



All SCSD2 Parents/Guardians Need a Harmony Family Access Account!

What is a Harmony Family Access Account?

Your Harmony Family Access Account (HFA) is the portal to a vast amount of information about your student. It is the location to find out information about grades, attendance, and discipline. Term report cards will be viewed on HFA. You can also pay fees and/or apply for federal assistance from this single account!

If you have more than one child in SCSD2, create ONE account and then add each child with special codes. You only remember one username and password!

Parents/guardians are encouraged to keep demographics updated and to establish **push notifications**. Student information is available in this portal 24-7. But push notifications go a step further and allow parents/guardians to customize the information you want sent to you via text or email!

How do I create an account?

You can create an account from any web-based device. Start at the Harmony Family Access link from any SCSD2 web site. You'll need an email address and the birthdates and parent access codes from each child. Contact your building administrator to get your access code.

1. Create a Harmony Family Access Account

a) Go to your school web site and select **Harmony Family Access** from the Parent drop down list.

b) Select **Create an Account**

c) Put in YOUR first and last name. Do not name the account after a child. This will cause a duplication of records.

Put in YOUR email account. If you don't have an email account you can create one easily at google.com.

Create a username. Suggested Username is YOUR name or your email address.

Create a password and confirm it. You'll need to remember this!!

2. **Add your students to your account.** If you have more than one SCSD2 student, add them all!

You will need the individual Web Registration code and the birthdate for each student. You can get codes from school. If you need codes for any other SCSD2 student, you should contact that school.

3. **Select/update your Push Notification Profile.**

This is a CRUCIAL step. **If you don't customize your profile, you won't get notifications.** Use your child's name as the account nickname (otherwise you won't know which student has generated the contact!!)

Be sure to select the information you want to receive **AND** the frequency you want to receive it. Scroll down to find your profile!

RECOMMENDATIONS-

Request notice on unexcused absences
Request notice on tardies

Request a letter grade notification
When do you want notice of a low grade?

Request notice on discipline
This is important! If you don't select this you will not know about warnings, detentions, or suspensions!

Request lunch balance and set your dollar limit.

Request overdue book info if you want that.

Determine **how** you want to be notified!

Do you want email? Or text messages?
Or both?

Choose as many as you want!

Determine the **frequency** of contact.

Hit Save.

You can EDIT this profile at any time in your Harmony Family Access profile!!

add student to my account

Enter the registration code and student's date of birth.

Student Registration Code

enter code

Student Date of Birth

mm/dd/yyyy

register

Don't have a registration code? You can get one from your student's school.

my notification profile

Account nickname

Attendance options

notify me of unexcused absences

notify me of excused absences

notify me of tardies

Grade options

notify me of grades less than

A (select a letter grade)

you will receive a notice of the overall grade for a subject, not each assignment

send me a weekly progress report

Discipline options

notify me of discipline entries

Lunch account options

notify me if the account balance is at or below

2 (enter a dollar amount)

amount must be zero (0.00) or higher

Library options

notify me of overdue books

Notification options

email me at this address

show more email addresses

text me at this number

- choose one -

enter your 10-digit number and choose your provider

show more text numbers

notify me daily

notify me weekly

temporarily disable

to turn off notices, until you choose to turn them back on

Save

Need help?

Contact your school for assistance.

We can help over the phone or we can set a meeting and assist you in person!