



BROOKFIELD PUBLIC SCHOOLS

BOE - Adopted Budget

Joint Meeting of the BOE, BOS, BOF

**By Board Chairman, Bob Belden &
Superintendent, Dr. John Barile**

February 9, 2023



Key District Activities 2023-24

Candlewood Lake Elementary School

- Completion Timeline
- Transition of the Elementary Schools Grades PreK-5
- Right Sizing of Whisconier Middle School Grades 6-8

Healthy School Start Times Grades K-12

Other Key Initiatives & Strategic Actions

Candlewood Lake School - Timeline

February

- Grades 1/2/4/5 Classrooms Complete (including flooring)

March

- Grades K/3 Classrooms Complete (including flooring)
- 2nd Floor Terrazzo Flooring Complete
- Cafeteria / Multipurpose Room / Music Rooms Terrazzo Flooring Complete
- Administrative Offices Complete
- Media Center Complete
- Grades 2/5 Bathrooms Complete

April

- Cafeteria / Multipurpose Rm Wall Finishes Complete
- Grades PreK/K/1/4 Bathrooms Complete
- Elevator Inspection Complete
- Main Stairwell Installed

Candlewood Lake School - Timeline (con't)

May

- Gymnasium Complete
- Remaining Bathrooms Complete
- Various other Terrazzo Flooring Complete

June

- Main Hallway Terrazzo Flooring and Wall Finishes Complete
- Entrances / Bridges / Brook Complete
- Begin Demolition of HHES

Summer - Fall (General Exterior)

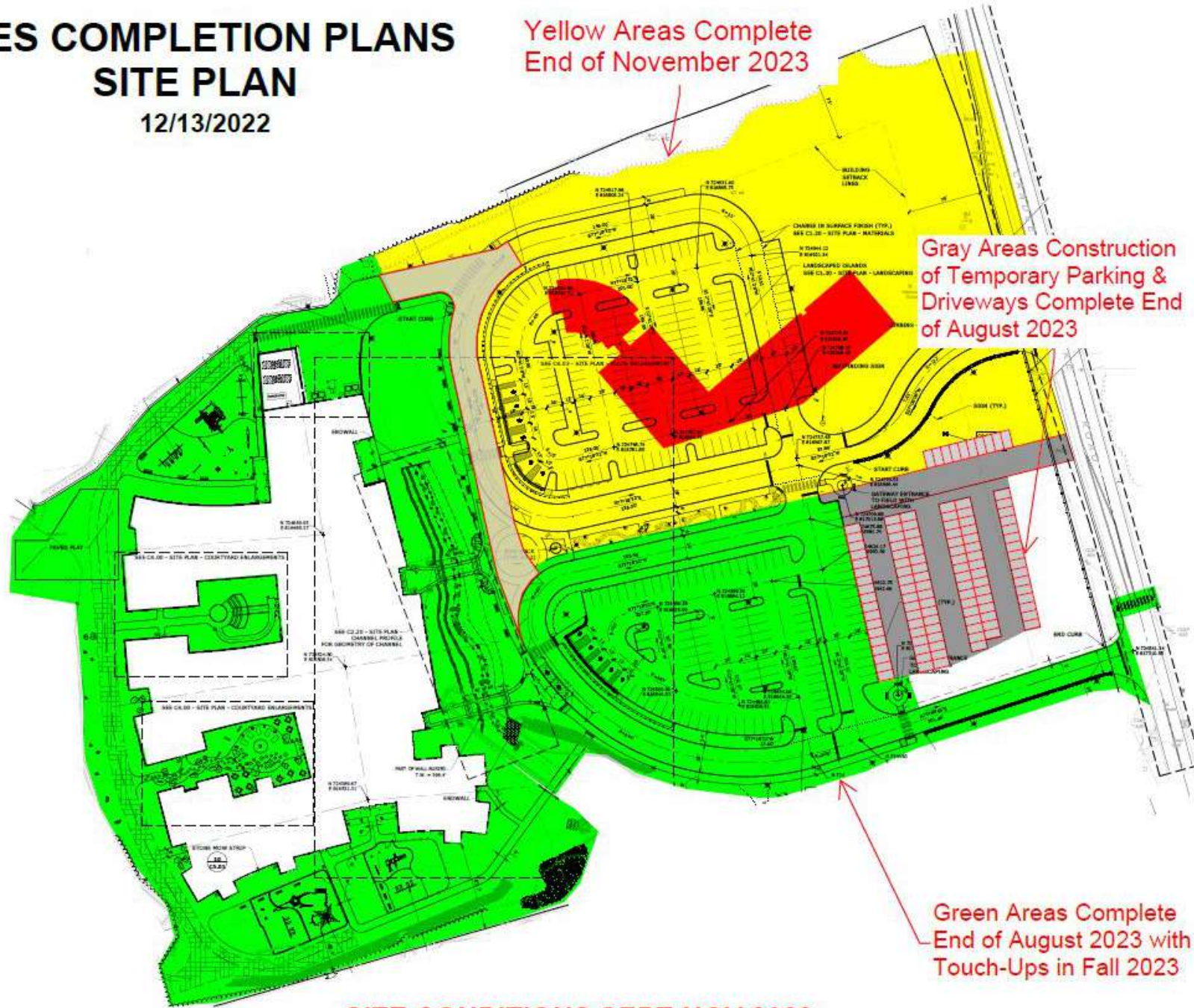
- Activity as weather allows
- Sitework/Landscaping
- Playgrounds
- Parking Lots & Driveways

CLES COMPLETION PLANS SITE PLAN

12/13/2022

Yellow Areas Complete
End of November 2023

Gray Areas Construction
of Temporary Parking &
Driveways Complete End
of August 2023



SITE CONDITIONS SEPT-NOV 2023

Green Areas Complete
End of August 2023 with
Touch-Ups in Fall 2023



Candlewood Lake Elementary School - Leadership Team



Special Education Supervisor
Grades PreK- 5
Ms. Robin Riccitelli

Principal
Dr. David Pepsoski

Director of Instruction
Mrs. Debbie Farias

Assistant Principal
Grades K-2
Ms. June Gordon

Assistant Principal
Grades 3-5
Dr. Danielle Rudl

Whisconier Middle School - Leadership Team



Assistant Principal
Ed Bednarik

Principal
Mr. Deane Renda

Dean of Students
(Teacher Leader)
TBD

Healthy School Start Times 2023-24

Tier 1: Grades 6 - 12 WMS/BHS 8:00am – 2:45pm

***Middle and High School ride separate buses*

Tier 2: Grades K- 5 CLES 8:50am – 3:35pm

- High School students gain 45 minutes of sleep and other schools have minor adjustments
- School schedules and bus schedules are aligned with the science of student sleep patterns
- Survey responses from parents, staff and students are addressed
- Student safety at the bus stops for both pick up and drop off are addressed
 - **All students wait for the bus and arrive home during daylight - all year!*
- Minimal change/disruption to after school activities and athletics
- The recommended 2 Tier System will increase the transportation budget by a maximum of 2 more buses above the new K-5 Candlewood Lake School transportation needs

Other Key Initiatives & Strategic Actions

Covid Learning Loss Recovery - Academics and Mental Health

Strategic Plan -

- Last Plan - Curriculum/PD, Financial & Regulatory Control, New School & Facilities
- Net New Focus - Critical & Creative Thinkers, Collaborators, Communicators, Changemakers
- PreK-3 Reading & K-8 Math

Security & Safety Planning - Training, Structural, Technology & Law Enforcement

- *Sandy Hook Promise Say Something App - Anonymous Reporting - Grant Funded*

Special Education Program Review - Grant Funded

Technology Plan “Future Ready Schools” - Grant Funded

Building Conditions Study WMS/BHS - Grant Funded

Athletics Program Review BHS

Budget Development Process

OCTOBER

- INITIAL DISCUSSION AND PLANNING WITH ADMINISTRATION
- ADMINISTRATION SEEKS INPUT FROM THEIR DEPARTMENTS
- ADMINISTRATION DEVELOPS BUDGET
- ADMINISTRATION/DEPARTMENT BUDGET PROPOSAL DISCUSSED WITH CENTRAL OFFICE

NOVEMBER

- BOE FACILITATES BUDGET ROUNDTABLE
- BOE APPROVES BUDGET ASSUMPTIONS & PRIORITIES

DECEMBER

- SUPERINTENDENT AND FINANCE DIRECTOR ORGANIZE AND SUBMIT STATUS QUO BUDGET REVIEWED WITH FINANCE SUBCOMMITTEE
- SUPERINTENDENT PRESENTS BUDGET PROPOSAL TO BOE
- BOE MEMBERS BEGIN TO SUBMIT QUESTIONS OVER MULTIPLE MEETINGS
- FINANCE COMMITTEE BEGINS TO INSPECT INDIVIDUAL LINE ITEMS WITH BOF MEMBER AND TOWN CONTROLLER

JANUARY

- BOE FACILITATES BUDGET HEARING
- BOE CONTINUES DELIBERATION WITH SUPERINTENDENT & ADMINISTRATION
- FINANCE COMMITTEE CONTINUES INSPECTION WEEKLY
- ADJUSTMENTS BASED ON NEW INFORMATION AND BOE FEEDBACK
- BOE ADOPTS BUDGET AND SUBMITS TO FIRST SELECTMAN

FEBRUARY - APRIL

- BOE PRESENTS TO BOS AND BOF
- ADDITIONAL ADJUSTMENTS INCORPORATED AND COMMUNICATED (ONGOING)

MAY - TOWN REFERENDUM

Enrollment Projections as of October 1, 2022

CURRENT ENROLLMENT- 2022/2023

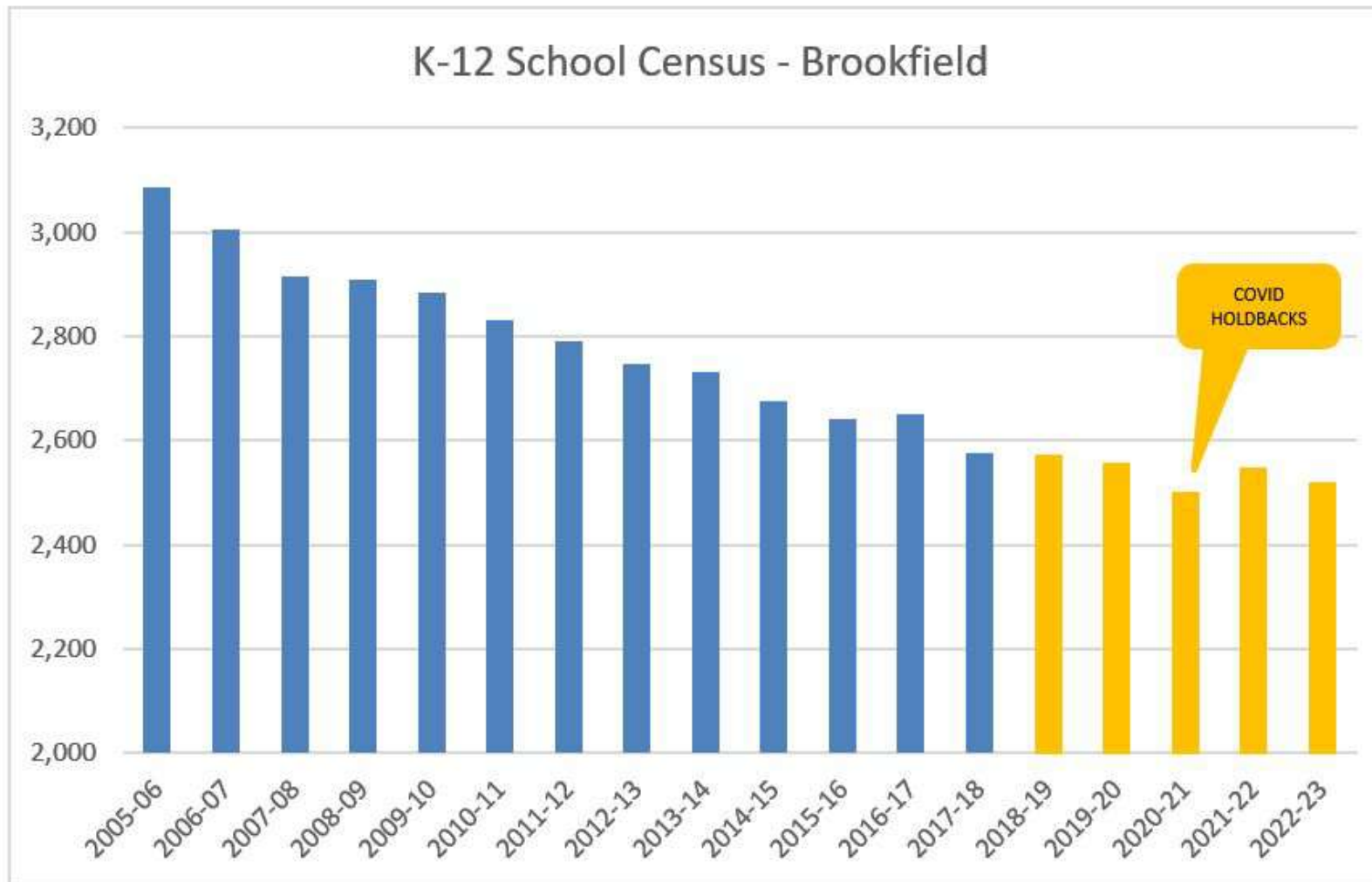
Center School	371
Huckleberry Hill Elementary School	533
Whisconier Middle School	788
Brookfield High School	<u>871</u>
TOTAL:	2,563

PROJECTED ENROLLMENT- 2023/2024

Candlewood Lake Elementary School (Grades PreK-5)	1,070
Whisconier Middle School (Grades 6-8)	597
Brookfield High School (Grades 9-12)	<u>869</u>
TOTAL:	2,536

Students with Special Needs 2022-2023-	363	The year to date change from 2021-2022 is (-4)
Multilingual Learners (formerly EL) 2022-2023-	101	The year to date change from 2021-2022 is (-2)
Free & Reduced Lunch 2022-2023-	563	The year to date change from 2021-2022 is (+24)

Enrollment Trends



- Enrollment curve has flattened in the past 5 years
 - Avg 11 student reduction per year in recent years
 - Prior, was 42 student reduction per year.
- Simulation of next 5-7 years shows similar trend
 - Average Kindergarten enrollment in last 5 years has been 166 (ignoring Covid year)
 - At 160 Kindergarten enrollment, will decline 5-10 per year.
 - At 180 Kindergarten enrollment, will increase 0-5 per year
 - Watching for “Covid Bubble”
- Enrollment changes will not yield significant overall staffing changes, but may need grade-by-grade moves for class size management.



Class Size Average

Year	K	1	2	3	4	5	6	7	8
2014-15	15.7	17.8	21.0	22.3	21.0	24.7	26.5	19.6	22.4
2015-16	21.0	20.0	18.4	20.5	22.6	21.2	23.0	23.0	20.0
2016-17	18.0	19.3	20.9	22.5	20.8	22.3	22.6	23.3	23.5
2017-18	16.6	20.0	19.4	20.8	19.7	23.0	23.9	21.0	23.0
2018-19	18.6	18.8	18.8	19.1	21.1	21.0	21.0	25.0	21.0
2019-20	18.4	19.1	20.0	20.0	20.1	21.0	20.7	21.2	24.4
2020-21	19.0	18.7	20.4	20.3	20.0	20.5	20.5	18.8	21.9
2021-22	19.0	18.4	19.0	20.9	20.4	21.1	22.4	18.6	19.3
2022-23	20.3 (w/ support)	20.8 (w/ support)	21.0	20.3	20.6	22.5	22.6	19.2	20.9
2023-24 projected	19.6	19.6	20.2	19.1	20.3	22.4	21.1	20.6	20.1

Class Size Guidelines:

CLES

K-1st 17-20, target 19
 2nd-4th 19-21, target 20
 5th 21-23, target 22

WMS

6th 21-23, target 22
 7th & 8th 20-22, target 21

Enrollment & Staffing Actions 2023-2024

-1 Kindergarten
 -1 Grade 1
 +1 Grade 2
 +1 Grade 4
 0 Net

BOE Adopted Budget Summary

2022-2023 Approved Budget	\$ 48,666,148	
Inflationary / Status Quo	\$ 1,977,717	4.06%
CLES Savings	\$ (325,574)	-0.67%
Security Monitors into Regular Budget	\$ 207,633	0.43%
ARP/ESSER Items into Regular Budget	\$ 210,292	0.43%
BCBA Insourcing	\$ 66,346	0.14%
Total Board of Education Adopted Budget	\$ 50,802,562	4.39%
Total YTY Increase	\$ 2,136,414	

Inflationary Pressures

- **Health Benefits**
 - Medical Benefits 10% increase (CPP estimate is 8%-10%)
 - Dental Benefits 6% increase
- **Heating Oil**
 - 2023-24 rates are less than current year actuals, but even then 39% above current year budget
 - \$3.33 per gallon in 2023-24, \$2.39 in 2022-23 budget, \$4.21 in 2022-23 actuals
- **Special Education**
 - Tuition increase \$159,465 (mostly in current year, flowing forward to next year)
 - Transportation decreased by \$71,885 due to regional initiative
 - Offset by additional \$40,715 in excess cost reimbursement
- **General Transportation**
 - 4% Contractual Increase, plus 2 busses
- **Employee Salaries**
 - Similar in aggregate to prior years, overall 2.4% increase
 - Includes \$200K assumption for teacher turnover

ARP/ESSER Phase In

<u>Operating Budget</u>		<u>2022-2023</u>	<u>2023-2024</u>	<u>2024-2025</u>
Summer School		0	0	56,720
CES Math Tutor		0	0	27,439
Science Instructional Coach		0	90,063	99,597
Social Studies Instructional Coach		110,538	110,538	116,191
Technology Integrator Health Benefits		0	0	25,757
Technology Integrator Salary (partial)		20,000	69,962	105,482
.5 Occupational Therapist		0	0	48,460
Social Worker		<u>0</u>	<u>74,354</u>	<u>76,213</u>
Yearly Totals		130,538	344,917	555,859
	Incremental Increase		214,379	210,942

BCBA - Board Certified Behavior Analyst

- In recent years, we have experienced an increased need to behavioral services to work with our most challenged students.
- Until this year we contracted for such services with EdAdvance for 6 service days per week at a very high rate (\$174,896).
- The District has been able to hire two BCBA's as employees at a cost of \$239,393. These BCBA's provide 10 service days per week, which allows us to more adequately serve this population.
 - *Equivalent cost of continuing to subcontract would have been over \$300K*

CLES - Financial Benefit

- **Administrator salary savings - (\$157,040)**
- **Add Dean of Students at WMS, removed surplus Spanish FTE - \$0**
- **Added Natural Gas heat - \$30,000**
- **Heating oil saved from CES - (\$69,993)**
- **Electric savings from CES and HHES - (\$90,000)**
- **Savings from fewer schools (refuse, data line, maint supplies, sewer) - (\$38,541)**

- **Net Savings - (\$325,574)**

BOE Adopted Budget Summary

- ★ Adopted budget is primarily driven by inflationary pressures
- ★ No new investments in programs other than items previously funded by federal grants
- ★ Savings, as planned, booked for CLES opening
- ★ Details, including all the give-and-take during the BOE review, available in your budget books

2022-2023 Approved Budget		\$ 48,666,148	
<u>Status Quo Budget Drivers</u>			
Health Insurance - 10% Health, 6% Dental	\$	777,030	
Salaries - 2.4% increase	\$	731,920	
General Transportation - Under Contract, 4.0% increase plus 2 buses	\$	279,683	
Heating Oil - 39% rate increase, no usage increase	\$	117,875	
Special Education Outsourcing (tuition, transportation)	\$	46,865	
All other accounts	\$	24,344	
Total Status Quo Increases	\$	1,977,717	4.06%
<u>New CLES</u>			
Administrator Salaries savings (incl benefits)	\$	(157,040)	
Added dean of students role, removed surplus Spanish FTE	\$	-	
Data Line, Supplies, Sewer, Refuse Savings	\$	(38,541)	
Natural Gas	\$	30,000	
Oil Heat	\$	(69,993)	
Electricity	\$	(90,000)	
Total CLES	\$	(325,574)	-0.67%
<u>Security - Town ARPA covered in 2022-23</u>			
5 Security Monitors (Incl benefits and uniform shirts)	\$	207,633	0.43%
<u>Investments - ARP ESSER Phase In</u>			
Social Worker	\$	74,354	
Science Instructional Coach	\$	90,063	
Technology Integrator (partial)	\$	45,875	
Total ARP ESSER Investments	\$	210,292	0.43%
<u>Other Investments/Re-allocations - New</u>			
2 BCBA's (incl. benefits)	\$	241,242	
(less) Existing outsourcing BCBA budget	\$	(174,896)	
Net Cost for In sourcing	\$	66,346	0.14%
Total Board of Education Adopted Budget		\$ 50,802,562	4.39%
Total YTY Increase		\$ 2,136,414	

THANK YOU

*CREATE
YOUR
TOMORROW!*



BACKUP MATERIAL

Negotiated Employee Contracts

(2023-24 salary schedules)

- Teachers 3.87%
 - Less \$200,000 anticipated turnover savings
- Administrators 2.58%
- Nurses 3.08%
- Secretaries 2.62%
- Paraprofessionals - currently in negotiations
- Custodians – expires 6/30/23

Note: Actual year to year increases will varied based on employee turnover.

Health Benefits

Medical Insurance 01257055-52800 Description	BUDGET / OUTLOOK DATA				BUDGETARY ANALYSIS						
	2022-2023 Orig Budget <small>(Jan 2022)</small>	2022-2023 Final Rates <small>(Apr 2022)</small>	2022-2023 Outlook <small>(Dec 2022 BB)</small>	2023-2024 Proposed <small>(Jan 2023)</small>	YTY Change	2022-23 Rate Change	2022-23 Mix Change	2023-24 Rate Change	Recovery Rate Change	2023-24 Other	
Anthem	16,265	16,265	16,265	16,265	0					0	
CIGNA Dental	461,909	403,537	404,082	435,697	(26,212)	(58,372)	545	24,318		7,297	
Oxford/Anthem Medical & Rx	8,571,426	8,763,277	8,679,561	9,721,188	1,149,762	191,851	(83,716)	867,941		173,686	
Dr. Garcia	10,000	10,000	10,000	10,000	0					0	
EAP	7,000	7,000	7,000	7,000	0					0	
Segal	2,000	2,000	2,000	2,000	0					0	
Security Monitors part year	0	0	56,673	0	0		56,673			(56,673)	
Purch Agent, Courier	20,276	20,276	14,232	15,655	(4,621)		(6,044)	1,423		0	
Gross Cost	9,088,876	9,222,355	9,189,813	10,207,805	1,118,929	133,479	(32,542)	893,682	0	124,310	
Less: EE Contributions	(1,850,321)	(1,879,050)	(1,878,285)	(2,129,690)	(279,369)	(28,729)	765	(184,474)	(42,533)	(24,398)	
Less: Retiree payments	(237,094)	(237,094)	(141,255)	(156,366)	80,728	0	95,839	(15,111)		0	
Less: TRB payments	(21,120)	(21,120)	(11,880)	(11,880)	9,240		9,240			0	
Less: Town ARPA Grant Funded			(56,673)	(53,082)	(53,082)		(56,673)			3,591	
Less: ARP/ESSER Grant Funded			(20,447)		0		(20,447)			20,447	
Net Cost	6,980,341	7,085,091	7,081,273	7,856,787	876,446	104,750	(3,818)	694,097	(42,533)	123,950	
Current Year vs Budget		104,750	100,932		Percentage Drivers	12.6%	1.5%	-0.1%	9.9%	-0.6%	1.8%
							10.8%				

Other = Incremental Costs for Security Monitors, ARPA Funded Items, BCBA's

Special Education Outplacement

<u>Tuition</u>	<u>2022-23 Budget</u>	<u>2022-23 Forecast</u>	<u>2023-24 Budget</u>
Students	31	33	29
Total Tuition	\$2,370,068	\$2,635,009	\$2,529,534
Average Tuition	\$76,454	\$79,849	\$87,225

- 2022-23: +4 new students, -2 left
- 2023-24: -4 students graduate from program
- Avg Rate: graduating students are low cost
- Overall increase: **\$159,465**
- Primary impact felt in 2022-23 outlook

Transportation

- Decrease in Out of District Transportation of **(\$71,885)** due to regional agreement with EdAdvance to consolidate transportation runs. Total savings was \$225,721, offsetting other increases due to students.
- Five other school districts involved - Bethel, Southbury, Woodbury, Watertown, Newtown
 - Runs with only Brookfield students – 6
 - Runs consolidated with other districts – 8
 - Runs with multiple Brookfield students - 6

Excess Cost Grant

- Increase in reimbursement under CT's SPED Excess Cost Grant due to higher tuition costs: **(\$40,715)**

Heating Oil

	2022-23 Budget	2022-23 Outlook	2023-24 Status Quo
Gallons	125,000	125,000	125,000
Rate	\$2.39	\$4.21	\$3.33
Total Cost	\$298,750	\$526,250	\$416,625

(less) CLES Impact

Gallons
Rate
Total Cost

(21,000)
\$3.33
(\$69,993)

Resulting Budget

Gallons
Rate
Total Cost

104,000
\$3.33
\$346,632

Other Budgetary Items Summary

Variances > \$5000, Plus or Minus

		2023-24				
	<u>EXPENSE ITEMS</u>	<u>2022-23</u>	<u>Status Quo</u>	<u>YTY</u>	<u>YTY PCT</u>	
53300	OTHER PROFESSIONAL	670,320	706,500	36,180	5.4%	Graduation rentals, Link Crew, Special Ed Services
57350	TECHNOLOGY SOFTWARE	356,639	384,388	27,749	7.8%	Cybersecurity insurance requirements
56220	ELECTRICITY	548,500	570,000	21,500	3.9%	Inflationary Rate increase
55200	LIABILITY INSURANCE	233,128	253,442	20,314	8.7%	Inflationary Rate increase
52210	SOCIAL SECURITY	778,519	796,584	18,065	2.3%	Tied to Salaries
54300	REPAIRS/MAINTENANCE EQUIPMENT	80,719	92,573	11,854	14.7%	Microscopes, Bookkeeping change
52950	LONG TERM DISABILITY	185,736	194,651	8,915	4.8%	Inflationary Rate increase
56100	OFFICE SUPPLIES	22,639	28,362	5,723	25.3%	Inflationary Rate increase (paper)
53020	LEGAL/NEGOTIATIONS	175,000	170,000	(5,000)	-2.9%	SPED Budgeting adjustment based on actual history
57390	OTHER EQUIPMENT	175,704	170,026	(5,678)	-3.2%	Fewer classroom presentation displays
55108	SPECIAL ED TRANSPORTATION - IN	88,845	79,380	(9,465)	-10.7%	Eliminating staggered start times for ESY
52700	WORKERS' COMPENSATION	196,214	184,913	(11,301)	-5.8%	Rate Change
53200	PROFESSIONAL ED SERVICES	113,036	101,089	(11,947)	-10.6%	Various ups and downs based on capacity
56205	FUEL - TRANSPORTATION	187,500	155,745	(31,755)	-16.9%	Fewer bus runs (3 to 2 tiers)
<u>REVENUE ITEMS</u>						
44705	BUILDING USE REVENUES	(20,000)	(15,000)	5,000	-25.0%	Less Usage
44311	PRE-K TUITION	(58,000)	(74,999)	(16,999)	29.3%	Increased Rate, increased students
49103	TRANSFER FROM FOOD SERVICE	(40,000)	(60,000)	(20,000)	50.0%	Decision to utilize
TOTAL OF ALL ITEMS > \$5000 YTY				43,155		

YTY Variances - Positive is a YtY net expense increase, negative a decrease. Note, Revenue lines are in reverse direction

Adjustments During BOE Review Process

2022-2023 Budget	48,666,148	
Original Proposed 2023-2024	51,480,452	5.78%
<u>Identified Adjustments to Status Quo</u>		
Health Benefits adjustment (12% to 10%, plus scrub)	(196,221)	
SPED Transportation EdAdvance (coop w/other districts)	(225,721)	
Heating Oil (update to rates)	(91,208)	
Transportation Fuel (rates and usage)	(46,583)	
Salaries (scrub)	(24,431)	
Fiber WAN	(13,896)	
Related reduction in e-rate revenue	6,948	
SPED Legal Fees	(5,000)	
Facilities Prof. Services	(2,000)	
Tuition - Vo-ag	(947)	
Instructional Supplies held flat YTY	(38,831)	
Furniture held flat YTY	(4,000)	
Instructional Equipment held flat YTY	(25,000)	
Dues and Fees held flat YTY	<u>(11,000)</u>	
Total Proposed Reductions	(677,890)	-1.39%
BOE Adopted Budget	50,802,562	4.39%