

# WILSON ELEMENTARY SCHOOL DISTRICT NO. 7

Webex – Regular Meeting of the Governing Board  
Wednesday, October 13, 2021

Wilson District Office  
3025 E Fillmore St  
Phoenix, Arizona, 85008  
Webex – Regular Meeting – 5:00 p.m.

## **WEBEX – REGULAR MEETING**

NOTICES OF THE MEETING AS REQUIRED BY A.R.S. §38-431.02 HAVE BEEN APPROPRIATELY POSTED. COPIES OF THE AGENDA AND BACKUP MATERIALS ARE AVAILABLE TO THE PUBLIC AT THE DISTRICT OFFICE AT LEAST 24 HOURS IN ADVANCE.

Members of the Public will not be permitted to attend this meeting in person due to the COVID-19 pandemic and there will be modified Public Comments. If you would like to view the Board Meeting go to [www.wsd.k12.az.us](http://www.wsd.k12.az.us) for the link. If you would like to submit a Public Comment to be read, please fill out the form on Wilson website, [www.wsd.k12.az.us](http://www.wsd.k12.az.us) by 1:00 p.m. the day of the meeting. Each comment will have a time limit of two minutes per email.

*PERSONS WITH A DISABILITY MAY REQUEST A REASONABLE ACCOMMODATION, SUCH AS A SIGN LANGUAGE INTERPRETER, BY CONTACTING THE WILSON SCHOOL DISTRICT OFFICE AT (602) 681-2200. REQUESTS SHOULD BE MADE AS EARLY AS POSSIBLE TO ARRANGE THE ACCOMMODATION.*

### **1.0 GENERAL FUNCTIONS**

Call to Order  
Pledge of Allegiance  
Roll Call

1.01	It is recommended that the Governing Board adopt the board agenda.	ACTION
<b>2.0</b>	<b>STUDY SESSION</b>	
2.01	Wilson School District Curriculum and Instruction Study Session	DISCUSSION
<b>3.0</b>	<b>PUBLIC PARTICIPATION</b>	
3.01	To have your comment read, please fill out form by going to <a href="http://www.wsd.k12.az.us">www.wsd.k12.az.us</a> by 1:00 p.m. the day of board meeting.	DISCUSSION
<b>4.0</b>	<b>SUPERINTENDENT REPORT</b>	
4.01	Superintendent Report – Mr. Rose, Superintendent, will report on: <ul style="list-style-type: none"><li>• Events at schools</li></ul>	DISCUSSION
4.02	Mrs. Duran, Coordinator for Community Relations, will report on: <ul style="list-style-type: none"><li>• Parent Teacher Organization (PTO)</li></ul>	DISCUSSION

<b>5.0 APPROVAL OF CONSENT - ACTION</b>		
5.01	Ratify expense vouchers: 1027 dated September 3, 2021 in the amount of \$72,652.89 1028 dated September 7, 2021 in the amount of \$10,141.38 1030 dated September 15, 2021 in the amount of \$309,982.33 1032 dated September 22, 2021 in the amount of \$108,628.02 1034 dated September 24, 2021 in the amount of \$13,016.50 1036 dated September 29, 2021 in the amount of \$42,293.93 1037 dated October 6, 2021 in the amount of \$82,676.99	
5.02	Ratify payroll vouchers: 1029 dated September 14, 2021 in the amount of \$360,479.50 1031 dated September 21, 2021 in the amount of \$348,619.10 1033 dated September 28, 2021 in the amount of \$361,982.49 1035 dated September 28, 2021 in the amount of \$7,058.40 1038 dated October 12, 2021 in the amount of \$370,205.41	
5.03	Minutes from September 8, 2021	
5.04	Minutes from September 21, 2021	
5.05	Board report as of September 30, 2021 including Student Activities	
5.06	Approval of extra duty and stipends	
5.07	Approval of New Employment: Barbara Wilson, School Nurse, effective 8/4/21 Krystal Nava, Instructional Assistant, effective 9/10/21 Belia Rodriguez, Instructional Coach, effective 9/15/21 Suzanne Daily, Instructional Coach, effective 9/20/21 Maribel Perez, Receptionist/Office Clerk, effective 10/20/21	
5.08	Approval of Transfer of Employment: Chelsea De La Cruz, from Preschool Instructional Assistant to Technology Technician I, effective 10/4/21	
5.09	Approval of Discontinuance of Employment: Amaris Vela, Receptionist/Office Clerk, effective 9/6/21 John Stofan, Certified Teacher (Jr. High Math), effective 9/10/21 Mia Guevara, Preschool Instructional Assistant, effective 9/29/21 Shawn Eric Atwell, Technology Technician I, effective 9/30/21 Maria Retana, Custodian, effective 9/30/21 Teria Anarghati, Instructional Assistant, effective 10/1/21 Victoria Gonzalez Laredo, Certified Teacher (Music – PK-3), effective 10/1/21	
5.10	Approval of Leave of Absence: Cecelia Hernandez, Food Service Worker, effective 10/13/21 – 10/29/21 Marina Castro, Instructional Assistant, effective 9/28/21 – 10/11/21	
<b>6.0 SCHOOL BUSINESS</b>		
6.01	It is recommended that the Governing Board approve the Intergovernmental Agreement between the City of Phoenix and Wilson Elementary School District – for implementation of the Experience Corps Program.	ACTION
6.02	It is recommended that the Governing Board approve Usebia Leon-Joyce, Governing Board/ Superintendent Administrative Assistant, to become a salary employee at the rate of \$55,000.	ACTION

6.03	It is recommended the Governing Board approve travel for Mrs. Willey, Curriculum Director and Mrs. Leska, Special Education Coordinator, to attend a Council of Administrators of Special Education Fall Conference on November 10-13, 2021 in Little Rock, Arkansas.	ACTION
<b>7.0 FINANCIAL MATTERS</b>		
7.01	It is recommended that the Governing Board approve the fiscal year 2020-2021 Annual Financial Reports: <ul style="list-style-type: none"> <li>• FY2020-2021 Annual Financial Report – Districtwide</li> <li>• FY2020-2021 Annual Financial Report – School Level</li> <li>• FY2020-2021 Annual Financial Report – Food Services</li> <li>• FY2020-2021 Annual Financial Report – Desegregation</li> <li>• Classroom Site Fund Narrative Results</li> </ul>	ACTION
7.02	It is recommended that the Governing Board approve the purchase of two (2) John Deere Gator TH 6x4 Gas Utility Vehicle for approximately \$26,256. The utility vehicles would be purchased using the State Contract Number ADSPO18-202498 for Deere & Company through delivering dealer – Stotz Equipment. Wilson School District is a participating member of the cooperative.	ACTION
7.03	It is recommended the Governing Board approve the Wilson Elementary School District #7 Data Security and Student Privacy Policy.	ACTION
7.04	Consideration for payment of the ESSER II Retention Stipend was inadvertently overlooked for some of our classified employees that were employed as of August 18, 2021.	INFORMATION
<b>8.0 BOARD POLICIES AND ADMINISTRATIVE REGULATIONS</b>		
8.01	Second Reading – It is recommended that the Governing Board approve the following policies: BDF – Advisory Committees BEDD – Rules of Order BEDH – Public Participation at Board Meetings BIB & BIB-R – Board Member Development Opportunities DIE – Audits/Financial Monitoring DJ – Purchasing EEARA – Bus Driver Requirements Training and Responsibilities GBGB-R – Staff Personal Security and Safety GCB – Professional Staff Contracts and Compensation GCF – Professional Staff Hiring GCH – Professional/Support Staff Orientation and Training GDB – Support Staff Contracts and Compensation GDF – Support Staff Hiring IC – School Year IHA & IHA-E – Basic Instructional Program IHAMB & IHAMB-R – Family Life Education IHAMD - Instructional and Training in Suicide Prevention IJ – Instructional Resources and Materials IJJ – Textbook/Supplementary Materials Selection and Adoption IKE-RB – Promotion and Retention of Students IMB – Teaching About Controversial Sensitive Issues JFAA, JFAA-EA, JFAA-EB – Admission of Resident Students	DISCUSSION/ ACTION

	JFAB, JFAB-EA, JFAB-EB – Tuition/Admission of Nonresident Students JFB – Open Enrollment JICA-RB – Student Dress (Cloth Face Coverings) JK – Student Discipline JKD – Student Suspension JKE – Student Expulsion JLCB, JLCB-R, JLCB-E – Immunizations of Students JLF – Reporting Child Abuse/Child Protection KB – Parental Involvement in Education KI-RB – Visitors to Schools (Cloth Face Coverings) GCCA – Professional/Support Staff Sick Leave	
<b>9.0</b>	<b>ADJOURNMENT</b>	
9.01	Adjournment	<b>ACTION</b>

**The next Board Meeting of the Governing Board will be held on:**  
**Tuesday, November 10, 2021, at 5:00 p.m.**  
**Wilson School District Board Room**  
**3025 E Fillmore St**  
**Phoenix, Arizona 85008**