

BOARD APPROVAL OF ADD'L COMPENSATION

Revised 12/14/2020

Name	Position Description	Fund	Rate of pay	From	To
<u>Work Agreements</u>					
TEACHER	FUNDATIONS TRAINING	116	\$20/Hr.	12/12/2020	12/12/2020
OC REACH ASSOCIATE	FUNDATIONS TRAINING	116	Hourly Rate	12/12/2020	12/12/2020
OC REACH ASSOCIATE	FUNDATIONS TRAINING	116	Hourly Rate	12/12/2020	12/12/2020

Wilson School District # 7

Board Meeting Report

December 2020

Function Code	Function Description	FY 21 Budget	Expended YTD	Encumbered YTD	Exp & Enc YTD	Uncommitted Balance	% Committed
MAINTENANCE AND OPERATIONS FUND 001							
001- 100/ 600 Regular Education / Other Programs							
1000	Instruction	\$ 2,654,862	\$ 1,012,512	\$ 1,635,335	\$ 2,647,847	\$ 7,015	100%
2100	Support Svcs Student	507,655	184,826	227,285	412,111	95,544	81%
2200	Support Svcs Instr. Staff	462,737	208,642	217,109	425,750	36,986	92%
2300	Support Svcs Gen Admin	293,137	151,828	133,132	284,960	8,177	97%
2400	Support Svcs School Admin	398,114	170,392	208,711	379,104	19,010	95%
2500	Business & Technology	491,135	211,091	289,682	500,773	(9,638)	102%
2600	O & M Plant Svcs	1,328,921	642,262	836,202	1,478,464	(149,543)	111%
2800		-	26,795	-	26,795	(26,795)	N/A
3100	Food Service Operations	24,568	8,531	9,159	17,690	6,878	72%
550-2200	K-3 Reading Program	78,527	27,536	38,615	66,151	12,376	84%
610-1000	Cocurricular Band/Choir	2,000	-	-	-	2,000	0%
620-1000	Athletic Programs	500	-	1,500	1,500	(1,000)	300%
900-3300	Community Services	910	452	-	452	458	50%
	Subtotal	\$ 6,243,066	\$ 2,644,867	\$ 3,596,729	\$ 6,241,597	\$ 1,469	100%
001 - 200 Special Education							
1000	Instruction	\$ 736,350	\$ 291,101	\$ 426,669	717,770	\$ 18,580	97%
2100	Support Svcs Student	305,023	61,416	103,846	165,263	139,760	54%
2200	Support Svcs/ Omstr/ Staff	4,000	1,634	1,981	3,615	385	90%
2400	Support Svcs School Admin	-	58,837	79,585	138,422	(138,422)	N/A
2500	Business & Technology	1,500	275	-	275	1,225	18%
	Subtotal	\$ 1,046,873	\$ 413,263	\$ 612,081	\$ 1,025,345	\$ 21,529	98%
001 - 400 Transportation							
2500	Business & Technology	\$ -	\$ 1,504	\$ -	\$ 1,504	\$ (1,504)	N/A
2600	District Trans. Svcs	\$ 11,500	\$ 3,053	\$ 4,770	\$ 7,823	\$ 3,677	68%
2700	Student Trans. Svcs	\$ 342,631	\$ 56,970	\$ 250,083	\$ 307,053	\$ 35,578	90%
	Subtotal	\$ 354,131	\$ 61,526	\$ 254,853	\$ 316,379	\$ 37,752	89%
511 - Desegregation Regular/Special Education							
1000	Instruction	\$ 1,829,180	\$ 540,886	\$ 810,779	\$ 1,351,666	\$ 477,515	74%
2100	Support Svcs Student	23,912	961	1,441	2,402	21,510	10%
2200	Support Svcs Instr. Staff	9,708	16,947	17,783	34,730	(25,022)	358%
2400	School Administration	3,500	544	659	1,203	2,297	34%
	Subtotal	\$ 1,866,300	\$ 559,338	\$ 830,663	\$ 1,390,001	\$ 476,299	74%
TOTAL M & O		\$ 9,510,370	\$ 3,678,995	\$ 5,294,326	\$ 8,973,321	\$ 537,049	94%

Wilson School District # 7

Board Meeting Report

December 2020

Function Code	Function Description	FY 21 Budget	Expended YTD	Encumbered YTD	Exp & Enc YTD	Uncommitted Balance	% Committed
CLASSROOM SITE FUNDS 011, 012 AND 013							
011- 100 Regular Education - Base							
1000	Instruction	\$ 350,000	\$ 25,680	\$ 36,673	\$ 62,353	\$ 287,647	18%
	Subtotal	\$ 350,000	\$ 25,680	\$ 36,673	\$ 62,353	\$ 287,647	18%
011- 200 Special Education - Base							
1000	Instruction	\$ 62,782	\$ 1,980	\$ 2,858	\$ 4,837	\$ 57,945	8%
	Subtotal	\$ 62,782	\$ 1,980	\$ 2,858	\$ 4,837	\$ 57,945	8%
	Total CSF- Base	\$ 412,782	\$ 27,660	\$ 39,531	\$ 67,191	\$ 345,591	16%
012- 100 Regular Education - Performance							
1000	Instruction	\$ 789,663	\$ 2,094	\$ 29,087	\$ 31,180	\$ 758,483	4%
2000	Support Services & Interest	15,000	713	1,456	2,168	12,832	14%
	Subtotal	\$ 804,663	\$ 2,806	\$ 30,542	\$ 33,349	\$ 771,314	0%
012- 200 Special Education - Performance							
1000	Instruction	\$ 170,000	\$ -	\$ -	\$ -	\$ 170,000	0%
	Subtotal	\$ 170,000	\$ -	\$ -	\$ -	\$ 170,000	0%
	Total CSF - Performance	\$ 974,663	\$ 2,806	\$ 30,542	\$ 33,349	\$ 941,314	3%
013- 100 Regular Education - Menu							
1000	Instruction	\$ 512,752	114,778	95,787	21,805	\$ 490,947	4%
2000	Support Services & Interest	2,000	1,446	-	1,446	554	72%
	Subtotal	\$ 514,752	\$ 116,223	\$ 95,787	\$ 23,251	\$ 491,501	5%
013- 200 Special Education - Menu							
1000	Instruction	\$ 86,755	\$ 5,170	\$ 7,463	\$ 10,954	\$ 75,802	13%
	Subtotal	\$ 86,755	\$ 5,170	\$ 7,463	\$ 10,954	\$ 75,802	13%
	TOTAL CSF - MENU	\$ 601,507	\$ 121,394	\$ 103,251	\$ 34,205	\$ 567,302	6%
TOTAL CLASSROOM SITE FUND (CSF)		\$ 1,988,952	\$ 151,860	\$ 173,324	\$ 134,744	\$ 1,854,208	7%

Wilson School District # 7

Board Meeting Report

December 2020

Function Code	Function Description	FY 21 Budget	Expended YTD	Encumbered YTD	Exp & Enc YTD	Uncommitted Balance	% Committed
UNRESTRICTED CAPITAL OUTLAY FUND 610							
1000	Instruction	\$ 740,387	\$ 602,410	\$ 39,509	\$ 641,919	\$ 98,468	87%
2100	Support Svcs Student	11,000	-	9,292	\$ 9,292	1,708	84%
2200	Media/ Library	167,250	39,463	92,752	\$ 132,215	35,035	79%
2300	Support Svcs Gen Admin *	10,000	-	-	\$ -	10,000	0%
2400	Support Svcs School Admin*	100,000	-	-	\$ -	100,000	0%
2500	Business & Technology	26,500	78,756	12,882	\$ 91,639	(65,139)	346%
2600	O & M Plant Svcs	112,000	5,221	12,587	\$ 17,808	94,192	16%
2700	Student Trans. Svcs	-	-	-	\$ -	-	N/A
3100	Food Service Operations	-	-	-	\$ -	-	N/A
3300	Community	-	-	-	\$ -	-	N/A
4500	Building Acquisition	-	-	-	\$ -	-	N/A
4600	Site Improvements	40,000	-	-	\$ -	40,000	0%
4700	Building Improvement	120,000	191,456	-	\$ 191,456	(71,456)	160%
200-1000	Special Ed Instruction	-	-	-	\$ -	-	N/A
200-21/2200	Special Ed Student Support	6,000	1,033	-	\$ 1,033	4,967	17%
610-1000	Cocurricular Bank/Choir	-	-	-	\$ -	-	N/A
511-1000	Desegregation - Instruction	-	-	-	\$ -	-	N/A
511-2000	Desegregation - Support Svcs	20,000	-	-	\$ -	20,000	0%
511-4000	Desegregation - Bldg Improv	-	-	-	\$ -	-	N/A
TOTALS		\$ 1,353,137	\$ 918,340	\$ 167,022	\$ 1,085,362	\$ 267,775	80%

INFORMATION ITEM

DATE: January 12, 2021

ITEM: Board Financial Reports as of December 31, 2020

SUBMITTED BY: _____
Beth Strickler, Director of Business Services & Technology

RECOMMENDED BY: _____
Antonio Sanchez, Superintendent

INFORMATION: All funds are within legal budget limits and are expected to remain so.

ACTION ITEM

DATE: January 12, 2021

ITEM: Approval of extra duty and stipends

SUBMITTED BY: _____
Beth Strickler, Director of Business Services & Technology

RECOMMENDED BY: _____
Antonio Sanchez, Superintendent

INFORMATION:

Student Activities Reports are on next pages. This is for your review; accounts are in the positive.

ACTION ITEM

DATE: January 12, 2021

ITEM: Minutes for December 10, 2020

Minutes following

ACTION ITEM

DATE: January 12, 2021

ITEM: Approval of the Statement of Assurance – Teacher Evaluation System.

SUBMITTED BY: _____
Rebecca Willey, Curriculum Director

RECOMMENDED BY: _____
Antonio A. Sanchez, Superintendent

RECOMMENDATION:

It is recommended that the Governing Board approve the Statement of Assurance – Teacher Evaluation System.

ACTION ITEM**DATE:** January 12, 2021

ITEM: Approval of Paid Sick Leave Benefit due to COVID-19 pandemic as a benefit of employment for the time period of January 1, 2021 to June 30, 2021 subject to the conditions outlined in the agenda item..

SUBMITTED BY: _____
Antonio A Sanchez, Superintendent

RECOMMENDED BY: _____
Antonio A. Sanchez, Superintendent

INFORMATION:

The District administration is recommending that the Board approve paid sick leave benefits due to the COVID-19 pandemic. The administration is recommending that the Board consider this benefit because federal benefits under the Families First Coronavirus Recovery Act (FFCRA) have expired as of December 31, 2020. Approval of the benefit will provide the District with increased ability to manage outbreaks and will assist in maintaining the District's workforce to meet student needs.

The following conditions would apply:

- District will pay for up to eighty (80) hours of paid sick leave provided the employee has not already exhausted emergency paid sick leave or expanded family and medical leave under the Families First Coronavirus Recovery Act (FFCRA) during 2020.
- This eighty (80) hour paid sick leave benefit is available only to District employees upon their own individual confirmed diagnosis of COVID-19.
- The District will reinstate any personal or sick days that an employee has used if a COVID-19 positive test or confirmed diagnosis is provided, up to eighty (80) hours.
- If a state or federal authority enacts legislation extending the benefits granted under the FFCRA, the District's proposed paid leave entitlement benefit is void.
- This benefit of employment will apply from January 1 through June 30, 2021.

RECOMMENDATION:

It is recommended that the Governing Board approve extending Paid Sick Leave Benefits as outlined above for the time period of January 1, 2021 to June 30, 2021.

ACTION ITEM**DATE:** January 12, 2021**ITEM:** Approval of New Employment**SUBMITTED BY:** _____
Alex Dumas, Human Resources Director**RECOMMENDED BY:** _____
Antonio Sanchez, Superintendent

ADMIN	CLASS. ADMIN	CERTIFIED	CLASSIFIED	Name	FTE	Assignment	Effective Date	Contract Amount
		X	X	Valerie Zakirov	.94	Instr. Assistant (Primary)	12-14-2020	\$12.96 hr
		X		Deborah Simeone	1.0	Jr. High Language Arts (Elementary)	12-14-2020	\$21,139.90 pro-rated yr.
		X	X	Roy Sukanick	1.0	Facilities Manager (Maintenance)	01-04-2021	\$25,992.34 pro-rated yr.
		X	X	Judy Brown	.94	Spec. Ed. Instr. Assistant (Elementary)	01-04-2021	\$12.96 hr
		X		Sarah Slaughter Harper	1.0	Temp. School Counselor (Primary)	01-11-2021	\$25,647.67 (pro-rated yr.)
		X	X	Teria Anarghati	.94	Instructional Assistant (Elementary)	01-11-2021	\$14.08 hr

RECOMMENDATION:

It is recommended that the Governing Board approve the following individual contracts.

ACTION ITEM**DATE:** January 12, 2021**ITEM:** Approval of Discontinuance of Employment**SUBMITTED BY:** _____
Alex Dumas, Human Resources Director**RECOMMENDED BY:** _____
Antonio Sanchez, Superintendent

ADMIN	CLASS. ADMIN	CERTIFIED	CLASSIFIED	Name	FTE	Assignment	Effective Date	RESIGNATION	NONRENEWAL	DECEASED	RETIREMENT	TERMINATION	LEAVE OF ABSENCE
		X	X	Didio Carrasco	.94	Instr. Assistant (Primary)	12-25-2020	X					
		X		Isabella Barrera	1.0	Temp. School Counselor (Primary)	01-04-2021	X					

RECOMMENDATION:

It is recommended that the Governing Board approve the following Discontinuance of Employment.

ACTION ITEM

DATE: January 12, 2021

ITEM: Approval of Leave of Absence

SUBMITTED BY: _____
 Alex Dumas, Human Resources Director

RECOMMENDED BY: _____
 Antonio Sanchez, Superintendent

ADMIN	CLASS. ADMIN	CERTIFIED	CLASSIFIED	Name	FTE	Assignment	Effective Date	RESIGNATION	NONRENEWAL	DECEASED	RETIREMENT	TERMINATION	LEAVE OF ABSENCE
			X	Maria Caraveo	1.0	Food Service Manager	01-04-2021 – 01-15-2021 (FMLA Leave)						X

RECOMMENDATION:

It is recommended that the Governing Board approve the following individual Leave of Absence.

WILSON ELEMENTARY SCHOOL DISTRICT NO. 7

Governing Board Meeting Minutes for Thursday, December 10, 2020

Special Meeting - Webex – 5:00 p.m.

SPECIAL MEETING - WEBEX

1.0 GENERAL FUNCTIONS

Call to Order - Meeting began at 5:04 p.m.

Pledge of Allegiance – Mrs. Martinez, Board Member, led the Pledge of Allegiance.

Roll Call – Mrs. Joyce called roll.

Mrs. Anna Martinez-Present

Ms. Virginia Mendoza-Absent

Mr. Mario Martinez-Present

1.0 Adoption of board agenda.

ACTION

It was moved by Mr. Martinez and seconded by Mrs. Martinez to adopt the board agenda.

Vote passed, 2/0, unanimously.

2.0 PUBLIC PARTICIPATION

2.01 None

DISCUSSION

3.0 SUPERINTENDENT REPORT

3.02 Primary Report – Mrs. Wojcicki, Principal, reported on:

DISCUSSION

- Paws Up for Wildcat Wows!: Started an incentive program to recognize students who are demonstrating the three characteristics of: Be Safe, Be Responsible, and Be Respectful, weekly drawing of winners and announced during the weekly video message via Class Dojo.
- Holiday Sing Along and Gift Drive/Walk Through: Students will be receiving gifts from the sponsors in the morning, in the afternoon; we will have the holiday sign along virtually.
- Administering benchmark assessments to wrap up the second quarter, teachers will be analyzing the data during CTM and data meetings.
- Holiday Family Engagement Project: Families will be creating family projects showcasing their holiday traditions, the winner will be chosen the last week of school.

3.01 Superintendent Report – Mr. Sanchez, Superintendent and Mrs. Willey, Curriculum Director, will report on:

DISCUSSION

- Current Metrics for Wilson School District – Mrs. Willey, Curriculum Director, showed a power point and explained school will continue with online learning due to high cases of COVID, cases keep going up during the holidays, will not go to a hybrid model until sometime in late January or February if cases start dropping and the district area is in the yellow or green for 2 consecutive weeks.
- Board vacancy process – Mr. Sanchez, Superintendent, let the Board know the

process in which the district is doing per the advice of the Maricopa County School Superintendent, was announced through parent meeting, newsletter, Parent Teacher Organization, and Sky Harbor Association, once the district gets the letter of intent, due by Dec 31, interview will be set up during Jan 6 & 7, then will forward all letter to School Superintendent and he will make the final recommendation.

4.0 APPROVAL OF CONSENT - ACTION

4.01 Ratifying of expense vouchers:

1039 dated November 10, 2020 in the amount of \$34,535.34

1040 dated November 17, 2020 in the amount of \$17,586.76

1042 dated November 19, 2020 in the amount of \$31,544.82

1043 dated December 1, 2020 in the amount of \$47,087.03

1045 dated December 3, 2020 in the amount of \$105,940.38

1046 dated December 8, 2020 in the amount of \$13,201.48

4.02 Ratifying of payroll vouchers:

1041 dated November 24, 2020 in the amount of \$379,205.05

1044 dated December 7, 2020 in the amount of \$356,845.56

1047 dated December 1, 2020 in the amount of \$20,340.68

4.03 Minutes from November 10, 2020

4.04 Board Financial Report as of November 30, 2020

4.05 Approval of extra duty and stipends

4.06 New Employment:

Claudia Gomez, Instructional Assistant, effective 11/9/20

Jasmine Bell, Instructional Assistant, effective 12/11/20

4.07 Transfer of Employment

Gloria Leos, from Instructional Assistant to Attendance Clerk, effective 12/1/20

4.08 Discontinuance of Employment:

Victoria Arvallo, Instructional Assistant, effective 11/16/20

Rafael Moreno Salgado, Instructional Assistant, effective 11/24/20

Krystal Nava, Instructional Assistant, effective 11/30/20

Robert Church, Facilities Manager, effective 1/4/21

4.09 Leave of Absence:

Cecelia Hernandez, Food Service Worker, effective 11/23/20 – 12/18/20

Santa Martin del Campo, Library Assistant, effective 12/7/20 – 12/18/20

It was moved by Mr. Martinez and seconded by Mrs. Martinez to approve items 4.01-4.09 as listed.

Vote passed, 2/0, unanimously.

5.0 BUSINESS MATTERS

5.01 Approval of the Performance Pay for Proposition 301 Classroom Site Funds ACTION for the 2020-2021 school year as presented in the attached plan for Wilson Primary School.

It was moved by Mr. Martinez and seconded by Mrs. Martinez to approve the Performance Pay for Proposition 301 Classroom Site Funds for the 2020-2021 school year as presented in the attached plan for Wilson Primary School. Discussion followed with Mrs. Willey, Curriculum Director, went over the plan, met with teachers to review and revise the Prop 301 plan, 70 percent of eligible teachers must participate, passed based on an affirmative vote of the majority, plan has to be approved by December 31 of that year, notable changes seen in plan, attending webinars outside school time, Microsoft innovative educator courses outside school time, virtual family engagement activities, adjusted for virtual instruction, 50% academic goal, 50% educator goal plan, in past this was 100%, concerns expressed about holding teachers accountable for those students who have not connected with the teacher and participating in class work, concern about the percentage attached to achievement, to address concern, meet with teacher leaders, Principal, and Mrs. Willey to review student engagement based on multiple data sources (ATI, I-Read, classroom-based assessments, teacher documentation of participation and documented attempts of communications by teacher/principal, end result will be a clear picture of how many students per grade level regularly actively participate in learning opportunities, an adjustment will be made to the rosters prior to attaching any students to grade levels.

Vote passed, 2/0, unanimously.

5.02 Approval of the Performance Pay for Proposition 301 Classroom Site Funds ACTION for the 2020-2021 school year as presented in the attached plan for Wilson Elementary School.

It was moved by Mrs. Martinez and seconded by Ms. Martinez to approve the Performance Pay for Proposition 301 Classroom Site Funds for the 2020-2021 school year as presented in the attached plan for Wilson Elementary School. Discussion followed with Mrs. Willey saying that this Proposition 301 for the Wilson Elementary School was the same as the Wilson Primary School.

Vote passed, 2/0, unanimously.

6.0 FINANCIAL MATTERS

6.01 Approval of the FY2020-2021 revised budget. ACTION

It was moved by Mr. Martinez and seconded by Mrs. Martinez to approve the FY2020-2021 revised budget. Discussion followed with Mrs. Strickler, Director of Business Services and Technology, explained that it is required in Dec and May to do revisions especially since our student count has been going down.

Vote passed, 2/0, unanimously.

**6.02 Approval of the reports presented.
FY2019-2020 Annual Financial Report – Districtwide
FY2019-2020 Annual Financial Report – Food Service**

ACTION

It was moved by Mr. Martinez and seconded by Mrs. Martinez to approve the reports presented.
FY2019-2020 Annual Financial Report – Districtwide
FY2019-2020 Annual Financial Report – Food Service

Vote passed, 2/0, unanimously.

7.0 ADJOURNMENT

It was moved by Mr. Martinez and seconded by Mrs. Martinez to adjourn the meeting.
Vote passed, 2/0, unanimously. Meeting adjourned at 5:52 p.m. Next meeting will be held on Tuesday, January 12, 2021 at 5:00 p.m.

ACTION

Virginia Mendoza, Board President

Anna Martinez, Member

Mario Martinez, Member