

Allied Health II

Syllabus 2016-2017

Instructor: Mrs. Nancy DiPaola, R.N., B.S.N.
Room # 307
ndipaola@waterbury.k12.ct.us

Wilby Core Values and Beliefs: *The students, faculty, staff, and administration of Wilby High School will work cooperatively with families, members of the community, and the Board of Education to create a safe, welcoming, and academic environment which embraces, challenges, and nurtures the diverse talents, interests, and learning styles of all its students. All students will leave Wilby High School with the self-respect, respect for others, knowledge, and skills necessary to become independent, intellectually curious, and self-fulfilled members of society.*

Course Description:

This course is designed to assist students in meeting the expectations of a health care curriculum and career. The students will become familiar with the rigors of higher education and the specific skills needed to maximize their opportunity for academic and clinical success.

The course will include a comprehensive overview of the duties and responsibilities associated with clinical competency. Interdisciplinary learning strategies, correlating clinical and didactic education, life management skills, communication skills, work ethics, and critical thinking skills necessary for all health care providers will be emphasized.

Number of Credits: 3

Prerequisites: successful completion of Allied Health I (Nurse Aide Certification)

Required Textbook: Introduction to Health Care (2012) 3rd ed. by Mitchell & Haroun, _Delmar Publishing ISBN 13: 978-1-133-13088-8

Course Objectives: The objective of the course is to provide the student with an overview of the wide range of health care career paths. Coursework will include a segment on study skills, a library and research component, and a discussion of a wide range of health care professions.

Learning Outcomes:

At the end of the course the student will be able to:

1. Demonstrate personal and professional organizational skills
2. Identify and evaluate personal learning strategies
3. Identify the five (5) health science career clusters and careers included in each cluster.
4. Identify the physical requirements applicable to clinical training.
5. Evaluate the medical risks associated with clinical training
6. Research and explore various health career choices.

7. List and define basic medical terminology terms
8. Demonstrate critical thinking through problem-solving and role play
9. Demonstrate interpersonal skills as they relate to the classroom and clinical training

Instructional Methodology:

Three (3) week block scheduling. Total block schedule (18 - 19 weeks) for each team includes minimum of 4.5 hours of class time per week.

Grading System as per City of Waterbury, Board of Education policy:

- 60% Assessments: standards based assessments, summative assessments, teacher made tests, quizzes, text driven assessment, projects- curriculum based and completed with accuracy, clinical performance evaluations
- 20% Class work: daily assignments completed with accuracy, extended assignments completed on time and with accuracy, formative assessments curriculum based.
- 10% Disposition toward learning: actively engages in class, participates in group, displays perseverance, integrity and social and civic expectations.
- 10% Homework: assignments independently completed outside of the classroom.

For the purpose of computing numerical credit point averages, grades are evaluated as follows for each semester hour of credit.

Letter Grade	Numerical Score	Letter Grade	Numerical Score
A	93 - 100	C	73 – 76
A-	90 - 92	C-	70 - 72
B+	87 - 89	D+	67 - 69
B	83 - 86	D	65 - 66
B-	80 - 82	F*	60 - 64
C+	77 - 79	F	below 60

Absences and Attendance Guidelines

- Attendance is critical to workplace success. It is expected that each student will exercise personal responsibility regarding classroom and clinical attendance.
- Excessive absences will result in credits being withheld as per board policy and may result in dismissal from the program.
- Students are responsible for all that transpires in class whether or not they are in attendance. Missed classroom time may be made up after school on Mondays.

- When presence counts towards a class participation grade, excessive absence or lateness may, at the discretion of the instructor, lower a student's course grade.

Cell Phone Use Policy: Students are hereby notified that cell phones are not allowed in class. To provide a distraction-free environment conducive to optimal learning, a location for safe storage of cell phones will be provided.

The Waterbury Department of Education does not discriminate on the basis of race, color, national origin, sex, or handicap in any education programs, activities or employment policies and practice

Pacing Guide

Senior Allied Health students will report to the Wilby classroom every Monday for 6 periods. Clinical experience is Tuesday through Friday at Waterbury Hospital. When a Monday holiday occurs, students will report to the classroom on Tuesday, and to clinical experience on Wednesday through Friday. Students are responsible for ALL assigned work on the block syllabus, regardless of amount of material covered in classroom.

Block	Reading	Topic
Block 1 3 weeks	Unit 1, Chapter 1 pp. 3-7; pp. 28-33	Your Career in Health Care
	Unit 1, Chapter 2 pp. 35-59	Current Health Care Systems & Trends
	Unit 8, Chapter 22 pp. 483-491	Controlling Health Care Costs
	Unit 8, Chapter 23 pp. 495-503	Performance Improvement & Customer Service <i>(hospital orientation & post-conference)</i>
	Unit 4, Chapter 9 pp. 205-214	Body Mechanics
	Unit 4, Chapter 11 pp. 259-273	Environmental Safety
	Unit 7, Chapter 21 pp. 446	CPR Requirement
	Unit 5, Chapter 12 pp. 277-294	Lifestyle Management
	Unit 5, Chapter 13 pp. 297-303	Professionalism <i>(hospital orientation & post-conference)</i>
	Unit 1, Chapter 3 pp. 61-81	Ethical & Legal Responsibilities
	Unit 6, Chapter 15 pp. 315-330	The Patient as an Individual
	Unit 2, Chapter 4 pp. 95-96	Medical Abbreviations

<p>Block 2 3 weeks</p>	<p>Unit 1, Chapter 1 pp. 3-28 *assigned readings Unit 2, Chapter 4 pp. 85-92</p>	<p>Your Career in Health Care Career Project/Presentation Medical Terminology</p>
<p>Block 3 3 weeks</p>	<p>Unit 6, Chapter 16 pp. 335-352 Unit 1, Chapter 1 pp. 28-33 Unit 4, Chapter 10 pp. 217-256 Unit 2, Chapter 4 pp. 85-92 Unit 2, Chapter 5 pp. 101-122 *assigned readings</p>	<p>The Communication Process Problem Solving/Conflict Resolution Infection Control Medical Terminology Medical Math</p>
<p>Block 4-5 3-5 weeks</p>	<p>Unit 3, Chapter 6 pp. 125-132 Unit 3, Chapter 7 pp. 137-177 Unit 3, Chapter 8 pp. 185-197 *assigned readings *research for project (see block syllabus)</p>	<p>Organization of the Human Body Structure & Function of the Human Body Growth & Development Case study (retention assessment / presentation / CTE review)</p>
<p>Block 5-6 3-5 weeks</p>	<p>Unit 9, Chapter 24 pp. 509-526 Unit 6, Chapter 17 pp. 355-371 Unit 9, Chapter 25 pp. 529-540 Unit 9, Chapter 26 pp. 547-560</p>	<p>Job Leads & the Resume Written Communication Interview, Portfolio, & Application Successful Employment Strategies</p>

Senior Clinical Objectives For Application of Theory Review

Effective Reader

The Senior Allied Health Student will:

- Complete mandatory Hospital Safety Orientation Packet and score > 85% on safety quiz
- Demonstrate knowledge of health care systems

Effective Writer

The Senior Allied Health Student will:

- Measure and record / report vital signs with accuracy (as per defined standard)
- Measure and record patient (oral) intake and output
- Recognize and report (using appropriate medical terminology) any abnormal observations of patient

Effective Problem Solver & Self-Directed Learner

The Senior Allied Health Student will:

- Consistently employ appropriate medical asepsis, especially hand washing techniques
- Demonstrate working knowledge of standard precautions and isolation technique
- Maintain safety in all clinical areas and activities
- Employ proper body mechanics
- Improve organizational skills by effective planning of patient assignments and unit responsibilities
- Increase responsibilities by efficiently handling a multiple patient assignment

Respectful Person

The Senior Allied Health Student will:

- Recognize cultural diversity / care for and work with people of varied cultures
- Identify legal standards of care / behavior
- Maintain patient confidentiality

Collaborative and Cooperative Learner & Community Contributor

The Senior Allied Health Student will:

- Demonstrate effective interpersonal skills with patients, visitors, and hospital staff
- Demonstrate behavior which promotes effective nurse assistant / patient relationships
- Demonstrate personal qualities which support effective working relationships with the health care team

Allied Health II – Grading Policy

Wilby High School

Mrs DiPaola, R.N.

60% ASSESSMENTS

Block exams/Reading Assessments (Effective Reader Rubric)

Classroom presentations

Block quizzes: Content, Medical Terminology, PEAK Articles

Quarterly Clinical Evaluation

WH Management Evaluation

20% CLASSROOM ASSIGNMENTS

Effective Reader / Writer Rubrics

Effective Problem-Solver (Rubric / Organizer)

Classroom presentations, participation during preparation (Self-Directed Learner)

Application exercises (med terminology, etc.)

Informal clinical rubric – 1x/block

10% DISPOSITION OF LEARNING

Self-Directed Learner Rubric

Respectful Person Rubric

Class Participation (self-assess)

Professional Appearance (self-assess) 1x/block

10% HOMEWORK

Notebook & outlines- notebook rubric

Workbook worksheets- homework rubric

Secrets for Success in Senior Rotation

Accountability is your “answerability” to your employer. **Reliability** is how dependable your actions are. Are you actually doing what you say you are doing? Think about this as you grow into the professional role you have chosen.

Clinical Procedure: Clinical experience is scheduled Tuesday through Friday at Waterbury Hospital. Clinical pre and post conferences are held daily. Attendance will be taken at **7:30** when the city bus arrives at the hospital. Clinical work experience in individual departments extends from 8 a.m. to 11:30 a.m. Please be prompt for class at **11:30** before lunch. All senior students will dine together at 12 noon in the cafeteria. Students will return to Wilby for period 7 classes via school bus. All students returning to Wilby High School are required to ride the school bus provided.

Attendance is critical to workplace success. It is expected that each student will exercise personal responsibility regarding classroom and clinical attendance.

- Failure to call instructor to report a clinical absence by 8:00 a.m. (Mrs. DiPaola’s cell phone (860-417-9098) will result in **-10 off the clinical performance evaluation**. Please leave a message if you do not speak with me directly. Texting will not suffice.
- Only **validated illness or death in the immediate family** constitute reasons for excused absence.
- **Attendance is calculated into your clinical evaluation grade.**

Unexcused absences will result in additional point reduction on the clinical evaluation.

To better help you with your personal organization in the morning, please think about these guidelines:

- Arrive by 7:40 am. This is the time that the city bus arrives.
- Sign in with Mrs. DiPaola or the team leader.
- Should you arrive late because you were driven or took the Bunker Hill bus, understand that you will forfeit (give up) breakfast and miss any quizzes given. You will need to eat at home before coming in. Please do not come in with food at 8.
- Look professional. Hair **MUST** be neatly combed and off the shoulders.
- Look professional. Do not eat or drink in the halls, chew gum or apply lip gloss or other makeup in public. Keep heads off the tables in the cafeteria.
- Report directly to your department at 8 am. Your belongings should go with you to your destination.
- Learn your daily routine. Perform your responsibilities before being asked. When all of your routine tasks have been completed, ask to learn something new. Use the training plan as a guide. Use your pocket notebook to keep track of learned tasks and refer to this daily.

- Be prompt with errands. **Do not visit other students in their respective departments.**
- Do not take breaks with department staff. If you are offered food, you may accept and save it for your lunch. Your breaks are at 7:40 and 12:00.
- Communicate with staff when you are leaving the dept. for any errands, when you return from errands, and upon leaving at 11:30.
- Remember your elevator etiquette! Look others in the eye, smile, and say, “Good morning”.
- Seek approval for early dismissal with a written note from home. This will be confirmed with a call unless a parent is picking you up.

In the event that a parent must reach you at the hospital (emergencies only), please have them use **my** cell phone #. Under no circumstances should they be calling individual hospital departments.

- ✓ There is **NO** cell phone use in the hospital.
- ✓ This includes the time you are in the cafeteria.
- ✓ No personal phone calls are allowed while working in departments.
- ✓ Cell phones will be safely kept in the Wilby locker located on the seventh floor, and will be returned upon dismissal from the hospital.

Please do not bring any valuables to the hospital, as neither Waterbury Hospital nor Wilby High School will be responsible if they are lost or stolen.

Always remember your manners!

Greet and meet people. This is *YOUR TIME* to network!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!.

ENJOY YOUR SENIOR YEAR

ALLIED HEALTH II UNACCEPTABLE BEHAVIORS

CONTRACTURAL

AGREEMENT WITH WATERBURY HOSPITAL

Students exhibiting unacceptable or unsafe behaviors will be asked to withdraw from the program or will be terminated. Unacceptable or unsafe behaviors include:

abuse, or threatening to abuse others

misappropriation (misuse) or theft of patient, staff, facility, or school property

breach of confidentiality

inaccurate reporting or failure to report events or observations

failure to adhere to practices protecting the health and safety of others, including all items on Allied Health I contract

chemical (drugs and/or alcohol) impairment rendering self unable to perform activities as directed

use of abusive, profane language

failure to act toward others in a humane, socially-acceptable manner

failure to maintain passing grades

failure or inability to safely perform nursing-related activities according to commonly accepted education and standards

negligence, inaccuracy, errors, and omission of assigned duties

I have read the above with my parent or guardian and understand that any infraction is just cause for removal from clinical, and will require a meeting with school principals, parents, teacher coordinator, and clinical supervisor.

Student

Parent or Guardian

Mrs. N DiPaola, Instructor

Date

City of Waterbury
Allied Health / Medical Careers Program
Dress Code

1. Males & Females:

White jacket or scrub top with embroidered: “*Allied Health Student, Wilby High School*”
Forest green scrub pants, no jeans or jean-like material/style

2. Hospital issued ID with picture visible, worn on chest opposite embroidery

3. Black OR white leather nursing shoes, black OR white leather sneakers. Must be able to wipe clean

- **NO** high-top or basketball sneakers
- **NO** canvas or *Converse* sneakers
- **NO** clogs with holes, like *crocks*

4. **White** (no graphics) crew neck or turtle neck shirt under scrub top is permissible. Either short or long sleeves allowed (Tattoos on lower arms must be covered with long sleeves.)

5. Black or white socks or stockings

6. Watch with second hand

7. Jewelry: one earring per ear only, dime-sized or smaller

no necklaces other than one religious metal, appropriate size

no bracelets & no rings other than wedding band

8. No fad dressing: no facial piercings, no visible tongue piercing, or other visible body piercings, no visible tattoos, no abnormal hair colors...blue, orange, bright red or at teacher’s discretion

9. Grooming: **Fingernails:** 1/4 in. No false nails, no coated nails, no glue on nails, light

colored polish only, no chips in polish

Hair: clean and off collar, pulled back from face in a ponytail

Male facial hair: clean shave, or neat and trimmed

10. Students must report to clinical setting in full uniform and leave clinical setting in full uniform. Changing from street clothes or to street clothes is not allowed.

11. Pocket-sized notepad, black or blue pen to be kept in uniform pocket

12. Students are to report to clinical site clean and neat. Please observe hygiene standards...bathe daily, **clean** uniform daily for infection control, uniform should be **neat** and **pressed**

13. No fragrances...no perfume or scented soaps, lotions (to avoid allergies and respiratory issues)

14. No gum chewing, no eating or drinking in halls or work areas of facility

See discipline contract for infraction to dress code. Date: _____

Student Signature: _____ **Parent Signature:** _____