

Addendum #1 – Responses to questions for FSMC RFP

- 1) Does the District have an annual forecasted labor dollar amount for all vendors to use as a guideline for their financial projections? Total District labor cost for the Food Service operation including, but not limited to, wages, vacation, sick pay, medical/dental, retirement, general liability and workers' compensation shall not exceed \$476,621.00 for the 2020-2021 contract year.
- 2) What type of wage increase should the vendors assume for the 2020-2021 school year? The contractual wage increase for the 2020-2021 school year is 2.3% which is included in \$476,621.00 in question #1. All Bethel Board of Education employed food service workers are covered by a collective bargaining agreement with UPSEU. A copy of this agreement will be posted on our website bethel.k12.ct.us.
- 3) A la carte price list for items approved for sale in the school. All items offered for sale are on the CSDE's approved healthy snack list. Currently, we offer the following: Reduced fat cookies, whole fruit, 8 oz. water for \$.75; baked chips, ice cream, Rice Krispies treats, Nature's Valley granola bars, hot pretzel, cut-up fruit for \$1.00; 16.9 oz. water, Snapple juice, Minute Maid juice, pop tarts for \$1.25; Dasani water, Switch juice for \$1.50; and Smart water for \$2.00.
- 4) Are High School students allowed to leave for lunch? No, none of our schools have an open campus policy.
- 5) Do kindergarten students participate in the breakfast/lunch program? Yes, Bethel has a full day kindergarten program. However, kindergarteners are not allowed to purchase snacks.
- 6) Is breakfast served in the classroom in any of the schools? No, the two K-3 (to be K-2 beginning in 2020-2021) schools are grab and go and all others eat in the cafeterias.
- 7) Is there any clerical support provided by the district? No, not for general operations, however, the district does collect and process all free/reduced applications and files all State reports.
- 8) Are there any renovations or changes planned that vendors should factor into their proposal? Both Rockwell (to be K-2) and Johnson (to be 3-5) are in the process of being renovated as new. This includes new kitchen facilities with new appliances, serving line, etc... The renovation should be completed by school opening in September 2020.
- 9) What type of POS system does the district use? Café Enterprise/Myschoolbucks
- 10) Clarification of delivery vehicle. The driver uses his own personal vehicle for which he receives additional compensation of \$5.00/day.
- 11) Is there a premium meal price point at the High School and/or Middle School? No
- 12) Would the District consider only receiving a digital proposal instead of printed? The district requires the proposals be submitted in the format detailed in section C.12.d. of the RFP.
- 13) On page 33, 12.11.C and 12.11.D pertaining to the FSMC's Management and Administrative fees – the boxes requiring fee amounts per month for ten (10) months should have been checked.
- 14) On page 33, 12.11.F is not applicable as the meal Per Meal Option has not been chosen.
- 15) On page 34, 12.11.L, what is the district's expectation on a financial guarantee? At a minimum, we would expect breakeven.
- 16) Would the official start of the contract be July 1st? Yes, the contract period is July 1, 2020 through June 30, 2021. For the 2020-2021 school year, the first day of meal service is currently anticipated to be September 8, 2020.

- 17) When will the FSMC be able to be on-site to prepare for service? Except for the two schools being renovated, the FSMC should be able to be on-site by August 10, 2020. The two schools under renovation may not be available until September 1, 2020.
- 18) Please provide clarification on the employees' uniforms. Per their contract each food service employee of the Bethel Board of Education receives a \$150.00 uniform allowance per annum to be used at their discretion for appropriate uniform items. If the FSMC requires any specific items such as aprons, hats, logoed items, etc..., then the FSMC is responsible for the expense of providing those items to the staff.
- 19) Who owns the small wares? The district owns all of the small wares and equipment used in the kitchens.
- 20) What is the breakdown of free and reduced students by building? As of our March ED-103 filing, the breakdown per student is as follows:

	Enrolled	Free	Reduced
High School	915	202	72
Middle School	810	189	58
Johnson	468	118	33
Berry	437	114	45
Rockwell	434	102	24