



FIRST DAY OF SCHOOL

STEP BY STEP DIRECTION TO GETTING LOGGED
ONTO YOUR FIRST DAY OF 7TH OR 8TH GRADE

August 10, 2020 is
a Minimum Day

7:45am – 12:27pm

**STUDENTS WILL
LOG ONTO THEIR
CLASSES AND
ENGAGE WITH
THEIR TEACHERS
AND PEERS**

Minimum Day Schedule

Period 1
7:45-8:22

Period 2
8:28-9:05

Period 3
9:11-9:48

Period 4
9:54 – 10:31

Period 5
10:37 – 11:14

Lunch
11:14-11:44

Period 6
11:50-12:27

Office Hours:
12:27-1:07

STEP 1: GO TO THE TOWNSEND WEBSITE AND NAVIGATE TO CLASSLINK

NOTE: SOME CVUSD DEVICES MAY TAKE YOU DIRECTLY TO CLASSLINK

- Visit the Townsend website at www.chino.k12.ca.us/townsend and select the “Students” channel.
- Select “ClassLink Access” on the Students page.

The screenshot shows the top navigation bar of the Robert O. Townsend Junior High website. The 'STUDENTS' menu item is circled in red. Below the navigation bar, the page displays the 'First Day of School – Monday, August 10' section with a 'Minimum Day Schedule' table.

Minimum Day Schedule
Period 1 7:45-8:22
Period 2 8:28-9:05
Period 3 9:11-9:48
Period 4 9:54 – 10:31
Period 5 10:37 – 11:14
Lunch 11:14-11:44
Period 6 11:50-12:27

The screenshot shows the 'Students Directory' page on the Robert O. Townsend Junior High website. The 'ClassLink Access' link is circled in red. The directory lists various resources categorized by letter.

Students Directory			A	C	D	G	I	M	O	R	S	T
A	• Aeries Portal Student Instructions	• Aeries Portal Student/Parent Login	• Grab and Go Meals								• READ 180/MATH 180	
C	• ClassLink Access			• Illuminate Online Testing				• IXL Learning			• Safari Montage	
D	• Dress Code			• MLA Essay Format				• Online Math Textbook			• Student Ed Tech notebook	
G	• Gale - Online Research			• Office 365 Portal for Students							• Student Handbook	
											• Student Survey	
												• Technology Check Out Information

STEP 2: LOG ONTO CLASSLINK AND OPEN YOUR GOOGLE CLASSROOMS

- ClassLink access will prompt you for your username and password
- Once you have access to ClassLink, select “Google Classroom.”

NOTE: Incoming 7th grade students must now use the last 5 digits of their student ID with their password (instead of the last 3 digits used in elementary)

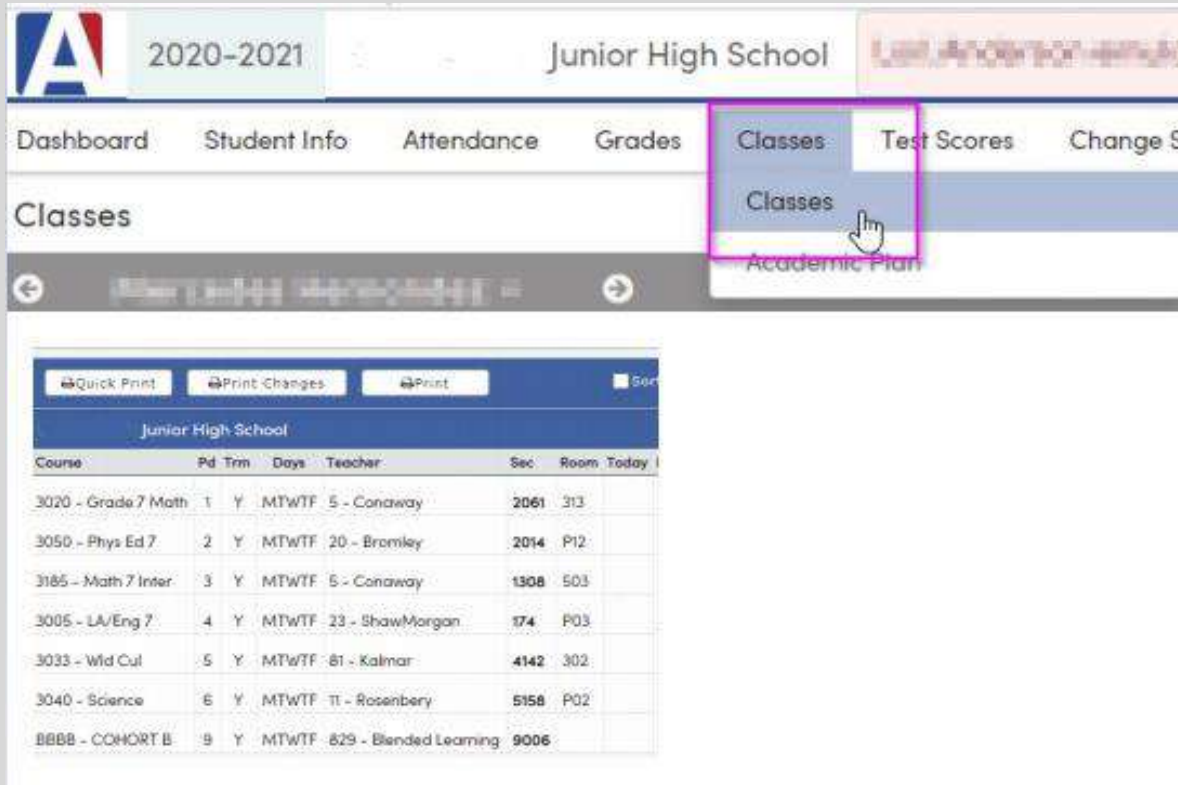


The image shows the ClassLink login interface. At the top center is a logo of a sun rising over an open book. Below the logo, the text "Sign in to ClassLink" is displayed. Underneath, there are two white input fields: the first is for the username and the second is labeled "Password". A blue "Sign In" button is positioned below the password field. At the bottom, there is a link that says "Or sign in using:" followed by a circular icon representing a mobile device.



STEP 3: SELECT THE CLASS TO ATTEND BASED ON YOUR CLASS SCHEDULE IN THE AERIES PORTAL

- Follow your schedule and select the appropriate class to attend given the Minimum Day schedule.



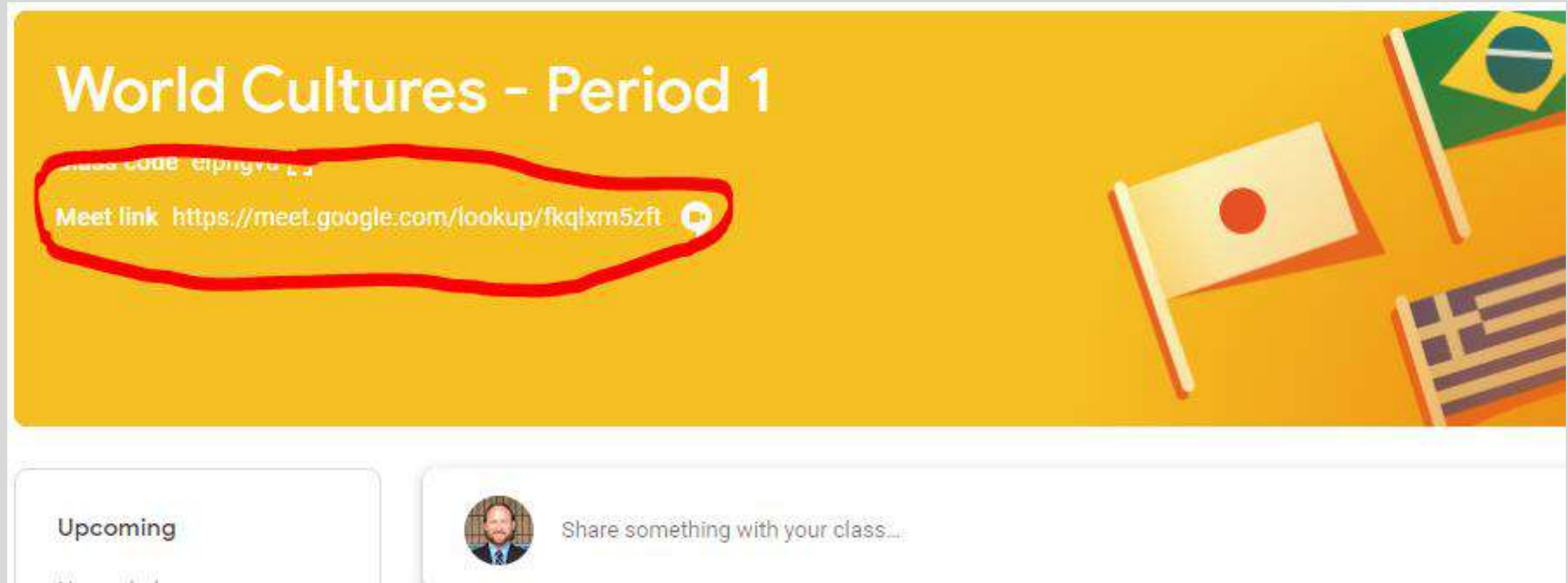
The screenshot shows the Aeries Portal interface for a student. The top navigation bar includes the Aeries logo, the school year '2020-2021', the school name 'Junior High School', and a 'Last Accessed' timestamp. Below the navigation bar are tabs for 'Dashboard', 'Student Info', 'Attendance', 'Grades', 'Classes', 'Test Scores', and 'Change S'. The 'Classes' tab is selected and highlighted with a pink box, with a mouse cursor pointing to it. Below the tabs, the 'Classes' section is visible, showing a list of classes for 'Junior High School'. The list includes columns for Course, Pd, Trm, Days, Teacher, Sec, Room, and Today. The classes listed are:

Course	Pd	Trm	Days	Teacher	Sec	Room	Today
3020 - Grade 7 Math	1	Y	MTWTF	5 - Conaway	2061	313	
3050 - Phys Ed 7	2	Y	MTWTF	20 - Bromley	2014	P12	
3185 - Math 7 Inter	3	Y	MTWTF	5 - Conaway	1308	503	
3005 - LA/Eng 7	4	Y	MTWTF	23 - ShawMorgan	174	P03	
3033 - Wild Cul	5	Y	MTWTF	81 - Kalmar	4142	302	
3040 - Science	6	Y	MTWTF	11 - Rosenbery	5158	P02	
BBBB - COHORT B	9	Y	MTWTF	829 - Blended Learning	9006		

- Minimum Day schedule for August 10

Minimum Day Schedule
Period 1 7:45-8:22
Period 2 8:28-9:05
Period 3 9:11-9:48
Period 4 9:54 - 10:31
Period 5 10:37 - 11:14
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Period 6 11:50-12:27
Office Hours: 12:27-1:07

STEP 4: ONCE YOU HAVE OPENED YOUR GOOGLE CLASS, YOU ARE READY TO MEET AS A GROUP. SELECT THE GOOGLE MEET LINK ON THE CLASS PAGE AND LET THE LEARNING BEGIN!!!



KEY CONSIDERATIONS FOR THIS UNIQUE SCHOOL YEAR

- Stay informed by frequently checking the Townsend website and the “Communications” section in Aeries Portal.
- If you receive a missed call from the school, please check the voicemail before automatically calling back.
- We have had to adjust the electives offered for the 2020-2021 school year to ensure that the courses can be implemented whether the school is engaged with Blended Learning or Distance Learning.
- Students who have selected Distance Learning only for the 2020-21 school year will have a combination of teachers from Townsend and teachers from other schools. Those teachers also have their teacher webpages on the Townsend website.
- With 10 Townsend teachers being selected to teach classes for CVUSD students in the Distance Learning only program for the 2020-21 school year, our elective offerings have greatly changed from what we thought we would be able to offer.
- As a result, students who are in Blended Learning cohorts will be enrolled in a different elective class each trimester (unless they are enrolled in a year-long elective such as AVID, Band, and Leadership).
- Students in the elective wheel classes this year will have a combination of 3 out of 5 possible trimester electives (Beginning Instrument – intro to music, Computers, Exploring Technology, Life Essentials, and Biomedical detectives).

KEY CONSIDERATIONS FOR THIS UNIQUE SCHOOL YEAR

- There are different combinations of elective classes at each period during the day, so the set of 3 elective classes that students will have this year depends on which period their elective class falls.
- Please be advised that our schedule is full so we will be unable to take teacher change requests or elective change requests. If you believe you have been assigned the wrong course, please email your grade level Assistant Principal who will be able to address your concern.

Mr. Lopez: 7th grade

Justin_Lopez@chino.k12.ca.us

Mrs. Fromdahl: 8th Grade

Julie_Fromdahl@chino.k12.ca.us

KEY CONSIDERATIONS FOR THIS UNIQUE SCHOOL YEAR

- **Due to most classes being at full capacity and some classes being over capacity at the moment, here are some things to expect.**
 - **We will use the first 10 days of school to continue balancing classes, so it is very likely that students will experience a change in schedule and/or teacher during the first 10 days.**
 - **Requests to change a class will be documented and as we are continuing the balancing process, change requests will be considered if space becomes available. As much as we would like to honor class change requests, it is highly unlikely we will be able to honor the requests due to lack of space.**
- **If/when our District is able to make the transition to Blended Learning this year, requests for changes in Blended Learning Cohort will be addressed at that time.**

How long should I expect Distance Learning to Last

Governor Newsom has stated that school districts will remain on Distance Learning until the county has been off of the state monitoring list for 14 consecutive days.

When a county is removed from the monitoring list then the CVUSD School Board will convene to determine if schools will transition to Blended Learning.

Monitoring Website: <https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/COVID19CountyDataTable.aspx>

KEY CONSIDERATIONS FOR THIS UNIQUE SCHOOL YEAR

- **7th Grade Honors Placement Criteria**
 - **Approximately 1/2 of honors classes are comprised of GATE identified students, and the remaining seats are filled with students identified with “Standard Exceeded” scores on the 6th Grade Essential Standards Assessment for Language Arts.**
 - **For the students scoring “Standard Exceeded,” the remaining seats are filled starting with the perfect scores and then moving down by score until all the seats are filled.**
 - **6th grade teacher recommendations were also taken into consideration, especially if a student had a missing score for that assessment.**
 - **There are 3 honors classes available to those who met the placement criteria**
 - **Language Arts**
 - **Science**
 - **History**
 - **Students whose schedules do not include honors classes fell below the score cutoff or were not included on the teacher recommendation list.**
 - **Due to honors classes being filled, students who wish to take an honors class will discuss that goal with this year’s teacher. The teacher will then communicate their recommendation to administration.**

KEY CONSIDERATIONS FOR THIS UNIQUE SCHOOL YEAR

- **7th Grade Accelerated Math Placement Criteria**
 - **Separate placement criteria from honors classes**
 - **Students in Accelerated Math 7 complete 7th and 8th Grade Math in one year**
 - **Successful students will take Integrated Math 1 during 8th Grade year (Freshmen level class)**
 - **Students scoring “Standard Exceeded” on the Grade 5 CAASPP Assessment AND scoring “Standard Exceeded” on the Grade 6 Math Essential Standards Assessment will be placed in Accelerated Math 7**
 - **Students whose schedules do not include Accelerated Math 7 and wish to take the class will discuss that goal with this year’s teacher. The teacher will then communicate their recommendation to administration.**

OUR TOWNSEND TEACHERS ARE HERE TO SUPPORT YOU

- Townsend teachers are available 3 hours each week to meet with students outside of class during their Virtual Office Hours. The Early Release schedule for Mondays will begin Monday, August 17.

Townsend Distance Learning Virtual Office Hours

Each department is available
180 minutes per week

Monday Early Release Day		Tuesday	Wednesday	Thursday	Friday
12:45 Dismissal	AM 7:45 – 8:30	ELA/ELD History Science	ELA/ELD Electives PE	History Math Science	Math Electives PE
PM 12:45 – 1:30 History Science	PM 1:45 – 2:30	Math Electives PE	History Math Science	ELA/ELD Electives PE	ELA/ELD