

GRISWOLD HIGH SCHOOL ATTENDANCE APPEALS FORM

Upon receiving a written "Loss of Credit Notice" from the Associate Principal Marceline Macrino, the student has the option of completing this form and submitting it to the School Counseling Office in order to be considered in the appeals process. The appeals form is due by the deadline indicated in your "Loss of Credit Notice". No appeals forms will be accepted after the deadline under any circumstances.

It is the responsibility of the student and his/her parent/guardian to fill out, collect required documentation, and deliver this form to his/her school counselor in order to be considered in the appeals process.

Student Name: _____ **GRADE:** _____

Parent/Guardian Name: _____ **Phone:** _____

Email: _____

Indicate the course(s) for which you have lost credit.

COURSE NAME	BLOCK/PERIOD	TEACHER	CREDIT LOST (.25, .5, 1, 2)

DATE OF ABSENCE	REASON FOR ABSENCE	DOCUMENTATION
Month/Day	DIRECTIONS: Place only the letter which represents your reason for absence: M= Medical, L= Legal, F= Family/Personal/Religious Obligation	DIRECTIONS: Write Y or N to indicate whether you have provided evidence attached to this page.

Student Signature: _____ **Date:** _____

Parent/Guardian Signature: _____ **Date:** _____