

AGENDA



WIGGINS SCHOOL DISTRICT RE-50J BOARD OF EDUCATION

Wednesday, August 11, 2021

Regular Meeting
6:00 p.m.
Board Room

1. Call to order/Pledge of Allegiance
2. Roll call
3. Approval of agenda
4. Approval of minutes, regular meeting July 7, 2021
5. Congratulations, Celebrations, Information
6. Public participation
7. Reports
 - A. Board Reports/Requests
 - B. Superintendent's Report
8. Consent Agenda
 - A. Personnel
 - i. FY 21-22 Employment
 - ii. Stipends
 - iii. Substitutes
 - B. Financial Report
9. New Business
 - A. Out of District Students
 - B. Elementary Student Handbook
10. Old Business
 - A. Baseball field
 - B. Transportation
 - C. Board Election
 - D. Bond Issue
11. Meeting debrief, signatures on documents
12. Adjournment

4 MINUTES

AGENDA ITEM #: 4

AGENDA ITEM: Minutes

SUBMITTED BY: Cary Allen, BOE Clerk

TYPE OF ACTION: Report Discussion Action

SUMMARY OF ISSUE:

Minutes from the regular meeting July 7, 2021.

RECOMMENDATION:

Approve the minutes as presented.



July 7, 2021

MINUTES OF THE BOARD OF EDUCATION
WIGGINS SCHOOL DISTRICT RE-50J

Regular Meeting July 7, 2021, 6:00 p.m.

Present: Jared Bodine, Eric Gonzalez, Sara Kopetzky, and Kris Musgrave.

Administration: Trent Kerr, Mike Book and Kyle Bules.

Staff: Cary Allen and Lisa Trautwein.

Visitors: Kate Sipla.

1. Call to Order

The meeting was called to order by President Kris Musgrave at 6:00 p.m. with four members present.

2. Roll Call

Mike Miller was absent.

3. Approval of Agenda

Sara Kopetzky moved, Jared Bodine seconded to approve the revised agenda.

Jared Bodine	aye	Mike Miller	absent
Eric Gonzalez	aye	Kris Musgrave	aye
Sara Kopetzky	aye		

4. Approval of Minutes

Jared Bodine moved, Eric Gonzalez seconded to approve the minutes of the regular meeting held on June 2 and the special meeting held on June 7 as presented.

Jared Bodine	aye	Mike Miller	absent
Eric Gonzalez	aye	Kris Musgrave	aye
Sara Kopetzky	aye		

5. Congratulations, Celebrations, Information

Congratulations All State Volleyball: Michelle Baker, Coach of the Year; Jenna White, Player of the Year; Bre Gilliland, All State; Avery Burdette, All State Honorable Mention; Lexi McCullough, All State Honorable Mention. Congratulations to the State Track Team: Mohamed Ibrahim, 1st Shot Put/2nd Discus; Laith Ibrahim, 3rd Shot Put/3rd Discus; Allison Thomas, 4th Discus/8th Shot Put. Qualifiers-Antonio Garcia, Austin Allen, Cade Green, Scott Kennedy, Isaac Reed, Madi Thomas, Shilyn Barnum, Skylar Gregersen and Aubryn Ferguson.

6. Public Participation

None.

7. Reports

Board Reports/Requests

None.

Bond Report

The bond committee will be Nick Midcap, Linda Midcap, Carrie Miller, Martin Beauprez, Doug Erickson, Kylee and Evan Scheil and Sara Kopetzky. The bond poll results were reviewed with the board.

Superintendent's Report

Administration: The administration team will attend the CASE conference in Breckenridge the last week of July. Some of the topics the team will learn about include trauma informed care, new Colorado accountability measures, ESSER funding, future ready schools, and reengaging students after spending a year online. The team also looks forward to drafting our PD days for the upcoming school year and creating the year's admin team goals.

Maintenance/Technology: The team continues to install door fobs in the secondary and update the interactive TV's. New Chromebooks are being set up for the fall, the parking lots have been restriped, buildings are being cleaned, and the grounds continue to be maintained. The stairs have been taken out of the cooperative classroom in the elementary and new carpet to match what is on the South side of the classroom will be installed once it come in.

Preschool Report

Lisa Trautwein, Preschool Director, reviewed the CPP Annual Report with the board.

8. Consent Agenda

Personnel: *Stipends:* Peggie Neal, MS Girls Basketball Assistant Coach; Ray Meyer, MS Boys Basketball Head Coach; Corey Stumpf, MS Boys Basketball Assistant Coach; Randy Wilson, HS Girls Basketball Head Coach; Ray Meyer, HS Girls Basketball Assistant Coach; Corey Stumpf, HS Boys Basketball Head Coach; Kevin Olson, HS Boys Basketball Assistant Coach. *21-22 Employment Recommendations:* Megan Gillham, Elementary Teacher; Brian Evans, Secondary PE; Katie Lorenzini, Secondary PE; Lydia Fierro move from part-time to full-time custodian; Carol Francone, Elementary Assistant Principal (added duties); Rhonda Eklund, move from Teacher to Elementary Instructional Coach. **Financial:** June-General Fund \$737,126.75; Preschool Fund \$28,794.39; Lunch Fund \$24,536.62; Bond Project \$131,589; High School Activity \$16,076.21.

Eric Gonzalez moved, Sara Kopetzky seconded to approve the consent agenda.

Jared Bodine	aye	Mike Miller	absent
Eric Gonzalez	aye	Kris Musgrave	aye
Sara Kopetzky	aye		

9. New Business

Out of District Students

The administration recommended students for approval to attend the Wiggins School District for the 2021-22 school year.

Minutes of the Board of Education
Wiggins School District RE-50J
Page 3, July 7, 2021

Sara Kopetzky moved, Jared Bodine seconded to approve the out of district students for 2021-22 as presented.

Jared Bodine	aye	Mike Miller	absent
Eric Gonzalez	aye	Kris Musgrave	aye
Sara Kopetzky	aye		

10. Old Business
Baseball Field

Dr. Kerr gave an update on the progress. The sod has been laid and the fence is starting to go in.

Transportation

There have been no new applications for bus drivers. Mr. Crites retired effective July 1. Mr. Harris will begin to put together transportation for activity trips, utilizing the white buses with coaches driving as much as possible. The district is still accepting applications for route and activities drivers.

Board Election

August 4 is the first day to publish the election and for petitions to be picked up and circulated. August 27 is the last day for candidates to file a nomination and turn in the signed petitions.

Bond Issue

The board reviewed a sample resolution and ballot. Mr. Kerr asked for approval to contract with HCM to complete a master plan.

Jared Bodine moved, Sara Kopetzky seconded to approve to contract with HCM for the master plan.

Jared Bodine	aye	Mike Miller	absent
Eric Gonzalez	aye	Kris Musgrave	aye
Sara Kopetzky	aye		

11. Meeting Debrief/Next Meeting

The next regular meeting will be August 11 at 6:00 p.m.

12. Adjournment

Meeting adjourned at 7:18 p.m.

Respectfully submitted: _____, President

_____, Secretary

Cary Allen, Secretary _____, Date

- 5 CONGRATULATIONS, CELEBRATIONS, INFORMATION

- August 16 - New Student Orientation
- August 17 - First Day of School for 1st-12th grade
- August 24 - First Day of School for Kindergarten
- August 23, 30 - No School

7A BOARD REPORTS

AGENDA ITEM #: 7A

AGENDA ITEM: Board Reports

SUBMITTED BY: Board Members

TYPE OF ACTION: Report Discussion Action

SUMMARY OF ISSUE:

7B SUPERINTENDENT'S REPORT

AGENDA ITEM #: 7B

AGENDA ITEM: Superintendent's Report

SUBMITTED BY: Dr. Trent Kerr

TYPE OF ACTION: Report Discussion Action

SUMMARY OF ISSUE:

Administration: The administration was able to meet as a team to set yearly PD, district goals, and attend special sessions geared toward the 21-22 school year and beyond. Mrs. Francone and Mr. Bules have been working side by side to create elementary building schedules along with individual tasks. Mr. Book has been overseeing the Turnaround Leadership Team made up of Shelby Jefferies, Peggie Neal, and Hailey Spratt. This team spent three days together breaking down data to find strategies that will support our struggling students. Once the year begins and the elementary has time to get to know each other, members from the elementary will join the secondary leadership team in making district wide positive changes.

Maintenance/Technology: Cody and his team were able to replace Chromebooks for the entire district, hang new interactive TV's in every elementary classroom and put in 79 door fobs. John's team did a wonderful job taking care of the grounds while taking care of all of the building cleaning and maintenance. The buildings and ground are ready for kids. Thank you to both the technology and maintenance crews for all you do!

Assessment: K-11 classes will take NWEA tests at the beginning of the year. This assessment will allow teachers to dissect data of each student and give them the support in specific areas of each subject that is needed.

Teachers: PD this year will focus on Social Emotional Learning, Curriculum alignment and adoption, and Professional Learning Communities that will consist of doing peer observations.

8 CONSENT AGENDA

AGENDA #8

AGENDA ITEM: Consent Agenda

SUBMITTED BY: Dr. Trent Kerr, Superintendent

TYPE OF ACTION: Report ____ Discussion ____ Action __X__

SUMMARY OF ISSUE:

- A. Personnel
 - FY 21-22 Employment
 - Stipends
 - Substitutes
- B. Financial Report

RECOMMENDATION:

Approve the consent agenda as presented.

8A PERSONNEL

PERSONNEL

1. FY 21-22 Employment

Juvenal Cervantes	ELL Teacher
Caleb Christensen	Change in contract from Paraprofessional to Secondary Business Teacher
Trinity Langley	Change in contract from Paraprofessional to Elementary Teacher
Brooke Thomas	Change in contract from Paraprofessional to Student Data Manager
Erica Gilliland	Change in contract from Student Data Manager to Academic Advisor
Jennifer Vallejo	Secondary Paraprofessional
Dani Marsh	Health Clerk

2. Stipends

Caleb Christensen	MS Football Assistant Coach
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3. Substitutes

Sandra Yarbrough
Regan Wilson
Melanie Secary
Heidi Knopp
Dennis Dunkin
Nicole Kunde
Jessica Musgrave

8B FINANCIAL

Monthly Expenditures for June (end of year)

• General Fund	\$ 94,557.47
• Preschool	\$ 604.81
• Capital Reserve	\$ 0.00
• Bond Redemption	\$ 0.00
• Bond Project	\$ 0.00
• <u>Lunch Fund</u>	<u>\$ 944.14</u>
• Total	\$ 96,106.42

Monthly Expenditures for July

• General Fund	\$ 536,460.63
• Preschool	\$ 29,620.50
• Capital Reserve	\$ 0.00
• Bond Redemption	\$ 0.00
• Bond Project	\$ 16,500.00
• <u>Lunch Fund</u>	<u>\$ 14,649.02</u>
• Total	\$ 597,230.15

• High School Activity	\$ 10,578.31
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july financials

JUNE 2021 FINANCIALS

Fund	Check	Vendor	Description	Account	Payment
21	5189	Business Card	SUMMER FOOD	Hot Lunch Food	175.4
21	5190	Cash-Wa Distributing	SUMMER FOOD	Hot Lunch Food	768.74
10	28461	BILL'S GUN ROOM LLC	SUPPLIES	SSO MATERIALS/SUPPLIES	2790
10	28462	Business Card	SURFACE	Technology Materials/Supplies	1416
10	28462	Business Card	POSTAGE/CASE/DOOR FOBS	Admin-Purchased Services	103
10	28462	Business Card	POSTAGE/CASE/DOOR FOBS	Admin-Postage	635.55
10	28462	Business Card	POSTAGE/CASE/DOOR FOBS	Elementary Principal Registr.	1309.7
10	28462	Business Card	POSTAGE/CASE/DOOR FOBS	ESSER II	684.94
10	28462	Business Card	POSTAGE/CASE/DOOR FOBS	O/M Material/Supplies	15.99
10	28463	CHS	CHEMICALS	O/M Material/Supplies	124.23
10	28464	CINTAS	WIPES	ESSER II	203.82
10	28465	Country Hardware	SUPPLIES	Technology Materials/Supplies	82.43
10	28465	Country Hardware	SUPPLIES	O/M Material/Supplies	782.3
10	28466	Culligan	WATER	Admin-Materials/Supplies	31.2
10	28467	E-470 PUBLIC HIGHWAY AUTHORITY	TOLLS	Trans. Purchased Service	71.6
10	28468	First National Bank	SUPPLIES	Technology Materials/Supplies	33.88
10	28468	First National Bank	FEES	Admin-Purchased Services	63.51
10	28469	THE FLOWER PETALER	FLOWERS	Board Of Educ. Mat/supply	60
10	28470	Great Copier Service	COPIES	Sec.Prin.Printing/duplicating	289.43
10	28471	Morgan County Quality Water	WATER	Trans. Bldg Utilities	28.84
10	28472	MORGAN COUNTY REA	ELECTRIC	O/M Electricity Expense	12240.31
10	28472	MORGAN COUNTY REA	ELECTRIC	Trans. Bldg Utilities	268.97
10	28473	MORGAN SAND & GRAVEL	SAND	O/M Material/Supplies	931.14
10	28474	Office Depot Card Plan	SUPPLIES	Elem.Materials/supplies	1.3
10	28474	Office Depot Card Plan	SUPPLIES	Board Of Educ. Mat/supply	18.29
10	28474	Office Depot Card Plan	SUPPLIES	Admin-Materials/Supplies	30.34
10	28475	PAR ENTERPRISES LLC	TIRES	O/M Material/Supplies	225
10	28476	Steffen's Auto Repair/service	REPAIR	Trans. Purchased Service	20
10	28477	Waxle Sanitary Supply	SUPPLIES	O/M Material/Supplies	1857.8
10	28478	WEX BANK	FUEL	Trans. Fuel Purchase	2019.33
10	28479	Wiggins Auto Supply	SUPPLIES	Trans. Parts/Supplies	155.02
10	28480	Xcel Energy	NATURAL GAS	Trans. Bldg Utilities	83.58
19	28481	Business Card	POSTAGE/CASE/DOOR FOBS	Preschool Dues/Fees	550
19	28482	Great Copier Service	COPIES	Preschool Purchased Services	54.81
10	28509	DEPT OF THE TREASURY	PCORI FEE	Admin-Purchased Services	276.86
10	28510	Rudy's GTO	TIRE SEALANT	O/M Material/Supplies	6.37
10	28511	SCHOOL DISTRICT 27J	YOUTH SEVICE CENTER	Sec.Spec.Ed Tuition	13.65
10	28512	STRICTLY TECHNOLOGY	MEMORY	Technology Materials/Supplies	325
10	28512	STRICTLY TECHNOLOGY	NETWORK VIDEO RECORDERS	Technology Materials/Supplies	1188.44
10	28512	STRICTLY TECHNOLOGY	INTERACTIVE FLAT SCREENS	ESSER II	63749.75
10	28512	STRICTLY TECHNOLOGY	DOOR STRIKE PLATES	ESSER II	2419.9
					96,106.42

FUND SUMMARY

10 GENERAL FUND	94,557.47
19 PRESCHOOL	604.81
21 LUNCH FUND	944.14
31 BOND FUND	0
41 BOND PROJECT	0.00
43 CAPITAL RESERVE	0
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	96,106.42

EXPENSE BUDGET REMAINING as of 6/30/2021

7 PROGRAM RESERVE FUND	100.00%
10 GENERAL FUND	9.40%
19 PRESCHOOL	9.80%
21 LUNCH FUND	11.48%
31 BOND FUND	70.64%
41 BOND PROJECT	24.40%
43 CAPITAL RESERVE	100.00%

GENERAL FUND EXPENSE BUDGETS REMAINING BY DEPARTMENT as of 6/30/2021

ELEMENTARY	4.13%
SECONDARY	9.30%
GRANTS	0.00%
ADMIN/DISTRICT WIDE	13.94%
TECHNOLOGY	6.14%
O/M	0.00%
TRANS	57.34%

JULY 2021 FINANCIALS					
Fund	Check	Vendor	Description	Account	Payment
41	788	BRITZ COMPANY	MARKETING CONSULTING	ARCHITECT/ENGINEERS/PROF SERV	10000.00
41	789	FREDERICKPOLLS	SURVEY	ARCHITECT/ENGINEERS/PROF SERV	6500.00
21	5178	American Fidelity Assurance	JULY 15 PAYROLL		41.66
21	5179	American Fidelity Assurance	JULY 15 PAYROLL		343.79
21	5180	AXA EQUITABLE	JULY 15 PAYROLL		50
21	5181	CIGNA HEALTHCARE	JULY 15 PAYROLL		98.67
21	5182	Colo.dept.of Revenue	JULY 15 PAYROLL		236.21
21	5183	General Fund #4006006	JULY 15 PAYROLL		1172
21	5184	High Plains National Bank	JULY 15 PAYROLL		625.92
21	5185	KANSAS CITY LIFE	JULY 15 PAYROLL		14.86
21	5186	P.e.r.a. Of Colorado	JULY 15 PAYROLL		3317.41
21	5187	TEXAS LIFE	JULY 15 PAYROLL		120.5
21	5188	VSP INSURANCE CO	JULY 15 PAYROLL		21.83
21	5191	FORT MORGAN CULLIGAN	WATER COOLER	Hot Lunch Purch Service	75
10	28429	YMCA	FFA OFFICER RETREAT	Sec.Ao-Ag Regist/Ftrip	1603
10	28430	Best Western	VOLLEYBALL CAMP	Athletic Dues/Fees	2016
10	28431	American Fidelity Assurance	JULY 15 PAYROLL		75
10	28432	American Fidelity Assurance	JULY 15 PAYROLL		74.72
10	28433	American Fidelity Assurance	JULY 15 PAYROLL		1393.3
10	28434	American Fidelity Assurance	JULY 15 PAYROLL		2478.27
10	28435	AXA EQUITABLE	JULY 15 PAYROLL		774.41
10	28436	CIGNA HEALTHCARE	JULY 15 PAYROLL		2258.85
10	28437	COLONIAL LIFE	JULY 15 PAYROLL		410.57
10	28438	Colo.dept.of Revenue	JULY 15 PAYROLL		9841.36
10	28439	DELTA DENTAL	JULY 15 PAYROLL		840.04
10	28440	Fort Morgan Schools Credit Union	JULY 15 PAYROLL		1415
10	28441	General Fund #4006006	JULY 15 PAYROLL		48010.76
10	28442	High Plains National Bank	JULY 15 PAYROLL		28233.25
10	28443	KANSAS CITY LIFE	JULY 15 PAYROLL		214.93
10	28444	MASA MEDICAL TRANSPORT SOLUTIONS	JULY 15 PAYROLL		373.76
10	28445	PENSERV PLAN SERVICES	JULY 15 PAYROLL		1082.73
10	28446	P.e.r.a. Of Colorado	JULY 15 PAYROLL		89336.71
10	28447	Pre-paid Legal Services, Inc.	JULY 15 PAYROLL		31.9
10	28448	TEXAS LIFE	JULY 15 PAYROLL		319.9
10	28449	UNITED WAY OF MORGAN COUNTY	JULY 15 PAYROLL		5
10	28450	Pera 401k Investment Plan	JULY 15 PAYROLL		2162.01
10	28451	VSP INSURANCE CO	JULY 15 PAYROLL		747.46
19	28452	CIGNA HEALTHCARE	JULY 15 PAYROLL		230.23
19	28453	Colo.dept.of Revenue	JULY 15 PAYROLL		606.43
19	28454	General Fund #4006006	JULY 15 PAYROLL		4102
19	28455	High Plains National Bank	JULY 15 PAYROLL		1814.8
19	28456	KANSAS CITY LIFE	JULY 15 PAYROLL		22.4
19	28457	MASA MEDICAL TRANSPORT SOLUTIONS	JULY 15 PAYROLL		114.24
19	28458	P.e.r.a. Of Colorado	JULY 15 PAYROLL		5874.8
19	28459	Pera 401k Investment Plan	JULY 15 PAYROLL		295.2
19	28460	VSP INSURANCE CO	JULY 15 PAYROLL		57.13
10	28483	ARROWHEAD TRASH SERVICE INC	TRASH	O/M Water & Sanitation	498
10	28484	ASSOCIATES INSURANCE GROUP	LIABILITY INS	Dist.liability Insur. Prem.	48743.47
10	28485	BLUE LIGHTNING	PHONE	O/M Telephone Expense	157.15
10	28485	BLUE LIGHTNING	INTERNET	Technology Purchased Services	1434.95
10	28486	Business Card	SUPPLIES	Technology Materials/Supplies	548.72
10	28487	COLORADO DIGITAL LEARNING SOLUTIONS	SUMMER SCHOOL	SUMMER SCHOOL TUITION	1400
10	28488	HARRIS SCHOOL SOLUTIONS	APPLITRACK	Admin-Purchased Services	1215.51
10	28489	Lexia Learning Systems, Inc.	LEXIA CORE5	READ P/S	9000
10	28490	MYSTERY SCIENCE	ANNUAL RENEWAL	Elem. Textbooks	1249
10	28491	NOREDINK CORP.	SECONDARY RENEWAL	Sec.Textbooks	4785
10	28492	Northwest Evaluation Assoc.	ANNUAL RENEWAL	BOCES TITLE IV	6875
10	28493	RAPTOR	ELEM RENEWAL	SSO MATERIALS/SUPPLIES	595
10	28494	School Mate	SUPPLIES-5TH	Elem. Classroom M/S	220.5
10	28495	SHOUTPOINT, INC	MESSANGER ANNUAL FEE	Technology Purchased Services	1035
10	28496	Wiggins High School Activities	SCHOLARSHIPS	Board Scholarship	2000
19	28497	Business Card	TEACHING STRATEGIES-GOLD	Preschool Dues/Fees	783.75
10	28498	Centennial BOCES	QUARTLERY FEE	BOCES Purchase Service	2791.25

10	28498 Centennial BOCES	QUARTLERY FEE	iConnect	16200
10	28499 COPPERPOINT INSURANCE CO	WOKERS COMP	Work. Comp. Insur. Prem.	4051.6
10	28500 Decker Equipment	FLAGS	O/M Material/Supplies	525.81
10	28501 ILLUMINATE EDUCATION	REPLACES ALPINE	Title IIA BOCES Other P.Svs	4500
10	28502 NASSP	21-22 NHS MEMBERSHIP	Sec.Material/Supplies	385
10	28503 NORTHWEST PARKWAY	TOLL	Trans. Purchased Service	11.55
10	28504 TEAM FITZ GRAPHICS	RECORD BOARDS	Athletic Materials/Supplies	5725
10	28505 Town Of Wiggins	WATER&SEWER	O/M Water & Sanitation	8043.85
19	28506 Morgan Community College	VASKIN	Preschool Staff Development	49.2
19	28507 State of Colorado	LICENSE FEE	Preschool Dues/Fees	480
19	28508 Lisa Trautwein	SUPPLIES	Preschool Materials/Supply	716.53
(checks 28426-28 are not included as they were for payroll)				<u>353,454.85</u>

FUND SUMMARY			PRIOR MONTH	PRIOR YEAR
10	GENERAL FUND	315,690.29	520,903.11	261,942.66
19	PRESCHOOL	15,146.71	13,381.59	13,694.04
21	LUNCH FUND	6,117.85	16,118.59	4,170.17
31	BOND FUND	0	0	0.00
41	BOND PROJECT	16500.00	131589.00	0.00
43	CAPITAL RESERVE	0	0	0.00
		<u>353,454.85</u>	681,992.29	279,806.87

PAYROLL	<u>243,775.30</u>	240,054.47	229,120.87
TOTAL EXPENDITURES	<u>597,230.15</u>	922,046.76	508,927.74
ACCOUNT BALANCES as of 7/29/2021			

		COLOTRUST	
Beginning	\$3,974,584	Ending	\$4,024,251
		High Plains Checking	
Beginning	\$4,361,685	Ending	\$3,927,510
		COLOTRUST BLDG	
Beginning	\$1,789,566	Ending	\$1,773,111
		COLOTRUST Program Reserve	
Beginning	\$452,724	Ending	\$482,397
Total			\$10,207,269

EXPENSE BUDGET REMAINING as of 7/29/2021	
7	PROGRAM RESERVE FUND 100.00%
10	GENERAL FUND 93.00%
19	PRESCHOOL 92.80%
21	LUNCH FUND 96.50%
31	BOND FUND 100.00%
41	BOND PROJECT 93.40%
43	CAPITAL RESERVE 100.00%

GENERAL FUND EXPENSE BUDGETS REMAINING BY DEPARTMENT as of 7/29/2021	
ELEMENTARY	92.73%
SECONDARY	92.10%
GRANTS	84.64%
ADMIN/DISTRICT WIDE	96.66%
TECHNOLOGY	93.57%
O/M	93.95%
TRANS	98.05%

Should have 91.67% remaining to stay on budget

Check Detail

Sorted by Activity ID, Site ID.
From 07/01/2021 to 07/31/2021.

Activity ID	Activity Name			Approved by		
Site ID	Site Name	Vendor Name	1099?	Invoice Number	Description	
Check #	Issue Date	PO Number				Amount
Status	Status Date					
01 ATHLETIC GATE RECEIPTS						
/HS	Wiggins High School					
13418	07/22/2021	CARD SERVICES			Michelle Baker	
Printed	07/22/2021	No			CC charges	2,818.69
301 FFA RECEIPTS						
/HS	Wiggins High School					
13418	07/22/2021	CARD SERVICES			Michelle Baker	
Printed	07/22/2021	No			CC charges	641.02
13419	07/22/2021	WIGGINS SCHOOL DISTRICT			Michelle Baker	
Printed	07/22/2021	No			FFA expenses and hotel for vball camp	1,603.00
					Total for WHS - Wiggins High School:	2,244.02
					Total for 2301 - FFA RECEIPTS:	2,244.02
601 TRACK CLUB RECEIPTS						
/HS	Wiggins High School					
13418	07/22/2021	CARD SERVICES			Michelle Baker	
Printed	07/22/2021	No			CC charges	705.72
901 VOLLEYBALL CLUB RECEIPTS						
VHS	Wiggins High School					
13417	07/22/2021	Double R Embroidery Co			Michelle Baker	
Printed	07/22/2021	No		213746		1,033.76
13419	07/22/2021	WIGGINS SCHOOL DISTRICT			Michelle Baker	
Printed	07/22/2021	No			FFA expenses and hotel for vball camp	2,016.00
					Total for WHS - Wiggins High School:	3,049.76
					Total for 2901 - VOLLEYBALL CLUB RECEIPTS:	3,049.76
3101 GIRLS BASKETBALL CLUB RECEIPTS						
VHS	Wiggins High School					
13416	07/08/2021	FREEDOM BRANDING			Michelle Baker	
Printed	07/08/2021	No			Tiger Mascot stress reliever	1,028.38
13418	07/22/2021	CARD SERVICES			Michelle Baker	
Printed	07/22/2021	No			CC charges	183.55
					Total for WHS - Wiggins High School:	1,211.93
					Total for 3101 - GIRLS BASKETBALL CLUB RECEIPTS:	1,211.93

Check Detail

Sorted by Activity ID, Site ID.
From 07/01/2021 to 07/31/2021.

Activity ID	Activity Name				Approved by	
Site ID	Site Name	Vendor Name	1099?	Invoice Number	Description	Amount
Check #	Issue Date	PO Number				
Status	Status Date					
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201	BASEBALL CLUB RECEIPTS					
<hr/>						
VHS	Wiggins High School					
13418	07/22/2021	CARD SERVICES			Michelle Baker	
Printed	07/22/2021		No		CC charges	510.59
13420	07/22/2021	EDWARDS FLOWERLAND			Michelle Baker	
Printed	07/22/2021		No		01113 - Gabe flowers	29.80
Total for WHS - Wiggins High School:						540.39
Total for 3201 - BASEBALL CLUB RECEIPTS:						540.39
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201	SUNSHINE RECEIPTS					
<hr/>						
VHS	Wiggins High School					
13421	07/22/2021	FORT MORGAN CULLIGAN			Michelle Baker	
Printed	07/22/2021		No		Teachers H20	7.80
Grand Total :						10,578.31

9A OUT OF DISTRICT STUDENTS

AGENDA ITEM #: 9A

AGENDA ITEM: Out of District Students

SUBMITTED BY: Dr. Trent Kerr, Superintendent

TYPE OF ACTION: Report Discussion Action

SUMMARY OF ISSUE:

The administration recommends the approval of the following students for the 2021-22 school year.

RECOMMENDATION:

Approve the Out of District Students as recommended.

Charlotte South	1st
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9B ELEMENTARY STUDENT HANDBOOK

AGENDA ITEM #: 9B

AGENDA ITEM: Elementary Student Handbook

SUBMITTED BY: Mr. Bules, Principal

TYPE OF ACTION: Report _____ Discussion _____ Action X

SUMMARY OF ISSUE:

Mr. Bules will review any changes.

RECOMMENDATION:

Approve the Elementary Student Handbook as presented.



Wiggins Elementary Student Handbook 21-22

Wiggins Elementary

Student Handbook

2021-2022



Wiggins Elementary School

415 Main Street
Wiggins, CO 80654
Wiggins50.k12.co.us

Kyle Bules, Principal

bulesk@wiggins50.k12.co.us

Carol Francone, Assistant Principal

franconec@wiggins50.k12.co.us

Last updated August 2021

Vision Statement

Positively impact every student, every day.

Mission Statement

The Wiggins School District shall strive to provide a safe environment for all students and staff and meaningful opportunities and innovative educational programs for all students so that they reach their learning potential, including that they meet or exceed state and district content standards, through partnerships between home, school and the community.

In accordance with Federal law and the US Department of Education, this institution is prohibited for discrimination on the basis of race, color, sex, religion, national origin, ancestry, creed, age, marital status, sexual orientation, genetic information, disability or need from special education services. To file a complaint of discrimination, write to Superintendent, Wiggins School District RE-50J, and 320 Chapman Street, Wiggins, and CO 80654 (970) 483-7762. Wiggins School District RE-50J is an equal opportunity provider and employer.

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Important Phone Numbers

Elementary - (970) 483-7784
Middle\High School - (970) 483-7763
Central Administration - (970) 483-7762
Transportation - (970) 483-7773
Cafeteria - (970) 483-7762 Ext. 4210

Daily Schedule

7:30 AM	Breakfast served
7:50 AM	Starting Bell
7:55 AM	Tardy Bell
3:20 PM	School Dismissed

Student Code of Conduct

General Behavior Expectations

The Wiggins School Board supports the endeavors of staff, students, parents/guardians, and the community to ensure positive student behavior and conduct. In addition, the Board expects parents/guardians and students to recognize their responsibility in developing self-discipline.

1. Students shall be responsible and accountable for their behavior and conduct:
 - a. While on school property
 - b. While involved in school-sponsored or related activities
 - c. During any recess or lunch periods on or off school property
 - d. While traveling to and from school
 - e. Beyond the hours of school operation if the behavior or conduct detrimentally affects the welfare of individual students or the governance, climate, or efficiency of the school.
2. Parents/guardians play a vital role in developing student behavior and conduct. It is the district's expectation that parents/guardians:
 - a. Be aware of the Board policy and regulations and the school's expectations for student behavior and conduct.
 - b. Review the Board policy and regulations and the school's expectations for student behavior and conduct with their students.
 - c. Work with the school to resolve student behavioral issues when they affect their students.
 - d. Cooperate with the school's or district's recommended course of action prior to readmission of the student following a student suspension.
3. Students shall show respect for:
 - a. Authority
 - b. Teachers' and other students' property
 - c. School property
 - d. Ethnic, racial, religious, and gender differences
 - e. School attendance and punctuality

- f. Textbooks and equipment
- g. Fire alarms and safety equipment
- h. District policies relating to smoking, alcohol, drugs, and inhalants

Playground Behavior Expectations

Staff members supervise all recesses. Safety and constructive cooperative play are the primary goals of supervised play. The duty person will restrict students who are not playing in an appropriate and safe manner. In the event of poor weather or severe conditions, students will have indoor recess supervised by staff members. Rules for behavior as defined by the District Code of Conduct will be enforced during recess.

- Appropriate language and sportsmanlike conduct is expected
- No roughhousing
- Only touch football is allowed
- Only plastic bats and wiffle balls are allowed
- No snowballs
- Dress appropriately
- No skateboards
- No roller blades
- No bicycles
- Use equipment as it was designed to be used

Discipline Plan

Types of Infractions

Class A Class Discipline Plan

These routine infractions are to be handled by the teacher through the Classroom Discipline Plan unless they are repeated more than three times. Upon the fourth occurrence, the teacher may issue a Discipline Referral to the principal. The consequences for Class A infractions will not extend beyond OSS (Out of School Suspension). The degree of the severity of infractions may result in the next level.

- Tardies
- Excessive talking
- Eating and/or drinking in the classroom
- Wearing hats inside the building
- Inappropriate dress
- Throwing objects
- Inappropriate language
- Inappropriate behavior
- Pushing/shoving
- Scholastic dishonesty/cheating

Class B School Detention

Discipline Referral is made to the principal and becomes a record in the School Discipline Report.

Parents/Guardians are notified. The degree of the severity of the infraction may result in the next level.

- Class A infractions repeated a minimum of 4 times
- Failure to respond to a reasonable request
- Failure to appear for a teacher's detention
- Disruptive behavior, not flagrant
- Lying/giving false information
- Profanity, vulgar language or gestures
- Continued dress code violations
- Unsafe behavior, routine
- Unexcused absences
- Scholastic dishonesty/cheating

Class C In-School Suspension (ISS)

Class C infractions immediately move to the ISS level of the School's Discipline system. Discipline Referral is made to the principal and becomes a record in the School's Discipline Report.

Parents/Guardians are notified. The degree of the severity of the infraction may result in the next level.

- Truancy
- Failure to appear for the School Detention
- Disruptive behavior, flagrant
- Insubordination
- Tobacco use on campus
- Fighting and/or hitting or kicking
- Unsafe behavior, flagrant
- Scholastic dishonesty, cheating, flagrant
- Threats, harassment, bullying
- Damage to school property
- Forgery
- Theft
- Creating a threat of physical harm to others

Class D Out-of-School Suspension

Class D infractions immediately move to the OSS level of the School's Discipline System. Discipline Referral is made to the principal and becomes a record in the School's Discipline Report.

Parents/guardians are contacted and a police report is made if necessary. The degree of the severity of the infraction may result in the next level.

- Assault - physical or sexual
- Theft
- Possession or use of alcohol, drugs or drug paraphernalia
- False alarm
- Sexual harassment
- Extortion/coercion
- Arson Bomb threat

- Vandalism
- Gang paraphernalia, gestures, or behaviors

Class E Expulsion

Student receives OSS until expulsion hearing can be held. Discipline Referral is made to principal and becomes a record in the School Discipline Report. Parent/guardian is contacted and a police report is made.

- Weapons
- Willful destruction or defacing of school property, vandalism
- Creating a threat of physical harm to others
- Selling drugs
- Robbery or felony theft
- Criminal assault
- Any violation which would be a felony if committed by an adult
- Sexual harassment, physical
- Gang paraphernalia, gestures, behaviors and/or activities

Class F Other Infractions

Other infractions will be dealt with in accordance to school policy and regulations. All appropriate people will be notified in accordance with the policy.

Use of Physical Interventions

In dealing with disruptive students, any person employed by the district may, within the scope of his/her employment, use reasonable and appropriate physical intervention or force as necessary for the following purposes:

- To prevent a student from a wrong-doing
- To quell a disturbance threatening physical injury to others
- To obtain possession of weapons or other dangerous objects upon a student or within the control of a student
- For the purpose of self-defense
- For the protection of persons or property
- To maintain discipline

Student Absences and Disciplinary Actions

Excused Absences falls into the following areas:

- Illness/injury/death in the immediate family
- Approved appointments
- School-sponsored activities
- Pre-arrangements between the principal and the family

Anything not identified above will be considered an unexcused absence, which could result in a Class B, or higher infraction.

Information and Notes

- Each School Detention may be assigned from 1-4 days
- Each In-School Suspension may last from 1-5 days
- Each Out-of-School Suspension may last from 1-5 days including the days the Superintendent may add to the suspension.

Teachers shall handle routine infractions internally without making Discipline Referrals to the Principal. Options for teacher consequences might include: student conference, natural consequences, loss of class participation, parent conferences, counseling, removal from class for time-out, and teacher detention.

When appropriate, the principal may assign additional consequences for any infraction. Additional consequences include, but are not limited to: counseling, confiscation, community service, and restitution.

General Information

Absences, Tardies, and Excuses

Students who are not in school cannot benefit from the day's instruction. We ask for your help in establishing good attendance practices with your student. State law mandates that all children under the age of 17 attend school every day during school sessions. Excused absences are those resulting from illness or a family emergency. Unexcused absences will be handled as per outlined in the discipline code according to district policy.

Attendance records are extremely important and must be accurately maintained. Therefore, if a child misses school due to illness or family emergency, please call the school at (970) 483-7784 in the morning. If the office does not receive notification concerning an absence, the elementary school will call the home of the student's parents/guardians to make sure they are aware of the absence. This is to provide an added measure of safety for your child's welfare. Please remember to call in absences.

Students who report to school late must check in with the office to receive a pass before continuing to class. Parents must notify the school ahead of time expressing reasonable cause for a student being late in order for it to be excused. Because of the disruptive nature of tardiness and the detrimental effect upon the rights of the non-tardy student to uninterrupted learning, penalties may be imposed for excessive tardiness.

A record of absences and tardiness, both excused and unexcused, will be maintained by the principal's office and a letter of concern will be sent to the parents/guardians and superintendent if a pattern of concern becomes evident.

A student who has at least ten consecutive absences, without notification or documentation, will automatically be withdrawn from school. The student will be readmitted following a conference with the principal. (See Policy JH/JHB)

After School Procedure

Students are expected to immediately go to their proper destination at the end of the school day. Any deviation from this normal procedure must be authorized by the office. Authorization can happen in two ways: with a written note signed and dated by the parent/guardian turned into the office or by a conference with the principal/designee in emergency situations. If a student is to be held at school by a teacher, parents/guardians will be notified in advance.

Birth Certificate

By law, all students must have on file in the elementary office a copy of their birth certificate. You may obtain a copy of the birth certificate with the Clerk and Recorder's Office in the county or state your child was born. For all children born in the state of Colorado, you may contact the Morgan County Clerk and Recorder's Office at (970) 542-3521.

If your child was born in another state, the Clerk & Recorder's Office may have their contact information, but you may also go online and do a search with the keyword: vital records or try www.egovernmentaccess.com and click on the state to get more information. Make sure you go to a government website as other places will charge more to obtain a birth certificate. (See Policy JEB)

Board Meetings

All regular and special meetings of the Board of Education shall be open to the public. You are welcome to attend these meetings. These are held in the Boardroom. Agendas are posted in each school and on the school website prior to the meetings.

Bullying Prevention

We support a secure school climate conducive to teaching and learning that is free from threat, harassment, and any type of bullying behavior. We promote consistency of approach to help create a climate in which all types of bullying are regarded as unacceptable.

Bullying is defined as any written or verbal expression, physical act or gesture, or a pattern thereof, that is intended to cause distress upon one or more students in the school environment, which includes school buildings, grounds, vehicles, bus stops, and all school-sponsored activities and events.

A student who engages in any act of bullying is subject to appropriate disciplinary action including detention, suspension, expulsion and/or referral to law enforcement authorities.

Change of Personal Information

Please keep the school informed concerning changes in addresses, phone numbers, and any other pertinent information. Information will remain confidential. It is important that our office be notified of any visitation restrictions which limit contact with non-custodial parents or family members. The District will presume that both parents have equal access to a child when that student is registered in school unless one parent provides the District with a Colorado court order indicating otherwise, which will be included in the student's permanent record.

Child Abuse/Child Protection

Any school official or employee who has reasonable cause to know or suspect that a child has been subjected to abuse or neglect or who has observed the child being subjected to circumstances or conditions which would reasonable result in abuse or neglect, as defined by statute, shall immediately report or cause a report to be made to the appropriate county department of social services or local law enforcement agency. (See Policy JLF/JLF-R)

Dress Code

District-wide standards on student attire are intended to help students concentrate on school work, reduce discipline problems, and improve school order and safety. The Board recognizes that students shall not wear apparel that is deemed disruptive or potentially disruptive to the classroom environment or to the maintenance of a safe and orderly school.

Students are encouraged to wear practical clothing in relation to the weather conditions and activities of the day. Student may not wear the following clothing:

- Designs or lettering generally considered vulgar or obscene or that advertises drugs, alcohol, or tobacco.
- Baggie pants.
- Bare midriffs, crop tops, tank tops with thin straps, or similar clothing with straps
- See-through shirts or mesh shirts
- Hats and sunglasses

The Dress Code will be enforced and non-compliance will result in a parent/guardian contact and the student will be excluded from school activities until acceptable clothing is provided. (See Policy JICA)

Drugs and Alcohol

It shall be a violation for any student to possess, use, sell, distribute or procure or to be under the influence of alcohol, drugs, or other controlled substances for any student on school property, which includes attendance at school, school vehicles, or taking part in any school sponsored activity. School policy and the law prohibit the use of alcohol or illegal drugs on any school grounds or school sponsored activity. Any use of these substances during any activity or school sponsored trip will be dealt with in accordance with the school discipline policy. A student who violates this policy shall be subject to

disciplinary sanctions, which may include suspension and/or expulsion from school and referral for prosecution.(See Policy JICH)

Early Check Out/Dismissal

The school is legally responsible for the health and safety of its students during the school day. Students will be released only to parents/guardians or parent/guardian authorized designee during school hours. Students must be checked out at the office to receive a pass. Students will not be released until a parent/guardian or authorized designee comes into the building and signs them out. Please have your list of authorized designees on file in the office in the proper manner.

Entrance Age Requirements

A child may enter kindergarten in the Wiggins School District at age 5 by June 15. Students enrolling in the first grade may enter if they are 6 years old prior to September 1 of the year of enrollment. (See Policy JEB)

FERPA

The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g;34 CFR Part 99) is a Federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education.

For additional information, you may call (202) 260-3887 (voice) or contact Department of Education as follows:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, D.C. 20202-5920

Field Trips

Permission slips will be sent home to gain parent/guardian approval. If these slips are not returned by the day of the field trip, the student will not be allowed to attend. There may be a cost incurred by the parent or guardian on behalf of the student. (See Policy IAOA)

Fire/Safety Drills

Fire/safety drills will be practiced each month during the school year. Each teacher has a copy of the fire/safety procedures in their classroom.

Anyone setting off a false fire alarm, which is a Class I petty offense under the criminal code, will be suspended from school for three days and will be reported to the police.

Grading/Retention

Each student shall meet or exceed applicable state and academic content standards before they transition from grade level to grade level and before they are eligible to graduate. Retention due to social, emotional, or physical immaturity shall be used on a very limited basis. The decision regarding retention must come before the school principal/administrator. (See Policy IKA/IKE)

Insurance for Students

A student accident insurance program may be purchased on an optional basis and offered by a private firm and provide broad coverage at nominal cost to parents/guardians. Such protection, when purchased by the parent/guardian, shall cover the student while at school, on the way to and from school, and when engaged in school-sponsored activities either on school grounds or elsewhere. Through this plan, additional insurance coverage may be purchased which will cover students participating in interscholastic athletics. The school allows the insurance as a service and receives no part of the money.

Internet

The Board of Education believes the Internet should be used in schools as a learning resource to educate and to inform. (See Policy JS)

Lost and Found

If your child comes home and says they have lost something, please have them come to the office to inquire.

Opening and Closing

The school day for students starts at 7:55 AM and ends with class dismissal at 3:20 PM. Students should not arrive prior to 7:45 AM, unless they are having breakfast at 7:30 AM, and students should leave immediately after school. Playgrounds will not be supervised before 8:00 AM or after school. Changes to students' after-school accommodations must be submitted to the Elementary office in writing.

Parents as Partners/Volunteers

We encourage and welcome parents/guardians to call, visit the classroom, eat in the cafeteria, and assist as a parent/guardian volunteer in the classroom or on a school committee.

Parent/Teacher Conferences

Conferences are scheduled each semester one in the early fall and the other in the spring. These are usually held in the evenings. A letter will be sent home notifying you of your scheduled appointment. If additional conferences are needed, parents/guardians or the teacher may schedule them.

Personal Items

Please do not allow students to bring personal items of value or large amounts of money to school. These items distract from the learning environment and may be lost or stolen. Items found at school that are considered a distraction to the learning process will be confiscated. Parents/guardians will be contacted and arrangements will be made for their proper return. Trading or selling of any kind of collection card is not allowed. The school cannot be held responsible for personal items lost or stolen.

Gloves, coats, hats, boots, water bottles, and lunch boxes should be clearly marked with the student's name. Students should not share personal clothing items.

Pets

Bringing animals to school or onto school property is strictly prohibited. This includes Field Day.

Pictures

Each fall and spring, your student will have the opportunity to have their school and/or classroom picture taken. Information will be sent home. On occasion, teachers and staff members take pictures of students and/or class projects. If you do not want your student's picture taken, please leave a signed note in the office stating such.

Pledge of Allegiance

All teachers in the state of Colorado may teach the pupils therein the proper respect of the flag of the United States, to honor and properly salute the flag when passing in parade, and to properly use the flag in decorating and displaying.

The teacher and students in each classroom in the state of Colorado shall begin each school day by reciting aloud the Pledge of Allegiance to the Flag of the United States of America.

Nothing shall require a teacher or a student to recite the Pledge of Allegiance if the teacher or student objects to the recitation of the Pledge. A student shall be exempt from reciting the Pledge of Allegiance if a parent or guardian of the student objects in writing to the recitation of the pledge on any grounds and files the objection with the principal of the school.

Posters and Signs

All signs and posters are subject to review, approval and signature by the elementary building administrator/principal before they can be displayed. Advertising does not equate with school or district endorsement.

School Closure and Cancellations

If a snow day or an emergency closing occurs, the following procedure will be followed. During school hours, every effort will be made to contact parents/guardians or emergency contact persons. If it is necessary to cancel school in the morning due to weather conditions, a parent broadcast phone call will be sent to everyone on the phone list and the following radio and television station will be notified between 6:30-8:00 AM. If the announcement is a "SNOW DAY DELAY" buses will run 1-1 ½ hours later than usual in the morning.

Radio Stations: KFTM 1400 AM Fort Morgan, KOA 850 AM Denver
Television Stations: KUSA Denver, KMGH Denver (See Policy EBCD)

School Supplies

Instructional materials are furnished by the school district. Students are responsible for book care. Lost or damaged books will result in book fines. Teachers will provide a supply list of materials which students will be responsible for bringing to school. Supply lists can be obtained in the office or on the website.

Smoking on School Premises at Public Functions

Smoking on school premises is prohibited by law in classrooms, corridors, and restrooms. (See Policy JICG)

Teacher Education Requirements

All elementary teaching staff is to be highly qualified. All elementary teaching staff hold a current teaching license with an elementary endorsement or early childhood.

Telephone Messages

We will deliver messages to students during lunch. Please make after-school arrangements for your students before school by sending a note with your student. We will not interrupt student learning time unless it is an emergency or if you need to pick up your student.

Testing Information

There will be a variety of assessments given. It is our desire that the assessments will provide meaningful data that can be used to evaluate instructional practices.

District Testing: The MAP or NWEA test will be given two times during the school year. Testing dates are September and February.

State Testing: The state of Colorado requires grades 3-6 to assess in the areas of math, language arts, science, and social studies depending on the grade level using CMAS (Colorado Measures of Academic Success). The state of Colorado also requires the following formative assessments. Kindergarten must assess students for school readiness; Wiggins Elementary uses GOLD to meet this requirement. To assess reading competency according to the READ Act for grades K-3, Wiggins Elementary uses DIBELS Next. Assessment schedules are available at the beginning of each school year.

Tiger Parent Organization

The Tiger Parent Organization (TPO) is a volunteer organization for parent/guardians and educators who are interested in promoting education at the elementary. The mission of TPO is to support and speak on behalf of students, to assist teachers in all aspects of school life, and to encourage parent and public involvement at our school. Please contact the elementary office for information on how to become more involved in your child's school life.

Vandalism

Students who willfully or maliciously destroy school property through vandalism or arson or who create a hazard to the safety of other people on school property may be referred to law enforcement authorities in addition to receiving disciplinary actions at school. (See Policy ECAC)

Visitors

Parents/guardians, grandparents, and other family members are always welcome to visit the classroom; however, all visitors must report to the office before proceeding to the classroom. Visitors will be asked to show a visitor's pass before entering a classroom or speaking with a student. This is done to provide an extra measure of safety for the students. Violations will be directed to the principal's office to ensure compliance.

Weapons in School

Possession and/or use of a weapon by students are detrimental to the welfare and safety of the students and school personnel within the district and are prohibited. Also, refer to the school's Discipline Code. (See Policy JICI)

Withdrawals

Parents/guardians of students withdrawing from the school must obtain a withdrawal form from the school office to complete their check-out.

Health Services and Records

Administering Medicines

Prescription medications can be administered at school only with written instructions from a doctor, a copy of the prescription, and when medications are in the container from the pharmacy. A form is available from the office for the doctor to indicate instructions. A copy of the permission form can be obtained from the elementary office.

State law controls the administering of prescription medications. We cannot deviate from the state law. Students are not allowed to have any medicines in their possession at school. **DO NOT SEND MEDICATION TO SCHOOL WITH YOUR STUDENT.**

The nurse or the nurse's designee must administer all medications. Parents/guardians may come to the school to administer medication to students.

Self-administration of medication by students is permitted in accordance with the Department of Education, Colorado, Section 22-1-119.5. A student is only permitted to self-administer medication for asthma or other potentially life threatening illnesses. The student is required to have a treatment plan, along with consent for self-administration by the health care provider. A written medical authorization that includes medication prescribed, dosage, frequency and confirmation from the provider that the student has been instructed and is capable of self-administration of the prescribed medication. A contract between the school nurse or school administrator in consultation with the school nurse, the student, and the student's parents or legal guardian shall also be in place. (See Policy JLCD)

District Nurse

The district nurse is available upon call and on a regular schedule to the district. The nurse's office is located in the Elementary School and office hours are usually from 8:30 AM - 3:00 PM once per week.

First Aid and Emergency Medical Care

If your student becomes ill or injured at school, the school staff will administer basic first aid, and if the illness or injury warrants, will call emergency services. In most cases, when your student becomes ill or is only slightly injured, we will call you or the emergency contact person you have listed and ask that the child be taken home. Over-the-counter medicines will be administered only if you have given written permission and only by authorized school personnel. (See Policy JLCE/JLCE-E/JLCE-R)

Illness at School

Please do not send ill or feverish students to school. If a student is contagious, school board policy forbids school attendance. Students who have a temperature of 100 degrees or more or who are vomiting will be sent home.

Communicable/Infectious Disease

By law, admission to school may be denied to any child diagnosed as having a disease whereby attendance could be harmful to the welfare of other students.

Students who complain of illness at school may be referred to the school nurse and may be sent home by the principal as soon as the parent/guardian or person designated on the student's emergency medical authorization form has been notified. (See Policy JLCC)

Exemptions

Please see the school nurse about exemptions as a signed form needs to be on file with the nurse. (See Policy JLCB/JLCB-R)

Immunizations

Please be sure to update your student's immunization records when new shots are given. If your student has serious health concerns, please contact the school nurse and school office immediately.

In accordance with Colorado Law, immunizations are required of all students enrolled in the district. Students may be exempted from the requirement if parent/guardian furnish certification from a physician that one or more of the immunizations would endanger the child's life: or, submit a signed statement that immunizations are contrary to their religious beliefs.

Immunizations will be required for the following diseases: (Grades K-5)

DTD/TD/DT - 5 doses - *only 4 doses are required if the 4th dose was given on or after the 4th birthday for entry.*

POLIO - 4 doses - *If the 3rd dose was given after the 4th birthday then only 3 doses are required.*

MEASLES - 2 doses

MUMPS - 2 doses

RUBELLA - 2 doses

HEPATITIS B - 3 doses

VARICELLA (chicken pox) - 2 doses - *If a student has had the chicken pox disease, a laboratory test showing immunity or a documented disease history from a healthcare provider is acceptable. You will no longer be able to give the date/year of the disease without proper documentation.*

Recommended Vaccines

As a parent, it is important to know that in addition to the vaccines required by the state of Colorado Board of Health for school entry, there are vaccines that are recommended by the Advisory Committee on Immunization Practices (ACIP). Below is the immunization schedule that will best protect your child from even more vaccine preventable diseases. Please consult your health care provider regarding these immunizations.

Influenza (Flu): Recommended for children 6 months to 18 years of age to prevent respiratory illness caused by the flu that can cause illness and sometimes death.

Meningococcal Meningitis (MCV): Adolescents 11-18 years of age should receive one dose of the vaccine, which helps prevent meningitis that can cause hearing loss, damage to the nervous system, loss of arms or legs and possibly death.

Human Papillomavirus (HPV): Three doses of this vaccine are recommended for females 11-12, and males ages 11 or 12. This vaccine can help protect against infections and diseases and HPV-type related cervical cancer.

Hepatitis A (Hep A): Two doses of this vaccine prevent the disease that can affect the liver, causing fever, fatigue, loss of appetite, stomach pain, vomiting, and in rare cases, death.

Prevnar (PCVT): Is required for all children in licensed child care in Colorado.

Transportation

COLORADO LAW DOES NOT REQUIRE SCHOOL DISTRICTS TO TRANSPORT PUBLIC SCHOOL PUPILS TO AND FROM SCHOOL. 22-32-113 COLORADO REVISED STATUTES, 1973

It's a Matter of Safety

It is important to know and understand all the rules of the bus, and the consequences of not following those rules. Please speak with your children about what these rules mean.

Riding the Bus

Although the district is not required by law to provide bus service to students, the Board of Education has authorized student transportation at district expense. Students can ride the bus if they live more than $\frac{3}{4}$ mile from school. Students can ride the bus if they practice good behavior and contribute to safe transportation.

Waiting at the Bus Stop

Arrive on time. Stay off private property. Do not roughhouse near or stand in the street.

Getting On and Off the Bus

When crossing the street to or from a stopped bus, cross at least 10 feet in front of the bus, never behind the bus. Wait in line for an approaching bus at least 10 feet from where the school bus is to come to a complete stop. Never rush towards an approaching bus or crowd and push to board the bus. If you are not going to cross the street after leaving the bus, move back from the curb to allow the bus to continue on its route without danger to you.

Riding on the Bus

- The bus driver shall have full authority over students while they are on the bus.
- Students will ONLY be received and discharged from their permanent address; they will not be allowed to ride a different route bus.
- Students shall go to their assigned seats, without crowding or pushing and will stay seated and reasonably quiet, facing forward with feet on the floor.
- Students shall keep books, lunch boxes, band instruments, etc. in their seats or overhead storage and out of the aisles. Aisles must be kept clear.
- Students shall leave the bus in an orderly manner and always cross 10 feet in front of the bus.
- There shall be no glass, or aerosol cans of any kind on the bus.
- Stereos and boomboxes are not allowed on the bus. Electronics must be silenced and/or headphones used.
- Students are to be quiet at the railroad crossing and all intersections.
- Students are to be at the loading point when the bus arrives.
- No cursing, swearing, rude gestures or loud talking on the school bus.
- Keep hands, feet, and any other objects to yourself.
- There shall be no pets or animals living or otherwise allowed on the bus.
- No eating or chewing gum is permitted on the bus. No beverages, other than water, will be allowed.
- The emergency exits cannot be used or touched, except during an emergency.

Discipline Procedures

Upon breaking the rules, the following procedure will be followed.

- First infraction: Warning, name is recorded along with date of occurrence.
- Second infraction: Warning, recorded, dated, and student moved to front of bus.
- Third infraction: Citation 1, parent notified and asked to remind student of the rules and consequences.
- Fourth infraction: Citation 2, a one day suspension from riding the bus, conference with parents.
- Fifth infraction: Citation 3, a five-day suspension from riding the bus and conference with parents.

A conference with the parents is mandatory when a student has been suspended from riding the bus before the student will be allowed to ride the bus again.

Severe Clause: For severe infractions, students will not receive 1st and 2nd citations. They will immediately receive citation 3 consequences. Severe infractions can be damage to bus, fighting, possession of harmful objects, tobacco or drugs, etc.

If problems still occur with the student, riding privileges may be revoked.

Food Services

The district will operate a school lunch program in its schools which shall be under the overall supervision of the Director of Food Services.

The Director of Food Services shall cooperate with each school principal in matters essential to the proper functioning of the food service program. The responsibility for control of students using the school cafeteria shall rest with the principals.

Food services shall include hot lunches and breakfasts, through participation in the National School Lunch Program.

The Board shall approve the prices set for meals and the price of milk.

As required for participation in the National School Lunch Program, the Board agrees to the following regulations:

1. That the food service programs be operated on a nonprofit basis.
2. That an approved lunch be made available for students to meet at least one-third of their daily food requirements.
3. That free and reduced-price lunches be provided to students who cannot afford to pay the price of the approved lunch.

Students shall be permitted to bring their lunches from home and, provided precautions are taken, to go home for lunch. Elementary students who bring a lunch from home may NOT bring soda pop.

Charges will not be allowed. When the student's account will pay for five meals or less, the child will be verbally reminded they need money in their account. When the account reaches one meal, the student will be called to the office and asked to make a phone call to their parent notifying them they will either need lunch money or bring a sack lunch the next day.

If a student's account balance is zero and they do not bring a sack lunch, they may receive an alternative meal. Every attempt will be made by food service staff not to embarrass the student. The Principal will be notified if more than 2 alternative meals are taken and there are no attempts from parents to satisfy the balance.

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10A BASEBALL FIELD

AGENDA ITEM #: 10A

AGENDA ITEM: Baseball Field

SUBMITTED BY: Trent Kerr, Superintendent

TYPE OF ACTION: Report _____ Discussion __X__ Action_____

SUMMARY OF ISSUE:

Dr. Kerr will give an update.

10B TRANSPORTATION

AGENDA ITEM #: 10B

AGENDA ITEM: Transportation

SUBMITTED BY: Dr. Trent Kerr, Superintendent

TYPE OF ACTION: Report ____ Discussion __X__ Action__X__

SUMMARY OF ISSUE:

Please see attached report from Mr. Harris.

RECOMMENDATION:

Approve the purchase of the bus as presented.



bus letter

Dr. Kerr and Members of the School Board:

Enclosed you will find a bid for a handicap accessible, fourteen passenger bus.

Beginning July 1st I began overseeing the districts' transportation department. At the top of my list was to assess the types and uses of which the district currently possesses. What was determined was that the only handicap accessible bus that the district owns is a 1996 International. This vehicle has passed it's useful life and in my opinion is no longer safe to transport handicap students if the district would ever have the need to do so.

What I am proposing is that the district purchase a smaller bus, which can not only be used for transporting handicap students, but can also be used for student activities. The bus that is being proposed is a vehicle that can carry fourteen students and a driver. The new bus has seats that may be removed allowing for the transportation of two wheelchairs or mobility devices

The district has made numerous attempts to attract qualified bus drivers so that bus routes may resume, however, only two applications have been received to date. This is an inadequate number of potential drivers that would be required to reinstate routes.

The purchase of this new smaller bus would allow for anyone not holding a CDL license to operate the vehicle. In turn, this would allow coaches to transport students to events. This may also be seen as a cost saving measure for the district as a dedicated bus driver with a CDL would not be required to transport these students.

The districts' shortage of route drivers also affects the availability of drivers available to transport students to activities. At this time, the district currently does not have anyone available to commit to driving a bus requiring a CDL to transport students to activities. This will prove to be very problematic once school activities resume.

While the purchase of this new fourteen passenger bus is substantial, I believe it will benefit the district in numerous ways. It's handicap accessible nature and non-CDL operating requirements would not only benefit the district in the short term, but also in the future as we continue to expand with the ever changing needs of our growing community.

I appreciate your consideration in this matter.

[Craig Harris](#)

Safety/Security Officer

Interim Transportation Director

Wiggins School District

301 Tiger Way

Wiggins, Co. 80654

Email: harrisc@wiggins50.k12.co.us

Phone: (970)467-0700

Bus Bid



Wiggins School District Re-50J Ford Micro Bird G5 MFSAB ...



Colorado/West Equipment, Inc.

7920 East 88th Avenue
 Henderson, CO 80640
 (303) 288-1300 Phone (303) 288-2402 Fax
 www.cowest.net



Customer	Wiggins School District Re-50J		
Contact	Mr. Craig Harris		
Address	320 Chapman Street		
City, State, Zip	Wiggins, CO 80654		
Bid Date	July 21, 2021		
Estimated Delivery	240 - 270 Days ARO		
Model Year	2023	Make	---
Wheelbase	159"	Model	---
Capacity	14 Passenger (Track seats to accept 2 wc)	Body Length	---
Base Bid Price	\$89,953.00/each unit		

Price includes all applicable discounts and Rebates
 Tax, title and license fees not included

CHASSIS			
ABS	1	4 WHEEL DISC ANTI-LOCK BRAK (ABS)	
ALT-21	1	ALTERNATOR 210 AMP	
BAT-21	1	BATTERY 78 AMP-HR 750 CCA	
BY	1	SCHOOL BUS YELLOW	
B4A	1	NET INVOICE FLEET OPTION	
C	1	CLOTH BUCKET SEAT	
CE	1	MEDIUM FLINT CLOTH INTERIOR TRIM	
CONSOLE	1	DUAL BIN STOWAGE & 3 CUP HOLDERS	
DRW	1	DUAL REAR WHEELS	
ECS	1	ENGINE COOLING SYSTEM	
EOC	1	ENGINE OIL COOLER	
ESC	1	ELECTRONIC STABILITY CONTROL	
FSA	1	FLEET SPCL ADJ	
GAZ	1	FUEL CHARGE 6 US GALLON	
HDN	1	HORN DUAL NOTE	
HSA	1	HILL START ASSIST	
SDAA	1	SPECIAL DEALER ACCOUNT	
SFAC	1	SPECIAL FLEET ACCOUNT CREDIT	
TC	1	E-SERIES TRANSPORTATION CHARGES	
T68	1	PNEUS LT225/75RX16E- DRW (HANKOOK)	
WWI	1	WINDSHIELD WIPERS INTERVAL	
X85	1	REAR AXLE 4.56 STD WITH E3F DRW 99K	
153	1	LICENSE PLATE BRACKET	
158	1	158" WHEELBASE	
162	1	FRONT FLOOR VINYL	

625	1	INSIDE REARVIEW MIRROR	
657	1	ENGINE FUEL TANK 40 GAL (151 L)	
76X	1	BLACK BUMPER AND GRILL	
8500	1	REAR GAWR 8500 LBS	
99K	1	7.3L V8 ECONOMY ENGINE	
BASE			
ALI	1	ALIGNMENT	
BC5	1	BODY FLAT FLOOR 158/159" 76"	
BU1-S	1	BUMPER REAR - STEEL 3/16	
BW1	1	PANEL BELOW WINDOW - ALUMINUM	
CPO	1	CHASSIS PREPARATION	
EDG	1	CLEAR GLASS ENTRANCE DOOR	
EEC	1	DOD ELECT CONTROL	
EIB	1	DECAL EMERGENCY DOOR	
ESK	1	EXTERIOR SKINS	
EWf	1	EXT WINDOW TRIM	
EXB	1	RELOCATE EXHAUST TO REAR	
E32	1	DOUBLE OPENING DOOR 32 IN	
FDC	1	FORD OR GM CONSOLE W/SWITCHES	
FGL	1	INT & EXT FINISHING PARTS	
FGSW-Z	1	SMOOTH GREY FLR WHT NOSE ZEN	
FIR	1	FUEL INTEGRITY REINFORCEMENTS	
FSR-1	1	STANDARD FRONT STRUCTURE	
FS1	1	FLOOR STEEL GALVANIZED 14GA	
GCS	1	ENTR GRAB LH 1¼ IN SS PLAIN	
GLC	1	GLOVE COMPARTMENT	
GRG	1	GRAVEL SHIELDS MOLDED	
GUT	1	DRIP RAILS	
GVWR-12500	1	GVWR 12,500 LBS FORD	
HHNC	1	HEATER HOSE ONLY (1X)	
IM	1	INT MIRROR 6X16 IN	
ISF	1	INT FRONT SKINS STD	
ISRR	1	INT FINISH RR STD	
ITST	1	INTERIOR FINISH STANDARD	
LAH-S	1	STANDARD LED DOME LIGHTS	
LCL-L	1	IDENTIF & CLEARANCE LIGHTS LED	
LDN-L	1	DIRECTIONAL LED LIGHTS NO ARROW	
LGT-1	1	LIFT/D GLASS (2) LIGHT TINT 62%	
LGZ	1	STEPWELL LED LIGHT	
LJ2	1	EXTERIOR LIGHTS SIDE LIFT DOOR(ADA)	
LLP-L	1	LICENSE PLATE LIGHT LED	
LN2-3M	1	REFLECTORS REAR (4) RED-3M	
LR0	1	LIFT DOOR 2 LEAVES REAR	
LST-L	1	STOP & TAIL LED LIGHTS	
L2N-1	1	RR DOOR LATCH/SLIDE BAR/3 POINT	
MVW	1	MORE VIEW CLR GLASS TP	
NWH	1	NO WHEEL HOUSINGS	
PAG	1	FUEL FILLER POT	

TWD	1	KIT REFLEC (3)
WAJ	1	WIN S/S TINT 62%
WHT	1	WHEEL WELL TRIM BLACK
WRG	1	2 BACK WINDOWS LIGHT TINT (62%)
WSS-S	1	WIRING SYSTEM STANDARD
REQUIREMENTS		
BFK	1	BODY FLUID KIT FEDERAL
CO	1	COLORADO
CST-1	1	STRUCTURAL CAGE W/RLD
DG2	1	DRIVE LINE GUARD FRONT/REAR
DMW-D	1	DECAL -SCHOOL BUS- DELETE (MATRIX)
EX2	1	EXTINGUISHER 5 LBS
FAK	1	FIRST AID KIT FEDERAL SPEC U.S
GDS	1	ENTR GRAB RH 1¼ IN SS PLAIN
HCD-4	1	HANDICAP DECALS (4) 6X6
HSF	1	HEAT SHIELD FOR FUEL TANK FORD
HS1	1	DOD STEP DE-ICING
I10	1	INTERLOCK LIFT ON IGNITION
I30	1	INTERLOCK REAR EMERGENCY DOOR
JTS-1	1	JOINT STRENGTH STEEL FLR C/FMVSS221
LBU-L	1	BACK-UP LIGHTS LED
LDS	1	LIFT DOOR SWITCH 2ND DOOR
LJ1	1	EXTERIOR LIGHTS ENTRANCE DOOR
LTK-QMR	3	L-TRK W/C BELT.ORT-MAX FIXED S/BELT
LTS-CT	1	4 X L-TRACK FULL LENGTH W/SEAT LH
MFSAB	1	VEHICLE CERTIFIED MFSAB
MUD	1	MUDFLAPS STANDARD
RD2-RL	1	RR DOOR 2 GLASSES W/RLD
RFCF-M	1	FRONT CAP MFSAB
RFCR-M	1	REAR CAP MFSAB/MPV
RLD	1	RACK & LOAD SPEC. RLD
RRF-2	1	RUB RAIL FLOOR LEVEL LIFT DOOR
RRS-2	1	RUB RAIL SEAT LEVEL LIFT DOOR
RRSK	1	RUB RAIL SKIRT
RRW-1	1	RUB RAIL WINDOW LEVEL LIFT DOOR
RSR-5	1	REAR STRUCTURE W/EMER DOOR & RLD
RT3	1	ROOF HATCH W/VENT ELEC
SBC	1	SEAT BELT CUTTER
SCO	1	"SEATING CAPACITY" DECAL
SLND	1	ELEC SYS W/SOLENOID 200A
SSD	1	SEAT SPACING INSTRUCTIONS DECAL
THR	1	TOW HOOK REAR
T1R-W-3M	1	REFL TAPE 2IN RR PERIM WHT 3M
T2S-W-3M	1	REFL TAPE LAT 2" WHITE - 3M
UC2	1	UNDERCOATING BODY AND CABIN
V40-1	1	SHUT-OFF VALVE W/CABLE UNDER
WSP	1	SIDE SKINS REINFORCEMENTS
8WS-D	1	8 WAYS STANDARD DELETE

10C BOARD ELECTION

AGENDA ITEM #: 10C

AGENDA ITEM: Board Election

SUBMITTED BY: Dr. Trent Kerr, Superintendent

TYPE OF ACTION: Report _____ Discussion Action _____

SUMMARY OF ISSUE:

August 4th was the first day petitions could be picked up. They must be turned in by August 27th at 4:00 p.m.

RECOMMENDATION:

10D BOND ISSUE

AGENDA ITEM #: 10D

AGENDA ITEM: BOND ISSUE

SUBMITTED BY: Trent Kerr, Superintendent

TYPE OF ACTION: Report Discussion Action

SUMMARY OF ISSUE:

RECOMMENDATION:

Approve the resolution and ballot as presented.



Wiggins SD Re5J 2021 Debt Ballot Resolution

STATE OF COLORADO)
 WIGGINS SCHOOL DISTRICT RE50J) ss.
 ADAMS, MORGAN AND WELD COUNTIES)

As the Secretary of the Board of Education Wiggins School District Re50J, Adams, Morgan and Weld Counties, Colorado (the “District”), I do hereby certify that:

1. Attached is a true and correct copy of a resolution (the “Resolution”) adopted by the Board of Education (the “Board”) at a regular meeting held on August 11, 2021.

2. Notice of the meeting was posted not less than twenty-four hours prior to the meeting in accordance with the open meetings provisions of the Colorado Sunshine Act of 1972 (Section 24-6-402, C.R.S.).

3. The Resolution was duly moved, seconded and adopted at such meeting by the affirmative vote of a majority of the members of the Board as follows:

<u>Board Member</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstaining</u>
Kris Musgrave – President	_____	_____	_____	_____
Mike Miller – Vice President	_____	_____	_____	_____
Sara Kopetzky – Secretary/Treasurer	_____	_____	_____	_____
Jared Bodine – Director	_____	_____	_____	_____
Eric Gonzalez – Director	_____	_____	_____	_____

4. The Resolution was duly approved by the Board, signed by the President of the Board, sealed with the District’s seal, attested by the Secretary of the Board and recorded in the minutes of the Board.

5. The meeting at which the Resolution was adopted was noticed, and all proceedings relating to the adoption of the Resolution were conducted, in accordance with all applicable bylaws, rules, regulations and resolutions of the District, in accordance with the normal procedures of the District relating to such matters, and in accordance with applicable constitutional provisions and statutes of the State of Colorado and all other applicable laws.

WITNESS my hand and the seal of the District as of August 11, 2021.

[SEAL] _____
 Secretary

RESOLUTION

A RESOLUTION CALLING AN ELECTION ON NOVEMBER 2, 2021 AUTHORIZING A BALLOT ISSUE FOR THE ISSUANCE AND PAYMENT OF GENERAL OBLIGATION BONDS; SETTING THE BALLOT TITLE AND CONTENT FOR THE BALLOT ISSUE; AND PROVIDING OTHER MATTERS RELATING THERETO

WHEREAS, Wiggins School District Re50J, Adams, Morgan and Weld Counties, Colorado (the "District"), is a duly organized and validly existing school district, political subdivision and body corporate of the State of Colorado (the "State"); and

WHEREAS, the Board of Education (the "Board") of the District has determined that the interest of the District and the public interest or necessity demands the acquisition, construction, installation or completion of the improvements and facilities described in the ballot issue set forth in Appendix A attached hereto (the "Capital Improvements"); and

WHEREAS, there are not sufficient funds in the treasury of the District and the Board does not anticipate that existing sources of revenue will be sufficient to generate the moneys necessary to construct, acquire, install and complete the Capital Improvements; and

WHEREAS, the Board has determined that the interest of the District and the public interest or necessity demands the issuance of a general obligation bond and the levy of property taxes to pay the debt in order to finance the Capital Improvements; and

WHEREAS, the election shall be conducted as a coordinated election in Adams, Morgan and Weld Counties in accordance with articles 1 to 13 of title 1, Colorado Revised Statutes, as amended (the "Uniform Election Code"); and

WHEREAS, the respective Clerk and Recorders of Adams, Morgan and Weld Counties (collectively, the "County Clerks") are the coordinated election officials for the election pursuant to the Uniform Election Code, and are responsible for mailing the notice of election required by Article X, Section 20(3)(b) of the Colorado Constitution (the "TABOR Notice"); and

WHEREAS, the District will assist the County Clerks in providing necessary information and notices for the conduct of the election; and

WHEREAS, the Board has determined to set the ballot title for the Ballot Issue to be submitted at the election called by this Resolution.

THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF WIGGINS SCHOOL DISTRICT RE50J, IN ADAMS, MORGAN AND WELD COUNTIES AND THE STATE OF COLORADO:

1. An election shall be held on Tuesday, November 2, 2021 (the "Election Date") at which there shall be submitted to the eligible electors of the District a Ballot Issue which shall be in substantially the form attached hereto as Appendix A.

2. For purposes of Section 1-11-203.5, C.R.S., this Resolution shall serve to set the ballot title for the ballot issue set forth in the appendix hereto. Appendix A is hereby incorporated into this Resolution as if set forth in full herein. The ballot title for the ballot issue attached hereto as Appendix A shall be the text of such ballot issue.

3. Cary Allen is hereby designed as the “Designated Election Official” responsible for the running of the election for the District. The Designated Election Official is hereby authorized and directed to proceed with any action necessary or appropriate to effectuate the provisions of this Resolution and comply with the Uniform Election Code, Article X, Section 20 of the Colorado Constitution (“TABOR”) and other applicable laws and election rules.

4. Not later than 60 days before the Election Date (Friday, September 3, 2021) the Designated Election Official shall certify a copy of the Ballot Issue set forth in Appendix A hereto to the County Clerk in accordance with Section 1-5-203, C.R.S. If the District refers more than one ballot issue to the voters at the same election (whether by this Resolution or one or more other resolutions), the order of the ballot shall, as provided by the rules of the Secretary of State, be as follows: first, measures to increase taxes; second, measures to retain revenues in excess of the District’s fiscal year spending limit; third, measures to increase debt; fourth, citizen petitions; and fifth, other referred measures.

5. No later than 43 days before the Election Date (Monday, September 20, 2021), the Designated Election Official shall submit the TABOR Notice to the County Clerks in the form, if any, specified by the County Clerks. Thereafter, at least 30 days before the Election Date (Friday, October 1, 2021) the County Clerks are to mail, at the least cost, the notice required by Article X, Section 20(3)(b) of the Colorado Constitution to the registered voters of the District.

6. No later than 20 days before the Election Date (Wednesday, October 13, 2021), the Designated Election Official shall ensure that the additional posting of financial notice is made on the District’s website in accordance with the requirements of Section 1-7-908 C.R.S. Additionally, no later than 20 days before the Election Date the Designated Election Official shall cause a notice of election to be published (if not otherwise published by the County Clerks) in accordance with the Section 1-5-205, C.R.S.

7. As provided in Section 1-1-106, C.R.S., if the State Constitution or a State statute requires doing an act “no later than” or “at least” a certain number of days prior to the Election Date, the period is shortened to and ends on the prior business day that is not a Saturday, Sunday or legal holiday.

8. If a majority of the votes cast on the respective ballot issue attached hereto as Appendix A submitted at the election shall be in favor of the ballot issue, the District acting through the Board shall be authorized to proceed with the necessary action to issue bonds and/or levy taxes in accordance with the approved ballot issue. Any authority to issue bonds and levy ad valorem property taxes, if conferred by the results of the election, shall be deemed and considered a continuing authority to issue bonds and levy the taxes so authorized at any one time, or from time to time, and neither the partial exercise of the authority so conferred, nor any lapse of time, shall be considered as exhausting or limiting the full authority so conferred.

9. The officers and employees of the District are hereby authorized and directed to take all action necessary or appropriate to hold an election on the Election Date and to effectuate the provisions of this Resolution.

10. All actions not inconsistent with the provisions of this Resolution heretofore taken by the members of the Board and the officers and employees of the District and directed toward holding the election for the purposes stated herein are hereby ratified, approved and confirmed.

11. All prior acts, orders or resolutions, or parts thereof, by the District in conflict with this Resolution are hereby repealed, except that this repealer shall not be construed to revive any act, order or resolution, or part thereof, heretofore repealed.

12. If any section, paragraph, clause or provision of this Resolution shall be adjudged to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining sections, paragraphs, clauses or provisions of this Resolution, it being the intention that the various parts hereof are severable.

13. This Resolution shall take effect immediately upon its passage.

ADOPTED AND APPROVED this 11th day of August, 2021.

[DISTRICT SEAL]

By _____
President

ATTEST:

By _____
Secretary

**APPENDIX A
FORM OF THE BALLOT ISSUE**

BALLOT ISSUE ___ : GENERAL OBLIGATION BONDS

SHALL WIGGINS SCHOOL DISTRICT RE50J DEBT BE INCREASED \$29.9 MILLION, WITH A REPAYMENT COST OF UP TO \$49.5 MILLION, AND SHALL DISTRICT TAXES BE INCREASED UP TO \$3.3 MILLION ANNUALLY FOR THE FOLLOWING PURPOSES:

- CONSTRUCTING A NEW FULLY-EQUIPPED ELEMENTARY SCHOOL (3RD GRADE THROUGH 6TH GRADE) WITH CLASSROOMS ALLOWING FOR THE LATEST TECHNOLOGY AND ROOM FOR FUTURE GROWTH;
- EQUIPPING NEW CLASSROOMS WITH UPGRADED TECHNOLOGY FACILITATING HEAD START LEARNING SKILLS;
- PROVIDING THE NEW ELEMENTARY SCHOOL WITH A MODERN SECURITY SYSTEM ENHANCING SCHOOL SAFETY;
- EXPANDING AND MODERNIZING THE EXISTING PRE-KINDERGARTEN THROUGH 2ND GRADE SCHOOL BUILDING TO IMPROVE THE LEARNING ENVIRONMENT, INCLUDING NEW TECHNOLOGY AND STUDENT SAFETY UPGRADES;
- PROVIDING SPACE FOR BEFORE AND AFTER-SCHOOL PROGRAMS;
- PROVIDING SPACE FOR STUDENT MENTAL HEALTH COUNSELING AND SCHOOL NURSE SERVICES;

AND TO THE EXTENT FUNDS ARE AVAILABLE ACQUIRING, CONSTRUCTING, RENOVATING AND REPAIRING DISTRICT CAPITAL ASSETS, BY THE ISSUANCE AND PAYMENT OF GENERAL OBLIGATION BONDS WHICH SHALL BEAR INTEREST, MATURE, BE SUBJECT TO REDEMPTION, WITH OR WITHOUT PREMIUM, AND BE ISSUED AT SUCH TIME, AT SUCH PRICE (AT, ABOVE OR BELOW PAR) AND IN SUCH MANNER AND CONTAINING SUCH TERMS, NOT INCONSISTENT WITH THIS BALLOT ISSUE, AS THE BOARD OF EDUCATION MAY DETERMINE; SHALL AD VALOREM PROPERTY TAXES BE LEVIED WITHOUT LIMIT AS TO THE MILL RATE NOT INCONSISTENT WITH THE COST PARAMETERS SET FORTH ABOVE AND IN AN AMOUNT SUFFICIENT IN EACH YEAR TO PAY THE PRINCIPAL OF, PREMIUM IF ANY, AND INTEREST ON SUCH DEBT AND TO FUND ANY RESERVES FOR THE PAYMENT THEREOF; AND SHALL THE DISTRICT'S DEBT LIMIT BE ESTABLISHED AT 6% OF THE ACTUAL VALUE OF THE DISTRICT'S TAXABLE PROPERTY TO PERMIT THE ISSUANCE OF SUCH BONDS?

_____ YES/FOR _____ NO/AGAINST