

WATERBURY PUBLIC SCHOOLS

Meeting Minutes

Group/Team:	SGC		
Location:	Bucks Hill	Norms Reviewed:	<input type="checkbox"/> yes <input type="checkbox"/> no
Date of Meeting:	February 11, 2019	Start Time:	3:05
Minutes Prepared By:	Lislote Morel	Finish Time:	3:55

Attendance at Meeting (list all team members present or not and guests)

Name	Position	Signature	
1	Jennifer O'Donnell	Teacher	present
2	Jen Fleming	Teacher	Present
3	Madelyn Torres	Parent	Present
4	Liselote Morel	Parent	present
5	Tammy Melendez	Parent	present
6	Shirley Petteway	Parent Liaison	present
7			present
8	Filomena Hudobenko	VP	
9			
10	Rick Hunter	Community Rep	Disa.
11			
12			
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Purpose of Meeting – Instructional Focus:

See Agenda.
 SGC Focus – Literacy (Book Club) and School Compact and Parent Engagement Policy - PTO

Meeting Notes, Decisions, Issues

Mrs. Petteway brought the suggestion of starting a book club for 2nd and 3rd grade students. She would start the club with help of Mrs. Harmon. She expressed her concern and why she would like to start the club because many of our students are failing in Literacy, and parents aren't sure how to help their child/children. She will ask teachers to be involved.

The council reviewed the School Compact and Parent Engagement Policy, made necessary changes. Miss O'Donnell will make the corrections forward it to Mrs. Petteway to re-type, send to the Bilingual Department for translation and distribute to the BHS parents.

Meeting was adjourned at 3:55 pm.

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Next Steps (Include action items)		
Action	Assigned to	Due Date

Next Meeting					
Date:	TBD	Time:	3:05	Location:	Bucks Hill School Library
Agenda:	Attached.				

Meeting Minutes guidelines:

- Publish Minutes within 48 hours of any meeting
- Minutes available to all stakeholders (e.g., binders, shared drive, e-mail, website)
- Send Minutes via email to all team members