

PARKING LICENSE AGREEMENT

St. Mark's Church / Wilson School District

This license agreement ("Agreement"), made and entered into this 15th day of March, 2021, by and between the Roman Catholic Church of St. Mark, whose address is 400 N. 30th Street, Phoenix, AZ 85008, hereinafter referred to as "Licensor," and Wilson School District whose address is 3025 East Fillmore Street, Phoenix, Arizona, 85008, hereinafter referred to as "Licensee".

In consideration of the mutual promises hereunder, the parties agree as follows:

1. Licensor hereby grants Licensee a non-exclusive license to park fourteen (14) vehicles along the north border and fourteen (14) vehicles on the southern border of St. Mark's Church parking lot. Wilson School District parents will be allowed to park at the church parking lot during student dismissal times from 2:15 – 3:15 p.m. Monday, Tuesday, Thursday, and Friday and Wednesday from 12:45 – 1:45 p.m. A School employee will be stationed to the parking lot during dismissal to assure an orderly departure. Seventy-two (72) hour notice will be given by Wilson Schools before any special event parking is required. Only a license to park is granted hereby. No bailment is created.
2. Such license to park shall be effective only on the following days of the week and hours of the day:
Monday, Tuesday, Thursday, and Friday from 2:15 – 3:15 p.m. and Wednesday from 12:45 – 1:45 p.m.
Licensee will not identify individual vehicles parking in these spaces.
3. For Licensee's use of the licensed premises, the licensee agrees to pay Licensor as total of \$866.25 as follows:
\$ 173.25 for March 2021; and
\$ 693.00 divided evenly across the months of April 2021 through May 2021 or \$346.50 paid monthly.
4. This agreement shall commence on March 15, 2021 and terminate on May 31, 2021. Either party may terminate this Agreement during the term with thirty (30) days prior written notice. Should Licensee utilize the Licensed Premises after the termination date without the benefit of a fully-executed and current Agreement it shall be deemed to be a license from month-to-month at the license fee specified in Section 3, subject to all of the other terms of this Agreement.
5. Notices shall be sent by U.S. registered or certified mail, return receipt requested, and shall be deemed effective upon posting in the U.S. mail depository with sufficient postage attached thereto. Notices shall be sent to the following addresses:

Licensor:

Roman Catholic church of St. Mark
400 N. 30th St.
Phoenix, AZ 85008

Licensee:

Wilson School District
3025 E. Fillmore St.
Phoenix, AZ 85008

6. Licensor warrants and represents to be the owner of the licensed Premises with full power and authority to execute this Agreement.
7. The laws of the State of Arizona shall be applied in the interpretation, execution, and enforcement of this Agreement.

8. If the licensed Premises shall be taken by the right of eminent domain, in whole or in part, then this Agreement, at the option of either party, shall forthwith cease and terminate and any license fee shall be properly apportioned to the date of such taking.
9. In the event the licensed Premises are rendered unfit of Licensee's purposes by fire or other casualty, this Agreement will immediately terminate, and no license fee shall accrue to Licensor from the date of such fire or casualty. In the event the Licensed Premises are damaged by fire or other casualty so that there is partial destruction of the licensed premises or such damage as to render the Licensed premises partially unfit for Licensee's purpose, either party may, within five (5) days of such occurrence, terminate this Agreement by giving written notice to the other party. Such termination shall be effective not less than fifteen (15) days from the date of mailing of the notice. Any license fee shall be apportioned to the effective date of termination.
10. The parking lot will be left in the condition in which it is was found each day before daily use.
11. During the Fall Festival and evening events 'roaming' security will be provided (not stationed).
 - a) The district will provide a list of yearly events to the parish. On a monthly basis, the district will confirm events with approval of pastor.
12. To the extent authorized by law, Licensee shall defend, indemnify, save and hold harmless Licensor, its employees and agents, against any and all claims, damages, liability and court awards including costs, expenses, and attorney's fees incurred as a result of any act or omission by licensee, or its employees, agents, or assignees pursuant to the terms of this Agreement.
13. This Agreement, including all exhibits, supersedes any and all prior written or oral agreements and there are no covenants, conditions or agreements between the parties except as set forth herein. No prior or contemporaneous addition, deletion, or other amendment heretoshall have any force or affect whatsoever unless embodied herein in writing. No subsequent notation, renewal, addition, deletion or other amendment hereto shall have any force or effect unless embodied in a written contract executed and approved by the authorized representatives or the parties.
14. This agreement may not be assigned by licensee, in whole or in part, without the prior written approval of licensor.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and year first above written.

LICENSOR:

FOR THE ROMAN CATHOLIC CHURCH OF ST. MARK

By: _____

Title: Pastor

LICENSEE:

WILSON SCHOOL DISTRICT

By: _____

Title: _____

Pay Type	Hire Date	Description	Stipend	Benefits	Total	Work Calendar
Position	03/08/2021	HOMELESS TRANSPORTER	\$ 100.00	\$ 20.00	\$ 120.00	Non-Exempt 194 Final
Position	01/11/2021	INSTRUCTIONAL ASSISTANT	\$ 100.00	\$ 20.00	\$ 120.00	Non-Exempt 194 Final
Position	02/08/2021	INSTRUCTIONAL ASSISTANT	\$ 100.00	\$ 20.00	\$ 120.00	Non-Exempt 194 Final
Position	01/04/2021	SPED INSTRUCTIONAL ASSIST	\$ 100.00	\$ 20.00	\$ 120.00	Non-Exempt 194 Final
Position	03/01/2021	SPED INSTRUCTIONAL ASSIST	\$ 100.00	\$ 20.00	\$ 120.00	Non-Exempt 194 Final
Position	10/28/2013	CROSSING GUARD	\$ 150.00	\$ 30.00	\$ 180.00	Non-Exempt 192 Final
Position	09/28/1998	CROSSING GUARD	\$ 150.00	\$ 30.00	\$ 180.00	Non-Exempt 192 Final
Position	04/20/2018	CROSSING GUARD	\$ 150.00	\$ 30.00	\$ 180.00	Non-Exempt 192 Final
Supplemental	09/09/2019	AVID Tutor	\$ 150.00	\$ 30.00	\$ 180.00	Supplemental Pay Hourly
Supplemental	11/06/2020	AVID Tutor	\$ 150.00	\$ 30.00	\$ 180.00	Supplemental Pay Hourly
Supplemental	08/28/2020	AVID Tutor	\$ 150.00	\$ 30.00	\$ 180.00	Supplemental Pay Hourly
Supplemental	08/12/2019	AVID Tutor	\$ 150.00	\$ 30.00	\$ 180.00	Supplemental Pay Hourly
Supplemental	09/15/2020	AVID Tutor	\$ 150.00	\$ 30.00	\$ 180.00	Supplemental Pay Hourly
Supplemental	08/28/2020	AVID Tutor	\$ 150.00	\$ 30.00	\$ 180.00	Supplemental Pay Hourly
Position	07/31/2020	ATTENDANCE CLERK	\$ 200.00	\$ 40.00	\$ 240.00	Non-Exempt 232 Final
Position	03/21/2016	CUSTODIAN (PART TIME)	\$ 200.00	\$ 40.00	\$ 240.00	Non-Exempt 202 Final
Position	09/28/2020	INSTRUCTIONAL ASSISTANT	\$ 200.00	\$ 40.00	\$ 240.00	Non-Exempt 194 Final
Position	09/21/2020	PRESCHOOL IA/INSTRUCTIONAL ASSISTANT	\$ 200.00	\$ 40.00	\$ 240.00	Non-Exempt 194 Final
Position	08/10/2020	SPED INSTRUCTIONAL ASSIST	\$ 200.00	\$ 40.00	\$ 240.00	Non-Exempt 194 Final
Position	10/19/2020	SPED INSTRUCTIONAL ASSIST	\$ 200.00	\$ 40.00	\$ 240.00	Non-Exempt 194 Final
Position	10/12/2020	SPED INSTRUCTIONAL ASSIST	\$ 200.00	\$ 40.00	\$ 240.00	Non-Exempt 194 Final
Position	10/26/2020	SPED INSTRUCTIONAL ASSIST	\$ 200.00	\$ 40.00	\$ 240.00	Non-Exempt 194 Final
Position	07/02/2012	BUS DRIVER	\$ 400.00	\$ 80.00	\$ 480.00	Non-Exempt 202 Final
Position	12/19/2019	CUSTODIAN	\$ 400.00	\$ 80.00	\$ 480.00	Non-Exempt 202 Final
Position	12/19/2018	CUSTODIAN	\$ 400.00	\$ 80.00	\$ 480.00	Non-Exempt 202 Final
Position	12/05/2016	CUSTODIAN	\$ 400.00	\$ 80.00	\$ 480.00	Non-Exempt 202 Final
Position	07/09/2012	CUSTODIAN	\$ 400.00	\$ 80.00	\$ 480.00	Non-Exempt 202 Final
Position	09/16/2004	FOOD SVC CUSTODIAN	\$ 400.00	\$ 80.00	\$ 480.00	Non-Exempt 202 Final
Position	07/29/2013	FOOD SVC CUSTODIAN	\$ 400.00	\$ 80.00	\$ 480.00	Non-Exempt 202 Final
Position	03/30/1992	FOOD SVC HEAD COOK	\$ 400.00	\$ 80.00	\$ 480.00	FS Non-Exempt 197 Final
Position	08/05/2005	FOOD SVC WORKER	\$ 400.00	\$ 80.00	\$ 480.00	FS Non-Exempt 197 Final
Position	11/13/1995	FOOD SVC WORKER	\$ 400.00	\$ 80.00	\$ 480.00	FS Non-Exempt 197 Final
Position	02/06/2012	HOMELESS TRANSPORTER	\$ 400.00	\$ 80.00	\$ 480.00	Non-Exempt 194 Final
Position	02/17/2015	INSTRUCTIONAL ASSISTANT	\$ 400.00	\$ 80.00	\$ 480.00	Non-Exempt 194 Final
Position	08/08/2018	INSTRUCTIONAL ASSISTANT	\$ 400.00	\$ 80.00	\$ 480.00	Non-Exempt 194 Final

Pay Type	Hire Date	Description	Stipend	Benefits	Total	Work Calendar
Position	08/07/2012	INSTRUCTIONAL ASSISTANT	\$ 400.00	\$ 80.00	\$ 480.00	Non-Exempt 194 Final
Position	11/12/2019	INSTRUCTIONAL ASSISTANT	\$ 400.00	\$ 80.00	\$ 480.00	Non-Exempt 194 Final
Position	10/19/2016	INSTRUCTIONAL ASSISTANT	\$ 400.00	\$ 80.00	\$ 480.00	Non-Exempt 194 Final
Position	08/02/2018	INSTRUCTIONAL ASSISTANT	\$ 400.00	\$ 80.00	\$ 480.00	Non-Exempt 194 Final
ESI		INSTRUCTIONAL ASSISTANT	\$ 400.00	\$ 80.00	\$ 480.00	
Position	09/12/1997	LIBRARY ASSISTANT	\$ 400.00	\$ 80.00	\$ 480.00	Non-Exempt 192 Final
Position	04/14/2014	NURSE ASSISTANT	\$ 400.00	\$ 80.00	\$ 480.00	Non-Exempt 194 Final
Position	08/26/2002	OC REACH ASSOCIATE I	\$ 400.00	\$ 80.00	\$ 480.00	Non-Exempt 194 Final
Position	08/02/2018	OC REACH ASSOCIATE I	\$ 400.00	\$ 80.00	\$ 480.00	Non-Exempt 194 Final
Position	01/26/2015	OC REACH ASSOCIATE I	\$ 400.00	\$ 80.00	\$ 480.00	Non-Exempt 194 Final
Position	09/04/2018	OC REACH ASSOCIATE I	\$ 400.00	\$ 80.00	\$ 480.00	Non-Exempt 194 Final
Position	09/21/2020	PRESCHOOL IA	\$ 400.00	\$ 80.00	\$ 480.00	Non-Exempt 194 Final
Position	07/23/2012	SPED ADMIN ASSISTANT	\$ 400.00	\$ 80.00	\$ 480.00	Non-Exempt 261 Final
Position	05/09/2008	SPED INSTRUCTIONAL ASSIST	\$ 400.00	\$ 80.00	\$ 480.00	Non-Exempt 194 Final
Position	03/16/2020	SPED INSTRUCTIONAL ASSIST	\$ 400.00	\$ 80.00	\$ 480.00	Non-Exempt 194 Final
Position	09/05/2018	SPED INSTRUCTIONAL ASSIST	\$ 400.00	\$ 80.00	\$ 480.00	Non-Exempt 194 Final
Position	08/20/2018	SPED INSTRUCTIONAL ASSIST	\$ 400.00	\$ 80.00	\$ 480.00	Non-Exempt 194 Final
Position	12/12/2017	SPED INSTRUCTIONAL ASSIST	\$ 400.00	\$ 80.00	\$ 480.00	Non-Exempt 194 Final
Position	06/03/2013	STUDENT ADVISOR	\$ 400.00	\$ 80.00	\$ 480.00	Non-Exempt 226
Position	05/15/2017	TESTING CLERK/SOCIAL MEDIA SPECIALIST	\$ 400.00	\$ 80.00	\$ 480.00	Non-Exempt 202 Final
Position	08/04/2014	TITLE I IA/ATTENDANCE CLERK	\$ 400.00	\$ 80.00	\$ 480.00	Non-Exempt 232 Final
SFE		CONTRACTED FOOD SERVICE	\$ 400.00	\$ 80.00	\$ 480.00	
SFE		CONTRACTED FOOD SERVICE	\$ 400.00	\$ 80.00	\$ 480.00	
SFE		CONTRACTED FOOD SERVICE	\$ 400.00	\$ 80.00	\$ 480.00	
Position	11/09/1998	ACCOUNTING/PAYROLL	\$ 500.00	\$ 100.00	\$ 600.00	Non-Exempt 261 Final
Position	12/03/2012	ACCOUNTS PAYABLE	\$ 500.00	\$ 100.00	\$ 600.00	Non-Exempt 261 Final
ESI		BOARD/SUPT SECRETARY	\$ 500.00	\$ 100.00	\$ 600.00	
Position	08/31/2020	BUDGET ACCOUNTING SPECIALIST	\$ 500.00	\$ 100.00	\$ 600.00	Non-Exempt 261 Final
Position	06/07/2004	DAY CUSTODIAN	\$ 500.00	\$ 100.00	\$ 600.00	Non-Exempt 261 Final
Position	10/30/2006	DAY CUSTODIAN	\$ 500.00	\$ 100.00	\$ 600.00	Non-Exempt 261 Final
Position	02/25/2008	HOMELESS LIAISON	\$ 500.00	\$ 100.00	\$ 600.00	Non-Exempt 261 Final
Position	07/15/2019	IT ASSISTANT	\$ 500.00	\$ 100.00	\$ 600.00	Non-Exempt 261 Final
Position	05/13/2020	LANDSCAPER	\$ 500.00	\$ 100.00	\$ 600.00	Non-Exempt 261 Final
Position	08/10/2010	LEAD CUSTODIAN	\$ 500.00	\$ 100.00	\$ 600.00	Non-Exempt 261 Final
Position	07/14/2014	LEAD CUSTODIAN	\$ 500.00	\$ 100.00	\$ 600.00	Non-Exempt 261 Final

Pay Type	Hire Date	Description	Stipend	Benefits	Total	Work Calendar
Position	11/30/1992	MAINTENANCE MECHANIC	\$ 500.00	\$ 100.00	\$ 600.00	Non-Exempt 261 Final
Position	06/01/2015	MAINTENANCE MECHANIC	\$ 500.00	\$ 100.00	\$ 600.00	Non-Exempt 261 Final
Position	02/12/2007	OFFICE CLERK/COMM LIAISON	\$ 500.00	\$ 100.00	\$ 600.00	Non-Exempt 261 Final
Position	08/03/2020	OFFICE CLERK/RECEPTIONIST	\$ 500.00	\$ 100.00	\$ 600.00	Non-Exempt 192 Final
Position	03/20/2017	OFFICE CLERK/RECEPTIONIST	\$ 500.00	\$ 100.00	\$ 600.00	Non-Exempt 261 Final
Position	07/20/2015	PRINCIPALS ADMIN ASSISTANT	\$ 500.00	\$ 100.00	\$ 600.00	Non-Exempt 261 Final
Position	01/11/2013	SCHOOL ADMIN ASSISTANT	\$ 500.00	\$ 100.00	\$ 600.00	Non-Exempt 261 Final
Position	08/05/2015	TECHNOLOGY TECHNICIAN	\$ 500.00	\$ 100.00	\$ 600.00	Exempt 261 Final
Position	01/07/2019	FOOD SVC CLERK	\$ 600.00	\$ 120.00	\$ 720.00	211 Final
Position	01/04/2021	MAINT/TRANS DIRECTOR	\$ 600.00	\$ 120.00	\$ 720.00	Exempt 261 Final
Position	08/24/1989	SPECIAL ED COORDINATOR	\$ 600.00	\$ 120.00	\$ 720.00	Exempt 193 Summer Final
Position	08/01/2016	TECHNOLOGY TECHNICIAN	\$ 600.00	\$ 120.00	\$ 720.00	Exempt 261 Final
		TOTAL	\$ 30,150.00	\$ 6,030.00	\$ 36,180.00	
					\$ 36,180.00	
		<i>Estimate - Available from ESSER</i>			\$ 36,807.35	As of 03/30/2021
		<i>Estimate - Balance - unspent</i>			\$ 627.35	Can carry-over to ESSER II

ACTION ITEM

DATE: April 1, 2021

ITEM: Approval of agreement between Wilson Elementary School District and Valley of the Sun (YMCA) Young Men's Christian Association.

SUBMITTED BY: _____
Rebecca Willey, Curriculum Director

RECOMMENDED BY: _____
Antonio Sanchez, Superintendent

RECOMMENATION: It is recommended that the Governing Board approve the agreement between Wilson Elementary School District and the Valley of the Sun (YMCA) Young Men's Christian Association.

ACTION ITEM

DATE: April 1, 2021

ITEM: Approval of agreement between Wilson Elementary School District and St. Mark's Church.

SUBMITTED BY: _____
Antonio Sanchez, Superintendent

RECOMMENDED BY: _____
Antonio Sanchez, Superintendent

RECOMMENATION: It is recommended that the Governing Board approve the agreement between Wilson Elementary School District and St Mark's Church.

ACTION ITEM

DATE: April 1, 2021

ITEM: Approval of a one-time flat amount retention stipend and benefits from the Elementary and Secondary School Emergency Relief (ESSER) I grant to classified employees. This retention amount will assist the District in retaining qualified personnel are available to meet student needs.

SUBMITTED BY: _____
Antonio Sanchez, Superintendent

RECOMMENDED BY: _____
Antonio Sanchez, Superintendent

RECOMMENATION: It is recommended that the Governing Board approve a one-time flat amount retention stipend and benefits from the Elementary and Secondary School Emergency Relief (ESSER) I grant to classified employees. This retention amount will assist the District in retaining personnel required to ensure qualified personnel are available to meet student needs.

DISCUSSION/ACTION ITEM**DATE:** April 1, 2021

ITEM: Discussion and possible action regarding the Superintendent position for 2021-2022 school year. Options to be discussed include but are not limited to the following.

- A. Conducting a Superintendent search; and
- B. Hiring an executive search firm, such as the Arizona School Boards Association;
- C. Temporarily fill the Superintendent position with an Interim Superintendent.
- D. Temporarily fill the Superintendent position with an Administrator in Charge.

SUBMITTED BY: _____
Alex Dumas, Human Resource Director

RECOMMENDED BY: _____
Alex Dumas, Human Resource Director

RECOMMENDATION:

Discussion and possible action regarding the Superintendent position for 2021-2022 school year. Options to be discussed include but are not limited to the following.

- A. Conducting a Superintendent search; and
- B. Hiring an executive search firm, such as the Arizona School Boards Association;
- C. Temporarily fill the Superintendent position with an Interim Superintendent.
- D. Temporarily fill the Superintendent position with an Administrator in Charge.

DISCUSSION/ACTION ITEM

DATE: April 1, 2021

ITEM: Discussion and possible action regarding the job description of the Superintendent.

SUBMITTED BY: _____
Alex Dumas, Human Resource Director

RECOMMENDED BY: _____
Alex Dumas, Human Resource Director

RECOMMENDATION:

Discussion and possible action regarding the job description of the Superintendent.



FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

YMCA SCHOOL PARTICIPATION AGREEMENT

Between
Valley of the Sun YMCA
and
Wilson School District

The Valley of the Sun YMCA (hereafter "YMCA") and WILSON SCHOOL DISTRICT (hereafter "School") (hereafter "Party" or "Parties") enter into this Agreement to set forth the terms and conditions upon which each Party collaboratively engages with the other to operate a Before/After School Program to improve the educational success of participants (hereafter, "the Program") at the following location(s): Wilson Primary School, 415 N 30th Street Phoenix AZ 85008 / Wilson Elementary School, 2929 E Fillmore Street Phoenix AZ 85008

WHEREAS:

- A. YMCA and School desire to improve enrichment and child care opportunities for youth in their community and are participating in Programs to achieve that end;
- B. School wished YMCA to offer various programs during the Program Year (as defined below);
- C. YMCA is willing to offer such Programs subject to minimum participation levels; and
- D. Each Party recognizes that the success of the Programs is dependent upon full adherence to the following terms and conditions.

THEREFORE, THE PARTIES AGREE AS FOLLOWS:

A. **TERM AND TERMINATION**

- 1. This Agreement is effective on March 2, 2021 and shall end on July 31, 2023 unless terminated by either party with 30 days advance notice.
- 2. YMCA may terminate this Agreement upon thirty (30) days' notice if Program participation does not meet sufficient levels. Enrollment minimum for program is twenty (20) students.
- 3. Either Party may terminate this Agreement immediately upon a material breach by the other Party by providing written notice of such breach and a ten (10) day opportunity to cure. In the event the breaching Party does not or cannot cure such breach, the non-breaching Party shall provide written notice of termination after the

ten (10) day period has elapsed and the Agreement shall be deemed terminated upon receipt of such written termination notice.

4. After termination under this Agreement, neither Party is obligated to pay the other except for what is due up to effective date of termination.

B. YMCA OBLIGATIONS

1. YMCA will design and operate Child Care Programs to include the following:
 - a. YMCA will provide After School one site director and program leads to maintain a 20:1 student to staff ratio for all program hours.
 - b. YMCA will provide staff for after school at Wilson Primary hours of 2:45pm – 6:00pm and Wednesdays 1:15pm – 6:00pm for early release days. Students from Wilson Elementary will be walked to the primary campus by the YMCA daily.
 - c. YMCA will provide Summer Day Camp one site director and program leads to maintain a 20:1 student to staff ratio for all program hours.
 - d. YMCA will provide staff for summer at Wilson Primary hours 12:00pm – 6:00pm.
 - e. YMCA will provide School copies of fingerprint clearance cards for all YMCA employees working on school site within employee's first ten (10) days.
 - f. YMCA will supply all program supplies for activities.
 - g. YMCA programming to include; homework assistance, STEM, social-emotional learning & development, physical activity, health & wellness.
 - h. YMCA summer field trips may include trips to local YMCAs for swimming and group games, trips to local parks and trips to vetted third-party vendor locations. All field trips require parent permission for student participation.
 - i. Parents or guardians of participants will register with the YMCA; complete a YMCA registration form, automatic draft authorization form and waiver.
 - j. Fees for programs are due directly to the YMCA, and the YMCA will be responsible for collecting fees and managing enrollment process.
 - k. YMCA may identify third parties for Program enhancement (music, arts, field trips, etc.).
2. YMCA staff will ensure program spaces are left clean at the end of each usage day; provided that School will provide to YMCA cleaning products and will continue existing janitorial support, including cleaning bathrooms and taking out the trash, for the areas used by the YMCA.
3. Licensed Program: The parties acknowledge and agree that the Program will launch as an unlicensed program, and the YMCA will immediately begin the licensing process with the Arizona Department of Health Services (AZDHS) and therefore the YMCA will accept child care subsidies from the Arizona Department of Economic Security (AZDES). The Y agrees to pay one-time \$2,000 child care licensing fee to Arizona Department of Health Services, which pays for 3-years of licensed child care programming.
4. YMCA will extend the program scholarship applications for all families who wish to apply; this will be managed between the YMCA and individual families.

C. SCHOOL OBLIGATIONS

Child Care (After School + Summer Day Camp)

1. School will clearly define program space available to the YMCA to appropriately serve the participants enrolled in the Program. This may include use of classrooms, multi-purpose/gym room, theatre/stage area and other areas the School deems appropriate. Each room or space will have an allotted storage space for YMCA program supplies. If specific rooms are allotted for specific program use, the school will clearly define.
2. School will provide keys and access to the YMCA staff for School premises as required for access to defined spaces. School will ensure bathrooms are unlocked and available during all hours of child care programming.
3. School will provide daily afterschool snack.
4. School will provide to the YMCA access to attendance records of enrolled students for each day and will make emergency contact information for each participation readily available to the YMCA.
5. School will permit YMCA to advertise and promote child care school program to students and their families. YMCA may promote additional YMCA programs to students enrolled in the child care school program. Additional YMCA programs may be promoted to non-enrolled students and their families solely by approval by School.
6. School will provide YMCA a designated School staff liaison.

D. PROGRAMS AND ASSOCIATED FEES

Program fees will be paid to the YMCA by the parent/guardian of the participant. Fees are outlined as below. Fees are per month and due on the first (1st) day of each month. Proration for the current month will be provided to participants starting mid-month. Participants must enroll in auto-draft payment to be eligible for additional child discount and YMCA scholarships.

	Fee
Monthly After School Rate	\$200
Weekly Day Camp Rate	\$120

E. MISCELLANEOUS PROVISIONS

1. This Agreement will be governed by the laws of the State of Arizona without reference to its conflicts of law provisions.
2. Each Party will be responsible for supervision of and compliance with the terms of this Agreement by its own employees, contractors, and volunteers.
3. Each Party agrees to indemnify, defend and hold the other Party harmless against any and all losses, damages, liability, costs and/or expenses to individuals or property arising from or in connection with the Party's involvement in the Program to the extent such losses, damages, liability, costs and/or expenses are caused by that Party's negligent or willful act or omission.

4. Each Party will adhere to its applicable policies with respect to child abuse prevention and training in its performance under this Agreement.
5. Each Party will maintain appropriate insurance for its obligations under this Agreement but no less than \$1,000,000 per occurrence; \$2,000,000 aggregate general liability insurance to cover any negligent or willful acts or omissions that harm the other Party. School will include the YMCA as an additional insured under such policy.
6. Each Party agrees it has obtained the appropriate authority to enter into this Agreement. No amendments to this Agreement will be valid unless made in writing and signed by an authorized representative of both YMCA and School.
7. For the purpose of executing this Agreement, the Parties agree that a facsimile or electronic (e.g. .pdf) record of this Agreement or other electronic signatures will serve as original signatures.
8. Notices will be deemed accomplished if sent via U.S. Mail, return receipt requested, fax, electronic email, postage prepaid, or courier service, to the following:

School

Wilson School District
3025 E Fillmore Street
Phoenix, AZ 85008

602-681-2203
Rebecca.willey@wsd.k12.az.us

YMCA

Valley of the Sun YMCA
350 N 1st Ave, Phoenix, AZ
85003

602-212-6142
Libby.Henry@vosymca.org

ACCEPTED AND AGREED

Signature

Rebecca Willey, Director of Curriculum

Date

Signature

Libby Henry, COO

Date



Arizona School Boards Association

Executive Search Service

Superintendent Search Service Profile and Projected Cost Wilson Elementary School District

WHY CHOOSE ASBA?

ASBA offers a wide range of search services, from full searches for a new superintendent to advertising for an interim superintendent. ASBA's goal is to help the board determine the best possible leader for its district. ASBA believes that:

- Each school district is unique
- Boards know their communities better than the search consultant
- Finding the right leadership match is critical
- The superintendent selection process should provide opportunities to strengthen the relationship between the school district and the community

WHAT ASBA UNIQUELY PROVIDES:

- Knowing Arizona, its politics and issues that affect education by working daily with school boards across Arizona
- A track record of successful Arizona school district searches
- Working first and foremost for the governing board
- Flexibility in creating a search process that fits your district's culture
- ASBA's participation in a national network of school board association searchers
- ASBA's knowledge of and support in establishing appropriate governing board meeting notices and agendas, in compliance with Arizona's Open Meeting law
- The governing board decides who should be interviewed, not ASBA
- The governing board is provided comparative salary and benefit survey information, gathered annually by ASBA from Arizona superintendent's
- ASBA search service is based on the district's ADM and is reasonable
- The search process includes a post-hire training session with the district's new superintendent and governing board
- ASBA is committed to the long-term success of the governing board and the district
- ASBA will continue to provide on-going service to the governing board and the district

SEARCH PROCESS SERVICE SUMMARY

In a typical superintendent search project, ASBA will:

- Engage the board to identify and prioritize the district's needs and challenges for the next district superintendent.
- Advertise the position through national networks, distributing an online application describing the district and the desired characteristics of your new superintendent.
- Manage an online application process that collects detailed information and ensures strict confidentiality.

- Address communications with the Governing Board and the applicants, as well as questions from staff, community members and the media.
- Provide a professional, thorough and legal interview procedure developed to address the board's priorities and goals.

ASBA consultants will guide the Board through each step of the search process. The ultimate decision of who to interview and hired as the superintendent is made by the Board. A typical superintendent search takes three to four months to complete. modified

PROFILE CRITERIA and PROMOTIONAL BROCHURE

The governing board will work with an ASBA consultant to define the basic characteristics of the superintendent's position, establish a position salary range, and identify important aspects of the district and community. With that information, ASBA will develop an advertising document for publication.

ADVERTISING and RECRUITING

ASBA will advertise and recruit candidates nationwide. Advertising and recruiting usually takes 4 to 6 weeks. ASBA will collect and organize the online applications, answer all questions from applicants, governing board members, the public and the media, and conduct initial reference checking. ASBA will also review each file and summarize applicant information for the board at the screening meeting.

INTERVIEW PREPARATION (public) and SCREENING (executive session)

During a public meeting, ASBA will review the screening criteria, discuss the interview process, provide examples of recommended interview options and scheduling interview options. The governing board will discuss and consider the content of questions that will be presented to candidates.

The governing board may enter executive session to screen applications. An ASBA consultant will summarize the applicants' information compared to the board's profile criteria; and the board will review each applicant's file. After the screening process is completed, ASBA will notify all applicants of their status in the process. The screening process results in the Board identifying candidates to interview.

CANDIDATE INTERVIEWS

The governing board conducts one or more individual interviews with candidates in executive session. If the board has included staff and community forums to introduce the candidates, the forums will be held in public; and each forum participant will be able to provide feedback on the candidates for board review. Following the individual interviews and forums (if included), the Board will meet in executive session to determine their final selection. ASBA recommends a two interview process.

BACKGROUND CHECKS

ASBA will conduct reference/background checks on each of the finalists selected to interview. The results of this work will be provided to the governing board.

BOARD/SUPERINTENDENT TRANSITION WORKSHOP

An ASBA trainer will facilitate a training session with the governing board and the new superintendent. This training focuses on team-building, roles/responsibilities, establishing communication guidelines and board protocols.

TYPICAL TIMEFRAMES

(timeframes differ depending on the search program established with the board)

Interim Supt.	2-4 weeks	Advertise and collect applications for board review
Advertise Only	4-6 weeks	Advertise on ASBA website
Advertise/Apps	4-6 weeks	Advertise, collect/organize applications
Modified - Online	6-10 weeks	Online assistance for brochure/applications
Full Search	12-14 weeks	Develop position announcement, advertise, collect/review/screen applications, conduct interviews

TYPICAL COMPREHENSIVE SEARCH: ORDER OF EVENTS OVERVIEW

The following is an example of the process of events for a comprehensive search.

Meeting Day #1 *(Projected duration of meeting: 4 hours)*

ASBA consultant meets with the governing board

- ASBA to provide initial training related to the search process
- Discusses needs of the district (position requirements/preferences/involvement of the community, staff, principals and other stakeholders)
- ASBA shares Arizona superintendent salary data and the board determines a position salary range
- In conjunction with ASBA the board establishes a timeline for the search process
- The Board determines narrative questions for the on-line position posting

After the Meeting:

- ASBA creates job posting for the position and receives approval from board to post
- ASBA posts opening on website
- ASBA provides the district the job posting link
- ASBA shares opening with other state-educational associations, nationally via National Affiliation of Superintendent Searchers (NASS), the ADE job board, Arizona's state universities, our ASBA LinkedIn profile, and our ASBA Connect
- ASBA communicates with all applicants and collects/reviews all applications

Meeting Day #2 *(Projected duration of meeting: 6 hours)*

- An ASBA consultant presents all completed applicant packets to the board for screening
- The board decides which applicants to interview
- In conjunction with ASBA consultant the Board considers appropriate interview topics and interview format

After the Meeting:

- ASBA contacts and schedules candidate interviews
- ASBA contacts remaining non-selected applicants

Meeting Day #3 *(Projected duration of meeting: 8 hours)*

- The governing board interviews candidates (a search may be a one or two interview process)
- The board decides with whom they would like to invite for finalist interviews
- In conjunction with ASBA consultant the board discusses appropriate interview topics, the interview format, and the format for the community forum

After the Meeting:

- ASBA contacts and schedules final-round interviews
- ASBA contacts remaining non-selected applicants
- ASBA initiates on-line background check process for all finalists

Meeting Day #4 (*optional but recommended*) (*Projected duration of meeting: 8 hours*)

- The governing board interviews finalists
- The governing board host a community forum (optional)
- The governing board meets to decide with whom they would like to offer to enter into contract negotiations

After the Meeting:

- District legal counsel and board negotiate contract
- ASBA notifies remaining unsuccessful finalists

Post-Search Training

A post-search training session of up to three (3) hours and provided by a member of ASBA's training staff is included in all comprehensive searches, as specified in the Search Agreement.

- The training will be focused on team transitions and customized to the District.
- A member of the ASBA training team will contact the board president and superintendent to schedule the training.
- The training must be held within six-months of the superintendent's start date.

COST OF SERVICES

The cost of a comprehensive search, including four (4) on-site search meetings plus one (1) post-search training, for the Wilson Elementary School District would likely not exceed \$4,700 plus expenses and is inclusive of all items noted in this example profile. A final cost will be provided to the governing board after meeting to determine the exact extent of the search process.

Additional meetings, over what is noted in the example profile, requested by the governing board will cost an additional \$500 per meeting plus expenses. Additional meetings may include:

- Additional site visits to facilitate staff/community forums
- Additional applicant interview dates
- Additional community meetings

Typical expenses include:

- Mileage at \$0.575/mile
- Hotel accommodations
- Specific advertising above what ASBA provides
- Online background checks for finalists at (\$175/person) includes Motor Vehicle Report, Education Verification, Employment Verification, SS# / Alias Trace, Federal and County Crime History (7 years), USA CriminalSearch Plus.

Cost may be less if the governing board determines that the district will do portions of the search work.

ASBA looks forward to the opportunity to serve the district in this capacity.

Steve Highlen

recruiting@azsba.org | Executive Search and Senior Policy Consultant

[Arizona School Boards Association](#)

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www.azsba.org

Cultivating excellence in locally-governed school districts

ASBA Has A Successful Track Record of Superintendent Searches

ASBA has conducted more than 100 comprehensive searches in ten years.

2019-2020

Humboldt USD
Mohave Valley ESD
Page USD
Payson USD
Sierra Vista USD
Wickenburg USD

2018-19

Colorado River UHSD
Ganado USD
J O Combs USD
Kayenta USD
Naco ESD
Payson USD
Seligman USD
Shonto Preparatory
Tuba City USD

2017-18

Casa Grande UHSD
FALA Charter
Ganado USD
Gilbert USD
Littlefield USD
Maricopa USD
Northland Prep
Sanders USD
Sedona-Oak Creek USD
Sonoita ESD
Yuma UHSD

2016-17

Amphitheater USD
Apache Junction USD
Casa Grande ESD
Crane ESD
Patagonia ESD/UHSD
Sacaton ESD
Tanque Verde USD
Tucson USD
Winslow USD

2015-16

Bisbee USD
Cedar USD
Ganado USD
Littlefield USD
Red Mesa USD
Saddle Mountain USD
Scottsdale USD
Show Low USD
Tolleson UHSD
Yuma ESD

2014-15

Alhambra ESD
Camp Verde USD
Concho ESD
Continental ESD
Creighton ESD
Douglas USD
Gila Bend USD
Kayenta USD
Peach Springs USD
Queen Creek USD
STEDY JTED
Superior USD
Valley UHSD
Washington ESD
WAVE JTED
Window Rock USD

2013-14

Altar Valley ESD
Bowie USD
Palominas ESD
Payson USD
Santa Cruz Valley USD
Sierra Vista USD
Somerton ESD
Sonoita ESD
St. Johns USD

2012-13

Buckeye UHSD
Coolidge USD
Fort Thomas USD
Ganado USD
Nadaburg USD
Pine-Strawberry ESD
Pomerene ESD
Sanders USD
Superior USD
Vernon ESD

2011-12

Amphitheater USD
Antelope UHSD
Casa Grande UHSD
Chino Valley USD
Crane ESD
Fountain Hills USD
Ganado USD
Globe USD
Morenci USD
Payson USD
Peach Springs USD
Sonoita ESD
Stanfield ESD

2010-11

Concho ESD
Educare Arizona
Gila Bend USD
Queen Creek USD
Seligman USD
Tonto Basin ESD

Superintendent



Reports to:	Governing Board	Contract Terms:
Classification:	Certified	Job Site:
FSLA Status:	Full time position	
Supervisory Responsibilities:	All staff	

Job Summary

At Wilson School District, we believe the Superintendent, Under the direction of the Governing Board, provides educational leadership and executive direction to the Governing Board, schools, community, personnel, programs, activities and operations of the district; to assure compliance with established goals, objectives and legal requirements concerning district administration and instruction, so that each individual student enrolled in our district may be provided with a complete, valuable, meaningful, and personally rewarding education

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Develops, implements and maintains strategic planning processes for district functions.
- Assures that the laws and regulation are faithfully executed.
- Assists the board in the identification of student achievement goals and implements programs designed to achieve and evaluate progress toward meeting those goals.
- Supervises the development of systems for budget development, purchase of goods and services, accountability for expenditure of district funds, and analyses and reporting of the district's financial position to the board and the public.
- Participates in all board meetings by assisting the board in the development of the meeting agenda, by preparing background materials and analyses of issues brought to the board, and by preparing recommendation on all issues brought to the board for decisions.
- Prepares and submits to the board recommendations relative to all matters requiring board action, placing before the board such necessary and helpful facts, information and reports as are needed to ensure the making of informed decisions.
- Informs and advises the board about the programs, practices and problems of the district and keeps the board informed of the activities operating under the board's authority.
- Hold such meetings of teachers and other employees as necessary for the discussion of matters concerning the improvement and welfare of the district.
- Develops and implements plans for dealing with emergencies and takes the necessary steps in time of emergency to safeguard students, staff, residents and school district property.
- Keeps informed of modern educational thoughts and practices by advanced study, visiting school systems elsewhere, attending educational conferences, and by other appropriate means, and keeps the board informed of trends in education.
- Keeps the public informed about modern educational practices, educational trends and the policies, practices and problems in the system's schools.
- Recommends and advises the board on the need for new and/or revised policies and procedures necessary for efficient conduct of the district.
- Studies and revises, together with staff, all curriculum guides and courses of study, on a continuing basis.

- Assists the board with the development of board policy and established rules, forms, guidelines and procedures to implement board policy.
- Promotes good public relations between the district and the community by school activities, press, radio and TV releases, school/parent activities, personal participation in community activities and talks, bulletins and reports and conferences.
- Establishes procedures for communication between and among the board, district staff, media, public and other business, governmental and educational organization of the community, region, state and national.
- Supervises the development of systems for the recruitment, employment, evaluation, in-service, development, compensation, and benefits for all district staff.
- Represents the board in its dealings with city, county, state and federal governmental agencies and assists in the development and pursuit of a legislative agenda.
- Makes recommendations of new facilities or additions to existing facilities, and supervises the acquisition, construction, maintenance, renovation and disposal of all district facilities and properties.

MINIMUM EDUCATION AND/OR EXPERIENCE: <ul style="list-style-type: none"> • Arizona State Superintendent's Certificate. • Master's Degree in Education Leadership, Administration or a related field • At least five (5) years' experience in educational administration 	PREFERRED EDUCATION AND/OR EXPERIENCE: <ul style="list-style-type: none"> • Doctoral degree
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KNOWLEDGE, SKILLS AND ABILITIES:

Knowledge of:

- Federal and state laws relative to education.
- Group dynamics and group processes.
- Strategic planning and forecasting alternative futures and resource allocations.

Skilled in:

- Instructional leadership.
- Evaluating educational programs.
- Setting long and short-range goals.
- Communicating and negotiating with diverse community groups, bargaining units, funding bodies and other private and public institutions.
- Managing educational issues within a multi-cultural setting with diverse socioeconomics.

Ability to:

- Develop and operate multi-million-dollar budgets and programs
- Meet deadlines and work on multiple projects.
- Assess organizational strengths and weaknesses and administer policies accordingly.
- Develop and maintain collaborative decision making and appropriate authority delegation.

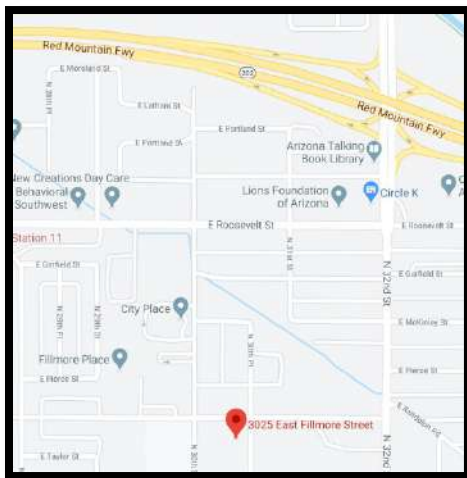
Core Competencies:

■ Strong Relationships ■ Continuous Improvement ■ High Expectations ■ Accountability



At Wilson School District, we believe that education should be shaped by a sense of purpose. We are dedicated to the total personal development of each student in our district. We believe that the ultimate goal in education should be to prepare a stable, yet adaptive student for a world of rapid change. Our instruction will maintain flexibility in adapting to this ever-changing society. Working together with parents and community, we will strive to develop each student's intellectual, physical, moral, emotional, aesthetic, creative, and social growth so that the student may become a useful and responsible member of home, community, and society while leading a personally rewarding life.

Every member of our Wilson family—from our top leadership team to our bus drivers, our nutrition team to our nurses, and our teachers to our technology gurus—is shaping the lives of our students every day. It's not just our work; it is our passion!



WHAT YOU'LL LOVE ABOUT US

Our two-school community offers a close-knit feel.

We offer job-embedded professional development as well as a variety of career pathways.

We have an exciting STEM program with amazing community partners.

There's always something to do or see in the Phoenix area. Whether you enjoy watching sports, touring a museum, or hiking and playing outdoors, you'll find plenty of enjoyable activities to keep you busy

NOTICES

The statements in this job description describe the essential function and requirements as assigned to this job and are not an exhaustive list of all responsibilities, duties, and skills that may be required. Job descriptions are subject to change. Employees must be able to pass a pre-employment drug test and extensive fingerprint and background check. Discrimination against an otherwise qualified individual with a disability or any individual by reason of race, color, religion, sex, sexual orientation, gender identity gender expression, age, or national origin is prohibited. Efforts will be made in recruitment and employment to ensure equal opportunity in employment for all qualified persons. NUSD is committed to providing access and reasonable accommodation in its services, programs, activities, education and employment for individuals with disabilities. To request disability accommodation in the application process, contact the district office at (602) 683-2200 at least 3 days in advance.

PHYSICAL DEMANDS & WORK ENVIRONMENT:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to stand and talk or hear and sometimes walk and sit. The employee must use hands, arms and fingers to input data, handle, feel or reach; employee may occasionally push or lift up to 50 lbs. such as boxes, supplies, etc. The employee is directly responsible for safety, well-being, or work output of other people. Specific vision abilities required by this job include close vision such as to read handwritten or typed material, and the ability to adjust focus. The position requires the individual to meet multiple demands from several people and interact with the public and other staff.