

Class Schedules

Sixth-Eighth grade classes are departmentalized. Students' days are divided into periods of 51-55 minutes on regular days and 41-43 minutes on minimum days. Students will move from one class to another every period.

Regular Day Schedule

First period	8:00 a.m. to 8:55 a.m.
Extended passing period	8:55 a.m. to 9:05 a.m.
Second period	9:05 a.m. to 10:00 a.m.
Third period	10:03 a.m. to 10:58 a.m.
Fourth period	11:01 a.m. to 11:56 a.m.
Lunch	11:56 a.m. to 12:41 p.m.
Fifth period	12:41 p.m. to 1:36 p.m.
Sixth period	1:39 p.m. to 2:30 p.m.
Dismissal	2:30 p.m.

Minimum Day Schedule

First Period	8:00 a.m. to 8:43 a.m.
Extended passing period	8:43 a.m. to 8:53 a.m.
Second period	8:53 a.m. to 9:36 a.m.
Third period	9:39 a.m. to 10:22 a.m.
Fourth Period	10:25 a.m. to 11:08 a.m.
Fifth period	11:11 a.m. to 11:54 a.m.
Lunch	11:54 a.m. to 12:29 p.m.
Sixth period	12:29 p.m. to 1:10 p.m.
Dismissal	1:10 p.m.

Academic Support

Each core subject teacher offers support after school in their classrooms from 2:30-3:30 on specific days. Students may also work with the core teachers or a peer helper. The computer lab will also be open Monday, Tuesday, and Thursday from 2:30 - 3:30 for students to use to complete any classroom assignments or homework. The schedule for this after school intervention/homework help will be handed out by the teachers at the beginning of the semester and is subject to change.

Scheduling

All Sixth, Seventh and Eighth graders will be on an A/B Schedule for their electives. One day will be an A-day and the next day will be a B-day (except for Band and AVID 8th which will be everyday). Students will attend core classes every day.

Elective Classes

Some elective classes could be mixed classes consisting of 6th through 8th grade students. Students will get to pick their top 3 elective choices for both A day and B day via a survey sent out before the end of the previous semester. Students are generally placed in one of their top 3 choices. Occasionally students may be placed in a class that they did not choose. This may happen depending on class size and seat availability. Students who are identified as English Learners are required to take English Language Development (ELD) as their A Day and B Day electives.

Tentative Elective Classes offered-

Study Skills (6th - 8th)	Art
Math Lab (6th -8th)	Drama
English Encore (6th - 8th)	American Sign Language
Creative Writing	Science Exploration
Digital Citizenship and Google Apps	Dance

Independent Study

- **You must give your child's teacher at least a 5 day notice prior to your student leaving school along with the reason school will be missed.**
- **All work must be completed and submitted the day the student returns to school**

Passing Periods

Students have 3 minutes between periods to use the restroom and get to their next class on time. The designated bathroom for sixth-eighth grade students is located next to the P. E. room (Rm 36). There will be an extended passing period after first period which will provide students time to eat a healthy snack, if they choose.

Before School

The sixth-eighth graders will be out on the playground in the morning before school with everyone else. The cafeteria is open from 7:30 am to serve breakfast. Students are to line up when the bell rings at 7:57 am. Teachers will meet students in line and escort them to class.

Lunch

Sixth-eighth graders will eat lunch together. They will walk to the cafeteria with their teacher. Students will be allowed to eat in the quad area next to the classrooms, under the shade structure, or in the cafeteria.

Uniforms

The Washington Unified School Board has adopted a district-wide uniform policy.

All students K-8, will be wearing the following:

Tops: Navy blue or white collared shirt or blouse. Students may use the school T-shirt with the school logo.

Bottoms: Navy blue or khaki slacks or navy blue elastic waistband athletic pants.

Blue jeans and sweat pants will not be accepted as uniform pants.

Prohibited Color

- The district dress code guidelines prohibit students from wearing any red apparel to school.

Exemptions and Spirit Days: Students participating in school sports, leadership, and band will be allowed to wear their team shirts on school-approved days. Leadership will schedule spirit days during the school year.

Uniform violations will result in a student being sent to the office. The office will offer a loaned uniform item, which students can return at the end of the day. Students will then be sent back to class. Parents will be contacted if students are out of uniform.

The school district has a Uniform Compliance Waiver available to parents. Parents are required to meet with any site administrator to process the waiver, and students will still be required to follow the dress code. Dress code waivers must be renewed yearly.

Field Trip Policy

Field Trips are scheduled throughout the year to enrich the educational curriculum.

Field trips are not required, but many grade level teams do choose to plan these trips. The Washington Unified School Board field trip policy states that Principals may exclude from the trip any student whose presence on the trip would pose a safety or disciplinary risk. If a child will not be allowed to attend a field trip, contact will be made with the parents prior to the trip. No child will be excluded from a field trip because of insufficient funds. In order for a child to participate in a field trip experience, the school must have a permission form signed by the parent or guardian listing two emergency contacts with phone numbers. Your child will not be permitted to attend the field trip unless he/she has a completed permission form. These forms are sent home prior to each field trip.

Field Trip Chaperones

As of the 2019-2020 school year, any parent or guardian who would like to volunteer at school or as a chaperone on field trips must have clearance through the school district, to be cleared, pick up a volunteer packet in the school office and bring it to the Human Resources department at the Washington Unified School District Office. Volunteers are required to be TB tested and fingerprinted. Once cleared, volunteers will receive a badge from the Human Resources department. Volunteer badges are required and must be worn at all times on the school campus and on field trips.

Homework

Teachers will have the discretion to determine the amount of homework necessary for each class. Band students must practice every night. Teachers will collaborate to coordinate special projects or any long-term assignments. **Please read teachers' syllabi carefully and address any questions or concerns to your child's teachers.**

Day on the Green- End of the Year Activities

- Please see field trip requirements

General Classroom Discipline

The following discipline steps will be used when necessary in order to support student learning in the classroom.

- Student is given a warning or redirection
- Change of placement in classroom
- Student is sent to a buddy class to re-focus and/or complete work
- Parent Contact- call home for support
- Office referral
- Parent Conference

The teacher may choose at any time, depending on the severity of the misbehavior, to respond to the need using their professional discretion.

Cell Phones

Cell phone use is not allowed within the school grounds during official school hours (7:30a.m.-2:30 p.m.). Students are responsible for keeping them out of sight and turned off. Cell phones should be in backpacks and not in their pant pockets. The school is not responsible for any lost student personal items. Cell phones that are seen or heard during school hours will be confiscated and kept in the school office and will be returned to the students' parents or guardian. Students may take out their cell phones once they are off school grounds (outside the gates). School phones are available in the classroom and office to be used with permission from a staff member.

- Bridgeway Island is not responsible for any lost, damaged or stolen cell phones or personal items.
- Students may not take photos / videos or post them online or throughout social media, without the permission of the party(ies) involved.
- Any bullying or misuse of photos / videos on social media or via messaging may result in disciplinary action.

Bike Riders and Skateboarders

California law requires that any student who rides a bike must wear a helmet and abide by the rules of the road. All students who ride bikes must follow these safety rules. **Students without bike helmets will not be allowed to ride their bikes, or leave campus with their bikes.** Parents may call the office and make arrangements to pick the bike up. No adult or child is allowed to ride their bike inside school grounds. Students are responsible for bringing their own bike locks. The school is not responsible for lost or stolen bikes.

A skateboard rack is available for 6th-8th students to use when skateboarding to school. Only skateboards that are stored on the skateboard rack with a lock will be allowed in school. Students will be required to wear a helmet and must provide a lock to store their skateboard. Safety is a priority when utilizing a bike or skateboard to get to school.

Attendance

Every student is expected to come to school every day ON TIME. Students will be counted as tardy if they are not seated in the classroom when the tardy bell rings. Students with perfect attendance / no tardy will receive recognition during awards assemblies.

Student Led Conferences

Student-led conferences are held in the fall and spring (1st and 3rd quarters). Parent involvement and support is vital for student success. These conferences ensure ongoing communication between the school and family. More information will come from teachers regarding assigned conference dates and times.

Homelink

Homelink is an online computer program that allows students and parents to access ongoing information regarding attendance, grades and classroom assignments. The school will mail each student's verification code and password before the start of the school year. This information can also be obtained in the school office.

Awards Assembly

Teachers will send home criteria for awards in advance of the awards assemblies.

Sports

Flag Football (Fall)	Girls and Boys basketball (Winter)
Girls Volleyball (Fall)	Girls and Boys soccer (Spring)

Students will have to try out for individual sports and will need to maintain grades, school conduct, and attendance for participation. Due to budget constraints, financial support might be requested to support the sports program.

Honor Code

Students are responsible for completing their own work.

Bridgeway Island does not condone cheating. The following are representative examples of cheating and copying, but are certainly not all forms of cheating or copying.

- Turning in someone else's work, in whole or in part, as your own (with or without his/her knowledge). This includes turning in a completely duplicated assignment.
- Allowing another student to copy and turn in your work as his/her own.
- Several people writing one assignment and turning in multiple copies, all represented (implicitly or explicitly) as individual work.
- Stealing an examination or solution from the instructor.
- Using cell phones or other electronic devices to obtain or send information during a test.
- Using restricted materials (notes, books, study guides) on tests.
- Forging parent signatures on documents.

Consequences for Cheating or Copying

First offense

- Receipt of zero on assignment, with no opportunity to make it up.
- On examinations, retake at instructor's discretion.
- If copying of assignments is witnessed, assignments will be confiscated and returned to teacher.
- Phone call to parents.
- If on a sports team, one game suspension.

Second Offense and every offense after

- All of the above
- Removal from Leadership class or National Junior Honors Society, if enrolled.
- Automatic Referral.
- Possible additional disciplinary action

Eighth Grade Promotions (May be subject to change per School Board)

In order to be eligible to participate in the promotion exercise, 8th grade students must meet the following requirements.

Academic Performance

- Students must have a passing grade (D- or Higher) in all Spring semester classes
- Students with an IEP (Individualized Education Plan) may be required to meet different standards specifically stated in his/her IEP

Conduct

- Student must not have any severe or excessive disciplinary incidents during the Spring semester, as determined by site administration.
- Students must have all debts cleared through the office and library, including missing or damaged textbooks

Appeals Process

- Any student that does not qualify for the 8th grade promotion ceremony shall be given a written notice stating the reason(s) for not qualifying and a description of the appeals process.
- The Appeals Panel will consist of Washington Unified School District administrators. Any student who wishes to appeal, may do so by submitting a formal letter of appeal. Students may also include letters from parents, teachers, or other staff members as part of their appeal. The Appeals Panel will make a decision based on the information presented and will notify the parents and student in writing.
- Decision of the School Review Team will be final.



Bridgeway Island Elementary

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Principal, Dr. Evelyn Baffico
Assistant Principal ~~Mike Woodcock~~ Mike Woodcock
Assistant Principal, Jenna Kazanis

Sixth-Eighth Grade Handbook 2019 - 2020

Dear Parents and Students,

The Bridgeway staff and I welcome you to the new school year 2019-2020. This year should be filled with a lot of great educational opportunities for your child. This handbook will help you understand the policies and procedures that will be unique to the sixth-eighth graders this school year. Please review the school's general handbook and this handbook with your student. Thank you for your support and cooperation.

Sincerely,
Dr. Evelyn Baffico
Principal