

**NEWTOWN BOARD OF EDUCATION  
MONTHLY FINANCIAL REPORT  
AUGUST 31, 2012**

**SUMMARY**

Information available for the second financial report in fiscal year 2012-13 continues to be limited at this time. This is generally the case as anticipated obligations are not indicated and would end up being the budgeted numbers until the account-by-account analysis progresses. Any event that would negatively impact our budget as the school year begins will be addressed and brought forward immediately. Routine account analyses begin as time allows throughout the year. The main object accounts are all in a positive position. The sub-categories of Nurses and Special Education Service Salaries identified in July continue to project needs. Sub-accounts joining the red are Property and Liability Insurance because the property insurance came in higher than estimated and adjustments are still necessary for Transportation credits. The next red member is the Out-of-District Tuition which is approximately \$800,000 in need, expected to be offset by approximately \$700,000 in Excess Cost funding due to five additional special education placements since budget approval. This account will be monitored very closely as additional student needs are evaluated.

There will be a number of additional Special Education accounts that will put pressure on our operations as detailed on the notation following narrative. These fall into many categories including Nursing Services; Therapy Services: Occupational, Physical and Behavioral; Transitional Services; and Speech Services. Some of these services will be eligible for excess cost, but the detailed calculations have yet to be done. Other budget expense accounts appear to be in line at this juncture.

The budget is extremely lean and will be monitored closely with important issues identified as quickly as we become aware of them. The significant items that will impact our financial condition right now are related to these special needs..

Forecasting anticipated obligations on the financial plan will modify the fund balances required to end the fiscal year within the allotted budget.

Ron Bienkowski  
Director of Business  
September 14, 2012

## TERMS AND DEFINITIONS

The Newtown Board of Education's Monthly Financial Report provides summary financial information in the following areas:

- Object Code – a service or commodity obtained as the result of a specific expenditure defined by eight (of the nine) categories: Salaries, Employee Benefits, Professional Services, Purchased Property Services, Other Purchased Services, Supplies, Property and Miscellaneous.
- Expense Category – further defines the type of expense by Object Code
- Approved Budget – indicates a town approved financial plan used by the school district to achieve its goals and objectives.
- Current Budget – adjusts the Approved Budget calculating adjustments (+ or -) to the identified object codes via transfers.
- Year-To-Date Expended – indicates the actual amount of cumulative expenditures processed by the school district through the month-end date indicated on the monthly budget summary report.
- Encumber – indicates approved financial obligations of the school district as a result of employee salary contracts, purchasing agreements, purchase orders, or other identified obligations not processed for payment by the date indicated on the monthly budget summary report.
- Balance – calculates object code account balances subtracting expenditures and encumbrances from the current budget amount indicating accounts with unobligated balances or anticipated deficits.

The monthly budget summary report also provides financial information on the following:

Excess Cost Grant – this State of Connecticut reimbursement grant is used to support local school districts for education costs of identified special education students whose annual education costs meet or exceed local education tuition rates by 4 ½. Students placed by the Department of Child and Family Services (DCF) are reimbursed after the school district has met the initial local education tuition rates. School districts report these costs annually in December and March of each fiscal year. State of Connecticut grant calculations are determined by reimbursing eligible costs (60%-100%) based on the SDE grant allocation. Current year detail changes will be forthcoming in future report narratives

Magnet Transportation Grant – provides reimbursement of \$1,300 for local students attending approved magnet school programs.

These reimbursement grants/programs are used to supplement local school district budget programs.

The last portion of the monthly budget summary reports school generated revenue fees that are anticipated revenue to the Town of Newtown. Fees include:

- High school fees for three identified program with the highest amount of fees anticipated from the high school sports participation fees,
- Building related fees for the use of the high school pool facility, and
- Miscellaneous fees.

Providing current financial information to the Board of Education is essential in order to remain within the allotted budget while maintaining a financial spending plan that meets the mission and goals of Newtown Board of Education.

NEWTOWN BOARD OF EDUCATION

BUDGET SUMMARY REPORT

FOR THE MONTH ENDING AUGUST 31, 2012

| OBJECT CODE                            | EXPENSE CATEGORY         | APPROVED BUDGET | CURRENT BUDGET | YTD EXPENDITURE | ENCUMBER      | BALANCE       |
|--|--------------------------|-----------------|----------------|-----------------|---------------|---------------|
| <b>GENERAL FUND BUDGET</b>             |                          |                 |                |                 |               |               |
| 100                                    | SALARIES                 | \$ 44,136,246   | \$ 44,136,246  | \$ 2,486,579    | \$ 39,349,819 | \$ 2,299,848  |
| 200                                    | EMPLOYEE BENEFITS        | \$ 10,425,010   | \$ 10,425,010  | \$ 2,875,474    | \$ 6,038,435  | \$ 1,511,101  |
| 300                                    | PROFESSIONAL SERVICES    | \$ 732,105      | \$ 732,105     | \$ 47,994       | \$ 168,152    | \$ 515,960    |
| 400                                    | PURCHASED PROPERTY SERV. | \$ 1,787,285    | \$ 1,787,285   | \$ 243,758      | \$ 469,294    | \$ 1,074,234  |
| 500                                    | OTHER PURCHASED SERVICES | \$ 6,299,500    | \$ 6,299,500   | \$ 666,193      | \$ 4,698,778  | \$ 934,529    |
| 600                                    | SUPPLIES                 | \$ 4,701,512    | \$ 4,701,512   | \$ 292,854      | \$ 313,815    | \$ 4,094,843  |
| 700                                    | PROPERTY                 | \$ 209,375      | \$ 209,375     | \$ 39,779       | \$ -          | \$ 169,596    |
| 800                                    | MISCELLANEOUS            | \$ 64,761       | \$ 64,761      | \$ 46,462       | \$ 1,545      | \$ 16,754     |
| <b>TOTAL GENERAL FUND BUDGET</b>       |                          | \$ 68,355,794   | \$ 68,355,794  | \$ 6,699,093    | \$ 51,039,838 | \$ 10,616,863 |
| <b>GRAND TOTAL</b>                     |                          | \$ 68,355,794   | \$ 68,355,794  | \$ 6,699,093    | \$ 51,039,838 | \$ 10,616,863 |
|  |                          |                 |                | \$ 1,674,298    |               |               |
| Excess Cost Grant Reimbursement Offset |                          |                 |                |                 | 75%           | \$ 1,252,159  |
| Net Projected Balance                  |                          |                 |                |                 |               | \$ 11,869,022 |

NEWTOWN BOARD OF EDUCATION

BUDGET SUMMARY REPORT

FOR THE MONTH ENDING AUGUST 31, 2012

| OBJECT CODE | EXPENSE CATEGORY                | APPROVED BUDGET      | CURRENT BUDGET       | YTD EXPENDITURE     | ENCUMBER             | BALANCE             |
|-------------|---------------------------------|----------------------|----------------------|---------------------|----------------------|---------------------|
| <b>100</b>  | <b>SALARIES</b>                 |                      |                      |                     |                      |                     |
|             | Administrative Salaries         | \$ 2,837,501         | \$ 2,837,501         | \$ 387,998          | \$ 2,330,200         | \$ 119,303          |
|             | Teachers & Specialists Salaries | \$ 30,496,134        | \$ 30,496,134        | \$ 1,218,474        | \$ 28,776,713        | \$ 500,948          |
|             | Early Retirement                | \$ 16,000            | \$ 16,000            | \$ -                | \$ -                 | \$ 16,000           |
|             | Continuing Ed./Summer School    | \$ 81,787            | \$ 81,787            | \$ 35,272           | \$ 35,472            | \$ 11,043           |
|             | Homebound & Tutors Salaries     | \$ 170,998           | \$ 170,998           | \$ 6,130            | \$ 103,918           | \$ 60,950           |
|             | Certified Substitutes           | \$ 586,650           | \$ 586,650           | \$ -                | \$ -                 | \$ 586,650          |
|             | Coaching/Activities             | \$ 541,749           | \$ 541,749           | \$ -                | \$ -                 | \$ 541,749          |
|             | Staff & Program Development     | \$ 195,857           | \$ 195,857           | \$ 19,323           | \$ 49,194            | \$ 127,340          |
|             | <b>CERTIFIED SALARIES</b>       | <b>\$ 34,926,676</b> | <b>\$ 34,926,676</b> | <b>\$ 1,667,197</b> | <b>\$ 31,295,497</b> | <b>\$ 1,963,982</b> |
|             | Supervisors/Technology Salaries | \$ 609,577           | \$ 609,577           | \$ 82,557           | \$ 496,705           | \$ 30,315           |
|             | Clerical & Secretarial salaries | \$ 1,942,502         | \$ 1,942,502         | \$ 187,135          | \$ 1,749,804         | \$ 5,563            |
|             | Educational Assistants          | \$ 1,824,359         | \$ 1,824,359         | \$ 17,600           | \$ 1,699,283         | \$ 107,476          |
|             | Nurses & Medical advisors       | \$ 680,221           | \$ 680,221           | \$ 46,549           | \$ 650,960           | \$ (17,288)         |
|             | Custodial & Maint Salaries      | \$ 2,822,289         | \$ 2,822,289         | \$ 380,005          | \$ 2,411,484         | \$ 30,800           |
|             | Bus Drivers salaries            | \$ -                 | \$ -                 | \$ -                | \$ -                 | \$ -                |
|             | Career/Job salaries             | \$ 101,256           | \$ 101,256           | \$ 10,782           | \$ 88,301            | \$ 2,173            |
|             | Special Education Svcs Salaries | \$ 760,852           | \$ 760,852           | \$ 51,453           | \$ 825,778           | \$ (116,380)        |
|             | Attendance & Security Salaries  | \$ 146,750           | \$ 146,750           | \$ 11,637           | \$ 132,006           | \$ 3,107            |
|             | Extra Work - Non-Cert           | \$ 68,401            | \$ 68,401            | \$ 22,669           | \$ -                 | \$ 45,732           |
|             | Custodial & Maint. Overtime     | \$ 210,363           | \$ 210,363           | \$ 8,930            | \$ -                 | \$ 201,433          |
|             | Civic activities/Park & Rec     | \$ 43,000            | \$ 43,000            | \$ 65               | \$ -                 | \$ 42,935           |
|             | <b>NON-CERTIFIED SALARIES</b>   | <b>\$ 9,209,570</b>  | <b>\$ 9,209,570</b>  | <b>\$ 819,382</b>   | <b>\$ 8,054,322</b>  | <b>\$ 335,866</b>   |
|             | <b>SUBTOTAL SALARIES</b>        | <b>\$ 44,136,246</b> | <b>\$ 44,136,246</b> | <b>\$ 2,486,579</b> | <b>\$ 39,349,819</b> | <b>\$ 2,299,848</b> |

NEWTOWN BOARD OF EDUCATION

BUDGET SUMMARY REPORT

FOR THE MONTH ENDING AUGUST 31, 2012

| OBJECT CODE | EXPENSE CATEGORY                   | APPROVED BUDGET      | CURRENT BUDGET       | YTD EXPENDITURE     | ENCUMBER            | BALANCE             |
|-------------|------------------------------------|----------------------|----------------------|---------------------|---------------------|---------------------|
| <b>200</b>  | <b>EMPLOYEE BENEFITS</b>           |                      |                      |                     |                     |                     |
|             | Medical & Dental Expenses          | \$ 7,933,343         | \$ 7,933,343         | \$ 2,153,497        | \$ 5,684,421        | \$ 95,425           |
|             | Life Insurance                     | \$ 84,270            | \$ 84,270            | \$ 13,560           | \$ -                | \$ 70,710           |
|             | FICA & Medicare                    | \$ 1,357,597         | \$ 1,357,597         | \$ 140,757          | \$ -                | \$ 1,216,840        |
|             | Pensions                           | \$ 475,318           | \$ 475,318           | \$ 440,246          | \$ 34,466           | \$ 606              |
|             | Unemployment & Employee Assist.    | \$ 128,120           | \$ 128,120           | \$ 600              | \$ -                | \$ 127,520          |
|             | Workers Compensation               | \$ 446,362           | \$ 446,362           | \$ 126,816          | \$ 319,548          | \$ (1)              |
|             | <b>SUBTOTAL EMPLOYEE BENEFITS</b>  | <b>\$ 10,425,010</b> | <b>\$ 10,425,010</b> | <b>\$ 2,875,474</b> | <b>\$ 6,038,435</b> | <b>\$ 1,511,101</b> |
| <b>300</b>  | <b>PROFESSIONAL SERVICES</b>       |                      |                      |                     |                     |                     |
|             | Professional Services              | \$ 490,240           | \$ 490,240           | \$ 39,583           | \$ 163,490          | \$ 287,167          |
|             | Professional Educational Ser.      | \$ 241,865           | \$ 241,865           | \$ 8,410            | \$ 4,662            | \$ 228,793          |
|             | <b>SUBTOTAL PROFESSIONAL SVCS</b>  | <b>\$ 732,105</b>    | <b>\$ 732,105</b>    | <b>\$ 47,994</b>    | <b>\$ 168,152</b>   | <b>\$ 515,960</b>   |
| <b>400</b>  | <b>PURCHASED PROPERTY SVCS</b>     |                      |                      |                     |                     |                     |
|             | Buildings & Grounds Services       | \$ 671,800           | \$ 671,800           | \$ 115,691          | \$ 263,050          | \$ 293,058          |
|             | Utility Services - Water & Sewer   | \$ 116,600           | \$ 116,600           | \$ 9,137            | \$ -                | \$ 107,463          |
|             | Building, Site & Emergency Repairs | \$ 460,850           | \$ 460,850           | \$ 54,782           | \$ 20,437           | \$ 385,632          |
|             | Equipment Repairs                  | \$ 252,403           | \$ 252,403           | \$ 11,913           | \$ 27,560           | \$ 212,931          |
|             | Rentals - Building & Equipment     | \$ 285,632           | \$ 285,632           | \$ 51,651           | \$ 158,247          | \$ 75,734           |
|             | Building & Site Maintenance        | \$ -                 | \$ -                 | \$ 585              | \$ -                | \$ (585)            |
|             | <b>SUBTOTAL PUR. PROPERTY SER.</b> | <b>\$ 1,787,285</b>  | <b>\$ 1,787,285</b>  | <b>\$ 243,758</b>   | <b>\$ 469,294</b>   | <b>\$ 1,074,234</b> |

NEWTOWN BOARD OF EDUCATION

BUDGET SUMMARY REPORT

FOR THE MONTH ENDING AUGUST 31, 2012

| OBJECT CODE | EXPENSE CATEGORY                  | APPROVED BUDGET     | CURRENT BUDGET      | YTD EXPENDITURE   | ENCUMBER            | BALANCE             |
|-------------|-----------------------------------|---------------------|---------------------|-------------------|---------------------|---------------------|
| <b>500</b>  | <b>OTHER PURCHASED SERVICES</b>   |                     |                     |                   |                     |                     |
|             | Contracted Services               | \$ 408,667          | \$ 408,667          | \$ 122,773        | \$ 84,443           | \$ 201,451          |
|             | Transportation Services           | \$ 3,819,431        | \$ 3,819,431        | \$ 101,617        | \$ 2,461,167        | \$ 1,256,647        |
|             | Insurance - Property & Liability  | \$ 291,066          | \$ 291,066          | \$ 108,836        | \$ 203,880          | \$ (21,650)         |
|             | Communications                    | \$ 127,369          | \$ 127,369          | \$ 11,678         | \$ 91,399           | \$ 24,291           |
|             | Printing Services                 | \$ 50,697           | \$ 50,697           | \$ 832            | \$ 4,362            | \$ 45,503           |
|             | Tuition - Out of District         | \$ 1,392,548        | \$ 1,392,548        | \$ 312,865        | \$ 1,843,827        | \$ (764,145)        |
|             | Student Travel & Staff Mileage    | \$ 209,722          | \$ 209,722          | \$ 7,591          | \$ 9,700            | \$ 192,431          |
|             | <b>SUBTOTAL OTHER PURCHASED S</b> | <b>\$ 6,299,500</b> | <b>\$ 6,299,500</b> | <b>\$ 666,193</b> | <b>\$ 4,698,778</b> | <b>\$ 934,529</b>   |
| <b>600</b>  | <b>SUPPLIES</b>                   |                     |                     |                   |                     |                     |
|             | Instructional & Library Supplies  | \$ 1,002,246        | \$ 1,002,246        | \$ 169,366        | \$ 153,260          | \$ 679,620          |
|             | Software, Medical & Office Sup.   | \$ 165,988          | \$ 165,988          | \$ 8,227          | \$ 63,092           | \$ 94,669           |
|             | Plant Supplies                    | \$ 361,100          | \$ 361,100          | \$ 81,290         | \$ 55,523           | \$ 224,287          |
|             | Electric                          | \$ 1,442,763        | \$ 1,442,763        | \$ (181)          | \$ -                | \$ 1,442,944        |
|             | Propane & Natural Gas             | \$ 358,287          | \$ 358,287          | \$ 12,091         | \$ -                | \$ 346,196          |
|             | Fuel Oil                          | \$ 617,123          | \$ 617,123          | \$ -              | \$ -                | \$ 617,123          |
|             | Fuel For Vehicles & Equip.        | \$ 565,019          | \$ 565,019          | \$ -              | \$ -                | \$ 565,019          |
|             | Textbooks                         | \$ 188,986          | \$ 188,986          | \$ 22,061         | \$ 41,941           | \$ 124,984          |
|             | <b>SUBTOTAL SUPPLIES</b>          | <b>\$ 4,701,512</b> | <b>\$ 4,701,512</b> | <b>\$ 292,854</b> | <b>\$ 313,815</b>   | <b>\$ 4,094,843</b> |

NEWTOWN BOARD OF EDUCATION

BUDGET SUMMARY REPORT

FOR THE MONTH ENDING AUGUST 31, 2012

| OBJECT CODE | EXPENSE CATEGORY              | APPROVED BUDGET      | CURRENT BUDGET       | YTD EXPENDITURE     | ENCUMBER             | BALANCE           |
|-------------|-------------------------------|----------------------|----------------------|---------------------|----------------------|-------------------|
| <b>700</b>  | <b>PROPERTY</b>               |                      |                      |                     |                      |                   |
|             | Capital Improvements (Sewers) | \$ 124,177           | \$ 124,177           | \$ -                | \$ -                 | 124,177           |
|             | Technology Equipment          | \$ 51,602            | \$ 51,602            | \$ 37,791           | \$ -                 | 13,811            |
|             | Other Equipment               | \$ 33,596            | \$ 33,596            | \$ 1,988            | \$ -                 | 31,608            |
|             | <b>SUBTOTAL PROPERTY</b>      | <b>\$ 209,375</b>    | <b>\$ 209,375</b>    | <b>\$ 39,779</b>    | <b>\$ -</b>          | <b>169,596</b>    |
| <b>800</b>  | <b>MISCELLANEOUS</b>          |                      |                      |                     |                      |                   |
|             | Memberships                   | \$ 64,761            | \$ 64,761            | \$ 46,462           | \$ 1,545             | 16,754            |
|             | <b>SUBTOTAL MISCELLANEOUS</b> | <b>\$ 64,761</b>     | <b>\$ 64,761</b>     | <b>\$ 46,462</b>    | <b>\$ 1,545</b>      | <b>16,754</b>     |
|             | <b>TOTAL LOCAL BUDGET</b>     | <b>\$ 68,355,794</b> | <b>\$ 68,355,794</b> | <b>\$ 6,699,093</b> | <b>\$ 51,039,838</b> | <b>10,616,863</b> |



NEWTOWN BOARD OF EDUCATION

BUDGET SUMMARY REPORT

FOR THE MONTH ENDING AUGUST 31, 2012

| OBJECT CODE | EXPENSE CATEGORY                    | APPROVED BUDGET | CURRENT BUDGET                 | YTD EXPENDITURE | ENCUMBER       | BALANCE           |
|-------------|-------------------------------------|-----------------|--------------------------------|-----------------|----------------|-------------------|
|             |                                     |                 | <b>2012-13 APPROVED BUDGET</b> | <b>RECEIVED</b> | <b>BALANCE</b> | <b>% RECEIVED</b> |
|             | <b><u>SCHOOL GENERATED FEES</u></b> |                 |                                |                 |                |                   |
|             | <u>HIGH SCHOOL FEES</u>             |                 |                                |                 |                |                   |
|             | NURTURY PROGRAM                     | \$8,000         | \$0.00                         | \$8,000         | 0.00%          |                   |
|             | PARKING PERMITS                     | \$20,000        | \$0.00                         | \$20,000        | 0.00%          |                   |
|             | PAY FOR PARTICIPATION IN SPORTS     | \$84,800        | \$0.00                         | \$84,800        | 0.00%          |                   |
|             |                                     | \$112,800       | \$0.00                         | \$112,800       | 0.00%          |                   |
|             | <u>BUILDING RELATED FEES</u>        |                 |                                |                 |                |                   |
|             | ENERGY - ELECTRICITY                | \$313           | \$0.00                         | \$313           | 0.00%          |                   |
|             | HIGH SCHOOL POOL - OUTSIDE USAGE    | \$500           | \$0.00                         | \$500           | 0.00%          |                   |
|             |                                     | \$813           | \$0.00                         | \$813           | 0.00%          |                   |
|             | MISCELLANEOUS FEES                  | \$150           | \$0.00                         | \$150           | 0.00%          |                   |
|             | <b>TOTAL SCHOOL GENERATED FEES</b>  | \$113,763       | \$0.00                         | \$113,763       | 0.00%          |                   |