is a possibility, it will be communicated either in verbal and/or written form.

Multi Tiered Systems of Support(MTSS)/Response to Intervention/RTI)

MTSS/RTI is an intervention module designed to meet the needs of general education students at-risk of failure due to academics, behavior, or drop-out.

The MTSS/RTI process is conducted by a decision-based committee (Problem Solving Team) composed of administrators, regular education teachers, counselors, and others as needed. The PST meets monthly to discuss at-risk students (Reading/Math/Behavior) and develop a plan of action for improvement. For more information, please contact the office.

Safety Procedures/Visitors

When visiting the school, **all visitors** are to utilize the Parking spaces at the front of the school and proceed directly to the main entrance where you will be buzzed inside the building. Once inside, all visitors are to report directly to the office. Before visiting within the building, all visitors must be cleared. As a safety precaution, the procedure for clearance begins by presenting one's state issued driver's license. This license will be inserted into our school Raptor Visitor Management System. A pass will be provided to all visitors upon clearance through the visitor management system. The pass must be affixed to a visible area of clothing (i.e. shirt or dress) before leaving the office and continuing to your approved, designated area within the school. Before exiting the building, all visitors will report back to the office to sign-out with the office staff. **Please note: No child will be checked out by a visitor (other than the parent) unless the parent has listed them for checkout approval on their child's Information Sheet! Please take note of the following: If you desire a conference, please make prior arrangements with the teacher.** If you would like for the office to schedule a conference for you, please call us. For safety reasons, parents are not to stop by their child's classroom to chat with the teacher.

School-wide Classroom Expectations

In addition, review Beverly's Positive Behavior Support/Discipline Policy Plan at the back of the handbook.

- Be prepared for class (have all necessary work materials and a positive attitude).
- Keep hands, feet, and objects to myself.
- Respect others' feelings, property, and personal space.
- Raise hand for permission to speak or leave my seat.
- Complete all assignments in a timely manner.

Consequences

Classroom consequences may consist of one or more of the following: Verbal warnings, Parent Contact, Counselor, Detention, Office Referral

***NOTE: A conduct grade will depend on the number of flags (consequences) received during the week.**

Rewards

- Students may receive possible classroom rewards.
- Students may be given free computer time.
- Students may earn free homework passes.
- Students who earn an A average in Conduct for each of the nine weeks will be recognized and rewarded at the end of the grading period.
- Students have the opportunity to be selected as the Good Citizen of the Month. Good Citizens will visit the Wiregrass Museum of Arts and enjoy a catered lunch.
- Students "Caught Being Good" will have an opportunity to be rewarded by the principal on Fridays.

School Messenger

Dothan City Schools uses an automated phone messaging system called School Messenger. This system provides the ability to easily contact parents/guardians immediately of news that needs to be communicated regarding severe weather, school start time delays, early dismissal and school closings. **In order to ensure that you receive messages from the School Messenger system properly, please provide new phone numbers and email addresses to your child's teacher or the school secretary promptly.** It is common practice to provide emergency contact information for your child at the beginning of each school year. **Should your information change throughout the year, it is crucial that you provide the updated information.** This way, when messages are sent, it will reach you.

School Supplies and Fees

As part of the district's ESSER II application, we have allocated monies for school supplies. This is to relieve families of the financial burden that school supplies can bring. This allocation will replace the need for a school supply list. See the DCS Code of Conduct for complete details.

Snacks

Students may bring a snack from home or purchase one at school. We encourage students to bring healthy snacks such as fruit, popcorn or granola bars. Please do not send candy, soft drinks, or glass containers. Snacks will be eaten during break. All snacks purchased at school are \$.50 each. Please keep snack money separate from breakfast and lunch money. These funds are deposited in separate accounts.

Instructional Programs and Support Systems

Special Activities	Instructional Programs	Support Systems
Library Media	Reading Horizons	Multi Tiered System of Supports/Response to Instruction
Music/Chorus/Dance	Reading Street	Positive Behavior Supports
Physical Education	Engage NY Math	S4 (Spectra Care)
IXL Computer Lab	Science and Social Studies Weekly	Tutorial Services
Multicultural Club	AMSTI Science	Learning Supports Team
PE Club	A+ Arts Curriculum Enhancement	Full Time Nurse
Student Government Association		Full Time Guidance Counselor
Champion Groups		Parental Involvement Specialist
Patriot Flag Corp		Extended Day
		LINC (Learning in Consultation)
		Speech and Language
		Special Education Services
		English Language Learner

Student Conduct Folders

Weekly assessments, observations, portfolios, projects, discussion and specific additional work will be considered in the grading process. **Your child's graded work will be sent home on Wednesday in the student folder. Notes and information sheets will be sent home in the folder also. Parents are asked to look over schoolwork, grades, etc., sign the folder, and then return it to the teacher on Thursday.** Parent-teacher conferences are encouraged and necessary to maintain good parent-teacher relations.

Telephone

The office telephone is a business phone and is not to be used by students except in an emergency. Students are not allowed to use the phone to make personal arrangements, such as requesting permission to go to another child's home after school. Please make arrangements on how your child will get home from school **before** he/she comes each day. **Be sure to send the teacher a note whenever plans are different than usual for getting your child home.**

Textbooks

All textbooks are furnished by the State of Alabama. **All lost or damaged books must be paid for by the parent/guardian**, as the school is required to replace lost books. A Textbook Form is signed by all parents at the beginning of the year.

Transfers/Withdrawals

The classroom teacher or office personnel should be notified at least one day in advance of the withdrawal of a student. This will permit time for the school records to be brought up-to-date and will also prevent parents from having to wait.

NOTE: If you are moving and are withdrawing your child from school, please send a note to the school with your new address and the name of the new school your child will attend. Your cooperation is always greatly appreciated.

EXTENDED DAY SCHOOL PROGRAM 2021-2022 (Tentative based on student registration)

The Extended Day School program is an after-school program that operates daily Monday through Friday from 2:30 - 5:30 p.m.

PURPOSE OF THE AFTER-SCHOOL EXTENDED DAY PROGRAM

- To provide a proper environment for before and/or after school study, reading and completion of homework or unfinished schoolwork.
- To provide a quiet period with supervisory personnel that will be qualified to help your child with academic deficiencies.
- To better utilize our school facilities for the benefit of our students.
- To provide a safe, caring atmosphere for your child until you are able to pick him/her up.
- To provide a pleasurable, yet challenging experience for your child until you are able to be with him/her.

CURRICULUM AND ACTIVITIES

Afternoon activities offered in the program will include a snack, supervised playtime and completion of homework each day.

The main emphasis of the program will be to give instructional assistance to each student to ensure that their time is well spent in a relaxed atmosphere.

SCHEDULE

6:45 am - 7:15 am Monday - Friday

2:30 pm - 5:30 pm Monday - Friday

COST

After an initial registration fee of \$5.00, the cost of the program is \$50.00 per week. There is a \$10.00 charge for returned checks. Money is not refundable for absences. If a child misses an entire week, parents must still pay for the week. After a child is picked up late twice - they will be dropped from the program.

THERE IS A \$1.00 per minute CHARGE FOR LATE PICKUP AFTER 5:30 P.M.

It is our hope that this program will provide a needed service to our students and parents. We will be providing a safe, well-disciplined atmosphere staffed by certified teachers that will enable students to complete homework or unfinished class assignments. The classes will be small enough to provide individual assistance to ensure completion and accuracy.

The cost of the program is small when compared to other programs, and we feel that our teachers are better qualified to provide the extra help that many of our students need.

Students will be supervised at all times. No student will be released except to parents or to persons authorized on paper by the parent.

We feel that we can provide a real service to our community at a nominal cost, and we sincerely hope you see fit to take advantage of this program.

**BEVERLYE INTERMEDIATE SCHOOL
POSITIVE BEHAVIOR SUPPORT PLAN
&
DISCIPLINE POLICY
2021 - 2022**

DISCIPLINE

A considerable amount of time is spent on teaching children appropriate behavior. Teachers model behavior and teach rules and procedures every moment of the day at the beginning of school. We know that if students know the expectations of the teacher and of the principal and understand the consequences, then the likelihood is greater that they will exhibit appropriate behavior so that optimal learning can occur.

In life, there is a need for procedures so that people can function in society knowing the acceptable and efficient ways people do things. School is no different. We have a procedure for walking to recess, PE, and in the hall, eating in the lunchroom, being a nice audience participant, etc. Considerable time is spent TEACHING our students what we expect. The important thing to remember is that we teach rules and procedures very explicitly before any conduct folders go home or any discipline referrals are written.

Teachers use steps in their classroom discipline plan. When these steps are exhausted, then the student may be sent to the Principal, Program Specialist, and/or the Counselor. There are also steps that the Principal and Program Specialist use before sending students to alternative school, etc. unless there is aggressive behavior involving the safety of your child or someone else. Action is taken immediately in these situations.

This process is necessary because the overall goals, as outlined on the previous page, are to provide a safe learning environment wherein students can be taught and challenged academically. Your child is very important to us. Together, we can support each other in the education of your child and prepare them for the middle grades.

Philosophy - "The Four B's" School Expectations

Beverlye Intermediate School's Discipline Policy seeks to create a learning community where we work together to create a SAFE, RESPECTFUL, RESOURCEFUL and RESPONSIBLE environment.

Students will:

- Learn and play in a safe way and use good judgment.
- Consider the health and safety of oneself and others.
- Follow school rules on the playground, in the classroom, and in all parts of the school.
- Use equipment appropriately.

Students will:

- Respect everyone's right to learn.
- Speak and act in a kind and courteous way to other children and adults.
- Peacefully resolve conflicts by talking and listening to the other person.
- Follow the instructions of supervising adults.

Students will:

- Be prepared to learn by coming to school on time with all of the appropriate materials and homework assignments completed.
- Respect and take care of school and private property.
- Manage their time at school in a way that facilitates learning.
- Follow established guidelines and routines.

Rights and Responsibilities**Student**

The student has the right to a public school education in an environment conducive to learning. The student is expected to do the following:

- Respect the privacy and property of others.
- Exhibit behavior that will encourage learning for others and myself.
- Obey class/school rules and expectations for conduct and citizenship.
- Give parents/guardians all notices and information received by me from my school everyday.
- Do my homework and read everyday outside of school time.

Parent

The parent has the right to expect that the school will address the learning needs of their child in an equitable way, respecting the individual differences of children. The parent has the right to be informed of their child's progress and of areas where closer home-school cooperation is needed. The parent is expected to do the following:

- Send their child to school every day, on time, and prepared to work.
- Respond to communications from the school pertaining to their child.
- Cooperate with the school staff in solving behavioral problems.
- Develop in their children respect for the rights and property of other people.
- Understand and support the fair and consistent implementation of the Beverlye Intermediate School's Discipline Policy.
- Show respect to students, school staff, and to other parents.

Teachers and Support Staff

The teacher and the support staff have the right to teach in an atmosphere that fosters satisfaction in their work with the support and guidance of the administration in maintaining high professional standards. The teacher is expected to do the

following:

- Work with students so they understand what they are expected to learn.
- Help the students realize that as an individual they are important and that they should act in a responsible way.
- Encourage and help the student understand and support school rules.
- Know and enforce the rules and policies of the school consistently.
- Use procedures appropriate for age, background, and level of maturity in dealing with inappropriate behavior from students.
- Seek conferences with parents and other school personnel in an effort to help students who present behavior problems.
- Keep parents informed weekly of a student's academic and behavioral progress.
- Show respect for students, parents, and to other school staff.

Administration

The administration has the right to expect the cooperation of staff, students, and parents and seeks to facilitate the school's function as a learning institution. The administration is expected to do the following:

- Make the school community aware of the Dothan City Schools' Code of Conduct and Beverlye Intermediate School's Discipline Policy.
- Review these discipline policies annually.
- Support all school personnel in maintaining appropriate and effective discipline.
- Be available for conferences on discipline and academic matters.
- Provide staff assistance with serious problem situations and inform teachers of administrative disciplinary action.
- Identify a line of authority at Beverlye Intermediate School, during absence of administration, for disciplinary matters.
- Show respect to students, parents, and to all school staff.

Standards of Behavior

Generally, students are expected to:

- Follow directions given by staff members and other trained personnel in the school.
- Show respect toward school property and the property of others.
- Use computers and other technology resources in a responsible manner for educational purposes.
- Be considerate of others by modeling respectful interactions with everyone.
- Remove hats and other head coverings when in the building.
- Keep hands, feet, and objects to oneself.
- Follow Fire Drill procedures quietly.
- Follow school safety procedures.
- Respect the work of other students displayed in the hallway.
- Be respectful of the school building and campus (cleanliness)

- Have a pass (unless the student is with their class).

Restroom

Students are expected to:

- Carry nothing but the bathroom pass into the bathroom.
- Respect the rights of other students who are in the restroom.
- Respect the property in the bathroom and help keep it clean.
- Keep walls and doors free from any drawings, markings, or writing.
- Ensure that tissue is used for the appropriate reasons
- Use the faucet correctly for hand washing

Bus

Students are expected to:

- Wait appropriately while at the bus stop and in school holding areas.
- Follow the instructions of the bus driver.
- Board and exit the bus in an orderly manner.
- Keep aisles clear of all materials.
- Remain seated while on the bus.
- Keep hands and body to yourself.
- Be quiet and respectful to students seated nearby.

Walking To and From School

Students are expected to:

- Walk safely obeying crossing guards, patrols, and traffic signs.
- Walk on sidewalks and appropriate walkways.
- Avoid approaching or talking to strangers.
- Walk directly home at the end of the school day or go to the place the parent has designated.

Assembly

Students attending an assembly are expected to:

- Walk and enter the assembly quietly in order to hear instructions.
- Come prepared to sit through an entire assembly.
- Listen and pay attention to the presenter.
- Show appreciation for the assembly by applauding at appropriate times.
- Follow the directions of the adults in charge.

Lunchroom

Students are expected to:

- Speak and act in a respectful manner toward all adults and fellow students.
- Stop talking and listen when an adult is speaking to them.
- Use quiet voices.
- Use proper manners.
- Ask permission to leave their seat.

- Throw trash away when the table is called.
- Refrain from sharing food during lunch due to food allergies.
- Raise their hand if they need assistance.
- Keep their hands to themselves.
- Follow the directions of their teacher at all times.

Playground

Students are expected to:

- Speak and act in a respectful manner toward all adults and fellow students.
- Follow the directions of the playground teachers on duty.
- Follow the playground rules of safety.
- Wear closed shoes to play on the climbing equipment.
- Play cooperatively and respectfully.
- Keep hands to oneself.
- Line up when the whistle blows or lineup is called.
- Place all trash in the garbage cans before entering the building.
- Stand quietly until their teacher arrives.
- Leave toys and sports supplies at home, including electronic devices (games, phones).

Clothing

School personnel may advise students about appropriate dress for school, in accordance with the Dothan City Schools' Dress Code Policy. Parents may be notified in cases of non-compliance or when clothing:

- Is likely to cause disruption to school activities
- Does cause a disruption to school activities
- Endangers health or safety of other students

Incentives

Students are given the opportunity to be rewarded in the following ways for appropriate behavior throughout the year:

- Receive "Punch Cards" (students who get all 20 punches will redeem card for a special treat/prize)
- Principal reward on Fridays-"Caught Being Good" Tickets
- Good Citizen of the Month
- Daily and/or weekly rewards from classroom teachers/support staff
- "A conduct" reward by Principal each nine weeks
- End of the year award(s) for A conduct
- Monthly recognition for one class exhibiting positive lunchroom behaviors

(In addition, please familiarize yourself with the 2021 - 2022 DCS Elementary Student Code of Conduct.)

General Information

AHERA Notification

“All buildings used by the Dothan City Schools are free of friable (airborne) asbestos. Most buildings contain some forms of non-friable asbestos (most commonly in floor tile). This asbestos is managed according to an approved management plan, which may be examined in each principal’s office. The Dothan City Schools are in full compliance with A.H.E.R.A. (the Asbestos Hazard Emergency Response Act) and asbestos containing material is inspected on a regular basis as required by law.

Section 504:34 CFR 104.4(a)

Title II: 28 CFR 35.130 (a)

Guidelines IV-N

“No qualified person with a disability is excluded from, denied benefits of, or subjected to discrimination in any course, program, service, or activity solely based on the basis of disability.”

Section 504:34 CFR 104.34 (a)(b)

Title II: 28 CFR 35.130 (d)

OCR Guidelines VI-A, 44FR 17167

ESL

Undocumented children and young adults have the same right as U.S. citizens and permanent residents to attend primary and secondary schools. In fact, like other children, undocumented students are required under state law to attend school until they reach a legally mandated age. This is especially true for English as a Second Language children. For more information about registering an undocumented student to attend school in Dothan City Schools, please contact the principal.

ESL (English as a Second Language) is a program designed to provide tutorial assistance for students whose home language is other than English. A Home Language Survey must be completed for each student registering for enrollment. Any student whose registration or Home Language Survey indicates a first language other than English on any of the survey questions is a language-minority student and qualifies for tutorial assistance.

Upon request of a limited English proficient parent, an interpreter will be provided as soon as possible, given the date, time, and place of the needed interpreter. The interpreter will translate the individual academic achievement results of the student to the parent(s) and also interpret to the parent(s) in a language they can understand.

“Disabled secondary students with disabilities must be placed in the regular environment of any vocational or other school program or activity to the maximum extent appropriate to their needs with the use of supplementary aids and services.”

Title IX Coordinator
Dr. Debra Wright
1665 Honeysuckle Rd.
Dothan, Alabama 36301
334-793-1397, ext. 209

Section 504 Coordinator
Mrs. Alicia Hales
1665 Honeysuckle Rd.
Dothan, Alabama 36301
334-793-1397, ext. 242

Technology Usage Policy

Electronic instructional materials are selected by Dothan City School System to implement, enrich, and support the educational program for students. These materials must serve both the breadth of the curriculum and the needs and interests of individual students and employees. To this end, policies must be in place to assure the selection of materials of the highest quality and appropriateness. **The policies contained within this document are to serve as legal and acceptable use of the Dothan City Schools network (DCSNet), as well as, copyright and acceptable use of video and software within the classroom environment.**

DCSNet Acceptable Use Policy establishes policies and guidelines for the use of the Internet and the Dothan City School System's wide area network for students and Dothan City School System's employees. **The use of this electronic resource is a privilege not a right.** Failure to adhere to the policy will result in the revocation of the user's access privilege. At school, student access to the DCSNet and the use of the Internet will be under teacher direction and will be monitored as any other classroom activity.

A complete copy of the Dothan City Schools Acceptable Use Policy can be accessed on the DCS website.

DOTHAN CITY SCHOOLS

School-Parent Compact

2021 - 2022

Beverlye Intermediate School, and the parents of the students participating in activities, services, and programs funded by Title I, Part A of the Every Student Succeeds Act of 2015 (ESSA) (participating children), agree that this compact outlines how the parents, the entire school staff, and the students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership that will help children achieve the State's high standards.

School Responsibilities	Parent Responsibilities	Student Responsibilities
<p>Beverlye Intermediate School will:</p> <ol style="list-style-type: none"> 1. Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the participating children to meet the State's student academic achievement standards. 2. Hold parent-teacher conferences (at least annually) during which this compact will be discussed as it relates to the individual child's achievement. 3. Provide parents with frequent reports on their children's progress. 4. Provide parents reasonable access to staff. 5. Provide parents opportunities to volunteer and participate in their child's class and to observe classroom activities. 6. Ensure regular two-way, meaningful communication between family members and school staff and, to the extent practicable, in a language that family members can understand. 	<p>We as parents, will support our children's learning in the following ways:</p> <ol style="list-style-type: none"> 1. Ensure consistent school attendance by the student. 2. Encourage students to have good study and work habits, self-discipline, and respect for schools and school personnel. 3. Review official interim and report cards from the school at the end of each grading period and to schedule conferences with teachers if such reports indicate their child is having difficulty. 4. Honor requests for conferences from school officials whenever possible. 5. Respond promptly to all requests from the school for information. 6. Stay informed of child(ren)'s progress through scheduled parent-teacher conferences, report cards, and communications from the school. 	<p>We, as students, will share the responsibility to improve our academic achievement and achieve the State's high standards.</p> <ol style="list-style-type: none"> 1. Maintain good attendance. 2. Deliver all report cards and other communications from the school to the parents(s) or guardian(s). 3. Develop good study habits and self-discipline, as well as accept additional help from available educational personnel and parents if experiencing school related problems. 4. Adhere to all Dothan City Schools policies and Code of Conduct. 5. Make the best effort in taking all tests, including teacher-made, achievement, and standardized assessments.

Dothan City Schools

500 Dusy Street ♦ Dothan, Alabama 36301 ♦ 334-793-1397

2021 - 2022 MEAL ELIGIBILITY QUESTION & ANSWER

-*+

Frequently, there are questions at the beginning of the school year regarding free and reduced eligibility and paying for meals. Below are guidelines that address these common situations.

RETURNING STUDENTS: FREE and REDUCED eligible students from last school year may eat meals based on last year's eligibility status through ***Tuesday, October 1, 2020 (tentative)***. If a new application is not APPROVED by this date (not just turned in at the school), those students will become PAID eligible and must pay for their meals.

KINDERGARTEN STUDENTS: Most kindergarten students will be PAID eligible status on the first day of school. Kindergarten students who were enrolled in the Dothan City Schools Head Start / Preschool Center during the 2019 - 2020 school year are FREE on the first day of school but should complete a meal application as soon as possible. Parents of all other kindergarten students should send money for their child's meals. Applications are processed as quickly as possible when received. However, until the application is APPROVED (not just turned in at the school) the kindergarten student will be PAID eligible.

TRANSFER STUDENTS: Any student who did not attend Dothan City Schools last school year will be PAID eligible on the first day of school. Parents should send money for their child's meals. Applications are processed as quickly as possible when received. However, until the application is APPROVED (not just turned in at the school) the student will be PAID eligible.

MEAL CHARGES: Federal regulations require that only students with an approved FREE eligibility status receive meals at no charge. Students with a REDUCED or PAID eligibility status must pay for meals at the time the meal is received. Elementary schools allow only three (3) charges for reduced price & paid eligible students. If money is not received on the 4th day to cover the charges, the student will be offered peanut butter (or equivalent), crackers and water as an alternate meal. The junior high school allows only one (1) charge for reduced price & paid eligible students. If money is not received on the 2nd day to cover the charges, the student will be offered peanut butter (or equivalent), crackers and water as an alternate meal. High school students are not allowed to charge.

Please contact the school's CNP Manager if you have questions regarding this information.

Sincerely,

Child Nutrition Program

Beverlye Intermediate School for the Arts

Student-Parent Handbook

2021 - 2022

I have read and understand the Student-Parent Handbook for Beverlye Intermediate School and I am committed to supporting our school.

Student's Name (printed) _____ Grade _____

Student's Signature: _____ Date _____

Parent's Signature: _____ Date _____