

What is the status of my invoice?

The Accounts Payable (Invoice)-On Line Web Center, located on the NJDOT Intranet will provide you with information on the status of your invoice.

Access the NJDOT Intranet (<http://njdotintranet.njdot.lan/>) then navigate to "Others"

The screenshot shows the NJDOT Employee Intranet homepage. The header includes the NJDOT logo and navigation menus for Intranet, About Us, Community, Divisions & Bureaus, Forms, Admin, Management / Delegation, Policies & Standards, Training, Ethics, Congress, Tools, and Query Applications. The main content area is divided into several sections:

- NEWS AND EVENTS:** Contains several event listings such as "Collection for Prom Gowns, Formal Dresses and Junior Dresses" (Thursday, 1/25/22 through Monday, 3/2/22), "Take Your Child to Work Day Bake Sale" (Wednesday, February 12th - 12:00 pm to 1:00 pm), "NJDOT Annual Transportation Research Board (TRB) Recap Discussion" (Thursday, February 2nd), "Success of Research Tech Talk: Accessibility's Launch in NJ and Beyond" (Thursday, February 20th - 1:30 pm to 3:30 pm), "NJEDC Charitable Campaign", and "Microsoft Teams Training".
- Callings all makers:** A section titled "The Take Your Child to Work Day Committee Needs Your Help!" with details about donating goods for a bake sale.
- Teamsters Club:** Information about the club's meetings (1st, 3rd & 5th Tuesday of every month) and contact details.
- NJDOT Bowling League:** Announcement that the league is beginning its 60th season.
- PEDE:** Information about the PEDE Program Guide Book.
- PMRS:** Information about the PMRS support team and how to submit issues.
- VoIP:** Information about the new VoIP Directory, updated as of 04/19/2019.
- AmI/Am:** Information about the AmI/Am program.
- NJ Transportation Research Ideas:** Information about submitting research ideas.

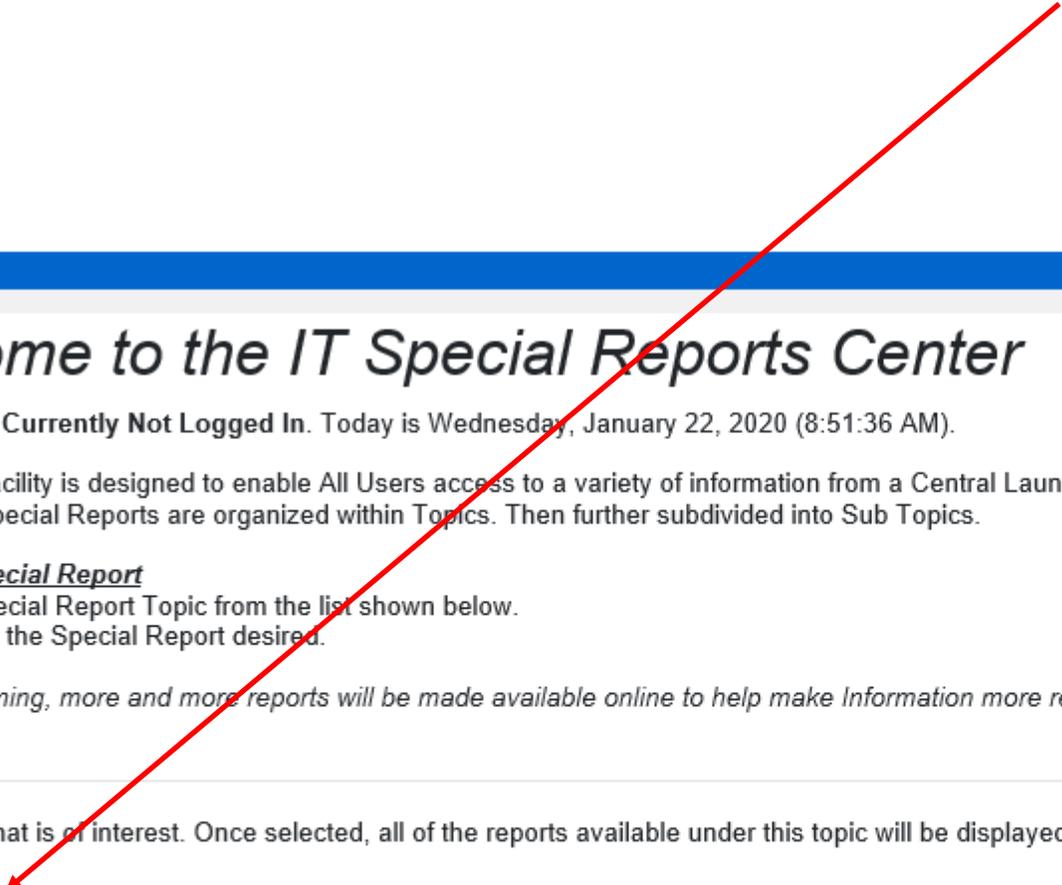
On the right side of the page, there is a "QUICK LINKS" section with dropdown menus for "Current/Previous/Default" and "Alternative". Below this is an "APPLICATIONS" section with various logos for tools like Citrix, FileNet, APWS, etc. Further down is a "WORKPLACE SUPPORT" section with logos for various support services. At the bottom of the right column is an "EXTERNAL REFERENCES" section with a list of links. A red arrow points to the "OTHERS" link in this list. The "OTHERS" list includes links for Business Cards, Office Supplies, Calendar/Payroll, Paycheck Inserts, Plotters, Gas/Mech Locations, Bank Call Signs, Donor Lists, Biospec Services, Ewing Complex Maps, Diesel Fuel Suppliers, Facility Locations, General Reports, Fax Numbers, Van Pools, Gas Station Locations, Vehicle Registration, Library, Video Conferences, Motor Pool, Websites, and New Employees.

At the bottom of the page, there is an "ACCOUNTING PROCUREMENT" section with links for "Composition of Funds", "CONSULTANT COMPLIANCE DATA SEARCH", and "ACCOUNT'S PAYABLE STATUS OF INVOICES OR REPORTS". There is also a "HELPFUL LINKS" section with links for CAFETERIA, Breakfast & Lunch Menu, and Emergency Information.

Click on Special Reports

OFFICE SUPPLIES
CALENDAR-PAYROLL '20
PAYCHECK INSERTS
CALENDAR-WALL '20
PLOTTERS
CAR WASH LOCATIONS
RADIO CALL SIGNS
DONATED LEAVE
RECORDS RETENTION
EWING COMPLEX MAPS
RIVER LINE SHUTTLE
FACILITY LOCATIONS
SPECIAL REPORTS
FAX NUMBERS
VAN POOL
GAS STATION LOCATIONS
VISITOR REGISTRATION
LIBRARY
VIDEO CONFERENCES
MOTOR POOL
WEATHER
NEW EMPLOYEES

Click on Accounting



Report Topics Currently Available

Welcome to the IT Special Reports Center

Good Morning **Currently Not Logged In**. Today is Wednesday, January 22, 2020 (8:51:36 AM).

This Report Facility is designed to enable All Users access to a variety of information from a Central Launch location. The various Special Reports are organized within Topics. Then further subdivided into Sub Topics.

To View a Special Report

- 1) Select a Special Report Topic from the list shown below.
- 2) Then Select the Special Report desired.

In the year coming, more and more reports will be made available online to help make Information more readily available.

Select the Topic that is of interest. Once selected, all of the reports available under this topic will be displayed.

*** All Reports Under All Topics ***

▶ ACCOUNTING

▶ ADMINISTRATION

▶ IT - APPLICATIONS DEVELOPMENT

▶ MVC

▶ MYDOT

▶ OPD

▶ PROCUREMENT

▶ REMEDY

Click Once On Accounts Payable (Invoice) On Line Web Center

Selected Topic Reports Available

You have Selected Topic: (ACCOUNTING)

Good Morning **Currently Not Logged In**. Today is Tuesday, November 01, 2016 (11:03:33 AM).

This Report Facility is designed to enable All Users access to a variety of information from a Central Launch location.
The various Special Reports are organized within Topics. Then further subdivided into Sub Topics.

To View a Special Report
1) Select the Special Report from the Details List below.

In the year coming, more and more reports will be made available online to help make Information more readily available.

<u>Action</u>	<u>Report Title</u>	<u>Date</u>
Group: ACCOUNTING / Accounts Payable		
 	Accounts Payable (Invoice) - On Line Web Center	5/9/2002
 	Accounts Payable Reports	2/27/2008
Group: COF Manager		
 	COF Manager Search Form	4/19/2006
Group: Procedures		
 	Accounting - Auditing Procedures	11/20/2003
 	Accounting - Auditing Procedures - PowerPoint Presentation	1/15/2004

Enter Search Criteria And Click On Process Request



Division of Accounting
Bureau of Auditing
Accounts Payable (Invoice) Search

Vendor Reference is the Vendor Name. Note that it will bring you back every invoice that is related to that vendor.

Date In Department:
Use the exact date or a range

NO COMMAS PLEASE
when using the Original Amount.
Put in the exact amount or a range.

Accounts Payable Invoice Status Search Form	
This Web Application is designed to provide the ability to find the <i>Current Status</i> of an Accounts Payable (Invoice) and/or information about past completed Accounts Payable (Invoices).	
To View an Accounts Payable (Invoice)	
1) Enter as Much Information as you know about your request. 2) Click the <i>Process Request</i> Button or Press the <i>Enter</i> Key to obtain your information.	
Enter Any Known Information	Enter Search Criteria
Reference Number	<input type="text"/> (i.e. 2002-01808)
Vendor Reference	<input type="text"/> (i.e. AMBOY)
Type of Invoice	<input type="text"/> <input type="button" value="v"/> (i.e. CONSTRUCTION)
Description	<input type="text"/> (i.e. MIDDLESEX)
Date In Department (Or Range)	<input type="text"/> --Between-- <input type="text"/>
Original Amount (Or Range)	<input type="text"/> --Between-- <input type="text"/>
<input type="button" value="Process Request"/>	

Example Of A Search Using An Exact Amount



Division of Accounting
Bureau of Auditing
Accounts Payable (Invoice) Search

Accounts Payable Invoice Status Search Form	
This Web Application is designed to provide the ability to find the <i>Current Status</i> of an Accounts Payable (Invoice) and/or information about past completed Accounts Payable (Invoices).	
To View an Accounts Payable (Invoice)	
1) Enter as Much Information as you know about your request. 2) Click the <i>Process Request</i> Button or Press the <i>Enter</i> Key to obtain your information.	
Enter Any Known Information	Enter Search Criteria
Reference Number	<input type="text"/> (i.e. 2002-01808)
Vendor Reference	<input type="text"/> (i.e. AMBOY)
Type of Invoice	<input type="text"/> <input type="checkbox"/> (i.e. CONSTRUCTION)
Description	<input type="text"/> (i.e. MIDDLESEX)
Date In Department (Or Range)	<input type="text"/> --Between-- <input type="text"/>
Original Amount (Or Range)	9094.61 <input type="text"/> --Between-- <input type="text"/>
<input type="button" value="Process Request"/>	

This Search Returned One Record – Click On View



Division of Accounting
Bureau of Auditing
Accounts Payable (Invoice) Search

Accounts Payable Invoice Status Search Form (Listing)					
(1) Possible Invoice Result for Requested Search Criteria Identified					
* To View a Detailed Status of a listed Invoice, (Press the Details View Link)					
Reference #	Vendor	Description	Date In	Original Amount	Details
2017-00734	PARSONS BRINCKERHOFF INC	AGREE: 2002PM33 AD: 08/29/02	7/11/2016	9,094.61	View



Status of Invoice

Date In = Date In Department (PPI)

Date Approved = Date Approved By Engineering Supervisor

Date Received A/P = Date Invoice Was Received in Accounting Operations.

Invoice Amount Equals The Amount Entered Into The Search

Date Approved For Payment In MACSE

Vendor Name

Document ID Indicates The Invoice Has Been Keyed Into MACSE

Accounts Payable Invoice Status Search Form (Details)				
Status Details for Invoice Reference Number:(2017-00734)				
Primary ID 304731	Reference # 2017-00734	Vendor Reference PARSONS BRINCKERHOFF INC		Payee Reference N/A
Description AGREE: 2002PM33 AD: 08/29/02		Type CONSULTANT		
Date In 7/11/2016	Date Approved 7/14/2016	Date Received A/P 7/27/2016		
DP Number N/A	Contract Number 0307024	Final/Interim N/A		
Impediment N/A	Impediment Release Date N/A	Date Returned to (A/P) N/A		
PPI Date 7/11/2016	Document ID 9974591	Document Date 8/2/2016		
	Batch False	Reduced False	Original Amount 9094.61	Split False
Invoice Amount \$ 9,094.61	Estimate Prepared By N/A	Date Estimate Out N/A	Date Estimate In N/A	
Date Invoice Out N/A	Returned Cert/Final PV N/A	Final Invoice Reviewer N/A	Final Invoice Processed Date N/A	
	MACSE Approved Date 8/3/2016			
<p>Completion of the above Approval Officer and MACSE Approved Date indicates the invoice has been paid. If you have any further questions please contact The Vendor Help Desk at the following internet address: http://www.state.nj.us/transportation/business/vendorhelp/</p>				
<input type="button" value="Print"/>				
Date Printed : 11/1/2016				

Print

(Invoice) On Line Web Center –Viewing Reports

Selected Topic Reports Available

You have Selected Topic: (ACCOUNTING)

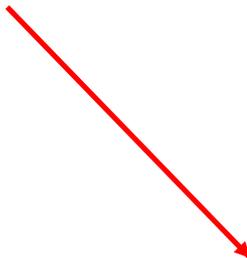
Good Morning **Currently Not Logged In**. Today is Tuesday, November 01, 2016 (11:03:33 AM).

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To View a Special Report
1) Select the Special Report from the Details List below.

In the year coming, more and more reports will be made available online to help make Information more readily available.

<u>Action</u>	<u>Report Title</u>	<u>Date</u>
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 	COF Manager Search Form	4/19/2006
Group: Procedures		
 	Accounting - Auditing Procedures	11/20/2003
 	Accounting - Auditing Procedures - PowerPoint Presentation	1/15/2004



Please Select Type of Summary Report from Available List Below

Available Reports:

This is the Outstanding Invoice Report
This report will show all the Invoices that are overdue (in days) based on the Date In Department Field to the present date. Please select The Begin Date and End Date for Date In Department and the minimum for how many days and greater the Invoices are outstanding.

- 1) Enter the Date In Department Beginning Date.
- 2) Enter the Date In Department Ending Date.
- 3) Enter the How many days overdue or greater.
- 4) Press the Process Report button.

- If you enter a Beginning Date and NOT an Ending Date then Ending Date will default to today's date
- If you enter an Ending Date and NOT a Beginning Date then it will Select all records prior to the Ending date
- If no dates are entered the search gets all outstanding Invoices
- If the days overdue is not specified then "0" will be the default

Enter the Beginning Date (i.e. 01/01/2008)



Enter the Ending Date (i.e.12/31/2008)



Days Overdue (i.e. 30 - Overdue by 30 days or greater. 0 If left blank)



Click On Drop Down To View A List Of Available Reports

Note That Directions Are Provided. Please Read Prior to Processing A Report.

Please Select Type of Summary Report from Available List Below

Available Reports:	Outstanding Invoices
<p>This is the Ou This report will Date In Depart and End Date and greater th</p> <p>1) Enter the D 2) Enter the D 3) Enter the H 4) Press the P</p> <ul style="list-style-type: none"> If you enter a Date will defa If you enter a all records pr If no dates ar If the days ov 	Outstanding Invoices
	Paid Invoices Non CON
	Paid Invoices Con/Fin
	Contract Manager WIP Reports By Type
	Contract Manager Paid Reports By Type
	Contract Manager Paid Held Over 10 Days Summary
	Contract Manager Paid Held Over 10 Days Detail
	Contract Manager Paid Held Over 20 Days Summary
	Contract Manager Paid Held Over 20 Days Detail
	WIP Consultant Only
	WIP Construction Final By Impediment
	WIP Construction Final By Contractor Name
	WIP Construction Final By Auditor Name

List Of Available Reports:
Clicking on the down
arrow next to Available
Reports will give you a list
of reports to choose from
as shown to the left.

Note:

**-Paid Invoices Non CON
represents all paid
invoices except for
construction and
construction final.**

**-Paid Invoices Con/Fin
represent all paid
construction and
construction final
estimates.**

Example Report Representing Paid Invoices Non CON for FY 2021



Please Select Type of Summary Report from Available List Below

Available Reports:

This is the Paid Invoice Report NOT including Construciton
This report will show all NON-Construction/Final Invoices that are paid based on the Date In Department Field to the present date. Please select The Begin Date and End Date for Department In Date to show all Invoices paid for that range.

- 1) Enter the Date In Department Beginning Date.
- 2) Enter the Date In Department Ending Date.
- 3) Press the Process Report button.

- If you enter a Beginning Date and NOT an Ending Date then Ending Date will default to today's date
- If you enter an Ending Date and NOT a Beginning Date then it will Select all records prior to the Ending date
- If no dates are entered the search gets all paid Invoices

Enter the Beginning Date (i.e. 01/01/2008)

Enter the Ending Date (i.e. 12/31/2008)

Read instructions

Enter the appropriate fiscal year or period that you are interested in.

Click once of Process Report

Select from the Available Reports and Invoice GB Vendor is used in this example



Paid Invoices Aging Schedule	
Paid Invoices GB Auditor Average Days to Process and Approval Detailed Report	
Paid Invoices GB Auditor Average Days to Process and Approval Summary Report	
Paid Invoices GB Processor	
Paid Invoices GB Type	
Available Report(s):	Paid Invoices GB Vendor
	
To Print a Report, select the Report from the Available Report(s) dropdown, then Click on the Retrieve Report Button. The Selected Report Details will be Presented and the Report can then be printed. If you have any questions please Contact the IT Development Staff at 609-530-2585. Posted Length: 231 Printing Crystal Reports within NJDOT Intranet	

Enter Appropriate Information In Report Title

Selected Crystal Report Web Details - Work - Microsoft Edge

Not secure | tp-intra3-h3-e.njdotlan/itdevapps/itcrystalreports/itcrystalreportdetails.asp?Report_Retrieval=True&Object_Alias=ASP-ASP_ACCOUNTS_PAYABLE_PAID.ASP&Report_Subject=Browser%20Window%20Title&Report_Title=&Report_Description=Paid%20Invoices%20GB%20Vendor&Report_...

Employee Intranet (GSN Only) Commissioner Diane Gutierrez-Scaccetti

INDEX | NJDOT INTERNET | NJ HOME | FEEDBACK | TRANSLATE | SEARCH

New Jersey Department of Transportation

INTRANET | CLIENT APPLICATIONS | PERSONAL APPLICATIONS

Report Manager

CLOSE

Information Technology
Applications Development and Systems Support
Crystal Reports Web Report Details

Selected Report Details

Report Date:	2/29/2008
Report Author:	Joe Licari
Report Description:	Paid Invoices GB Vendor
Report Details:	This is a general report for Accounts Payable
Report Title:	<input type="text" value="Paid Invoices as of Date FY2021 (7/1/2020 to 6/30/2021)"/>
Report Query:	EXECUTE dbo.sp_paid_invoices_no_con '07/01/2020','06/30/2021'
Report Filename:	\\tp-intra2-h3-e.njdotlan\DCRS\inetpub_CRP\wwwroot\Applications_002\accounting\accounts payable\application_reports\script8SQL_Accounts_Payable_Paid_GB_Vendor.rpt

Timer 19 Seconds

NJDOT EMPLOYEE INTRANET

ABOUT US | TRAINING | COMMITMENT TO COMMUNITIES | ETHICS CONCERNS | DIVISIONS & BUREAUS | USEFUL TOOLS | FORMS | SITE INDEX | ADMIN DIRECTIVES | HELPFUL LINKS | MANAGEMENT ANNOUNCEMENTS | CLIENT APPLICATIONS | DELEGATION OF AUTHORITY

Statewide

GOVERNOR PHIL MURPHY
LT. GOVERNOR SHEILA OLIVER
NJ HOME
SERVICES A TO Z
DEPARTMENTS/AGENCIES
FAQs
CONTACT US
PRIVACY NOTICE
LEGAL STATEMENT & DISCLAIMERS
ACCESSIBILITY STATEMENT

Click once on Retrieve Report

Resulting Report

Group Tree

- 101 GREENTREE ASSOCIATES LI
- 1230 MORRIS INVESTORS LLC
- 1301 REALTY ENTERPRISES LLC
- 141 MAIN ASSOCIATES
- 150 ROUTE 17 LLC
- 15-01 BROADWAY ASSOCIATION
- 1600 LOWER ROAD ASSOCIATE,L
- 1909 ROUTE 70 LLC
- 1929 MORRIS AVENUE,LLC
- 1960 ROUTE 70 LLC
- 198 ROUTE 206 LLC
- 2000 MORRIS AVENUE LLC C/O C
- 2004 REALTY ASSOCIATES
- 2071 NORTH BLACK HORSE PIKE
- 2090 BLACKHORSE LLC
- 24-19 BROADWAY LLC
- 287 RT 18 ASSOCIATES LLC
- 3 ECCH OWNER LLC
- 301 ROUTE 10 EAST LLC
- 3820 ROUTE 42 LLC
- 5070 ROUTE 42, LLC
- 623 S 6TH ST ASSOCIATES LLC
- 65 NORTH SUSSEX, LLC
- 701 CENTRAL AVENUE LLC
- A PENSA MODERN MOVERS INC
- A.C.B. INVESTMENTS CO., LLC
- A.V.N HOLDINGS,L.L.C
- ABERDEEN TWP
- ABRAHAM PARDAKHTI ZAHRA PA
- ABSECON CITY
- ACD REALTY CO., LLC
- ADVANCED INFRASTRUCTURE D**
- ADVANTAGE ENGINEERING ASSC
- AECOM TECHNICAL SERVICES II
- AFFLITTO LAW OFFICES LLC
- AL SMITH MC JAMES SMITH,LLC
- ALBERT H.FREED
- ALBERT R.TULP & MARIA TULP
- ALEXANDRIA TWP
- ALLAMUCHY TWP
- ALLEN E MURPHY
- ALLENHURST BORO
- ALLETOWN BORO
- ALPINE BORO
- AMERCOM CORP
- AMERIKO REALTY,LLC
- AMY S GREENE ENVIRONMENTA
- ANDOVER BORO
- ANGELOUS,LLC

Main Report

Report Of Paid Invoices By Vendor Name, Sort By Document ID

New Jersey Department of Transportation
Accounting & Auditing

Paid Invoices as of Date FY2021 (7/1/2020 to 6/30/2021)

Ref #	CM Name				Days Held By CM For Initial Review (1)	Days Held By AO (2)	Date Returned To CM For Impediment	No Of Days OS Due To An Unresolved Impediment (3)	*Overall OS In NJDOT (4)	Impediment Description		Total WIP Days AO (6)	Total WIP Days CM (7)
Approve Date	Contract ID/ DP No	Description	Invoice Amt	Date In Depart	Date In AO					Additional Comments	Date Back In AO	Days Back in AO (5)	
Doc #													
ADVANCED INFRASTRUCTURE DESIGN INC													
2021-00194	SHARAD RANA	AGREE; 08/15/18 - 2018DS178B	\$24,452.09	07/02/2020	07/07/2020	5	9		4			0	9
07/16/2020	1950001												
3101641													
	SHAH, SNEHA												
2021-00193	SHARAD RANA	AGREE; 08/15/18 - 2018DS178B	\$85,521.99	07/02/2020	07/07/2020	5	15		4			0	15
07/22/2020	1950001												
3101871													
	SHAH, SNEHA												
2021-00946	SHARAD RANA	AGREE; 08/15/2018 - 2018DS178B	\$18,122.85	07/27/2020	08/05/2020	9	16		4			0	16
08/21/2020	1950001												
3103905													
	SHAH, SNEHA												
2021-00945	SHARAD RANA	AGREE; 08/15/2018 - 2018DS178B	\$86,070.69	07/23/2020	08/05/2020	13			6			0	13
08/21/2020	1950001												
3103907													
	SHAH, SNEHA												
2021-00873	HAR DESAI	AGREE; 08/18/2017 - 2018DS178B	\$8,804.58	07/28/2020	08/03/2020	6			0			0	6
08/21/2020													
3103907													
	SHAH, SNEHA												

Select Vendor By Scrolling Through The Vendor Names And Clicking Once On The Vendor Name To Select.

Questions

