

**BEAVER CREEK SCHOOL DISTRICT #26**

4810 E. BEAVER CREEK RD.  
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**School Board Members**

**Jo Burke \* Karen DuFresne \* Jeannette Estes\* Diana Foltz\* Jackie Harshman**  
**Superintendent -Karin Ward \* Dean of Students Tammy Naef**

**BEAVER CREEK School's Vision...** We are a community of learners who are passionate about education and committed to the lives of students within a changing, global environment.

- *Embracing past, present and future*
- *Equipping students*
- *Empowering staff*
- *Embedded in community*

**April 13, 2015**

**Advisory Committee Meeting on Recruitment and Retention 5PM**

**REGULAR GOVERNING BOARD MEETING 6:00PM**

**Governing Board Room**

**AGENDA**

**5PM- Advisory Committee Meeting on Recruitment and Retention of Staff**

Housing

Salary Schedule Recommendation

Recruitment Update from YCESA

**6:00 PM Regular Governing Board Meeting**

- 1. Call to Order**
- 2. Pledge of Allegiance and Moment of Silence**
- 3. Adoption of Agenda**
- 4. Board Meeting Minutes** (*that may need corrections*)
- 5. Information Only Items** (*Items to be heard only; the Board will not propose, discuss, or take legal action during the meeting unless the specific matter is properly noticed for legal action.*)
  - A. Summary of current events**
    - a. Superintendent**
      - i. School Superintendent Update
      - ii. YCESA April Newsletter
    - b. Governing Board Members**
      - i. Regular Governing Board Meeting May 11, 2015
      - ii. Verde Valley Joint School Board Meeting April 23, 2015 5:30 pm  
Cottonwood Oak-Creek District Office

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- iii. ABEC 2015 Annual Conference May 22, 2015.
- iv. Review and Discuss Options of Board Meeting dates in June – currently it is scheduled for June 8<sup>th</sup>. It may need to be rescheduled or another meeting set for the proposed budget presentation.

**6. Reports:**

- a. **Recruitment and Retention Advisory Committee Minutes and Update**
- b. **Planning the 4<sup>th</sup> Day Week Update**

- 7. Public Comments** (*Members of the Governing Board shall not discuss or take legal action on matters released during an open call to the public, unless the matters are properly noticed for discussion and legal action.* Provides an opportunity for the public to comment on the items appearing on the Agenda. In compliance with the Open Meeting Law, any additions to or changes in this Agenda will be made 24 hours prior to the meeting and will be posted at the Governing Board Room. An Executive Session may be called on any of the Agenda items listed below which qualify under one or more provisions of A.R.S. 38-431.A, A.1, A.2, A.3, A.4, A.5, A.6, A.7. No final action can or shall be taken in an executive session.

**8. Action Items**

**A. Request for Approval of the Consent Agenda**

- a. **Reading of minutes of March 2, 2015**
- b. **Ratify Vouchers:**
  - i. A/P: 1025, 1026, 1027, 1028
  - ii. Payroll: 18, 19, 20
- c. **Gifts and Donations:**

**B. Specific Items of District Business which require Action**

- a. **Education Technology Consortium Cooperative Purchasing Agreement effective April 2015- February 2020.** The \$500 annual fee allows the district to join other districts in purchasing technology at a reduced fee. The district uses ETC for hosting the accounting system, email, and technology planning support. An example is that the staff sent down a technician to help prepare some of the computers for the on-line AZ merit testing.
- b. **Review of options for District SAIS (Student Management System) changing from Schoolmaster to Synergy, using ADE as a Vendor or ETC/NAU as a vendor.** Both options will be discussed with a request for approval. The new system will provide real time integrated technology allowing for migration of other 3<sup>rd</sup> party data such as the district Galileo testing, and training before school starts on all components. The Arizona Department of Education (ADE) quote for configuration is \$4700. However this cost assumes the district will be “touching the data” in the migration. Only 3 years of data will be brought over to the new system from Schoolmaster (the current system). The quote for hosting training and migration from ETC is 10,416.54 including all data migrated, training and support. It is the recommendation of administration that for successful migration and integration, that ETC NAU is the vendor. ETC already

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knows our system, staff, and will provide a timely and less stressful migration. Annual costs with ETC for hosting and support after the first year will be \$7867 depending on student count. Currently the district is \$4800 for Schoolmaster with the district hosting the data and training modules are separately billed.

**c. Personnel – Discussion and request for Approval**

**i. Staff Updated Job Descriptions and New Hire Determination Charts**

- (a)** Updated Classified New Hire Determination Chart
- (b)** Bus Driver – updated job description with a change in the Salary Determination Points. After 90 days the hour rate will be \$12.30
- (c)** Director of Maintenance and Transportation Job Description with the Assistant Transportation position eliminated at this time)
- (d)** Updated job description for James Womack as a part-time Maintenance as Transportation Specialist ( new position) for 2015-2016
- (e)** Updated 21<sup>st</sup> Century business management requirements – request for additional stipend paid out of indirect cost rates annually for the existence of the grant.
- (f)** Updated New Hire Determination for Current Certified Teachers returning in 2015-2016 starting at \$33,000. Teaching staff has reviewed their updated proposed contract amount with Mrs. Leonard or Mrs. Ward. The estimated Classroom Site Funds (301) will increase from \$5250 to \$7000.
- (g)** Updated 2015-2016 New Hire chart for new teachers at \$32,000. The estimated Classroom Site Funds (301) will increase from \$5250 to \$7000.
- (h)** Reduced Hours/ Leave of Absence request
  - a. Heather Timmons-Rice- Mrs. Rice has requested a reduction of hours for the 2015-2016 school year and administration has worked with her on the details that will benefit students in the requested 40 hours per month contract. The board support documentation includes this explanation.
- (i)** Approve the Certified Teacher and Classified Directors and Exempt Contracts for 2015-2016
- (j)** Resignations for the end of May 2015
  - Chris Sawtelle- teacher and paraprofessional for 15 years at Beaver Creek School
- (k) Agreements and Contracts for the remainder of 2014-2015 School Year-**
  - Move of Vicki Stephens from cafeteria to resource (Special Education)
  - Eveilia Rivas- 6.5 hours a day cafeteria Staff

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- Adriane McSpadden- 3<sup>rd</sup> grade teacher
- Lucy Rodriguez- 6<sup>th</sup> Grade Teacher

**9. Information Items** (*Matters about which the Board may engage in discussion, but will take no action during the meeting.*)

- Discuss the plan to hire paraprofessionals for each grade level to support the classroom and special education teachers, to provide additional safety in the room, and to provide morning, lunch, and playground supervision for that grade level. This is planned in the budget for next school year. There will be an extensive 40 hour training before school starts for all paraprofessional using modules from the Paraeducator PD Now (Master Teacher Program), academic data collection with the interventionist, discipline with the Dean of Students, and playground expectations with the Dean of Students along with other topics of need.
- Discuss of paying 5 days of Holidays for 9 month classified Employees (Policy GDD). This will be brought back to the Governing Board in May when classified agreements will be presented.
- Vendor Update: Administration has received all paperwork from Nancy Cohen to provide as needed support in Conflict Resolution strategies for students. This is being paid out of the Title ID funds.

**10. Requests for future agenda items**

**11. Adjournment**

*AZ Merit Testing April 6-24*

<i>Kdg.</i>	<i>1<sup>st</sup></i>	<i>2<sup>nd</sup></i>	<i>3<sup>rd</sup></i>	<i>4<sup>th</sup></i>	<i>5<sup>th</sup></i>	<i>6<sup>th</sup></i>	<i>7<sup>th</sup></i>	<i>8<sup>th</sup></i>	<i>Total</i>
30/27	24/24	34/41	39/42	38/37	37/28	31/39	36/43	43/31	312/312

*The number on the left is our 100 day count for this year, the number on the right is last year's count on the 100<sup>th</sup> day. Our FY 2015 ADM is 298.204, as opposed to our FY 2014 ADM, which was 311.042.*

Persons with a disability may request a reasonable accommodation by contacting Lynn Leonard, Business Manager at 928 567-4631 extension 1005. Requests should be made as early as possible to allow time to arrange the accommodation.

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