## **Library Hours:**

Monday - Friday 7:50 am - 3:50 pm

## **Library Policies:**

#### **Renewals:**

Books can be renewed up to (3) times.

#### **Loan Limits:**

3 items per loan period.

\*\* You may exceed this limit if you don't have overdue books/fines and need items for a project.\*\*

#### **Loan Periods:**

Books: 3 weeks

Reference Items: Overnight

## Fees and Charges:

**Writing:** \$8.00

Barcode Removed: \$5.00 Cover/Spine Damage: \$12.00

Torn Pages: \$2.00

Excessive Wear: \$3.00-\$10.00 Minor Water Damage: \$5.00

Book Destroyed, Missing Pages, Unusable, or Lost: Full Replacement Price

### **Textbook Policies:**

Each one of your textbooks has been assigned specifically to YOU and you are now responsible for them until the end of the school year when they are returned. These textbooks are to be kept at home during the school year and returned to the school library in May. If any textbook is returned damaged then a fine will be assessed.

Here are some helpful suggestions to make sure your textbooks are kept in good condition during the year:

- 1. Make sure to write your full name (in pen) on the inside front cover of each book.
- 2. Keep your textbooks away from pets.
- 3. Keep food and liquids away from your textbooks.

# \*\*Any damage should be reported to the library staff within the first two weeks of school starting.\*\* Replacement costs for textbooks:

6th grade Social Studies: \$95.00 6th grade English:\$80.00 6th grade Science: \$50.00 7th grade Social Studies: \$95.00 7th grade English:\$80.00 7th grade Science: \$50.00 8th grade Social Studies: \$95.00 8th grade English:\$80.00 8th grade Science: \$50.00