

Students

Academic Dishonesty/Cheating/Plagiarism

The Brookfield Public Schools continually strive for academic excellence. Students are expected to pursue their school work with integrity and honesty. Cheating and plagiarism demonstrates a lack of integrity and character that is inconsistent with the goals and values of the District.

This policy focuses on two common areas of academic dishonesty: cheating and plagiarism as defined as follows.

Cheating is defined as receiving or giving unauthorized assistance in academic work for any course or subject. Examples include but are not limited to:

1. Copying or attempting to copy another student's homework, quiz, test, essay, or lab report.
2. Cheating on tests through such means as cheat sheets, use of unauthorized electronic devices, and discussion of test information with other students.
3. Obtaining test questions and/or copies of tests outside the classroom test setting.
4. Lending and/or copying from another student's work (homework, tests, projects, assignments).
5. Altering or interfering with grading (forging signatures, changing or inserting answers on work after grading).
6. Allowing another student to copy answers during a test situation.
7. Collaborating with other students on an assignment in direct violation of teacher's instructions.
8. Using books or electronic information in generating an assignment in direct violation of teacher's instructions.
9. Accessing, taking, and benefiting from copies of tests and quizzes previously used or to be used by teachers without permission.
10. Submitting work previously presented in this course or in another course unless authorized by the affected teacher.

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Academic Dishonesty: Cheating/Plagiarism (continued)

Plagiarism is defined as copying the language, structure and/or ideas of another and representing them as one's own work. Examples include but are not limited to:

1. Copying material from the source, including the Internet, without citing the source.
2. Paraphrasing the source without proper citation.
3. Copying stories, in whole or part, which appear in books, magazines, television or film or electronic media.
4. Copying directly, without making any changes, alterations or adaptations from a drawing, painting, illustration, photographic image, or graphic symbol without citing the source.
5. Submitting papers written in whole or part by someone else.
6. Submitting papers on which the student has received substantial assistance from peers and/or adults that dramatically changes the character of the work so that it is no longer the student's own.
7. Submitting a paper purchased from a research or term paper service, including, but not limited to the Internet.

When a student puts his/her name on a piece of work, it is that student's responsibility to distinguish between what is his/hers and what is not and to credit those who have in any way contributed.

A student who engages in any form of academic dishonesty may be subject to the loss of credit for the work in question, as well as other disciplinary measures.

Student Responsibilities:

Abide by the Misconduct guidelines in each school's student/parent handbook.

Help to establish an academic environment where all members of the school community view a violation of the policy unacceptable.

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Academic Dishonesty: Cheating/Plagiarism (continued)

Teacher Responsibilities

Fully understand and support the District Academic Misconduct Policy

Closely monitor students

Report any violation of the District Academic Misconduct Policy to the parent/guardian and

administration

Parent Responsibilities

Fully understand and support the Academic Misconduct Policy

Support the school by establishing clear expectations of their student

Support the school's decision regarding consequences should their student be found in violation of the Academic Misconduct Policy

Administrator Responsibilities

Ensure application of the Academic Misconduct Policy

Yearly program evaluation

Provide students, parents and staff with a written copy of the Academic Misconduct Policy

Uphold the District Academic Misconduct Policy

Address student appeals

(cf. 5114 - Suspension/Expulsion)

(cf. 5121 - Examination/Grading/Rating)

(cf. 5144 - Discipline/Punishment)

Legal Reference: Connecticut General Statutes

10-221 Board of Education to prescribe rules, policies and procedures.

BROOKFIELD PUBLIC SCHOOLS

Brookfield, CT

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