

Request for Proposals
Traffic Controller Cabinet Art Wrap Project
for the City of Angleton





Invitation

The City of Angleton is seeking artists to aesthetically treat utility infrastructure throughout the community. Artists will be commissioned to transform traffic signal controller cabinets in Angleton from functional infrastructure into colorful and inspired works of art revolved around Texas wildflower, birds and/or butterflies.

The City of Angleton will accept responses to the RFP until 5:00 p.m. on Monday, September 15, 2020, at the following address:

City of Angleton
Attn: Keep Angleton Beautiful
Traffic Box Art Wrap Project
dedwards@angleton.tx.us

If you have any questions regarding the Request for Proposals contact:

Mr. Daveyon Edwards
Parks and Recreation Administrative Specialist
979-849-4364 ext.5104
dedwards@angleton.tx.us

Background

The City of Angleton, with input from the Keep Angleton Beautiful Board, will select up to three artists and artist teams to develop designs for signal boxes in Angleton. Artists will submit digital files that can be fabricated into vinyl wraps. Signal box locations include areas along Business 288, South Velasco and Loop 274. The Keep Angleton Beautiful Board will determine the specific location of each artwork.

Eligibility

The specific goals of the project include the following:

- Artists, students, schools and community organizations are encouraged to apply.
- This opportunity is limited to Angleton-area, and regional artists (living/working within 70-mile radius of Angleton, Texas).
- Artists who apply in teams will have the opportunity to work collaboratively on their design. All artists contributing to a team project will receive equal recognition for their artistic input, but will need to divide the \$250 stipend amongst themselves as they desire.
- Staff members, board members, advisory board members, City Council members and/or family members of City of Angleton are ineligible to apply.

Artwork Location

Traffic cabinets to be wrapped are located along Business 288, South Velasco, and Loop 274. The Keep Angleton

Beautiful Board will assign specific traffic cabinet locations to selected artist designs.

Traffic Box locations include:

- Bus 288 at HW35
- Loop 274 at Shipley's
- S Velasco at Myrtle

Duration

Wraps will be removed after 5-7 years depending on condition. They may be removed at any time at the discretion of the City of Angleton.

Scope of Work

The scope of work will be finalized once an artist is selected. The proposed Scope of Services is not intended to be a detailed scope of work that will be required as part of the final agreement but is intended to provide general information to firms wishing to submit proposals. The City of Angleton will negotiate the detailed Scope of Services with the artist should the organization elect to proceed with the project. The selected, qualified artist will be retained to work with Keep Angleton Beautiful board members and city staff.

Artists should submit via www.publicartist.org the following items:

1. *Resume and/or Biography/Artist Statement:* A current résumé that outlines your professional accomplishments as an artist. If applying as a team, please submit a resume for each artist, with the lead artist's resume first. If you select to submit a biography/artist statement, please do not exceed 500-word maximum.
2. *Letter of Intent:* Include a description of how the artist or artist team meets the criteria listed in the RFP. Please do not exceed 500-word maximum.
3. *Work Examples/Digital Images.* Digital images of 3-5 previously completed artworks that were commissioned or acquired as public art. If you have no previous works commissioned/acquired, please include relevant work samples.

File format: JPEG only

File dimensions: No smaller than 1920 pixels on the longest side

File resolution: 72 ppi/dpi (standard web resolution)

File size: 5 MB maximum

4. *Image list:* Include artist, title, year completed, dimensions, and budget or price (as applicable) for each image selected in your portfolio.
5. *Design for traffic box wrap utilizing provided template:* Include design concept utilizing template within the RFP.

Incomplete or ineligible applications will not be considered. Please do not submit hard copies.

Submission Guidelines & Design Considerations

- In the creation of designs, please carefully consider the sample template provided at the last page this document. Designs must conform to the shape of the attached template. Actual size of traffic boxes may vary. Selected artists should be prepared to coordinate with the City of Angleton and the Keep Angleton Beautiful Board to finalize the design.

- The art may be a new original piece or an existing work of the artist but may not be on display in other public art programs. This does not include ongoing gallery exhibitions.
- The art may not contain advertising, religious art, sexual content, negative imagery, or convey political partisanship.
- The Art must Follow the Keep Angleton Beautiful Proposed theme revolved around Texas wildflower, birds and/or butterflies only.
- Due to the heat sensitivity of the electronics contained within the utility boxes, artists are discouraged from using very dark color palettes in their designs.
- Submitted designs must illustrate original artwork.
- All submissions must be provided as a digital graphic design.
- Artists may submit up to (3) designs for consideration.

Evaluation and Selection Criteria

Criteria used to select artwork include but are not limited to: appropriateness of art to the community, aesthetic quality, site suitability, quality of previous work, and commitment to carrying out the project.

Percent	Component
25	Appropriateness of the art to the community
25	Aesthetic quality
20	Quality of previous work
10	Commitment to carrying out the project
10	References
5	Regional artists (living/working within 70-mile radius of Angleton, Texas)
5	Additional Factors: Gateway signage experience and other related information

Additional Information

Completed artwork will become a part of the City of Angleton's Public Art collection and will be owned by the City. Selected artists will sign a licensing agreement and participation waiver with the City of Angleton.

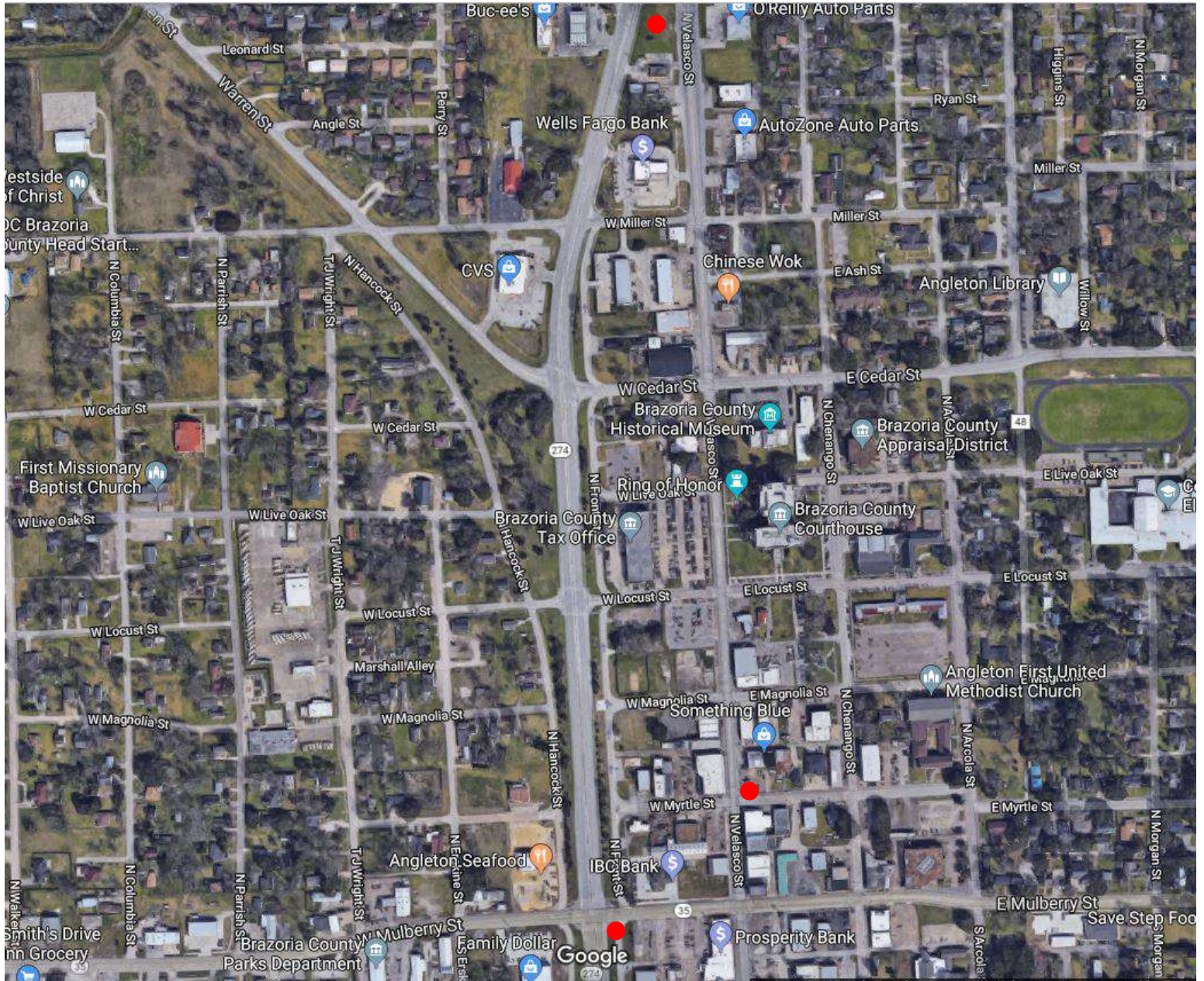
Preliminary Project Schedule

The following tentative schedule is anticipated for selection, contract negotiations and contract award.

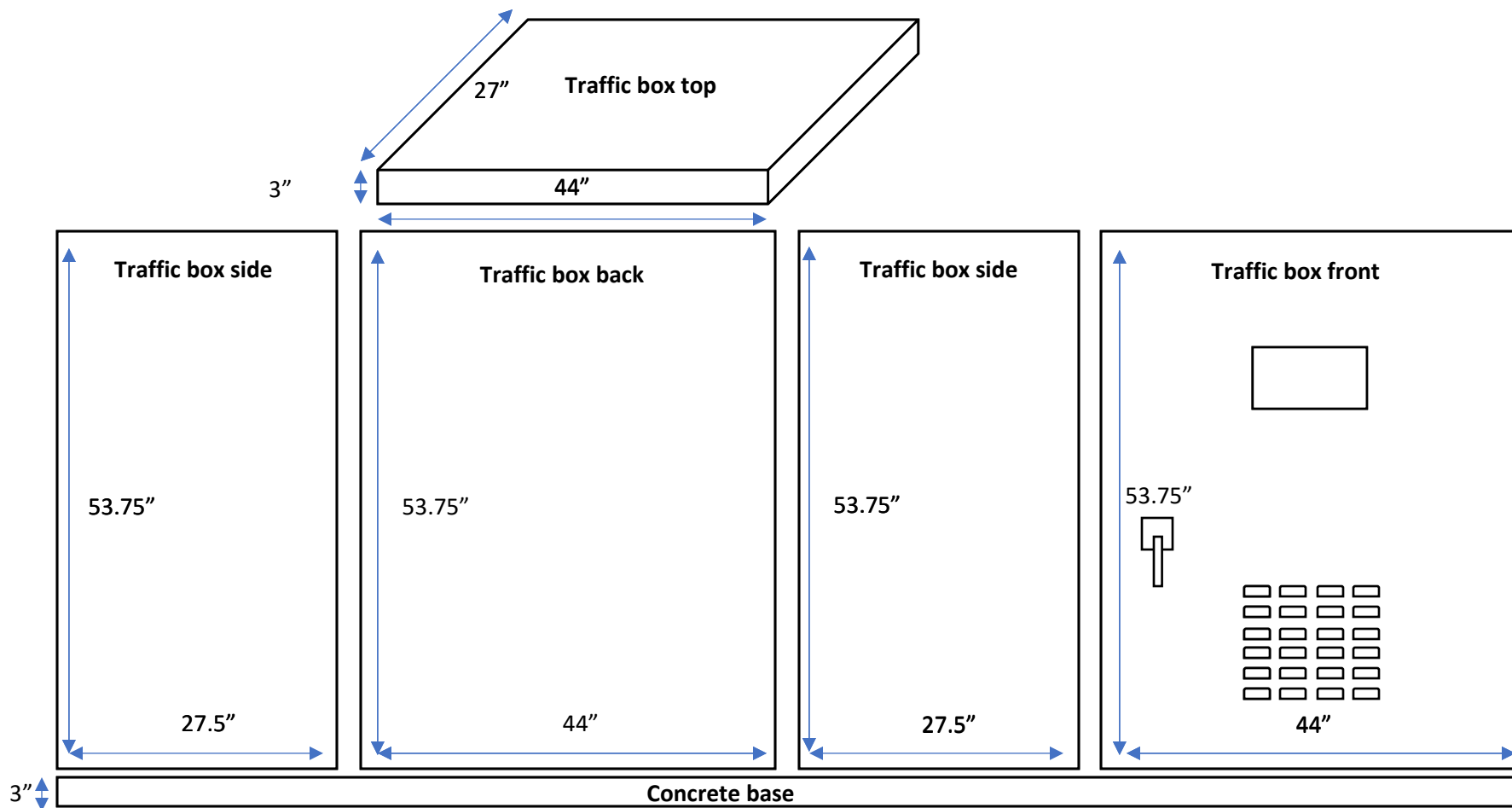
Task	Start
RFP Issue Date	August 8, 2020
Proposal Submittal Deadline	September 15, 2020
KAB Review	September 27, 2020
KAB Recommendation	October 5, 2020
TXDOT Approval	October 19, 2020
Artist Notified	October 20, 2020
City Council Approval	October 27, 2020
Wrap Installation	November or December

Map of Locations

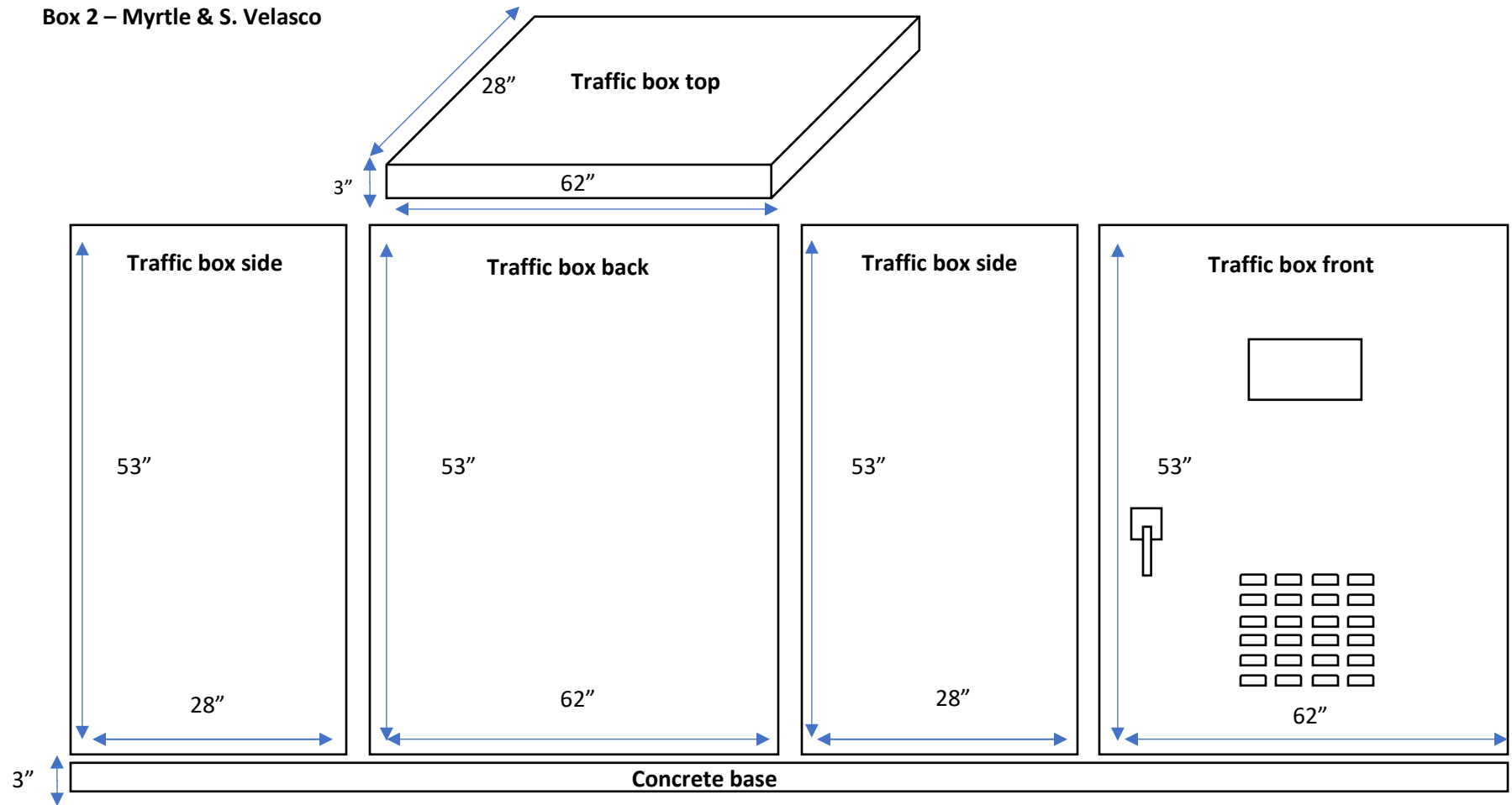
- Bus 288at HW35
- Loop 274 at Shipley's
- S Velasco at Myrtle



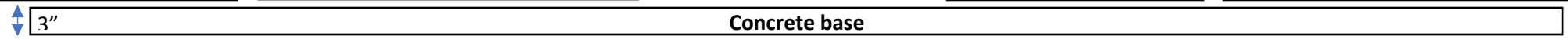
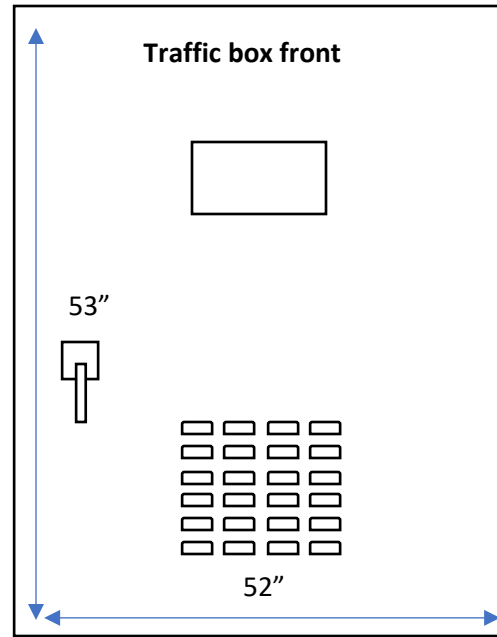
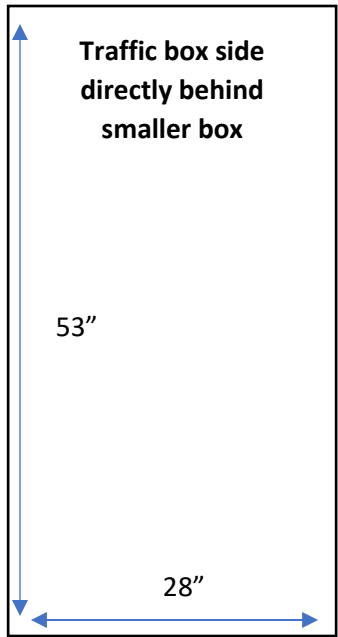
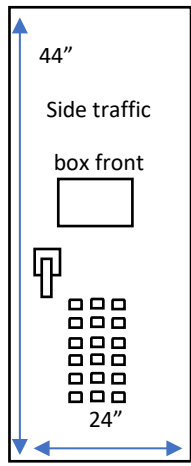
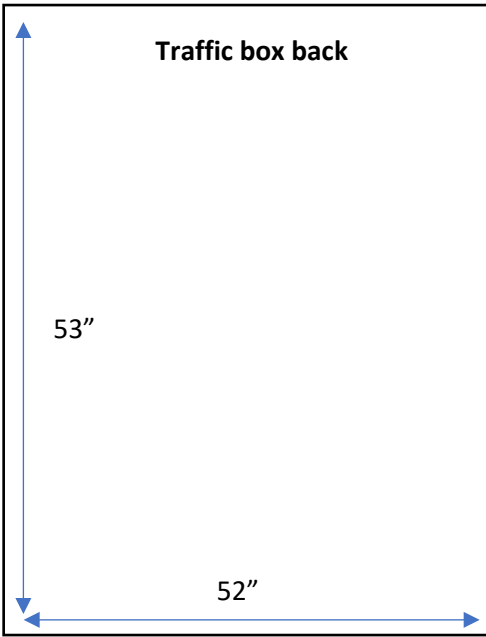
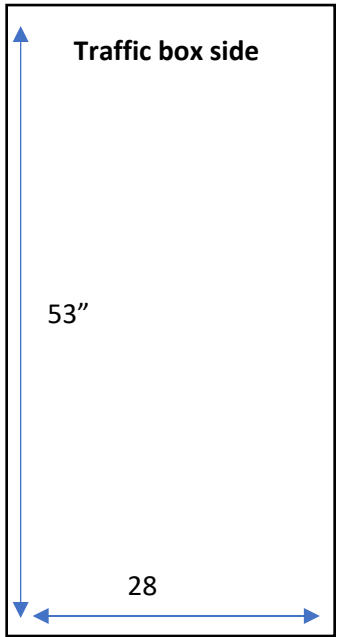
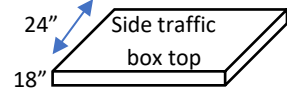
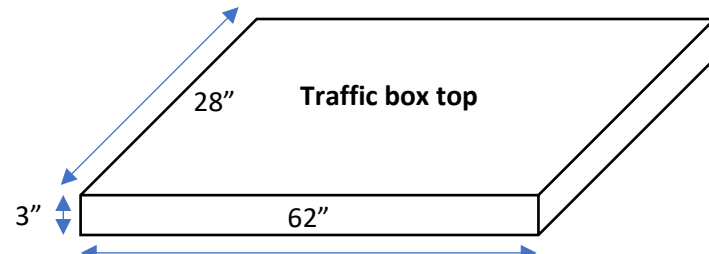
BOX 1 – LOOP 274 & SHIPLEY'S



Box 2 – Myrtle & S. Velasco



Box 3 – HWY 35 and Business 288



References:

Please PRINT or TYPE here, the names, addresses and other contact information of persons in a management capacity where other similar work has been provided within the last five (5) years, or is currently being provided that may be willing to provide a reference and recommendation for your company. Failure to complete and submit this form may be cause to disqualify your proposal. References provided must be for similar rehabilitation projects.

At least 2 references should be current and of a similar size and scope. Contractor shall also indicate the date services were performed and a brief description of the master planning project, and details involved for each reference provided.

CompanyName	Contact	Address	Telephone	E-mail
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CompanyName	Contact	Address	Telephone	E-mail
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CONFLICT OF INTEREST QUESTIONNAIRE

FORM CIQ

For vendor doing business with local governmental entity

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

OFFICE USE ONLY

Date Received

1 Name of vendor who has a business relationship with local governmental entity.

2 ☐ **Check this box if you are filing an update to a previously filed questionnaire.** (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

3 Name of local government officer about whom the information is being disclosed.

Name of Officer

4 Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?

☐ Yes ☐ No

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?

☐ Yes ☐ No

5 Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.

6 ☐ Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).

7

Signature of vendor doing business with the governmental entity

Date

CONFLICT OF INTEREST QUESTIONNAIRE

For vendor doing business with local governmental entity

A complete copy of Chapter 176 of the Local Government Code may be found at <http://www.statutes.legis.state.tx.us/Docs/LG/htm/LG.176.htm>. For easy reference, below are some of the sections cited on this form.

Local Government Code § 176.001(1-a): "Business relationship" means a connection between two or more parties based on commercial activity of one of the parties. The term does not include a connection based on:

- (A) a transaction that is subject to rate or fee regulation by a federal, state, or local governmental entity or an agency of a federal, state, or local governmental entity;
- (B) a transaction conducted at a price and subject to terms available to the public; or
- (C) a purchase or lease of goods or services from a person that is chartered by a state or federal agency and that is subject to regular examination by, and reporting to, that agency.

Local Government Code § 176.003(a)(2)(A) and (B):

- (a) A local government officer shall file a conflicts disclosure statement with respect to a vendor if:

- (2) the vendor:

(A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income, other than investment income, that exceeds \$2,500 during the 12-month period preceding the date that the officer becomes aware that

(i) a contract between the local governmental entity and vendor has been executed;
or

(ii) the local governmental entity is considering entering into a contract with the vendor;

(B) has given to the local government officer or a family member of the officer one or more gifts that have an aggregate value of more than \$100 in the 12-month period preceding the date the officer becomes aware that:

- (i) a contract between the local governmental entity and vendor has been executed; or
- (ii) the local governmental entity is considering entering into a contract with the vendor.

Local Government Code § 176.006(a) and (a-1)

- (a) A vendor shall file a completed conflict of interest questionnaire if the vendor has a business relationship with a local governmental entity and:

(1) has an employment or other business relationship with a local government officer of that local governmental entity, or a family member of the officer, described by Section 176.003(a)(2)(A);

(2) has given a local government officer of that local governmental entity, or a family member of the officer, one or more gifts with the aggregate value specified by Section 176.003(a)(2)(B), excluding any gift described by Section 176.003(a-1); or

(3) has a family relationship with a local government officer of that local governmental entity.

- (a-1) The completed conflict of interest questionnaire must be filed with the appropriate records administrator not later than the seventh business day after the later of:

- (1) the date that the vendor:

(A) begins discussions or negotiations to enter into a contract with the local governmental entity; or

(B) submits to the local governmental entity an application, response to a request for proposals or bids, correspondence, or another writing related to a potential contract with the local governmental entity; or

- (2) the date the vendor becomes aware:

(A) of an employment or other business relationship with a local government officer, or a family member of the officer, described by Subsection (a);

(B) that the vendor has given one or more gifts described by Subsection (a); or

(C) of a family relationship with a local government officer.