

Board of Education Regular Meeting

Monday, February 27, 2023, 6:30 PM

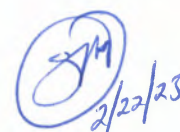
Stafford Elementary School

Join Zoom Meeting: <https://us06web.zoom.us/j/81932681920>

Meeting ID: 819 3268 1920

One tap mobile: +13092053325,,81932681920# US

- I. Call to Order- Establishment of Quorum
- II. Pledge of Allegiance
- III. Secretary's Report- Approval of Minutes
  - A. Curriculum Committee Minutes, 02/06/2023
  - B. Regular Meeting, 02/06/2023
  - C. Special Meeting, 02/16/2023
- IV. Consent Agenda
  - A. Resignation of Certified Staff Members
  - B. 2022-2023 Bills and Grants, 02/14/2023, \$279,409.93
- V. Correspondence
  - A. The next regularly scheduled Budget Committee meeting will be held on Monday, March 20, 2023, at 5:30 p.m., at Stafford Elementary School
  - B. The regularly scheduled Board of Education meeting will be held on Monday, March 20, 2023, at 6:30 p.m., at Stafford Elementary School
- VI. Board Reports
  - A. Student Representative's Report
  - B. Policy Committee
- VII. Superintendent Reports
  - A. Review and Possible Approval of the Superintendent's 2023-2024 Budget for the Stafford Public Schools
  - B. Stafford Public Schools Next Generation Accountability Report
  - C. Financial Report, July 1, 2022, through February 17, 2023
  - D. Update Regarding the Self-Funded Insurance Fund July 1, 2022, through December 31, 2022 (Quarter 2)
- VIII. Public Comment
- IX. Old Business
- X. New Business
  - A. Review and Possible Approval of the 2023-2024 School Calendar (Second Read)
  - B. Review and Possible Approval of Stafford High School AP Precalculus Course
  - C. Approval of Graduation Date - Class of 2023
- XI. Personnel Matters
- XII. Student Matters



Handwritten signature and date: 2/22/23

Stafford Board of Education  
Curriculum Committee Meeting  
Stafford Elementary School Library Media Center  
Monday, February 6, 2023  
5:00 PM

Committee Members Present: Ms. Laura Lybarger, Board Member (Committee Chair)  
Ms. Sara Kelley, Board Member  
Mr. Aaron Hoffman, Board Member  
Mr. Steven Autieri, Chief Academic Officer

Also Present: Mr. Mike Delano, Community Member/ Board Member

**1. Call to Order**

The Board of Education Curriculum Committee meeting was called to order at 5:17 p.m.

**2. Updates**

The committee is planning curriculum visits on March 22 and May 10, 2023.

**3. New Course & New Curriculum Processes & Form Revisions**

Mr. Autieri shared the Curriculum Development and Approval Process document that was created by teachers and administrators from each building in the district. The document supports Board Policy and provides an overview and framework for curriculum development in the district. The district is at the end of the first cycle of textbook adoption and renewal. Mr. Autieri would like to be fiscally responsible with textbook purchases and has developed a rubric for instructional material selection. The curriculum development and revision cycle is a six year process. The cycle includes a four phase action plan embedded with rubrics and various forms to support the curriculum development. The goal is to keep curriculum development research based and supported with best practices. Mr. Autieri also shared the Curriculum Writers Handbook that is used by the staff.

**4. Curriculum Articulation Matrix Updates**

Mr. Autieri provided an update of courses that are articulated in Rubicon ATLAS. As of January 2023, 60.1% of all courses are articulated through Rubicon ATLAS, 114 courses and no electives. Elective courses will be targeted later this year.

**5. District Data Dashboard & Overview**

Mr. Autieri shared the Performance Matters platform with the Curriculum Committee. Mr. Autieri walked the committee through the tool which is connected to PowerSchool. The system provides data for teachers and administrators. Templates to organize the data were developed by Mr. Autieri and Sara Wallace. Staff are able to run a Baseball Card Report or a Scorecard report. The Baseball Card Report includes a series of folders which provide multi-year data. Staff are able to apply swatches to filter the data. The system includes an Early Warning System that flags students who may require additional support.

**6. Work Session: Curriculum Development/Textbook Calendar 2023-28**

Mr. Autieri shared that he is trying something new with curriculum design this summer. There will be a Summer Curriculum Institute that will include a full day of workshops and institutes with time for curriculum design and revision. The curriculum committee discussed textbook adoption and renewal cycle. Mr. Autieri also provided an update on the Reading Curriculum waiver process for the State of Connecticut.

**7. Adjournment**

Ms. Lybarger made a motion to adjourn, seconded by Mr. Hoffman. Ms. Lybarger, Mr. Hoffman, and Ms. Kelley voted for the motion, which carried. The committee meeting adjourned at 6:15 p.m.

DRAFT

**Regular Meeting  
Stafford Board of Education  
Stafford Elementary School Cafetorium  
Monday, February 6, 2023, 6:30 PM**

**Board Members Present (in person):**

- Ms. Erica Bushior
- Mrs. Jennifer Davis
- Mr. Mike Delano
- Mr. Aaron Hoffman
- Ms. Sara Kelley, Secretary
- Ms. Laura Lybarger, Chairperson
- Ms. Sonya Shegogue

**Absent:** Miss Alexa Morrell, Student Representative

**Also Present (in person, except as noted):**

- Mr. Steven Moccio, Superintendent of Schools
- Mr. Steven Autieri, Director of Curriculum and Instruction
- Ms. Charmaine Bradshaw-Hill, Director of Finance and Operations
- Ms. Kathryn Desrosiers, Assistant Principal, Stafford Middle School
- Mr. Dean Fortin, Director of Information Technology
- Mr. Damian Frassinelli, Director of Athletics and Recreation (arrived at 7:10 p.m.)
- Ms. Kathie Gabrielson, Director of Pupil Services
- Ms. Dawn Ducharme, Social Worker, Stafford High School
- Mr. Timothy Kinel, Assistant Principal, Stafford High School
- Ms. Mary Claire Manning, Principal, Stafford Elementary School
- Ms. Sue Mike, Principal, Stafford Middle School
- Mr. Wesley Murdock, Student Representative
- Ms. Lynne Pelletier, Former Director of Food Services (via Zoom)
- Mr. Marco Pelliccia, Principal, Stafford High School
- Ms. Jennifer Russell, Supervisor of Pupil Services
- Ms. Sara Varga, Assistant Principal, Stafford Elementary School

***The meeting agenda and copies of all Board meeting materials were posted on the district's website ([www.stafford.k12.ct.us](http://www.stafford.k12.ct.us)) prior to the meeting, in accordance with the requirements for electronic meetings. Audience members were able to participate by phone utilizing the phone number provided on the meeting agenda. The recording of this meeting is available on the district website.***

**Item I. Call to Order- Establishment of Quorum**

The meeting was called to order at 6:31 p.m.

**Item II. Pledge of Allegiance**

The Student Representative led the Board in the Pledge of Allegiance.

**Item III. Secretary's Report- Approval of Minutes**

- A. Curriculum Committee Meeting, 12/12/2022
- B. Regular Meeting, 12/12/2022
- C. Policy Committee Meeting, 12/15/2022
- D. Budget Committee Meeting, 01/09/2023
- E. Special Meeting, 01/09/2023

Ms. Shegogue made a motion, seconded by Ms. Kelley, that the Board of Education approve the minutes from the Curriculum Committee meeting held on Monday, December 12, 2022, the regular meeting held on Monday, December 12, 2022, the Policy Committee meeting held on December 15, 2022, the Budget Committee meeting held on Monday, January 9, 2023, and the special meeting held on Monday, January 9, 2023. Ms. Bushior, Mrs. Davis, Mr. Delano, Mr. Hoffman, Ms. Kelley, and Ms. Shegogue voted for the motion, which carried.

**Item IV. Consent Agenda**

- A. Obsolete Equipment - Stafford Elementary School and School Facilities
- B. 2021-2022 Bills and Grants, 01/17/2023, \$42,863.00
- C. 2022-2023 Bills and Grants, 12/21/2022, \$561,615.80
- D. 2022-2023 Bills and Grants, 12/21/2022, \$13,800.00
- E. 2022-2023 Bills and Grants, 12/23/2022, \$271,423.32
- F. 2022-2023 Bills and Grants, 01/17/2023, \$576,864.25
- G. 2022-2023 Bills and Grants, 01/30/2023, \$178,818.46

Ms. Bushior and Ms. Kelley asked questions regarding expenditures from the grant accounts. Specifically, they asked about expenditures in the listing of bills dated 12/21/22, at Amazon in the amount of \$1,150.77 from the Family Resource Center (FRC) grant, and expenditures at Big Y from the FRC grant that were listed as "instructional supplies". Board members were told that they would be provided with this information.

Mrs. Davis made a motion, seconded by Mr. Hoffman, that the Board approve the consent agenda, as presented. Ms. Bushior, Mrs. Davis, Mr. Delano, Mr. Hoffman, Ms. Kelley, and Ms. Shegogue voted for the motion, which carried.

**Item V. Correspondence**

**A. Board Meeting Reminder**

Ms. Lybarger read the following reminders:

- The next regularly scheduled Board of Education Communications & Community Relations Committee Meeting will be held on Monday, February 27, 2023, at 5:30 p.m., at Stafford Elementary School.
- The next regularly scheduled Board of Education meeting will be held on Monday, February 27, 2023, at 6:30 p.m., at Stafford Elementary School.
- Ms. Lybarger added that there would be a special Board meeting held on Thursday, February 16, 2023, at 5:30 p.m., in the Stafford High School library media center.

**Item VI. Board Reports**

**A. Student Representatives' Report**

Mr. Murdock provided an update for each of the schools, including the athletic and the music/drama departments.

## **B. Curriculum Committee**

The Curriculum Committee met just prior to the Board meeting. Ms. Kelley reported on the following topics:

- Curriculum Team Visits to Schools: 3/22/23 and 5/10/23
- Curriculum Development Framework Document
- Textbook Adoptions, Renewal Process, and Purchases
- Curriculum Development Process, 6 Year Cycle
- Curriculum Writer's Handbook
- Update on Courses Listed in Rubicon Atlas
- Performance Matters Platform- Data and Reports for Teachers and Administrators
- Reading Waiver
- Brief Work Session- Summer Curriculum Institutes

## **Item VII. Superintendent's Reports**

### **A. Stafford Public Schools Social Emotional Supports Committee Presentation**

Mr. Timothy Kinel, Assistant Principal of Stafford High School, and Ms. Dawn Ducharme, Social Worker at Stafford High School, presented an update regarding the district Social Emotional Learning Committee Action Plan. Mr. Kinel provided an update regarding the history of the committee and the work they have achieved over the last two years, as the district works to provide greater social and emotional support to students and staff. Ms. Ducharme updated the Board regarding the DESSA program. The full presentation can be found on the district website.

Mr. Delano asked if there is a plan for each school to have a similar program. Mr. Kinel responded that each school has their own sub-committee, and their work makes the plan more individualized. Mr. Autieri stated that once the SEL self-assessment is completed, it will guide the work of each school.

Ms. Kelley asked if each classroom would ultimately have their own charter. Mr. Kinel stated that classroom charters are an objective for next year with classroom charters becoming an expectation in the future. Mr. Kinel stated that the Mood Meter is at the teacher level. Ms. Kelley also asked what wellness opportunities were offered for students. Mr. Kinel stated that there has been a Mindful Monday initiative for all schools, as well as student wellness day planned for May.

### **B. Presentation of the Preliminary 2023 - 2024 Budget for the Stafford Public Schools**

Mr. Moccio presented the Superintendent's preliminary budget for the 2023-2024 fiscal year which is the result of many hours of collaborative effort from staff at all levels and addresses some of the current needs of the district. The 2023-2024 preliminary budget, which totals \$31,622,283.66, is an increase of \$1,742,870.76 or 5.83% when compared to the 2022-2023 Town of Stafford appropriation approved at referendum.

Mr. Moccio reviewed a PowerPoint presentation, which is available on the district website, that included a brief overview of the assumptions utilized and district priorities that factored in to the decision-making when developing the budget. He also highlighted the adjustments that have been made since the budget that was provided for the meeting on January 23, 2023. Mr. Moccio also reviewed the specific accounts that are driving the budget increase and highlighted why certain funds have been removed from the Board budget and would need to be assumed by the town.

Ms. Bushior expressed concern regarding the music and drama program with Mrs. Dillon retiring this school year.

Mr. Delano asked for clarification regarding the solar loan.

Ms. Davis asked to look at what is included in safety and security for the School Facilities budget. Mr. Moccio elaborated on the painting projects.

Ms. Davis asked about moving back the date in which the budget is planned to be submitted. Mr. Moccio said he would ask the Board of Finance. Ms. Lybarger agreed that it would be helpful to move the budget submission date back.

Ms. Davis asked for a hierarchy of in-school programs in relation to where cuts can be made. Mr. Moccio said he could put that together for the Board.

Ms. Shegogue asked if the budget could be submitted prior to cutting the programs for the students and inform the families of which programs will be cut if the budget does not pass. She discussed the cuts that have already taken place in the athletic department.

Mr. Hoffman discussed class-sizes and offerings of electives in relation to reductions of the budget. He added that the Board is responsible for balancing the amount that the budget increases, especially considering the current economic status. Mr. Autieri discussed the SEF relating to the decision-making related to the programming within the schools.

**C. Discussion Regarding Proposed H.B. 5003 - An Act Concerning Education Funding in Connecticut**

Mr. Moccio discussed H.B. 5003, an Act Concerning Education Funding in Connecticut, to determine what, if any, action the Board should take regarding the bill. The bill was proposed this legislative session by Representative Ritter, Representative Rojas, and Representative Currey and is an attempt to revise how public education is funded.

Mr. Moccio stated that the anticipated net outcome for the Stafford Public Schools is \$171,000.00 from H.B. 5003.

Mr. Hoffman stated that he feels that the Board members should also submit a letter in support of the bill. Ms. Kelley will be preparing a letter from the Board members. Mr. Moccio stated that he has spoken with Senator Gordon, and he stated that he is happy to attend a meeting of the Board.

**Item VIII. Public Forum**

There were no questions or comments.

**Item IX. Old Business**

There was no old business.

**Item X. New Business**

**A. Approval of Authorized Signer for Stafford Savings Bank and Key Bank Accounts**

Per the Corporate Resolution with Stafford Savings Bank and Key Bank, the Stafford Board of Education acts as the "Board of Directors" and must authorize officers and agents of the school district to deposit funds in the Bank. The authorization from the Board of Education allows school officials to conduct other types of transactions as stipulated in the resolution, such as signing checks.

With the hiring of the new Director of Finance and Operations, the Board must take official action to allow her the same necessary access and permissions as her predecessor, in relation to the bank accounts.

Mrs. Davis made a motion, seconded by Ms. Kelley, that the Board of Education authorize Mrs. Charmaine Bradshaw-Hill, Director of Finance and Operations, to be a designated signer for all Stafford Board of Education bank accounts in existence at Stafford Savings Bank and Key Bank. Ms. Bushior, Mr. Delano, Mr. Hoffman, Ms. Kelley, and Ms. Lybarger voted for the motion, which carried.

Mrs. Davis made a motion, seconded by Ms. Bushior, that the Board of Education authorize Ms. Sara Kelley, Board of Education Secretary, to certify that this action has been taken at the meeting on February 6, 2023. Ms. Bushior, Mrs. Davis, Mr. Delano, Mr. Hoffman, Ms. Kelley, and Ms. Shegogue voted for the motion, which carried.

**B. Approval of Authorized Signer for CSDE Childhood Nutrition Program**

Attached please find the necessary paperwork from the Connecticut State Department of Education (CSDE), Bureau of Health/Nutrition, Family Services and Adult Education, which states that the district must complete an Authorized Signatures Agreement for Child Nutrition Program changes. When the change of authorization is necessary, Board action "for the form to be signed and submitted" is necessary in order to avoid delay of reimbursement.

With the hiring of the new Director of Finance and Operations, the Board must take official action to allow Ms. Bradshaw-Hill to sign the claims for reimbursement at the Superintendent's direction, or in his absence.

Mrs. Davis made a motion, seconded by Ms. Kelley, that the Board of Education maintain Steven A. Moccio, Superintendent of Schools, as the designated representative authorized to sign the Agreement for Child Nutrition Programs and to sign claims for reimbursement, and approve allowing Mrs. Charmaine Bradshaw-Hill, Director of Finance and Operations, to sign the claims for reimbursement at the Superintendent of Schools direction, in the absence or incapacity of the Superintendent of Schools. Ms. Bushior, Mrs. Davis, Mr. Delano, Mr. Hoffman, Ms. Kelley, and Ms. Shegogue voted for the motion, which carried.

Mrs. Davis made a motion, seconded by Ms. Bushior that the Board of Education authorize Ms. Sara Kelley, Board of Education Secretary, to certify that this action has been taken by signing the Authorized Signatures Change Form. Ms. Bushior, Mrs. Davis, Mr. Delano, Mr. Hoffman, Ms. Kelley, and Ms. Shegogue voted for the motion, which carried.

**C. Review of the 2023-2024 School Calendar (First Read)**

Mr. Moccio reviewed the proposed 2023-2024 school calendar.

The proposed calendar has a start date of Monday, August 28, 2023, which then results in an end date of Friday, June 7, 2024, barring any school cancellations. Friday, August 25, 2023, and Friday, September 1, 2023, are non-school days for students and 10-month staff.



Mr. Moccio noted that the major change from previous years was adjusting Pre-K morning and afternoon sessions to alternate which attends on early dismissal days.

He also proposed the elimination of different release times for early release and for parent conferences.

Ms. Lybarger asked if the Jewish holidays were taken into consideration when constructing the calendar.

No action was taken.

**D. Review and Possible Approval for a Trip to the French Riviera and Barcelona , Spain in June 2024**

Mr. Moccio shared a memo from Mr. Marco Pelliccia, Principal of Stafford High School, on behalf of Ms. Caren Falzarano, 6-12 Humanities Coach, for a trip to the French Riviera and Barcelona in late June 2024.

Mr. Moccio provided a number of documents to the Board. The trip will be organized through Explorica and each participant will assume the cost of their own travel, which is estimated to be \$3,883. The anticipated dates for the trip are June 24, 2024, through July 2, 2024, meaning students and teachers will not be missing any instructional days. The dates also allow for a significant number of snow days, as the tentative last day of school for the 2023-2024 school year is June 7, 2024. The documentation also indicates that there will be one adult chaperone per five students, meeting the requirements of Board of Education Policy 6153, Field Trips / Foreign Trips, and its accompanying regulation.

Mr. Moccio stated he would like the Board to be involved in this process due to heightened security considerations and implemented health measures internationally.

Mrs. Davis made a motion, seconded by Ms. Kelley, that the Board of Education approve the Stafford High School trip to the French Riviera and Barcelona in late June 2024, as presented. Ms. Bushior, Mrs. Davis, Mr. Delano, Mr. Hoffman, Ms. Kelley, and Ms. Shegogue voted for the motion, which carried.

**E. Review and Possible Adoption of New Board Policies in the 9000 Series**

Mr. Moccio informed the Board that a comprehensive review of the 9000 Series (Board Bylaws) within the Board of Education Policy Manual was completed this fall. He provided copies of new Board policies, as well as any accompanying regulations that require review by the Board of Education. He stated all of the policies and regulations were reviewed / revised by the Administrative Policy Committee (APC), which is comprised of the following staff: Steven Autieri, Director of Curriculum & Instruction; Katharine Gabrielson, Director of Pupil Services; Susan Mike, Principal of Stafford Middle School; Timothy Kinel, Assistant Principal of Stafford High School; Sara Varga, Assistant Principal of Stafford Elementary School; and Christine Marinelli, Director of Human Resources / Administrative Assistant to the Superintendent of Schools; and Mr. Moccio. The same policies and regulations were then presented to the Board Policy Committee (BPC), comprised of Jen Davis (Chairperson), Aaron Hoffman, and Sara Kelley. The following are the new policies for Board consideration:

- 9310 - Board Bylaws
- 9312 - Board Regulations
- 9005 - Oath of Office
- 9011 - Code of Conduct for Board Members
- 9013 - Reimbursement of Board Members' Expenses

Mrs. Davis made a motion, seconded by Mr. Hoffman that the Board of Education adopt the following new policies, as presented: 9005- Oath of Office; 9011- Code of Conduct for Board Members; 9013- Reimbursement of Board Members' Expenses; 9310- Board Bylaws; and 9312- Board Regulations. Ms. Bushior, Mrs. Davis, Mr. Delano, Mr. Hoffman, Ms. Kelley, and Ms. Shegogue voted for the motion, which carried.

**F. Review and Possible Approval of Revised Board Policies in the 9000 Series**

Mr. Moccio shared with the Board that a comprehensive review of the 9000 Series (Board Bylaws) within the Board of Education Policy Manual was completed this fall. He provided the Board with revised Board policies that were reviewed / revised by the Administrative Policy Committee (APC), which is comprised of the following staff: Steven Autieri, Director of Curriculum & Instruction; Katharine Gabrielson, Director of Pupil Services; Susan Mike, Principal of Stafford Middle School; Timothy Kinel, Assistant Principal of Stafford High School; Sara Varga, Assistant Principal of Stafford Elementary School; and Christine Marinelli, Director of Human Resources / Administrative Assistant to the Superintendent of Schools; and Mr. Moccio. The same policies were then presented to the Board Policy Committee (BPC), comprised of Jen Davis (Chairperson), Aaron Hoffman, and Sara Kelley. The following are the revised policies for Board consideration:

- 9000- Role of Board and Members
- 9010- Transaction of Business
- 9120- Election of Officers
- 9121- Official Duties – Chairperson
- 9123- Official Duties – Secretary
- 9130- Committees
- 9221- Filling Vacancies
- 9222- Removal of Board Officers
- 9270- Conflict of Interest
- 9311- Formulation, Adoption, Amendment, or Deletion of Policies
- 9314- Suspension of Policies, Bylaws or Regulations
- 9321- Time, Place, and Notification of Meetings
- 9322- Public and Executive Sessions
- 9323- Construction and Posting of Agenda
- 9325- Meeting Conduct
- 9325.1- Quorum and Voting Procedures
- 9326- Minutes
- 9400- Self-Evaluation

A number of existing policies have been identified and will be brought to the Board Policy Committee in the future for consideration for repeal, as they are not required per Shipman & Goodwin Model Policy.

Typically, when policies are presented to the Board of Education, the initial presentation serves as a “first reading” to allow for ample review, discussion and public comment prior to possible approval at a subsequent meeting, which serves as a “second reading.” Should the Board wish to approve the policies as presented, a motion has been included below. Should the Board wish to allow for a “second reading”, the policies will be placed in the Old Business section of the following Board meeting on February 27, 2023.

Mrs. Davis made a motion, seconded by Mr. Hoffman, that the Board of Education adopt the following revised policies, as presented: 9000- Role of Board and Members; 9010- Transaction of Business; 9120- Election of Officers; 9121- Official Duties – Chairperson; 9123- Official Duties – Secretary; 9130- Committees; 9221- Filling

Vacancies; 9222- Removal of Board Officers; 9270- Conflict of Interest; 9311- Formulation, Adoption, Amendment, or Deletion of Policies; 9314- Suspension of Policies, Bylaws or Regulations; 9321- Time, Place, and Notification of Meetings; 9322- Public and Executive Sessions; 9323- Construction and Posting of Agenda; 9325- Meeting Conduct; 9325.1- Quorum and Voting Procedures; 9326- Minutes; and 9400- Self-Evaluation. Ms. Bushior, Mrs. Davis, Mr. Delano, Mr. Hoffman, Ms. Kelley, and Ms. Shegogue voted for the motion, which carried.

**Item XI. Personnel Matters**

There were no personnel matters.

**Item XII. Student Matters**

There were no student matters.

**Item XIII. Adjournment**

Ms. Shegogue made a motion, seconded by Ms. Bushior, to adjourn the meeting. Ms. Bushior, Mrs. Davis, Mr. Delano, Mr. Hoffman, Ms. Kelley, and Ms. Lybarger voted for the motion, which carried. The meeting adjourned at 9:02 p.m.

**Respectfully submitted,  
Christine C. Marinelli / Sara Sarwar, Recording Secretaries**

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**Laura Lybarger, Chairperson**

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**Sara Kelley, Secretary**



**Stafford Board of Education  
Special Meeting - Board of Education Self-Evaluation Workshop  
Stafford High School Library Media Center  
Thursday, February 16, 2023  
5:30 PM**

**Board Members Present (in person):**

Ms. Erica Bushior  
Mr. Mike Delano  
Mr. Aaron Hoffman, Board Member  
Ms. Sara Kelley, Secretary  
Ms. Laura Lybarger, Chairperson  
Ms. Sonya Shegogue

**Absent:**

Ms. Jennifer Davis

**Also Present (in person):**

Mr. Nick Caruso, CAFE  
Mr. Jason Magao, Superintendent Intern  
Mr. Steven Moccio, Superintendent of Schools

**1. Call to Order**

The special meeting for the Board of Education Self-Evaluation was called to order at 5:32 p.m.

**2. Board of Education Self-Evaluation Workshop**

Mr. Caruso facilitated the Board of Education Self-Evaluation Workshop. Board members reviewed ratings and comments that were submitted prior to the workshop using the self-evaluation tool from CAFE. Board members shared their general impressions of the data. The Board discussed each category of the self-evaluation tool: Vision, Community Leadership, Board Operations, Board Ethics, and Board Superintendent Team. The Board identified the following next steps:


1. Communications Committee will discuss strategies to support reaching more community members
2. Create a set of Board Goals that align to Strategic Educational Framework of the district
3. Develop a comprehensive orientation plan for new board members
4. Review policy building meeting agendas
5. Continue conversations to strengthen/ support the relationship with the Superintendent

**3. Adjournment**

Mr. Hoffman made a motion, seconded by Mr. Delano to adjourn the special meeting. Ms. Bushior, Mr. Delano, Ms. Kelley, Ms. Lybarger, and Ms. Shegogue voted for the motion, which carried. The special meeting adjourned at 7:29 p.m.

**MEMO**

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS**

TO: Board of Education  
FROM: Steven A. Moccio, Superintendent of Schools   
SUBJECT: Acceptance of Resignations – Certified Staff Members

RECOMMEND the Board of Education accept the resignation of the following staff members, as indicated:

NAME	POSITION	SCHOOL	EFFECTIVE DATE	REASON
Bolieau, Alaina	Special Education Teacher	Stafford Elementary School	February 17, 2023	Personal
Murdock, Kelly	Math Teacher	Stafford Middle School	End of School Year 2023	Moving out of state
Vigeant, Mary Ellen	Reading Teacher	West Stafford School	End of School Year 2023	Retirement

Stafford CT Public Schools

Voucher Detail Listing

Voucher Batch Number: 1185 02/14/2023

Fiscal Year: 2022-2023

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Advanced Benefit Strategies Inc	3858					
Check Group:						
participation		119.36	2308188	501043 12/1-1/31/23 2/6/2023	001.08.210.2310.070  Section 125 Cafeteria Plan Costs  Check #: 3730	\$119.36
					PO/InvoiceTotal:	\$119.36
					Vendor Total:	\$119.36
Amazon	3332					
Check Group:						
Infincare Non-Slip Grip Baby Boy Socks - Unisex Baby Socks 6-12 months with Grip on the Sole for Infants Toddlers Kids Girls Boys (6-12 Months)		1	2301272	CEMrPiyjCivO  12/21/2022	135.01.611.1110.026  FRC Fees Supplies	\$10.43
LEGO City Safari Off-Roader 60267 Off-Road Toy, Cool Toy for Kids (168 Pieces)		1	2301272	CEMrPiyjCivO  12/21/2022	135.01.611.1110.026  FRC Fees Supplies	\$30.67
ROKO Superhero Capes for Kids Cool Halloween Costume Cosplay Festival Party Supplies Favors Dress Up Cloth Gifts for 3-12 Year Old Boys Girls Toys Age 3-10 Xmas Christmas...		1	2301272	CEMrPiyjCivO  12/21/2022	135.01.611.1110.026  FRC Fees Supplies	\$18.59
Carter's Boys 2 Pack French Terry Active Joggers/Pants (Navy/Heather, 4T)		1	2301272	CUCHcPnyoPMP  12/20/2022	135.01.611.1110.026  FRC Fees Supplies	\$26.99
MEGA BLOKS 150-Piece Building Blocks Toddler Toys with Storage Bag, Deluxe Building Bag for Toddlers 1-3		1	2301272	vevujraCZemK  12/21/2022	135.01.611.1110.026  FRC Fees Supplies	\$29.99
					Check #: 3731	
					PO/InvoiceTotal:	\$116.67
					Vendor Total:	\$116.67
ATOMIC						
Check Group:						

## Stafford CT Public Schools

### Voucher Detail Listing

Voucher Batch Number: 1185

02/14/2023

Fiscal Year: 2022-2023

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
2023 ATOMIC Annual Meeting & Conference 7:00 am - 4:00 pm @ Omni New Haven Hotel at Yale, ATOMIC Member \$115.00District Inservice	3/20/2023	1	2315257	05611	001.08.330.1110.118	\$115.00
				2/1/2023	District Inservice	
					Check #: 3732	
					PO/InvoiceTotal:	\$115.00
					Vendor Total:	\$115.00
Aubuchon Hardware #34	1752					
Check Group:						
Building Services-Supplies		62.17	2310301	344979	001.10.613.2600.134	\$62.17
				12/30/2022	Building Services-Supplies	
Building Services-Supplies		8.99	2310301	345038	001.10.613.2600.134	\$8.99
				1/5/2023	Building Services-Supplies	
Building Services-Supplies		43.5	2310301	345042	001.10.613.2600.134	\$43.50
				1/5/2023	Building Services-Supplies	
Building Services-Supplies		41.96	2310301	345074	001.10.613.2600.134	\$41.96
				1/10/2023	Building Services-Supplies	
Building Services-Supplies		1.78	2310301	345080	001.10.613.2600.134	\$1.78
				1/10/2023	Building Services-Supplies	
Building Services-Supplies		7.58	2310301	345083	001.10.613.2600.134	\$7.58
				1/11/2023	Building Services-Supplies	
Building Services-Supplies		19.79	2310301	345089	001.10.613.2600.134	\$19.79
				1/11/2023	Building Services-Supplies	
Building Services-Supplies		28.78	2310301	345105	001.10.613.2600.134	\$28.78
				1/12/2023	Building Services-Supplies	
Building Services-Supplies		1.34	2310301	345121	001.10.613.2600.134	\$1.34
				1/13/2023	Building Services-Supplies	
Building Services-Supplies		16.17	2310301	345142	001.10.613.2600.134	\$16.17
				1/17/2023	Building Services-Supplies	
Building Services-Supplies		10.39	2310301	345168	001.10.613.2600.134	\$10.39
				1/19/2023	Building Services-Supplies	

Stafford CT Public Schools

Voucher Detail Listing

Voucher Batch Number: 1185 02/14/2023

Fiscal Year: 2022-2023

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Building Services-Supplies		13.49	2310301	345192 1/23/2023	001.10.613.2600.134 Building Services-Supplies	\$13.49
Building Services-Supplies		26.99	2310301	345199 1/24/2023	001.10.613.2600.134 Building Services-Supplies	\$26.99
Building Services-Supplies		5.84	2310301	345200 1/24/2023	001.10.613.2600.134 Building Services-Supplies	\$5.84
Check #: 3733						
						PO/InvoiceTotal: <u>\$288.77</u>
						Vendor Total: <u>\$288.77</u>
BE Publishing						
Check Group:						
School Site License ERD-BNDLS-S Perkins Instructional Supplies		1	2315250	85796 1/23/2023	280.03.611.1130.026 Perkins Instructional Supplies	\$1,795.00
Check #: 3734						
						PO/InvoiceTotal: <u>\$1,795.00</u>
						Vendor Total: <u>\$1,795.00</u>
Big Y Foods Inc						
Check Group: 120						
Blanket order for consumables		73.45	2303186	350568 1/20/2023	001.03.611.1130.058 SHS Science Supplies	\$73.45
Check #: 3735						
						PO/InvoiceTotal: <u>\$73.45</u>
Check Group:						
Consumables		62.51	2303205	364702 2/1/2023	001.03.611.2400.147 SHS Principal's Office Supplies	\$62.51
Consumables		40.98	2303205	372633 2/8/2023	001.03.611.2400.147 SHS Principal's Office Supplies	\$40.98
Check #: 3735						
						PO/InvoiceTotal: <u>\$103.49</u>



Stafford CT Public Schools

Voucher Detail Listing

Voucher Batch Number: 1185 02/14/2023

Fiscal Year: 2022-2023

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Vendor Total:						\$176.94
Caring Nurses, LLC						
Check Group:						
Agency Fee LPN for 1:1 WSS		20.66	2304307	383 1/30/2023	001.04.323.2130.136 SpEd Contracted Related Services	\$1,198.28
Agency Fee LPN for 1:1 WSS		19.28	2304307	394 2/6/2023	001.04.323.2130.136 SpEd Contracted Related Services	\$1,118.24
Check #: 3736						
PO/InvoiceTotal:						\$2,316.52
Vendor Total:						\$2,316.52
CDW Government Inc	910					
Check Group:						
Open PO for various parts		757.88	2309093	GJ49772 1/24/2023	001.09.430.2611.047 IT Repair and Maintenance	\$757.88
Check #: 3737						
PO/InvoiceTotal:						\$757.88
Check Group:						
Lenovo ThinkPad X1 Carbon Gen 9 - 14" - Core i7 1185G7 - Evo vPro - 16 GB R		7	2309148	GK00234 1/25/2023	001.09.730.2500.047 IT Equipment	\$11,375.00
Check #: 3737						
PO/InvoiceTotal:						\$11,375.00
Check Group:						
HP Chromebook 11MK G9 Education Edition - 11.6" - Kompanio 500 MT8183 - 8 G		100	2309150	GM00346 1/30/2023	291.08.730.2230.805 ESSER II Technology Equipment	\$23,899.00
HP Chromebook 14 G7 - 14" - Celeron N4500 - 4 GB RAM - 32 GB eMMC - US		158	2309150	GM00346 1/30/2023	291.08.730.2230.805 ESSER II Technology Equipment	\$47,716.00
HP Chromebook 14 G7 - 14" - Celeron N4500 - 4 GB RAM - 32 GB eMMC - US		147	2309150	GM00346 1/30/2023	292.09.730.2500.047 ARP ESSER Technology Equipment	\$44,394.00

Stafford CT Public Schools

Voucher Detail Listing

Voucher Batch Number: 1185 02/14/2023

Fiscal Year: 2022-2023

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
11 inch Chromebook		25	2309150	GM00346 1/30/2023	292.09.730.2500.047 ARP ESSER Technology Equipment	\$5,974.75
Chrome License		258	2309150	GM13808 1/31/2023	291.08.730.2230.805 ESSER II Technology Equipment	\$8,127.00
Chrome License		172	2309150	GM13808 1/31/2023	292.09.730.2500.047 ARP ESSER Technology Equipment	\$5,418.00

Check #: 3737

PO/InvoiceTotal: \$135,528.75

Vendor Total: \$147,661.63

College Entrance Examination Board 1433

Check Group:

PSAT/NMSQT (October 2022 admin} SCHOOL CODE 070705 - STAFFORD HIGH SCHOOL INVOICE DETAILS: Standard and nonstandard tests ordered Standard tests loaned to other schools), if applicable Total number of test books A-B) Total number of students tested llth grade tested l0th grade tested 11th grade fee waivers being used Students tested at your school covered by district/state contracts Total number of students exempt from school's bill E+F) Total number of students for whom fees are included D-G) Number of billable unused tests [Excludes grades) covered by a contract] Free billable unused tests [20% or a minimum of 10 free for grades) not covered by a contract] Over order fee (I-J) x \$4.00) Total fees for students (does not reflect pricing EPP contracts) H x \$18.00) School Subtotal School Discount School Optional Services Fees Final amount billed to school C 2016 The College Board. No reproduction or external distribution is permilled. Page 2 of 2 A 201 B 0 C 201 D 169 99 70 E 59 F 0 G 59 H 110 I 32 J 40 K \$0.00 for L \$1980.00 \$1980.00 10% \$100.00 \$1872.00 District Supplies Testing	1	2315258	382323029A	001.08.611.1110.229		\$1,872.00
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1/9/2023

District Supplies Testing

Check #: 3738

PO/InvoiceTotal: \$1,872.00

Vendor Total: \$1,872.00

CompuClaim Inc

Check Group:

Stafford CT Public Schools

Voucher Detail Listing

Voucher Batch Number: 1185 02/14/2023

Fiscal Year: 2022-2023

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Medicaid Reimb Expense		606.94	2308160	21-4825 1/31/2023	440.04.330.2100.090 Medicaid Reimb Expense	\$606.94
					Check #: 3739	
						PO/InvoiceTotal: \$606.94
						Vendor Total: \$606.94
Connecticut Invention Convention						
Check Group:						
Registration for Stafford Elementary School 1 Additional Registration Title IV Pt A Other Purchased Services		1	2315259	INV79 1/12/2023	260.05.590.1110.026 Title IV Pt A Other Purchased Services	\$250.00
					Check #: 3740	
						PO/InvoiceTotal: \$250.00
						Vendor Total: \$250.00
Cox Communications	3127					
Check Group:						
District telephone		25.78	2308153	5110135397801 012723 1/27/2023	001.08.530.2600.048 District Telephone	\$25.78
					Check #: 3741	
						PO/InvoiceTotal: \$25.78
						Vendor Total: \$25.78
CWC	1473					
Check Group:						
MS water usage		-116.14	2308172	00138586 020323 2/3/2023	001.02.410.2600.224 SMS Water Usage	(\$116.14)
HS water usage		812.87	2308172	00217946 013023 1/30/2023	001.03.410.2600.224 SHS Water Usage	\$812.87
					Check #: 3742	
						PO/InvoiceTotal: \$696.73
						Vendor Total: \$696.73
Dime Oil Company	3789					

Stafford CT Public Schools

Voucher Detail Listing

Voucher Batch Number: 1185 02/14/2023

Fiscal Year: 2022-2023

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
SHS #2 Heating Oil		21463.04	2308195	107499 1/24/2023	001.03.620.2600.108 SHS #2 Heating Oil	\$21,463.04
WS #2 Heating Oil		7582.11	2308195	107500 1/24/2023	001.01.620.2600.108 WSS #2 Heating Oil	\$7,582.11
Check #: 3743						
						PO/InvoiceTotal: \$29,045.15
Check Group:						
Gasoline - Unleaded Reg.		870.29	2308205	Dec 2022 1/30/2023	001.08.626.2600.223 Gasoline - Unleaded Reg.	\$870.29
Gasoline - Unleaded Reg.		539.68	2308205	NOV 2022 1/31/2023	001.08.626.2600.223 Gasoline - Unleaded Reg.	\$539.68
Check #: 3743						
						PO/InvoiceTotal: \$1,409.97
						Vendor Total: \$30,455.12
Discount Trophy Awards Center	429					
Check Group:						
Awards		1	2316075	205749 1/31/2023	001.03.611.2900.178 SHS Athletic Supplies	\$122.30
Check #: 3744						
						PO/InvoiceTotal: \$122.30
						Vendor Total: \$122.30
Door and Security Solutions LLC						
Check Group:						
SES - Dorma Lever and Escutcheon for Mortise Lock		1	2310536	2753 1/30/2023	001.10.430.2600.134 General Maintenance-District	\$166.00
Check #: 3745						
						PO/InvoiceTotal: \$166.00
						Vendor Total: \$166.00

Elisabeth J. Lord

Stafford CT Public Schools

Voucher Detail Listing

Voucher Batch Number: 1185 02/14/2023

Fiscal Year: 2022-2023

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
SES Training for Bridges in Mathematics on November 29, 2022. Support provided for teachers in Grades 3, 4 and 5 currently implementing the Bridges in Mathematics program. Title IIA Purchased Prof Svc		1	2315255	002 12/1/2022	250.08.330.2200.002 Title IIA Purchased Prof Svc	\$1,000.00
SES Travel Expenses (This amount is half of the expenses of airfare, care rental, gasoline, and meals which were share with colleague.) District Inservice		1	2315255	002 12/1/2022	001.08.330.1110.118 District Inservice	\$422.12
Check #: 3746						
PO/InvoiceTotal:						\$1,422.12
Vendor Total:						\$1,422.12
Ellington Agway Power Equipment						
Check Group:						
Blade Scraper 31		1	2310533	76348 1/24/2023	001.10.430.2600.134 General Maintenance-District	\$48.99
Arm Locking		1	2310533	76348 1/24/2023	001.10.430.2600.134 General Maintenance-District	\$12.99
Check #: 3747						
PO/InvoiceTotal:						\$61.98
Vendor Total:						\$61.98
EVERSOURCE	1442					
Check Group:						
High School electricity		152.98	2308171	51033156076 011923 1/19/2023	001.03.622.2600.096 SHS Electricity	\$152.98
West Stafford electricity		279.64	2308171	51363286089 012323 1/23/2023	001.01.622.2600.096 WSS Electricity	\$279.64
Middle School electricity		1003.22	2308171	51691624068 013123 1/31/2023	001.02.622.2600.096 SMS Electricity	\$1,003.22
Check #: 3748						

Stafford CT Public Schools

Voucher Detail Listing

Voucher Batch Number: 1185

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: \$1,435.84
						Vendor Total: \$1,435.84
Fire Equipment Inc	4209					
Check Group:						
SHS - Fire alarm service		1	2310525	SIN190277A 12/29/2022	001.10.430.2600.134 General Maintenance-District	\$260.00
						Check #: 3749
						PO/InvoiceTotal: \$260.00
						Vendor Total: \$260.00
Follett Content Solutions						
Check Group:						
Birding New England: a field guide to the birds of Connecticut		1	2302158	600864A 1/23/2023	001.02.611.2220.130 SMS Library Supplies	\$27.16
Cece Rios and the desert of souls		1	2302158	600864A 1/23/2023	001.02.611.2220.130 SMS Library Supplies	\$22.62
Cece Rios and the king of fears		1	2302158	600864A 1/23/2023	001.02.611.2220.130 SMS Library Supplies	\$16.85
Children's Blizzard, 1888		1	2302158	600864A 1/23/2023	001.02.642.2220.130 SMS Library Books	\$14.07
Controlled bum		1	2302158	600864A 1/23/2023	001.02.642.2220.130 SMS Library Books	\$16.87
Dragon Ball Z. Vol. 6		1	2302158	600864A 1/23/2023	001.02.611.2220.130 SMS Library Supplies	\$10.27
Fort		1	2302158	600864A 1/23/2023	001.02.611.2220.130 SMS Library Supplies	\$17.79
Grow up, Tahlia Wilkins!		1	2302158	600864A 1/23/2023	001.02.611.2220.130 SMS Library Supplies	\$16.85
Guinness World Records, 2023		1	2302158	600864A 1/23/2023	001.02.611.2220.130 SMS Library Supplies	\$29.04

Stafford CT Public Schools

Voucher Detail Listing

Voucher Batch Number: 1185

02/14/2023

Fiscal Year: 2022-2023

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Hazel Hill is gonna win this one		1	2302158	600864A 1/23/2023	001.02.611.2220.130 SMS Library Supplies	\$16.85
Heartstopper, Volume 1		1	2302158	600864A 1/23/2023	001.02.611.2220.130 SMS Library Supplies	\$24.37
In the beautiful country		1	2302158	600864A 1/23/2023	001.02.611.2220.130 SMS Library Supplies	\$16.85
Island of spies		1	2302158	600864A 1/23/2023	001.02.611.2220.130 SMS Library Supplies	\$18.73
Michael Vey. The parasite		1	2302158	600864A 1/23/2023	001.02.611.2220.130 SMS Library Supplies	\$19.67
Mr. Lemoncello's very first game		1	2302158	600864A 1/23/2023	001.02.611.2220.130 SMS Library Supplies	\$22.42
My own lightning		1	2302158	600864A 1/23/2023	001.02.611.2220.130 SMS Library Supplies	\$17.79
Now you say yes		1	2302158	600864A 1/23/2023	001.02.611.2220.130 SMS Library Supplies	\$17.27
Rainbow Parade		1	2302158	600864A 1/23/2023	001.02.611.2220.130 SMS Library Supplies	\$17.79
Secret of the Forbidden City		1	2302158	600864A 1/23/2023	001.02.611.2220.130 SMS Library Supplies	\$14.97
Stranded		1	2302158	600864A 1/23/2023	001.02.611.2220.130 SMS Library Supplies	\$18.67
Superteacher Project		1	2302158	600864A 1/23/2023	001.02.611.2220.130 SMS Library Supplies	\$17.79
Taste of Magic		1	2302158	600864A 1/23/2023	001.02.611.2220.130 SMS Library Supplies	\$16.85
Trex		1	2302158	600864A 1/23/2023	001.02.611.2220.130 SMS Library Supplies	\$16.85
Two degrees		1	2302158	600864A 1/23/2023	001.02.611.2220.130 SMS Library Supplies	\$17.79

Stafford CT Public Schools

Voucher Detail Listing

Voucher Batch Number: 1185 02/14/2023

Fiscal Year: 2022-2023

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Tyrannosaurus wrecks		1	2302158	600864A 1/23/2023	001.02.611.2220.130 SMS Library Supplies	\$17.79
What we saw: a thriller		1	2302158	600864A 1/23/2023	001.02.611.2220.130 SMS Library Supplies	\$17.79
Where the lost ones go		1	2302158	600864A 1/23/2023	001.02.611.2220.130 SMS Library Supplies	\$17.79
Wildoak		1	2302158	600864A 1/23/2023	001.02.611.2220.130 SMS Library Supplies	\$18.73
You only live once, David Bravo		1	2302158	600864A 1/23/2023	001.02.611.2220.130 SMS Library Supplies	\$16.79
Bear bottom		1	2302158	600864A 1/23/2023	001.02.611.2220.130 SMS Library Supplies	\$17.79
Cece Rios and the desert of souls		-1	2302158	600864A Credit 1/30/2023	001.02.611.2220.130 SMS Library Supplies	(\$22.13)

Check #: 3750

PO/InvoiceTotal: \$530.73

Vendor Total: \$530.73

Gardner & Peterson Associates LLC

Check Group:

Survey & Engineering Services - Proposed handicap parking & drop off area		1	2310529	39654 1/5/2023	292.05.730.2600.134 ARP ESSER SES Property/Equipment	\$1,715.00
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Check #: 3751

PO/InvoiceTotal: \$1,715.00

Vendor Total: \$1,715.00

Gary Wilson

4153

Check Group:

Fire Marshall Services on 12/15/22		1	2305155	SES concert 12/15/22 12/15/2022	001.05.420.2600.000 SES Fire/Police Facilities Usage	\$64.00
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Check #: 3752



Stafford CT Public Schools

Voucher Detail Listing

Voucher Batch Number: 1185 02/14/2023

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: \$64.00
						Vendor Total: \$64.00
Gengras Center						
Check Group:						
Tuition SpEd Private Out of District		1	2304318	020323-RP 2/3/2023	001.04.560.1260.211 Tuition SpEd Private Out of District	\$6,605.00
1:1 Paraprofessional		1	2304318	020323-RP 2/3/2023	001.04.323.1260.192 SpEd Outside Contracted Services	\$3,950.00
SLP		1	2304318	020323-RP 2/3/2023	001.04.323.1260.192 SpEd Outside Contracted Services	\$420.00
OT		1	2304318	020323-RP 2/3/2023	001.04.323.1260.192 SpEd Outside Contracted Services	\$420.00
PT		1	2304318	020323-RP 2/3/2023	001.04.323.1260.192 SpEd Outside Contracted Services	\$420.00
						Check #: 3753
						PO/InvoiceTotal: \$11,815.00
						Vendor Total: \$11,815.00
Giving Hope LLC						
Check Group:						
SpEd Outside Contracted Services		35	2304321	23 1/28/2023	001.04.323.2130.136 SpEd Contracted Related Services	\$3,325.00
						Check #: 3754
						PO/InvoiceTotal: \$3,325.00
						Vendor Total: \$3,325.00
HHC/Grace Webb School						
Check Group:						
temporary hospital placement/tuition - student #1		7	2304400	700001859 011923 1/19/2023	001.07.560.1110.211 Tuition Reg Ed Out of District	\$1,260.00

Stafford CT Public Schools

Voucher Detail Listing

Voucher Batch Number: 1185 02/14/2023

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
temporary hospital placement/tuition - student #2		18	2304400	700001859 011923 1/19/2023	001.07.560.1110.211 Tuition Reg Ed Out of District	\$3,240.00
					Check #: 3755	
						PO/InvoiceTotal: \$4,500.00
						Vendor Total: \$4,500.00
Hillyard Rovic Inc	1096					
Check Group:						
Building Services-Supplies		16.44	2310290	605004688 1/24/2023	001.10.613.2600.134 Building Services-Supplies	\$16.44
Building Services-Supplies		46.14	2310290	605004689 1/24/2023	001.10.613.2600.134 Building Services-Supplies	\$46.14
Building Services-Supplies		246.4	2310290	605004690 1/24/2023	001.10.613.2600.134 Building Services-Supplies	\$246.40
					Check #: 3756	
						PO/InvoiceTotal: \$308.98
						Vendor Total: \$308.98
IDVILLE						
Check Group:						
SEMIRIGID OPEN-FACE BADGE HOLDER - VERTICAL - CLEAR		250	2309152	4028549 2/3/2023	001.09.610.1110.047 IT Supplies	\$85.00
SYSTEM SUPPLIES - ADHESIVE ID LAMINATE 100/PK		3	2309152	4028549 2/3/2023	001.09.610.1110.047 IT Supplies	\$122.83
					Check #: 3757	
						PO/InvoiceTotal: \$207.83
						Vendor Total: \$207.83
Infoshred LLC	4162					
Check Group:						
Destruction of records & confidential documents		1	2303199	3464399 1/25/2023	001.03.611.2400.147 SHS Principal's Office Supplies	\$25.00

Stafford CT Public Schools

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Voucher Batch Number: 1185

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Fiscal Year: 2022-2023

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check #: 3758						
						PO/InvoiceTotal: <u>\$25.00</u>
						Vendor Total: <u>\$25.00</u>
Integrated Security Group						
Check Group:						
SMS - Replaced HDMI equipment and restored video, intercom programming		1	2310531	235772 labor 1/5/2023	117.02.730.2613.135 SMS Security Grant Equipment	\$945.00
SMS - Replaced HDMI equipment and restored video, intercom programming		1	2310531	235772parts 1/5/2023	117.02.730.2613.135 SMS Security Grant Equipment	\$310.00
Installation of new camera for the Administration building		1	2310531	236007 1/10/2023	001.10.430.2600.134 General Maintenance-District	\$1,314.00
Check #: 3759						
						PO/InvoiceTotal: <u>\$2,569.00</u>
						Vendor Total: <u>\$2,569.00</u>
Integrated Systems Services LLC 2819						
Check Group:						
SMS - Service Call checked gym sound system		1	2310522	16725 12/30/2022	001.10.430.2600.134 General Maintenance-District	\$472.00
Check #: 3760						
						PO/InvoiceTotal: <u>\$472.00</u>
						Vendor Total: <u>\$472.00</u>
Level Data Inc						
Check Group:						
State Data Validation Suite		1350	2309158	SO-7223 2/8/2023	001.09.735.2580.047 IT Software	\$1,620.00
Proration		1	2309158	SO-7223 2/8/2023	001.09.735.2580.047 IT Software	(\$675.00)
Check #: 3761						
						PO/InvoiceTotal: <u>\$945.00</u>

Stafford CT Public Schools

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Voucher Batch Number: 1185 02/14/2023

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						Vendor Total: \$945.00
M & J Bus Inc	3891					
Check Group:						
SHS Athletic Transportation		1	2316044	59365 1/31/2023	001.03.581.2700.178 SHS Athletic Transportation	\$1,998.75
SHS Athletic Transportation		1	2316044	59366 1/31/2023	001.03.581.2700.178 SHS Athletic Transportation	\$2,193.75
SHS Athletic Transportation		1	2316044	59367 1/31/2023	001.03.581.2700.178 SHS Athletic Transportation	\$3,152.50
SHS Athletic Transportation		1	2316044	59368 1/31/2023	001.03.581.2700.178 SHS Athletic Transportation	\$1,413.75
						Check #: 3762
						PO/InvoiceTotal: \$8,758.75
Check Group:						
SMS Athletic Transportation		1	2316045	59363 1/31/2023	001.02.581.2700.178 SMS Athletic Transportation	\$893.75
SMS Athletic Transportation		1	2316045	59364 1/31/2023	001.02.581.2700.178 SMS Athletic Transportation	\$958.75
						Check #: 3762
						PO/InvoiceTotal: \$1,852.50
						Vendor Total: \$10,611.25
Madison National Life Insurance Co., Inc						
Check Group:						
Life Insurance Premiums		1	2308175	2/1/2023 2/1/2023	001.08.210.1110.075 Life Insurance Premiums	\$2,490.35
						Check #: 3763
						PO/InvoiceTotal: \$2,490.35
						Vendor Total: \$2,490.35
Maisha Semple						
Check Group:						

Stafford CT Public Schools

Voucher Detail Listing

Voucher Batch Number: 1185 02/14/2023

Fiscal Year: 2022-2023

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
CDA Application Fee		1	2301264	CDA reimbursement 2/6/2023	001.08.330.1110.000 District CDA Scholarships	\$425.00
CDA Program		1	2301264	CDA reimbursement 2/6/2023	001.08.330.1110.000 District CDA Scholarships	\$825.00
Preschool CDA Book for course		1	2301264	CDA reimbursement 2/6/2023	001.08.330.1110.000 District CDA Scholarships	\$40.00
NACDA Membership- required for CDA		1	2301264	CDA reimbursement 2/6/2023	001.08.330.1110.000 District CDA Scholarships	\$45.00

Check #: 3764

PO/InvoiceTotal: \$1,335.00

Vendor Total: \$1,335.00

Marion Leonard

Check Group:

In-person check-in with k-2 teachers on the implementation of Bridges, Work Places & Number Corner and Unit 3 . (Some expenses were shared with the Tolland School District)Title IIA Purchased Prof Svc		1	2315256	002 12/1/2022	250.08.330.2200.002 Title IIA Purchased Prof Svc	\$1,000.00
Mileage 254 miles @ 6.25 (158.75) Hotel (1/2 the cost) \$160.60 Total of 319.35cost District Inservice		1	2315256	002 12/1/2022	001.08.330.1110.118 District Inservice	\$319.35

Check #: 3765

PO/InvoiceTotal: \$1,319.35

Vendor Total: \$1,319.35

Mark Dunn

Check Group:

SHS Athletic Equipment .22 crimp blanks		1	2316117	reimbursement 1/17 1/17/2023	001.03.730.2900.178 SHS Athletic Equipment	\$29.00
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Stafford CT Public Schools

Voucher Detail Listing

Voucher Batch Number: 1185 02/14/2023

Fiscal Year: 2022-2023

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
SHS Athletic Equipment Eco starter pistol. Blank		1	2316117	reimbursement 1/17 1/17/2023	001.03.730.2900.178 SHS Athletic Equipment Check #: 3766	\$165.55
						PO/InvoiceTotal: <u>\$194.55</u>
						Vendor Total: <u>\$194.55</u>
Microbac Laboratories Inc						
Check Group:						
WSS - Water Testing		1	2310528	D22025336 12/29/2022	001.10.430.2600.992 Water Testing Check #: 3767	\$187.25
						PO/InvoiceTotal: <u>\$187.25</u>
						Vendor Total: <u>\$187.25</u>
NASSP	933					
Check Group:						
Stafford Middle School National Junior Honor Society Affiliation Membership 07/01/23 - 06/30/24		1	2302165	9001660906 1/16/2023	001.02.810.2400.147 SMS Dues and Fees Check #: 3768	\$385.00
						PO/InvoiceTotal: <u>\$385.00</u>
						Vendor Total: <u>\$385.00</u>
Parts Town LLC						
Check Group:						
SES - Flame Sensor, 90 Degree		1	2310534	24516816. 2/27/2020	001.10.430.2600.134 General Maintenance-District	\$75.81
SES - Ignitor		1	2310534	8768092 3/16/2020	001.10.430.2600.134 General Maintenance-District Check #: 3769	\$87.38
						PO/InvoiceTotal: <u>\$163.19</u>
						Vendor Total: <u>\$163.19</u>

PDQ.Com Corp

Stafford CT Public Schools

Voucher Detail Listing

Voucher Batch Number: 1185 02/14/2023

Fiscal Year: 2022-2023

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
PDQ Inventory - Prorated Charges		1	2309151	PDQ36413 2/3/2023	001.09.735.2580.047 IT Software	\$503.42
Check #: 3770						
PO/InvoiceTotal:						\$503.42
Vendor Total:						\$503.42
Penn State Industries						
Check Group:						
24 Kt Plated Slimline Pen		25	2303251	444293 1/23/2023	001.03.611.2400.147 SHS Principal's Office Supplies	\$91.60
24 Kt Plated Slimline Pencil		25	2303251	444293 1/23/2023	001.03.611.2400.147 SHS Principal's Office Supplies	\$141.92
Sanding Mesh 10 Pack		1	2303251	444293 1/23/2023	001.03.611.2400.147 SHS Principal's Office Supplies	\$14.40
2023 Pen Bands		25	2303251	444293 1/23/2023	001.03.611.2400.147 SHS Principal's Office Supplies	\$28.38
2023 Pencil Bands		25	2303251	444293 1/23/2023	001.03.611.2400.147 SHS Principal's Office Supplies	\$28.38
Mid-cure Epoxy		1	2303251	444293 1/23/2023	001.03.611.2400.147 SHS Principal's Office Supplies	\$12.33
7mm Spare Tubes - 10/pack		1	2303251	444293 1/23/2023	001.03.611.2400.147 SHS Principal's Office Supplies	\$2.59
Check #: 3771						
PO/InvoiceTotal:						\$319.60
Vendor Total:						\$319.60
Plimpton & Hills Corporation						
Check Group:						
Plumbing Repair & Maintenance		1485.98	2310379	08249351.1 1/18/2023	001.10.430.2600.993 Plumbing Repair & Maintenance	\$1,485.98

Stafford CT Public Schools

Voucher Detail Listing

Voucher Batch Number: 1185 02/14/2023

Fiscal Year: 2022-2023

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Plumbing Repair & Maintenance		38.34	2310379	08249411 1/19/2023	001.10.430.2600.993 Plumbing Repair & Maintenance	\$38.34
Plumbing Repair & Maintenance		59.68	2310379	08349886.0124 2/8/2023	001.10.430.2600.993 Plumbing Repair & Maintenance	\$59.68
Check #: 3772						
PO/InvoiceTotal:						\$1,584.00
Vendor Total:						\$1,584.00
Robert Butler						
Check Group:						
Shear pin .25x1.75 Gr2		40	2310532	D0347142P1 1/27/2023	001.10.430.2600.134 General Maintenance-District	\$57.20
Bow Tie Cotter pin		25	2310532	D0347142P1 1/27/2023	001.10.430.2600.134 General Maintenance-District	\$29.00
Check #: 3773						
PO/InvoiceTotal:						\$86.20
Vendor Total:						\$86.20
Rubicon West LLC						
Check Group:						
Atlas - Public Site 1600 Students Parent Portal District Licensing Fees and Subscriptions		1	2315253	ATINV-7205 1/30/2023	001.08.810.2212.045 District Licensing Fees and Subscriptions	\$500.00
Check #: 3774						
PO/InvoiceTotal:						\$500.00
Vendor Total:						\$500.00
Rusty Kiln LLC						
Check Group:						
SES - Inspection of 2 kilns		1	2310527	4258 11/8/2022	001.10.430.2600.134 General Maintenance-District	\$85.00
Check #: 3775						
PO/InvoiceTotal:						\$85.00



Stafford CT Public Schools

Voucher Detail Listing

Voucher Batch Number: 1185 02/14/2023

Fiscal Year: 2022-2023

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Vendor Total:						\$85.00
Sara E Varga						
Check Group:						
Pompoms, Small ITrash Can,Mini Metal Buckets - Kindness Project		1	2305161	V540040 2/1/2023	001.05.611.2400.147 SES Principal's Office - General Supplies	\$104.28
Check #: 3776						
PO/InvoiceTotal:						\$104.28
Vendor Total:						\$104.28
Scott's Sports Supplies	1814					
Check Group:						
SMS Athletic Supplies basketballs		3	2316119	SPS 4075A 1/20/2023	001.02.611.2900.178 SMS Athletic Supplies	\$209.97
SMS Athletic Supplies Baseball		4	2316119	SPS 4075A 1/20/2023	001.02.611.2900.178 SMS Athletic Supplies	\$319.96
SMS Athletic Supplies Softballs		2	2316119	SPS 4075A 1/20/2023	001.02.611.2900.178 SMS Athletic Supplies	\$159.98
SMS Athletic Supplies scorebooks		4	2316119	SPS 4075A 1/20/2023	001.02.611.2900.178 SMS Athletic Supplies	\$31.96
SMS Athletic Supplies batting tee		1	2316119	SPS 4075A 1/20/2023	001.02.611.2900.178 SMS Athletic Supplies	\$32.00
Check #: 3777						
PO/InvoiceTotal:						\$753.87
Check Group:						
SMS Athletic Equipment Softball catchers equipment		1	2316120	SPS 4075B 1/20/2023	001.02.730.2900.178 SMS Athletic Equipment	\$229.99
SMS Athletic Equipment Baseball catcher equipment		1	2316120	SPS 4075B 1/20/2023	001.02.730.2900.178 SMS Athletic Equipment	\$369.99
SMS Athletic Equipment lineup cards		2	2316120	SPS 4075B 1/20/2023	001.02.730.2900.178 SMS Athletic Equipment	\$19.98
Check #: 3777						

Stafford CT Public Schools

Voucher Detail Listing

Voucher Batch Number: 1185

02/14/2023

Fiscal Year: 2022-2023

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: \$619.96
						Vendor Total: \$1,373.83
Seagull Speech & Language Services, LLC						
Check Group:						
Agency SLP - WSS		181.82	2304310	275 2/2/2023	001.04.323.2130.136 SpEd Contracted Related Services	\$16,363.80
						Check #: 3778
						PO/InvoiceTotal: \$16,363.80
						Vendor Total: \$16,363.80
Senor Wooly						
Check Group:						
Senor Wooly yearly subscription		1	2303223	4993919461 1/23/2023	001.03.611.1130.038 SHS World Language Supplies	\$150.00
						Check #: 3779
						PO/InvoiceTotal: \$150.00
						Vendor Total: \$150.00
Shipman & Goodwin, LLP						
1136						
Check Group:						
district legal services		2354.5	2308199	623841 1/31/2023	001.08.340.2310.128 District Legal Fees	\$2,354.50
						Check #: 3780
						PO/InvoiceTotal: \$2,354.50
						Vendor Total: \$2,354.50
Sillworks						
Check Group:						
EG0600JETKA HP G8 G9 600-GB 12G 10K 2.5 SAS SC		3	2309154	04A-279261 2/6/2023	001.09.430.2611.047 IT Repair and Maintenance	\$587.85
						Check #: 3781
						PO/InvoiceTotal: \$587.85

Stafford CT Public Schools

Voucher Detail Listing

Voucher Batch Number: 1185 02/14/2023

Fiscal Year: 2022-2023

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
627195-001 HP 300-GB 6G 15K 2.5 DP SAS HDD		2	2309160	04A-279511 2/9/2023	001.09.430.2611.047 IT Repair and Maintenance	\$251.90
Check #: 3781						
PO/InvoiceTotal:						\$251.90
Vendor Total:						\$839.75
Stafford WPCA	260					
Check Group:						
BOE Sewer Assessment		1	2308261	004372 2022-23 1/10/2023	001.05.410.2600.190 SES Sewer Assessment	\$370.00
Check #: 3782						
PO/InvoiceTotal:						\$370.00
Check Group:						
SMS - Well Vault		1	2310526	6120743 12/28/2022	001.10.430.2600.134 General Maintenance-District	\$171.00
Check #: 3782						
PO/InvoiceTotal:						\$171.00
Vendor Total:						\$541.00
Staples	2333					
Check Group:						
Dir of Spec Ed-Instructional Supplies		1	2304397	8068982746 1/21/2023	001.04.611.2500.192 Dir of Spec Ed-Instructional Supplies	\$11.17
Dir of Spec Ed-Instructional Supplies		5	2304397	8068982746 1/21/2023	001.04.611.1260.192 Special Education Inst. Supplies	\$111.90
Check #: 3783						
PO/InvoiceTotal:						\$123.07
Check Group:						
Officemate .75" Handle Letter Opener, Blue (OIC30310)		1	2308262	8069066284 1/28/2023	001.08.611.2320.203 District Supplies Superintendents Office	\$2.65

Stafford CT Public Schools

Voucher Detail Listing

Voucher Batch Number: 1185 02/14/2023

Fiscal Year: 2022-2023

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Sharpie Pocket Stick Highlighter, Chisel Tip, Assorted Colors, Dozen (27145)		1	2308262	8069066284 1/28/2023	001.08.611.2320.203 District Supplies Superintendents Office	\$5.22
DataProducts Ink Roller, Black/Red (R1427)		1	2308262	8069066284 1/28/2023	001.08.611.2320.203 District Supplies Superintendents Office	\$4.84
Check #: 3783						
PO/InvoiceTotal:						\$12.71
Vendor Total:						\$135.78
Sunbelt Staffing LLC						
Check Group:						
SHS School Psych. Services		28	2304320	20582093 1/22/2023	001.04.323.2130.136 SpEd Contracted Related Services	\$2,716.00
SHS School Psych. Services		35	2304320	20585297 1/29/2023	001.04.323.2130.136 SpEd Contracted Related Services	\$3,395.00
Check #: 3784						
PO/InvoiceTotal:						\$6,111.00
Vendor Total:						\$6,111.00
Superior Energy LLC	1227					
Check Group:						
SMS Propane		8337.61	2308215	76491 2/8/2023	001.02.623.2600.198 SMS Propane	\$8,337.61
Check #: 3785						
PO/InvoiceTotal:						\$8,337.61
Vendor Total:						\$8,337.61
Town of Stafford	27					
Check Group:						
Police Services for 12/15/22		1	2305156	concert SES 12/15/22 12/15/2022	001.05.420.2600.000 SES Fire/Police Facilities Usage	\$242.40
Check #: 3786						
PO/InvoiceTotal:						\$242.40

Stafford CT Public Schools

Voucher Detail Listing

Voucher Batch Number: 1185 02/14/2023

Fiscal Year: 2022-2023

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Vendor Total:						\$242.40
Treasurer-State of CT						
Check Group:						
IT Interbuilding Internet Service		1	2308231	CEN427232 2/8/2023	001.09.530.2611.047 IT Interbuilding Internet Service	\$1,404.00
Check #: 3787						
PO/InvoiceTotal:						\$1,404.00
Vendor Total:						\$1,404.00
Unifirst Corporation	4231					
Check Group:						
Uniforms, brooms, mops and mats		97.25	2310292	1030241180 1/27/2023	001.10.430.2611.134 Maintenance Contracts	\$97.25
Uniforms, brooms, mops and mats		75.86	2310292	1030241181 1/27/2023	001.10.430.2611.134 Maintenance Contracts	\$75.86
Uniforms, brooms, mops and mats		82.31	2310292	1030241182 1/27/2023	001.10.430.2611.134 Maintenance Contracts	\$82.31
Uniforms, brooms, mops and mats		51.83	2310292	1030241183 1/27/2023	001.10.430.2611.134 Maintenance Contracts	\$51.83
Check #: 3788						
PO/InvoiceTotal:						\$307.25
Vendor Total:						\$307.25
United States Postal Service	1300					
Check Group:						
Barn Swallow Forever #10 Regular Stamped Envelopes (WAG) SKU 291505		1	2302166	V111282 2/8/2023	001.02.530.1110.146 SMS Postage	\$350.95
Check #: 3789						
PO/InvoiceTotal:						\$350.95
Vendor Total:						\$350.95
Wilson Language Training	3182					

Stafford CT Public Schools

Voucher Detail Listing

Voucher Batch Number: 1185 02/14/2023

Fiscal Year: 2022-2023

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
Sentence & Syllable Frames (Replacement) (Gr. 1) ISBN: 9781567781823 District Literacy Supplies		2	2315246	1965091 1/24/2023	001.08.611.1110.036 District Literacy Supplies	\$97.20
Dry Erase Writing Tablet (Replacement) (Gr. 1, 2 & 3) District Literacy Supplies ISBN: 9781567784800		90	2315246	1965091 1/24/2023	001.08.611.1110.036 District Literacy Supplies	\$2,138.40
Magnetic Letter Tiles (Replacement) (Gr. 1) ISBN: 9781567782004 District Literacy Supplies		4	2315246	1965091 1/24/2023	001.08.611.1110.036 District Literacy Supplies	\$82.08
Magnetic Letter Tiles (Replacement) (Gr. 3 & Intervention) ISBN: 9781567782684 District Literacy Supplies		4	2315246	1965091 1/24/2023	001.08.611.1110.036 District Literacy Supplies	\$99.36
Foundations Letter Board (Replacement) (Gr. 1) ISBN: 9781567784411 District Literacy Supplies		10	2315246	1965091 1/24/2023	001.08.611.1110.036 District Literacy Supplies	\$194.40
Foundations Letter Board (Replacement) (Gr. 2) ISBN: 9781567783643 District Literacy Supplies		7	2315246	1965091 1/24/2023	001.08.611.1110.036 District Literacy Supplies	\$136.08
Just Words Student Consumables (Intervention) ISBN: 9781567784077 District SRBI Supplies		6	2315246	1965091 1/24/2023	001.08.611.1110.037 District SRBI Supplies	\$291.60

Check #: 3790

PO/InvoiceTotal: \$3,039.12

Vendor Total: \$3,039.12

Winsupply of Manchester 2314

Check Group:

Male adapter cooper press		2	2310524	012783 01 1/6/2023	001.10.430.2600.134 General Maintenance-District	\$128.04
Copper press ball valve bv		1	2310524	012783 01 1/6/2023	001.10.430.2600.134 General Maintenance-District	\$85.74
Tee copper press		1	2310524	012783 01 1/6/2023	001.10.430.2600.134 General Maintenance-District	\$68.59

Stafford CT Public Schools

Voucher Detail Listing

Voucher Batch Number: 1185

02/14/2023

Fiscal Year: 2022-2023

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Lf copper press ball valve e		1	2310524	012783 01 1/6/2023	001.10.430.2600.134 General Maintenance-District	\$25.87
Lf brass tee imp lead free		2	2310524	012783 01 1/6/2023	001.10.430.2600.134 General Maintenance-District	\$35.96
Male adapter copper press		1	2310524	012783 01 1/6/2023	001.10.430.2600.134 General Maintenance-District	\$11.08
Lf union pxp copper press		1	2310524	012783 01 1/6/2023	001.10.430.2600.134 General Maintenance-District	\$45.40
1 x 10 L hard copper tube		20	2310524	012783 01 1/6/2023	001.10.430.2600.134 General Maintenance-District	\$136.40
Pxp 90 deg elbow copper press		3	2310524	012783 01 1/6/2023	001.10.430.2600.134 General Maintenance-District	\$27.66
Pxp cplg cc400 copper press		2	2310524	012783 01 1/6/2023	001.10.430.2600.134 General Maintenance-District	\$15.66
Pxp 90 deg elbow copper press		4	2310524	012783 01 1/6/2023	001.10.430.2600.134 General Maintenance-District	\$197.32
Flex2pro h2p tank wx203 wr120 well tank		1	2310524	012783 01 1/6/2023	001.10.430.2600.134 General Maintenance-District	\$454.63
Solid concrete block		2	2310524	012783 01 1/6/2023	001.10.430.2600.134 General Maintenance-District	\$11.54
Hard copper tube		10	2310524	012783 01 1/6/2023	001.10.430.2600.134 General Maintenance-District	\$190.50
Flush bushing		2	2310524	012783 01 1/6/2023	001.10.430.2600.134 General Maintenance-District	\$3.70
Adapter		2	2310524	012783 01 1/6/2023	001.10.430.2600.134 General Maintenance-District	\$4.06
Pvcdwv hxhxx wye		1	2310524	012783 01 1/6/2023	001.10.430.2600.134 General Maintenance-District	\$7.15
Pvcdwv hxh 90 ell		6	2310524	012783 01 1/6/2023	001.10.430.2600.134 General Maintenance-District	\$13.56

Stafford CT Public Schools

Voucher Detail Listing

Voucher Batch Number: 1185

02/14/2023

Fiscal Year: 2022-2023

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Pvcdwv hxx 45 ell		6	2310524	012783 01 1/6/2023	001.10.430.2600.134 General Maintenance-District	\$13.26
1-1/2 ci/pl-ci/pl		2	2310524	012783 01 1/6/2023	001.10.430.2600.134 General Maintenance-District	\$9.98
16 oz pvc clr a/w below zero cement		1	2310524	012783 01 1/6/2023	001.10.430.2600.134 General Maintenance-District	\$16.70
Purple pvc primer		1	2310524	012783 01 1/6/2023	001.10.430.2600.134 General Maintenance-District	\$17.60
Galv split ring hgr		3	2310524	012783 01 1/6/2023	001.10.430.2600.134 General Maintenance-District	\$7.98
3/8 galv hgr flg		3	2310524	012783 01 1/6/2023	001.10.430.2600.134 General Maintenance-District	\$3.48
Pvc 7112 1-1/2x10 s40 pe pipe		10	2310524	012783 01 1/6/2023	001.10.430.2600.134 General Maintenance-District	\$16.40

Check #: 3791


PO/InvoiceTotal:	<u>\$1,548.26</u>
Vendor Total:	<u>\$1,548.26</u>
Grand Total:	\$279,409.93

End of Report



**MEMO**

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS**

TO: Board of Education   
 FROM: Steven A. Moccio, Superintendent of Schools  
 SUBJECT: Presentation of the Preliminary 2023-2024 Budget for the Stafford Public Schools

The Superintendent’s preliminary budget for the 2023-2024 fiscal year is the result of many hours of collaborative effort from staff at all levels and addresses some of the current needs of the district. The 2023-2024 preliminary budget, which totals \$31,865,504.32, is an increase of \$1,986,091.40 or 6.65% when compared to the 2022-2023 Town of Stafford appropriation approved at referendum. Listed below, please find a budget breakdown by category.

	2021-22	2022-23	Preliminary 2023-24	Difference	% Change
100 Salaries	\$ 16,685,875.30	\$ 17,235,004.86	\$ 17,735,806.42	\$ 500,801.55	2.91%
200 Benefits	\$ 5,434,881.89	\$ 5,278,977.02	\$ 6,000,085.71	\$ 724,277.23	13.72%
300 Professional Services	\$ 468,746.25	\$ 590,673.06	\$ 722,562.63	\$ 131,889.57	22.33%
400 Repairs, Rental, Other Property Services	\$ 734,188.29	\$ 689,061.79	\$ 691,411.53	\$ 2,349.74	0.34%
500 Transportation, Tuition, Other Services	\$ 4,085,988.46	\$ 4,221,091.06	\$ 4,675,923.34	\$ 454,832.28	10.78%
600 Utilities, Instructional & Building Supplies	\$ 1,075,593.08	\$ 1,121,684.70	\$ 892,911.25	\$(228,773.45)	-20.40%
700 Equipment and Software	\$ 255,987.14	\$ 398,154.16	\$ 452,740.00	\$ 54,585.84	13.71%
800 Dues and Fees	\$ 345,500.46	\$ 344,766.26	\$ 690,894.80	\$ 346,128.54	100.40%
<b>Grand Total</b>	<b>\$ 29,086,760.87</b>	<b>\$ 29,879,412.91</b>	<b>\$ 31,865,504.32</b>	<b>\$1,986,091.40</b>	<b>6.65%</b>

The 6.65% increase represents a reduction of \$451,897.61 from the budget as prepared for the Board meeting on January 23, 2023. The reduction is comprised of the adjustments listed on the following page.

As requested by the Board, at the meeting on Monday, February 27, 2023, I will provide a list of potential reductions that further reduce the budget by \$622,627.85, representing an increase of 4.56% when compared to the 2022-2023 Town of Stafford appropriation approved at referendum. Hard copies will be provided to Board members for budget binders and for any public in attendance at the Board meeting.

The administrative team will be present in-person or attending remotely, and will be available to answer any building or department level questions from the Board.

Adjustments	Variance	Impact
Eliminate Full-Year Substitute Position at SES (salary and benefits)	\$ (76,847.39)	No current notification of long-term leave for 2023-24 school year
New Para at WSS (salary and benefits)	\$ 21,517.72	Required per PPT
Increase PreK Tuition to \$160/month	\$ (29,200.00)	Net of new rate \$79,200 revenue - \$50,000 current figure in budget
Workers' Compensation Rate Increase	\$ 23,875.80	As of 1/20/23 - Based on the number of claims to date
Benefit Change for New Hire	\$ 15,409.14	Change of benefit plan for new hire
Eliminate Benefits for two (2) Early Head Start positions	\$ (22,679.23)	EHS Program shifted to EASTCONN
Reduce IT Supplies	\$ (10,000.00)	To be offset by Device Protection Plan
Remove Benefits for PT employee	\$ (11,309.71)	PT position does not receive benefits – currently an open position
Remove Permanent Building Substitute Salary at WSS (salary and benefits)	\$ (33,940.71)	Daily substitutes hired each day
Remove position due to retirement (salary and benefits)	\$ (85,142.44)	Do not replace an open position due to retirement and reduce reading intervention to 0.4 FTE at WSS. Split a SES reading intervention teacher duties to includes WSS. WSS school would have limited Tier 3 Intervention for students.
Remove PT Custodial Position (SHS)	\$ (17,106.10)	Employee will be transferred to an open position at WSS
Reduce Anticipated Salary Amount for Open Certified Positions	\$ (60,930.00)	
Increase PreK Tuition to \$200/month	\$ (19,800.00)	Net of new rate \$99,000 revenue - \$50,000 in current budget
Reduce Contracted Instructional Services Aligned with Updated Supports	\$ (120,000.00)	SHS Psychologist filled, special education program no longer required
SMS Grease Trap Project Completed in 2022-23 / Reduce General Maintenance - District	\$ (12,500.00)	General Maintenance - District (Geo-Thermal Repairs through Town)
Reduced District Obligation for Adult Education Grant with EASTCONN	\$ (1,135.80)	Updated information per grant
Reduce the number of out-of-district events for band/music	\$ (3,900.00)	NCCC, NEMFA, Memorial Day, Big E remain
Increase Rate of Transportation Fee to \$75(SHS) and \$60 (SMS)	\$ (8,400.00)	Student Counts: SHS - Athletics (200), SHS - Music (40), SMS (120)
Reduce SHS Motivational Speakers	\$ (2,000.00)	Balance of \$2,500 for the 2023-24 school year
Reduce Instructional Supplies at SMS (PBIS) and SHS (Art and Industrial Arts)	\$ (17,935.00)	Cameras for Photography, Digital Printer, and PBIS supplies at SMS. SMS will need to utilize student activity fees and/or fundraise to purchase incentives related to our PBIS program.
Remove SMS Replacement Equipment (whiteboards); NAS Device paid through ARP-ESSER	\$ (15,500.00)	Whiteboards budgeted in School Facilities
Remove Software	\$ (19,200.00)	Gaggle (District) and Discovery Ed



# 2023-2024 Budget Update



Additional budget information can be found by visiting the Quick Link section of the district website and clicking on the Budget icon.



## A LOOK at the BUDGET

### YOUR VOICE MATTERS!

**The Board of Education (BOE) meeting on February 6, 2023, concluded with a request to the Superintendent to reduce the district's budget by \$622,628 (to approximately 4.5%). This will require additional reductions to staff and programs. These reductions will be discussed at the next Board of Education meeting on February 27, 2023, and the public will have an opportunity to comment.**

An additional reduction to the 2023 - 2024 budget of \$622,628.00, will have the following impact:

- Additional reductions to instructional and support staffing
- Inability to maintain some of the programs and opportunities currently available to students
- Increased class sizes in specific grade levels and disciplines
- Decreased elective offerings for middle and high school students
- Significant reduction in support services offered to students resulting in increased dependence on and costs related to special education
- Impacts to student programs that could result in higher rates of chronic absenteeism and dropout rates resulting in decreased graduation rates and preparedness of students for college and/or careers

#### DID YOU KNOW?

The following people may vote in a town referendum:


- U.S. citizens, 18 years of age or older, who own property in Stafford and are liable for taxes of at least \$1,000 on the property, OR
- Registered voters

All community members are encouraged to make their voice heard by participating in the budget process and attending Board of Education meetings (either in-person or via Zoom), Board of Finance meetings, Public Hearings, and participating in the annual town budget vote (referendum). We know your time is valuable, and we appreciate your perspective in this important process.

A timeline of the budget development process and associated budget reductions made to date can be found by clicking on the following link: [2023-2024 Budget Update and Reductions to Date](#)



**MEMO****OFFICE OF THE SUPERINTENDENT OF SCHOOLS**

TO: Board of Education   
FROM: Steven A. Moccio, Superintendent of Schools  
SUBJECT: Stafford Public Schools 2021-2022 Next Generation Accountability Results

The Connecticut State Department of Education (CSDE) introduced the state accountability system in March 2016, which utilizes 12 indicators to help provide a more holistic perspective of how our students and schools are performing. CSDE publishes an annual report card, which reports on that includes a District Performance Index (DPI) and School Performance Index (SPI). It is expected that districts use the data to identify strengths and areas for school and district improvement. Specific indicators are utilized to initially determine an Accountability Index for the overall district and each individual school. A category level is assigned to each school based on the Accountability Index and then adjusted down if the school has an achievement gap in ELA, Math, Science, graduation rate, or participation rate.

Mr. Steve Autieri, Chief Academic Officer, has provided a presentation in the portal for your reference, along with a report that shows the results for each school and the district. Due to the COVID-19 pandemic, the CSDE applied and received a waiver from the United States Department of Education regarding a pause in the collection of data for the accountability profile. District accountability ratings have not been provided by the CSDE since testing associated with the 2018-2019 school year.



**Stafford Public Schools**  
Next Generation Accountability  
BOE Data Presentation  
2021-2022

February 27, 2023

*Steven Autieri, Chief Academic Officer*



# Purpose of Accountability Systems

- Track progress
- Help schools and districts make improvements
- Show where support is needed most
- Recognize successes
- Promote transparency
- Satisfy federal and state requirements

# Connecticut Next Generation Accountability

- Provides a more complete picture of a school or district
- Guards against narrowing of the curriculum to the tested subjects
- Expands ownership of accountability to all staff
- Allows schools to demonstrate progress on “outcome pre-cursors”
- Encourages leaders to use accountability results as a guide to track improvement efforts
- Developed with extensive feedback from district and school leaders, Connecticut educators, state and national experts, CSDE staff, and many others.

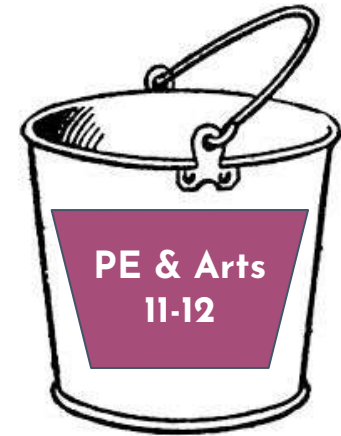
# What 12 Indicators Are Measured?

1. Academic achievement (Performance Index) <sup>H</sup>–ELA, Mathematics, Science
2. Academic growth <sup>H</sup>–ELA, Mathematics, English Language Proficiency (Oral/Literacy)
3. Assessment participation rate <sup>H</sup>
4. Chronic absenteeism <sup>H</sup>
5. Preparation for postsecondary and career readiness – Percent taking coursework
6. Preparation for postsecondary and career readiness – Percent meeting passing benchmarks on exams
7. Graduation – on track in ninth grade
8. Graduation – four-year adjusted cohort
9. Graduation – six-year adjusted cohort <sup>H</sup>
10. Postsecondary Entrance Rate
11. Physical fitness
12. Arts access

<sup>H</sup> Separate set of points allotted for “High Needs” (students from low-income families, English Learners (ELs), or students with disabilities)



# The Four Categories of Stafford's Success



## Testing Participation

Student Growth:  
ELA, Math

Performance:  
ELA, Math, Science

## Chronic Absenteeism

High Needs

All Students

## Postsecondary

Graduation:  
on track, 4yr, 6yr

Preparation for CCR:  
% taking courses  
% passing exams

## Postsecondary

Physical Fitness

Arts Access

# 2021-2022 Comparison of District to State

2021-2022 Composite Data			
No:	Indicator	Stafford District Index/Rate	State Avg Index/Rate
1a.	ELA Performance Index – All Students	65.3	64.2
1b.	ELA Performance Index – High Needs Students	58.8	54.2
1c.	Math Performance Index – All Students	60.1	58.6
1d.	Math Performance Index – High Needs Students	52.8	47.7
1e.	Science Performance Index – All Students	62.2	61.4
1f.	Science Performance Index – High Needs Students	55.5	51.3
2a.	ELA Avg. Percentage of Growth Target Achieved – All Students	60.2%	60.4%
2b.	ELA Avg. Percentage of Growth Target Achieved – High Needs Students	57.0%	56.2%
2c.	Math Avg. Percentage of Growth Target Achieved – All Students	66.4%	65.2%
2d.	Math Avg. Percentage of Growth Target Achieved – High Needs Students	58.6%	59.1%
4a.	Chronic Absenteeism – All Students	18.6%	23.7%
4b.	Chronic Absenteeism – High Needs Students	26.1%	34.0%
5	Preparation for CCR – % taking courses	84.8%	84.8%
6	Preparation for CCR – % passing exams	34.8%	41.5%
7	On-track to High School Graduation	87.4%	82.7%
8	4-year Graduation - All Students (2018 Cohort)	95.5%	89.6%
9	6-year Graduation - High Needs Students (2016 Cohort)	96.3%	85.2%
10	Postsecondary Entrance (Class of 2018)	64.4%	66.1%
11	Physical Fitness (estimated participation rate)	48.4%	45.7%
12	Arts Access	40.9%	52.4%

• Indicator 3 is the participation rate.

# Percentage of Points Earned Trends (2016-2022)

	2015- 2016	2016-2017	2017-2018	2018-2019	2021-2022
<b>DRG F Districts</b>					
Canterbury	75.1	67.3	68.4	72.5	72.0
East Windsor	70.3	70.2	71.3	66.7	68.2
Enfield	74.3	70.5	69.5	72.4	69.6
Griswold	76.3	72.8	75.2	75.9	65.9
Montville	78.6	76.8	78.0	77.9	71.6
North Canaan	77.3	68.7	69.3	78.1	76.0
Plainville	77.6	75.2	80.8	76.4	70.3
Plymouth	75.6	72.2	72.6	78.4	70.0
Seymour	76.1	77.0	77.7	76.1	74.7
Sprague	71.4	64.5	67.8	56.2	59.7
<b>Stafford</b>	74.5	69.5	73.2	75.9	72.7
Sterling	72.8	54.3	67.6	61.1	52.7
Thompson	68.0	71.9	66.1	66.6	65.4
Voluntown	76.8	75.9	75.2	79.6	77.3
Windsor Locks	74.1	71.7	71.7	71.7	70.7
Wolcott	79.4	77.6	83.3	80.3	77.2
State Average	73.1	73.2	74.9	74.2	69.9
DRG AVG	74.9	71.0	73.0	72.9	69.6
DRG F Rank (16)	10	12	8	8	5

# Achievement and Graduation Rate Gaps

- A district/school is identified as having an “achievement gap” if its gap size is substantially different from the average statewide gap in any subject area
- A district/school is identified as having a “graduation gap” if its gap size is substantially different from the average statewide gap



# District Achievement Gap Trends

Indicator	Non-High Needs Rate	High Needs Rate	Size of Gap	State Gap Mean +1 Stdev	Is Gap an Outlier?
ELA Performance Index Gap	70.3	58.8	11.5	16.6	N
Math Performance Index Gap	65.6	52.8	12.8	18.2	N
Science Performance Index Gap	66.3	55.5	10.8	17.4	N
Graduation Rate Gap (2019 Cohort)	94.0	96.3	-2.3	10.2	N

If the Non-High Needs Rate exceeds the ultimate target (75 for Performance Index and 94% for Graduation Rate), the ultimate target is used for gap calculations.  
If the size of the gap exceeds the state mean gap plus one standard deviation, the gap is an outlier.

## 2018-19

### Assessment Participation Rates

Indicator	Participation Rate (%)
ELA - All Students	98.6
ELA - High Needs Students	97.4
Math - All Students	98.6
Math - High Needs Students	97.4
Science - All Students	98.0
Science - High Needs Students	97.1

Minimum participation standard is 95%.

## 2021-22

### Assessment Participation Rates

Indicator	Participation Rate (%)
ELA - All Students	99.1
ELA - High Needs Students	98.1
Math - All Students	98.9
Math - High Needs Students	97.8
Science - All Students	98.3
Science - High Needs Students	96.6

Minimum participation standard is 95%.

# School Comparison Report 2021-2022

School Name	Accountability Index	Any Participation below 95%?	Achievement Gap Present?	Category
Stafford High School	72.2	YES	No	3
Stafford Middle School	65.8	No	No	3
Stafford Elementary School	65.1	No	No	3
West Stafford School	7.5	N/A	N/A	N/A

# Data Next Steps: Strategic Priorities

## I. Academic Performance (*Indicators 1-2*):

- a) Link assessment data to classroom instruction through the use of Smarter Balanced Interim Block Assessments (IABs) to target instructional focus areas in literacy, mathematics, and science through the PLC process.
- b) Refine literacy practices to ensure intentional and explicit instruction in the areas of best practice for the Science of Reading, expanding phonemic awareness supports in 2022-23.
- c) Develop structured menu of literacy and numeracy interventions to target skill growth for struggling learners including Dibels screenings through Grade 3.
- d) Expand the delivery of supplemental student support programs including BOOST Academic Support, Homework Club, and SAT Preparatory Academy.
- e) Provide teachers with coaching and professional learning aligned to supporting engaging math practices that are student-centered.
- f) Remain focused on providing instructional staff with immediate access to key data on achievement using Performance Matters data dashboard.

## II. Chronic Absenteeism (*Indicator 4*):

- a) School administrative home visits to support families where pertinent.
- b) Connections through the work of the Social Emotional Supports Committee to strengthen systems of support for student wellness—focus on “whole child”.
- c) Supporting related services staff with strategies to support individual students identified through DESSA screener.

## III. Postsecondary/College and Career Readiness (*Indicators 5-10*):

- a) Analytic report to examine aggregate trends related to skill growth aligned to the SPS Portrait of the Graduate with linkages to curriculum documents.
- b) Work with Perkins Advisory Committee to collaborate with business partners to drive opportunities for career development
- c) Expansion of the Comprehensive School Counseling Curriculum Framework and targeted lessons at SES, SMS, and SHS with a focus on student skill, career development, and course planning.
- d) Increase functionality of Naviance software for student goal setting and college planning commencing at SMS.
- e) Examine opportunities to expand access for students to complete rigorous and challenging coursework through access to Advanced Placement, ECE, and dual enrollment courses.

# Data Next Steps: Strategic Priorities

## IV. Physical Education/Arts:

- a) Connect staff goal setting to the elements of the Connecticut Physical Fitness Test for muscular strength and endurance, flexibility, and cardiovascular fitness through modeling and support of skills during instruction.
- b) Shifting health curriculum PK-12 to meet the new curricular guidelines for a skills-based health curriculum.
- c) Expanding resources in courses to promote student interest and engagement in the arts.
- d) Availability of Art of Education University professional learning and curriculum materials to promote design shifts to the curriculum framework in the visual arts.

**Questions & Comments?**



# Stafford Public Schools



## Next Generation Accountability

District Data Profile

**2021-2022**

Office of Curriculum & Instruction

	2015- 2016	2016-2017	2017-2018	2018-2019	2021-2022
<b>DRG F Districts</b>					
Canterbury	75.1	67.3	68.4	72.5	72.0
East Windsor	70.3	70.2	71.3	66.7	68.2
Enfield	74.3	70.5	69.5	72.4	69.6
Griswold	76.3	72.8	75.2	75.9	65.9
Montville	78.6	76.8	78.0	77.9	71.6
North Canaan	77.3	68.7	69.3	78.1	76.0
Plainville	77.6	75.2	80.8	76.4	70.3
Plymouth	75.6	72.2	72.6	78.4	70.0
Seymour	76.1	77.0	77.7	76.1	74.7
Sprague	71.4	64.5	67.8	56.2	59.7
<b>Stafford</b>	74.5	69.5	73.2	75.9	72.7
Sterling	72.8	54.3	67.6	61.1	52.7
Thompson	68.0	71.9	66.1	66.6	65.4
Voluntown	76.8	75.9	75.2	79.6	77.3
Windsor Locks	74.1	71.7	71.7	71.7	70.7
Wolcott	79.4	77.6	83.3	80.3	77.2
State Average	73.1	73.2	74.9	74.2	69.9
DRG AVG	74.9	71.0	73.0	72.9	69.6
DRG F Rank (16)	10	12	8	8	5

<b>2021-2022 Composite Data</b>			
<b>No:</b>	<b>Indicator</b>	<b>Stafford District Index/Rate</b>	<b>State Avg Index/Rate</b>
1a.	ELA Performance Index – All Students	65.3	64.2
1b.	ELA Performance Index – High Needs Students	58.8	54.2
1c.	Math Performance Index – All Students	60.1	58.6
1d.	Math Performance Index – High Needs Students	52.8	47.7
1e.	Science Performance Index – All Students	62.2	61.4
1f.	Science Performance Index – High Needs Students	55.5	51.3
2a.	ELA Avg. Percentage of Growth Target Achieved – All Students	60.2%	60.4%
2b.	ELA Avg. Percentage of Growth Target Achieved – High Needs Students	57.0%	56.2%
2c.	Math Avg. Percentage of Growth Target Achieved – All Students	66.4%	65.2%
2d.	Math Avg. Percentage of Growth Target Achieved – High Needs Students	58.6%	59.1%
4a.	Chronic Absenteeism – All Students	18.6%	23.7%
4b.	Chronic Absenteeism – High Needs Students	26.1%	34.0%
5	Preparation for CCR – % taking courses	85.3%	84.8%
6	Preparation for CCR – % passing exams	35.6%	41.5%
7	On-track to High School Graduation	87.4%	82.7%
8	4-year Graduation - All Students (2018 Cohort)	95.5%	89.6%
9	6-year Graduation - High Needs Students (2016 Cohort)	96.3%	85.2%
10	Postsecondary Entrance (Class of 2018)	64.4%	66.1%
11	Physical Fitness (estimated participation rate)	48.4%	45.7%
12	Arts Access	40.9%	52.4%



<b>SPS School Comparison</b>	<b>2017-2018</b>	<b>2018-2019</b>	<b>2021-2022</b>	<b># of Qualifying Indicators (2017-18)</b>	<b># of Qualifying Indicators (2018-2019)</b>	<b># of Qualifying Indicators (2021-2022)</b>
District	<b>73.2</b>	<b>75.9</b>	<b>72.7</b>	<b>18</b>	<b>20</b>	<b>20</b>
Stafford High School	<b>76.6</b>	<b>77.7</b>	<b>72.2</b>	<b>14</b>	<b>16</b>	<b>16</b>
Stafford Middle School	<b>67.9</b>	<b>71.4</b>	<b>65.8</b>	<b>12</b>	<b>14</b>	<b>14</b>
Stafford Elementary School	<b>64.4</b>	<b>71.2</b>	<b>65.1</b>	<b>11</b>	<b>13</b>	<b>13</b>
West Stafford School	<b>84.3</b>	<b>100.0</b>	<b>7.5</b>	<b>2</b>	<b>2</b>	<b>2</b>

**\*Note: WSS has data for 2 indicators: Chronic Absenteeism- All Students, High Needs Students**

		2017-2018	2018-2019	2021-2022
<b>DRG F Elementary School Comparison</b>		<b>Accountability Index- % of</b>	<b>Accountability Index- % of</b>	<b>Accountability Index- % of</b>
DRG	DRG			
Canterbury	F	73.6	76.5	71.5
E. Windsor (Broad Brook El)	F	77.8	69.4	70.4
Enfield (E.H Parkman)	F	72.3	80.1	77.7
Enfield (Eli Whitney)	F	72.7	79.6	81.2
Enfield (Prudence Crandall)	F	63.3	68.1	69.8
Griswold	F	69.8	66.2	47.0
Montville (Mohegan Elem)	F	83.8	79.1	74.8
Montville (Oakdale Elem)	F	93.6	92.2	82.2
North Canaan (PK-8)	F	69.3	78.1	76.0
Plainville (Wheeler Elem)	F	74.1	67.3	63.5
Plainville (Linden St. Elem)	F	72.8	74.2	64.9
Plainville (Toffolon Elem)	F	82.0	79.0	65.3
Plymouth (Fisher Elem)	F	70.9	71.5	60.5
Seymour (Bungay Elem)	F	73.8	80.0	76.1
Seymour (Chatfield Elem)	F	77.3	77.7	72.9
Sprague (PK-8)	F	69.0	57.6	59.6
Stafford	F	64.4	71.1	65.1
Sterling (PK-8)	F	69.5	61.3	52.8
Thompson	F	62.3	67.5	57.9
Voluntown (PK-8)	F	76.6	82.8	78.3
Windsor Locks	F	75.8	71.0	70.0
Wolcott (Alcott Elem)	F	82.5	78.4	79.1
Wolcott (Frisbie Elem)	F	91.9	85.8	84.4
Wolcott (Wakelee Elem)	F	84.7	81.3	79.3
<b>DRG F Rank (24)</b>		<b>21</b>	<b>15</b>	<b>17</b>

		2016-2017	2017-2018	2018-2019	2021-2022
<b>DRG F Middle School Comparison</b>		Accountability Index- % of Points	Accountability Index- % of Points	Accountability Index- % of Points	Accountability Index- % of Points
Canterbury (Baldwin MS)	F	67.2	66.6	71.8	74.3
East Windsor	F	63.9	62.1	59.2	61.2
Enfield (JFK MS)	F	57.4	59.6	63.5	56.9
Griswold	F	76.2	70.7	74.4	59.4
Montville (L.J. Tyl MS)	F	66.2	64.9	66.9	57.8
North Canaan (PK-8)	F	68.7	69.3	78.1	76.0
Plainville	F	64.8	74.7	74.2	59.6
Plymouth(Eli Terry Jr. MS)	F	64.7	64.6	82.2	64.4
Seymour	F	64.9	67.8	66.7	64.6
Sprague (PK-8)	F	65.4	69.0	57.6	59.6
Stafford	F	65.7	67.9	71.4	65.8
Sterling (PK-8)	F	54.4	69.5	61.3	52.8
Thompson	F	63.6	55.9	55.1	55.3
Voluntown (PK-8)	F	79.6	76.6	82.8	78.3
Windsor Locks	F	62.2	61.7	64.9	62.7
Wolcott (Tyrrell MS)	F	70.4	76.4	76.8	69.6
<b>DRG F Rank (16)</b>		<b>6</b>	<b>8</b>	<b>7</b>	<b>5</b>



Comparisons of Stafford High to DRG F High Schools

		2016-2017	2017-2018	2021-2022	
DRG-F High School Comparison	DRG	Accountability Index- % of Points	Accountability Index- % of Points	Accountability Index- % of Points	Change
Canterbury	F				
East Windsor	F	72.7	70.7	61.8	8.90%
Enfield	F	75	73.1	70.8	2.30%
Griswold	F	75.6	74.7	70.0	4.70%
Montville	F	81	81.2	71.5	9.70%
North Canaan	F				
Plainville	F	75.9	78.5	68.8	9.70%
Plymouth(Terryville HS)	F	69.2	72.7	67.4	5.30%
Seymour	F	77.2	79.8	71.1	8.70%
Sprague	F				
Stafford	F	76.2	76.6	72.2	4.40%
Sterling	F				
Thompson(Tourtellotte HS)	F	70.1	71.1	69.0	2.10%
Voluntown	F				
Windsor Locks	F	78.1	74.6	65.7	8.90%
Wolcott	F	79	82.6	74.9	7.70%
DRG F Rank (11)		5	5	2	

District Comparison of Next Gen Accountability:

Percentage of Points Earned

Stafford Elementary		2017-2018 Accountability Data					2018-2019 Accountability Data					2021-2022 Accountability Data				
No:	Indicator	Rate	Target	Earned	Max	% Earned	Rate	Target	Earned	Max	% Earned	Rate	Target	Earned	Max	% Earned
1a.	ELA Performance Index – All Students	68.8	75	91.7	50	91.7	70.7	75	47.1	50	94.3	67.4	75	44.9	50.0	89.8
	ELA Performance Index – High Needs															
1b.	Students	63.7	75	85.0	50	85.0	65.8	75	43.9	50	87.7	61.3	75	40.9	50.0	81.7
1c.	Math Performance Index – All Students	62.8	75	83.7	50	83.7	66.3	75	44.2	50	88.4	62.5	75	41.6	50.0	83.3
	Math Performance Index – High Needs															
1d.	Students	57.3	75	76.4	50	76.4	61.3	75	40.8	50	81.7	55.2	75	36.8	50.0	73.6
1e.	Science Performance Index – All Students						65.7	75	43.8	50	87.6	63.8	75	42.5	50.0	85.0
	Science Performance Index – High Needs															
1f.	Students						60.3	75	40.2	50	80.4	58.9	75	39.3	50.0	78.5
2a.	ELA Avg. Percentage of Growth Target Achieved – All Students	52.0%	100%	52.0	100	52.0	60.7%	100	60.7	100	60.7	60.4%	100%	60.4	100.0	60.4
	ELA Avg. Percentage of Growth Target Achieved – High Needs Students															
2b.	Students	50.3%	100%	50.3	100	50.3	51.7%	100	51.7	100	51.7	56.1%	100%	56.1	100.0	56.2
2c.	Math Avg. Percentage of Growth Target Achieved – All Students	53.4%	100%	53.4	100	53.4	65.7%	100	65.7	100	65.7	62.4%	100%	62.4	100.0	65.2
	Math Avg. Percentage of Growth Target Achieved – High Needs Students															
2d.	Students	46.2%	100%	46.2	100	46.2	62.4%	100	62.4	100	62.4	52.9%	100%	52.9	100.0	59.1
4a.	Chronic Absenteeism – All Students	6.7%	<=5%	93.1	50	93.1%	6.3%	<=5%	47.3	50	94.7	12.1%	<=5%	35.8	50.0	71.6
	Chronic Absenteeism – High Needs Students															
4b.	Students	8.1%	<=5%	87.8	50	87.8%	10.1%	<=5%	39.8	50	79.7	10.1%	<=5%	23.2	50.0	46.3
11	Physical Fitness (estimated part. rate)	33.3%	75%	44.4	50	44.4%	26.2%	75%	17.4	50	34.9%	25.5%	75%	17	50.0	34.0%
	Accountability Index			483.0	750	64.4%			605.1	850	71.2%			553.7	850.0	65.1%



District Comparison of Next Gen Accountability:

Percentage of Points Earned

Stafford Middle School		2017-2018 Accountability Data					2018-2019 Accountability Data					2021-2022 Accountability Data				
No:	Indicator	Rate	Target	Earned	Max	% Earned	Rate	Target	Earned	Max	% Earned	Rate	Target	Earned	Max	% Earned
1a.	ELA Performance Index – All Students	69.8	75	46.5	50	93.1%	66.1	75	44.1	50	88.1%	66.4	75.0	44.2	50.0	88.5
	ELA Performance Index – High Needs Students															
1b.		59.5	75	39.7	50	79.4%	57.4	75	38.2	50	76.5%	59.5	75.0	39.6	50.0	79.3
1c.	Math Performance Index – All Students	62.3	75	41.5	50	83.0%	62.4	75	41.6	50	83.2%	59.9	75.0	39.9	50.0	79.9
	Math Performance Index – High Needs Students															
1d.		53.0	75	35.3	50	70.7%	54.3	75	36.2	50	72.4%	52.4	75.0	35	50.0	69.9
1e.	Science Performance Index – All Students						69.0	75	46.0	50	92.0%	63.0	75.0	42	50.0	83.9
	Science Performance Index – High Needs Students															
1f.							62.3	75	41.6	50	83.1%	53.9	75.0	35.9	50.0	71.8
	ELA Avg. Percentage of Growth Target Achieved – All Students	58.4%	100	58.4	100	58.4%	48.2%	100	48.2	100	48.2%	61.3%	100.0%	61.3	100.0	61.3
	ELA Avg. Percentage of Growth Target Achieved – High Needs Students	49.9%	100	49.9	100	49.9%	45.5%	100	45.5	100	45.5%	60.3%	100.0%	60.3	100.0	60.3
2b.																
2c.	Math Avg. Percentage of Growth Target Achieved – All Students	62.8%	100	62.8	100	62.8%	63.3%	100	63.3	100	63.3%	69.3%	100.0%	69.3	100.0	69.3
	Math Avg. Percentage of Growth Target Achieved – High Needs Students	55.4%	100	55.4	100	55.4%	64.4%	100	64.4	100	64.4%	63.8%	100.0%	63.8	100.0	63.8
4a.	Chronic Absenteeism – All Students	9.4%	<=5%	41.3	50	82.5%	6.9%	<=5%	46.2	50	92.5%	22.4%	<=5%	15.2	50.0	30.5
4b.	Chronic Absenteeism – High Needs Students	16.2%	<=5%	27.6	50	55.3%	9.9%	<=5%	40.3	50	80.5%	30.7%	<=5%	0	50.0	0
7	On-track to High School Graduation	97.1%	94%	50.0	50	100.0%	96.0%	94%	50.0	50	100.0%	91.2%	94.0%	48.5	50.0	97
11	Physical Fitness (estimated part. rate)	52.0%	75%	34.7	50	69.4%	55.6%	75%	37.1	50	74.1%	56.1%	75.0%	37.4	50.0	74.8
	Accountability Index			543.2	800	67.9%			642.7	900	71.4%			592.4	900	65.8%


District Comparison of Next Gen Accountability:

Percentage of Points Earned

Stafford High School		2017-2018 Accountability Data					2018-2019 Accountability Data					2021-2022 Accountability Data				
No:	Indicator	Rate	Target	Earned	Max	% Earned	Rate	Target	Earned	Max	% Earned	Rate	Target	Earned	Max	% Earned
1a.	ELA Performance Index – All Students	56.7	75	75.7	100	75.7%	59.2	75	118.4	150	78.9	57.6	75	115.2	150	76.8
1b.	ELA Performance Index – High Needs Students	48.2	75	64.3	100	64.3%	50.7	75	101.4	150	67.6	49.0	75	97.9	150	65.3
1c.	Math Performance Index – All Students	55.0	75	73.3	100	73.3%	56.8	75	113.6	150	75.8	55.5	75	111	150	74.0
1d.	Math Performance Index – High Needs Students	46.2	75	61.6	100	61.6%	46.6	75	93.2	100	62.2	46.3	75	92.6	150	61.7
1e.	Science Performance Index – All Students						64.2	75	85.5	100	85.5	60.7	75	80.9	100	80.9
1f.	Science Performance Index – High Needs Students						51.7	75	68.9	100	68.9	54.2	75	72.3	100	72.3
4a.	Chronic Absenteeism – All Students	13.5%	<=5%	33.0	50	66.1%	11.2%	<=5%	37.5	50	75.1	20.2%	<=5%	19.7	50	39.4
4b.	Chronic Absenteeism – High Needs Students	22.7%	<=5%	14.5	50	29.1%	16.6%	<=5%	26.9	50	53.8	29.7%	<=5%	0.5	50	1.0
5	Preparation for CCR – % taking courses	63.4%	75%	42.3	50	84.6%	69.6%	75%	46.4	50	92.8	85.3%	75.0%	50	50	100.0
6	Preparation for CCR – % passing exams	47.3%	75%	31.5	50	63.1%	45.4%	75%	30.2	50	60.5	35.6%	75.0%	23.4	50	46.7
7	On-track to High School Graduation	92.3%	94%	49.1	50	98.2%	94.4%	94%	50	50	100.0	83.8%	94.0%	44.6	50	89.2
8	4-year Graduation - All Students (2018 Cohort)	93.1%	94%	99.0	100	99.0%	92.6%	94%	98.5	100	98.5	95.5%	94.0%	100	100	100.0
9	6-year Graduation - High Needs Students (2016 Cohort)	93.9%	94%	99.9	100	99.9%	92.5%	94%	98.4	100	98.4	96.1%	94.0%	100	100	100.0
10	Postsecondary Entrance (Class of 2018)	64.0%	75%	85.4	100	85.4%	62.2%	75%	83.0	100	83.0	64.4%	75.0%	85.9	100.0	85.9
11	Physical Fitness (estimated part rate)	54.1%	75%	36.1	50	72.1%	55.7%	75%	37.1	50	74.2	55.1%	75.0%	18.4	50	36.7
12	Arts Access	46.1%	60%	38.4	50	76.8%	45.5%	60%	37.9	50	75.8	40.8%	60.0%	34	50	68.1
	Accountability Index			804.2	1050	76.6%			1127.1	1450	77.7%			1046.4	1450	72.2%

**MEMO**

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS**

TO: Board of Education   
 FROM: Steven A. Moccio, Superintendent of Schools  
 SUBJECT: Financial Report July 1, 2022, through February 17, 2023

Attached is a financial report, sorted by income and expenses. The expenses area of the report is sorted by object code, and includes the amount of funds budgeted and encumbered and/or expended from July 1, 2022, through February 17, 2023. The total budget for the 2022-2023 school year is \$29,879,412.91. As indicated in the report, the overall expenses year to date total \$17,687,257.70, or 59.20% of the total budget. Currently, schools are required to request permission prior to making purchases, as the budget has been frozen as of February 16, 2023. Administrators were instructed to contact Charmaine Bradshaw-Hill, Director of Finance and Operations, should they have a purchase they feel rises to a level of necessity. Examples include expenses for graduation, facility repairs, and student specific mandated programming.

The income section of the report identifies areas in which revenue is collected. and which specific account line the funds offset. The table below compares projected revenues to the amount collected to date, and aligns the revenue with specific account lines that will be reduced.

Revenue	Amount	Collected to Date	Offset Account Line
PreK Tuition	\$55,500	\$29,891	112 - Non-Certified Salaries
Transportation Fee	Total - \$16,800	Total - \$0	581 - Athletic/Other Trips
SMS Athletics	\$4,800	\$0	
SHS Athletics	\$10,000	\$0	
SHS Music	\$2,000	\$0	
Medicaid	\$55,000	\$0	323 - Contracted Instructional Services
Excess Cost	Total - \$282,404.27	Total - \$0	510 - Student Transportation 560 - Out of District Tuition
Transportation	\$38,013.43	\$0	
Tuition	\$244,390.84	\$0	
E-Rate Reimbursement	\$40,000	\$0	730 - Equipment

“Student Activity” revenues include gate receipts and are not shown in the chart below, as they are utilized to pay Stafford Public School staff members when assisting Damian Frassinelli, Director of Athletics, with supervision and ticket collection at sporting events. Also included in the “Student Activity” revenues are the transportation fees for athletic and music programs. Medicaid revenues are generated four (4) times a year, and not necessarily at the



end of each quarter. E-Rate reimbursements will not manifest until the district receives and pays for technology orders.

Christine Marinelli, Director of Human Resources, and Charmaine Bradshaw-Hill are working with their respective staff to reconcile expenditures to the appropriate object codes of the budget. Mrs. Marinelli is reconciling the 100-Salaries and 200-Benefits section of the budget to ensure staff are linked to the correct account numbers and the general fund / grant account are being charged correctly, while Mrs. Bradshaw-Hill is working with the various department directors to reconcile expenditures.

The budget balance for the Salaries (100) object code is \$836,933.66. The balance is the result of extracurricular stipends, salary substitute coverage, and overtime not being encumbered, funding for the Director of Food Service being shifted from the general fund to the Food Service account, and the open positions listed below.

- 13 FT Paraprofessionals
- 1 FT Secretaries
- 1 PT Custodian
- 1 Permanent Building Substitute
- 1 Special Education Teachers

The following positions are also open and are being covered by outside agencies:

- 2 School Psychologists
- 1 Special Education Teacher

Expenditures related to the outside agencies are reported in the Special Educational Outside Contracted Services (323). Also of note, a Speech & Language Pathologist has been hired for West Stafford School, reducing the need for that agency cost in this account line.

The Benefits (200) object code is operating with a deficit of \$44,930.33. Open positions still exist and more information will be provided later in the Board agenda during the self-funded insurance report. Positive balances in the Social Security and Medicare lines are directly related to the open positions, while the negative balance in the Pension line is due to the 457-plan match being over budget.

The Professional Services (300) object code is operating with a deficit of \$432,979.02, due to the use of outside agencies for the open positions mentioned above, as well as utilizing EASTCONN for physical therapy services. A Speech & Language Pathologist for West Stafford School has been hired and has allowed the outside agency costs to be decreased. The salary for the School Resource Officer is paid from the Other Professional Services (340) line in this object code and has been encumbered, although an updated contract between the Town of Stafford and the Stafford Police Department is still outstanding.

The Repairs, Rental, Other Property Services (400) object code has a deficit \$102,960.08. The School Facilities Department continues to react to faulty equipment and is repairing and replacing items, as necessary. Water Vault expenses to date have been \$26,294.17, to be reimbursed from the Town ARPA fund. Additional invoices are anticipated and will be reimbursed up to the \$40,000 funding provided by the ARPA Committee. The district has

requested reimbursement from the funds the Town of Stafford earmarked for the Stafford Middle School Roof Replacement project in the amount of \$24,000.

While the Transportation, Tuition, Other Services (500) object code is operating with a deficit of \$258,019.22, largely due to fuel costs and the distance to/from out-of-district settings. Charmaine Bradshaw-Hill is continuing to work with the M&J billing department regarding credits that are owed the district. The Student Transportation (510) and Out of District Tuition (560) are offset by the State of Connecticut Excess Cost Reimbursement Grant by \$38,013.33 and \$244,390.84, respectively. These funds are sent directly to the Town of Stafford. The Transportation and Tuition account lines are budgeted as a net.

For the Utilities, Instructional and Building Supplies (600) object code, the budgeted amount for heating, propane, and diesel fuels has been encumbered. Current rates are substantially higher than previously budgeted and there is a strong likelihood these accounts will be overspent upon the entrance of colder months and winter weather. Electricity costs associated with the solar lease payments will be shifted to the Debt-Related Expenditures (830) account prior to FY23 ending and the annual EFS Report is finalized.

The Equipment and Software (700) object code is operating with a balance of \$58,985.52. Some of this unexpended balance is due to the district's inability to secure certain items in the current market. The IT Department is working to find alternative means of meeting current demand, but are not always able to secure items as expected. The Equipment (730) account line is offset by an E-Rate Reimbursement of \$40,000, which is anticipated in the coming months.

Finally, the Dues and Fees (800) object code is operating as anticipated and currently has a balance of \$9,669.64. As in previous years, Debt-Related Expenditures (830) will be utilized for any overage in heating oil. Funds remaining in that account are paid directly to the Town of Stafford at the end of the fiscal year.

Mrs. Marinelli and Mrs. Bradshaw-Hill will join me in presenting the information on February 27, 2023, and will be available to respond to questions from the Board.

Stafford CT Public Schools

Monthly Board Report For the Period 07/01/2022 through 02/28/2023

Fiscal Year: 2022-2023

Include Pre Encumbrance

	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>Balance</u>	<u>Encumbrance</u>	<u>Budget Balance</u>	
<b>INCOME</b>							
Revenues							
Pre-K Tuition (-)	\$55,500.00	\$30,516.00	\$30,516.00	\$24,984.00	\$0.00	\$24,984.00	45.0%
Student Activity (-)	\$16,800.00	\$0.00	\$0.00	\$16,800.00	\$0.00	\$16,800.00	100.0%
Medicaid (-)	\$55,000.00	\$20,000.00	\$20,000.00	\$35,000.00	\$0.00	\$35,000.00	63.6%
Excess Cost (-)	\$282,404.27	\$0.00	\$0.00	\$282,404.27	\$0.00	\$282,404.27	100.0%
E-Rate Reimbursement (-)	\$40,000.00	\$0.00	\$0.00	\$40,000.00	\$0.00	\$40,000.00	100.0%
Sub-total : Revenues	(\$449,704.27)	(\$50,516.00)	(\$50,516.00)	(\$399,188.27)	\$0.00	(\$399,188.27)	88.8%
Total : INCOME	(\$449,704.27)	(\$50,516.00)	(\$50,516.00)	(\$399,188.27)	\$0.00	(\$399,188.27)	88.8%
<b>EXPENSES</b>							
100 Salaries							
Administrative - 109 (+)	\$1,543,680.08	\$1,005,845.44	\$1,005,845.44	\$537,834.64	\$548,789.36	(\$10,954.72)	-0.7%
Certified - Related - 110 (+)	\$514,310.31	\$395,562.12	\$395,562.12	\$118,748.19	\$126,623.01	(\$7,874.82)	-1.5%
Certified - 111 (+)	\$11,016,113.34	\$5,491,277.70	\$5,491,277.70	\$5,524,835.64	\$5,193,272.91	\$331,562.73	3.0%
Non-Certified - 112 (+)	\$2,699,104.36	\$1,424,421.16	\$1,424,421.16	\$1,274,683.20	\$965,088.38	\$309,594.82	11.5%
Non-Affiliated - 114 (+)	\$1,255,426.77	\$680,493.30	\$680,493.30	\$574,933.47	\$475,778.10	\$99,155.37	7.9%
Non Certified Related - 115 (+)	\$250,870.00	\$130,344.81	\$130,344.81	\$120,525.19	\$1,200.00	\$119,325.19	47.6%
Salary Other - 120 (+)	\$11,000.00	\$14,724.91	\$14,724.91	(\$3,724.91)	\$150.00	(\$3,874.91)	-35.2%
Sub-total : 100 Salaries	\$17,290,504.86	\$9,142,669.44	\$9,142,669.44	\$8,147,835.42	\$7,310,901.76	\$836,933.66	4.8%
200 Benefits							
Employee Benefits - 210 (+)	\$3,730,957.79	\$2,381,421.73	\$2,381,421.73	\$1,349,536.06	\$1,469,425.53	(\$119,889.47)	-3.2%
Social Security (FICA) - 220 (+)	\$283,433.80	\$153,540.32	\$153,540.32	\$129,893.48	\$92,178.22	\$37,715.26	13.3%
Medicare - 221 (+)	\$272,366.43	\$138,174.56	\$138,174.56	\$134,191.87	\$110,012.08	\$24,179.79	8.9%
Pension Contribution - 230 (+)	\$725,943.00	\$699,704.57	\$699,704.57	\$26,238.43	\$28,087.84	(\$1,849.41)	-0.3%
Unemployment Compensation - 260 (+)	\$15,000.00	\$2,015.00	\$2,015.00	\$12,985.00	\$585.00	\$12,400.00	82.7%
Workers Compensation - 270 (+)	\$251,276.00	\$248,762.50	\$248,762.50	\$2,513.50	\$0.00	\$2,513.50	1.0%
Sub-total : 200 Benefits	\$5,278,977.02	\$3,623,618.68	\$3,623,618.68	\$1,655,358.34	\$1,700,288.67	(\$44,930.33)	0.9%
300 Professional Services							

Operating Statement with Encumbrance

Stafford CT Public Schools

Monthly Board Report For the Period 07/01/2022 through 02/28/2023

Fiscal Year: 2022-2023

Include Pre Encumbrance

	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>Balance</u>	<u>Encumbrance</u>	<u>Budget Balance</u>	
Contracted Instructional Services - 323 (+)	\$395,263.22	\$512,876.01	\$512,876.01	(\$117,612.79)	\$323,680.98	(\$441,293.77)	-111.6%
Purch. Prof/Tech. Services - 330 (+)	\$46,400.00	\$23,160.75	\$23,160.75	\$23,239.25	\$700.00	\$22,539.25	48.6%
Other Professional Services - 340 (+)	\$204,009.84	\$123,453.96	\$123,453.96	\$80,555.88	\$82,162.38	(\$1,606.50)	-0.8%
Sub-total : 300 Professional Services	\$645,673.06	\$659,490.72	\$659,490.72	(\$13,817.66)	\$406,543.36	(\$420,361.02)	65.1%
400 Repairs, Rental, Other Property Services							
Water and Sewer - 410 (+)	\$24,500.00	\$22,774.69	\$22,774.69	\$1,725.31	\$3,849.23	(\$2,123.92)	-8.7%
Custodial, Fire, Constable - 420 (+)	\$3,344.00	\$12,421.34	\$12,421.34	(\$9,077.34)	\$0.00	(\$9,077.34)	-271.5%
Trash Removal - 421 (+)	\$41,000.00	\$31,157.18	\$31,157.18	\$9,842.82	\$15,959.48	(\$6,116.66)	-14.9%
Repairs and Maintenance - 430 (+)	\$437,468.79	\$400,618.86	\$400,618.86	\$36,849.93	\$128,712.06	(\$91,862.13)	-21.0%
Lease Rental - 442 (+)	\$182,749.00	\$145,850.89	\$145,850.89	\$36,898.11	\$30,678.14	\$6,219.97	3.4%
Sub-total : 400 Repairs, Rental, Other Property Services	\$689,061.79	\$612,822.96	\$612,822.96	\$76,238.83	\$179,198.91	(\$102,960.08)	14.9%
500 Transportation, Tuition, Other Services							
Student Transportation - 510 (+)	\$2,389,628.09	\$1,302,817.08	\$1,302,817.08	\$1,086,811.01	\$1,363,684.47	(\$276,873.46)	-11.6%
Property Insurance - 520 (+)	\$141,830.00	\$141,427.65	\$141,427.65	\$402.35	\$0.00	\$402.35	0.3%
Liability Insurance - 521 (+)	\$134,580.00	\$124,084.90	\$124,084.90	\$10,495.10	\$0.00	\$10,495.10	7.8%
Communications - 530 (+)	\$95,644.40	\$29,986.49	\$29,986.49	\$65,657.91	\$57,929.30	\$7,728.61	8.1%
Advertising - 540 (+)	\$750.00	\$0.00	\$0.00	\$750.00	\$0.00	\$750.00	100.0%
Printing and Binding - 550 (+)	\$2,997.00	\$0.00	\$0.00	\$2,997.00	\$1,558.98	\$1,438.02	48.0%
Out of District Tuition - 560 (+)	\$1,555,581.84	\$839,070.38	\$839,070.38	\$716,511.46	\$730,587.44	(\$14,075.98)	-0.9%
Magnet School Tuition - 566 (+)	\$92,329.00	\$76,181.96	\$76,181.96	\$16,147.04	\$35,456.13	(\$19,309.09)	-20.9%
Travel - 580 (+)	\$17,000.00	\$2,309.48	\$2,309.48	\$14,690.52	\$3,001.44	\$11,689.08	68.8%
Athletic/Other Trips - 581 (+)	\$83,955.00	\$41,119.73	\$41,119.73	\$42,835.27	\$27,413.75	\$15,421.52	18.4%
Other Purchased Services - 590 (+)	\$6,000.00	\$1,685.37	\$1,685.37	\$4,314.63	\$0.00	\$4,314.63	71.9%
Sub-total : 500 Transportation, Tuition, Other Services	\$4,520,295.33	\$2,558,683.04	\$2,558,683.04	\$1,961,612.29	\$2,219,631.51	(\$258,019.22)	5.7%
600 Utilities, Instructional & Building Supplies							
IT Supplies - 610 (+)	\$5,000.00	\$1,649.83	\$1,649.83	\$3,350.17	\$1,138.90	\$2,211.27	44.2%

Operating Statement with Encumbrance

Stafford CT Public Schools

Monthly Board Report For the Period 07/01/2022 through 02/28/2023

Fiscal Year: 2022-2023

Include Pre Encumbrance

	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>Balance</u>	<u>Encumbrance</u>	<u>Budget Balance</u>	
Instructional Supplies - 611 (+)	\$248,160.70	\$191,601.88	\$191,601.88	\$56,558.82	\$17,613.43	\$38,945.39	15.7%
Building Services Supplies - 613 (+)	\$100,500.00	\$88,641.49	\$88,641.49	\$11,858.51	\$35,404.94	(\$23,546.43)	-23.4%
Fuel Oil - 620 (+)	\$217,600.00	\$212,723.32	\$212,723.32	\$4,876.68	\$29,972.64	(\$25,095.96)	-11.5%
Electricity - 622 (+)	\$481,600.00	\$27,931.14	\$27,931.14	\$453,668.86	\$453,668.86	\$0.00	0.0%
Propane Gas - 623 (+)	\$29,224.00	\$26,388.98	\$26,388.98	\$2,835.02	\$2,835.02	\$0.00	0.0%
Gasoline - 626 (+)	\$4,000.00	\$3,396.56	\$3,396.56	\$603.44	\$603.44	\$0.00	0.0%
Textbooks - 641 (+)	\$23,500.00	\$13,042.79	\$13,042.79	\$10,457.21	\$0.00	\$10,457.21	44.5%
Library Materials - 642 (+)	\$12,100.00	\$5,730.21	\$5,730.21	\$6,369.79	\$44.70	\$6,325.09	52.3%
Sub-total : 600 Utilities, Instructional & Building Supplies	\$1,121,684.70	\$571,106.20	\$571,106.20	\$550,578.50	\$541,281.93	\$9,296.57	0.8%
700 Equipment and Software							
Equipment - 730 (+)	\$241,159.16	\$175,772.63	\$175,772.63	\$65,386.53	\$4,882.60	\$60,503.93	25.1%
Computer Software - 735 (+)	\$196,995.00	\$198,513.41	\$198,513.41	(\$1,518.41)	\$0.00	(\$1,518.41)	-0.8%
Sub-total : 700 Equipment and Software	\$438,154.16	\$374,286.04	\$374,286.04	\$63,868.12	\$4,882.60	\$58,985.52	13.5%
800 Dues and Fees							
Dues and Fees - 810 (+)	\$204,766.00	\$195,096.62	\$195,096.62	\$9,669.38	\$0.00	\$9,669.38	4.7%
Debt-Related Expenditures - 830 (+)	\$140,000.26	\$0.00	\$0.00	\$140,000.26	\$140,000.00	\$0.26	0.0%
Sub-total : 800 Dues and Fees	\$344,766.26	\$195,096.62	\$195,096.62	\$149,669.64	\$140,000.00	\$9,669.64	2.8%
Total : EXPENSES	\$30,329,117.18	\$17,737,773.70	\$17,737,773.70	\$12,591,343.48	\$12,502,728.74	\$88,614.74	0.3%
NET ADDITION/(DEFICIT)	\$29,879,412.91	\$17,687,257.70	\$17,687,257.70	\$12,192,155.21	\$12,502,728.74	(\$310,573.53)	1.0%


End of Report

Operating Statement with Encumbrance



**MEMO**

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS**

TO: Board of Education  
FROM: Steven A. Moccio, Superintendent of Schools   
SUBJECT: Update on Self-Funded Insurance and Dental Costs through December 31, 2022 (Quarter 2)

Attached is a memorandum and documentation prepared by Charmaine Bradshaw-Hill, Director of Finance and Operations, regarding the status of the self-funded health insurance program, for Quarter 2 of Fiscal Year 2023.

The balance in the medical account has decreased over this quarter due to a lag in contributions (income) from employer and employee share contributions over the summer months, and has depleted the reserve balance. Mrs. Bradshaw-Hill anticipates the account to breakeven next quarter and steps have been taken, in consultation with the district insurance broker, OneDigital, to increase the employee benefit account line in the 2023-2024 budget. She also notes in her memorandum that the fund balance from Fiscal Year 2022 is unaudited. A meeting with Town Hall representatives has been arranged for early March to further discuss the tracking of this fund moving forward.

Mrs. Bradshaw-Hill will be available at the meeting on February 27, 2023, to answer any Board member questions.

**Stafford Public Schools**  
**Business Office**  
16 Levinthal Run  
Stafford Springs, CT 06076

**MEMO**

To: Steven A. Moccio, Superintendent of Schools

From: Charmaine Bradshaw-Hill, Director of Finance and Operations

Date: February 27, 2023

Re: Self-Funded Health and Dental Insurance: July 2022 – December 2022

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Activity within the self-funded health and dental insurance plan consists of receipts and expenditures that are maintained by the Town of Stafford. The following is a summary of the health and dental insurance fund for the Quarter 2 of Fiscal Year 2022-23.

**Receipts:** For second quarter fiscal year 2022-23, the gross receipts for both health and dental are \$1,854,478.52 thru December 31, 2022. This revenue total represents all funds coming into the health and dental insurance fund from the following sources:

- BOE Employer and Employee Shares of Health Insurance Premiums
- BOE Retiree and TRB Contributions to Health Insurance Premiums
- BOE Employer and Employee Shares of Dental Insurance Premiums
- Stafford Housing Authority Employer Share Premiums
- Interest Income on Health and Dental Insurance Fund

The overall health and dental receipts represent the amount of funds recorded from July 2022 thru December 2022. The Board of Education does not make Employer Share or Employee Share contributions over the summer months. Therefore, there is a lag in gross receipt reporting. Additionally, this report is based on unaudited fund balances from FY2022. Once the fund is audited. These receipts will be reconciled against the total premiums paid for the year at the end of FY2022-23.

**Expenditures:** The total expenditures for quarter ending December 31,2022 are \$2,487,806.33. These expenditures comprise of medical and dental claims and administrative fees. Currently, these claims have surpassed the quarter to date revenues by approximately \$633K. This deficit is offset by the unaudited reserve balance at yearend of \$445,279.

**Fund Balance:** The overall balance in the reserve fund for medical and dental has decreased quarter to date due to claims and fees incurred over the summer that have not been fully offset by employer and employee/retiree contributions.


The Board will continue to monitor and perform a reconciliation of all premiums and charges to the account against our payroll and retiree receivables. The expectation is that this fund will likely breakeven by the next quarter. The proposed budget increase for the Board and Employee shares for the coming year should be enough to maintain projected costs of insurance but will not afford the recommended fund balance of 16% of plan.

Revenue and Expenditure Report- Health Insurance Fund  
12/31/2022

Account Id	Account Description	FY 2023 to Sept 30	FY 2023 to Dec 31	FY 2022	FY 2021
19-01-100-100	Town Health Insurance Premiums			0.00	0
19-01-100-110	Board of Educ. Health Ins. Premiums	500,819.34	1,334,993.82	3,414,949.90	2,843,378.57
19-01-100-112	Board of Educ. Dental Ins. Premiums	21,197.98	56,603.71	160,558.00	126,034.87
19-01-100-130	Stafford Housing Authority Premium (Town)	2,826.66	5,653.10	11,306.64	9,832.24
	<b>01 Total</b>	<b>524,843.98</b>	<b>1,397,250.63</b>	<b>3,586,814.54</b>	<b>2,979,245.68</b>
19-03-030-310	BOE Employee Health Contributions	83,014.64	222,141.04	513,961.29	433,258.36
19-03-030-312	BOE Employee Dental Contributions	3,547.22	9,447.37	21,278.06	18,195.12
19-03-030-350	Board of Educ. Retirees Health	39,566.62	77,132.24	172,070.82	178,602.07
19-03-030-352	Board of Educ. Retirees Dental	2,147.54	4,302.45	6,871.31	7,729.12
19-03-030-390	Other Agencies	58,100.54	135,041.18	319,223.95	122,219.01
	<b>03 Total</b>	<b>186,376.56</b>	<b>448,064.28</b>	<b>1,033,405.43</b>	<b>760,003.68</b>
19-04-040-400	Interest Income Health Account	2,058.50	8,223.18	568.10	244.14
19-04-040-402	Interest Income Dental Account	288.06	940.43	114.83	
	<b>04 Total</b>	<b>2,346.56</b>	<b>9,163.61</b>	<b>682.93</b>	<b>244.14</b>
	<b>HEALTH &amp; DENTAL Fund Revenue Total</b>	<b>713,567.10</b>	<b>1,854,478.52</b>	<b>4,620,902.90</b>	<b>3,739,493.50</b>
19-050-5000	Town Health Insurance Claims	927.98	4,200.64	30,791.49	10,996.47
19-050-5001	BOE Health Insurance Claims	973,242.09	2,082,207.90	3,789,038.89	3,474,019.07
19-050-5011	BOE Dental Claims	38,960.27	74,227.20	137,977.04	139,753.07
	<b>050 Total</b>	<b>1,013,130.34</b>	<b>2,160,635.74</b>	<b>3,957,807.42</b>	<b>3,624,768.61</b>
19-060-6000	Fees for Health	155,892.41	318,798.71	514,042.26	528,120.48
19-060-6012	Fees for Dental	4,139.30	8,371.88	16,609.67	13,470.60
	<b>060 Total</b>	<b>160,031.71</b>	<b>327,170.59</b>	<b>530,651.93</b>	<b>541,591.08</b>
	<b>HEALTH &amp; DENTAL Fund Expenditure Total</b>	<b>1,173,162.05</b>	<b>2,487,806.33</b>	<b>4,488,459.35</b>	<b>4,166,359.69</b>
	<i>Excess /(Deficit) of Revenue over Expenditure</i>	<b>(459,594.95)</b>	<b>(633,327.81)</b>	<b>132,443.55</b>	<b>(426,866.19)</b>
	<i>Beginning Balance- Reserves</i>	<b>445,279.00</b>	<b>445,279.00</b>	<b>312,836</b>	<b>739,702</b>
	<i>End Balance- Reserves</i>	<b>(14,315.95)</b>	<b>(188,048.81)</b>	<b>445,279</b>	<b>312,836</b>

**MEMO**

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS**

TO: Board of Education   
FROM: Steven A. Moccio, Superintendent of Schools  
SUBJECT: Review and Possible Approval of the 2023-2024 School Calendar (Second Read)

Attached is the proposed 2023-2024 school calendar. Administrators, teachers, and union representatives from the SEA and CSEA have provided input regarding the proposed calendar. Two (2) days are included for new Teacher Orientation, which are August 16 and 17, 2023. The calendar reflects 181 instructional days for students and six (6) contracted professional development days for certified staff, four (4) of which are scheduled prior to the first day of school.

There have been no other changes to the previously presented draft calendar. I will provide an overview of the updated proposed calendar on February 27, 2023, including the elimination of different release times for early release and for parent conferences. Attached is a school hour document for reference.

**RECOMMEND** the Board of Education approve the 2023-2024 school calendar and a single set of release times for early release and parent conferences, as presented.

# STAFFORD PUBLIC SCHOOLS

## DRAFT 2023-2024 DRAFT School Calendar



JULY 2023						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

AUGUST 2023 (4)						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

SEPTEMBER 2023 (19)						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

OCTOBER 2023 (21)						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

NOVEMBER 2023 (18)						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

DECEMBER 2023 (16)						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

JANUARY 2024 (21)						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

FEBRUARY 2024 (19)						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

MARCH 2024 (20)						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

APRIL 2024 (16)						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

MAY 2024 (22)						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

JUNE 2024 (5)						
S	M	T	W	Th	F	S
					1	
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

July 4 Independence Day

Aug. 16-17 New Teacher Orientation (No School)  
 Aug. 21 Convocation (No School)  
 Aug. 22-24 Professional Development (No School)  
 Aug. 25 No School for Students & 10-month staff  
**Aug. 28 First Day of School**  
 Aug. 31 Staff Mandated Training (Early Dismissal)

Sept. 1 No School for Students & 10-month staff  
 Sept. 4 Labor Day (No School)  
 Sept. 29 Professional Development (Early Dismissal)

Oct. 9 Columbus Day (No School)  
 Oct. 12 Gr. 6-12 Conferences (Early Dismissal)  
 PK Collaboration (Early Dismissal)  
 Oct. 19 Professional Development (Early Dismissal)

Nov. 1 Professional Development (No School)  
 Nov. 10 Veterans' Day (No School)  
 Nov. 20-21 Gr. PK-5 Conferences (Early Dismissal)  
 Nov. 22 **Early Dismissal**  
 Nov. 23-24 Thanksgiving Vacation (No School)

Dec. 22 **Early Dismissal**  
 Dec. 25-31 Holiday Vacation (No School)

Jan. 1 New Year's Day (No School)  
 Jan. 15 Martin Luther King Jr. Day (No School)  
 Jan. 31 Professional Development (Early Dismissal)

Feb. 8 Gr. 6-12 Conferences (Early Dismissal)  
 PK Collaboration (Early Dismissal)  
 Feb. 12 Presidents' Day (No School)  
 Feb. 13 February Break (No School)  
 Feb. 19 Professional Development (Early Dismissal)

Mar. 11-12 Gr. PK-5 Conferences (Early Dismissal)  
 Mar. 19 Professional Development (Early Dismissal)  
 Mar. 29 Good Friday (No School)

April 1 Professional Development (No School)  
 April 15-19 Spring Vacation (No School)

May 24 Professional Development (Early Dismissal)  
 May 27 Memorial Day (No School)

June 7 **Last Day of School (tentative)\***  
**Early Dismissal**

\*School will close after the completion of 181 student contact days. At the discretion of the Board, makeup days may be scheduled if more than ten school cancellations occur, beginning with cancellation of the February 13, 2024 vacation day, followed by the elimination of days from April vacation.


Approved by the Board of Education on Monday,

Early Release Day - AM Pre-K attends 8:30 a.m. - 12:00 p.m.

Early Release Day - PM Pre-K attends 8:30 a.m. - 12:00 p.m.

**MEMO**

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS**

TO: Board of Education  
FROM: Steven A. Moccio, Superintendent of Schools   
SUBJECT: Review and Possible Approval of Stafford High School AP PreCalculus Course

As indicated in the attached memorandum from Mr. Steve Autieri, Chief Academic Officer, who in collaboration with the Stafford High School administration, is recommending the addition of an Advanced Placement (AP) PreCalculus course and curriculum. A course syllabus including an overview, grading criteria, and policies is included with Mr. Autieri's memorandum.

The course provides additional opportunities for students to engage in rigorous and challenging coursework, while promoting better preparation for advanced science and mathematical coursework. Professional Development funds have been allocated in the 2023-2024 budget that would allow up to two staff members to engage in Advanced Placement course training and development, through the Taft School, during the Summer 2023, should the Board approve the addition of the course.

Mr. Autieri will be in attendance at the meeting on February 27, 2023, and will be available to answer questions from Board members.

**RECOMMEND** the Board approve AP PreCalculus as a course at Stafford High School.



# Memorandum

From the Office of Curriculum and Instruction, Stafford Public School

**Date:** February 17, 2023

**To:** Mr. Steven Moccio, Superintendent of Schools

**CC:** Mr. Marco Pelliccia, Principal, Stafford High School  
Mrs. Diane Glettenberg, 6-12 Mathematics Curriculum Leader

**From:** Mr. Steven Autieri, Director of Curriculum & Instruction

**Re:** SHS New Course Curriculum--AP Pre-Calculus

I am very pleased to forward, for your approval and that of the Stafford Board of Education, a recommendation to adopt a new course curriculum for the 2023-2024 school year. Aligned to the goal of strengthening post-secondary preparation (Indicator 5) and post-secondary readiness (Indicator 6), Stafford High School continues to explore relevant and engaging courses to prepare students for success in college and career. Currently, Stafford Public Schools is aligned to state average for course preparation but falls below benchmark in readiness as indicated by the 2021-2022 Next Generation Accountability Profile.

Pre-Calculus is currently offered as a Level II and Level III course at Stafford High School. In working with the SHS Mathematics Department, the ability to offer the Honors Pre-Calculus (Level III) course as an AP course will promote additional opportunities for students to engage in rigorous and challenging coursework. Students will develop mastery of concepts through modeling and functions. While the College Board does not define the course as a prerequisite to AP Calculus AB or BC, conceptual frameworks will promote greater preparation for advanced science and mathematical coursework.

The Office of Curriculum & Instruction has already considered support for the Stafford High School Mathematics Department. Professional Development funds will be allocated for up to two staff members to engage in Advanced Placement course training and development, through the Taft School, during the Summer 2023. Upon approval of the course proposal by the Stafford Board of Education Mrs. Kelly Fields, School Counselor at Stafford High School, will build the course updates to the 2023-2024 Program of Studies to include in the student course selection. Working with the mathematics department leadership, the draft course syllabus and other supporting artifacts will be uploaded to the AP Audit System after March 1, 2023, for review and approval. The SHS Mathematics Department will provide a comprehensive course curriculum for review and approval at the August 2023 Board of Education meeting for implementation during the 2023-24 school year.

I have attached copies of the draft course syllabus for your review and consideration for adoption to the approved course curriculum for the Stafford Public Schools.





**ADVANCED PLACEMENT (AP) PRECALCULUS**  
**MRS. GLETTENBERG**  
**COURSE SYLLABUS**

**COURSE OVERVIEW**

In many ways, this course will be a continuation of topics you were introduced to in Algebra 2, but more in depth. This course will give you an excellent foundation for Calculus either here at SHS or in college. The textbook for this course is *Pre-Calculus: Graphical, Numerical, Algebraic*. We will cover the following topics this year:

**Unit 1 – Discrete Mathematics**

- Basic combinatorics
- The Binomial Theorem
- Probability
- Sequences and Series
- Mathematical Induction
- Statistics and Data – Graphical and Algebraic
- Statistical Literacy

**Unit 2 – Polynomial and Rational Functions**

- Change in Tandem
- Rates of Change
- Rates of Change in Linear and Quadratic Functions
- Polynomial Functions and Rates of Change
- Polynomial Functions and Complex Zeros
- Polynomial Functions and End Behavior
- Rational Functions and End Behavior
- Rational Functions and Zeros
- Rational Functions and Vertical Asymptotes
- Rational Functions and Holes
- Equivalent Representations of Polynomial and Rational Expressions
- Transformations of Functions
- Function Model Selection and Assumption Articulation
- Function Model Construction and Application

**Unit 3 – Exponential and Logarithmic Functions**

- Change in Arithmetic and Geometric Sequences
- Change in Linear and Exponential Functions
- Exponential Functions
- Exponential Function Manipulation
- Exponential Function Context and Data Modeling
- Function Model Validation
- Function Composition
- Inverse Functions
- Logarithmic Expressions
- Inverses of Exponential Functions
- Logarithmic Functions
- Logarithmic Function Manipulation
- Exponential and Logarithmic Equations and Inequalities
- Logarithmic Function Context and Data Modeling
- Semi-log Plots

#### **Unit 4 – Trigonometric and Polar Functions**

Periodic Phenomena  
Sine, Cosine, and Tangent  
Sine and Cosine Function Graphs  
Sinusoidal Functions  
Sinusoidal Function Transformations  
Sinusoidal Function Context and Data Modeling  
The Tangent Function  
Inverse Trigonometric Functions  
Trigonometric Functions and Inequalities  
The Secant, Cosecant, and Cotangent Functions  
Equivalent Representations of Trigonometric Functions  
Trigonometry and Polar Coordinates  
Polar Function Graphs  
Rates of Change in Polar Functions

#### **Unit 5 – Functions Involving Parameters, Vectors, and Matrices**

Parametric Functions  
Parametric Functions Modeling Planar Motion  
Parametric Functions and Rates of Change  
Parametrically Defined Circles and Lines  
Implicitly Defined Functions  
Conic Sections  
Parametrization of Implicitly Defined Functions  
Vectors  
Vector-Valued Functions  
Matrices  
The Inverse and Determinant of a Matrix  
Linear Transformations and Matrices  
Matrices as Functions  
Matrices Modeling Contexts

Discrete Mathematics is presented first to better prepare you for the PSAT in October and the SAT test in the Spring. Units 2, 3, and 4 are covered on the AP Precalculus exam that will be offered in May. Most units will cover multiple chapters from the textbook.


#### **GRADING RATIONALE AND POLICIES**

Your grade for this class will be based on the following:

Summative Assessments	40%
Formative Assignments	35%
Portrait of the Graduate	15%
Homework/Work Completion	10%

- **Summative Assessments** may include unit tests or quizzes, projects, formal discussions, and performance tasks.
- **Formative Assignments** may include more routine quizzes, classwork, and responses to posted questions.
- **Portrait of the Graduate** grades will focus on the five attributes of the Portrait of the Graduate. Assignments from other categories will often indicate that they are also meeting this grading requirement.
- **Homework/Work Completion** may include homework, entrance or exit slips, and short practice activities assigned during class.

**MEMO****OFFICE OF THE SUPERINTENDENT OF SCHOOLS**

TO: Board of Education  
FROM: Steven A. Moccio, Superintendent of Schools   
SUBJECT: Approval of Graduation Date – Class of 2023

Public Act 19-195 – “An Act Concerning the Establishment of a Firm Graduation Date and the Date for the First Day of School Sessions” provides the Board of Education with flexibility when determining a graduation date. Public Act 19-195 amended Section 10-16l of the Connecticut General Statutes and permits the Board of Education to establish a firm graduation date at any time during the school year, provided that the date chosen falls no earlier than the 180<sup>th</sup> day noted in the school calendar at the time of the decision. Should additional school cancellations occur after the date is selected, students would still be required to meet the 180 school day requirement, or assume absences for any additional day until the 180 day requirement is met.

Attached is a proposal from Mr. Marco Pelliccia, Principal of Stafford High School, to set the Class of 2023 graduation date as Saturday, June 10, 2023. In alignment with last year’s commencement exercises, it is his hope to be able to hold the event on the Stafford High School football field. To date we have had a total of one (1) school cancellation due to inclement weather, and the last day of school is currently Monday, June 12, 2023. Per legislation, seniors can graduate on the date chosen and not be required to attend school on Monday, June 12, 2023, without being marked absent.

Mr. Pelliccia has included a list of the scheduled end of year events in his memorandum for review and will be present to answer any questions from the Board.

**RECOMMEND** the Board of Education approve Saturday, June 10, 2023, as the graduation date for the Class of 2023.

**To:** Steven Moccio, Superintendent of Stafford Public Schools  
**From:** Marco Pelliccia, Principal of Stafford High School  
Timothy Kinel, Assistant Principal of Stafford High School  
**Re:** End of the year activities - 2023  
**Date:** February 27, 2023



I am writing to recommend that the Stafford High School Class of 2023 Commencement\*\* Exercises be held on **Saturday, June 10, 2023 at 10 a.m.** on the Football Field.

We have also scheduled the following end of the year events:

<b>May 12, 2023:</b>	<b>Junior Prom at 6:00 p.m.</b> (Georgina's, Bolton)
<b>May 17, 2023:</b>	<b>Top Twenty Banquet</b>
<b>May 19, 2023:</b>	<b>Senior Picnic – All Day</b> (High Meadow)
<b>May 23, 2023:</b>	<b>All Academic Awards</b>
<b>May 24, 2023:</b>	<b>Stafford Elementary School Spring Concert</b> (Stafford High School front field)
<b>May 31, 2023:</b>	<b>Stafford High School Spring and Alumni Concert</b>
<b>June 1, 2023:</b>	<b>Citizens Awards 7:00 p.m.</b>
<b>June 2, 2023:</b>	<b>Senior Banquet at 6:00 p.m.</b> (Georgina's, Bolton)
<b>June 6, 2023:</b>	<b>Stafford Middle School Spring Concert</b>
<b>June 7, 2023:</b>	<b>Spring Sports Awards</b>
<b>June 8, 2023:</b>	<b>Stafford Middle School 8<sup>th</sup> grade promotion</b>
<b>June 9, 2023:</b>	<b>Senior Sunset</b> (Stafford High School front field)
<b>June 10, 2023:</b>	<b>Commencement** at 10:00 a.m.</b> (Location – Stafford High School Football Field)

\*\*Prior to Board of Education approval of this proposed date, if school were to be cancelled due to inclement weather, graduation will be shifted to the 180<sup>th</sup> day of school. Once the commencement date is approved by the Board of Education, the date will not change. All other dates contained in this communicate are set and we do not anticipate altering them even in the event of inclement weather.