

Class Schedules

Sixth-Eighth grade classes will be departmentalized. The student's day will be divided into periods of about 52-55 minutes. Students will move from one class to another every period.

Regular Day Schedule

<i>First period</i>	8:00 a.m. to 8:54 a.m.
Nutrition break	8:54 a.m. to 9:04 a.m.
<i>Second period</i>	9:09 a.m. to 10:03 a.m.
Third period	10:08 a.m. to 11:02 a.m.
<i>Fourth period</i>	11:07 a.m. to 12:01 a.m.
Lunch	12:01 a.m. to 12:31 p.m.
<i>Fifth period</i>	12:36 p.m. to 1:30 p.m.
Sixth period	1:35 p.m. to 2:30 p.m.
Dismissal	2:30p.m.

After school intervention/homework help: Schedule will be handed out by the teachers at the beginning of the semester.

Minimum Day Schedule

<i>First Period</i>	8:00 a.m. to 8:38 a.m.
Nutrition Break:	8:38 a.m. to 8:43 a.m.
<i>Second period</i>	8:48 a.m. to 9:26 a.m.
Third period	9:31 a.m. to 10:09 a.m.
<i>Fourth Period</i>	10:14 a.m. to 10:51 a.m.
Fifth period	10:56 a.m. to 11:33 a.m.
<i>Lunch</i>	10:33 a.m. to 12:03 p.m.
Sixth period	12:08 p.m. to 12:45 p.m.
<i>Dismissal</i>	12:45 p.m.

Academic Support

Each core subject teacher offers support after school in thier classrooms from 2:30-3:30 on specific days (*see below*). Students may also work with the core teachers or a peer helper. The computer lab will also be open Monday, Tuesday, and Thursday from 2:30-3:30 for students to use to complete any classroom assignments or homework.

Schedule for Core classes support after school

Monday - Math
Tuesday - History and Science
Thursday - English

There is no after school intervention/homework help during minimum/collaboration days.

All Sixth, Seventh and Eighth graders will be on an A/B Schedule for their electives. One day will be an A-day and the next day will be a B-day (except for Band and AVID 8th which will be everyday).

Elective Classes

Some elective classes could be mixed classes consisting of 6th through 8th grade students. Students will get to pick their top 3 elective choices for both A day and B day. Students are generally placed in one of their top 3 choices. Occasionally students may be placed in a class that they did not choose. This may happen depending on class size and seat availability.

Independent Study

- **You must give your child's teacher at least a 5 day notice prior to your student leaving school for the reason school will be missed.**
- **All work must be completed and submitted the day the student returns to school**

Tentative Elective Classes offered:

Study Skills (6th - 8th)	Week in Rap
AVID (6th - 8th)	Drama
Math Lab (6th -8th)	Creative Writing
English Encore (6th - 8th)	Bridges to Success
Computers	Inter and Concert Band
STEM	Teacher's Assistant
Intro to Spanish	Leadership
Science Exploration	Digital Photography

Passing Periods

Students have 5 minutes between periods to use the restroom and get to their next class on time. The designated bathroom for sixth-eighth grade students is located next to the P. E. room (Rm 36).

Nutrition Break

The nutrition break is on the playground. Food Services may sell a breakfast type snack or students may bring their own healthy snack.

Before School

The sixth-eighth graders will be out on the playground in the morning before school with everyone else. The cafeteria is open from 7:30 to serve breakfast. Students are to line up when the bell rings at 7:57. Teachers will meet their students in line and escort them to class.

Lunch

Sixth-eighth graders will eat lunch together. They will walk to the cafeteria with their teacher. Students will be allowed to eat in the quad area next to the classrooms, under the shade structure, or in the cafeteria.

Uniforms

All students K-8, will be wearing the following:

Tops: Navy blue or white collared shirt or blouse. Students may use the school T-shirt with the school logo.

Bottoms:

- Navy blue or Khaki Slacks
- Navy blue elastic waistband Athletic pants
- **Blue jeans and sweat pants will not be accepted as uniform pants.** Leggings may be worn only under shorts or skirts (*Leggings are defined as Tight-fitting stretch pants, typically worn by woman or girls. Protective coverings for legs.*)

Prohibited Color

- The district dress code guidelines prohibit students from wearing any red apparel to school.

Exemptions and Spirit Days: Students participating in our school sports, AVID, leadership, and band will be allowed to wear their team shirts on School approved days. Leadership will schedule spirit days during the school year.

Uniform violations will result in progressive discipline. Students will be asked to call home for a change of clothing, use a loaner from the office, student conference with the teacher, discipline referrals, loss of school privileges, and or parent conference with administrative staff.

The district has a Uniform Compliance Waiver available to parents. Parents are required to meet with any site administrator to process the waiver. Dress code waivers are to be renewed yearly.

Field Trip Policy

Field Trips are scheduled throughout the year to enhance the educational curriculum. **These trips are not required, but are a privilege.** any child that does not meet the grade level standards for behavior or Tardies will be excluded from the field trip. The grade level team and the principal will determine any exceptions to this policy. If a child is not allowed to participate, contact will be made with the parent prior to the trip. In order for any child to participate in a field trip experience, the school must have a permission form signed by the parent or guardian listing two emergency contacts with phone numbers. Your child will not attend a field trip unless he/she has a completed permission form. These forms are sent home prior to each field trip.

Field Trip Requirements (Grade Level)

- No in / out of school or suspended suspensions
- No more than 2 referrals per semester
- No more than 10 tardies in periods 2-6 at the time of the field trip.

Field Trip Chaperones

Parent volunteers are welcome to chaperone a field trip. Volunteer applications and the current district requirements are available in the school office. All requirements have to be met before a parent is allowed to accompany the students.

Homework

Teachers will have the discretion to determine the amount of homework necessary for each class. Band students will have practice every night. Teachers will collaborate to coordinate special projects or any long term assignments.

- **Please read teachers syllabi carefully and address any questions or concerns to your child's teachers.**

Day on the Green- End of the Year Activities

- Please see field trip requirements

General Classroom Discipline

The following discipline steps will be used when necessary in order to support student learning in the classroom.

- Student is given a warning or redirection
- Change of placement in classroom
- Student is sent to a buddy class to refocus and/or to complete work
- Parent Contact– call home for support
- Office referral
- Parent Conference

The teacher may choose at any time, depending on the severity of the misbehavior, to respond to the need using their professional discretion.

Cell Phones

School phones are available in the classroom and school office to be used with permission from a staff member. Cell phones are not allowed within the school grounds during official school hours (7:30a.m. - 2:30p.m.) Students are responsible for keeping them out of site and turned off. Students are not allowed to have their phone stored from any pockets of their uniform clothing. Cell phones that are seen or heard during school hours will be confiscated and kept in the school office and will be returned to the student or guardians.

- Bridgeway Island is not responsible for any lost, damaged or stolen cell phones or personal items.
- Students may not take photos / videos or post them online or throughout social media, without the permission of the party involved.
- Any bullying or misuse of photos/videos on any social media may result in disciplinary action.

Bike Riders and Skateboarders

California law requires that any student who rides a bike must wear a helmet and abide by the rules of the road. All students who ride bikes must follow these safety rules. Students without bike helmets will not be allowed to ride their bikes, or leave campus with their bikes. Parents may call the office and make arrangements to pick the bike up. No adult or child is allowed to ride their bike inside the school grounds. Students are responsible for bringing their own bike locks. The school is not responsible for lost or stolen bikes.

A skateboard rack is available for 6th-8th students to use when skateboarding to school. Only skateboards that are stored on the skateboard rack with a lock (you will be responsible for your own lock) will be allowed in school. Students will be required to wear a helmet and provide a lock to store their skateboard. Safety is a priority when utilizing a bike or skateboard to get to school.

Attendance

Every student is expected to come to school everyday ON TIME. Students will be counted as tardy if they are not seated in the classroom when the tardy bell rings. Students with perfect attendance/no tardy will receive recognition at our awards assembly.

Student Led Conferences

Student led conferences are held in the fall and spring (1st and 3rd quarter). Parent involvement and support is vital for a student's success. These conferences are mandatory to ensure on going communication between the school and family.

Homelink

Homelink is an online computer program that allows students and parents to access ongoing information regarding attendance, grades and classroom assignments. The school will mail each student's verification code and password before the start of the school year. This information can also be obtained in the school office.

Awards Assembly

Students who have no absences, and are in school 50% of the day when they have an early release will receive this award.

Principal's Honor Roll	4.00 and above GPA
Gold Honor Roll	3.5-3.9 GPA
Silver Honor Roll	3.00-3.49 GPA
Top Core Subject awards	(English, Math, Science, P.E. and History)
Perfect Attendance (6th-8th)	(Semester & Year long)

- Students who have no absences, are in school 50% of the day when they have an early release, will receive this award.

Most Improved or Outstanding Effort (teachers determine the criteria for the award)

Sports

Flag Football	Girls and Boys basketball
Girls Volleyball	Girls and Boys soccer

Students will have to try out for individual sports and will need to maintain grades, school conduct, and attendance for participation.

Due to budget constraints, financial support might be requested to support the sports program.

Honor Code

Students are responsible for completing their own work.

Bridgeway Island does not condone cheating. The following are representative examples of cheating and copying, but are certainly not all forms of cheating or copying.

- Turning in someone else's work, in whole or in part, as your own (with or without his/her knowledge). This includes turning in a completely duplicated assignment.
- Allowing another student to copy and turn in your work as his/her own.
- Several people writing one assignment and turning in multiple copies, all represented (implicitly or explicitly) as individual work.
- Stealing an examination or solution from the instructor.
- Using cell phones or other electronic devices to obtain or send information during a test.
- Using restricted materials (notes, books, study guides) on tests.
- Forging parent signatures on documents.

Consequences for Cheating or Copying

First Offense

- Receipt of zero on assignment, with no opportunity to make up.
- On examinations, retake at instructor's discretion.
- If copying of assignments is witnessed, assignments will be confiscated and returned to teacher.
- Phone call to parents.
- If on a sports team, one game suspension.

Second Offense and every offense after

- All of the above
- Removal from AVID and/or Leadership class if enrolled.
- Automatic Referral.

Eighth Grade Promotions (May be subject to change per School Board)

In order to be eligible to participate in the end of year activities and promotion exercise, 8th grade students must meet the following academic standards during the second semester at all four reporting periods, including quarter and semester grades and progress reports.

8th Grade Academic Performance, Conduct, and Attendance Regulations

Requirements to participate in end of the year activities and the promotion exercises

Academic Performance

- 2.0 grade point average
- No F grades in any classes for the 4th quarter
- All grades are cumulative for the year

A student with an individualized learning plan (IEP) may be required to meet differential standards specifically stated in their IEP instead of the 2.0 grade point average

Conduct

- Must demonstrate appropriate behavior
- No suspensions (*In or out of school*)
- No Excessive referrals

A student with an IEP (individual Education Plan) may be required to meet differential standards specifically stated in his/her IEP instead of the 2.0 requirements.

Attendance

- 95% Attendance for the academic school year
- All absences excused, unexcused, including illness, incomplete independent study contracts, and suspension count toward calculation of this attendance rate
- Any day that a student has been truant for one or more periods will count as a day of absence

Appeals Process

- Principal will determine which end of the year activities qualify as end of the year activities and are therefore subject to this regulation
- Student and parent/guardian present to the Appeals Panel
- Appeals will go to a School Review Team
- Decision of the School Review Team will be final



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Principal, Grace Chin

Assistant Principal, Tim Grisaffi

Assistant Principal, Jenna Raski

Sixth-Eighth Grade Handbook

2017 - 2018

Dear Parents and Students,

The Bridgeway Staff and I welcome you to the new school year 2017-2018. This year should be filled with a lot of great educational opportunities for your child. This handbook will help you understand the policies and procedures that will be unique to the sixth-eighth graders this school year. Please review the school's general handbook and this handbook with your student. Thank you for your support and cooperation.

Sincerely,
Grace S. Chin
Principal