

Information For Mr. Kopecky's Biology CP Classes

REQUIRED MATERIALS: Each student must bring to class each day:

1. Pencil or Pen. **Pencil must be used on tests.**
2. Textbook
3. Notebook: 3-ring type in which to keep all notes and assignments. All notes will be turned in each semester as part of the grade.

GRADES are based on the following:

1. Written assignments from the text, and lab reports.
2. Tests over material from the text, lectures, or labs.
3. Participation (discussion, discipline, tardies, attendance, cuts).
4. Completion of the notebook.
5. Completion of other projects.

Letter grades are based on the following percentages: Lowest A = 89% B = 79% C = 68% D = 57%

ABSENCES:

If a student is absent for **any** reason, it is **his/her responsibility** to find out if any work has been missed. An Assignment Sheet listing all assignments is posted in the room, and can also be kept in the notebook. Arrangements should be made with the teacher to make up all work, including labs. This makeup must be done within an amount of time equal to **two times the length of the absence** to receive full credit. (If absent on the due date, the assignment is due the day you return). Work missed because of cuts or suspension cannot be made up. **No note card** may be used on makeups.

Participation points will be lost for **every tardy**, and for excessive or uncleared absences. Detention will be issued from the third tardy on, and for every uncleared absence.

If an assignment is turned in late for any reason other than absence, 33% will be deducted for each day or part of a day late. Assignments are due **when you walk into the class**.

CLASSROOM RULES:

- DO'S**
1. If you have a question that cannot be answered by lab partners or the book, ask the teacher.
 2. Respect the property of the school and other students. Any purposeful damage will result in disciplinary action.
 3. Stop and listen whenever the teacher is talking to the class. This is often done for your safety.
 4. Classroom discipline is the responsibility of the student as well as the teacher. Someone misbehaving is reducing your opportunity to learn.
 5. Follow classroom safety instructions at all times.

- DON'TS**
1. Do not interfere with the learning of any other student.
 2. Cheating or profanity will not be tolerated.
 3. No food/drink, or gum is to be brought into the classroom. Water is OK.
 4. Cell phones and listening devices will be confiscated if they are **seen or heard**.

If these rules are violated, the following procedures will be followed:

1. Verbal warning
2. Parent contact
3. Referral to counselors

There are always exceptions to every rule and situation. If you have an unusual problem or circumstance, please discuss it with the teacher.

Please contact me by email: Mike_Kopecky@chino.k12.ca.us

I have read and understand this class information. Signed:

Student _____ **Date** _____

Parent _____ **Date** _____