

# COLLABORATIVE CORTEZ FOUR MATRIX!



**Ms. Lopez's 6th Grade Class!  
2020-2021 School year!**

ALWAYS REMEMBER TO FOLLOW THE CORTEZ FOUR!!!

- ❖ **Persistent Learner**
- ❖ **Accountable**
- ❖ **Respectful**
- ❖ **Collaborative**



# GOOGLE MEET/DIRECT INSTRUCTION

## PERSISTENT LEARNER

- Pay Attention and listen actively to adults and classmates
- Stay on task/Focus on your work
- Find solutions to problems
- Mute yourself when Google Meet begins
- Be flexible/have a growth mindset

# GOOGLE MEET/DIRECT INSTRUCTION

## ACCOUNTABLE

- Even though you are home, do your best and do not give up!
- Do your work when assigned and submit on time; even when teacher or parent/guardian isn't watching
- Before getting up, ask your teacher
- Get to class on time before school and after breaks
- Keep your eyes and attention on teacher and her presentation during class time
- Log out only when dismissed by your teacher!

# GOOGLE MEET/DIRECT INSTRUCTION

## RESPECTFUL

- Stay in your seat while teacher is instructing
- Do not have off topic chats during instruction
- Do not go onto off topic websites

# GOOGLE MEET/DIRECT INSTRUCTION

## COLLABORATIVE

- When someone is having technical difficulties, offer help
- Share helpful information if you have it!
- Ask questions about your work!
- If you are late and/or get kicked out, let your teacher know!

# GOOGLE CLASSROOM

## PERSISTENT LEARNER

- Always ask questions in private comments or class comments
- Never stop trying!
- Persevere/push yourself to do your best!
- Pay attention to lessons
- Be patient
- Don't be afraid to make mistakes

# GOOGLE CLASSROOM

## ACCOUNTABLE

- Complete assignments that are assigned by teacher
- Check Google Classroom on every school day
- Turn in your assignments on time
- Keep your camera on/mic muted, unless told otherwise by your teacher



# GOOGLE CLASSROOM

## RESPECTFUL

- Make sure to type only appropriate/respectful/encouraging comments
- Make sure to not talk/chat when a teacher or student is speaking
- Ask permission to talk/chat
- Stay on the appropriate tabs/websites
- Be respectful of adults and classmates

# GOOGLE CLASSROOM

## COLLABORATIVE

- Help others when they need it and have questions
- Encourage others to keep going when they make a mistake
- Ask questions about your learning
- Encourage others to be patient

# BREAKS/LUNCH

## PERSISTENT LEARNER

- Stay on task; follow teacher directions
- During breaks, chat respectfully
- Be ready to learn when you return
- Read instructions on Ms. Lopez's Presentation when you return

# BREAKS/LUNCH

## ACCOUNTABLE

- Make sure you clean up after yourself
- Use this time wisely: Go to the restroom, eat a snack, grab a drink, **get out of your seat**, etc.
- Get back to “class” on time
- Eat a healthy snack/lunch

# BREAKS/LUNCH

## RESPECTFUL

- During lunch, leave the call
- During break, stay on the call, but mute yourself and turn off the camera
- Chat appropriately
- Do not eat or drink near your computer
- Wait for teacher to dismiss you for breaks/lunch

# BREAKS/LUNCH

## COLLABORATIVE

- Encourage others to chat appropriately
- Tell/remind your classmates when to return from break/lunch
- If you are late, let your teacher know

# JAMBOARD AND OTHER APPS

## PERSISTENT LEARNER

- Wait for/watch/read instructions **before** beginning
- Listen and watch your teacher's directions when using an app
- Be ready to learn at all times!
- Stay sharp and try your best!

# JAMBOARD AND OTHER APPS

## ACCOUNTABLE

- Stay off of games and other apps/pages unless your teacher tells you that you can
- Only type/do on topic things on apps
- Stay on task with your work on apps
- Only move/edit your own work



# JAMBOARD AND OTHER APPS

## RESPECTFUL

- Stay in your seat and on the app until you are dismissed
- Do not talk and listen carefully when others are talking
- Only move and edit YOUR work!
- Encourage others/**BE KIND!**

# JAMBOARD AND OTHER APPS

## COLLABORATIVE

- Help others when they do not know what to do or if they have technical difficulties
- Share ideas with others when you're on apps
- Ask questions if you have them

# INDEPENDENT WORK/ASYNCHRONOUS LEARNING

## PERSISTENT LEARNER

- Get your work done as quickly and as accurately as you can
- Do not give up! Keep trying!
- Be prepared to learn

# INDEPENDENT WORK/ASYNCHRONOUS LEARNING

## ACCOUNTABLE

- Try your best and do not give up, even if it is something you haven't learned YET
- Stay on task
- Find a quiet place to work
- If you need to stand up/go to the bathroom, get a drink, then do so and then get back to work!
- Speak up for yourself, even if you are shy

# INDEPENDENT WORK/ASYNCHRONOUS LEARNING

## RESPECTFUL

- Stay on task
- Listen/focus when teacher is answering a question
- Stay muted and don't chat, so you don't distract others

# INDEPENDENT WORK/ASYNCHRONOUS LEARNING

## COLLABORATIVE

- Ask for help when you need it
- Help others if possible
- Encourage others when they make mistakes