

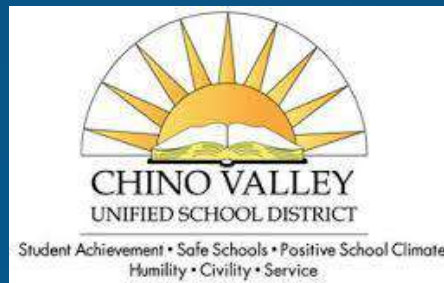
Success in Junior High



Parents ♦ Students ♦ Teachers

ABOUT TOWNSEND

- ▶ **Principal** *Robert Nelson*
- ▶ **Assistant Principal** *Julie Fromdahl*
- ▶ **Assistant Principal** *Corinna Hathuc*
- ▶ **Counselor** *Joseph Hurtado*
- ▶ **2013 & 2001 California Distinguished School**
- ▶ **40 teachers / 83 staff members**
- ▶ **1124 students (7th and 8th grade)**



PTSA COMMITTEES:

- ▶ Red Ribbon (October)
- ▶ Turkey Trot (November)
- ▶ Student Store (weekly)
- ▶ Family Fun Run –PE (spring)
- ▶ Fundraising
- ▶ Library Support
- ▶ Miscellaneous
- ▶ PTSA membership \$10



FIRST DAY OF SCHOOL – AUGUST 13

- ▶ School starts at 7:45 a.m.
- ▶ Dismissal at 1:48 p.m.
(12:51 p.m. every Monday)
- ▶ Students will report to the Media Center to find their name and first period room number
- ▶ Students will receive their Class Schedule during 1st period
- ▶ PE clothes will be sold through their PE class

ELECTIVE WHEEL:

- ▶ Art
- ▶ Computers
- ▶ Drama
- ▶ Life Essentials
- ▶ Piano Lab
- ▶ Woodshop



YEAR LONG ELECTIVES:

- ▶ Leadership/Yearbook
 - ▶ Application process
- ▶ Advanced Band
- ▶ Beginning/Intermediate Band
- ▶ Percussion
- ▶ Medical Detectives (8th grade)
- ▶ STEAM (8th grade)



GRADING

- ▶ Not graded on effort
- ▶ No extra credit
- ▶ Grade based on mastery of grade-level standards
- ▶ 75% Assessments/Projects, 25% Assignments
- ▶ Progress reports at 6 weeks
- ▶ Trimester grade (permanent) every 12 weeks
- ▶ 2.0 GPA required to participate in extracurricular activities
 - ▶ School dances, competitions - band/dance/color guard, leadership, drama performances, intramural sports, & fieldtrips

ACADEMIC RALLIES

CELEBRATION OF ACADEMIC ACHIEVEMENT

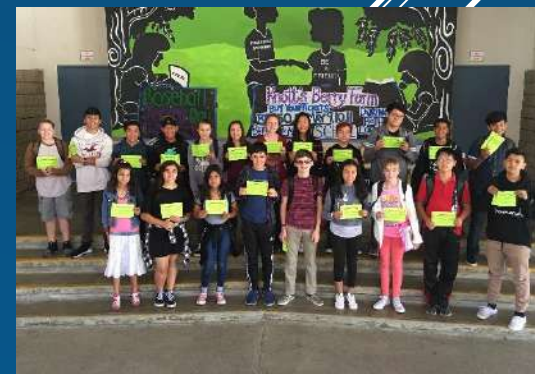
- ▶ **Rallies are held every trimester**
 - ▶ **4.0 Gold**
 - ▶ **3.0 to 3.9 Silver**
 - ▶ **2.0 to 2.9 Ranger Pride**
 - ▶ **B.U.G.**
- ▶ **Honor Roll Certificates**
- ▶ **Through the rallies, academic successes are spotlighted as well as preparing students for state testing**




Student Involvement & Activities

GET INVOLVED & BE RECOGNIZED


- ▶ National Junior Honor Society
- ▶ Green Team
- ▶ Fitness Club
- ▶ Volleyball Club
- ▶ Wrestling Club
- ▶ Basketball
- ▶ Band, jazz band, & drumline
- ▶ Drama
- ▶ Color Guard
- ▶ Dance Team
- ▶ School Dances
- ▶ Spirit Days
- ▶ Student of the Month
- ▶ Perfect Attendance



Student Supports on Campus

- ▶ **Counselor – Mr. Hurtado**
 - ▶ **Academic concerns & peer conflict**
 - ▶ **Take-Control Lunch**
 - ▶ **Peer Tutoring & Individual Counseling**
 - ▶ **Intervention period for ELA and Math**
 - ▶ **After-school intervention**
- 

6 WEEK PROGRESS REPORT AT-RISK CONFERENCE

- ▶ **October 9th – 11th**
 - ▶ **Good indication of how your child is adjusting to junior high**
 - ▶ **Meet with teacher, student, and parent**
 - ▶ **Implement interventions offered at school**
 - ▶ **Let's work as a team to create a *positive learning environment***
- 

STAY CONNECTED

▶ Communication

- ▶ **Website** – www.chino.k12.ca.us/townsend
- ▶ **Aeries Parent Portal**
 - ▶ **Demographic info and online grades**
- ▶ **Aeries Communications**
 - ▶ **Receive voice messages, SMS, email**
- ▶ **Remind app** – Text @TJHS to 81010
- ▶ **Twitter** - @Townsend_JHS
- ▶ **PTSA Facebook Page**




TEACHER COMMUNICATION

- ▶ 165+ students
- ▶ 5 classes
- ▶ 3 don't turn in homework each period=
- ▶ 15 calls at average of 20 minutes each=
- ▶ 5 hours of calls + grading & preparation for next day and family time


Suggestion:

- ▶ Check online – monitor your child's grades
 - ▶ AERIES.net and GradeAlert.com
- ▶ Email teacher or message through Aeries Loop
- ▶ Schedule a parent conference


PARENT ROLE

- ▶ Be an advocate for your child
 - ▶ Talk to teacher first
 - ▶ Do not go to the classroom
 - ▶ Make an appointment for classroom visit
 - ▶ Call or Email teacher for concerns or questions
 - ▶ Monitor student agenda
 - ▶ Keep school informed
 - ▶ Sign in through the office when on campus and pick up visitor badge
 - ▶ Visit AERIES.net to monitor progress
- 
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WHAT TO EXPECT FROM YOUR CHILD

- ▶ **Test your rules----be strong**
 - ▶ **Don't accept everything they tell you as fact**
 - ▶ **Know where they are and who they are with**
 - ▶ **Talk to other parents or to the school**
 - ▶ **Expect them to take responsibility for actions and academics**
- 

STUDENT BEHAVIOR


- ▶ **High Standards & Expectations**
 - ▶ **We will work as a team to help guide your child through the junior high years**
 - ▶ **Know everything about your child**
 - ▶ **Pay attention to your child's friends and cell phone**
 - ▶ **Texts, pictures/video, and Instagram/Facebook/SnapChat/vault**
 - ▶ **Peer pressure - fighting, drugs, alcohol**
 - ▶ **Call us, and we will call you**
- 

SUPPORT PROGRAMS

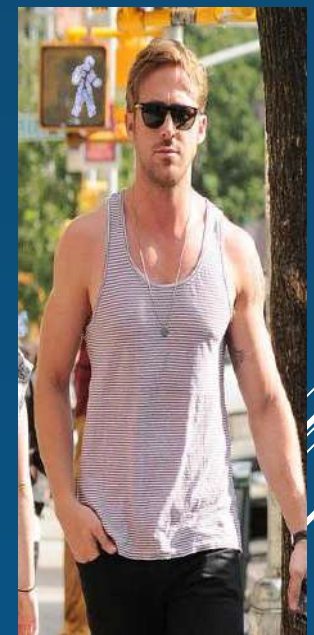
- ▶ **Multi-Tiered Systems of Support for Academics & Behavior**
 - ▶ **Second Step – curriculum for pro-social behavior**
 - ▶ **Townsend Expectations**
 - ▶ **Safe School Ambassadors**
 - ▶ **Assemblies focusing on character, resilience, anti-bullying**
 - ▶ **“Don’t Start Tobacco” – Fall**
 - ▶ **“Project Alert” – Winter**
 - ▶ **Chino Human Services Counseling**
 - ▶ **Clean Sweep School – supported by Chino Hills Sheriff**
 - ▶ **Drug-sniffing dog program**
- 

TOWNSEND POLICIES

- ▶ **Student/Parent Handbook can be found online and printed in student agenda**
 - ▶ **Dress Code**
 - ▶ **Gum Citations**
 - ▶ **Cell Phone Policy**

 - ▶ **Progressive Discipline:**
 - ▶ **Counseling, Warning, Reflection, Parent Contact, 8th period detention, Saturday Work Study**
- 

DRESS CODE AT TOWNSEND



DOCUMENTATION AND DISCIPLINE

Townsend Junior High School

CITATION

Student: _____ Date: _____

Teacher/Staff: _____ Grade: _____

School-Wide Rules: ✓ Indicates rule was broken.

- _____ 1. Grooming/dress code
- _____ 2. Gum, food, candy, drink
- _____ 3. Cell phone violation
- _____ 4. Needs classroom time-out
- _____ 5. Inappropriate language/profanity
- _____ 6. Horseplay/pushing/play-fighting
- _____ 7. In an unsupervised/restricted area
- _____ 8. Not following adult directions the first time given
- _____ 9. Other/comments: _____

Student's Attitude: Good Argumentative Disrespectful
I have read the citation. If I have any questions, I will contact administration or the teacher/staff member who issued the citation.

Parent Signature: _____

White: Office

Yellow: Guardian

Pink: Teacher

DOCUMENTATION AND DISCIPLINE



Self-Check



Name: _____ Date: _____

Teacher: _____ Period: _____

1. I was observed not upholding the following Townsend Expectation(s): (circle)

BE SAFE

BE RESPECTFUL

BE RESPONSIBLE

2. Describe what happened: _____

3. What is your plan for improvement?

Own it



Fix it



Move on

Townsend Referral Log

Student: _____ Staff: _____ Grade: _____

1st Incident	Date:	Time:
Location	Problem Behavior	Staff Intervention(s) Administered
<input type="checkbox"/> Classroom <input type="checkbox"/> Quad: _____ <input type="checkbox"/> Hallway: _____ <input type="checkbox"/> Restroom <input type="checkbox"/> Lunch Table <input type="checkbox"/> Media Center <input type="checkbox"/> Blacktop <input type="checkbox"/> Locker Room <input type="checkbox"/> Library	<input type="checkbox"/> Not following instructions <input type="checkbox"/> Not staying on task <input type="checkbox"/> Disagreeing inappropriately <input type="checkbox"/> Not working well with others <input type="checkbox"/> Disrupting others <input type="checkbox"/> Property misuse <input type="checkbox"/> Inappropriate language <input type="checkbox"/> Other _____	<input type="checkbox"/> Utilized pre-correction techniques <input type="checkbox"/> Clarified how behavior did not meet expectations <input type="checkbox"/> Provided a structured choice <input type="checkbox"/> Re-taught/practiced skill <input type="checkbox"/> Identified environmental factors <input type="checkbox"/> Established a behavioral cue/prompt <input type="checkbox"/> Teacher detention/8 th period <input type="checkbox"/> Contacted parent __/__/__
2nd Incident	Date:	Time:
Location	Problem Behavior	Staff Intervention(s) Administered
<input type="checkbox"/> Classroom <input type="checkbox"/> Quad: _____ <input type="checkbox"/> Hallway: _____ <input type="checkbox"/> Restroom <input type="checkbox"/> Lunch Table <input type="checkbox"/> Media Center <input type="checkbox"/> Blacktop <input type="checkbox"/> Locker Room <input type="checkbox"/> Library	<input type="checkbox"/> Not following instructions <input type="checkbox"/> Not staying on task <input type="checkbox"/> Disagreeing inappropriately <input type="checkbox"/> Not working well with others <input type="checkbox"/> Disrupting others <input type="checkbox"/> Property misuse <input type="checkbox"/> Inappropriate language <input type="checkbox"/> Other _____	<input type="checkbox"/> Utilized pre-correction techniques <input type="checkbox"/> Clarified how behavior did not meet expectations <input type="checkbox"/> Student Self-Check <input type="checkbox"/> Provided a structured choice <input type="checkbox"/> Re-taught/practiced skill <input type="checkbox"/> Identified environmental factors <input type="checkbox"/> Established a behavioral cue/prompt <input type="checkbox"/> Teacher detention/8 th period <input type="checkbox"/> Contacted parent __/__/__
3rd Incident	Date:	Time:
Location	Problem Behavior	Staff Intervention(s) Administered
<input type="checkbox"/> Classroom <input type="checkbox"/> Quad: _____ <input type="checkbox"/> Hallway: _____ <input type="checkbox"/> Restroom <input type="checkbox"/> Lunch Table <input type="checkbox"/> Media Center <input type="checkbox"/> Blacktop <input type="checkbox"/> Locker Room <input type="checkbox"/> Library	<input type="checkbox"/> Not following instructions <input type="checkbox"/> Not staying on task <input type="checkbox"/> Disagreeing inappropriately <input type="checkbox"/> Not working well with others <input type="checkbox"/> Disrupting others <input type="checkbox"/> Property misuse <input type="checkbox"/> Inappropriate language <input type="checkbox"/> Other _____	<input type="checkbox"/> Provided a structured choice <input type="checkbox"/> Re-taught/practiced skill <input type="checkbox"/> Modified environmental factors <input type="checkbox"/> Identified possible motivation for misbehavior <input type="checkbox"/> Met with team/student to identify supports <input type="checkbox"/> Collaborated with __team__ counselor __admin__ <input type="checkbox"/> Conference with parent __/__/__ <input type="checkbox"/> Other _____
4th Incident	Date:	Time:
Location	Problem Behavior	Staff Intervention(s) Administered
<input type="checkbox"/> Classroom <input type="checkbox"/> Quad: _____ <input type="checkbox"/> Hallway: _____ <input type="checkbox"/> Restroom <input type="checkbox"/> Lunch Table <input type="checkbox"/> Media Center <input type="checkbox"/> Blacktop <input type="checkbox"/> Locker Room <input type="checkbox"/> Library	<input type="checkbox"/> Not following instructions <input type="checkbox"/> Not staying on task <input type="checkbox"/> Disagreeing inappropriately <input type="checkbox"/> Not working well with others <input type="checkbox"/> Disrupting others <input type="checkbox"/> Property misuse <input type="checkbox"/> Inappropriate language <input type="checkbox"/> Other _____	<input type="checkbox"/> Provided a structured choice <input type="checkbox"/> Re-taught/practices skill <input type="checkbox"/> Modified environmental factors <input type="checkbox"/> Identified possible motivation for behavior <input type="checkbox"/> Met with team/student to identify supports <input type="checkbox"/> Collaborated with __team__ counselor __admin__ <input type="checkbox"/> Conference with parent __/__/__ <input type="checkbox"/> STEP Referral <input type="checkbox"/> Other _____
5th Incident (or 3rd Identical) - See Attached Office Referral Form		

Townsend Office Referral Form

BE SAFE! BE RESPECTFUL! BE RESPONSIBLE!

Student: _____ Referring Staff: _____

Time of Incident: _____ Date of Incident: _____ Grade: _____

Location	Problem Behavior	Environmental Factors	Possible Motivation
<small>(Check only 1)</small>	<small>(Check only 1)</small>	<small>(Check only 1)</small>	<small>(Check only 1)</small>
<input type="checkbox"/> Classroom <input type="checkbox"/> Quad: _____ <input type="checkbox"/> Hallway: _____ <input type="checkbox"/> Restroom <input type="checkbox"/> Lunch Table <input type="checkbox"/> Media Center <input type="checkbox"/> Locker Room <input type="checkbox"/> Blacktop <input type="checkbox"/> Library <input type="checkbox"/> Gate <input type="checkbox"/> Bus area <input type="checkbox"/> Other: _____	Major Offense <input type="checkbox"/> Fighting <input type="checkbox"/> Destruction of property <input type="checkbox"/> Profanity toward staff <input type="checkbox"/> Possession of stolen property <input type="checkbox"/> Bullying <input type="checkbox"/> Committed obscene act <input type="checkbox"/> Weapon: <input type="checkbox"/> Other: _____ Chronic Minor Offense <small>(Attach Referral Log)</small> Failure to: <input type="checkbox"/> Follow instructions <input type="checkbox"/> Stay on task <input type="checkbox"/> Accept feedback/correctives appropriately <input type="checkbox"/> Disagree appropriately <input type="checkbox"/> Work well with others <input type="checkbox"/> Properly use materials <input type="checkbox"/> Use appropriate language <input type="checkbox"/> Other: _____	<input type="checkbox"/> Adult request/directive <input type="checkbox"/> Oral instruction <input type="checkbox"/> Individual seat work <input type="checkbox"/> Group work <input type="checkbox"/> Managing materials <input type="checkbox"/> External interruptions <input type="checkbox"/> Classroom transitions <input type="checkbox"/> Passing period <input type="checkbox"/> Teasing from peers <input type="checkbox"/> Changes to routine <input type="checkbox"/> Guest visitor/speaker <input type="checkbox"/> Substitute teacher <input type="checkbox"/> Assembly <input type="checkbox"/> Unstructured time <input type="checkbox"/> Other: _____	<input type="checkbox"/> Gain peer attention <input type="checkbox"/> Gain adult attention <input type="checkbox"/> Gain/obtain item <input type="checkbox"/> Gain/obtain activity <input type="checkbox"/> Avoid peers <input type="checkbox"/> Avoid adults <input type="checkbox"/> Avoid seat work <input type="checkbox"/> Avoid group work <input type="checkbox"/> Avoid scheduled event <input type="checkbox"/> Other: _____

Provide a behaviorally specific description:

Others involved in the incident: _____

Last parent/guardian contact: _____

Referring Staff Signature: _____

Administrator Comments

Skill Development:

- | | |
|--|---|
| <input type="checkbox"/> Identified Academic Deficits | <input type="checkbox"/> Assigned Detention (lunch) |
| <input type="checkbox"/> Identified Environmental Factors/Motivation | <input type="checkbox"/> Assigned Detention (after school) |
| <input type="checkbox"/> Identified Behavior Skill Deficits | <input type="checkbox"/> Assigned On-Campus or Reverse Suspension |
| <input type="checkbox"/> Provided Corrective Teaching | <input type="checkbox"/> Assigned Suspension from school |
| <input type="checkbox"/> Scheduled follow up meeting | <input type="checkbox"/> Referred to counseling |
| <input type="checkbox"/> Assigned Adult mentor | <input type="checkbox"/> Developed Behavior Support Plan |


Administrator's Signature: _____ Date: _____

White: Office


Yellow: Guardian

Pink: Teacher

ATTENDANCE

- ▶ **Every Monday is early release – 12:51 p.m.**
 - ▶ **9 Minimum Days throughout the year – 12:21 p.m.**
 - ▶ **Stress the importance of being in school every day unless sick; we cannot teach them if they are not here**
 - ▶ **Make doctor and dentist appointments after school hours**
 - ▶ **Contact office if student will be absent 5 or more days for independent study**
 - ▶ **Email teachers for assignments if absent less than 3 days**
 - ▶ **Please plan vacations after school is out**
- 

IMPORTANT REMINDERS:

- ▶ **Contact our health office if your child is on medication or has an inhaler**
 - ▶ **Student drop off ---- Hawthorn, Duke, Ilex**
 - ▶ **U-turns on Ilex are dangerous and not permitted during posted hours**
 - ▶ **Students are safe waiting in front of school not on the corner of Glen Ridge**
 - ▶ **School is out at 1:48 p.m. and students should go directly home unless involved in a program**
- 
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Glen Ridge Dr

Robert C. Townsend
Junior High

Student Exit #1

Student Exit #2

Student Exit #3

Tem St

10000 AVE

Altura Ave

Google

IMPORTANT DATES:

- ▶ **August 13 - first day of school - 7:45 a.m.**
 - ▶ Immunizations must be current
 - ▶ All incoming 7th grade students must have a TDAP booster
- ▶ **August Registration:**
 - ▶ Pick up packet: July 25-26
 - ▶ 9:00 a.m. – 1:00 p.m. (Friend/relative is OK)
 - ▶ Drop off packet: August 1-3
 - ▶ 8:00 a.m. – 1:00 p.m. (Must be a parent)
- ▶ **ASB Fundraiser Kickoff: August 16**
- ▶ **School Portraits: August 24**
- ▶ **Back to School Night: September 5 (6-8pm)**

Looking Forward to Next Year!

Questions?

