

Academic Recovery Time - ART

What is Academic Recovery Time (ART)?

Students that are marked late "L" for any period will be issued a lunch detention the following day to recover the academic time that they missed when they were late to class. During the detention, students will be in a study hall environment and will have the opportunity to complete homework/classwork, will be asked to summarize an article addressing the importance of instructional time or given an alternate assignment.

Teachers will be given ART slips to pass out to students in their class before Coyote period. Students that receive slips will bring their backpack and report directly to the ART room during their lunch. If a student believes they were wrongfully flagged for ART then they are to report to the ART room and talk to the administrator about their concerns and we will walk them through the appeal process.

Students that do not show up during their assigned ART time will be assigned a 40 minute after school detention.

What Academic Recovery Time (ART) is not!

ART is not a replacement for other consequences to be assigned. Please do not hold a student after class without a pass to intentionally make them late to their next class in an attempt to supplant a consequence they earned for any other reason.

Teachers Procedure

If a student is late to your class and has a pass or an announcement has been made to excuse their tardy, mark them present.

If a student is late to your class and they do not have a pass or an announcement has not been made to excuse them, mark them Late "L". A student that is marked late "L" will automatically receive an ART slip the next day and will have to follow the appeal process to get it excused.

Please do not send late students back to their last teacher in an attempt to get a pass. We want to minimize the amount of instruction they have missed.

Appeal Process

If a student wants to appeal their Late, they are to report to the ART room and talk with the administrator on duty. The administrator will have a conversation with the student and determine if their concern is valid. If the administrator believes the appeal is valid, they will collect the students ART slip and release the student to lunch pending further verification. The administrator will then place the slip in the appropriate teacher's box for verification. The back side of the ART slip will feature a check box and signature line to be filled out by the verifying teacher and returned to our Attendance Clerk. If the "L" was excused, the attendance clerk will

change the student's "L" to a "K" in Aeries Attendance to verify the tardy was excused and the student will be excused from ART. If it wasn't, they will be sent another slip the following day to recover their academic time.

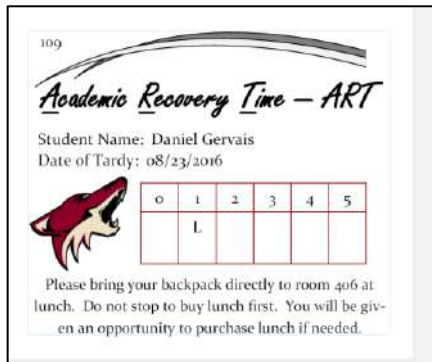
Scenario

A teacher works with a student for a brief time after class and releases them without a pass because they think they can make it on time. Thirty seconds after the student left class the bell rings. When the student arrives to their next class they are marked Late "L" and they receive an ART slip the following day. They report to ART and explain what happened to the administrator on duty. The administrator collects the students ART slip and releases the student to lunch. The slip is placed in the appropriate teacher's box for verification. When the teacher checks their box, they check "Excused", sign it and give it to the attendance clerk. The attendance clerk changes the "L" to a "K" in Aeries Attendance to verify the "L" was excused and removes the students name from the ART list.

Final Thought

We want to do everything that we can to ensure accurate attendance accounting. If you release a student late to their next class, please air on the side of caution and send them with a pass to class.

ART Slip – Front



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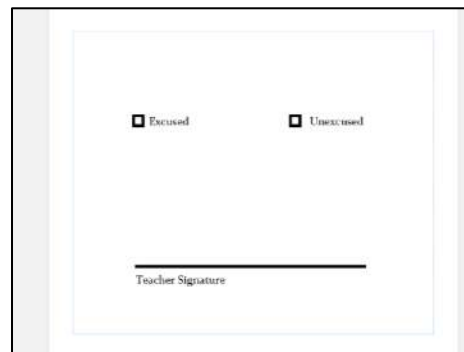
Academic Recovery Time – ART

Student Name: Daniel Gervais
Date of Tardy: 08/23/2016

0	1	2	3	4	5
L					

Please bring your backpack directly to room 406 at lunch. Do not stop to buy lunch first. You will be given an opportunity to purchase lunch if needed.

Art Slip - Back



Excused Unexcused

Teacher Signature

Please share with your students

We will hold a trial period from October 10 through October 14 where warnings will be issued. Lunch time study hall will begin October 17.