

Wilson School District # 7

Board Meeting Report

October 2020

Function Code	Function Description	FY 21 Budget	Expended YTD	Encumbered YTD	Exp & Enc YTD	Uncommitted Balance	% Committed
MAINTENANCE AND OPERATIONS FUND 001							
001- 100/ 600 Regular Education/ Other Programs							
1000	Instruction	\$ 2,654,862	\$ 738,475	\$ 2,404,573	\$ 3,143,047	\$ (488,185)	118%
2100	Support Svcs Student	507,655	117,265	289,897	407,162	100,493	80%
2200	Support Svcs Instr. Staff	462,737	126,791	269,637	396,428	66,308	86%
2300	Support Svcs Gen Admin	293,137	87,828	193,562	281,389	11,748	96%
2400	Support Svcs School Admin	398,114	115,826	259,773	375,599	22,515	94%
2500	Business & Technology	491,135	150,382	344,294	494,676	(3,541)	101%
2600	O & M Plant Svcs	1,328,921	447,772	1,023,838	1,471,610	(142,689)	111%
2800		-	26,795	-	26,795	(26,795)	#DIV/0!
3100	Food Service Operations	24,568	4,939	12,578	17,517	7,051	71%
550-2200	K-3 Reading Program	78,527	16,981	48,521	65,502	13,025	83%
610-1000	Cocurricular Band/Choir	2,000	-	-	-	2,000	0%
620-1000	Athletic Programs	500	-	1,500	1,500	(1,000)	300%
900-3300	Community Services	910	-	452	452	458	50%
	Subtotal	\$ 6,243,066	\$ 1,833,053	\$ 4,848,625	\$ 6,681,679	\$ (438,613)	107%
001 - 200 Special Education							
1000	Instruction	\$ 736,350	\$ 180,925	\$ 583,116	764,041	\$ (27,691)	104%
2100	Support Svcs Student	305,023	37,093	127,107	164,200	140,823	54%
2200	Support Svcs/ Omstr/ Staff	4,000	1,080	2,512	3,592	408	90%
2400	Support Svcs School Admin	-	36,692	100,297	136,989	(136,989)	#DIV/0!
2500	Business & Technology	1,500	275	-	275	1,225	18%
	Subtotal	\$ 1,046,873	\$ 256,065	\$ 813,031	\$ 1,069,096	\$ (22,223)	102%
001 - 400 Transportation							
2500	Business & Technology	\$ -	\$ 1,504	\$ -	\$ 1,504	\$ (1,504)	#DIV/0!
2600	District Trans. Svcs	\$ 11,500	\$ 686	\$ 7,137	\$ 7,823	\$ 3,677	68%
2700	Student Trans. Svcs	\$ 342,631	\$ 38,182	\$ 267,787	\$ 305,968	\$ 36,663	89%
	Subtotal	\$ 354,131	\$ 40,371	\$ 274,924	\$ 315,295	\$ 38,836	89%
511 - Desegregation Regular/Special Education							
1000	Instruction	\$ 1,829,180	\$ 323,455	\$ 1,022,956	\$ 1,346,412	\$ 482,769	74%
2100	Support Svcs Student	23,912	577	1,808	2,386	21,526	10%
2200	Support Svcs Instr. Staff	9,708	10,070	24,111	34,181	(24,473)	352%
2400	School Administration	3,500	359	836	1,195	2,304	34%
	Subtotal	\$ 1,866,300	\$ 334,462	\$ 1,049,712	\$ 1,384,174	\$ 482,126	74%
TOTAL M & O		\$ 9,510,370	\$ 2,463,951	\$ 6,986,292	\$ 9,450,243	\$ 60,127	99%

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Board Meeting Report

October 2020

Function Code	Function Description	FY 21 Budget	Expended YTD	Encumbered YTD	Exp & Enc YTD	Uncommitted Balance	% Committed
CLASSROOM SITE FUNDS 011, 012 AND 013							
011- 100 Regular Education - Base							
1000	Instruction	\$ 350,000	\$ 15,727	\$ 45,693	\$ 61,420	\$ 288,580	18%
	Subtotal	\$ 350,000	\$ 15,727	\$ 45,693	\$ 61,420	\$ 288,580	18%
011- 200 Special Education - Base							
1000	Instruction	\$ 62,782	\$ 1,218	\$ 3,587	\$ 4,805	\$ 57,977	8%
	Subtotal	\$ 62,782	\$ 1,218	\$ 3,587	\$ 4,805	\$ 57,977	8%
	Total CSF- Base	\$ 412,782	\$ 16,946	\$ 49,280	\$ 66,226	\$ 346,556	16%
012- 100 Regular Education - Performance							
1000	Instruction	\$ 789,663	\$ 897	\$ 30,233	\$ 31,130	\$ 758,533	4%
2000	Support Services & Interest	15,000	305	1,846	2,151	12,849	14%
	Subtotal	\$ 804,663	\$ 1,203	\$ 32,079	\$ 33,281	\$ 771,382	0%
012- 200 Special Education - Performance							
1000	Instruction	\$ 170,000	\$ -	\$ -	\$ -	\$ 170,000	0%
	Subtotal	\$ 170,000	\$ -	\$ -	\$ -	\$ 170,000	0%
	Total CSF - Performance	\$ 974,663	\$ 1,203	\$ 32,079	\$ 33,281	\$ 941,382	3%
013- 100 Regular Education - Menu							
1000	Instruction	\$ 512,752	88,785	119,344	21,805	\$ 490,947	4%
2000	Support Services & Interest	2,000	1,446	-	1,446	554	72%
	Subtotal	\$ 514,752	\$ 90,230	\$ 119,344	\$ 23,251	\$ 491,501	5%
013- 200 Special Education - Menu							
1000	Instruction	\$ 86,755	\$ 3,181	\$ 9,369	\$ 10,954	\$ 75,802	13%
	Subtotal	\$ 86,755	\$ 3,181	\$ 9,369	\$ 10,954	\$ 75,802	13%
	TOTAL CSF - MENU	\$ 601,507	\$ 93,412	\$ 128,713	\$ 34,205	\$ 567,302	6%
TOTAL CLASSROOM SITE FUND (CSF)		\$ 1,988,952	\$ 111,560	\$ 210,071	\$ 133,711	\$ 1,855,241	7%

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Board Meeting Report

October 2020

Function Code	Function Description	FY 21 Budget	Expended YTD	Encumbered YTD	Exp & Enc YTD	Uncommitted Balance	% Committed
UNRESTRICTED CAPITAL OUTLAY FUND 610							
1000	Instruction	\$ 740,387	\$ 543,660	\$ 90,241	\$ 633,901	\$ 106,486	86%
2100	Support Svcs Student	11,000	-	9,292	\$ 9,292	1,708	118%
2200	Media/ Library	167,250	45,786	81,803	\$ 127,589	39,661	76%
2300	Support Svcs Gen Admin *	10,000	-	-	\$ -	10,000	0%
2400	Support Svcs School Admin*	100,000	-	-	\$ -	100,000	0%
2500	Business & Technology	26,500	78,756	12,882	\$ 91,639	(65,139)	346%
2600	O & M Plant Svcs	112,000	660	18,857	\$ 19,516	92,484	17%
2700	Student Trans. Svcs	-	-	-	\$ -	-	N/A
3100	Food Service Operations	-	-	-	\$ -	-	N/A
3300	Community	-	-	-	\$ -	-	N/A
4500	Building Acquisition	-	-	-	\$ -	-	N/A
4600	Site Improvements	40,000	-	-	\$ -	40,000	0%
4700	Building Improvement	120,000	191,456	-	\$ 191,456	(71,456)	160%
200-1000	Special Ed Instruction	-	-	-	\$ -	-	N/A
200-21/2200	Special Ed Student Support	6,000	1,033	-	\$ 1,033	4,967	17%
610-1000	Cocurricular Bank/Choir	-	-	-	\$ -	-	N/A
511-1000	Desegregation - Instruction	-	-	-	\$ -	-	N/A
511-2000	Desegregation - Support Svcs	20,000	-	-	\$ -	20,000	0%
511-4000	Desegregation - Bldg Improv	-	-	-	\$ -	-	N/A
TOTALS		\$ 1,353,137	\$ 861,351	\$ 213,076	\$ 1,074,427	\$ 278,710	79%

Amounts must be entered for all 3 required sections below. Click each link to complete the required sections.

Expenditures for Teacher Salaries & Benefits
Revenues Generated By Student Count and/or Allocated
Special Education

School Name	School 1	School 2
CTDS	Wilson Elementary School 070407101	Wilson Primary School 070407102
Primary Unit Code	101	102
Districtwide		
0		
500		

Expenditures for Teacher Salaries & Benefits (Funds 0-799 (excluding 575), Function 1000)

Certified Teachers (in Object 6100)

- Regular Education (Programs 100, 280, 520, and 550)
- Special Education (Programs 200-230, 250, 512, 514, and 515)
- Vocational Education and CTED (Programs 270, 300-399, and 540)
- Other Programs (Programs 240, 260, 265, 510, 511, 513, and 530)
- Co-curricular Activities, Athletics, and Other (Program 600-630)

Certified Substitutes (in Object 6100)

- Regular Education (Programs 100, 280, 520, and 550)
- Special Education (Programs 200-230, 250, 512, 514, and 515)
- Vocational Education and CTED (Programs 270, 300-399, and 540)
- Other Programs (Programs 240, 260, 265, 510, 511, 513, and 530)
- Co-curricular Activities, Athletics, and Other (Program 600-630)

Contract Teachers (in Object 6300)

- Regular Education (Programs 100, 280, 520, and 550)
- Special Education (Programs 200-230, 250, 512, 514, and 515)
- Vocational Education and CTED (Programs 270, 300-399, and 540)
- Other Programs (Programs 240, 260, 265, 510, 511, 513, and 530)
- Co-curricular Activities, Athletics, and Other (Program 600-630)

Contract Substitutes (in Object 6300)

- Regular Education (Programs 100, 280, 520, and 550)
- Special Education (Programs 200-230, 250, 512, 514, and 515)
- Vocational Education and CTED (Programs 270, 300-399, and 540)
- Other Programs (Programs 240, 260, 265, 510, 511, 513, and 530)
- Co-curricular Activities, Athletics, and Other (Program 600-630)

Benefits (in Object 6200)

- Regular Education (Programs 100, 280, 520, and 550)
- Special Education (Programs 200-230, 250, 512, 514, and 515)
- Vocational Education and CTED (Programs 270, 300-399, and 540)
- Other Programs (Programs 240, 260, 265, 510, 511, 513, and 530)
- Co-curricular Activities, Athletics, and Other (Program 600-630)

Total Teacher Salaries (lines 13 through 32 above)

Portion of Total Teacher Salaries from Federal Sources (from line 38 above)

	1,192,198	1,434,909
	193,768	158,339
	0	0
	575,320	622,047
	360	0
	50,448	15,619
	0	0
	0	0
	0	0
	0	0
	6,844	8,160
	125	125
	0	0
	0	0
	0	0
	0	0
	0	0
	417,786	459,638
	52,951	50,554
	0	172,455
	181,716	0
	732	0
	2,019,063	2,921,846
0	452,211	464,765

School Name
CTDS
Primary Unit Code

0 500	Wilson Elementary School 070407101 101	Wilson Primary School 070407102 102
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Revenues Generated By Student Count and/or Allocated

Local and State Revenues

Base Support
Amount provided by ADE
Adjustments

Please describe the reason(s) for the adjustments:

Actual Base Support
District Additional Assistance
Classroom Site Fund
Other (III, Tuition, Grants)

Total Local and State Revenues Generated By Student Count

Allocated Local and State Student Count Generated Revenues (amount from above sources allocated to this school)

Federal Revenues
Federal Grants

Total Federal Revenues Generated By Student Count

Allocated Federal Student Count Generated Revenues (amount from above sources allocated to this school)

Other Allocated Revenues

From Local and State Taxes

District Transportation Funding
District Voter Approved Override
District Small School Adjustment
Grants
Other

From Other Local & State Sources

Private Donations & Tax Credit Eligible Fees
Transportation Fees
Other Fees (not included in lines above)
School Lunch Sales
Other (school plant, auxiliary operations, etc.)

From Federal Sources

Impact Aid
Impact Aid Received Intended to Replace Local Tax Revenues
Child Nutrition Programs
Other Grants

Total Allocated Revenues

Local & State
Federal

Revenues Funds 900-949, All Programs, Functions, and Objects

	0	3,378,086	2,431,951
	0	0	0
	0	3,378,086	2,431,951
	0	379,841	279,634
	0	318,293	234,444
	57,521	0	0
	57,521	4,076,220	2,946,029
	7,079,770		
	2,100,983		
	2,100,983	0	0
	2,100,983		
	0		
	942,000		
	0		
	42,549		
	2,795,917		
	112,183		
	0		
	0		
	1,187,596	17,006	17,006
	0		
	0	368,667	368,667
	0		
	12,160,015	17,006	17,006
	2,100,983	368,667	368,667
	0		

School Name
CTDS
Primary Unit Code

	Wilson Elementary School 070407101 101	Wilson Primary School 070407102 102
0		
500		

Special Education

Total Group A Revenue

Weighted Student Count * Base Level * TEI
Classroom Site Fund Allocation Amount
Group B Weighted Student Count (excluding K-3 and K-3 Reading) * Base Level * TEI
Base (Self-Contained Student Count * Base Level * TEI)
Total Formula Funding
Federal Individuals with Disabilities Education Act (IDEA)
Total funding required by Laws 2017, Ch. 211, §4

Other Revenues-designated for use in special education or received as reimbursement for special education costs
Total Formula Funding, IDEA & Special Education Designated Revenue

Total Programs 200, 512, 514, and 515 Spending

Comparison of revenue to spending

0	425,540	283,029
0	43,429	32,092
0	259,258	183,029
0	728,226	498,150
0	728,226	498,150
0	728,226	498,150
618,907		715,464
0	109,319	(217,314)

SPED ONLY Portion Group A Revenue

Weighted Student Count * Base Level * TEI
Classroom Site Fund Allocation Amount
Group B Weighted Student Count (excluding K-3 and K-3 Reading) * Base Level * TEI
Base (Self-Contained Student Count * Base Level * TEI)
Total Formula Funding
Federal Individuals with Disabilities Education Act (IDEA)
Total funding required by Laws 2017, Ch. 211, §4

Other Revenues-designated for use in special education or received as reimbursement for special education costs
Total Formula Funding, IDEA & Special Education Designated Revenue

SPED ONLY Portion Programs 200, 512, 514, and 515 Spending

Comparison of revenue to spending

0	232,112	154,380
0	23,688	17,505
0	259,258	183,029
0	0	0
0	515,059	354,913
0	0	0
0	515,059	354,913
0	0	0
0	515,059	354,913
618,907		607,915
0	(103,848)	(253,002)
600,693		593,219
#DIV/0!	97%	98%

Special education spending from M&O, U/CO, CSF, IDEA and Funds with identified SPED revenues
Percent of spending from funds that received formula funding, IDEA and Special Education Designated Revenue

A district may choose to allocate its expenditures on this tab. Districts may allocate districtwide expenditures to schools, private schools or CTEDs by entering a positive amount in the applicable school's column, which will automatically reduce the corresponding districtwide amount. Additionally, districts may allocate expenditures between schools, including private schools and CTEDs. If the expenditure at a school is to be increased, the amount should be entered as a positive number. If the expenditure at a school is to be decreased, it should be entered as a negative number. Use the applicable column to designate between local & State or federal sources. Once allocations have been made, any remaining districtwide amounts will be

Amounts Allocated from Districtwide to Schools

School Name CTDS Primary Unit Code	Coded to Districtwide (from federal, local & State sources)		School 1 Wilson Elementary School 070407101				School 2 Wilson Primary School 070407102	
	before allocation to schools	after allocation to schools	from local & State sources	from federal sources	from local & State sources	from federal sources		
Funds 0-799 (excluding 575)								
Programs 100-630, 1000 Instruction								
6100 Salaries	60,404	1,916	58,488	0	0	0	0	
6200 Benefits	30,052	669	29,383	0	0	0	0	
6300, 6400, 6500 Purchased Services (excluding tuition)	125,225	(0)	62,613	0	62,612	0	0	
6600 Supplies	1,130	380	750	0	0	0	0	
6700 Property (excluding 6740 and 6750)	0	0	0	0	0	0	0	
6810 Dues and Fees	1,459	1,459	0	0	0	0	0	
6890 Miscellaneous	0	0	0	0	0	0	0	
Programs 700-900, 1000 Instruction								
All 6000 Object Codes (excluding 6900)	0	0	0	0	0	0	0	
Programs 100-630, 2100 Support Services-Students								
6100 Salaries	84,550	38,146	12,537	10,665	12,537	10,665	10,665	
6200 Benefits	23,840	20,288	960	816	960	816	816	
6300, 6400, 6500 Purchased Services (excluding tuition)	81,033	5	23,602	16,912	23,602	16,912	16,912	
6600 Supplies	3,317	(0)	431	1,228	430	1,228	1,228	
6700 Property (excluding 6740 and 6750)	10,398	0	4,486	713	4,486	713	713	
6810 Dues and Fees	0	0	0	0	0	0	0	
6890 Miscellaneous	1,791	1,791	0	0	0	0	0	
Programs 700-900, 2100 Support Services-Students								
All 6000 Object Codes (excluding 6900)	0	0	0	0	0	0	0	
Programs 100-630, 2200 Support Services-Instruction								
6100 Salaries	196,868	109,308	38,980	4,800	38,980	4,800	4,800	
6200 Benefits	59,029	52,331	2,982	367	2,982	367	367	
6300, 6400, 6500 Purchased Services (excluding tuition)	86,552	75,977	4,913	374	4,913	375	375	
6600 Supplies	22,247	21,105	571	0	571	0	0	
6700 Property (excluding 6740 and 6750)	11,520	11,520	0	0	0	0	0	
6810 Dues and Fees	1,029	0	515	0	514	0	0	
6890 Miscellaneous	0	0	0	0	0	0	0	
Programs 700-900, 2200 Support Services-Instruction								
All 6000 Object Codes (excluding 6900)	0	0	0	0	0	0	0	
Programs 100-630, 2300 Support Services-General Administration								
6100 Salaries	227,898	83,364	71,934	333	71,934	333	333	
6200 Benefits	64,741	53,119	5,786	25	5,786	25	25	

Amounts Allocated from Districtwide to Schools

School Name CTDS Primary Unit Code	Coded to Districtwide (from federal, local & State sources)	School 1 Wilson Elementary School 070407101				School 2 Wilson Primary School 070407102	
		before allocation to schools	after allocation to schools	from local & State sources	from federal sources	from local & State sources	from federal sources
6300, 6400, 6500 Purchased Services (excluding tuition)	116,393	40,835	37,779	0	37,779	0	
6600 Supplies	2,863	2,863	0	0	0	0	
6700 Property (excluding 6740 and 6750)	735	735	0	0	0	0	
6810 Dues and Fees	18,040	6,014	6,013	0	6,013	0	
6820 Judgments Against a District	0	0	0	0	0	0	
6890 Miscellaneous	0	0	0	0	0	0	
Programs 700-900, 2300 Support Services-General Administration	0	0	0	0	0	0	
All 6000 Object Codes (excluding 6900)	0	(0)	52,684	0	52,683	0	
Programs 100-630, 2400 Support Services-School Administration	105,367	(0)	16,637	0	16,637	0	
6100 Salaries	33,274	0	0	0	0	0	
6200 Benefits	0	0	0	0	0	0	
6300, 6400, 6500 Purchased Services (excluding tuition)	0	0	14	0	13	0	
6600 Supplies	27	0	0	0	0	0	
6700 Property (excluding 6740 and 6750)	0	0	0	0	0	0	
6810 Dues and Fees	0	0	0	0	0	0	
6890 Miscellaneous	0	0	0	0	0	0	
Programs 700-900, 2400 Support Services-School Administration	0	0	0	0	0	0	
All 6000 Object Codes (excluding 6900)	0	0	0	0	0	0	
Programs 100-630; 2500, 2900 Central Services, Other	308,653	102,885	102,884	0	102,884	0	
6100 Salaries	107,379	35,793	35,793	0	35,793	0	
6200 Benefits	124,910	74,284	21,203	4,110	21,203	4,110	
6300, 6400, 6500 Purchased Services (excluding tuition)	11,304	10,368	936	0	0	0	
6600 Supplies	25,231	8,601	8,315	0	8,315	0	
6700 Property (excluding 6740 and 6750)	19,483	19,483	0	0	0	0	
6810 Dues and Fees	0	0	0	0	0	0	
6850 Interest	0	0	0	0	0	0	
6890 Miscellaneous	0	0	0	0	0	0	
Programs 700-900; 2500, 2900 Central Services, Other	0	0	0	0	0	0	
All 6000 Object Codes (excluding 6900)	0	0	0	0	0	0	
Programs 100-630, 2600 Operation and Maintenance of Plant	201,958	67,320	67,319	0	67,319	0	
6100 Salaries	72,089	24,029	24,030	0	24,030	0	
6200 Benefits	302,439	100,813	100,622	191	100,622	191	
6300, 6400, 6500 Purchased Services (excluding tuition)	383,832	129,036	127,398	0	127,398	0	
6600 Supplies	9,463	3,371	3,046	0	3,046	0	
6700 Property (excluding 6740 and 6750)	1,647	1,647	0	0	0	0	
6810 Dues and Fees	0	0	0	0	0	0	
6890 Miscellaneous	0	0	0	0	0	0	

Amounts Allocated from Districtwide to Schools

School Name CTDS Primary Unit Code	Coded to Districtwide (from federal, local & State sources)		School 1 Wilson Elementary School 070407101		School 2 Wilson Primary School 070407102	
	before allocation to schools	after allocation to schools	from local & State sources	from federal sources	from local & State sources	from federal sources
Programs 700-900, 2600 Operation and Maintenance of Plant All 6000 Object Codes (excluding 6900)	1,238	1,238	0	0	0	0
Programs 100-630, 2700 Student Transportation						
6100 Salaries	85,974	56,732	14,621	0	14,621	0
6200 Benefits	32,025	19,284	6,371	0	6,370	0
6300, 6400, 6500 Purchased Services (excluding tuition)	10,385	0	5,192	0	5,193	0
6600 Supplies	13,367	(0)	6,683	0	6,684	0
6700 Property (excluding 6740 and 6750)	0	0	0	0	0	0
6810 Dues and Fees	0	0	0	0	0	0
6890 Miscellaneous	0	0	0	0	0	0
Programs 100-630, 3100 Food Service Operations						
6100 Salaries	29,513	0	0	14,724	0	14,789
6200 Benefits	12,957	0	0	6,478	0	6,479
6300, 6400, 6500 Purchased Services (excluding tuition)	608,734	0	0	304,367	0	304,367
6600 Supplies	2,475	0	0	1,237	0	1,238
6700 Property (excluding 6740 and 6750)	14,642	0	0	7,321	0	7,321
6810 Dues and Fees	0	0	0	0	0	0
6890 Miscellaneous	0	0	0	0	0	0
Programs 700-900, 3100 Food Service Operations All 6000 Object Codes (excluding 6900)	1,204	1,204	0	0	0	0
Programs 100-630, 3200 Enterprise Operations						
6100 Salaries	0	0	0	0	0	0
6200 Benefits	0	0	0	0	0	0
6300, 6400, 6500 Purchased Services (excluding tuition)	0	0	0	0	0	0
6600 Supplies	0	0	0	0	0	0
6700 Property (excluding 6740 and 6750)	0	0	0	0	0	0
6810 Dues and Fees	0	0	0	0	0	0
6890 Miscellaneous	0	0	0	0	0	0
Programs 700-900, 3200 Enterprise Operations All 6000 Object Codes (excluding 6900)	0	0	0	0	0	0
Programs 700-900, 3300 Community Services Operations All 6000 Object Codes (excluding 6900)	33,399	33,399	0	0	0	0
Programs 100-630, 3400 Bookstore Operations						
6100 Salaries	0	0	0	0	0	0
6200 Benefits	0	0	0	0	0	0
6300, 6400, 6500 Purchased Services (excluding tuition)	0	0	0	0	0	0
6600 Supplies	0	0	0	0	0	0
6700 Property (excluding 6740 and 6750)	0	0	0	0	0	0
6810 Dues and Fees	0	0	0	0	0	0
6890 Miscellaneous	0	0	0	0	0	0
6810 Dues and Fees	0	0	0	0	0	0

Amounts Allocated from Districtwide to Schools

School Name CTDS Primary Unit Code	Coded to Districtwide (from federal, local & State sources)		School 1 Wilson Elementary School 070407101		School 2 Wilson Primary School 070407102	
	before allocation to schools	after allocation to schools	from local & State sources	from federal sources	from local & State sources	from federal sources
6890 Miscellaneous	0	0	0	0	0	0
Programs 700-900, 3400 Bookstore Operations						
All 6000 Object Codes (excluding 6900)	0	0	0	0	0	0
Programs 100-630, 4000 Facilities Acquisition and Construction						
6100 Salaries	0	0	0	0	0	0
6200 Benefits	0	0	0	0	0	0
6300, 6400, 6500 Purchased Services (excluding tuition)	0	0	0	0	0	0
6600 Supplies	0	0	0	0	0	0
6700 Property (excluding 6740 and 6750)	0	0	0	0	0	0
6810 Dues and Fees	0	0	0	0	0	0
6890 Miscellaneous	0	0	0	0	0	0
Programs 700-900, 4000 Facilities Acquisition and Construction						
All 6000 Object Codes (excluding 6900)	0	0	0	0	0	0
Programs 100-630, 5000 Debt Service						
6831 Redemption of Principal	510,000	510,000	0	0	0	0
6832 Redemption of Principal	0	0	0	0	0	0
6841 Interest	93,209	93,209	0	0	0	0
6842 and 6860 Interest	0	0	0	0	0	0
Programs 700-900, 5000 Debt Service						
All 6000 Object Codes (excluding 6900)	0	0	0	0	0	0

District Name	Wilson Elementary School District #7
CTDS Number	070407000
County	Maricopa

Copy and paste the information entered on the School listing tab of the AFR into cell A1 on this tab.
 Click here for detailed instructions.

School #	School Name	School CTDS	Unweighted Attending Student Count	Unit Code(s)	Primary Unit Code	Comments
Districtwide				501, 502, 503, 504, 505, 506, 5	500	
Private Schools						
CTED (Member Districts)						
School 1	Wilson Elementary School	070407101	641,484	100, 101	101	
School 2	Wilson Primary School	070407102	428,954	102, 106, 525	102	
School 3						
School 4						
School 5						
School 6						
School 7						
School 8						
School 9						
School 10						
School 11						
School 12						
School 13						
School 14						
School 15						
School 16						
School 17						
School 18						
School 19						
School 20						
School 21						
School 22						
School 23						
School 24						
School 25						

BOARD APPROVAL OF ADD'L COMPENSATION

Revised 11/4/2020

Name	Position Description	Fund	Rate of pay	From	To
<u>Work Agreements</u>					
CROSS GUARD	EXTRA DUTY MAINTENANCE-SANTIZING	1	Hourly Rate	10/12/2020	5/21/2021
CROSS GUARD	EXTRA DUTY MAINTENANCE-SANTIZING	1	Hourly Rate	10/12/2020	5/21/2021
CROSS GUARD	EXTRA DUTY MAINTENANCE-SANTIZING	1	Hourly Rate	10/12/2020	5/21/2021
INSTRUCTIONAL ASSISTANT	MORNING DUTY-SUPERVISING STUDENTS	570	Hourly Rate	10/14/2020	5/21/2021
INSTRUCTIONAL ASSISTANT	MORNING DUTY-SUPERVISING STUDENTS	570	Hourly Rate	10/14/2020	5/21/2021
INSTRUCTIONAL ASSISTANT	BRAINYOLOGY-AFTER SCHOOL PROGRAM IA	162	Hourly Rate	10/22/2020	5/19/2021
INSTRUCTIONAL ASSISTANT	BRAINYOLOGY-AFTER SCHOOL PROGRAM IA	162	Hourly Rate	10/22/2020	5/19/2021
INSTRUCTIONAL ASSISTANT	BRAINYOLOGY-AFTER SCHOOL PROGRAM IA	162	Hourly Rate	10/22/2020	5/19/2021
INSTRUCTIONAL ASSISTANT	BRAINYOLOGY-AFTER SCHOOL PROGRAM IA	162	Hourly Rate	10/22/2020	5/19/2021
<u>SCHEDULE F</u>					
TEACHER	BRAINYOLOGY-AFTER SCHOOL PROGRAM	162	\$25/Hr.	10/26/2020	5/21/2021
TEACHER	BRAINYOLOGY-AFTER SCHOOL PROGRAM	162	\$25/Hr.	10/26/2020	5/21/2021

ACTION ITEMS

DATE: November 10, 2020

ITEM: Approval of SafeSchools/Vector Solutions to provide online safety and other District training for staff.

SUBMITTED BY: _____
Alex Dumas, Human Resources Director

RECOMMENDED BY: _____
Antonio Sanchez, Superintendent

RECOMMENDATION:

It is recommended that the Governing Board approve SafeSchools/Vector Solutions to provide online safety and other District training for staff.

RATIONALE:

SafeSchools, a Vector Solutions brand, is a leading provider of award-winning safety and compliance solutions that help create safer and more inclusive schools around the world. The brand's online product portfolio, specifically designed for the K-12 market, includes management solutions for employee and student safety and compliance training, anonymous tip reporting, incident management, and Safety Data Sheet (SDS) and chemical management.

ACTION ITEMS

DATE: November 10, 2020

ITEM: Job Descriptions

SUBMITTED BY: _____
Alex Dumas, Human Resources Director

RECOMMENDED BY: _____
Antonio Sanchez, Superintendent

RECOMMENDATION:

It is recommended that the Governing Board approve the following revised job descriptions: Building and Grounds Supervisor, Food Service Specialist, Technology Supervisor, Technology Technician I and Technology Technician II.

ACTION ITEM**DATE:** November 10, 2020**ITEM:** FY2019-2020 School-Level Annual Financial Report**SUBMITTED BY:** _____
Beth Strickler, Director of Business Services & Technology**RECOMMENDED:** _____
Mr. Antonio Sanchez, Superintendent

DISCUSSION: Arizona Revised Statutes §15-904 requires school districts to prepare and submit an annual financial report (AFR) including school-level data, in electronic format, by October 15th of each year, for the prior fiscal year. The school-wide Annual Financial Report was presented and approved on October 13, 2020.

The following report is being submitted for your review and approval:

- FY2019-2020 School-Level Reporting (SLR)

RECOMMENDED:

It is recommended the Governing Board approve the fiscal year 2019-2020 School-Level Annual Financial Report.

ACTION ITEM

DATE: November 10, 2020

ITEM: Approval of the closure of the Food Service Revolving account (xx6896) at Desert Financial Credit Union due to minimal use and the ability to deposit funds directly with Chase Bank (Maricopa County Treasurer).

SUBMITTED BY: _____
Beth Strickler, Director of Business Services & Technology

RECOMMENDED: _____
Mr. Antonio Sanchez, Superintendent

DISCUSSION: The account was closed in March 2020 due to the minimal usage and the ability to deposit funds directly with Chase Bank.

RECOMMENDED: It is recommended the Governing Board approve the closure of the Food Service Revolving account (xx6896) at Desert Financial Credit Union due to minimal use and the ability to deposit funds directly with Chase Bank (Maricopa County Treasurer).

ACTION ITEM**DATE:** November 10, 2020

ITEM: Approval of Mr. Alex Dumas and Mr. Antonio A. Sanchez as authorized check signers for the accounts at Desert Financial Credit Union for the school year 2020-2021.

SUBMITTED BY: _____
Beth Strickler, Director of Business Services & Technology

RECOMMENDED: _____
Mr. Antonio Sanchez, Superintendent

DISCUSSION: Bank accounts are prescribed by Arizona Revised Statutes (A.R.S.) and must be authorized by the Governing Board. A list of authorized check signers designated by the Governing Board for each bank account should be kept current.

Desert Financial Credit Union Bank Accounts:

- Flexible Spending (xx6895)
- Revolving Fund (xx6899)
- Student Activity (xx6900)
- General Clearing (xx6893)
- Insurance Flow Thru (xx6901)
- Tax Withholding (xx6894)
- Savings Account (x5593)

RECOMMENDED:

It is recommended the Governing Board approve Mr. Alex Dumas and Mr. Antonio A. Sanchez as authorized check signers for the above-listed accounts at Desert Financial Credit Union for the school year 2020-2021.

INFORMATION ITEM

DATE: November 10, 2020

ITEM: Board Financial Report as of October 31, 2020

SUBMITTED BY: _____
Beth Strickler, Director of Business Services & Technology

RECOMMENDED BY: _____
Antonio Sanchez, Superintendent

INFORMATION: All funds are within legal budget limits and are expected to remain so.

ACTION ITEM

DATE: November 10, 2020

ITEM: Minutes for October 13, 2020

Minutes following

ACTION ITEM

DATE: November 10, 2020

ITEM: Approval of extra duty and stipends

SUBMITTED BY: _____
Beth Strickler, Director of Business Services & Technology

RECOMMENDED BY: _____
Antonio Sanchez, Superintendent

RECOMMENDATION:

It is recommended that the Governing Board approve extra duty and stipends.

ACTION ITEM**DATE:** November 10, 2020**ITEM:** Approval of New Employment**SUBMITTED BY:** _____
Alex Dumas, Human Resources Director**RECOMMENDED BY:** _____
Antonio Sanchez, Superintendent

ADMIN	CLASS. ADMIN	CERTIFIED	CLASSIFIED	Name	FTE	Assignment	Effective Date	Contract Amount
			X	Rafael Moreno Salgado	.94	Spec. Ed. Instr. Assistant (Elementary)	10-13-2020	\$12.96 hr
			X	Guadalupe Gonzales	.94	Spec. Ed. Instr. Assistant (Elementary)	10-26-2020	\$13.55 hr

RECOMMENDATION:

It is recommended that the Governing Board approve the following individual contracts.

ACTION ITEM

DATE: November 10, 2020

ITEM: Approval of Discontinuance of Employment

SUBMITTED BY: _____
 Alex Dumas, Human Resources Director

RECOMMENDED BY: _____
 Antonio Sanchez, Superintendent

ADMIN	CLASS. ADMIN	CERTIFIED	CLASSIFIED	Name	FTE	Assignment	Effective Date	RESIGNATION	NONRENEWAL	DECEASED	RETIREMENT	TERMINATION	LEAVE OF ABSENCE
			X	Judy Brown	.94	Spec. Ed. Instr. Assistant (Elementary)	10-19-2020	X					
			X	Blanca Nevarez	1.0	Attendance Clerk (Primary)	11-24-2020	X					

RECOMMENDATION:

It is recommended that the Governing Board approve the following Discontinuance of Employment.

ACTION ITEM**DATE:** November 10, 2020**ITEM:** Approval of Leave of Absence**SUBMITTED BY:** _____
Alex Dumas, Human Resources Director**RECOMMENDED BY:** _____
Antonio Sanchez, Superintendent

ADMIN	CLASS. ADMIN	CERTIFIED	CLASSIFIED	Name	FTE	Assignment	Effective Date	RESIGNATION	NONRENEWAL	DECEASED	RETIREMENT	TERMINATION	LEAVE OF ABSENCE
			X	Mark Sikora	1.0	Maintenance Mechanic (Maintenance)	10-20-2020 - 10-20-2021 (Intermittent FMLA)						X
		X		Jill Plattner	1.0	Certified Teacher (Primary)	10-19-2020 – 11-10-2020 (Medical Non-FMLA Leave)						X
			X	Cecelia Hernandez	.69	Food Service Worker (Cafeteria)	11-02-2020 – 11-24-2020 (Personal Leave)						X

RECOMMENDATION:

It is recommended that the Governing Board approve the following individual Leave of Absence.

WILSON ELEMENTARY SCHOOL DISTRICT NO. 7

Governing Board Meeting Minutes for Tuesday, October 13, 2020

Special Meeting -Webex – 5:00 p.m.

SPECIAL MEETING – WEBEX

1.0 GENERAL FUNCTIONS

Call to Order - Meeting began at 5:21 p.m.

Pledge of Allegiance – Anna Martinez, Board Member, led the Pledge of Allegiance.

Roll Call – Mrs. Joyce called roll.

Ms. Virginia Mendoza-Present – by webex

Mrs. Anna Martinez-Present

Mr. Mario Martinez-Late, 5:50 p.m.

1.01 Adoption of agenda.

ACTION

It was moved by Ms. Mendoza and seconded by Mrs. Martinez to adopt the board agenda.

Vote passed, 2/0, unanimously.

2.0 PUBLIC PARTICIPATION

2.01 None

DISCUSSION

3.0 SUPERINTENDENT REPORT

3.01 Superintendent Report – Mr. Sanchez, Superintendent, Mrs. Willey, Curriculum Director, Ms. Campton, Principal and Mrs. Wojcicki, Principal, reported on:

DISCUSSION

- **Mitigation Plan** – update – Mrs. Willey, Curriculum Director, went over the changes to the Mitigation Plan, students who consistently violate the use of face coverings will face the appropriate disciplinary response, gaiters, handkerchiefs, bandanas and scarfs are considered inappropriate face coverings and are not allowed, no backpacks permitted but will carry a school issued computer bag, in the event of an employee or student testing positive for COVID-19 the Director of Human Resources will send two notifications.
- **Reopening of schools** – Primary school has 225 students, mostly Kinder, 50% on campus and 50% are at home, students on campus using face coverings, 3 classrooms in cafeteria at a time and each student has 3 seats between them, morning temperature checks at all entrances, 4-8 school has 260 students on campus, students eating in classrooms, students walking in the track going one way to get some fresh air, both school are working on fixing dismissal problem.

3.02 Technology Report – Mrs. Strickler, Business Services and Technology Director and Mr. Felix, Technology Supervisor reported on:

DISCUSSION

- **Technology** – Mr. Felix went over what the district is providing the students and staff.

4.0 APPROVAL OF CONSENT - ACTION

4.01 Ratification of expense vouchers:

- 1023 dated September 15, 2020 in the amount of \$346,585.10**
- 1024 dated September 17, 2020 in the amount of \$14,004.97**
- 1025 dated September 22, 2020 in the amount of \$26,481.72**
- 1027 dated September 24, 2020 in the amount of \$13,629.93**
- 1029 dated September 29, 2020 in the amount of \$25,000.05**
- 1030 dated October 6, 2020 in the amount of \$86,222.90**

4.02 Ratification of payroll vouchers:

- 1026 dated September 29, 2020 in the amount of \$348,103.56**
- 1028 dated October 6, 2020 in the amount of \$218,087.04**
- 1031 dated October 13, 2020 in the amount of \$354,011.73**

4.03 Minutes from September 15, 2020

4.04 Board Financial Report as of September 30, 2020

4.05 Approval of extra duty and stipends

4.06 New Employment:

4.07 Transfer of Employment:

4.08 Discontinuance of Employment:

It was moved by Mr. Martinez and seconded by Ms. Mendoza to approve consent items 4.01-4.08.

Vote passed, 3/0, unanimously.

5.0 FINANCIAL MATTERS

5.01 Approval of the reports as presented:

ACTION

- **FY2019-2020 Annual Financial Report – Districtwide**
- **FY2019-2020 Annual Financial Report – Food Services**
- **FY2019-2020 Annual Financial Report – Desegregation**
- **Classroom Site Fund Narrative Results**

It was moved by Ms. Mendoza and seconded by Mr. Martinez to approve the reports as presented:

- **FY2019-2020 Annual Financial Report – Districtwide**
- **FY2019-2020 Annual Financial Report – Food Services**
- **FY2019-2020 Annual Financial Report – Desegregation**
- **Classroom Site Fund Narrative Results**

Vote passed, 3/0, unanimously.

5.02 Approval of the Wilson Elementary School District #7 Technology Disaster Recovery Plan. ACTION

It was moved by Mr. Martinez and seconded by Ms. Mendoza to approve the Wilson Elementary School District #7 Technology Disaster Recovery Plan.

Vote passed, 3/0, unanimously.

5.03 Approval of the Enrollment Stabilization Grant. ACTION

It was moved by Ms. Mendoza and seconded by Mr. Martinez to approve the Enrollment Stabilization Grant. Discussion followed with Ms. Willey, Curriculum Director and Mrs. Strickler, Business Services and Technology Director, explained how they worked on the grant, the grant is from the Governors Office and how funds are to be used to safely open school, to pay for items like bottle water for students, electronic book for the library and other (PPE) Personal Protective Equipment.

Vote passed, 3/0, unanimously.

6.0 BOARD POLICIES AND ADMINISTRATIVE REGULATIONS

**6.01 Second Reading – Approval of following Policies: DISCUSSION/
ACA & ACA-R – Sexual Harassment ACTION
ACAA & ACAA-R – Title IX Sexual Harassment**

It was moved by Mr. Martinez and second by Ms. Mendoza to approve the Agreement between the Arizona Department of Education and Wilson Elementary School District – Positive Behavior Intervention and Support (PBIS).

Vote passed 3/0, unanimously.

7.0 ADJOURNMENT

It was moved by Mr. Martinez and seconded by Ms. Mendoza to adjourn the meeting. ACTION

Vote passed, 3/0, unanimously. Meeting adjourned at 6:14 p.m. Next meeting will be held on Tuesday, November 10, 2020 at 5:00 p.m.

Virginia Mendoza, Board President

Mario Martinez, Member

Anna Martinez, Member

Vector Solutions K-12 Education Software as a Service Client Agreement

This Vector Solutions K-12 Education Software as a Service Client Agreement (the “**Agreement**”), effective as of the date in the attached Schedule A (the “**Effective Date**”), is by and between Scenario Learning, LLC d/b/a Vector Solutions (“**Vector Solutions**”), an Ohio limited liability company, and the undersigned client (“**Client**”), (each a “**Party**” or “**Parties**”), and governs the purchase and ongoing use of the Services described in this Agreement.

1. **SERVICES.** Vector Solutions shall provide the following Services:

1.1. Access and Use. Subject to and conditioned on Client’s payment of fees and Client’s and its users’ compliance with the terms and conditions of this Agreement, Vector Solutions hereby grants Client a non-exclusive, non-transferable (except in compliance with Section 9.1 Assignment), revocable authorization to remotely access and use the software as a service offering identified in Schedule A (the “**Services**”) and, unless prohibited by law, will provide access to any persons designated by Client solely for use by Client’s users, in accordance with the terms and conditions herein. For avoidance of doubt, access and use authorizations are issued on a “one user per one authorization basis” and once granted, such authorizations are not transferable to other users. The ability to use the Services may be affected by minimum system requirements or other factors, such as Client’s Internet connection.

1.2. Availability. Vector Solutions shall use commercially reasonable efforts to provide access to and use of Services by Client’s Named Users twenty-four (24) hours a day, seven (7) days a week, subject to scheduled downtime for routine maintenance, emergency maintenance, system outages, and other outages beyond Vector Solutions’ control.

1.3. Help Desk. Vector Solutions will assist Named Users as needed on issues relating to usage via e-mail and Help Desk five (5) days per week at scheduled hours.

1.4. Upgrades and Updates. Vector Solutions reserves the right, in its sole discretion, to make updates or upgrades to the Services that it deems necessary or useful to: (a) maintain or enhance: (i) the quality or delivery of the Vector Solutions’ Services to its clients; (ii) the competitive strength of or market for Vector Solutions’ services; or (iii) the Services’ cost efficiency or performance; or (b) to comply with applicable Law. Without paying additional compensation, Client will receive access to any general upgrades and updates to the Services which Vector Solutions makes generally available to its other clients. All updates and upgrades to the Services are subject to the terms and conditions of this Agreement.

1.5. Service Specific Terms and Conditions.

1.5.1. SafeSchools Alert Services and SafeSchools Incident Tracking Services.

The following subsections (a) and (b) *apply if and only if* Client is purchasing “SafeSchools Alert Service” or “SafeSchools Incident Tracking Service” and such services are included in Schedule A:

(a) SafeSchools Alert Service. Client acknowledges that all transmissions it receives from the SafeSchools Alert Service may contain highly sensitive, personal information, including without limitation Personally Identifiable Information (“**PII**”) and other protected information (“**Protected Information**”), and Client shall ensure that all such Protected Information is secured from transmission or disclosure to unauthorized recipients. Client shall be solely responsible for establishing commercially reasonable safeguards to prevent the transmission or disclosure of Protected Information to unauthorized recipients. In addition, Client shall be solely responsible for the determination of the identities of authorized recipients and unauthorized recipients. Client agrees to handle the data in accordance with FERPA and any applicable Federal, State, or local laws or regulations, and that it will monitor employees using the SafeSchools Alert Service to ensure they abide by the SafeSchools Alert Privacy Policy and Terms of Use.

(b) SafeSchools Incident Tracking Service. Client represents and warrants that it is not a health care provider, health plan, or health care clearinghouse (collectively, a “covered entity”) as those terms are defined under the federal Health Information Portability and Accountability Act (“**HIPAA**”). Client further represents and warrants that it is not a business associate as that term is defined under HIPAA. Client further agrees to indemnify and hold Vector Solutions and its officers, members, agents and employees harmless from any and all claims and demands (including reasonable attorneys’ fees associated with the same) made by Client or any third party due to or arising out of any claim that Vector Solutions is a covered entity or business associate, due to Client’s use of the SafeSchools Accident Tracking Service.

1.5.2. LiveSafe Services. The following additional subsection (a) applies if and only if Client is purchasing LiveSafe Services and such services are included in Schedule A.

(a) Client acknowledges and agrees that its use of any products and services provided hereunder by Vector Solutions from LiveSafe are subject to and governed by the terms available at <http://livesafemobile.com/end-user-terms>. In the event of conflict or inconsistency between terms of this Agreement and the LiveSafe terms of use, the LiveSafe terms of use shall control.

2. CLIENT'S OBLIGATIONS, COMPLIANCE, AND USE RESTRICTION.

2.1. Compliance. Client shall be responsible for all Users' compliance with this Agreement and use commercially reasonable efforts to prevent unauthorized access to or use of the Services. Client shall comply with all applicable laws, standards, and regulations and will not use the Services in a manner not specified or permitted by Vector Solutions.

2.2. FERPA. Both Parties are subject to the Family Educational Rights and Privacy Act ("FERPA") and to that end agree: (a) they are each providing educational services to the other that they would otherwise have to provide for themselves using faculty and staff; (b) each party has a legitimate educational interest in the student education records disclosed under this Agreement; and (c) Vector Solutions agrees to be under the direct control of Named User with respect to the use and maintenance of information from student education records. Any party, including a school official who receives student education records as otherwise enumerated in this Agreement, acknowledges that the student education record is confidential and may use the information only for the purposes for which the disclosure was made hereunder including only the reporting of the student's use of the Services and review of materials by external examiners and except as permitted elsewhere in this Agreement, Vector Solutions may not re-disclose the information to any third party without prior written consent from the student and Named User. Furthermore, the Parties shall work together to share student education records in a manner that best assures the protection of student education records from disclosure.

2.3. COPPA.

2.3.1 The Parties acknowledge and agree that in the event a Named User under thirteen (13) years of age registers or logs in to use the Services, by personally providing to Vector Solutions such Named User's personal information as such information is defined under the Children's Online Privacy Protection Rule ("**COPPA**"), including: (a) first and last name; (b) home or other physical address including street name and name of city or town; (c) email address; (d) screen or username; (e) telephone number; (f) social security number; (g) persistent identifier; (h) photograph, video, or audio file where such file contains a child's image or voice; (i) geolocation information that can identify the names of a street and city; and (j) information collected from such Named User that is combined with any of the previous (collectively, "COPPA Personally Identifiable Information" or "**COPPA PII**"), such PII shall be subject to the provisions of COPPA.

2.3.2 Each party represents and warrants that to the extent such party's own activities in furtherance of this Agreement are subject to the provisions of COPPA, such party shall operate in accordance with the applicable terms of COPPA for the duration of the term hereof.

2.3.3 Vector Solutions shall make commercially reasonable efforts to ensure that COPPA PII remains confidential and secured from transmission or disclosure to unauthorized recipients until such PII is deleted pursuant to the terms hereof.

2.3.4 Vector Solutions shall make no commercial use of PII collected on Client's behalf other than for educational and safety purposes and shall use PII solely for Client's benefit. Vector Solutions shall provide to Client all notices required by COPPA regarding Vector Solutions' practices as they relate to collecting, using, or disclosing COPPA PII, as well as notice of any material change to such practices in a timely manner under the law. Vector Solutions shall rely on Client to obtain verifiable consent from a parent or guardian (collectively, "**Parent**") of each Named User under the age of 13, registered in association with Client ("**Verifiable Consent**") to use the Services.

2.3.5 Client shall make reasonable efforts to obtain Verifiable Consent to use the Services using one or more of the following methods: (a) providing a consent form to be signed by Parent and returned to Client by mail, fax, or electronic scan; (b) requiring a Parent, in connection with a monetary transaction, to use a credit or debit card or other online payment system that provides notification of each discrete transaction to the primary account holder; (c) having a Parent call a toll-free number staffed by trained personnel; (d) having a Parent connect to trained personnel via video-conference; (e) checking a form of government-issued identification against databases of such information, provided Client deletes Parent's identification promptly following the completion of the verification; or (f) sending an email coupled with

additional steps, including (i) sending a second email confirming consent; or (ii) confirming consent by letter or telephone call after obtaining Parent's address or telephone number, provided that such methods of confirmation include notice that Parent may revoke any consent previously provided in response to the initial email.

2.3.6 In the event a Parent requests to exercise such Parent's right to: (a) review; (b) request deletion of; or (c) refuse further use or collection of the PII collected from the Parent's child, Client shall relay such request to Vector Solutions without unreasonable delay following Client's successful verification that the requester is the Named User's Parent.

2.3.7 Vector Solutions shall delete PII collected from Named Users under the age of 13: (a) once such PII is no longer needed to fulfill the purpose of its collection; or (b) upon verified request by such Named User's Parent, and shall utilize commercially reasonable safeguards to protect the PII from unauthorized access or use upon its disposal.

2.4. California Consumer Privacy Act (CCPA). Insofar as Vector Solutions will be processing personal information subject to the California Consumer Privacy Act, sections 1798.100 to 1798.199, Cal. Civ. Code (2018) as may be amended, as well as all regulations promulgated thereunder from time to time ("**CCPA**"), on behalf of Client in the course of the performance of this subject Agreement, the terms "California consumer," "business purpose," "service provider," "sell" and "personal information" shall carry the meanings set forth in the CCPA.

2.4.1 Disclosures. To the extent the CCPA applies to the processing of any personal information by Vector Solutions pursuant to Client's instructions in relation to this subject Agreement, the following also apply: (a) The Parties have read and understand the provisions and requirements of the CCPA, and shall comply with them; (b) It is the intent of the Parties that the sharing or transferring of personal information of California consumers from Client to Vector Solutions during the course of Vector Solutions' performance of this Agreement does not constitute selling of personal information as that term is defined in the CCPA, because Client is not sharing or transferring such data to Vector Solutions for valuable consideration; and (c) Vector Solutions will only use personal information for the specific purpose(s) of performing the services specified in the Agreement, including any Schedules and Statements of Work appended thereto, and within the direct business relationship with Client.

2.5. Identify Named Users.

2.5.1. A "**Named User**" is defined as a Client's employees, students, consultants, contractors, and agents: (a) who are authorized by Client to access and use the Services during each contract year of the Agreement; and (b) for whom access to the Services is purchased hereunder.

2.5.2. For Clients accessing and using the Services, Client shall: (a) cause each of its Named Users to complete a unique profile, if not created by Vector Solutions on their behalf; and (b) timely maintain a user database, by adding a unique profile for each new Named User. Due to licensing and data retention requirements, Named Users may not be removed from the Vector Solutions system unless required by applicable law. Client will be responsible for identifying Named Users from time to time during the Term of this Agreement through available system capabilities.

2.5.3. Additional Named Users. Additional Named Users added after the Effective Date shall be billed at the full per Named User fee. Such additional Named Users shall become part of the Minimum Annual Commitment for subsequent years on the anniversary date of each contract year or upon renewals under the Agreement.

2.5.4. Client agrees to pay for the number of Users using or authorized to access the Services in a given contract year.

2.5.5. Subject to the Minimum Annual Commitment, if any, set forth in Schedule A, annual charges for Client's use of the Services will be based upon the actual number of Named Users (i.e., actual Users plus Named Users) in a given contract year. Named Users inactivated in a given contract year will not count towards the total number of Named Users in the year following such inactivation unless reactivated.

2.6. Future Functionality. Client agrees that its purchases hereunder are neither contingent on the delivery of any future functionality or features nor dependent on any public comments regarding future functionality or features.

3. FEES AND PAYMENTS.

3.1. Fees. Client will pay for the Services in accordance with the fee schedule in Schedule A attached to this Agreement. Fees, both during the Initial Term as well as any Renewal Terms, shall be increased by 3.0% per year. Unless otherwise agreed, Changes in Named User counts will be reflected in the annual contract amount from that period forward for all Users.

3.2. Payments. All fees due under this Agreement must be paid in United States Dollars. Vector Solutions will invoice Client in advance according to the frequency stated in Schedule A. All invoices are due and payable thirty (30) days after invoice date ("**Due Date**"). Any undisputed fees unpaid for more than ten (10) days past the due date shall bear interest at 1.5% per month. All fees collected by Vector Solutions under this Agreement are fully earned when due and nonrefundable when paid.

3.3. Suspension of Service for Overdue Payments. Vector Solutions shall have the right, in addition to all other rights and remedies to which Vector Solutions may be entitled, to suspend Client's Named Users' access to the Services without notice until all overdue payments are paid in full. Suspension of Client's use of the Services or termination of the Agreement for Client's violation of the terms of this subject Agreement will not relieve Client of its obligation to pay any and all fees and expense reimbursements due for the applicable term. In addition, Vector Solutions may suspend, terminate, or otherwise deny Client's or any Named User's access to or use of all or any part of the Services without incurring any resulting obligation or liability, if: (a) Vector Solutions receives a judicial or other governmental demand or order, subpoena, or law enforcement request that expressly or by reasonable implication requires Vector Solutions to do so; or (b) Vector Solutions believes, in its good faith and reasonable discretion, that: (i) Client or any Named User has failed to comply with any term of this Agreement, or accessed or used the Services beyond the scope of the rights granted or for a purpose not authorized under this Agreement; or (ii) Client's use of the Services represents a direct or indirect threat to its network function or integrity or to Vector Solutions' other customers' ability to access and use the Services; or (iii) Vector Solutions' Client or any Named User is, has been, or is likely to be involved in any fraudulent, misleading, or unlawful activities relating to or in connection with any of the Services; or (iv) this Agreement expires or is terminated. This Section 3.3. does not limit any of Vector Solutions' other rights or remedies, whether at law, in equity, or under this Agreement.

3.4. Taxes. All fees under this Agreement exclude all sales, use, and other taxes and government charges, whether federal, state, or foreign, and Client will be responsible for payment of all such taxes (other than taxes based on Vector Solutions' income), fees, duties, and charges, and any related penalties and interest, arising from the payment of any and all fees under this Agreement including the access to or performance of the Services hereunder. If Vector Solutions has a legal obligation to pay or collect taxes for which Client is responsible under the Agreement, then the appropriate amount will be invoiced to and paid by Client, unless Client claims tax exempt status for amounts due under this Agreement and provides Vector Solutions a valid tax exemption certificate (authorized by the applicable governmental authority) promptly upon execution of this Agreement. If any taxes shall be required by law to be deducted or withheld from any fee payable hereunder by Client to Vector Solutions, Client shall, after making the required deduction or withholding, increase such fee payable as may be necessary to ensure that Vector Solutions shall receive an amount equal to the fee it would have received had no such deduction or withholding been made.

4. INTELLECTUAL PROPERTY RIGHTS.

4.1. Vector Solutions alone (and its licensors, where applicable) shall own all rights, title and interest in and to Vector Solutions' trademarks, software, website, or technology, the course content, and the Services provided by Vector Solutions (collectively the "Vector Solutions Intellectual Property"), as well as any and all suggestions, ideas, enhancement requests, feedback, recommendations, or other information provided by Client (collectively, "Feedback"), and this Agreement does not convey to Client any rights of ownership to the Vector Solutions Intellectual Property or Feedback. Vector Solutions may use such Feedback given by Client to improve the Services, and such use shall not be deemed to confer any property rights to the Services to the Client. The Vector Solutions name and logo are trademarks of Vector Solutions, and no right or license is granted to Client to use them.

4.2. Except as otherwise agreed in writing or to the extent necessary for Client to use the Services in accordance with this Agreement, Client shall not: (a) copy the Vector Solutions Intellectual Property in whole or in part; (b) display, reproduce, create derivative works from, transmit, sell, distribute, rent, lease, sublicense, transfer, or in any way exploit the Vector Solutions Intellectual Property in whole or in part; (c) embed the Vector Solutions Intellectual Property into other products; (d) use any trademarks, service marks, domain names, logos, or other identifiers of Vector Solutions or any of its third party suppliers; or (e) reverse engineer, decompile, disassemble, or access the Vector Solutions Intellectual Property; (f) use the software or Services for any purpose that is unlawful; (g) alter or tamper with the Services and/or associated documentation in any way; (h) attempt to defeat any security measures that Vector Solutions may take to protect the confidentiality and proprietary nature of the Services; (i) remove, obscure, conceal, or alter any marking or notice of

proprietary rights that may appear on or in the Services and/or associated documentation; or (j) except as permitted by this Agreement, knowingly allow any individual or entity under the control of Client to access Services without authorization under this Agreement for such access.

4.3. Client hereby authorizes Vector Solutions to use Client's name, trademarks, or logos in promotional materials, press releases, advertising, or in other publications or websites, whether oral or written. Notwithstanding the foregoing, Vector Solutions acknowledges that Client alone shall own all rights, title and interest in and to Client's name, trademarks, or logos, and this Agreement does not convey to Vector Solutions any rights of ownership to the same.

5. TERM, TERMINATION, AND NOTICE.

5.1. Term. The term of this Agreement shall commence on the Effective Date, and will remain in full force and effect for the initial term ("**Initial Term**") indicated in Schedule A. Upon expiration of the Initial Term, this Agreement shall automatically renew under the same terms and conditions (each renewal a "**Renewal Term**"), unless notice is given in writing by either party of its intent to terminate the Agreement, at least sixty (60) days prior to the scheduled termination date. Upon expiration or early termination pursuant to Section 5.2 (Termination for Cause) below, Client's access to the Services may remain active for thirty (30) days (the "Expiration Period") solely for purpose of Vector Solutions' record keeping. Any access to or usage of the Services following the Expiration Period shall be deemed Client's agreement to a Renewal Term.

5.2 Termination for Cause. Either Party may terminate this Agreement, effective upon written notice to the other Party (the "**Defaulting Party**"), if the Defaulting Party materially breaches this Agreement, and such breach is incapable of cure, or with respect to a material breach capable of cure, the Defaulting Party does not cure such breach within 30 days after receipt of written notice of such breach.

5.3. Notice. All required notices hereunder by either Party shall be given by personal delivery (including reputable courier service), fees prepaid, or by sending such notice by registered or certified mail return receipt requested, postage prepaid, and addressed as set forth on the last page of this Agreement. Such notices shall be deemed to have been given and delivered upon receipt or attempted delivery (if receipt is refused), as the case may be, and the date of receipt identified by the applicable postal service on any return receipt card shall be conclusive evidence of receipt. Either Party, by written notice to the other as above described, may alter the address for receipt by it of written notices hereunder.

6. Mutual Warranty and Disclaimers.

6.1. Mutual Representations and Warranty. Each party represents and warrants to the other Party that: (a) it is duly organized, validly existing, and in good standing as a corporation or other entity under the Laws of the jurisdiction of its incorporation or other organization; (b) it has the full right, power, and authority to enter into and perform its obligations and grant the rights, licenses, consents, and authorizations it grants or is required to grant under this Agreement; (c) the execution of this Agreement by its representative whose signature is set forth at the end of this Agreement has been duly authorized by all necessary corporate or organizational action of such party; and (d) when executed and delivered by both parties, this Agreement will constitute the legal, valid, and binding obligation of such party, enforceable against such party in accordance with its terms.

6.2. Disclaimer. EXCEPT AS EXPRESSLY PROVIDED HEREIN, NEITHER PARTY MAKES ANY WARRANTIES OF ANY KIND, WHETHER EXPRESS, IMPLIED, STATUTORY OR OTHERWISE, INCLUDING ANY WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW. VECTOR SOLUTIONS DOES NOT WARRANT THAT THE USE OF THE SERVICES WILL BE UNINTERRUPTED OR ERROR FREE. THE SERVICES AND ASSOCIATED DOCUMENTATION ARE PROVIDED "AS IS" AND VECTOR SOLUTIONS PROVIDES NO OTHER EXPRESS, IMPLIED, STATUTORY, OR OTHER WARRANTIES REGARDING THE SERVICES OR ASSOCIATED DOCUMENTATION. WORKPLACE, STUDENT, AND EMPLOYEE SAFETY ARE YOUR RESPONSIBILITY. THAT RESPONSIBILITY CANNOT BE DELEGATED AND VECTOR SOLUTIONS ACCEPTS NO SUCH DELEGATION. VECTOR SOLUTIONS WILL ASSIST YOU BY PROVIDING SPECIFIC SERVICES FOR WHICH YOU HAVE CONTRACTED.

6.2.1. Vector Solutions makes no promise that use of the Service will prevent sexual assault, alcohol or other drug abuse, sexual harassment, stalking, dating/domestic violence, bullying, or hazing from occurring, or that the Services will not offend some who use it. Vector Solutions will not be responsible for any costs, legal fees, or damages resulting from any claim made against Client by anyone who uses the Services.

6.3. Third Party Content. If Client uploads third-party content to the Vector Solutions platform, such third party content providers are responsible for ensuring their content is accurate and compliant with national and international laws. Vector Solutions is not and shall not be held responsible or liable for any third-party content or Client's use thereof. UNLESS STATED ELSEWHERE IN THIS AGREEMENT, THERE IS NO WARRANTY OF ANY KIND, EXPRESS, IMPLIED, OR STATUTORY, REGARDING THIRD PARTY CONTENT ACCESSIBLE THROUGH THE SERVICES.

6.4 No employee or agent of Vector Solutions is authorized to make any warranty other than that which is specifically set forth herein. The provisions in any specification, brochure, or chart issued by Vector Solutions are descriptive only and are not warranties.

7. LIMITATION ON LIABILITY. EXCEPT AS IT RELATES TO CLAIMS RELATED TO SECTION 8 (INDEMNIFICATION): (A) IN NO EVENT SHALL VECTOR SOLUTIONS BE LIABLE TO CLIENT, any affiliate, third party, OR CLIENT'S USERS, WHETHER IN CONTRACT, WARRANTY, TORT (INCLUDING NEGLIGENCE) OR OTHERWISE, FOR SPECIAL, INCIDENTAL, INDIRECT, OR CONSEQUENTIAL DAMAGES (INCLUDING LOST PROFITS) ARISING OUT OF OR IN CONNECTION WITH THIS AGREEMENT OR VECTOR SOLUTIONS' COMPLIANCE WITH COPPA; AND (B) THE TOTAL LIABILITY OF VECTOR SOLUTIONS FOR ANY AND ALL DAMAGES, INCLUDING, WITHOUT LIMITATION, DIRECT DAMAGES, SHALL NOT EXCEED THE AMOUNT OF THE TOTAL FEES ALREADY PAID TO VECTOR SOLUTIONS FOR THE PRECEDING TWELVE (12) MONTHS.

7.1. VECTOR SOLUTIONS FURTHER EXPRESSLY DISCLAIMS ALL LIABILITY, REGARDLESS OF THE UNDERLYING LEGAL THEORY OR BASIS, FOR ANY AND ALL CLAIMS RELATED TO ANY EMPLOYEE'S OR NAMED USER'S PERSONAL OFFENSE, PERSONAL SAFETY, OR MENTAL HEALTH ARISING OUT OF OR IN CONNECTION WITH USE OF THE SERVICES.

7.2. TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW, WHATEVER THE LEGAL BASIS FOR THE CLAIM, UNDER NO CIRCUMSTANCES SHALL VECTOR SOLUTIONS BE LIABLE TO CLIENT, ANY AFFILIATE, ANY THIRD PARTY, OR CLIENT'S USERS FOR ANY CLAIM, CAUSE OF ACTION, DEMAND, LIABILITY, DAMAGES, AWARDS, FINES, OR OTHERWISE, ARISING OUT OF OR RELATING TO PERSONAL INJURY, DEATH, OR OTHER HARM CAUSED FROM USE OF OR RELIANCE ON THE CONTENT OF THE COURSES. CLIENT, ITS AFFILIATES, EMPLOYEES, CONTRACTORS, AGENTS, USERS, AND REPRESENTATIVES RELY ON THE CONTENT OF THE COURSES AT THEIR OWN RISK.

SOME JURISDICTIONS DO NOT ALLOW THE EXCLUSION OR LIMITATION OF CERTAIN TYPES OF DAMAGES SO, SOLELY TO THE EXTENT SUCH LAW APPLIES TO CLIENT, THE ABOVE LIMITATIONS AND EXCLUSIONS MAY NOT APPLY TO CLIENT.

8. INDEMNIFICATION.

8.1. Indemnification by Vector Solutions. Vector Solutions shall indemnify and hold Client harmless from any and all claims, damages, losses, and expenses, including but not limited to reasonable attorney fees, arising out of or resulting from any third-party claim that any document, course, or intellectual property provided by or uploaded to Vector Solutions platform by Vector Solutions infringes or violates any intellectual property right of any person.

8.2. Indemnification by Client. To the extent not prohibited by applicable law, Client shall indemnify and hold Vector Solutions harmless from any and all claims, damages, losses, and expenses, including but not limited to reasonable attorney fees, arising out of or resulting from any third-party claim that any document, course, or intellectual property provided by or uploaded to Vector Solutions platform by Client infringes or violates any intellectual property right of any person.

9. MISCELLANEOUS.

9.1. Assignment. Neither Party may assign or delegate its rights or obligations pursuant to this Agreement without the prior written consent of the other, provided that such consent shall not be unreasonably withheld. Notwithstanding the foregoing, Vector Solutions may freely assign or transfer any or all of its rights without Client consent to an affiliate, or in connection with a merger, acquisition, corporate reorganization, or sale of all or substantially all of its assets.

9.2. Governing Law. This Agreement shall be construed and enforced in accordance with the laws of the State of Florida, without regard to the internal law of Florida regarding conflicts of laws. With respect to any suit, action or proceeding relating hereto, each party hereby irrevocably submits to the exclusive jurisdiction of the courts of competent jurisdiction located in Tampa, Florida, and waives any objection thereto. The prevailing party to any dispute shall be entitled to reimbursement of its fees and costs from the other party. EACH PARTY WAIVES, TO THE FULLEST EXTENT PERMITTED BY LAW, ANY RIGHT IT MAY HAVE TO A TRIAL BY JURY IN ANY ACTION ARISING HEREUNDER.

9.2.1 Public Entity Governing Law. With respect Clients hereunder who are public entities, such as public schools and universities, and to the extent required by law, this Agreement shall be construed and enforced in accordance with the laws of the state in which the public entity Client is located.

9.3. Export Regulations. All Content and Services and technical data delivered under this Agreement are subject to applicable US and Canadian laws and may be subject to export and import regulations in other countries. Client agrees to comply strictly with all such laws and regulations and acknowledges that it has the responsibility to obtain such licenses to export, re-export, or import as may be required after delivery.

9.4. Force Majeure. In no event will either Party be liable or responsible to the other Party or be deemed to have defaulted under or breached this Agreement, for any failure or delay in fulfilling or performing any term of this Agreement, (except for any obligations to make payments) when and to the extent such failure or delay in performing is due to, or arising out of, any circumstances beyond such Party's control (a "**Force Majeure Event**"), including, without limitation, acts of God, strikes, lockouts, war, riots, lightning, fire, storm, flood, explosion, interruption or delay in power supply, computer virus, governmental laws, regulations, or shutdown, national or regional shortage of adequate power or telecommunications, or other restraints.

9.5. No Waiver. No waiver, amendment, or modification of this Agreement shall be effective unless in writing and signed by the Parties.

9.6. Severability. If any provision of this Agreement is found to be contrary to law by a court of competent jurisdiction, such provision shall be of no force or effect, but the remainder of this Agreement shall continue in full force and effect.

9.7. Survival. All provisions of this Agreement (including without limitation those pertaining to confidential information, intellectual property ownership, and limitations of liability) that would reasonably be expected to survive expiration or early termination of this Agreement will do so.

9.8. No Third-Party Beneficiaries. The Parties do not intend to confer any right or remedy on any third-party under this Agreement.

9.9. Purchase Orders. Client may issue a purchase order for its convenience only, it being agreed by the Parties that the terms and conditions of this Agreement shall control. Any terms or conditions included in a purchase order or similar document issued by Client that conflict with the terms and conditions of this Agreement will not apply to or govern the transaction resulting from the purchase order, unless both Parties expressly agree in writing to the particular conflicting term or condition, in which event the agreed term or condition will apply only with respect to that particular purchase order.

9.10. Entire Agreement. This Agreement represents the entire understanding and agreement between Vector Solutions and Client, and supersedes all other negotiations, proposals, understandings and representations (written or oral) made by and between Vector Solutions and Client. Client acknowledges and agrees that the terms of this Agreement are incorporated in, and are a part of, each purchase order, change order, or Schedule related to the provision of Services by Vector Solutions.

IN WITNESS WHEREOF, the Parties have executed this Agreement by their authorized representatives as of the last date set forth below.

Scenario Learning, LLC D/B/A Vector Solutions

Wilson School District

4890 W. Kennedy Blvd., Suite 300

3025 East Fillmore St

Tampa, FL 33609

Phoenix, AZ 85008

By: _____

By: _____

Printed Name: Justin Moore

Printed Name: Alex Dumas

Title: K-12 Director of Sales

Title: Director of Personnel

Date: _____

Date: _____

Client Agreement/Schedule A

Date: 10-28-2020
Pricing valid for 30 days.

Client Information

Client Name: Wilson School District	
Address: 3025 East Fillmore St Phoenix, Arizona 85008	
Primary Contact Name: Alex Dumas	Primary Contact Phone: (602) 681-2204

Terms

Effective Date: 10-30-2020	Initial Term (months): 12
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Invoicing Contact Information (Please fill in missing information)

Billing Contact Name: Alex Dumas			
Billing Address: 3025 East Fillmore St Phoenix, Arizona 85008		Billing Phone: (602) 681-2204	
Billing Email: alex.dumas@wsd.k12.az.us	PO#:	Billing Frequency: Annual	Payment Terms: Net 30

Annual Subscription Services

FOR TRAINING PRODUCTS ONLY: Additional Named Users added after the Effective Date shall be billed at the Full Per Named User Fee below, and such Additional Named Users shall become part of the minimum contracted Users through the end of the Initial Term.

Product	Description	Minimum Named Users	Annual Price Per User	Total
SafeSchools Training		175	\$11.00	\$1,925.00
Total:				\$1,925.00

Grand Total (including Implementation & Training): \$1,925.00

*Total does not include any taxes that may apply. Any such taxes are the responsibility of the Customer.

Please note that this is not an invoice. An invoice will be sent within fourteen (14) business days.

Building and Grounds Supervisor



Reports to: Director of Business Services and Technology
Classification: Classified **Job Site:** District Office
FSLA Status: Full-time, Exempt position **Supervisory Responsibilities:** Yes
Governing Board Approval: MM/DD/YYYY

JOB SUMMARY

At Wilson School District, we believe that education should be shaped by a sense of purpose. As the Building and Grounds Supervisor, you help ensure students have access to high quality education by providing direct supervision to those responsible for maintaining a clean, safe and healthy environment.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Provides supervision to crossing guards, food service custodians, day / night custodians, grounds, and maintenance personnel
- Coordinates the District's Capital and Bond building projects; fire and evacuation drills
- Works with the Director of Business Services to establish an annual M&O and Capital Projects budget
- Purchase of operational equipment and custodial / maintenance supplies
- Performs inspections of buildings and grounds for cleanliness, safety, and potential fire hazards
- Oversees
 - Maintenance of district vehicles and buses
 - Coordination of service repairs by contracted vendors
- Responsible for out-of-district routes, after school routes and McKinney Vento vans
- Acts as liaison for First Student, Inc.
- Prepares reports relating to transportation, construction, building and grounds as required by other agencies or School Facilities Board
- Processes internal work orders and recommends appropriate repair and maintenance techniques
- Conducts regularly scheduled meetings; provides training to new employees
- Responds to alarm calls and communicates issues with contracted security vendor
- Participates in professional development and continuous enhancement of roles and responsibilities.
- Perform other duties as assigned

MINIMUM EDUCATION AND/OR EXPERIENCE: <ul style="list-style-type: none"> • High School Diploma or G.E.D • Five years' experience in Building Maintenance and Grounds care • Two years of supervisory experience 	PREFERRED EDUCATION AND/OR EXPERIENCE: <ul style="list-style-type: none"> • Associates Degree •
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KNOWLEDGE, SKILLS AND ABILITIES:

Knowledge of:

- Basic activities pertaining to the daily functions of building maintenance, grounds care and vehicle maintenance
- Laws and regulations pertaining to OSHA, ADA regulations, environmental issues established by the EPA or ADEQ and other local agencies.

Skilled in:

- Maintaining accurate, efficient record keeping processes
- Written and verbal communication

Ability to:

- Work independently and prioritize from a variety of tasks
- Adapt to changing technology and utilize available tools and resources
- Promote a harmonious working environment

Core Competencies:



At Wilson School District, we believe that education should be shaped by a sense of purpose. We are dedicated to the total personal development of each student in our district. We believe that the ultimate goal in education should be to prepare a stable, yet adaptive student for a world of rapid change. Our instruction will maintain flexibility in adapting to this ever-changing society. Working together with parents and community, we will strive to develop each student's intellectual, physical, moral, emotional, aesthetic, creative, and social growth so that the student may become a useful and responsible member of home, community, and society while leading a personally rewarding life.

Every member of our Wilson family—from our top leadership team to our bus drivers, our nutrition team to our nurses, and our teachers to our technology gurus—is shaping the lives of our students every day. It's not just our work; it is our passion!

We are a Pre-K through 8th grade school district in Phoenix, Arizona, established as the seventh school district organized in Maricopa County in 1879 and named for Mr. W. J. Wilson, a school board member. The district name was changed in the mid-1930's to Hawkins School. From Wilson to Hawkins to Ward to Skiff, the District was bought by Phoenix Sky Harbor International Airport and relocated to its current location in the early 1980's and named Wilson Primary and Wilson Elementary, opening on Martin Luther King Day in 1985. The district boundaries cover an area from Roosevelt Street to the north; the Salt River to the south; 40th Street to the east; and, 16th Street to the west.

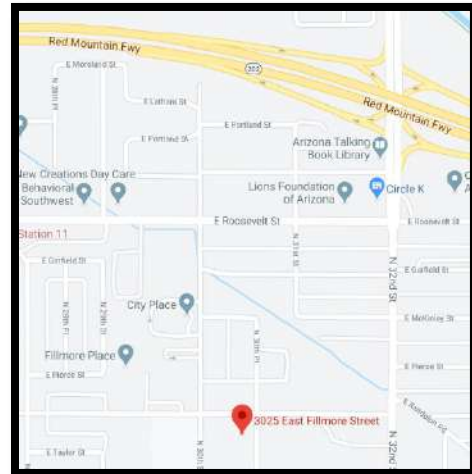
WHAT YOU'LL LOVE ABOUT US:

- Our two-school community offers a close-knit feel.
- We offer job-embedded professional development as well as a variety of career pathways.
- We have an exciting STEM program with amazing community partners.

There's always something to do or see in the Phoenix area. Whether you enjoy watching sports, touring a museum, or hiking and playing outdoors, you'll find plenty of enjoyable activities to keep you busy.

NOTICES

The statements in this job description describe the essential function and requirements as assigned to this job and are not an exhaustive list of all responsibilities, duties, and skills that may be required. Job descriptions are subject to change. Employees must be able to pass a pre-employment drug test and extensive fingerprint and background check. Discrimination against an otherwise qualified individual with a disability or any individual by reason of race, color, religion, sex, sexual orientation, gender identity gender expression, age, or national origin is prohibited. Efforts will be made in recruitment and employment to ensure equal opportunity in employment for all qualified persons. WSD is committed to providing access and reasonable accommodation in its services, programs, activities, education and employment for individuals with disabilities. To request disability accommodation in the application process, contact Alex Dumas, Human Resources Director, at (602) 681-2204 at least 3 days in advance.



PHYSICAL DEMANDS & WORK ENVIRONMENT:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to stand and talk or hear and sometimes walk and sit. The employee must use hands, arms and fingers to input data, handle, feel or reach; employee may occasionally push or lift up to 50 lbs. such as boxes, supplies, etc. Specific vision abilities required by this job include close vision such as to read handwritten or typed material, and the ability to adjust focus, close vision, distance vision, color vision, peripheral vision and depth perception.

The noise level in the work environment is moderate to loud and can vary in temperature. The nature of this position is fast-paced and may occasionally be thought of as stressful. Through interaction with the public and other district employees, the employee may encounter different scents.

Food Service Specialist



Reports to: Director of Business Services and Technology
Classification: Classified /Grade 6 **Job Site:** District Office
FSLA Status: Full-time, Non-Exempt position (9.5 mos) **Supervisory Responsibilities:** None
Governing Board Approval: MM/DD/YYYY

JOB SUMMARY

At Wilson School District, we believe that education should be shaped by a sense of purpose. As the Food Service Specialist, you help ensure students have access to high quality nutritional meals they need in order for them to learn in a safe and healthy environment by providing direction to the food service management company.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- District liaison for all aspects in relation to the Child Nutrition Program
 - Administrative reviews
 - NSLP Claims
 - Free and reduced application process (i.e. input/verification/certification)
- Responsible for the administration and operation of the Point-of-Service system
- Oversees the Child Nutrition Program to ensure effective day-to-day activities
 - Contacts various vendors to schedule repairs and maintenance of equipment
 - Initiates purchase requisitions
- Assumes responsibilities for snack distribution for the After School programs
- Maintains accurate records
- Participates in professional development and continuous enhancement of roles and responsibilities.
 - Required yearly ADE/CNP
- Perform other duties as assigned

MINIMUM EDUCATION AND/OR EXPERIENCE:

- High School Diploma or G.E.D
- Hold a Food Handler's health card

PREFERRED EDUCATION AND/OR EXPERIENCE:

- Associates Degree
-

KNOWLEDGE, SKILLS AND ABILITIES:

Knowledge of:

- Basic activities pertaining to the daily functions of food service
- Laws and regulations pertaining to health and sanitation requirements
- Proper methods of cooking procedures and quality preparation

Skilled in:

- Maintaining accurate, efficient record keeping processes
- Proper cooking procedures and preparation
- Written and verbal communication

Ability to:

- Work independently and prioritize from a variety of tasks
- Adapt to changing technology and utilize available tools and resources
- Promote a harmonious working environment

Core Competencies:

■ Communication ■ Teamwork ■ Attention to Detail ■ Flexibility



At Wilson School District, we believe that education should be shaped by a sense of purpose. We are dedicated to the total personal development of each student in our district. We believe that the ultimate goal in education should be to prepare a stable, yet adaptive student for a world of rapid change. Our instruction will maintain flexibility in adapting to this ever-changing society. Working together with parents and community, we will strive to develop each student's intellectual, physical, moral, emotional, aesthetic, creative, and social growth so that the student may become a useful and responsible member of home, community, and society while leading a personally rewarding life.

Every member of our Wilson family—from our top leadership team to our bus drivers, our nutrition team to our nurses, and our teachers to our technology gurus—is shaping the lives of our students every day. It's not just our work; it is our passion!

We are a Pre-K through 8th grade school district in Phoenix, Arizona, established as the seventh school district organized in Maricopa County in 1879 and named for Mr. W. J. Wilson, a school board member. The district name was changed in the mid-1930's to Hawkins School. From Wilson to Hawkins to Ward to Skiff, the District was bought by Phoenix Sky Harbor International Airport and relocated to its current location in the early 1980's and named Wilson Primary and Wilson Elementary, opening on Martin Luther King Day in 1985. The district boundaries cover an area from Roosevelt Street to the north; the Salt River to the south; 40th Street to the east; and, 16th Street to the west.

WHAT YOU'LL LOVE ABOUT US:

- Our two-school community offers a close-knit feel.
- We offer job-embedded professional development as well as a variety of career pathways.
- We have an exciting STEM program with amazing community partners.

There's always something to do or see in the Phoenix area. Whether you enjoy watching sports, touring a museum, or hiking and playing outdoors, you'll find plenty of enjoyable activities to keep you busy.

NOTICES

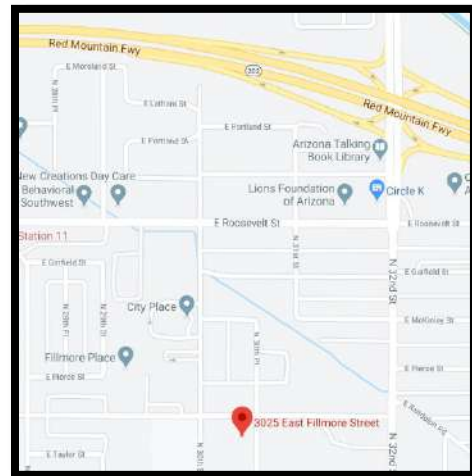
The statements in this job description describe the essential function and requirements as assigned to this job and are not an exhaustive list of all responsibilities, duties, and skills that may be required. Job descriptions are subject to change. Employees must be able to pass a pre-employment drug test and extensive fingerprint and background check. Discrimination against an otherwise qualified individual with a disability or any individual by reason of race, color, religion, sex, sexual orientation, gender identity gender expression, age, or national origin is prohibited. Efforts will be made in recruitment and employment to ensure equal opportunity in employment for all qualified persons. WSD is committed to providing access and reasonable accommodation in its services, programs, activities, education and employment for individuals with disabilities. To request disability accommodation in the application process, contact Alex Dumas, Human Resources Director, at (602) 681-2204 at least 3 days in advance.

PHYSICAL DEMANDS & WORK ENVIRONMENT:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to stand and talk or hear and sometimes walk and sit. The employee must use hands, arms and fingers to input data, handle, feel or reach; employee may occasionally push or lift up to 50 lbs. such as boxes, supplies, etc. Specific vision abilities required by this job include close vision such as to read handwritten or typed material, and the ability to adjust focus, close vision, distance vision, color vision, peripheral vision and depth perception.

The noise level in the work environment is moderate to loud and can vary in temperature. The nature of this position is fast-paced and may occasionally be thought of as stressful. Through interaction with the public and other district employees, the employee may encounter different scents.



Technology Supervisor



Reports to: Director of Business Services and Technology
Classification: Classified **Job Site:** District Office
FSLA Status: Full-time, Exempt position **Supervisory Responsibilities:** Yes
Governing Board Approval: MM/DD/YYYY

JOB SUMMARY

At Wilson School District, we believe that education should be shaped by a sense of purpose. As the Technology Supervisor, you help ensure students have access to the most current devices and software to enable them to learn in a technology-driven environment by providing direct supervision to Technology Technicians.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Directs the supervision of the Technology Technicians
- Maintains building technology infrastructure, network infrastructure and systems
- Plans, deploys, and maintains:
 - Disaster recovery system and processes
 - Effective delivery of network systems and resources
 - Communications technologies
- Purchase of technology equipment and supplies
- Works with the Director of Business Services & Technology to establish an annual technology budget
- Manages IT Help Desk
- Recommends district and department policies and procedures
- Provides training of technology devices/software to the end-user
- Creates network user accounts
- Manages the district website
- Oversees technology asset management
- Conducts regularly scheduled meetings; provides training to new employees
- Participates in professional development and continuous enhancement of roles and responsibilities.
- Perform other duties as assigned

MINIMUM EDUCATION AND/OR EXPERIENCE:	PREFERRED EDUCATION AND/OR EXPERIENCE:
<ul style="list-style-type: none">• High School Diploma or G.E.D• Certifications in Network+, A+ and Cisco CCNA• Five years' experience in Technology field• Two years of supervisory experience	<ul style="list-style-type: none">• Associates Degree• Certifications in: CCNP, Storage Plus or equivalent, and /or VCP

KNOWLEDGE, SKILLS AND ABILITIES:

Knowledge of:

- Various software system operations
- Network and systems operation
- Website, communication systems, and various software applications

Skilled in:

- Maintaining accurate, efficient record keeping processes
- Written and verbal communication

Ability to:

- Work independently and prioritize from a variety of tasks
- Adapt to changing technology and utilize available tools and resources
- Promote a harmonious working environment

Core Competencies:



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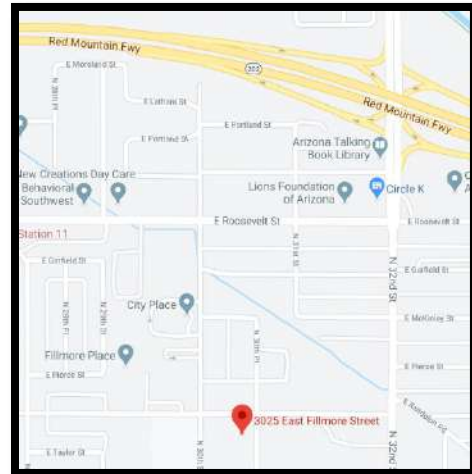
WHAT YOU'LL LOVE ABOUT US:

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NOTICES

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PHYSICAL DEMANDS & WORK ENVIRONMENT:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to stand and talk or hear and sometimes walk and sit. The employee must use hands, arms and fingers to input data, handle, feel or reach; employee may occasionally push or lift up to 50 lbs. such as boxes, supplies, etc. Specific vision abilities required by this job include close vision such as to read handwritten or typed material, and the ability to adjust focus, close vision, distance vision, color vision, peripheral vision and depth perception.

The noise level in the work environment is moderate to loud and can vary in temperature. The nature of this position is fast-paced and may occasionally be thought of as stressful. Through interaction with the public and other district employees, the employee may encounter different scents.

Technology Technician I



Reports to: Technology Supervisor
Classification: Classified /Grade 8
FSLA Status: Full-time, Non-Exempt position
Governing Board Approval: MM/DD/YYYY

Job Site: District Office
Supervisory Responsibilities: None

JOB SUMMARY

At Wilson School District, we believe that education should be shaped by a sense of purpose. As the Technology Technician I, you help ensure students have access to the most current devices and software to enable them to learn in a technology-driven environment.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Supports technology projects at building site
- Installs and maintains various technology equipment
- Prioritize and respond to IT Help Desk support tickets
- Provides training of technology devices/software to the end-user
- Creates student user accounts for the various software programs
- Participates in professional development and continuous enhancement of roles and responsibilities.
- Perform other duties as assigned

MINIMUM EDUCATION AND/OR EXPERIENCE:

- High School Diploma or G.E.D

PREFERRED EDUCATION AND/OR EXPERIENCE:

- Associates Degree
- A+ Certification

KNOWLEDGE, SKILLS AND ABILITIES:

Knowledge of:

- Various software system operations
- Technology hardware

Skilled in:

- Maintaining accurate, efficient record keeping processes
- Written and verbal communication

Ability to:

- Work independently and prioritize from a variety of tasks
- Adapt to changing technology and utilize available tools and resources
- Promote a harmonious working environment

Core Competencies:

Accountability Teamwork Attention to Detail Flexibility Communication



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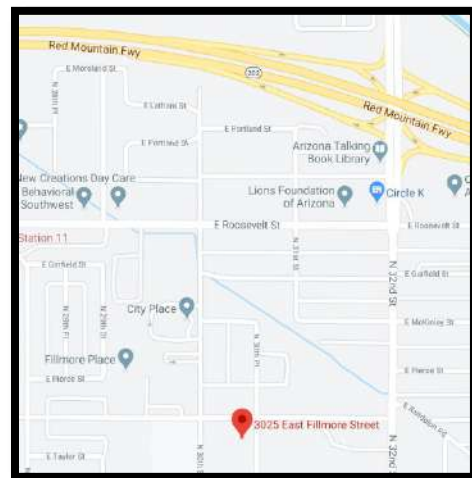
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PHYSICAL DEMANDS & WORK ENVIRONMENT:

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Technology Technician II



Reports to: Technology Supervisor
Classification: Classified Job Site: District Office
FSLA Status: Full-time, Exempt position Supervisory Responsibilities: None
Governing Board Approval: MM/DD/YYYY

JOB SUMMARY

At Wilson School District, we believe that education should be shaped by a sense of purpose. As the Technology Technician II, you help ensure students have access to the most current devices and software to enable them to learn in a technology-driven environment.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Supports technology projects at building sites
- Installs and maintains various technology equipment
- Prioritize and respond to IT Help Desk support tickets
- Provides training of technology devices/software to the end-user
- Creates student user accounts for the various software programs
- Participates in professional development and continuous enhancement of roles and responsibilities.
- Perform other duties as assigned

MINIMUM EDUCATION AND/OR EXPERIENCE:

- High School Diploma or G.E.D
- A+ Certification
- Two years' experience in Technology field

PREFERRED EDUCATION AND/OR EXPERIENCE:

- Associates Degree
- Certification: Network+ and / or Cisco CCNA

KNOWLEDGE, SKILLS AND ABILITIES:

Knowledge of:

- Various software system operations
- Network and systems operation
- Technology hardware

Skilled in:

- Maintaining accurate, efficient record keeping processes
- Written and verbal communication

Ability to:

- Work independently and prioritize from a variety of tasks
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- Promote a harmonious working environment

Core Competencies:

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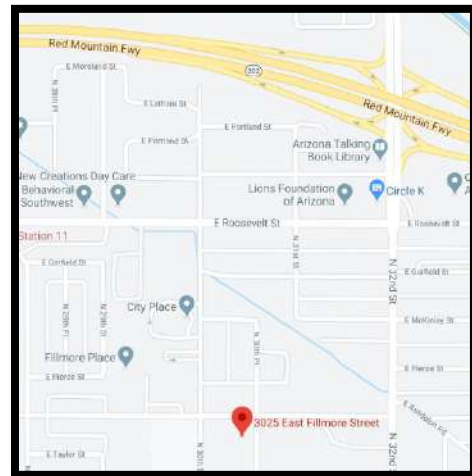
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