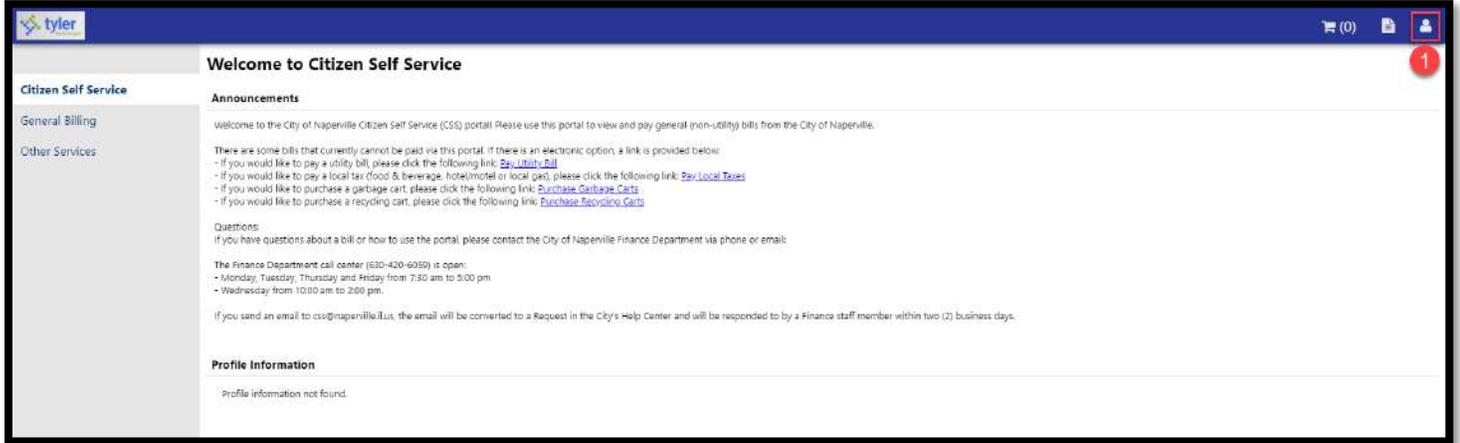


Adding Customer Accounts to your CSS Account

CSS login webpage: <https://napervilleil.munisselfservice.com/login.aspx>



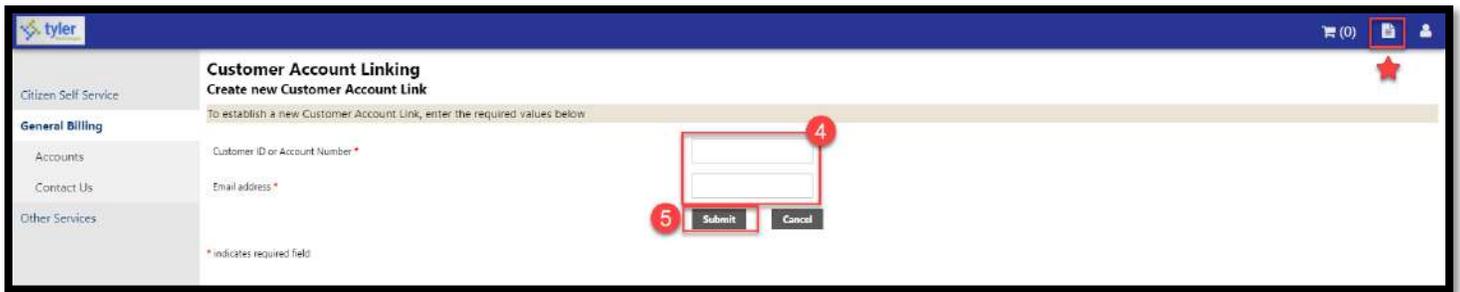
1 Click the **User** button in the upper right corner.



2 Select **My Account** from the drop-down menu.



3 Click the blue **Link to Account** link.



- 4 Enter the following information:
- **Customer ID or Account Number:** If you do not know your Customer ID, you can find it on one of your bills. You can view an example bill by clicking the document link in the upper right corner (★).
 - **Email Address:** Enter the email address that is on file with your Customer ID/Account Number with the City.
- 5 Click the **Submit** button.



- 6 If you have entered the correct Customer ID/Account Number and email address, the account will be added under the **Customer Accounts** section.

Click the blue **Details** link to view billing and payment information related to the account or click the blue **remove** link to remove the billing account.

If you would like to add another account number, click the blue **Link to Account** link again.