Butler County School System
Back to School Plan
2020-2021

This document is a fluid and working document. As the Butler County School System receives additional guidance from the Alabama State Department of Education and the Alabama Department of Public Health, changes will be made. Please continue to review the Butler County School System's webpage @ https://www.butlerco.k12.al.us/ for the most current copy. The current date will be posted in the footer of this document.

Butler County School System

BACK TO SCHOOL PLAN

Mode of Instruction	Traditional Learning Delivery	Virtual Learning Delivery
	• Students attend school five days a week with safety, prevention, and hygiene precautions implemented to fidelity and closely monitored and supervised. • Students will participate in blended learning opportunities, as well as, traditional instruction and activities. • Students will have 2 embedded eLearning days during the school year where students will be required to complete all assignments for the day via Google Classroom **or** other online platforms. • Teachers will use current online textbook resources to assign activities for students to be completed via digital classroom and submitted by the student for grading. This will be done at least **ONCE** per week to help teachers, students, and parents become more comfortable with this process for eLearning days and in case of another school closure.	• Students take all coursework on-line. Parents provide access to the internet. • The BCSS Virtual Program consists of **SchoolsPLP** K-12 curriculum which is manned with in-county mentors and teachers to manage the daily flow of instruction. • Parents will have a login that will allow monitoring of all student activity. • Upper level classes (3rd – 12th) will be formatted with predominately self-paced courses while lower elementary classes (K-2) will move at the direction of an assigned in-county teacher. • A sample pacing document and sample Parent and Teacher Guide from SchoolsPLP can be found on BCSS website on the news feed page. • Courses offered through Schools PLP will be recognized by the NCAA, with the exception of credit recovery and credit advancement courses. • Students will work **daily** on assignments as prescribed by the provided curriculum. • Progress reports and report cards will be mailed to students/parents at the same scheduled time as traditional students.

2020-2021 Grading Periods	Progress Reports
August 20 - October 23, 2020	September 22, 2020
October 26 - January 15, 2020	December 1, 2020
January 19 - March 19, 2021	February 18, 2021
March 29 - June 1, 2021	April 28, 2021

			• If a student begins with this method of instruction, he/she will not be able to change to the traditional learning until the end of 1st Semester, January 15, 2021.
Technology	• Each student in the 2nd – 12th grade will be assigned a Chromebook. A Chrome Tablet will be assigned to students who are in kindergarten and first grade. • There will be a $25 device fee for each device each year. • All students will be required to have a copy of the following on file: 1) BCSS Student & Parent Equipment Use Agreement 2) BCSS Code of Conduct Acknowledgement Form. • Online coursework will be completed via digital classroom and other teacher-approved platforms. • Teachers will create assignments to be completed via digital classroom and submitted by the student for grading. This will be done at least **ONCE** per week to help teachers, students, and parents become more comfortable with this process for eLearning days and in case of another school closure. • Teachers will also work with students each week on accessing and viewing their grades via online platforms. Consideration will be given to those students that do not have internet access and will have to work offline and upload content when able to connect with WIFI.		• Each student will be assigned a Chromebook or Chrome Tablet according to their grade level. There will be a $25 device fee for each device each year. • All students will be required to have a copy of the following on file: 1) BCSS Student & Parent Equipment Use Agreement 2) BCSS Code of Conduct Acknowledgement Form.
Transitions	• Students will not be allowed on campus until 7:30. • Students will report immediately to assigned classrooms. • Breakfast will be served in the classrooms for all students or in areas designated by the school administrator. • Teachers will adhere to all guidelines in the Health Services section to ensure the safety and welfare of all students and staff. • Lunch will be eaten in classrooms or in areas designated by the school administrator. • All students will be required to walk on the right side of the hallways while trying to maintain a proper social distance of six feet. • Dismissals at the end of the school day will be staggered and coordinated at each school according to their master schedule. • Break is a privilege for students. All schools will continue having a school break period; **however,** safe social distancing will be required and reinforced.		• N/A
Safety Precautions	• Plexi-glass dividers for the front entrance of schools will be installed to ensure protection of students/staff from people providing deliveries or services and for parents that check in or check out a student. • In the case that a child has a fever, or any COVID-19 symptoms, he/she will be placed in an isolated room, and will need to be picked up by his/her legal guardian or emergency contact within one hour. Symptomatic students will not be allowed to board a bus at the dismissal of school. • Teachers will handle minor health care issues in the classroom according to guidelines provided by the school nurse.		• N/A

	• Teachers will be provided with a "minor care" packet for minor issues that may occur such as small superficial scrapes. • Parents will not be permitted beyond the office area until further notice. • According to current health guidelines, masks must be worn in public spaces. The ALSDE will provide each student and staff member with three masks. It will be the responsibility of the student and staff member to care for them. • All individuals will be required to hand sanitize upon entry to buildings and classrooms. • All individuals will be required to wash hands after using the restroom (sanitizer is not a substitute for soap and water). • Six feet social distancing will be strongly encouraged and maintained when possible. • Students need to bring clear water bottles for use during the day. Water bottle fillers will be available to all students and staff. • School nurses will not test for COVID-19. • All employees will ensure that the students who receive regular assistance from the nurse will continue to receive those services in the Nurse's office. • In the case that a student or staff member exhibits COVID-19 symptoms, the process will be followed that is in the Health Services Plan (See Appendix). • An Isolation Room will be maintained and equipped in each school to keep possible COVID-19/flu cases separate from those students with regular health care plans. • In the case of a student or staff member who tests positive for COVID-19, FERPA and HIPPA laws will be closely followed. • In the case of a student or staff member who tests positive for COVID-19, schools will provide general information as a precaution; however, contact tracing will be the responsibility of the Alabama Department of Public Health. (See Appendix for Template of Notification of Potential Exposure) • Classroom teachers will use the sanitizing system provided by the district to spray and disinfect classrooms, labs, workshops, etc. appropriately two-three times a day and as needed. • Custodians will use the disinfecting machines to clean common areas, hallways, restrooms, gyms, faculty workrooms, and office areas daily. Restrooms will be cleaned and sanitized at the end of each class change. • Teachers will remove non-essential items in the classrooms. Items will be disinfected daily. • Teachers will receive extensive training on how to provide the safest environment for all students. • Students will receive age-appropriate training for how to make wise choices for their personal and other people's safety. • Posters will be displayed to remind students of proper safety precautions.	
CNP Food Services	• All CNP staff will be screened each morning according to the Health Services Plan (See Appendix). • All meals will be eaten in the classroom or designated area. • Principals will work with the CNP Director to develop a schedule for students to be able to pick up breakfast and lunch from the cafeteria. This will be done adhering to social distancing and limiting human to	• Virtual students will be able to pick up meals per district procedures. The procedures will be communicated on the district and schools'

	human contact. Students will walk through, pick up their meal, and return to the classroom or the designated area to eat. • Classroom teachers will ensure that all procedures are followed regarding cleaning, social distancing, and trash pick-up after each meal. • Plexi-glass barriers will be placed in the cafeteria to separate CNP staff and food from students. All CDC and ADPH Guidelines will be followed.	websites and via School Cast.
Instruction	• Teachers will make every effort to maintain social distancing. • Small instructional and collaborative student groups will be limited. • Teachers will wear masks or shields while delivering small group instruction. • Teachers will ensure careful consideration of classroom arrangements to best adhere to social distancing. Possible desk arrangements may include rows or u-shaped spacing with as close to 6 feet distance as possible. • Teachers will limit the number of students at tables when possible. • Teachers will provide instruction on safety precautions. • Teachers will adhere to the Instructional Practices Guide (See Appendix).	• Virtual Support and Tutoring will be available. • Parents and/or students must contact the school or teacher to request additional support and tutoring.
Special Populations **(IDEA, 504, Gifted, and EL)**	• Teachers will make every effort to maintain social distancing. • Small group and/or individualized instruction will be provided based on the academic and/or social needs of each student with disabilities. Service times will follow individual plans. • Teachers will wear masks and/or shields while delivering small group or individualized instruction. Plexi-glass dividers will also be used during pull-out services. • The Transportation page of the IEP must be followed. Wheelchairs, seat belts, and other restraints utilized on the school bus should be cleaned as recommended. • Revisions of students' IEP, 504, Gifted, or IELP plans in coordination with general and special education teachers to reflect the individual student's evolving needs based on assessment data and parent feedback will continue as planned. • English Language learners will continue to receive English language acquisition support. • IEP teams will amend or design accommodations to match services when the need arises. • General and special education teachers will collaborate to share results from student screeners and diagnostics to inform plan revisions and accommodation design. • The gifted education teacher will continue to offer academic enrichment to students in grades 3-6 who have been identified as gifted.	• Students will continue to receive all services outlined in the individualized plans provided virtually through district personnel, case managers, and/or contracted service providers. • IEP revisions will be considered by the IEP team to address virtual services needed based on individual needs. • IELP revisions will be considered by the IEP team to address virtual services needed based on individual needs. • English Language learners will continue to receive English language acquisition support remotely. • The gifted teachers will provided academic enrichment to students in grades 3-6 who have been identified as gifted through remote online platforms.
Physical Education	• Classes will be held outside as much as possible • Teachers will make every effort to adhere to social distancing while planning for physical activity. • Equipment will be sanitized between each group. • Teachers will be provided with hand sanitizer, wipes, and sanitizing spray.	• Instruction and activities will be provided as physical activity during this time is of the utmost importance.

	• Teachers will re-prioritize curriculum to focus on individual fitness, challenges, and learning targets. Teachers will focus more on individual skills work rather than team/class activities and competition.	
Dual Enrollment	• Students will continue to attend dual enrollment classes. In some cases the mode of instruction may be dictated by the college rather than the high school • Every effort will be made to maintain social distancing on buses and in classrooms • Cleaning will be done frequently and according to the Health Services Plan at the high school. Sanitation on college campuses will be according to the colleges' reopening plan.	• Online classes will be available for select dual enrollment courses.
Transportation	• Windows of school buses will remain down, or slightly open in the case of rain or extremely cold weather, while students are being transported on the bus. • Bus drivers or their designee will issue hand sanitizer to each student upon boarding the bus. • It is best practice for students wear masks on the school bus. • Bus drivers will clean their bus daily using the sanitizing system provided by the district. • When possible, every effort will be made to maintain socially distancing on the bus. • Siblings must sit together. • Students will have assigned seats. • Shields and masks will be provided for bus drivers. • Bus drivers will wear a mask and/or shield while on their routes.	• N/A
Athletics	• A limited amount of tickets may be sold to athletic events. • All concession stands will adhere to the Alabama Department of Public Health guidance (i.e. local city/restaurant rules will apply). • Indoor facilities will be cleaned prior to and after an athletic event. • The Butler County School System is in the initial stages of being able to live-stream some athletic events.	• Virtual learning students will be allowed to participate in athletics.
Field Trips	• No field trips until further notice (excluding athletic events & state-mandated competitions or conferences). • No out of state trips until further notice.	• N/A
After School Programs	• All guidelines listed in the Instruction section will be adhered to. • If a school received the 21st CCLC Grant, all guidelines of the grant will be adhered to.	• If a school received the 21st CCLC Grant, all guidelines of the grant regarding virtual extended learning will be adhered to.

Event of School Closure Plan

❖ Students will be allowed to take their assigned Chromebook/Tablet and charger home with them provided parents have signed all necessary agreement forms.

❖ Students that have reliable internet will complete all assigned coursework in their digital classroom. Students/parents can communicate with teachers via the digital classroom, email, or phone conferences.

❖ Students that do not have reliable internet will complete assignments offline and upload completed assignments by visiting district hotspots.

❖ Students/parents must remain in regular contact with teachers during school closures.