



Monthly Meeting
Avon Board of Education
34 Simsbury Road, Avon, Connecticut

Mission Statement

Our mission is to inspire in each student a joy and passion for learning and a commitment to excellence, personal integrity, and social responsibility.

Tuesday, April 27, 2021, 7:00 pm

via virtual meeting

To join Zoom meeting, click on link below:

<https://avonk12ctus.zoom.us/j/88359218980?pwd=YURRaCtzWWM5OVYwcUtmeXFRSjRJZz09>

To dial in, call:
(646) 558-8656 or (301) 715-8592

Meeting ID: 883 5921 8980
Passcode: 166641

If you have a comment you would like to share with the Board of Education, please send an email with your comment no later than 4:00 pm, Monday, April 26, 2021 to smoy@avon.k12.ct.us. Please include your full name and address. Emails will be acknowledged during the Public Comment portion of the Board meeting. There will not be an opportunity to give live comments during the meeting.

Agenda

- I. Call to Order
- II. Pledge of Allegiance
- III. Avon Achievers
RBS – Noam Sturm, PGS Principal
Melina Krusz; Laura McDonnell; Holly Rzonca; and Deb Zacchio (staff) - have been nominated by the administrators at Roaring Brook School in recognition for their work in helping promote learning and citizenship through their actions as a Student Council coordinator. We appreciate their devoted extensive time helping students act as “leaders-who-serve” and the RBS administrators expressed their delight watching the school’s Student Council members grow and learn through these experiences.
- IV. Approval of Minutes
A. Board of Education Monthly Meeting, March 16, 2021
- V. Communication from Public
- VI. Items of Information and Proposals
A. Student Representative Report – Alvin Guo & Sawyer Hernandez, AHS Student Representatives
B. Financial Report – Susan Russo, Business Manager

- VII. Committees & Liaison Reports
 - A. Committee Reports
 - 1. Curriculum & Professional Practices – Jackie Blea, Chair
 - 2. Finance – Jay Spivak, Chair
 - 3. Negotiations – Jason Indomenico, Chair
 - 4. Policy – Laura Young, Chair
 - B. Liaison Report
 - 1. Board Representative to Capital Region Education Council – Jackie Blea, Board Rep.

- VIII. Chair’s Report – Debra Chute, Board Chair
 - A. Board Chair Update

- IX. Superintendent’s Report – Dr. Bridget Heston Carnemolla
 - A. Hiring Report
 - B. Enrollment Report
 - C. Strategic Plan Update
 - D. Updates

- X. Consent Calendar
 - A. 20-21/64 Approval of Budget Transfers
 - B. 20-21/65 Approval of Pacific Life Foundation Donation to Pine Grove School
 - C. 20-21/66 Approval of Job Description for Elementary Curriculum Specialist

- XI. Old Business
 - A. 20-21/58 Policy 4118.51 – Employee Use of the District’s Computer Systems and Electronic Communications, second read
 - B. 20-21/59 Policy 5131.71 – Student Use of the District’s Computer Systems and Internet Safety, second read

- XII. New Business
 - A. 20-21/67 Healthy Food Certification

- XIII. Communication from Avon Board of Education Members

- XIV. Adjournment

NOTE: If there is any person interested in an item that does not appear on the agenda, please arrange to speak with the Chair or the Superintendent of Schools before the meeting to discuss the matter.



Monthly Meeting
Avon Board of Education
34 Simsbury Road, Avon, Connecticut

Mission Statement

Our mission is to inspire in each student a joy and passion for learning and a commitment to excellence, personal integrity, and social responsibility.

Tuesday, March 16, 2021, 7:00 pm

via virtual meeting

Avon Board of Education
34 Simsbury, Avon, Connecticut 06001
Via Zoom

Minutes

Attendance

Members Present: Jackie Blea; David Cavanaugh; Board Chair, Debra Chute; Board Secretary, Jeffrey S. Fleischman; Jason Indomenico; Bogdan Oprica; Lisa Seminara; Board Vice Chair, Jay Spivak; Laura Young (joined meeting at 7:08pm)

Members Absent: none

Administration Present: Dr. Bridget Heston Carnemolla, Superintendent of Schools; Roberto Medic, Director of Human Resources; Donna Nestler-Rusack, Assistant Superintendent; Susan Russo, Business Manager

- I. Call to Order
Deb Chute, Board Chair, called the meeting to order at 7:02 pm.
- II. Pledge of Allegiance
After the Pledge of Allegiance was said, a roll call was conducted of Board members and Administration present. Board Chair, Ms, Chute went on to read the District Mission Statement.
- III. Avon Achievers
Board Members – As part of Board Appreciation Month, Superintendent, Dr. Bridget Carnemolla, recognized the long, countless efforts of the Board members given on behalf of the students, families, staff and community at large in Avon. Dr. Carnemolla recognized their service and reminded everyone that Board members are elected officials who are not paid and volunteer their time, which can amount to as much as a full time job. Aside from a small token of appreciation given to Board members, Pine Grove and Roaring Brook Elementary schools created cards of appreciation to the Board members, which many shared during the meeting. Ms. Chute acknowledged the appreciation and thanked the Superintendent in turn.

PGS – Jess Giannini, PGS Principal, and Amy Borio, PGS Assistant Principal

- A. Caren Pauling in recognition for her work as a daily substitute teacher. Ms. Pauling have shown her willingness and ability to take on any and all roles she is called to fill. Students enjoy working with her as she consistently provides a warm, welcoming climate in the absence of teachers and staff. Pine Grove School is fortunate to have Ms. Pauling as a part of the team of individuals responsible for ensuring each school day is a positive one.
- B. Kevin Fuller; Keith Luebeck; Luis Reis; Manny Rivera and Jody Skutt in recognition for their positive impact on the school community each day. During the 2020-2021 school year, the custodial team has worked with the PGS team to tirelessly keep the school building open. In addition, they have supported new routines, procedures, daily arrival and dismissal, and all aspects of COVID-19 protocols. Most importantly, is the kindness each one demonstrates towards our students. Pine Grove School is fortunate to have Mr. Fuller, Mr. Luebeck, Mr. Reis, Mr. Rivera and Mr. Skutt as part of the team making each school day a positive one.

IV. Approval of Minutes

A. Board of Education Monthly Meeting, February 23, 2021

Jackie Blea moved to approve the Minutes of the Special Meeting of February 23, 2021. Laura Young seconded the motion.

The motion passed unanimously.

V. Communication from Public

Communication was submitted by *Friends for Equity in Avon Schools* co-founders, Kim Stevenson, Nakisha Smith, Jaime Polhamus, Carrie Firestone, Sonja Larkin-Thorne and Julie McNeill who are Avon residents and parents of Avon Public School students/graduates. The communication was also co-signed by 51 other Avon residents. The letter introduced the group formed in the summer of 2020 of APS parents and concerned residents who wished to “support and collaborate with APS in continuing to foster a school environment that embraces cultural diversity, values equity, and provides an inclusive environment where all students feel they truly belong and can thrive.” The letter also acknowledged the work of the District to “create a culture of inclusive practices and to grow learners to be socially conscious adults who value diversity and strive for equity in all facets of life” as written by Dr. Carnemolla in a letter sent July 3, 2020. This work included professional development for staff; creating a districtwide Equity Council; diversifying literature and course offerings; looking at learners’ needs; focusing on social/emotional learning as it relates to diversity and inclusivity; diverse staff recruitment goals; and participation in the CREC equity council. They also acknowledged support of AHS’ Avon Voices of Equity Group; new African American, Black, Latino and Puerto Rican curriculum approved by the State Board of Education; and the work to strive for equity in K-12 curriculum in the Farmington Valley being done by SEE Connecticut. *Friends for Equity in Avon Schools* also extended an invitation to the Board members and administrators to attend their virtual information session on March 23 at 7:00 pm and looked forward to continued meetings with the Superintendent as well as working with the Board of Education and Avon community as they continued this important work.

VI. Items of Information and Proposals

- A. Student Representative Report – Alvin Guo & Sawyer Hernandez, AHS Student Representatives Sawyer Hernandez expressed his appreciation of the Board members. Mr. Hernandez reported that three new clubs were recently introduced at AHS that also promotes inclusivity – Circles Club that deals with women’s struggles and issues; Muslim Students Club and Indian Students Club. Mr. Hernandez also spoke of students, including himself, having to be quarantined due to COVID, which he feels has affected morale. Wrestling team was canceled; and yearbook is finalizing its club photos. Alvin Guo added that class officers and student government organized

events to help with morale such as tie dying of shirts; carnation sale-a-thon; and a virtual magic show with AHS graduate Charlie Philips.

VII. Committees & Liaison Reports

A. Committee Reports

1. Curriculum & Professional Practices – Jackie Blea, Chair

Ms. Blea indicated that the committee did not meet; next meeting is May 4th at 6:00 pm.

2. Finance – Jay Spivak, Chair

Mr. Spivak stated that the Finance Committee also did not meet; next meeting is April 20th at 6:00 pm.

3. Negotiations – Jason Indomenico, Chair

Mr. Indomenico mentioned that a tentative agreement has been reached with nutrition service workers which will be discussed further during today’s meeting; negotiations continues for a new contract with paras, tutors and nutrition service workers; and negotiations also continues around wages and insurance with the administrative assistants.

4. Policy – Laura Young, Chair

Ms. Young stated that robust conversation was had at the last Policy meeting regarding the policies to be discussed later during the meeting for first reads as well as several recommended for deletion.

B. Liaison Report

1. Board Representative to Capital Region Education Council – Jackie Blea, Board Rep

Ms. Blea informed the Board that the next CREC meeting will be held tomorrow, March 17th.

VIII. Chair’s Report – Debra Chute, Board Chair

A. Board Chair Update

Ms. Chute stated her appreciation of the commitment and dedication of her colleagues who were serving on the Board alongside her and thanked the Superintendent for the thoughtful travel mug given to each of the Board members. Ms. Chute added that the cards with the sweet messages made by the elementary students made it even more special.

IX. Superintendent’s Report – Dr. Bridget Heston Carnemolla

A. Hiring Report

The Superintendent reviewed the Hiring Report and added that one para-educator is leaving to pursue his student teaching as well as one long time custodian who is retiring.

B. Enrollment Report

The Enrollment Report was explained in greater detail, which indicated 3 additional students from last month; 36 students being homeschooled that the District is aware of and 112 students currently enrolled for kindergarten next year.

C. Strategic Plan Update

Dr. Carnemolla shared that the entire administrative team met in person on Monday, March 15th for the first time since last March. It was a positive meeting with administrators reflecting on what was accomplished in the past year, both planned and unplanned. Prioritizing the work that remained for this year and the start of next year was also discussed. There is a districtwide professional development day this coming Friday, March 19th which she thanked Dr. Rusack, Ms. Kryzanski and the rest of the administrative learning team for planning. Many of the sessions offered directly relate to the Strategic Plan such as sessions for the school based equity teams; numerous technology offerings; students who disclose physical abuse; making schools more inclusive communities for LGBTQ+ individuals; curriculum development and the Portrait of the Graduate. Dr. Carnemolla also thanked Elizabeth Ferry for the technology aspects of professional development.

D. Updates

The Superintendent indicated that as of this morning there were 136 students who are currently in quarantine due to students returning to the high school. Area districts have been in communication with the Farmington Valley Health District to change the quarantine requirement from 14 to 10 days. It was left to local health departments to make the decisions in regards to schools. The longer quarantine period was thought as another way to help the schools stay open especially when numbers were high in local communities. The change will come about later in the week but it will not be retroactive to those who are already being quarantined and there will not be a negative test out option for schools due to the logistics of FVHD managing the test requirements and follow-up. The travel advisory will follow the Governor's Executive Order where there is no quarantine period required. Addressing Board questions and comments, the Superintendent and administrators added that there has been no transmitted case within school; only one staff is being quarantined so there are fortunately no staffing issues and having enough substitutes was not a concern; staff who are fully vaccinated are not subject to quarantine rules, which 35-40% of staff are fully vaccinated, though that is just a guess without everyone's information; there has been no change as to the wearing of masks; a message will go out this week informing parents of the new changes by the FVHD. The Superintendent clarified that there has been no known case of transmission happening at the schools therefore area superintendents have been in conversation with the health department to stress the importance of having students in school and that be taken into consideration when revising guidelines & protocols for schools and recommendations for quarantining. The Superintendent also clarified that CIAC guidelines will still adhere to 14 days even if there is a change to a 10-day quarantine period for schools. Dr. Carnemolla also clarified that an antigen test or PCR test is accepted by the schools; the rapid anti-body test is not accepted, which is in line with the state guidelines. A Board member commented on how impressive it was for the faculty, parents and students to be so amenable to the various changes and requirements put into place within the past year. Dr. Carnemolla reiterated that there is no longer a requirement to quarantine after traveling; while it is recommended it is not enforceable. The Superintendent also spoke on scheduled mask breaks up through middle schools and the use of outdoor classrooms/spaces with the return of warmer weather.

The Superintendent informed the Board that the middle school has done much of the same work as the high school where semester grades are reviewed, looking at patterns of performance and that of individual students. 25% of in-person students had earned a C- or lower in at least one course and 37% of remote students. Administrators are working with counselors and teachers to communicate with parents and have students receive extra help.

Over 750 school staff in the Farmington Valley were vaccinated this past weekend at the clinic for school staff. This was the second clinic with the first one the prior week vaccinating 650 school staff. Dr. Carnemolla expressed her appreciation of the Farmington Valley Health District, the other area school districts and the many volunteers that participated from both Avon and other towns.

Regarding the lights for the artificial turf, ACORN raised \$145,048,00 from 420 donations and the Town allocated \$380,040.00 to the project, which Dr. Carnemolla expressed her gratitude.

The Superintendent also mentioned the Avon Dollars for Scholars scholarships fundraiser as well as the parent leadership meeting that was held last Friday, acknowledging the work of the school PTOs including supporting the school staff with lunches and other treats and end of the year events being planned for the students.

A Board member asked that updates for the elementary schools be given at a future meeting. While the testing for Gifted & Talented has concluded, parent notifications continue. PGS and RBS parent meetings of students identified as gifted will be held the end of March.

X. Consent Calendar

- A. 20-21/56 Approval of Budget Transfers
- B. 20-21/57 Approval of Job Description for Finance Assistant

Jason Indomenico moved to approve the Consent Calendar as presented. Jay Spivak seconded the motion.

The motion passed unanimously.

XI. Old Business

- A. 20-21/53 Avon High School Update

Dr. Carnemolla shared that the high school administrators, teachers and counselors are continuing their work with students who had one or more Fs in terms of makeup work or credit recovery in addition to monitoring and assessing the current third quarter. They are also finalizing plans to continue to meet the needs of students on Wednesdays beginning April 7th when students return and for students who are fully remote and unable to come in. The after school program for help and credit recovery also began last week with a handful of students who stayed. Updates will be given. The Superintendent informed the Board members that ECE and AP numbers would be forwarded to them for further discussion later on.

XII. New Business

- A. 20-21/58 Policy 4118.51 – Employee Use of the District’s Computer Systems and Electronic Communications, first read

Ms. Young, Chair of the Policy Committee, introduced the discussion saying that these policies were discussed robustly at two Policy meetings. The recommended policies provided more detail on privacy and monitoring of district issued Chromebooks not only for students but also for employees utilizing the network. Dr. Carnemolla added that the deletion of the policies are necessary as the two policies, which are Avonized Shipman & Goodwin model policies, replace the other three. The current Avon policies were last revised in 2015. 90% of the policies were already being employed and in practice through the regulations and was signed off by students and staff on the internet use form. These recommended policies are just catching up to the regulations currently in place.

- B. 20-21/59 Policy 5131.71– Student Use of the District’s Computer systems and Internet Safety, first read
- C. 20-21/60 Policy 6141.321 – Computers: Responsible Computer, Network and Internet Use, first read for possible deletion

Laura Young moved to delete Policy 6141.321 – Computers: Responsible Computer, Network and Internet Use. Lisa Seminara seconded the motion.

The motion passed unanimously.

- D. 20-21/61 Policy 6141.322 – Computers: Websites/Pages, first read for possible deletion

Lisa Seminara moved to delete Policy 6141.322 – Computers: Websites/Pages. Laura Young seconded the motion.

The motion passed unanimously.

- E. 20-21/62 Policy 6141.323 – Internet Acceptable Use and Filtering, first read for possible deletion

David Cavanaugh moved to delete Policy 6141.323 – Internet Acceptable Use and Filtering. Jackie Blea seconded the motion.

The motion passed unanimously.

F. 20-21/63 Student and Family Services Coordinator

Dr. Carnemolla explained that the District is looking to be able to both centralize and better coordinate some of the current work being done in the District and enhance and expand the efforts of the future. The creation of this position will allow the District to work closely with students, families and staff in a number of items including Diversity, Equity and Inclusion; Internship, Work Experience and Community Partnerships as well as Student and Family Support, which includes overseeing and supporting building level family liaisons to ensure consistency regarding Avon and Open Choice family supports and events. This will be a position out of the Pupil Services office but report directly to the Superintendent. The current Internship Coordinator has given her notice of retirement; the salary for that position along with ESSER funds should offset the salary so that there would be no impact to the District's budget. Dr. Carnemolla stated that the position will be posted and an administrative certification is required and special education experience preferred. Board members expressed excitement for the new position but also concern that the job duties were quite broad and may be too expansive for one person. Dr. Carnemolla replied that this is a district-wide position and many of these things are currently being managed but this would help have some coherence; that revisions can be made to the job description if needed. Ms. Chute expressed her excitement for this new position and should this position be approved perhaps a hire can be in place by July 1.

Jay Spivak moved to approve the job description for Student and Family Services Coordinator. Jason Indomenico seconded the motion.

The motion passed 8-0-1 (yay – Cavanaugh, Chute, Fleischman, Indomenico, Oprica, Seminara, Spivak, Young; abstention – Blea due to technology issues during the vote)

XIII. Communication from Avon Board of Education Members

Ms. Young expressed her surprise and gratitude receiving the special handmade messages from the students and gift bag, saying while challenging, it was also a very rewarding opportunity to serve with her fellow colleagues on the Board. Ms. Young thanked everyone who make it possible to do great things for the students.

Acknowledging Board Appreciation Month, Mr. Spivak also thanked his colleagues for their service as well as the Superintendent for the gift and remarked how nice it was to receive the notes from the students.

Mr. Fleischman added that receiving the letters from the students changed his perspective after being drained from working with his own students all day. Receiving the cards from the students re-energized him and reminded him of why he is working on the Board and why he teaches for a living.

Mr. Indomenico shared in all the sentiments expressed and showed the Board the very large card he received and admitted that sometimes serving wears on him but the cards reminded him that it is all worthwhile. Mr. Indomenico expressed his appreciation for the recognition.

Ms. Seminara agreed with her colleagues and added that it has been an exciting year since she began her service on the Board and is grateful for the opportunity. Ms. Seminara stated that she was very touched with the sweet sentiments, appreciated it greatly and thanked her colleagues for being able to serve with them.

Mr. Cavanaugh added that the recognition received was the nicest he has seen in a long time; that while public service can be frustrating at times this makes it worthwhile.

Mr. Oprica seconded everything that was said and added that it is a blessing and privilege to serve the community.

Ms. Blea agreed how special and exciting it was to receive the cards and gift.

XIV. Executive Session

Discussion concerning Collective Bargaining Strategy

Board Chair, Deb Chute moved to invite Superintendent Carnemolla; Assistant Superintendent Dr, Rusack; Director of Human Resources, Roberto Medic; and Business Manager, Susan Russo to enter the Executive Session with the Board of Education members to discuss Collective Bargaining Strategy at 8:38 pm. Laura Young seconded the motion. The motion passed unanimously.

XV. Return to Public Session

Possible Action regarding tentative agreement with Nutritional Services

The Board returned to Public Session at 9:12 pm.

Jason Indomenico moved to approve the tentative agreement as reached between the Negotiations Committee and the Nutritional Services workers. Jackie Blea seconded the motion. The motion passed 8-1-0. (yay – Blea, Cavanaugh, Chute, Indomenico, Oprica, Seminara, Spivak, Young; nay – Fleischman)

XVI. Adjournment

David Cavanaugh moved to adjourn; Jackie Blea seconded the motion. The meeting adjourned by unanimous consent at 9:13 pm.

Minutes prepared by Shirley Moy, Board Recording Secretary

Minutes respectfully submitted by Jeffrey S. Fleischman, Board Secretary

Jeffrey S. Fleischman, March 22, 2021

Board minutes are approved at the next regular monthly Board meeting, and any corrections to the minutes, if needed, will be made at that time.

Financial Highlights Memo

March 2021

March 2021 – FY20-21

- **Salaries**
 - Certified salaries (Teacher & Administrator) - \$449,795 – Unencumbered balance - savings from attrition & leaves
 - Non-Cert salaries - \$772,941 – Unencumbered balance – Para/Tutor contract in negotiations with retro pay anticipated; savings from open positions, unpaid FMLA leave, decrease in Homebound tutoring, Business Office, decreased OT & special education nurse
 - Teacher substitutes – (\$30,180) – Deficit due to COVID related long term substitutes; transfer in March 21 offset prior deficit; April transfer to clear YTD
- **Other expenses**
 - Health Insurance & Administrative fees (210 & 211) – \$2,270,367 - Remitted monthly to town; balance in full to be remitted by 6/30/21
 - Other Benefits (212-296) - \$94,718 – savings due to carrier changes & unemployment credit
 - Repairs/Maint. (430) – (\$14,737) – Unanticipated repairs needed to Fire alarm system, plumbing, security systems; spring projects encumbered
 - Magnet School Tuition (560) - \$145,528 – decrease in magnet school student enrollment
 - Safety supplies (615) – (\$7,050) – COVID related supplies; April transfer to clear YTD
 - Equipment (730) – (\$31,878) – Furniture & equipment to support outdoor learning; encumbrances for replacement orders for broken furniture/equipment
- **Special Education**
 - Tuition (560) - \$601,057 unencumbered
 - 42 students included in tuition lines
 - 7 students in escrow
 - Transportation (510-514) – \$268,375 unencumbered
 - In-District & Out of District encumbrances adjusted; April transfer to clear overbudget
 - In-District encumbrance to be increased by \$75,000 in April
 - Decreased transportation needs (COVID) – increased parental transportation. Families could opt in at any time.
 - Escrow – required costs for FY21-22 to be finalized 6/21
 - Current settlements expiring in 20-21 being reviewed

Avon Public Schools

Financial Report by Object Summary

From Date: 3/1/2021

To Date: 3/31/2021

Fiscal Year: 2020-2021

- Subtotal by Collapse Mask
 Include pre encumbrance
 Print accounts with zero balance
 Filter Encumbrance Detail by Date Range
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
01.0.0000.100	SALARIES	\$38,649,816.11	\$3,123,392.91	\$24,700,811.48	\$13,949,004.63	\$12,528,083.45	\$1,420,921.18	3.68%
01.0.0000.200	EMPLOYEE BENEFITS	\$10,310,348.47	\$293,106.61	\$7,305,017.66	\$3,005,330.81	\$623,460.88	\$2,381,869.93	23.10%
01.0.0000.300	PURCHASED PROF & TECH SVCS	\$1,422,702.48	\$144,835.57	\$824,625.44	\$598,077.04	\$404,053.08	\$194,023.96	13.64%
01.0.0000.400	PROPERTY SVCS	\$823,227.85	\$42,075.41	\$517,863.71	\$305,344.14	\$249,489.74	\$55,854.40	6.78%
01.0.0000.500	OTHER PURCHASED SVCS	\$7,045,771.18	\$1,317,909.17	\$4,681,515.80	\$2,364,255.36	\$1,212,972.57	\$1,151,282.79	16.34%
01.0.0000.600	General Supplies & Utilities	\$2,270,283.90	\$156,650.93	\$1,467,407.79	\$802,876.11	\$495,252.89	\$307,623.22	13.55%
01.0.0000.700	EQUIPMENT	\$393,758.16	\$12,567.56	\$358,604.29	\$35,153.87	\$67,226.32	(\$32,072.45)	-8.15%
01.0.0000.800	FEES & MEMBERSHIPS	\$99,316.48	\$3,148.96	\$30,570.14	\$68,746.94	\$14,885.48	\$53,860.86	54.23%
	Fund: General Fund - 01	\$61,015,224.61	\$5,093,687.12	\$39,886,436.31	\$21,128,788.30	\$15,595,424.41	\$5,533,363.89	9.07%
Grand Total:		\$61,015,224.61	\$5,093,687.12	\$39,886,436.31	\$21,128,788.30	\$15,595,424.41	\$5,533,363.89	9.07%

End of Report

APRIL 2021

NEW HIRES-NON-CERTIFIED

3/22/2021	Francis, Navada	AHS	Custodian
4/6/2021	Espinoza, Kaitlyn	AMS	LTSUB Spanish
4/19/2021	Mallon, Jennifer	TBS	Lunch Monitor

NEW HIRES-CERTIFIED 2021-2022 SY

8/26/2021	Rollins, Lauren	PGS	Special Education
8/19/2021	Wojnar, Miranda	TBS	Grade 6 Math

RESIGNATIONS

4/6/2021	Chapman, Lisa	TBS	Lunch Monitor
6/11/2021	Banever, Lisa	PGS	Grade 2 Teacher
6/11/2021	Davey, Ryanne	DW	COTA

RETIREMENTS

6/30/2021	McCarthy, Ann	PGS	Special Education
6/30/2021	Krusz, Melinda	RBS	Grade 3 Teacher
6/30/2021	Wall, Nancy	RBS	Grade 4 Teacher
6/30/2021	Shea, Carolyn	RBS	Kindergarten
6/30/2021	Brisco, Liz	AHS	Coordinator of Internships
6/30/2021	Szywala, Bozena	AHS	Food Service
6/30/2021	Tormay, Beth	AHS	Assistant to Assistant Principal

ENROLLMENT REPORT

April 22, 2021

School	Grade	Apr 2020	# Sect	Average Class Size	Aug. 2020	Sept 2020	Oct 2020	Nov 2020	Dec 2020	Jan 2021	Feb 2021	Mar 2021	Apr 2021	# Sect	Average Class Size
APS Pre-K	Pre-K	62			41	43	42	45	45	49	49	51	56		
PGS	K	138	8	17.25	107	109	108	107	106	112	112	113	113	6	18.83
PGS	1	110	6	18.33	145	143	142	142	142	143	143	143	143	8	17.88
PGS	2	118	6	19.67	111	110	109	110	109	109	111	111	110	6	18.33
PGS	3	132	6	22.00	118	116	115	114	113	116	117	118	119	6	19.83
PGS	4	136	6	22.67	133	131	130	131	130	129	130	130	130	6	21.67
Total in sch		634			614	609	604	604	600	609	613	615	615		
RBS	K	87	5	17.40	94	91	90	89	90	92	92	92	93	5	18.60
RBS	1	108	5	21.60	90	94	94	94	94	95	95	96	96	5	19.20
RBS	2	75	4	18.75	107	109	109	110	110	111	111	111	111	5	22.20
RBS	3	119	6	19.83	81	77	78	79	80	81	82	82	82	4	20.50
RBS	4	106	5	21.20	115	118	118	118	118	119	119	119	119	6	19.83
Total in sch		495			487	489	489	490	492	498	499	500	501		
TBS	5	264	12	22.00	243	241	240	240	241	239	239	239	239	12	19.92
TBS	6	238	12	19.83	267	265	263	264	264	266	266	266	267	12	22.25
Total in sch		502			510	506	503	504	505	505	505	505	506		
AMS	7	280			234	233	233	233	232	232	232	232	234		
AMS	8	249			280	278	277	278	278	279	278	278	276		
Total in sch		529			514	511	510	511	510	511	510	510	510		
AHS	9	233			232	228	227	227	226	225	227	228	226		
AHS	10	245			231	235	235	236	236	238	237	236	236		
AHS	11	249			242	239	238	239	240	239	239	239	239		
AHS	12	233			258	260	260	260	260	259	255	253	254		
Total in sch		960			963	962	960	962	962	961	958	956	955		Difference from 2020
GRAND TOTAL		3182			3129	3120	3108	3116	3114	3133	3134	3137	3143		-39

NOTES:

112 Choice students are included in enrollment counts.

23 Outplaced students were not included in enrollment counts.

32 Students are homeschooling - AHS 2; AMS 5; TBS 7; PGS 11; RBS 7; not included in counts.

160 Children have registered for kindergarten for the upcoming school year - PGS 99; RBS 61

APS REMOTE STUDENTS

Track C Enrollment as of January 4, 2021		Track C Enrollment as of January 13, 2021		Track C Enrollment as of February 9, 2021		Track C Enrollment as of February 22, 2021		LAST REPORTED Track C Enrollment as of March 10, 2021 *Grades PK-4 as of March 15, 2021		As of April 23, 2021 Track C Enrollment as of April 23, 2021	
Grade	Number of Students	Grade	Number of Students	Grade	Number of Students	Grade	Number of Students	Grade	Number of Students	Grade	Number of Students
PK 3	2	PK 3	2	PK 3	2	PK 3	2	PK 3	2	PK 3	1
PK 4	7	PK 4	7	PK 4	7	PK 4	7	PK 4	7	PK 4	7
K	35	K	34	K	33	K	33	K	33	K	28
1	49	1	49	1	45	1	45	1	45	1	35
2	50	2	49	2	47	2	47	2	47	2	37
3	46	3	46	3	47	3	46	3	46	3	33
4	48	4	48	4	43	4	43	4	43	4	33
5	42	5	40	5	36	5	36	5	36	5	27
6	77	6	69	6	76	6	72	6	61	6	47
7	66	7	67	7	57	7	49	7	49	7	35
8	88	8	93	8	80	8	71	8	63	8	51
9	68	9	78	9	69	9	73	9	66	9	58
10	55	10	75	10	71	10	79	10	71	10	57
11	76	11	97	11	95	11	101	11	99	11	88
12	92	12	127	12	106	12	112	12	106	12	95
District Total	801	District Total	881	District Total	814	District Total	816	District Total	774	District Total	632

Budget Transfer 2021-040

YTD Clean up

Transfer To			Transfer From		
Account #	Description	Amount	Account #	Description	Amount
01.1.1200.111	Cert Salaries - Tchrs/Special Education/AHS	\$ 150.00	01.1.1187.111	Cert Salaries-Tchrs/ELL/AHS	\$ 21,607.40
01.2.2400.110	Cert Salaries-Administrator/Schools/AMS	\$ 1,382.10	01.6.1187.111	Cert Salaries-Tchrs/English Lang Learners/PGS	\$ 59,648.95
01.6.2400.110	Cert Salaries-Administrator/Schools/PGS	\$ 4,601.77			
01.6.2150.111	Cert Salaries-Tchrs/Speech & Hearing/PGS	\$ 15,803.31			
01.8.2150.111	Cert Salaries-Tchrs/Speech & Hearing/DW	\$ 15,803.30			
01.1.1308.111	Cert Salaries-Tchrs/Student Activities/AHS	\$ 101.53			
01.8.1100.121	Teacher Substitutes/Instruction/DW	\$ 40,000.00			
01.6.1100.151	Coord Tchr Stipends/Instruction/PGS	\$ 822.81			
01.2.2130.112	Non Cert/Nurse /AMS	\$ 206.34			
01.2.2400.112	Non Cert/Secretaries/AMS	\$ 32.19			
01.3.2600.112	Non Cert/Plant Operations/RBS	\$ 92.80			
01.5.2130.112	Non Cert/Nurse/TBS	\$ 108.60			
01.7.2600.112	Non Cert/Plant Operations/CO	\$ 1,927.71			
01.8.1200.112	Non Cert/SPED Secretaries/DW	\$ 223.89			
01.8.2900.220	Social Security/Employee Benefits/DW	\$ 25,000.00	01.8.2900.260	Unemployment Insurance	\$ 7,500.00
01.8.2900.213	Life Insurance/Employee Benefits/DW	\$ 622.64	01.8.2900.214	Disability Insurance/Employee Benefits/DW	\$ 15,000.00
01.8.2900.294	Er Annuities & 403B Cont/Employee Benefits/DW	\$ 107.50	01.8.2900.212	Dental Plan/Employee Benefits/DW	\$ 3,230.14
01.8.1120.340	Contracted Svcs./Substitutes/DW	\$ 100,000.00	01.6.1187.111	Cert Salaries-Tchrs/English Lang Learners/PGS	\$ 29,780.65
			01.8.2700.117	Non Cert/School Bus Driver/DW	\$ 45,000.00
			01.9.1200.115	Non Cert Salaries/Para Educators/TBD	\$ 25,219.35
01.1.2600.421	Disposal Svcs/Plant Operations/AHS	\$ 1,000.00	01.2.1100.442	Copier Lease/Instruction/AMS	\$ 750.00
01.2.2600.421	Disposal Svcs/Plant Operations/AMS	\$ 50.00	01.3.1100.442	Copier Lease/Instruction/RBS	\$ 500.00
01.6.2600.421	Disposal Svcs/Plant Operations/PGS	\$ 750.00	01.7.2500.442	Copier Lease/Instruction/CO	\$ 650.00
01.3.2600.421	Disposal Svcs/Plant Operations/RBS	\$ 50.00			
01.5.2600.421	Disposal Svcs/Plant Operations/TBS	\$ 50.00			
01.2.2600.430	Repairs & Svcs/Maint/Plant Operations/AMS	\$ 15,000.00	01.1.1100.442	Copier Lease/Instruction/AHS	\$ 4,500.00
01.1.2600.430	Repairs & Svcs/Maint/Plant Operations/AHS	\$ 35,000.00	01.2.1100.442	Copier Lease/Instruction/AMS	\$ 2,000.00
01.5.2600.430	Repairs & Svcs/Maint/Plant Operations/TBS	\$ 1,205.35	01.5.1100.442	Copier Lease/Instruction/TBS	\$ 3,000.00
01.6.2600.430	Repairs & Svcs/Maint/Plant Operations/PGS	\$ 23,488.10	01.6.1100.442	Copier Lease/Instruction/PGS	\$ 3,500.00
01.7.2600.430	Repairs & Svcs/Maint/Plant Operations/CO	\$ 21,159.20	01.3.2600.532	Telecommunications/Plant Operations/RBS	\$ 2,500.00
01.8.2600.614	Maintenance Supplies/Plant Operations/DW	\$ 1,000.00	01.5.2600.532	Telecommunications/Plant Operations/TBS	\$ 3,000.00
01.8.2600.615	Safety Supplies/Plant Operations/DW	\$ 10,000.00	01.6.2600.532	Telecommunications/Plant Operations/PGS	\$ 1,000.00

Budget Transfer 2021-040

YTD Clean up

01.2.2600.621	Natural Gas/Plant Operations/AMS	\$	500.00	01.7.2600.532	Telecommunications/Plant Operations/CO	\$	1,000.00
01.1.2600.622	Electric/Plant Operations/AHS	\$	2,200.00	01.1.2600.411	Water/Sewer/Plant Operations/AHS	\$	9,000.00
01.6.2600.622	Electric/Plant Operations/PGS	\$	500.00	01.2.2600.411	Water/Sewer/Plant Operations/AMS	\$	4,000.00
				01.3.2600.411	Water/Sewer/Plant Operations/RBS	\$	1,500.00
				01.5.2600.411	Water/Sewer/Plant Operations/TBS	\$	9,000.00
				01.6.2600.411	Water/Sewer/Plant Operations/PGS	\$	3,500.00
				01.8.2700.517	Transportation/Late Bus-AHS/AMS	\$	17,500.00
				01.1.1308.516	Transportation/Student Activities/AHS	\$	15,000.00
				01.2.2600.112	Non Cert/Plant Operations/AMS	\$	30,000.00
				01.7.2600.622	Electric/Plant Operations/CO	\$	52.65
01.8.1200.511	Transportation/Spec Ed In District/DW	\$	180,000.00	01.8.1200.512	Transportation/Sped Ed Out Of Town /DW	\$	180,000.00
01.3.2600.531	Telephone/Plant Operations/RBS	\$	500.00	01.2.2600.531	Telephone/Plant Operations/AMS	\$	500.00
01.8.1100.564	Tuition Non Public/Reg Education/DW	\$	2,420.00	01.8.1196.560	Tuition/Magnet School/DW	\$	2,420.00
01.2.2600.613	Custodial Supplies/Plant Operations/AMS	\$	243.91	01.1.2600.613	Custodial Supplies/Plant Operations/AHS	\$	394.22
01.5.2600.613	Custodial Supplies/Plant Operations/TBS	\$	330.15	01.3.2600.613	Custodial Supplies/Plant Operations/RBS	\$	394.22
01.6.2600.613	Custodial Supplies/Plant Operations/PGS	\$	214.38				
01.2.1104.641	Textbooks/Language Arts/AMS	\$	3,032.44	01.2.1111.111	Cert Salaries-Tchrs/World Languages/AMS	\$	3,032.44
01.1.1102.730	Equipment/Science/AHS	\$	667.22	01.2.1187.111	Cert Salaries-Tchrs/English Lang Learners/AMS	\$	21,607.40
01.1.2400.730	Equipment/Schools/AHS	\$	20,391.75	01.3.1100.111	Cert Salaries-Tchrs/Elem Classroom/RBS	\$	18,066.09
01.2.2400.730	Equipment/Schools/AMS	\$	9,947.37	01.9.1200.115	Non Cert Salaries/Para Educators/TBD	\$	59,702.47
01.3.2400.730	Equipment/Schools/RBS	\$	17,684.59				
01.5.2400.730	Equipment/Schools/TBS	\$	28,145.59				
01.6.2400.730	Equipment/Schools/PGS	\$	11,306.00				
01.8.2580.734	Technology Equipment/Misc/DW	\$	8,052.00				
01.8.2600.730	Equipment/Plant Operations/DW	\$	3,181.44				
		\$	605,055.98			\$	605,055.98

\$ -

AVON PUBLIC SCHOOLS
BUDGET TRANSFER REQUEST
2020 - 2021

TRANSFER # 2021 - 030

	<u>ACCOUNT NUMBER</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
FROM	01.1.1107.730	AHS/Tech Ed/Equipment	\$255.84
TOTAL			\$255.84

✓
3/11/21

	<u>ACCOUNT NUMBER</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
TO	01.1.1107.611	AHS/Tech Ed/Instructional Supplies	\$255.84
TOTAL			\$255.84



EXPLAIN THE REASON FOR THE TRANSFER:

Funds needed to purchase additional Tech Ed instructional supplies

NET BALANCE "TO" AND "FROM" SHOULD EQUAL ZERO. ROUND TO THE NEAREST DOLLAR.

ADMINISTRATOR/DIRECTOR APPROVAL Date

Board of Education Approval Date

DIRECTOR OF FINANCE APPROVAL Date

SUPERINTENDENT APPROVAL Date

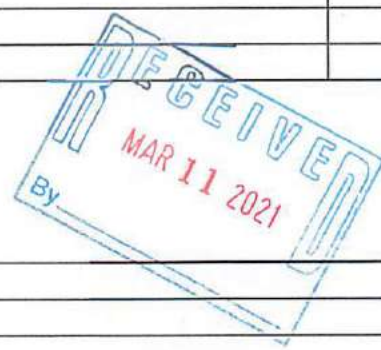
AVON PUBLIC SCHOOLS
 BUDGET TRANSFER REQUEST
 2020 - 2021

TRANSFER # 2021 - 031

	ACCOUNT NUMBER	DESCRIPTION	AMOUNT
FROM	01.1.1117.510	AHS/Internship/Transportation	\$400.00
TOTAL			\$400.00

✓
3-11-21

	ACCOUNT NUMBER	DESCRIPTION	AMOUNT
TO	01.1.2210.890	AHS/Fees and Membership	\$400.00
TOTAL			\$400.00



EXPLAIN THE REASON FOR THE TRANSFER:

Funds needed to pay College Board

NET BALANCE "TO" AND "FROM" SHOULD EQUAL ZERO. ROUND TO THE NEAREST DOLLAR.

 ADMINISTRATOR/DIRECTOR APPROVAL Date

 Board of Education Approval Date

 DIRECTOR OF FINANCE APPROVAL Date

 SUPERINTENDENT APPROVAL Date

AVON PUBLIC SCHOOLS
 BUDGET TRANSFER REQUEST
 2020 - 2021

TRANSFER # 2021 - 032

ACCOUNT NUMBER	DESCRIPTION	AMOUNT
01.5.1308.600	General Supplies/Student Activities/TBS	\$59.85
TOTAL		\$59.85

FROM

✓
30
3/11/21

ACCOUNT NUMBER	DESCRIPTION	AMOUNT
01.5.1200.611	Instr Supplies/Special Ed/TBS	\$59.85
TOTAL		\$59.85

TO

EXPLAIN THE REASON FOR THE TRANSFER:

To cover expenses for Special Education supplies.

NET BALANCE "TO" AND "FROM" SHOULD EQUAL ZERO. ROUND TO THE NEAREST DOLLAR.

ADMINISTRATOR/DIRECTOR APPROVAL _____ Date _____ Board of Education Approval _____ Date 3/10/2021

DIRECTOR OF FINANCE APPROVAL P.M. Date _____

SUPERINTENDENT APPROVAL _____ Date _____

AVON PUBLIC SCHOOLS
BUDGET TRANSFER REQUEST
2020 - 2021

TRANSFER #

2021 - 036

ACCOUNT NUMBER	DESCRIPTION	AMOUNT
01.5.1105.611	Instr Supplies/Social Studies/TBS	\$485.10
TOTAL		\$485.10

FROM

✓
BE
3/31/21

ACCOUNT NUMBER	DESCRIPTION	AMOUNT
01.5.1200.611	Inst Supplies/Special Ed/TBS	\$485.10
TOTAL		\$485.10

TO

EXPLAIN THE REASON FOR THE TRANSFER:

Purchase three Big Ideas Teacher Editions for our Special Education Teachers.

NET BALANCE "TO" AND "FROM" SHOULD EQUAL ZERO. ROUND TO THE NEAREST DOLLAR.

ADMINISTRATOR/DIRECTOR APPROVAL 3/30/2021 ✓
Date

Board of Education Approval Date

DIRECTOR OF FINANCE APPROVAL 3/30/21 ✓
Date

SUPERINTENDENT APPROVAL 3/31/21
Date

AVON PUBLIC SCHOOLS
BUDGET TRANSFER REQUEST
2020 - 2021

TRANSFER #

2021 - 037

ACCOUNT NUMBER	DESCRIPTION	AMOUNT
01.5.1111.611	Instr Supplies/World Lang/TBS	\$74.88
TOTAL		\$74.88

FROM

✓
Be
3/31/21

ACCOUNT NUMBER	DESCRIPTION	AMOUNT
01.5.1200.611	Instr Supplies/Special Ed/TBS	\$74.88
TOTAL		\$74.88

TO

EXPLAIN THE REASON FOR THE TRANSFER:

Cover expenses for sensory/calm down areas.

NET BALANCE "TO" AND "FROM" SHOULD EQUAL ZERO. ROUND TO THE NEAREST DOLLAR.

ADMINISTRATOR/DIRECTOR APPROVAL 3/30/2021

Board of Education Approval Date

DIRECTOR OF FINANCE APPROVAL 3/31/21
Date

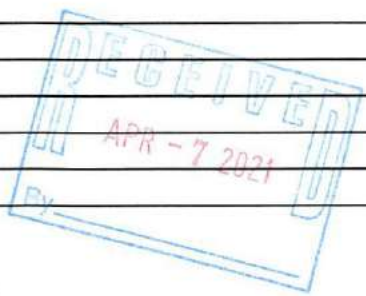
SUPERINTENDENT APPROVAL 3/31/21
Date

AVON PUBLIC SCHOOLS
 BUDGET TRANSFER REQUEST
 2020 - 2021

TRANSFER # 2021 - 038

	<u>ACCOUNT NUMBER</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
FROM	01.1.1102.611	Science/Instructional Supplies	667.22
TOTAL			\$667.22

	<u>ACCOUNT NUMBER</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
TO	01.1.1102.730	Science/Equipment	\$667.22
TOTAL			\$667.22



EXPLAIN THE REASON FOR THE TRANSFER:

Funds needed to purchase a digital scale

NET BALANCE "TO" AND "FROM" SHOULD EQUAL ZERO. ROUND TO THE NEAREST DOLLAR.

 ADMINISTRATOR/DIRECTOR APPROVAL 4/7/21
 Date

 BOARD OF EDUCATION

 BUSINESS MANAGER APPROVAL 4/7/21
 Date

 SUPERINTENDENT APPROVAL _____
 Date

MEMO

To: Dr. Bridget Carnemolla, Superintendent

CC: Susan Russo, Business Manager

From: Jess Giannini

Date: 3/16/2021

Re: Donation made to Pine Grove School

Hello,

The Pacific Life Foundation on behalf of Kristen Mooney, a PGS parent, has generously donated funding to Pine Grove School for educational technology for our library. The donation is in the amount of \$1,000. We plan to use the donated funds to purchase an additional mobile workstation to be utilized by staff when teaching in the library. We currently have one mobile station, primarily utilized by our library media specialist. This additional station will provide flexibility to staff who co-teach in the space. A copy of the email received from the PLF can be found below.

I submit this request for board approval.

Please let me know if there is any additional information you require.

Regards,
Jess

Dear Principal Giannini:

Thank you for taking the time to complete the Pacific Life Foundation 3Ts of Education Grant Request. The grant review process has been completed, and we are pleased to let you know that a \$1,000 3Ts of Education Grant will be mailed to Pine Grove Elementary School next week! This year, 149 schools will be receiving \$514,000 in grants, positively impacting more than 128,000 students and 6,800 teachers. Below is a copy of what you requested the funds for, and the address to which the check will be mailed.

Thank you for all that you do to foster positive and impactful educational opportunities in our communities! The Pacific Life Foundation is proud to be able to assist in these efforts.

Questions? Contact Marryn at 949-219-3787 or email us at PLFoundation@PacificLife.com.

Thank you!
The Pacific Life Foundation Team

AVON PUBLIC SCHOOLS

Position Title: Elementary Curriculum Specialist

Job Goal: To improve teaching and learning through assisting in the development and implementation of a comprehensive and rigorous curricular and instructional programs that utilize research-supported best practices in instruction and assessment to promote success for all students.

Qualifications: Five or more years of successful elementary classroom teaching experience; Elementary Teacher Endorsement that spans K-6 (001, 002, 013) certification required; deep knowledge of CT Core Standards curriculum frameworks; understanding of scientifically-based research and evidence-based practices for teaching at the elementary level; experience in analyzing data and using results to remediate or enhance instruction and/or curriculum; experience with differentiating, compacting, and scaffolding instruction; experience as a professional development provider and curriculum developer; demonstrated ability to work collaboratively and effectively with teachers and administrators; and excellent organizational, communication, and facilitation skills.

Reports to: Program Director

Evaluator: Program Director

Compensation: In accordance with the Agreement between the Avon Board of Education and Avon Education Association

Work Year: In accordance with the Agreement between the Avon Board of Education and Avon Education Association

Performance Responsibilities:

The Elementary Curriculum Specialist has the following duties listed below and other duties and responsibilities as shall be assigned by the Program Director or his/her designees:

- Provides expertise and leadership in curriculum, instruction and assessment to ensure consistent and effective delivery of the curriculum across classrooms and grade levels
- Works collaboratively with teachers to plan, implement, and assess the effectiveness of units, lessons, and assessments
- Provides instructional strategies and various tools to aid the instructional process
- Collaborates with teachers to research and identify supplemental curriculum materials and resources to support opportunities for reteaching and enrichment
- Models best practices for effective instructional delivery with teachers through classroom demonstrations, co-teaching, coaching, and mentoring
- Observes classroom instruction and provides feedback to support and enhance the development of instructional practices
- Supports grade level team in their use of student data to inform and improve student outcomes and instruction
- Works with the Program Director and school leaders to analyze summative data in order to identify trends and formulate action plans in addition to recommending curriculum or assessment modifications
- Coordinates the planning, implementation, and review of school-wide enrichment experiences
- Researches, plans, and makes available a variety of enrichment activities or opportunities for students to self explore
- Plans, implements, and facilitates formal and informal professional development for staff
- Assists in the development, implementation, monitoring, and evaluation of the elementary curriculum and supporting programs
- Coordinates distribution of primary instructional materials, maintains building inventory of materials, and assist with ordering of materials

Physical Demands: The physical demands described herein are representative of those that must be met by an employee to successfully perform essential functions of this coordinator position. Reasonable accommodations may be made to enable

individuals with disabilities to perform essential functions. Essential to this position, the individual must meet and interact with members of the faculty, the leadership team, the Board of Education, students at the assigned schools, and the community at large. While performing the duties of this job, the employee regularly will sit, walk, and stand. Some lifting is required. The level of physical activity required by the description above is light to moderate.

Work Environment: The placement environment characteristics here are representative of those an employee encounters while performing the essential functions of this position. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The level of physical activity as required by the description above is light to moderate. The information contained in this position's job description is in compliance with the Americans with Disabilities Act (ADA) and is not an exhaustive list of duties performed for this position. Additional duties may be assigned

Alignment with District Strategic Plan: The Elementary Curriculum Specialist position aligns with the Strategic Plans of the Avon Public Schools.

Date approved by Avon Board of Education: *Pending*

Personnel -- Certified/Non-Certified**Employee Use of the District's Computer Systems and Electronic Communications**

Computers, computer networks, electronic devices, Internet access, and e-mail are effective and important technological resources. The Avon Board of Education (the "Board") has installed computers and a computer network, including Internet access and an e-mail system, on Board premises and may provide other electronic devices that can access the network such as wireless and/or portable electronic hand-held equipment that can be used for word processing, wireless Internet access, image capture and recording, sound recording, information transmitting and/or receiving, storing, etc. (including, but not limited to, personal laptops, Smartphones, network access devices, Kindles, Nooks, cellular telephones, radios, personal cassette players, CD players, iPads or other tablet computers, walkie-talkies, Blackberries, personal data assistants, iPhones, Androids and other electronic signaling devices). The Board's computers, computer networks, electronic devices, Internet access, and e-mail are referred to collectively as "the computer systems" and are provided in order to enhance both the educational opportunities for our students and the business operations of the district.

These computer systems are business and educational tools. As such, they are made available to Board employees for business and education-related uses. The Administration shall develop regulations setting forth procedures to be used by the Administration in an effort to ensure that such computer systems are used for appropriate business and education-related purposes.

In accordance with applicable laws and the Administrative Regulations associated with this Policy, the system administrator and others managing the computer systems may access email or monitor activity on the computer system or electronic devices accessing the computer systems at any time and for any reason or no reason. Typical examples include when there is reason to suspect inappropriate conduct or there is a problem with the computer systems needing correction. Further, the system administrator and others managing the computer systems can access or monitor activity on the systems despite the use of passwords by individual users, and can bypass such passwords. In addition, review of emails, messages or information stored on the computer systems, which can be forensically retrieved, includes those messages and/or electronic data sent, posted and/or retrieved using social networking sites, including but not limited to, Twitter, Facebook, LinkedIn and YouTube.

Incidental personal use of the computer systems may be permitted solely for the purpose of e-mail transmissions and access to the Internet on a limited, occasional basis. Such incidental personal use of the computer systems, however, is subject to all rules, including monitoring of all such use, as the Superintendent may establish through regulation. Moreover, any such incidental personal use shall not interfere in any manner with work responsibilities.

Personnel -- Certified/Non-Certified

Employee Use of the District's Computer Systems and Electronic Communications (con't)

Users should not have any expectation of personal privacy in the use of the computer system or other electronic devices that access the computer system. Use of the computer system represents an employee's acknowledgement that the employee has read and understands this policy and any applicable regulations in their entirety, including the provisions regarding monitoring and review of computer activity.

Legal References:

Conn. Gen. Stat. § 31-40x
Conn. Gen. Stat. § 31-48d
Conn. Gen. Stat. §§ 53a-182b; 53a-183; 53a-250

Electronic Communication Privacy Act, 18 U.S.C. §§ 2510 through 2520

Policy adopted:

**AVON PUBLIC SCHOOLS
Avon, Connecticut**

Personnel -- Certified/Non-Certified

Employee Use of the District's Computer Systems and Electronic Communications

Introduction

Computers, computer networks, electronic devices, Internet access, and electronic mail are effective and important technological resources. The Avon Board of Education has installed computers and a computer network, including Internet access and an e-mail system, on Board premises and may provide electronic devices that can access the system, such as personal laptops, Smartphones, I-Pads or other tablet computers, I-Phones, Androids or other mobile or handheld electronic devices, to enhance the educational and business operations of the district. In these regulations, the computers, computer network, electronic devices, Internet access and e-mail system are referred to collectively as "the computer systems."

These computer systems are business and educational tools. As such, they are being made available to employees of the district for district-related educational and business purposes. *All users of the computer systems must restrict themselves to appropriate district-related educational and business purposes.* Incidental personal use of the computer systems may be permitted solely for the purpose of e-mail transmissions and similar communications, including access to the Internet on a limited, occasional basis. Such incidental personal use of the computer systems is subject to all rules, including monitoring of all such use, set out in these regulations. Moreover, any such incidental personal use shall not interfere in any manner with work responsibilities.

These computer systems are expensive to install, own and maintain. Unfortunately, these computer systems can be misused in a variety of ways, some of which are innocent and others deliberate. Therefore, in order to maximize the benefits of these technologies to the district, our employees and all our students, this regulation shall govern all use of these computer systems.

Monitoring

It is important for all users of these computer systems to understand that the Avon Board of Education, as the owner of the computer systems, reserves the right to monitor the use of the computer systems to ensure that they are being used in accordance with these regulations. The Board intends to monitor in a limited fashion, but will do so as needed to ensure that the systems are being used appropriately for district-related educational and business purposes and to maximize utilization of the systems for such business and educational purposes. The Superintendent reserves the right to eliminate personal use of the district's computer systems by any or all employees at any time.

The system administrator and others managing the computer systems may access email or monitor activity on the computer system or electronic devices accessing the computer systems at any time and for any reason or no reason. Typical examples include when there is reason to suspect

Personnel – Certified/Non-Certified

Employee Use of the District's Computer Systems and Electronic Communications (con't)

inappropriate conduct or there is a problem with the computer systems needing correction. Further, the system administrator and others managing the computer systems can access or monitor activity on the systems despite the use of passwords by individual users, and can bypass such passwords. In addition, review of emails, messages or information stored on the computer systems, which can be forensically retrieved, includes those messages and/or electronic data sent, posted and/or retrieved using social networking sites, including, but not limited to, Twitter, Facebook, LinkedIn and YouTube.

Notwithstanding the above and in accordance with state law, the Avon Board of Education may not: (1) request or require that an employee provide the Board with a user name and password, password or any other authentication means for accessing a personal online account; (2) request or require that an employee authenticate or access a personal online account in the presence of a Board representative; or (3) require that an employee invite a supervisor employed by the Board or accept an invitation from a supervisor employed by the Board to join a group affiliated with any personal online account of the employee. However, the Board may request or require that an employee provide the Board with a user name and password, password or any other authentication means for accessing (1) any account or service provided by Board or by virtue of the employee's employment relationship with the Board or that the employee uses for the Board's business purposes, or (2) any electronic communications device supplied or paid for, in whole or in part, by the Board.

In accordance with applicable law, the Board maintains the right to require an employee to allow the Board to access his or her personal online account, without disclosing the user name and password, password or other authentication means for accessing such personal online account, for the purpose of:

- (A) Conducting an investigation for the purpose of ensuring compliance with applicable state or federal laws, regulatory requirements or prohibitions against work-related employee misconduct based on the receipt of specific information about activity on an employee's personal online account; or
- (B) Conducting an investigation based on the receipt of specific information about an employee's unauthorized transfer of the Board's proprietary information, confidential information or financial data to or from a personal online account operated by an employee or other source.

For purposes of these Administrative Regulations, "personal online account" means any online account that is used by an employee exclusively for personal purposes and unrelated to any business purpose of the Board, including, but not limited to, electronic mail, social media and retail-based Internet web sites. "Personal online account" does not include any account created, maintained, used or accessed by an employee for a business purpose of the Board.

Personnel – Certified/Non-Certified

Employee Use of the District's Computer Systems and Electronic Communications (con't)

Why Monitor?

The computer systems are expensive for the Board to install, operate and maintain. For that reason alone it is necessary to prevent misuse of the computer systems. However, there are other equally important reasons why the Board intends to monitor the use of these computer systems, reasons that support its efforts to maintain a comfortable and pleasant work environment for all employees.

These computer systems can be used for improper, and even illegal, purposes. Experience by other operators of such computer systems has shown that they can be used for such wrongful purposes as sexual harassment, intimidation of co-workers, threatening of co-workers, breaches of confidentiality, copyright infringement and the like.

Monitoring will also allow the Board to continually reassess the utility of the computer systems, and whenever appropriate, make such changes to the computer systems as it deems fit. Thus, the Board monitoring should serve to increase the value of the system to the district on an ongoing basis.

Privacy Issues

Employees must understand that the Board has reserved the right to conduct monitoring of these computer systems and can do so *despite* the assignment to individual employees of passwords for system security. Any password systems implemented by the district are designed solely to provide system security from unauthorized users, not to provide privacy to the individual system user.

The system's security aspects, message delete function and personal passwords can be bypassed for monitoring purposes.

Therefore, employees must be aware that they should not have any expectation of personal privacy in the use of these computer systems. This provision applies to any and all uses of the district's computer systems and electronic devices that access same, including any incidental personal use permitted in accordance with these regulations.

Use of the computer system represents an employee's acknowledgement that the employee has read and understands these regulations and any applicable policy in their entirety, including the provisions regarding monitoring and review of computer activity.

Personnel – Certified/Non-Certified

Employee Use of the District's Computer Systems and Electronic Communications (con't)

Prohibited Uses

Inappropriate use of district computer systems is expressly prohibited, including, but not limited to, the following:

- ◆ Sending any form of solicitation not directly related to the business of the Avon Board of Education;
- ◆ Sending any form of slanderous, harassing, threatening, or intimidating message, at any time, to any person (such communications *may* also be a *crime*);
- ◆ Gaining or seeking to gain unauthorized access to computer systems;
- ◆ Downloading or modifying computer software of the district in violation of the district's licensure agreement(s) and/or without authorization from supervisory personnel;
- ◆ Sending any message that breaches the Avon Board of Education's confidentiality requirements, including the confidentiality rights of students;
- ◆ Sending any copyrighted material over the system;
- ◆ Sending messages for any purpose prohibited by law;
- ◆ Transmission or receipt of inappropriate e-mail communications or accessing inappropriate information on the Internet, including vulgar, lewd or obscene words or pictures;
- ◆ Using computer systems for any purposes, or in any manner, other than those permitted under these regulations;
- ◆ Using social networking sites such as Facebook, Twitter, LinkedIn and YouTube in a manner that disrupts or undermines the effective operation of the school district; is used to engage in harassing, defamatory, obscene, abusive, discriminatory or threatening or similarly inappropriate communications; creates a hostile work environment; breaches confidentiality obligations of school district employees; or violates the law, Board policies and/or the other school rules and regulations.

Personnel – Certified/Non-Certified

Employee Use of the District's Computer Systems and Electronic Communications (con't)

In addition, if a particular behavior or activity is generally prohibited by law and/or Avon Board of Education policy, use of these computer systems for the purpose of carrying out such activity and/or behavior is also prohibited.

Electronic Communications

The Board expects that all employees will comply with all applicable Board policies and standards of professional conduct when engaging in any form of electronic communication, including texting, using the district's computer system, or through the use of any electronic device or mobile device owned, leased, or used by the Board. As with any form of communication, the Board expects district personnel to exercise caution and appropriate judgment when using electronic communications with students, colleagues and other individuals in the context of fulfilling an employee's job-related responsibilities, including when engaging in remote teaching or use of a digital teaching platform.

Disciplinary Action

Misuse of these computer systems will not be tolerated and will result in disciplinary action up to and including termination of employment. Because no two situations are identical, the Board reserves the right to determine the appropriate discipline for any particular set of circumstances.

Complaints of Problems or Misuse

Anyone who is aware of problems with or misuse of these computer systems, or has a question regarding the appropriate use of the computer systems, should report this to the Director of Technology or his or her principal.

Most importantly, the Board urges *any* employee who receives *any* harassing, threatening, intimidating or other improper message through the computer systems to report this immediately. It is the Board's policy that no employee should be required to tolerate such treatment, regardless of the identity of the sender of the message. Please report these events!

Personnel -- Certified/Non-Certified

Employee Use of the District's Computer Systems and Electronic Communications (con't)

Legal References:

Conn. Gen. Stat. § 31-40x
Conn. Gen. Stat. § 31-48d
Conn. Gen. Stat. §§ 53a-182; 53a-183; 53a-250

Electronic Communication Privacy Act, 18 U.S.C. §§ 2510 through 2520

Regulation adopted:

AVON PUBLIC SCHOOLS
Avon, Connecticut

[Note: Although we have included this sample notice in our model policy documents for the convenience of our Board of Education clients, the notice does not need to be approved as a Board policy].

NOTICE REGARDING ELECTRONIC MONITORING

**[To be posted in a conspicuous place
readily available for viewing by employees]**

In accordance with the provisions of Connecticut General Statutes Section 31-48d, the Avon Board of Education hereby gives notice to all its employees of the potential use of electronic monitoring in its workplace. While the Board may not actually engage in the use of electronic monitoring, it reserves the right to do so as the Board and/or the Administration deem appropriate in their discretion, consistent with the provisions set forth in this Notice.

“Electronic monitoring,” as defined by Connecticut General Statutes Section 31-48d, means the collection of information on the Avon Board of Education’s premises concerning employees’ activities or communications, by any means other than direct observation of the employees. Electronic monitoring includes the use of a computer, telephone, wire, radio, camera, electromagnetic, photoelectronic or photo-optical systems. The law does not cover the collection of information (A) for security purposes in any common areas of the Board’s premises which are open to the public, or (B) which is prohibited under other state or federal law.

The following specific types of electronic monitoring may be used by the Avon Board of Education in its workplaces:

- Monitoring of e-mail and other components of the Board’s computer systems, including monitoring of electronic devices such as PDAs, Smartphones, and mobile or handheld devices that access the computer systems, for compliance with the Board’s policies and regulations concerning use of such systems.
- Video and/or audio surveillance within school buildings (other than in restrooms, locker rooms, lounges and other areas designed for the health or personal comfort of employees or for the safeguarding of their possessions), on school grounds and on school buses and other vehicles providing transportation to students and/or employees of the school system.
- Monitoring of employee usage of the school district’s telephone systems.
- Monitoring of employees when employees are engaging in remote teaching or use of a digital teaching platform.

The law also provides that, where electronic monitoring may produce evidence of misconduct, the Board may use electronic monitoring without any prior notice when the Board has reasonable grounds to believe employees are engaged in conduct that (i) violates the law, (ii) violates the legal rights of the Board or other employees, or (iii) creates a hostile work environment.

Questions about electronic monitoring in the workplace should be directed to the Superintendent.

Legal References:

Connecticut General Statutes:
Section 31-48b
Section 31-48d

Students

Student Use of the District's Computer Systems and Internet Safety

Computers, computer networks, electronic devices, Internet access, and e-mail are effective and important technological resources. The Avon Board of Education (the "Board") has installed computers and a computer network, including Internet access and an e-mail system, on Board premises and may provide other electronic devices that can access the network such as wireless and/or portable electronic hand-held equipment that can be used for word processing, wireless Internet access, image capture and recording, sound recording, information transmitting and/or receiving, storing etc. (including, but not limited to, laptops, Kindles, radios, I-Pads, Chromebooks or other tablet computers). The Board's computers, computer network, electronic devices, Internet access, and e-mail are referred to collectively as "the computer systems" and are provided in order to enhance both the educational opportunities for our students and the business operations of the district.

These computer systems are business and educational tools. As such, they are made available to students in the district for education-related uses. The Administration shall develop regulations setting forth procedures to be used by the Administration in an effort to ensure that such computer systems are used by students solely for education-related purposes. The Board will educate minor students about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms and cyberbullying awareness and response. Additionally, the Board will implement a technology protection measure to block or filter Internet access to visual depictions that contain material that is obscene or obscene as to minors or contains child pornography, and ensure that such filtering technology is operative during computer use by minor students to the extent practicable when such students are using Board-owned computers or devices and Board-provided Internet access.

As the owner of the computer systems, the Board reserves the right to monitor the use of the district's computers and computer systems.

Legal References:

Conn. Gen. Stat. § 10-221

Conn. Gen. Stat. §§ 53a-182b; 53a-183; 53a-250

Electronic Communication Privacy Act of 1986, Public Law 99-508, codified at 18 U.S.C. §§ 2510 through 2520

Children's Internet Protection Act, Pub. L. 106-554, codified at 47 U.S.C. § 254(h)

No Child Left Behind Act of 2001, Pub. L. 107-110, codified at 20 U.S.C. § 6777

Protecting Children in the 21st Century Act, Pub. Law 110-385, codified at 47 U.S.C. § 254(h)(5)(B)(iii)

Policy adopted:

AVON PUBLIC SCHOOLS
Avon, Connecticut

Students

Student Use of the District's Computer Systems and Internet Safety

1. Introduction

a. Access to District Computer Systems When Students Are Physically Present on School Property

When students are physically present on school property, the Avon Board of Education is pleased to offer students access to the district's computers and computer networks, including access to electronic mail (e-mail) and the Internet, as well as electronic devices, (all of which will be referred to collectively as "computer systems"). Access to the school's computer systems will enable students to explore libraries, databases, websites, and bulletin boards while exchanging information with others. Such access is provided solely for education-related purposes. Use of the district's computer systems will be allowed only for students who act in a considerate and responsible manner in using such systems.

The Avon Board of Education and the Administration believe in the educational value of such computer systems and recognize their potential to support our curriculum by expanding resources available for staff and student use. Our goal in providing this service is to promote educational excellence by facilitating resource sharing, innovation and communication.

These computer systems are expensive to purchase, install and maintain. As the property of the district, these computer systems must be carefully handled and their integrity preserved for the benefit of all. Therefore, students are required to adhere to a set of policies and procedures, as set forth in detail below, in conjunction with their use of the computer systems. Violations may lead to withdrawal of the access privilege and/or disciplinary measures in accordance with the Board's student discipline policy.

b. Access to District Computer Systems When Students Are Engaged in Remote Learning

The Board and the Administration recognize that technology is integral to the delivery of instruction if and when the district implements any form of digital or remote learning. The district may therefore provide students with remote access to some or all of the district's computer systems so that students may access the district's virtual learning environment. Such access, if granted, is provided solely for education-related purposes. Use of the district's computer systems will be allowed only for students who comply with district policies and procedures concerning computer system use, and demonstrate the ability to use the computer systems in a considerate and responsible manner.

These computer systems are expensive to purchase, install and maintain. As the property of the district, these computer systems must be carefully handled and their integrity preserved for the benefit of all. Therefore, students will be required to adhere to a set of policies and procedures, as set forth in detail below, in conjunction with their use of the computer systems. Violations may lead to withdrawal of the access privilege and/or disciplinary measures in accordance with the Board's student discipline policy.

2. **Definitions**

Obscene – means any material or performance if, a) taken as a whole, it predominantly appeals to the prurient interest, b) it depicts or describes in a patently offensive way a prohibited sexual act and c) taken as a whole, it lacks serious literary, artistic, educational, political or scientific value.

Obscene as to minors - means any material or performance if it depicts a prohibited sexual act and, taken as a whole, it is harmful to minors.

For purposes of this section, "***harmful to minors***" means that quality of any description or representation, in whatever form, of a prohibited sexual act, when a) it predominantly appeals to the prurient, shameful or morbid interest of minors, b) it is patently offensive to prevailing standards in the adult community as a whole with respect to what is suitable material for minors, and c) taken as a whole, it lacks serious literary, artistic, educational, political or scientific value for minors.

For the purposes of this section, "***prohibited sexual act***" means erotic fondling, nude performance, sexual excitement, sado-masochistic abuse, masturbation or sexual intercourse.

Child pornography –means any visual depiction, including any photograph, film, video, picture, or computer or computer-generated image or picture, whether made or produced by electronic, mechanical, or other means, of sexually explicit conduct, where -

- (a) the production of such visual depiction involves the use of a minor engaging in sexually explicit conduct;
- (b) such visual depiction is a digital image, computer image, or computer-generated image that is, or is indistinguishable from, that of a minor engaging in sexually explicit conduct; or
- (c) such visual depiction has been created, adapted, or modified to appear that an identifiable minor is engaging in sexually explicit conduct.

3. **Monitoring**

Students are responsible for good behavior on school computer systems just as they are in a classroom or a school hallway. Communications on the computer systems are often public in nature and general school rules for behavior and communications apply. It is expected that users will comply with district standards and will act in a responsible and legal manner, at all times in accordance with district standards, as well as with state and federal laws.

It is important that students and parents understand that the district, *as the owner of the computer systems, reserves the right to monitor and review* the use of these computer systems. The district intends to monitor and review in a limited fashion, but will do so as needed to ensure that the systems are being used for district-related educational purposes.

As part of the monitoring and reviewing process, the district will retain the capacity to bypass any individual password of a student or other user. *The system's security aspects, such as personal passwords and the message delete function for e-mail, can be bypassed for these purposes.* The district's ability to monitor and review is not restricted or neutralized by these devices. The monitoring and reviewing process also includes, but is not limited to; oversight of Internet site access, the right to review emails sent and received, the right to track students' access to blogs, electronic bulletin boards and chat rooms, and the right to review a student's document downloading and printing.

Therefore, all users must be aware that *they should not have any expectation of personal privacy in the use of these computer systems.*

4. Student Conduct

Students are permitted to use the district's computer systems for legitimate educational purposes. Personal use of district computer systems is expressly prohibited. Conduct which constitutes inappropriate use includes, but is not limited to the following:

- ◆ Sending any form of a harassing, threatening, or intimidating message, at any time, to any person (such communications may also be a crime);
- ◆ Gaining or seeking to gain unauthorized access to computer systems;
- ◆ Damaging computers, computer files, computer systems or computer networks;
- ◆ Downloading or modifying computer software of the district in violation of the district's licensure agreement(s) and/or without authorization from a teacher or administrator;
- ◆ Using another person's password under any circumstances;
- ◆ Trespassing in or tampering with any other person's folders, work or files;
- ◆ Sending any message that breaches the district's confidentiality requirements, or the confidentiality of students;
- ◆ Sending any copyrighted material over the system;
- ◆ Using computer systems for any personal purpose, or in a manner that interferes with the district's educational programs;

**5131.71 (d)
Regulation**

- ◆ Accessing or attempting to access any material that is obscene, obscene as to minors, or contains child pornography, as defined above;
- ◆ Transmitting or receiving e-mail communications or accessing information on the Internet for non-educational purposes;
- ◆ Cyberbullying;
- ◆ Accessing or attempting to access social networking sites (e.g., Facebook, Twitter, Instagram, Snapchat, TikTok, etc.) without a legitimate educational purpose.

In addition, as noted above, if a particular behavior or activity is generally prohibited by law, by Board policy or by school rules or regulations, use of these computer systems for the purpose of carrying out such behavior or activity is also prohibited.

Misuse of the computer systems, or violations of these policies and regulations, may result in loss of access to such computer systems as well as other disciplinary action, including suspension and/or expulsion, depending on the specific conduct.

Anyone who is aware of problems with, or misuse of these computer systems, or has a question regarding the proper use of these computer systems, should report this to his or her teacher or principal immediately. Most importantly, the Board and the Administration urge *any* student who receives *any* harassing, threatening, intimidating or other improper message through the computer system to report this immediately. It is the Board's policy that no student should be required to tolerate such treatment, regardless of the identity of the sender of the message. *Please report these events!*

5. Internet Safety

The Administration will take measures: to assure the digital safety and security of students when using e-mail, chat rooms, distance learning platforms, and other forms of direct electronic communications; to prohibit unauthorized access, including "hacking" and other unlawful activities by minors online; to prohibit unauthorized disclosure, use, and dissemination of personally identifiable information regarding students; to educate minor students about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms and cyber-bullying awareness and response; and to restrict students' access to online materials that are obscene or obscene as to minors or contain child pornography, to the extent practicable when students are using Board-owned computers or devices and Board-provided Internet access.

6. Student Use Agreement

Before being allowed to use the district's computer systems, students and/or their parents/guardians must sign a computer system use agreement, stating that they have read and understood the district's policies and regulations regarding the use of its computer systems.

Legal References:

Conn. Gen. Stat. § 10-221

Conn. Gen. Stat. §§ 53a-182b; 53a-183; 53a-250 *et. seq.* (computer-related offenses)

Conn. Gen. Stat. § 53a-193 (definition of obscene and obscene as to minors)

18 U.S.C. § 2256 (definition of child pornography)

Electronic Communication Privacy Act of 1986, Public Law 99-508, codified at 18 U.S.C. §§ 2510 through 2520

Children's Internet Protection Act, Pub. Law 106-554, codified at 47 U.S.C. § 254(h)

No Child Left Behind Act of 2001, Pub. L. 107-110, codified at 20 U.S.C. § 6777

Protecting Children in the 21st Century Act, Pub. Law 110-385, codified at 47 U.S.C. § 254(h)(5)(B)(iii)

Miller v. California, 413 U.S. 15 (1973) (definition of obscene)

Regulation adopted:

**AVON PUBLIC SCHOOLS
Avon, Connecticut**

The Healthy Food Certification (HFC) statute (C.G.S. Section 10-215f) requires that each local board of education or governing authority (BOE) for public schools 1 participating in the National School Lunch Program (NSLP) must certify each year whether all food items sold to students (separately from reimbursable meals) will or will not meet the Connecticut Nutrition Standards (CNS). This memo provides the required motion language and instructions for the HFC application process for school year (SY) 2021-22.

REQUIRED MOTION LANGUAGE FOR TWO MOTIONS TO BE VOTED ON

Motion #1

Required healthy food option vote for all BOEs The BOE must vote “yes” or “no” for implementing the healthy food option of C.G.S. Section 10-215f. The motion and board-approved meeting minutes must include the exact language below:

Motion language for healthy food option: Pursuant to C.G.S. Section 10-215f, the board of education or governing authority certifies that all food items offered for sale to students in the schools under its jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education, will comply with the Connecticut Nutrition Standards during the period of July 1, 2021, through June 30, 2022. This certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to school stores, vending machines, school cafeterias, culinary programs, and any fundraising activities on school premises sponsored by the school or non-school organizations and groups.

Motion #2

Option to combine food and beverage exemptions Instead of two separate food and beverage motions, the district may choose to combine food and beverage exemptions into one motion by using the exact language below:

Motion language for combined food and beverage exemptions: The board of education or governing authority will allow the sale to students of food items that do not meet the Connecticut Nutrition Standards and beverages not listed in Section 10-221q of the Connecticut General Statutes provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the food and beverage items are not sold from a vending machine or school store. An “event” is an occurrence that involves more than just a regularly scheduled practice, meeting, or extracurricular activity. For example, soccer games, school plays, and interscholastic debates are events but soccer practices, play rehearsals, and debate team meetings are not. The “regular school day” is the period from midnight before to 30 minutes after the end of the official school day. “Location” means where the event is being held.