



ROBERT O. TOWNSEND JUNIOR HIGH SCHOOL

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www.chino.k12.ca.us/Townsend



ASSISTANT PRINCIPAL: Julie Fromdahl

PRINCIPAL: Robert Nelson

ASSISTANT PRINCIPAL: Corinna Hathuc

8th Grade Promotion Thursday, May 31st at 9:00 a.m. Chino Hills High School Stadium

Dear Townsend Families,

The Townsend staff is proud of all our students and their accomplishment in promoting to high school. We are excited to return to Chino Hills High School for promotion. However, due to specific field restrictions, accommodations have to be made. We are not permitted to have a stage or chairs on the field. At the beginning of the ceremony, the students will cross the middle of the field to the stage located in front of the home bleachers. The students will be seated on either side of the stage after their name is announced and their certificate has been presented.

The home side bleachers will face the stage with overflow seating available on the visitor side bleachers across the field. Please be respectful of the number of seats you save on the home bleacher side so all of our immediate family members have a view of the stage. Overflow seating can accommodate additional family members for large parties.

Sincerely,

Mr. Nelson

PARENT INFORMATION

- Students are required to be in first period at 7:45 a.m. dressed in dress code appropriate promotion attire-**NO strapless, spaghetti straps, and shoulders must be covered..** See student agenda for guidelines. **ALL SHOES MUST BE FLATS – no heels or wedges will be permitted on the field!**
- Promoting 8th grade students must ride the school bus to Chino Hills High School from Townsend.
- Promotion begins at 9:00 a.m. and lasts approximately one hour.
- Students will be given promotion brochures on May 30th our rehearsal day. It is imperative that all students attend school on rehearsal day.
- **Limited** parking is available in the Chino Hills High School parking lot. Parking is restricted to street parking along Pomona Rinchon Road and the student parking lot adjacent to the stadium. Parents should arrive **after** 8:00 a.m. to avoid impacting the high school students as they arrive for classes.
- The gates will open at 8:00 a.m. for parents to find their seats.
- Families can enter on either side of the home bleachers. Please find out from your child what side he/she is sitting on during the ceremony and enter the bleachers through that gate. This info will be given at rehearsal.
- The stage will be facing the home bleachers. There are 2496 seats available on the home side (first come, first served). Overflow seating is available on the visitor side bleachers (1439 seats).
- Please leave the first row of bleachers open for elderly and handicapped guests. Please do not remove “reserved” signs for invited guests.
- Please remain in the stadium seats, and do not visit students as they assemble in the gym.
- If you bring balloon bouquets, please leave them in your car until after the ceremony. **PTSA will have water and flowers for sale.**
- **NO ONE IS PERMITTED ON THE FIELD AFTER THE CEREMONY.** Students will exit through the gates families entered. **Students are expected to leave with their parents.** Please, no limos due to the limited parking area.

IMPORTANT UPCOMING DATES

- April 21 – CHHS 9th Grade Orientation @ Chino Hills High School
 - May 25 – Final grade check for promotion eligibility

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