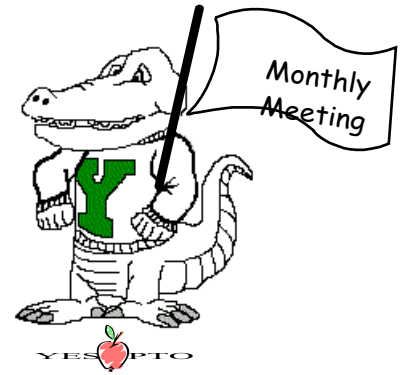


Yalesville Elementary School PTO

Meeting minutes



Date September 12, 2007
Time 7:00 p.m.
Location Y.E.S. Media Center
Meeting Type General Monthly Meeting
Attendees Kathleen King, Jen Carnale, Lorinda Weaver, Kim Corless, Beth Raccio, Michele Genest, Aimee Giangrave, Carol Mikulski, Vicki Zolkiewicz-MacInnis, Liz Penczynzyn, Renee Inzero, June Lange, Tracey Weber, Tracy Tyrrell, Sarah Lindberg, Amy Wolcheski, Linda Conchado, Mary Naccarato, Michelle Connelly, Tracy Horobin, Brandi Sarracini, Donna Button, Carol Forte, Marlene Throp, Ann Cosgrove, John Cosgrove, Trish Pelletier, Dotty Rooney, Lisa Marks, Donna Rackie, Ann Mantzaris, Debbie Kern
Recorded By Beth Raccio

Call to Order

The meeting was called to order at 7:05 p.m.

Introduction & Welcome

Kathleen King welcomed everyone and said that the PTO was a wonderful way for parents and teachers to be involved to support our children and school.

Executive Committee Reports

- President's Report (Kathleen King) - Kathleen reported that the board met a few times over the summer and that minutes from the meetings could be found on the PTO website.
- Principal's Report (Carol Mikulski)
 - Welcome to the new staff.
 - Carol pointed out that Yalesville is benefiting this year from 2 Master Plan items: (1) a remedial reading teacher who will support Yalesville and Highland; and (2) a new curtain to divide the gym in half.

- Yalesville enrollment has decreased by 10 students this year, but we are still the largest elementary school in Wallingford.
- Carol asked for a volunteer to participate in the tools for schools program. This is an environmental state program which meets two times per year to walk through the school to see if there are any environment concerns.
- Diane Kimball sends her thanks to the PTO for the \$2 book fair coupons awarded to the children who participated in the Governor's Summer Reading challenge.
- Edible Arrangements is now located in Wallingford. They have offered to do things with the school. Carol gave the contact information to Kathleen.
- Carol noted that a parent questioned the conflict between the school's healthy snacks policy and the BK night program. Carol pointed out that the BK events were for fundraising purposes and that healthy choices are available on the menu.
- Carol discussed the ongoing problems in the Yalesville parking lot. The school has installed speed bumps, the police come, Carol sometimes goes outside, but people do not obey the signs. She mentioned that a parent showed her a catalogue that has signs which could be used. They are 40 lbs and would have to be brought out in the morning and in at night. The signs are approximately \$350 each.
- Carol again said that the school would like a table for the second floor laminator.
- Michele Genest said they would also really like a binding machine. Central Copy is no longer supporting binding.
- Kathleen said that the board would discuss the Wish List at the next meeting and would add these items to the list for discussion.
- Vice President's Report (Kim Corless) - Kim reported that the committee chair guidelines and committee folders will come out in the next week or so. She asked if the committee chairs felt they needed a meeting. Most people did not think this was necessary, although new chairs might need some extra support.
- Treasurers' Report (Jen Carnale & Lorinda Weaver)

The 2007 - 2008 Budget was reviewed and discussed by the membership:



proposed pto
budget.xls

The following discussion took place:

- Trish Pelletier recommended that the projected income for the book fair be decreased because we were giving a 20% discount and would only make 10%, and we had given 181 readers a \$2 coupon.
- Liz Penczynzyn questioned the talent show budget and asked if this was enough to cover all expenses. The board indicated that this amount reflects what the PTO would contribute in addition to the amount brought in from ticket sales. Based on last year's income and expenses, the committee should have enough money.
- Deb Kern noted that the PTO was spending more than it would be making this year and asked if that was intentional. The treasurers said that this was intentional because per the bylaws we no longer were allowed to carry an excessive balance from year to year, and we started the year with more than needed because of the unexpected partial re-payment of lost funds from 2005 - 2006.
- Dotty Rooney asked why the PTO can't use money for supplies that students have to bring to school (e.g. tissues, hand sanitizer, folders, binders, etc.). Carol said that per state law, teachers cannot require supplies be sent in. She also said that everyone wants something different and it would be very difficult to manage. Kathleen pointed out that some children like to bring supplies to make a contribution to the classroom.
- Trish asked why money was being spent for open house and where this was reflected in the budget. Kathleen said that we had just asked for baked goods for the back to school picnic, and that this was a nice way to welcome parents for not a lot of money. She said that \$300 was allocated to the Sunshine account for this expense.
- A motion was made by Liz Penczynzyn to approve the budget, seconded by Marlene Thorp. All were in favor, none opposed, motion carried.

The treasurers reviewed the September financial report:



Sept07_Treasurer_R
pt.xls

Carol Forte asked why walkie talkies were used in school. Carol Mikulski said they are used by the custodian, recess aids, nurse, PE teacher outside.

Secretary's Report (Beth Raccio)

- Beth said that the PTO would be using blue paper again this year. All flyers need the PTO logo and should be e-mailed to the PTO mailbox for review prior to copying. Michele Genest said that she can also review flyers in school.
- Beth encouraged people to use the PTO website and e-mail. She thanked Beth Devaney for all of her help with the website.
- Beth said that she is also on the Yalesville PTAC, if anyone has any issues that they would like brought to PTAC they can contact her.
- Teacher Representative's Report (Michele Genest) - Michele welcomed everyone.

Committee Reports

- Membership (Donna Rackie) - Donna reported that as of yesterday she had received 24 teacher applications and 78 family applications, and there are more in the safe. June Lange said she send a letter to all of the teachers reminding them to join. Membership will have a table at the open house.
- Cultural Event/Communications Pads (Kim Corless on behalf of Meredith Koch) - Communication pads are still available. Everyone suggested that she send home notices as soon as possible. Meredith is currently looking at dates for Simon Says, which is a listening and respect program. She will be attending the Young Audiences showcase in Hamden on Sept 20th. Kim said that Meredith might want to have 6 programs. Carol M. said that usually 4 is enough for during school, but she could always do some at night if we wanted more. Wednesday is the best day for the gym, but they should not all be on the same day.
- Room Parent Program (Beth Raccio) - Beth reported that the forms were due from parents by 9/14 and then teachers will make their selections. She said that there was only 1 member packet per family, so people should copy the room parent form or just send in a note if they want to apply for more than one class room.
- Back to School Picnic (June Lange & Brandy Sarracini)- June reported that there was a great turn out. The PTO purchased 550 meals and

these all sold out. She recommended that we increase to 600 next year. Money was returned to people who were not able to use their meal ticket. There was a problem with some of the hot dog rolls (moldy&/or crushed). Thurston's gave us a credit... 3 cases credit for Field Day. June also noted that the desserts were great, and earned about \$200. She said that the Bianco's donated the charcoal and grill, and asked if we could do something for them at the end of the year.

- Fall Fundraiser (Trish Pelletier) - Trish reported that there is a display in the front of the school, and we can have the items to raffle off when the fundraiser has ended. The packages went out last week with no problems; extras are available in the office.
- Book Fair (Trish Pelletier) Trish reported that she is in good shape for volunteers. Tracy Tyrrell said that the whole gym could be used.
- Open House - will be held on the 18th and 24th. We are looking for help with the membership table. Deb Kern asked if can she can have pre-order forms for yearbook sales at the table, and sell last year's as well. Kathleen said yes.
- Halloween Dance (Ann Mantzaris) - will be held on October 26th. Ann reported that Mr. Terzi is one of the DJs and because he has children at Yalesville he is willing to give us a discount when he works one of our events (he will be donating his time). Ann said that she needs cardboard boxes for decorations. The theme is "Spooky Forest." Ann also said that the Girls Valentines Dance will be held on Feb.8th. She is looking in to an all boys event.
- Yearbook (Deb Kern) -
 - Deb reported that they will again work with digital, and they will stay with Memory Book because they have best deal in town... Life Touch is substantially higher.
 - Deb said that they would like to go full color this year instead of black and white. Last year the yearbook cost was \$10 for pre-orders and then 12. Full color would be a cost of \$15. This was discussed and then a vote was held. 13 people wanted to stay with black and white; 9 people wanted to change to color. The committee was directed to stay with black and white.
 - One member raised the issue of proof reading. Deb said that all of the teachers had reviewed the class pages, but that more work was needed for staff. The yearbook committee is looking for people to volunteer as proof readers.

- A committee meeting will be held in October.
- Talent Show (Liz Penczynzyn) - Liz asked if we should hold the show in our gym again or if we should look into another venue. Everyone agreed that she should check out options.

Other Business

- Scholarship Fund (Deb Kern) - Deb reported that this would be for graduating seniors who attended Yalesville. Three PTOs in town currently have a scholarship... Parker Farms, MYB, and Rock Hill. Deb said she is looking for volunteers to help design how it would work.
- Family Portraits - Kathleen reported that a chair was needed for this committee or the event would not take place. Anyone interested should contact her ASAP.
- The idea of charging a fee for activities for non-PTO members was raised. Most people did not support this concept.

Adjournment

The meeting was adjourned at 8:30 p.m.

Announcements

Next meeting: October 10th, 7:00 pm, media center

Upcoming Events:

- ☺ Burger King Night: September 20th (all school)
- ☺ Open houses - join us for refreshments: September 18th and 24th
- ☺ Book Fair: September 24th p.m. & 25th during the day
- ☺ School Picture Day: October 3rd
- ☺ Halloween Dance: October 26th

Keep in touch!

- ✓ Visit our Website: <http://wallingford.ccsct.com/page.cfm?p=446>
- ✓ E-mail us: YalesvillePTO@Yahoo.com