

Newtown Board of Education
BOE CFF/CIP/Facilities/Finance Sub-Committee Minutes
September 15, 2022 6:00 p.m.

Call to Order: Mrs. Larkin called the meeting to order 5:58 pm.

Participants: Jennifer Larkin, Deborra Zukowski, Alison Plante, Bob Gerbert, Tanja Vadas, Phil Carroll, Legislative Council Education Subcommittee

Item 1: Approval of August 18, 2022 Minutes

Ms. Zukowski moved to approve the minutes of August 18, 2022.

Ms. Plante seconds the motion.

Mrs. Zukowski made a comment on the minutes. On page 4 the sentence in the minutes read: *Ms. Zukowski stated the other elementary schools have one playground for all grades.* Ms. Zukowski stated it was Mrs. Larkin that actually made the statement. Ms. Zukowski then stated there was no reason to change the minutes to reflect this.

All in favor, motion passes.

NEW BUSINESS

Hawley HVAC Update

Mr. Gerbert presented an executive summary of the Hawley elementary air quality improvements. He stated he gets this summary every month from Downes. He stated Downes presents to the Public Building and Site which oversees the project from the Town point of view. This summary is a snapshot of the budget and scheduling which breaks down the budget that was originally approved with changes to date, changes pending, and other contingencies along with other balances as part of the project. He stated overall they have had a great experience with Downes. He said everything is going well and smooth. He said to-date there have been \$9K in change orders, \$20K that will be discussed at the next Bldg & Site meeting for approval. He stated he can't say enough on how well Downes is doing with the job and keeping the costs in line.

Mr. Gerbert continued the discussion with other highlights in the 48 and 97 areas where they have erected the structural steel support for the new units. He went on to say they have also started in the same wings and erected duct work in the classrooms and hallways as well. In the 1920 wing they have demolished the chimney in the roof that was not being used. They have a steel beam that needs to be installed in the multi-purpose room that will happen in the next couple of weeks. The areas in the 21 wing are the abandoned air shafts which have been opened up from the attic all the way down to the basement, they have been doing plumbing for the vav boxes, electrical has been ongoing since day one and roofing has been ongoing to prepare for the roof curves that the units will sit on.

Mr. Gerbert stated the sticking points for the project right now is the electrical transformer and the main switch gear which are backlogged. they are working to get things expedited.

He stated they recently had a discussion about the switch gear which was shown to be in the old boiler room and are now looking at the custodian's office to see if it would jump the project up in the queue with the manufacturer to get it sooner. He stated for us it would be a net savings in cost and time.

He stated this is it for the updates and that all is going smooth and no delays but just waiting for some of the items.

Mr. Gerbert discussed how they are on target for the HVAC units, which are expected to arrive on time around Thanksgiving. He stated the next big thing is the roofing they have to do on the rear of the 21 wing where they have to remove the three dormers and put the big shed dormer in for the air intake and exhaust.

Mr. Carroll asked about the change orders and if this was due to something that couldn't work and they had to do another way. Mr. Gerbert stated no and that some is legitimate and described some of the work that needed some changes.

Mr. Carroll then asked about the switch gear being delayed due to the manufacturer making the gear or the delivery. Mr. Gerbert stated it was the manufacturer. He stated Downes has been in contact to see if there is anything that can be done to expedite this.

Ms. Zukowski asked about the air shafts and asked if they would be playing a role in ventilation. Mr. Gerbert stated yes, that is where the air supply and return duct work is. There are units in the attic that will run down the shafts.

Ms. Zukowski asked about the feeders going through the 29 building into the classrooms. Mr. Gerbert stated that is pretty straight forward.

Ms. Zukowski clarified that the change order is being taken out of the owner's contingency and other than that we have not touched the contingencies.

Mr. Gerbert stated that is correct.

Mr. Carroll stated we can expect that the \$20,356 has been spent for the pending order contingency.

Mr. Gerbert stated that is correct.

Mrs. Larkin stated that assuming no more change orders we could be looking at a savings of under the estimated \$320K in contingencies.

Mr. Gerbert stated that is also correct. He said there will likely be some small change orders for incidentals.

Mrs. Larkin stated we are now past potentially experiencing hundreds of thousands of dollars for change orders.

Mrs. Zukowski made a clarification that if everything goes well from this point we have the \$320K in contingency for savings. Mr. Gerbert agreed

Ms. Zukowski asked what was the construction managers construction contingency.

Mr. Gerbert stated that contingency is to cover any of Downes mistakes.

Mrs. Larkin asked what GMP stands for. Mr. Gerbert stated Guaranteed Maximum Price.

Mrs. Plante asked what the projected end date is for the project.

Mr. Gerbert stated ideally April/May of 2023.

Mrs. Plante asked if the kids would be moved back into the school at that point.

Mr. Gerbert stated no.

Mrs. Larkin stated the move out of the building was substantial and moving back in is nothing that could not be done in a week. It is more than just the classrooms.

Mrs. Plante stated the plan is to do the reversal of what we did after the school closed. Mr. Gerbert stated that was correct.

Mr. Carroll asked about the roof that is being torn down and whether they are putting new steel in the area.

Mr. Gerbert stated it will probably be a rubber membering as it is a flat piece. Mr. Gerbert stated it is not a huge hole.

Everyone thanked Mr. Gerbert for the summary.

Status Update on Town Building and Inventor Work Group?

Mr. Gerbert stated he did not have much to give for an update. He stated they did not have a lot of meetings over the summer but would start to regroup in October and get back on task and continue the project.

Mr. Gerbert said that a lot of what is going on now is data entry and the focus is on the Town side because their records are not clear.

He said from the BOE side we did get money in the budget for this year to digitize some of our building construction plans and he has a company that is helping him with getting the past building construction plans into electronic files. He stated they did a test run as a trial with one file and they returned it on a flash drive within a week. He said they were very clear and easy to read and that the company will tag everything, put it in a folder and catalog it. He then stated eventually these files will go into this database.

Ms. Zukowski asked if they uncovered anything in terms of unknown needs for putting things on the CIP as they are building this database.

Mr. Gerbert stated it was more about validating certain things. He stated the two spokesmen of this database are Fred Hurley and himself.

Mrs. Plante asked about how the database will be used.

Mr. Gerbert stated the question is who is going to be the database administrator. He stated it is one thing to load all of this information in but who is going to do the updates and make changes as we do the projects.

Mr. Gerbert discussed further how the database will work using search fields, reports and updating the data.

Mrs. Larkin made the statement that this is still a working group and not close to using it yet and has not been implemented yet.

Mr. Gerbert stated it has produced an awareness of what is old and in need of replacement.

CIP Projects Update

Mr. Gerbert began with the HS turf field. He stated it is nearing completion. They added a fence that separates the field with the soccer field next to it. Restoration of the grass still needs to be completed. They have laid out a weed screen to try and grow grass and they have cleaned everything up in the parking lot that was used for construction and it is now ready to be turned back to the students for their parking spots.

Mrs. Larkin asked if they are adding a press box or bleachers to that field this year.

Mr. Gerbert stated it was on a wish list but there is no seating at this time.

Mrs. Larkin stated there is no place for spectators to sit. Mr. Gerbert stated we should look into getting some portable aluminum bleachers we can put on the side.

Mr. Gerbert stated he would see what he can do in the short term for seating.

Ms. Zukowski asked if we play HS games in the turf field or do they play on the blue & gold.

Mr. Gerbert stated the football team plays on the blue & gold and the soccer team will be there as well. He said now that the field is open everyone wants to get on it.

Mrs. Larkin stated it is now a great area to practice in as before it was dark.

Mrs. Larkin stated it is one thing for practice as parents are dropping off but for hosting she stated she would like to think Newtown as a fairly prominent town where we have seating and announcer boxes and not standing at the ground level to watch a game. She stated there is nowhere for people to come and sit.

Ms. Zukowski stated if its only used by education as a practice field then that is a cost the district would benefit from. On the other hand if the district plays games there and need that type of seating than that is a different question.

Mrs. Larkin stated out of the \$500K field cost, Parks & Recs paid \$200K where the football and lacrosse teams raised \$300K in a month to build that field, so that field is self-funded.

Mr. Carol asked if there was room for bleachers there.

Mr. Gerbert stated certainly benches.

Mrs. Larkin stated her point is she would hate to see it not finish as it looks like a practice field.

Mrs. Zukowski stated she agrees but it needs to be a discussion to see if we can add this to the budget if there is a substantial cost.

Mr. Gerbert then discussed the HS rooftop units. He stated we are expecting the units in the middle of October. He said the game plan is to replace 5 large units and set up a crane so it is a weekend job. He said they were trying to figure out if they are getting one at a time or all at once and that will play into how they tackle the installation. This will be discussed in the next few weeks while they wait for them to come.

Mr. Gerbert stated the benefit is these units are for ventilation and air conditioning. They do have heating coils in them but the primary source of heat is radiators in the classrooms.

The other unexpected piece was at the last CFF/CIP meeting we talked about recovering of refrigerant. He spoke with Trane and they determined we could do that. He said we will be able to recover 200-300lbs of refrigerant. Trane will have a third party vendor that specifically does that task. They will provide the canisters, the recovery, filter and clean the refrigerant.

Mrs. Larkin asked what kind of net value would that be.

Mrs. Gerbert stated we are paying under \$10K to have this done. To actually purchase this type of refrigerant it would cost us \$30K plus the unknown as the price goes up and harder to get. The fact we will have this quantity is good.

Mr. Gerbert stated the Reed chillers take about 300lb each, so we would have some stockpiled.

Ms. Zukowski stated we would have 33% of what we needed to do a complete refill.

Mr. Gerbert stated with the B-wing units up for approval with LC, if that is approved we can do the same thing with recovering that refrigerant.

Mr. Gerbert stated it does give us a bit of insurance.

Ms. Zukowski asked when you have a leak how much do you lose.

Mr. Gerbert stated it depends on the nature of the leak and for how long it has been going for.

Ms. Zukowski asked if there is a detector to be able to determine when there is a leak

Mr. Gerbert stated it depends. Inside you have to, but a lot of our equipment generally is located on the roof so that is typically where the leaks are.

Ms. Zukowski stated when we bring this up to the CIP we will inform them that we will be getting around 200lb of refrigerant.

Mr. Carroll asked Mr. Gerbert if he explore any question on if down the road we switch from R22 to R24.

Mr. Gerbert stated anything that is using the R22 we can put that in. The research he found out is the other refrigerants that are replacements are a mix or blend. He stated there really isn't a drop-in R22 replacement so the best bet is to pull it out when you can and replace it with equipment that has alternate refrigerants.

Mr. Gerbert then talked about HOM and with the school holiday they will do a small abatement on the flute pipe with cloth insulation that is hot for asbestos and needs to be removed. The boiler is only one story and 15 feet and a one day job. He said they have to do a full containment and bring in a negative air machine. He stated we are doing it the proper way. The abatement company is the same as who did Hawley and an environmental guy will give us the final clearance.

Ms. Zukowski asked if this was an emergency repair.

Mr. Gerbert stated overall it's a piece we have to do in terms of the boiler project which is a CIP project.

Mr. Carroll asked if there was anything that had to be replaced.

Mr. Gerbert stated the idea is we are going to jump right into demolishing one of the boilers as part of the first step in the project.

Financial Report

Mrs. Vadas stated there was not much to report for the month of August. She said the payroll department was busy loading in encumbrances, checking salaries, looking at non-certified and certified contracts and making sure everything was in alignment for salaries. She then said we don't have any anticipated obligations at this time of year as we are still waiting for data to come in. She said right now we are carrying the Excess Cost Grant which is at its budgeted amount.

She stated there are a few negative accounts right now in our salaries but overall summary of objects were positive and this is normal as we still have teacher re-assignments and re-classes that we have to take care of in the month of September and October.

She stated the negative account of \$266K at the end of August in the teacher account is still a bit concerning at this time of year as we usually wash this out closer to \$0 but as of now it is running a negative of \$175K balance which means we are hiring higher than anticipated. Replacements are coming in higher than anticipated. She stated it is still early in the year.

Mrs. Larkin asked what is driving this to be in the negative of \$266K range.

Mrs. Vadas stated the opened teacher positions are budgeted at \$65K and we are hiring at \$70-80K which are the replacement positions.

Mrs. Zukowski asked if we are getting teachers with more experience.

Mrs. Vadas said that is correct.

Mrs. Vadas stated next month she will be adding some anticipated obligations and we will have some forecasts in.

Ms Zukowski asked about the Excess Cost Grant and saw that we are expecting more money than last year.

Mrs. Vadas stated that is what is budgeted and hoping for. She stated the percentage was going to be 70%. Last year was about 81% and when we did the budget it was at 75%. She said our first estimate is in December.

Mrs. Vadas said there were no emergency repairs for the month of August and a small amount of revenue in tuition.

Public Comment:

None

Adjournment:

Mrs. Zukowski moved to adjourn the meeting.

Mrs. Plante seconded the motion.

All in Favor.

The meeting was adjourned at 6:59 pm.

Respectfully Submitted,
Joanne Morris

THESE ARE DRAFT MINUTES AND ARE SUBJECT TO THE APPROVAL OF THE BOE CIP/CFE
SUBCOMMITTEE

Newtown Board of Education
BOE CFF/CIP/Facilities/Finance Sub-Committee Minutes
August 18, 2022 6:00 p.m.

Call to Order: Mrs. Larkin called the meeting to order 6:03 pm.

Participants: Jennifer Larkin, Deborra Zukowski, Alison Plante, Bob Gerbert (by phone), Tanja Vadas, Chris Melillo, Superintendent, Jeffrey Capeci, Legislative Council, Steven Goodrich, Board of Finance, 3 Public

Item 1: Approval of June 22, 2022 Minutes

Mrs. Larkin made a motion to approve the minutes of June 22, 2022. Ms. Zukowski moved the motion. Ms. Plante seconds the motion. Ms. Plante abstains. All in favor, motion passes.

NEW BUSINESS

CIP Updates and Discussion

Mr. Gerbert joined the meeting remotely. He stated the CIP presented today is pretty much the same except for numbers that shifted. The two movers are Head O'Meadow's condensing unit which that number dropped based on favorable pricing. The High School b-wing HVAC unit number went up based on current pricing since they are larger capacity units. Those are the two changes slated for project year 1.

He stated the other project listed in year 4 is the Reed chillers. Last year this was put in year 1 and then removed entirely so he put it back on the CIP in a later year. He said the discussion tonight is possibly removing that again and going a different route where we could rebuild those units in place at a cost much less. He stated it is listed for \$750K on the CIP and that would be new everything. To rebuild it in place the cost would be about \$230K for two Chillers which is about \$115K apiece. He stated all parts would be replaced with new parts and would basically have a new machine which Trane would then guarantee another 15 years life. He indicated the one drawback is we would be sticking with the same refrigerant that is there now, the R22. He said there is no risk in terms of leaks or anything that would necessitate we have to spend big money at this point. He stated by rebuilding them, this would put the units in a like new condition. There could be a risk if there was a leak at some point down the road once they are rebuilt we would then be dealing with an outdated refrigerant. He stated everything else on the plan is status-quo.

Mr. Capeci asked Mr. Gerbert if he was talking about a 15 year life span and would that be a 15 year warranty. Mr. Gerbert said they would warranty it for 5-10 years but would have to get the exact confirmation.

Ms. Zukowski asked if there will be a problem if the refrigerant will not be available at any price.

Mr. Gerbert stated in today's world, the only way it becomes available is if the refrigerant is taken off line and someone recovers it and returns it to a factory. So it is becoming a scarce resource.

Ms. Zukowski asked if the refrigerant was removed can it be put back in after the unit is rebuilt.

Mr. Gerbert stated that is correct. He stated they would recover the entire refrigerant, replace the components and then they would put it under a leak test. If there were any problems they would correct them until free and clear and then load it back up with the refrigerant to where it is supposed to be.

Ms. Zukowski stated to Mr. Capeci and Mr. Goodrich that if in two years we developed a leak and we could not find the refrigerant we could be looking at the \$750K again for new units and is it worth the risk in losing the \$230K to say we will not lose any refrigerant when we do the work. She further stated here is not a 100% guarantee we won't start losing refrigerant.

Mr. Gerbert stated we have not seen any leaks on the machine for the time it has been in service so that is a positive for us and thus the reason he started to look into rebuilding the units as a lower cost alternative.

Mr. Capeci stated to Mr. Gerbert that we have not had a refrigerant leak in the past 20 years. He asked if it is likely that we would not see one in the next 20 years. He further stated if you can't get the refrigerant and we have a problem, it could be a significant issue.

Mr. Gerbert said the main issue is the refrigerant and stated he thought they have factory trained technicians doing this all day long that are specialized. He does not think there will be an issue underground but it could be something we see at the unit outside by the loading dock. He confirmed everything would be fully tested before the refrigerant went back in and there would be assurance there would be no leaks.

Mr. Capeci asked if there are any companies out there recovering this Freon and reselling it and is that an option.

Mr. Gerbert stated you are able to get it but it is cost prohibited. R22 is a limited supply so the price is what they are asking for.

Ms. Plante asked if we can stockpile the refrigerant with the \$500K we would be saving as part of the CIP.

Mr. Gerbert stated we would not be able to buy an amount of refrigerant as the HVAC suppliers would not give you that.

Ms. Larkin asked what type of refrigerant the other schools were using.

Mr. Gerbert stated there is a mixed bag.

Ms. Zukowski asked if we were replacing the units at the high school and could we bleed out the refrigerant and keep that for future use.

Mr. Gerbert stated he did not know if they would let us keep it.

Mr. Gerbert stated he is leaning towards rebuilding the chillers as they have been there for so long and we have not had any refrigerant issues are a good sign. He said he is comfortable with the fact that these units have been there for 20 years and Trane is willing to do this work. If these units had these kinds of issues Trane would advise us against spending this money.

Mr. Gerbert asked Mr. Capeci if the town is comfortable financing the rebuilding of these older machines and do they want to take that risk or do we say pull it off of the CIP and make it one of our operating projects.

Mr. Gerbert stated there is no reason we have to do both at the same time. We can do a unit one year and the other in another year. He asked Trane if there would be any savings in doing both at the same time and they stated there would be no savings.

Ms. Zukowski asked if one breaks down how disruptive would that be to our education.

Mr. Gerbert stated it would still leave us with one good machine and would limit the cooling capacity of the building.

Ms. Zukowski stated what we have is \$200K more than last year's CIP in year 1, \$350K less than last year's CIP for year 4 and we have a net reduction in what the Board of Ed is requesting of the BOF and LC.

Mr. Gerbert agreed

Mr. Melillo stated he is comfortable with doing the rebuilt. He stated we know that the current chillers are tried and true. If we go with a new unit you never know what you will get and 5 years after the install we could have issues. We have a system that works and we can bring it back to factory specs.

Mr. Goodrich stated there is a lot of rebuilding going on now.

Ms. Zukowski stated she is good with this CIP as amended.

Mrs. Larkin recommends that this board bring this amended CIP to the Board on the 23rd. All agreed.

Buildings and Grounds Operating Projects

Mr. Gerbert presented a spreadsheet showing approved projects for the fiscal year with the budgeted amounts, actual amounts and any balances in place. He stated that the facilities dept. has a good start on repair works. A couple of the floor projects at Reed MG and HOM received approval of pre-purchase of materials using last year's budget money. Those projects will see substantial balances. He stated along with the start of the projects there will also be some flooring started this week and will be complete before students return to NHS, Reed, MG and HOM.

He stated he was very pleased with all of the progress that is going on.

Mr. Capeci asked if the actuals are spent thus far or finished projects and that some of them don't have expenditures yet so therefore, have not been started.

Mr. Gerbert stated that is correct.

Mr. Capeci asked if the ones that have actuals are the final numbers.

Mr. Gerbert stated some are finals and others are in progress. He stated one other project that is in progress is the HOM bathroom and that we have additional work there replacing some of the plumbing fixtures, as we found they were no good.

Mrs. Larkin asked when he was planning on doing the playground at MG.

Mr. Gerbert stated he will be meeting with the PTA president of MG to get her involvement in what they want to do for the playground as there are two playgrounds.

Mrs. Larkin stated \$20K is not enough money. The younger kids don't use the other playground as it is not rated for their size and weight. After looking at the playground with other board members, she stated if there is any savings anywhere else she would like to see more enhancements done.

Ms. Zukowski asked where the original \$20K came from.

Mr. Gerbert stated it was a budget number he added.

Mrs. Larkin stated she thought the playground was old and hazardous and everything should be taken down.

Ms. Zukowski stated it would be good to make sure that the playgrounds through all elementary schools k-2 and then 3-5 are equitable.

Mrs. Larkin stated MG has the bigger and nicer playground for the older grades unfortunately it is not rated for the younger kids. So there are portions of the students who cannot use it.

Mrs. Zukowski stated the other elementary schools have one playground for all grades.

Hawley Update

Mr. Gerbert stated Hawley was going very well. He said they got through the heavy lifting of the bulk of the demo. The focus now is the layout of all the different trades and making sure that everybody is putting their equipment and material in the right place. They will be doing the structural steel in the multi-purpose room. Everything has gone very smoothly with no scheduling delays or change orders to date.

Ms. Zukowski stated there was a concern of the extent of the hazardous material and funds put aside in case there was more than expected and asked if we were through that phase now.

Mr. Gerbert stated we can say now that demolition is done and that we can quantify how much hazardous material we currently have. He also said he would not say we were out of the woods just yet with hazemat. For the most part we have put the hazemat in the rear view.

The one driver was the lead paint. All the lead paint was remediated. As they start knocking holes in walls we can't say for sure that we are free & clear but we are out of the wood in terms of significant dollars that we have to contribute to remediation.

Ms. Zukowski asked about how much of the budgeted hazmat and the contingency have we used and is there extra leftover.

Mr. Gerbert stated he would need to get an update on the construction budget.

Mrs. Larkin asked if the contingencies were baked into the \$8M and is there a possibility that we won't have to go into the contingency and not spend the entire \$8M.

Mr. Gerbert stated their construction budget was in the low \$7M and the contingencies that they were building in as a buffer brought the number to the \$8M.

Mrs. Zukowski stated she thought there was over \$100K for contingency.

Mr. Gerbert stated they have not had to touch any of that.

Mrs. Larkin stated this is not a small project and she wanted to acknowledge and thank Mr. Gerbert for how well of a job he is doing.

Mr. Capeci stated this was very informative and thanked Mr. Gerbert.

Mrs. Larkin made a motion to table the EOY Financial Report to later in this meeting.

Ms. Zukowski moved to table the EOY financial report, the 2022-23 Budget Discussion and the 2022-23 Lunch Program Discussion until later in this meeting.

Mrs. Plante seconds the motion.

All in favor.

Transportation Update

Mrs. Vadas summarized the facts of the All-Star Contract. She stated the union contract opened up and All-Star put in a 6% increase in pay for bus drivers which will go into effect at the beginning of the school year for the drivers.

Fleet Reduction

Mrs. Vadas stated there has been a reduction in the fleet. We started at 54 buses and have since been reduce by 5 buses. The buses affected are 3-77 passenger buses and 2-47 passenger buses. She further stated 54 buses were in the contract and that the bid always includes 54 buses. Last year we parked 9 buses and ran 45 buses.

The conversation continued with the discussion of the number of last year's buses vs. this year's buses and what worked and did not work.

Mrs. Larkin asked if we have 49 bus drivers this year.

Mrs. Vadas stated as of now we had 45 bus drivers but we recently lost 2. Currently, there are 3 new bus drivers waiting to test and 2 that are waiting to take the class and then have to go through the testing and whole process. She indicated that All-Star said they will make it work.

Driver Retention Bonus

The committee further discussed the bus driver incentive and whether the district could help the drivers in anyway.

Mrs. Larkin asked for a motion to untable the EOY Financial Report

Ms. Zukowski moved the motion to bring the EOY Financial report back for discussion

Mrs. Plante seconds the motion. All in favor.

EOY Financial Report

Mrs. Vadas gave a summarization of the EOY Financial Report. She indicated this was her second year balancing the budget. She stated that this year was different in that they tried to get back to a normal year but couldn't due to staffing shortages. She stated we did see some savings which was put to good use this year.

Mrs. Vadas explained we spent \$13.1M dollars in the month of June. The majority of that was spent on salaries as it includes the teachers summer pay, payouts for hourly and salaried employees. She stated out of that \$13.1M we spent \$3.2M on all other objects.

She stated we ended the year on a positive state with a \$237,879 balance. She continued to talk about the highlights to what brought us to this positive balance at the end of the year. She said the balances of each major object was in its natural balance which is before the end of year transfer that we do based on board policy.

She said over the prior month we had a change in our balance with a reduction of \$283,260 which a majority of that coming from our salary line. We reduced the Benefits negative balance of \$79,576 due to increase employee participation in our defined contribution plan. In professional services we saw a positive balance of \$144,330 with some of this having to do with SpEd testing. Purchased property services we saw a negative balance of \$102,000 for building and grounds and emergency repairs. In other purchased services we saw a savings due to transportation and out of district tuition. Supplies we saw a negative balance of \$17,236 which she said are a lot of various accounts in supplies including natural gas and electricity. In property we saw a negative balance of \$28,413 with the majority for Hawley expenditures. Miscellaneous we saw a positive balance of \$14,000 all due to memberships.

She stated we expended 99.7% of our total budget. Our budget balance of \$237,879 will be recommended to be transferred to the Non-Lapsing Account. She stated we have over \$870K in encumbrances which for this time of year is normal. These encumbrances will remain open for 1 year and at the end of the 21-22 year if they are not used they become closed and they go back to the general fund. For this year, the encumbrances for last year (20-21) we closed just over \$69K which goes back into the general fund.

Mrs. Vadas presented a spreadsheet with unexpended balances throughout the previous years. She stated the average remaining has been about .25% throughout. She also stated the Non-lapsing account currently has a balance of \$237,427.

Mrs. Vadas talked about the Special Education Department. She stated this year with the district not being able to fill about 10-12 para and B/T positions, it all fed into the line item of non-certified salaries which created a surplus of \$112,000. Spec Ed ended with a positive balance of just over \$319K. She indicated we typically budget about 72 - 75% of the excess cost grant. Based on new legislation we will be in the 70% category for the excess cost grant. We are still looking at a possible reduction in our grant receipt of about \$100K from last year.

Mrs. Vadas finished the topic with an overview of the completed projects for the 21-22 school year. She stated we made the final payment to our K-5 Math program which provides us with flexibility for the new year. We installed the interactive boards at Reed which was on our list for many years. Also, the Business office has been dealing with paper timesheets for many years and finally we have a go live day starting in October with automated time keeping systems. A few of the Unions will start this and we will progress to everyone as time permits. We purchased a new box truck and will share it with the town if there is a need for it. We also paid down the capital water project. By pre-paying this water project we have saved \$17K in interest and with the Middle School we will replace the last of the AC units. AT the HS we are upgrading all of the parking lights with LED and will save money on electrical costs.

Non-lapsing Transfer Request

Policy 3160 (EOY) balance and transfer request for non-lapsing account)

Mrs. Vadas recommended putting the full balance of \$237,879 into the Non-Lapsing account.

Mrs. Zukowski stated technically even when we say we want to be designated to a special account based on prior year work we cannot earmark any amount going into the non-lapsing

account. We can inform the BOF what good faith expectations for the money would be. She stated she would like to see one standard 3 year balance for SpED accessible to us in case we have any sped issues.

Ms. Zukowski further said ideally it would be good every year to have at least a 3 yr. average of underspending for sped. She stated she would rather see everything go for Sp Ed. We cannot earmark it but we can say that it is good faith intentions or emergencies.

Mrs. Plante stated she thought that the non-lapsing account can go into three things. Spec Ed Contingency, or any other contingency, or earmarked for a capital project. She does not feel strongly about the earmarked and most likely agrees with the use of it for special education and would be fine to have a buffer in there as well.

Ms. Zukowski stated we would need to explain the need and why to the Board of Finance and Legislative Council with a more formed discussion.

Mrs. Larkin asked what the current balance is. Mrs. Vadas stated it was \$237,426. We will propose to add the \$237,879.

Ms. Zukowski stated as a board do we support the request to go to the BOF and request it all get submitted to our non-lapsing account. All were in support. Ms. Zukowski finalized that it would get discussed with the members of the Board of Ed for a final vote.

Ms. Zukowski moved to untable the 22-23 budget and bring it back to the table for discussion
Mrs. Plante seconds the motion. All in favor

22-23 Budget

Mrs. Vadas presented the July financials and stated that nothing was going on with any anticipated obligations except for the excess cost grant as budgeted. She stated we would not show any anticipated obligations until October after the teachers have returned and there are re-assignments and adjustments.

Ms. Zukowski moved to untable the 22-23 Lunch Program and bring it back to the table for discussion.

Mrs. Plante seconds the motion. All in favor.

22-23 Lunch Program

Mrs. Vadas gave a quick summary on the lunch program and how we fared this year. She stated we had free lunches and our meal counts soared this year. We served over 590,000 meals and went above our budget by about 17%.

She said we had a negative budget of \$40K. This budget was developed with our prior company Whitsons and before the High School went on the program. The high school had an increase in free & reduced lunches and since it was not on the National School Lunch Program (NSLP) we had to subsidize those lunches. Because they were not covered for the federal reimbursement. She stated we had a good year and we have some money left over in our account.

Smart Funds

She talked about the Smart Program. The ARPA grant funded CT with \$30M and awarded that money to all districts that applied which Newtown did. It will transition paid meals into free meals and will help us out for a couple of months. Free meals will probably continue through October.

Mrs. Larkin stated starting the first day of school free lunch for K-12 for all students.

Mrs. Vadas stated that is correct.

Mrs. Larkin mentioned the free & reduced application. She asked Mrs. Vadas to explain the application and who needs to fill this out.

Mrs. Vadas stated the free & reduced application is for families that qualify.

Mr. Melillo stated there is a period of applying for that free lunch. He said after that window closes, you are not able to get in on that school year. He stated The ARPA money is not going to last. He said when it runs out the qualified students get their free & reduced lunch moving forward.

Mrs. Larkin wanted to articulate more clearly what the deadline is and commented it's an encouragement if parents qualify and plan to apply so there is no gap when free lunch runs out and we have to start paying. She stated the predictions are potentially a month or two and unlike the last 2 years when it was completely free for students. At some point in this school year parents will start to pay again.

Mr. Melillo also stated that it not only impacts parents but as a municipality free & reduced is used in many different calculations for grant applications.

Ms. Zukowski asked about families now for 2 years that have no idea and have no experience submitting these forms since the meals have been free. She asked if the school system has some way to reach out to these families.

Mrs. Larkin asked if there was a way to put something in The Bee as it does impact a large number of people in town and with tough financial times that are happening now.

Ms. Zukowski stated they would support this 100%.

Use of Surplus

Mrs. Vadas stated that these funds can be used for the transition of when Smart Funds ends and the regular program begins.

Public Comment:

Pete Sandler, 4 Far Horizon, Sandy Hook, CT

Mr. Sandler is a bus driver for two years and came to hear the transportation issue and give the bus drivers a voice. He talked about management, the various hourly rates, and incentives with other bus companies as compared to All-Star.

Lucie Petinni, 1 Whipoorwill Rd, Newtown, CT

She is a former All-Star bus driver and talked about her love for working in Newtown as a bus driver but has decided to move forward due to her economic situation. She also talked about driving hours, hourly rates and incentives with other bus companies.

Adjournment:

Mrs. Larkin made a motion to adjourn the meeting.

Ms. Zukowski moved the motion.

Mrs. Plante seconded the motion

The meeting was adjourned at 8:35pm.

Respectfully Submitted,
Joanne Morris

THESE ARE DRAFT MINUTES AND ARE SUBJECT TO THE APPROVAL OF THE BOE CIP/CFE
SUBCOMMITTEE

September 2, 2022

**Hawley Elementary School – Air Quality Improvements
EXECUTIVE SUMMARY****Budget:**

The GMP Established for the project is \$7,491,086.00 as approved by the Town of Newtown. Revisions to the GMP and the Construction Managers Contingency are summarized below.

| | |
|--|--------------------|
| Approved GMP: | \$7,491,086.00 |
| ▪ Approved Owner Change Orders: | <u>\$8,938.00</u> |
| Total Revised GMP: | \$7,500,024.00 |
| ▪ Pending Change Order Proposals: | <u>\$20,356.00</u> |
| Total Projected Final GMP | \$7,520,380.00 |
| | |
| Construction Managers Construction Contingency | \$212,865.00 |
| ▪ Approved Change Order Proposals | <u>\$0.00</u> |
| Remaining Contingency | \$212,865.00 |
| ▪ Pending Change Order Proposals | <u>\$0.00</u> |
| Projected Contingency Balance | \$212,865.00 |
| | |
| Owner's Contingency | \$350,000.00 |
| ▪ Approved Change Order | <u>\$8,938.00</u> |
| Remaining Contingency | \$341,062.00 |
| ▪ Pending Change Order Proposals | <u>\$20,356.00</u> |
| Projected Contingency Balance | \$320,706.00 |

Schedule Update:

Demolition and abatement throughout the building continued this month. MEFP Coordination is completion and layout and penetrations for MEP is ongoing. Ductwork and plumbing rough installation has began. Masonry and structural steel at the RTUs in Areas A and B have begun along with preparation for the steel and duct openings at the roof. There is no change in status of the switchgear ship date in May 2023. Downes is pursuing a startup of the new HVAC equipment using the existing power and is in the process of reviewing with the subcontractors and design team. The rooftop mechanical equipment is expected to arrive on schedule in December 2022. The indoor air handling equipment at the Area C attic is scheduled to arrive in January 2023.

90 Day Look Ahead

Activities for September 2022:

- MEFP Layout and Penetrations
- MEFP Rough Installation
- Demolition and Protection at Roof
- Structural Steel Installation
- Equipment Curb Installation
- Roofing at Areas A and B

Activities for October 2022:

- MEFP Rough Installation
- Equipment Curb Installation
- Roofing at Area C

Activities for November 2022:

- MEFP Rough Installation
- Piping Insulation

Critical Items:

- Electrical Switch Gear Procurement

**NEWTOWN BOARD OF EDUCATION
MONTHLY FINANCIAL REPORT
AUGUST 31, 2022**

SUMMARY

Information for the second financial report of fiscal year 2022-23 continues to be limited. During the month of August, the Business Office will verify and load all employee salary encumbrances, including teacher salary contracts, non-certified unions as well as non-union salary schedules. The majority of encumbrance changes occurred in our salary accounts with a change over the prior month totaling just over \$32.6M. Adjustments to these encumbrances are still underway as all of the salaries are typically finalized in September/October after teacher and staff re-assignments have been made.

The August financial statement shows a limited amount of anticipated obligations (or estimates) as we have not yet begun our account-by-account analysis. This will typically take place sometime in September/October when our financial forecasts can capture a few months' worth of data. However, we have included the budgeted excess cost grant as an anticipated obligation and this is displayed as a negative number (incoming revenue) and found in object 500; other purchased services.

During the month of August, the district spent approximately \$3.6M for operations. The largest area of expenditures occurred in salaries, expending \$2.2M. Expenditures from other objects include:

- \$52,158 in professional services (majority in legal services)
- \$238,392 in purchased property services (majority in building & grounds)
- \$693,058 in other purchased services (majority in contracted svc & tuition)
- \$365,726 in supplies (majority in instructional supplies and energy)
- \$103,345 in all other objects

All accounts are currently displaying a positive position (with the exception of a few salary accounts to be adjusted) and appear to be within normal ranges for this time of year.

The budget will be monitored closely with important and or significant issues identified as quickly as we become aware of them.

There were no emergency repairs over \$5,000 to include for the month.

Revenue Received

- Tuition payments received in August total \$5,225. No other revenue was received at this time.

Tanja Vadas
Director of Business
September 13, 2022

**NEWTOWN BOARD OF EDUCATION
2022-23 BUDGET SUMMARY REPORT
FOR THE MONTH ENDING AUGUST 31, 2022**

| OBJECT CODE | EXPENSE CATEGORY | EXPENDED 2021 - 2022 | 2022 - 2023 APPROVED BUDGET | YTD TRANSFERS 2022 - 2023 | CURRENT BUDGET | YTD EXPENDITURE | ENCUMBER | BALANCE | ANTICIPATED OBLIGATIONS | PROJECTED BALANCE | % EXP |
|----------------------------------|--|----------------------|-----------------------------|---------------------------|----------------|-----------------|---------------|---------------|-------------------------|-------------------|---------|
| GENERAL FUND BUDGET | | | | | | | | | | | |
| 100 | SALARIES | \$ 51,681,024 | \$ 53,701,233 | \$ - | \$ 53,701,233 | \$ 3,157,809 | \$ 47,634,465 | \$ 2,908,958 | \$ - | \$ 2,908,958 | 94.58% |
| 200 | EMPLOYEE BENEFITS | \$ 11,744,808 | \$ 11,955,016 | \$ - | \$ 11,955,016 | \$ 3,165,942 | \$ 6,482,534 | \$ 2,306,540 | \$ - | \$ 2,306,540 | 80.71% |
| 300 | PROFESSIONAL SERVICES | \$ 543,087 | \$ 687,141 | \$ - | \$ 687,141 | \$ 63,627 | \$ 18,764 | \$ 604,750 | \$ - | \$ 604,750 | 11.99% |
| 400 | PURCHASED PROPERTY SERV. | \$ 2,093,569 | \$ 1,814,663 | \$ - | \$ 1,814,663 | \$ 269,902 | \$ 538,978 | \$ 1,005,783 | \$ - | \$ 1,005,783 | 44.57% |
| 500 | OTHER PURCHASED SERVICES | \$ 9,327,010 | \$ 10,095,326 | \$ - | \$ 10,095,326 | \$ 1,055,902 | \$ 2,433,339 | \$ 6,606,085 | \$ (1,620,512) | \$ 8,226,597 | 18.51% |
| 600 | SUPPLIES | \$ 3,474,903 | \$ 3,365,464 | \$ - | \$ 3,365,464 | \$ 444,994 | \$ 348,054 | \$ 2,572,416 | \$ - | \$ 2,572,416 | 23.56% |
| 700 | PROPERTY | \$ 536,147 | \$ 339,710 | \$ - | \$ 339,710 | \$ 10,324 | \$ 3,343 | \$ 326,042 | \$ - | \$ 326,042 | 4.02% |
| 800 | MISCELLANEOUS | \$ 59,271 | \$ 76,086 | \$ - | \$ 76,086 | \$ 51,078 | \$ 1,770 | \$ 23,238 | \$ - | \$ 23,238 | 69.46% |
| 910 | SPECIAL ED CONTINGENCY | \$ - | \$ 100,000 | \$ - | \$ 100,000 | \$ - | \$ - | \$ 100,000 | \$ - | \$ 100,000 | 0.00% |
| TOTAL GENERAL FUND BUDGET | | \$ 79,459,819 | \$ 82,134,639 | \$ - | \$ 82,134,639 | \$ 8,219,579 | \$ 57,461,246 | \$ 16,453,813 | \$ (1,620,512) | \$ 18,074,325 | 77.99% |
| 900 | TRANSFER NON-LAPSING (unaudited) | \$ 237,879 | | | | | | | | | |
| GRAND TOTAL | | \$ 79,697,698 | \$ 82,134,639 | \$ - | \$ 82,134,639 | \$ 8,219,579 | \$ 57,461,246 | \$ 16,453,813 | \$ (1,620,512) | \$ 18,074,325 | 77.99% |
| 100 | SALARIES | | | | | | | | | | |
| | Administrative Salaries | \$ 4,245,732 | \$ 4,312,038 | \$ - | \$ 4,312,038 | \$ 624,076 | \$ 3,434,233 | \$ 253,730 | \$ - | \$ 253,730 | 94.12% |
| | Teachers & Specialists Salaries | \$ 32,745,539 | \$ 33,817,522 | \$ - | \$ 33,817,522 | \$ 1,436,186 | \$ 32,647,577 | \$ (266,241) | \$ - | \$ (266,241) | 100.79% |
| | Early Retirement | \$ 81,000 | \$ 81,000 | \$ - | \$ 81,000 | \$ - | \$ - | \$ 81,000 | \$ - | \$ 81,000 | 0.00% |
| | Continuing Ed./Summer School | \$ 96,279 | \$ 97,846 | \$ - | \$ 97,846 | \$ 55,518 | \$ 42,995 | \$ (667) | \$ - | \$ (667) | 100.68% |
| | Homebound & Tutors Salaries | \$ 104,026 | \$ 189,413 | \$ - | \$ 189,413 | \$ 903 | \$ 74,189 | \$ 114,321 | \$ - | \$ 114,321 | 39.64% |
| | Certified Substitutes | \$ 677,354 | \$ 742,610 | \$ - | \$ 742,610 | \$ - | \$ 310,810 | \$ 431,800 | \$ - | \$ 431,800 | 41.85% |
| | Coaching/Activities | \$ 659,048 | \$ 737,184 | \$ - | \$ 737,184 | \$ - | \$ 4,000 | \$ 733,184 | \$ - | \$ 733,184 | 0.54% |
| | Staff & Program Development | \$ 188,833 | \$ 155,128 | \$ - | \$ 155,128 | \$ 17,682 | \$ 7,996 | \$ 129,450 | \$ - | \$ 129,450 | 16.55% |
| | CERTIFIED SALARIES | \$ 38,797,811 | \$ 40,132,741 | \$ - | \$ 40,132,741 | \$ 2,134,364 | \$ 36,521,799 | \$ 1,476,578 | \$ - | \$ 1,476,578 | 96.32% |
| | Supervisors & Technology Salaries | \$ 1,010,203 | \$ 1,103,470 | \$ - | \$ 1,103,470 | \$ 152,557 | \$ 789,464 | \$ 161,449 | \$ - | \$ 161,449 | 85.37% |
| | Clerical & Secretarial Salaries | \$ 2,305,020 | \$ 2,361,178 | \$ - | \$ 2,361,178 | \$ 220,050 | \$ 1,983,792 | \$ 157,336 | \$ - | \$ 157,336 | 93.34% |
| | Educational Assistants | \$ 2,751,027 | \$ 2,965,151 | \$ - | \$ 2,965,151 | \$ 18,007 | \$ 2,716,334 | \$ 230,810 | \$ - | \$ 230,810 | 92.22% |
| | Nurses & Medical Advisors | \$ 939,312 | \$ 902,273 | \$ - | \$ 902,273 | \$ 36,883 | \$ 807,019 | \$ 58,371 | \$ - | \$ 58,371 | 93.53% |
| | Custodial & Maint. Salaries | \$ 3,218,689 | \$ 3,395,484 | \$ - | \$ 3,395,484 | \$ 469,991 | \$ 2,755,297 | \$ 170,196 | \$ - | \$ 170,196 | 94.99% |
| | Non-Certied Adj & Bus Drivers Salaries | \$ - | \$ 155,981 | \$ - | \$ 155,981 | \$ - | \$ - | \$ 155,981 | \$ - | \$ 155,981 | 0.00% |

**NEWTOWN BOARD OF EDUCATION
2022-23 BUDGET SUMMARY REPORT
FOR THE MONTH ENDING AUGUST 31, 2022**

| OBJECT CODE | EXPENSE CATEGORY | EXPENDED 2021 - 2022 | 2022 - 2023 APPROVED BUDGET | YTD TRANSFERS 2022 - 2023 | CURRENT BUDGET | YTD EXPENDITURE | ENCUMBER | BALANCE | ANTICIPATED OBLIGATIONS | PROJECTED BALANCE | % EXP |
|-------------|-------------------------------------|----------------------|-----------------------------|---------------------------|----------------|-----------------|---------------|--------------|-------------------------|-------------------|---------|
| | Career/Job Salaries | \$ 122,065 | \$ 171,116 | \$ - | \$ 171,116 | \$ 11,864 | \$ 182,920 | \$ (23,668) | \$ - | \$ (23,668) | 113.83% |
| | Special Education Svcs Salaries | \$ 1,348,349 | \$ 1,456,181 | \$ - | \$ 1,456,181 | \$ 49,988 | \$ 1,283,261 | \$ 122,931 | \$ - | \$ 122,931 | 91.56% |
| | Security Salaries & Attendance | \$ 684,773 | \$ 679,888 | \$ - | \$ 679,888 | \$ 17,235 | \$ 582,172 | \$ 80,482 | \$ - | \$ 80,482 | 88.16% |
| | Extra Work - Non-Cert. | \$ 119,364 | \$ 109,770 | \$ - | \$ 109,770 | \$ 31,853 | \$ 12,408 | \$ 65,510 | \$ - | \$ 65,510 | 40.32% |
| | Custodial & Maint. Overtime | \$ 356,554 | \$ 236,000 | \$ - | \$ 236,000 | \$ 14,108 | \$ - | \$ 221,892 | \$ - | \$ 221,892 | 5.98% |
| | Civic Activities/Park & Rec. | \$ 27,857 | \$ 32,000 | \$ - | \$ 32,000 | \$ 911 | \$ - | \$ 31,089 | \$ - | \$ 31,089 | 2.85% |
| | NON-CERTIFIED SALARIES | \$ 12,883,213 | \$ 13,568,492 | \$ - | \$ 13,568,492 | \$ 1,023,445 | \$ 11,112,667 | \$ 1,432,380 | \$ - | \$ 1,432,380 | 89.44% |
| | SUBTOTAL SALARIES | \$ 51,681,024 | \$ 53,701,233 | \$ - | \$ 53,701,233 | \$ 3,157,809 | \$ 47,634,465 | \$ 2,908,958 | \$ - | \$ 2,908,958 | 94.58% |
| 200 | EMPLOYEE BENEFITS | | | | | | | | | | |
| | Medical & Dental Expenses | \$ 8,538,506 | \$ 8,790,863 | \$ - | \$ 8,790,863 | \$ 2,265,317 | \$ 6,481,784 | \$ 43,762 | \$ - | \$ 43,762 | 99.50% |
| | Life Insurance | \$ 88,568 | \$ 87,000 | \$ - | \$ 87,000 | \$ 14,549 | \$ - | \$ 72,451 | \$ - | \$ 72,451 | 16.72% |
| | FICA & Medicare | \$ 1,624,911 | \$ 1,706,549 | \$ - | \$ 1,706,549 | \$ 125,096 | \$ - | \$ 1,581,453 | \$ - | \$ 1,581,453 | 7.33% |
| | Pensions | \$ 954,029 | \$ 852,347 | \$ - | \$ 852,347 | \$ 638,014 | \$ 750 | \$ 213,583 | \$ - | \$ 213,583 | 74.94% |
| | Unemployment & Employee Assist. | \$ 102,469 | \$ 81,600 | \$ - | \$ 81,600 | \$ 600 | \$ - | \$ 81,000 | \$ - | \$ 81,000 | 0.74% |
| | Workers Compensation | \$ 436,325 | \$ 436,657 | \$ - | \$ 436,657 | \$ 122,366 | \$ - | \$ 314,291 | \$ - | \$ 314,291 | 28.02% |
| | SUBTOTAL EMPLOYEE BENEFITS | \$ 11,744,808 | \$ 11,955,016 | \$ - | \$ 11,955,016 | \$ 3,165,942 | \$ 6,482,534 | \$ 2,306,540 | \$ - | \$ 2,306,540 | 80.71% |
| 300 | PROFESSIONAL SERVICES | | | | | | | | | | |
| | Professional Services | \$ 404,089 | \$ 493,643 | \$ - | \$ 493,643 | \$ 53,661 | \$ 8,750 | \$ 431,232 | \$ - | \$ 431,232 | 12.64% |
| | Professional Educational Serv. | \$ 138,998 | \$ 193,498 | \$ - | \$ 193,498 | \$ 9,967 | \$ 10,014 | \$ 173,518 | \$ - | \$ 173,518 | 10.33% |
| | SUBTOTAL PROFESSIONAL SERV. | \$ 543,087 | \$ 687,141 | \$ - | \$ 687,141 | \$ 63,627 | \$ 18,764 | \$ 604,750 | \$ - | \$ 604,750 | 11.99% |
| 400 | PURCHASED PROPERTY SERV. | | | | | | | | | | |
| | Buildings & Grounds Contracted Svc. | \$ 672,697 | \$ 683,600 | \$ - | \$ 683,600 | \$ 170,515 | \$ 322,775 | \$ 190,309 | \$ - | \$ 190,309 | 72.16% |
| | Utility Services - Water & Sewer | \$ 160,597 | \$ 144,770 | \$ - | \$ 144,770 | \$ 7,258 | \$ - | \$ 137,512 | \$ - | \$ 137,512 | 5.01% |
| | Building, Site & Emergency Repairs | \$ 710,231 | \$ 450,000 | \$ - | \$ 450,000 | \$ 20,999 | \$ 32,811 | \$ 396,191 | \$ - | \$ 396,191 | 11.96% |
| | Equipment Repairs | \$ 289,596 | \$ 269,051 | \$ - | \$ 269,051 | \$ 23,945 | \$ 33,868 | \$ 211,239 | \$ - | \$ 211,239 | 21.49% |
| | Rentals - Building & Equipment | \$ 260,448 | \$ 267,242 | \$ - | \$ 267,242 | \$ 47,185 | \$ 149,524 | \$ 70,532 | \$ - | \$ 70,532 | 73.61% |
| | Building & Site Improvements | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | - |
| | SUBTOTAL PUR. PROPERTY SERV. | \$ 2,093,569 | \$ 1,814,663 | \$ - | \$ 1,814,663 | \$ 269,902 | \$ 538,978 | \$ 1,005,783 | \$ - | \$ 1,005,783 | 44.57% |
| 500 | OTHER PURCHASED SERVICES | | | | | | | | | | |
| | Contracted Services | \$ 1,019,495 | \$ 886,545 | \$ - | \$ 886,545 | \$ 272,746 | \$ 249,319 | \$ 364,480 | \$ - | \$ 364,480 | 58.89% |
| | Transportation Services | \$ 4,229,179 | \$ 4,919,428 | \$ - | \$ 4,919,428 | \$ 76,354 | \$ - | \$ 4,843,074 | \$ (320,028) | \$ 5,163,102 | -4.95% |
| | Insurance - Property & Liability | \$ 425,660 | \$ 422,766 | \$ - | \$ 422,766 | \$ 98,806 | \$ 257,376 | \$ 66,584 | \$ - | \$ 66,584 | 84.25% |

**NEWTOWN BOARD OF EDUCATION
2022-23 BUDGET SUMMARY REPORT
FOR THE MONTH ENDING AUGUST 31, 2022**

| OBJECT CODE | EXPENSE CATEGORY | EXPENDED 2021 - 2022 | 2022 - 2023 APPROVED BUDGET | YTD TRANSFERS 2022 - 2023 | CURRENT BUDGET | YTD EXPENDITURE | ENCUMBER | BALANCE | ANTICIPATED OBLIGATIONS | PROJECTED BALANCE | % EXP |
|-------------|---------------------------------------|----------------------|-----------------------------|---------------------------|----------------|-----------------|---------------|---------------|-------------------------|-------------------|--------|
| | Communications | \$ 189,488 | \$ 152,524 | \$ - | \$ 152,524 | \$ 14,147 | \$ 124,253 | \$ 14,124 | \$ - | \$ 14,124 | 90.74% |
| | Printing Services | \$ 19,859 | \$ 24,789 | \$ - | \$ 24,789 | \$ - | \$ 3,589 | \$ 21,200 | \$ - | \$ 21,200 | 14.48% |
| | Tuition - Out of District | \$ 3,252,787 | \$ 3,450,187 | \$ - | \$ 3,450,187 | \$ 589,384 | \$ 1,696,862 | \$ 1,163,942 | \$ (1,300,484) | \$ 2,464,426 | 28.57% |
| | Student Travel & Staff Mileage | \$ 190,540 | \$ 239,087 | \$ - | \$ 239,087 | \$ 4,465 | \$ 101,941 | \$ 132,681 | \$ - | \$ 132,681 | 44.51% |
| | SUBTOTAL OTHER PURCHASED SERV. | \$ 9,327,010 | \$ 10,095,326 | \$ - | \$ 10,095,326 | \$ 1,055,902 | \$ 2,433,339 | \$ 6,606,085 | \$ (1,620,512) | \$ 8,226,597 | 18.51% |
| 600 | SUPPLIES | | | | | | | | | | |
| | Instructional & Library Supplies | \$ 799,649 | \$ 854,242 | \$ - | \$ 854,242 | \$ 133,663 | \$ 180,724 | \$ 539,855 | \$ - | \$ 539,855 | 36.80% |
| | Software, Medical & Office Supplies | \$ 217,455 | \$ 194,940 | \$ - | \$ 194,940 | \$ 56,796 | \$ 50,043 | \$ 88,101 | \$ - | \$ 88,101 | 54.81% |
| | Plant Supplies | \$ 423,279 | \$ 366,100 | \$ - | \$ 366,100 | \$ 49,523 | \$ 52,733 | \$ 263,844 | \$ - | \$ 263,844 | 27.93% |
| | Electric | \$ 995,294 | \$ 1,022,812 | \$ - | \$ 1,022,812 | \$ 145,696 | \$ - | \$ 877,116 | \$ - | \$ 877,116 | 14.24% |
| | Propane & Natural Gas | \$ 415,377 | \$ 424,980 | \$ - | \$ 424,980 | \$ 14,867 | \$ - | \$ 410,113 | \$ - | \$ 410,113 | 3.50% |
| | Fuel Oil | \$ 88,194 | \$ 63,000 | \$ - | \$ 63,000 | \$ - | \$ - | \$ 63,000 | \$ - | \$ 63,000 | 0.00% |
| | Fuel for Vehicles & Equip. | \$ 191,173 | \$ 216,258 | \$ - | \$ 216,258 | \$ 2,241 | \$ - | \$ 214,017 | \$ - | \$ 214,017 | 1.04% |
| | Textbooks | \$ 344,482 | \$ 223,132 | \$ - | \$ 223,132 | \$ 42,208 | \$ 64,553 | \$ 116,371 | \$ - | \$ 116,371 | 47.85% |
| | SUBTOTAL SUPPLIES | \$ 3,474,903 | \$ 3,365,464 | \$ - | \$ 3,365,464 | \$ 444,994 | \$ 348,054 | \$ 2,572,416 | \$ - | \$ 2,572,416 | 23.56% |
| 700 | PROPERTY | | | | | | | | | | |
| | Technology Equipment | \$ 278,825 | \$ 156,024 | \$ - | \$ 156,024 | \$ - | \$ - | \$ 156,024 | \$ - | \$ 156,024 | 0.00% |
| | Other Equipment | \$ 257,322 | \$ 183,686 | \$ - | \$ 183,686 | \$ 10,324 | \$ 3,343 | \$ 170,018 | \$ - | \$ 170,018 | 7.44% |
| | SUBTOTAL PROPERTY | \$ 536,147 | \$ 339,710 | \$ - | \$ 339,710 | \$ 10,324 | \$ 3,343 | \$ 326,042 | \$ - | \$ 326,042 | 4.02% |
| 800 | MISCELLANEOUS | | | | | | | | | | |
| | Memberships | \$ 59,271 | \$ 76,086 | \$ - | \$ 76,086 | \$ 51,078 | \$ 1,770 | \$ 23,238 | \$ - | \$ 23,238 | 69.46% |
| | SUBTOTAL MISCELLANEOUS | \$ 59,271 | \$ 76,086 | \$ - | \$ 76,086 | \$ 51,078 | \$ 1,770 | \$ 23,238 | \$ - | \$ 23,238 | 69.46% |
| 910 | SPECIAL ED CONTINGENCY | \$ - | \$ 100,000 | \$ - | \$ 100,000 | \$ - | \$ - | \$ 100,000 | \$ - | \$ 100,000 | 0.00% |
| | TOTAL LOCAL BUDGET | \$ 79,459,819 | \$ 82,134,639 | \$ - | \$ 82,134,639 | \$ 8,219,579 | \$ 57,461,246 | \$ 16,453,813 | \$ (1,620,512) | \$ 18,074,325 | 77.99% |

**NEWTOWN BOARD OF EDUCATION
2022-23 BUDGET SUMMARY REPORT
FOR THE MONTH ENDING AUGUST 31, 2022**

| OBJECT CODE | EXPENSE CATEGORY | EXPENDED 2021 - 2022 | 2022 - 2023 APPROVED BUDGET | YTD TRANSFERS 2022 - 2023 | CURRENT BUDGET | YTD EXPENDITURE | ENCUMBER | BALANCE | ANTICIPATED OBLIGATIONS | PROJECTED BALANCE | % EXP |
|--|--|-------------------------------|-----------------------------------|---------------------------------|----------------------------|----------------------------|-------------------------------|-----------------------|----------------------------|----------------------|------------------------|
| <u>SPECIAL REVENUES</u> | | | | | | | | | | | |
| EXCESS COST GRANT REVENUE | | EXPENDED 2021-2022 | APPROVED BUDGET | STATE PROJ 18-Jan | PROJECTED 1-Mar | ESTIMATED Total | VARIANCE to Budget | | FEB DEPOSIT | MAY DEPOSIT | % TO BUDGET |
| 51266 | Special Education Svcs Salaries ECG | \$ (7,170) | | | | \$ - | \$ - | | | | #DIV/0! |
| 54116 | Transportation Services - ECG | \$ (333,218) | \$ (320,028) | | | \$ (320,028) | \$ - | | | | 100.00% |
| 54160 | Tuition - Out of District ECG | \$ (1,193,144) | \$ (1,300,484) | | | \$ (1,300,484) | \$ - | | | | 100.00% |
| | Total | \$ (1,533,532) | \$ (1,620,512) | \$ - | \$ - | \$ (1,620,512) | \$ - | | \$ - | \$ - | 100.00% |
| | | | | Variance Jan - March | \$ - | | | | Total* | \$ - | |
| | SDE MAGNET TRANSPORTATION GRANT | \$ (9,100) | \$ (13,000) | | | \$ (13,000) | \$ - | | | | 100.00% |
| <u>OTHER REVENUES</u> | | | | | | | | | | | |
| <u>BOARD OF EDUCATION FEES & CHARGES - SERVICES</u> | | | | APPROVED BUDGET | ANTICIPATED | RECEIVED | BALANCE | % RECEIVED | | | |
| | LOCAL TUITION | | | \$32,430 | \$32,430 | | \$32,430 | 0.00% | | | |
| | HIGH SCHOOL FEES FOR PARKING PERMITS | | | \$30,000 | \$30,000 | | \$30,000 | 0.00% | | | |
| | MISCELLANEOUS FEES | | | \$6,000 | \$6,000 | | \$6,000 | 0.00% | | | |
| | TOTAL SCHOOL GENERATED FEES | | | \$68,430 | | \$0 | \$68,430 | 0.00% | | | |
| | <u>OTHER GRANTS</u> | | | TOTAL BUDGET | 21-22 EXPENSED | YTD EXPENSE | ENCUMBER | BALANCE | % EXPENSED | | |
| 214 | ESSER II | | | \$625,532 | \$573,735 | \$16,282 | \$0 | \$557,453 | 94.32% | | |
| | ESSER III (estimated \$809k for 21-22 use) | | | \$1,253,726 | \$709,840 | \$6,067 | \$0 | \$703,773 | 57.10% | | |