ACTON-AGUA DULCE UNIFIED SCHOOL DISTRICT
"Many Paths to Learning, One Standard of Excellence"

Regular Meeting of the Board of Trustees
Acton, California
Minutes

Meadowlark School
Thursday, June 23, 2016

The closed session portion of the Board meeting will begin at 6:30 p.m.
The Board will reconvene the open session portion of the Meeting at 7:30 p.m.

1.0 CALL TO ORDER AND ROLL CALL

1.1 Roll Call — Time: 6:34 p.m.

Mark Distaso	President	Present
Mike Fox	Vice President	Present
Ed Porter	Clerk	Absent
Larry H. Layton	Member	Present

Action **2.0 APPROVE/ADOPT AGENDA FOR REGULAR MEETING**

Motion made by the Board of Trustees to adopt as amended, the agenda for the Regular Board Meeting of June 23, 2016.

- Agenda Item 10.1 – Amend, pull employee #151634 for consideration.

Moved by Mr. Layton — Seconded by Mr. Fox — Ayes 3 — Nays 0 — Absent 1

3.0 PUBLIC PARTICIPATION AT BOARD MEETINGS

No public participation.

Action **4.0 ADJOURN TO CLOSED SESSION**

Motion made by the Board to adjourn to closed session at 6:35 p.m.

Moved by Mr. Layton — Seconded by Mr. Fox — Ayes 3 — Nays 0 — Absent 1

5.0 RECONVENE REGULAR MEETING — Time: 7:46 p.m.

6.0 PLEDGE OF ALLEGIANCE — Led by: Mr. Distaso

7.0 PUBLIC COMMENTS/RECOGNITION/REPORTS

Public comments re- opened following Agenda Item 14.0.

Community Member and Acton Town Council President Mr. Tom Costan addressed issues regarding commercial businesses going in near High Desert Middle School and the impact over traffic and safety for students. Mr. Costan is requesting the Board take a position as it relates to commercial businesses opening near High Desert. Mr. Distaso and Mr. Fox as individual Board Members were in agreement of their concerns and position as it relates to the impact of increased traffic issues near High Desert. Mr. Layton abstained from comment as it is not on the agenda; he has offered to discuss issue when it has been put on an agenda in a future date.

8.0 CORRESPONDENCE/PROPOSALS/REPORTS

8.1 **AATA Representative –** No representative

8.2 **CSEA Representative** – No representative

8.3 **Student Representative –** No representative- students have graduated.

8.4 **Volunteer of the Year – Golden Apple Award**

Dr. Woodard announced this year's Golden Apple Award recipient; Mrs. Lee Jennings. Dr. Woodard stated all of Mrs. Jennings accomplishments; this nomination was voted on unanimously by all of the Director/Principals. Mrs. Jennings expressed her gratitude to all.

Mr. Distaso called a temporary recess at 7: 50 p.m. meeting resumed at 8:01 p.m.

8.5 **Annual Charter Review**

Dr. Woodard gave an overview of the Annual Charter Review prior to introducing Mrs. Amanda Fischer.

Mrs. Fischer presented handouts to the Board and the press. Mrs. Fischer's presentation included:

- Overview of Charter Schools.
- ELA CAASPP data results
- Math CAASPP data results
- Student enrollment yearly trend
- Areas of strength for each Charter
- Areas of continued improvement for each Charter

The Board entered into discussion as it related to the Annual Charter Review.

Dr. Woodard and Mrs. Fischer addressed questions directed by the Board.

Community member Mr. Pfalzgraf expressed his appreciation for the information provided as it relates to the Charter schools.

8.6 **VHS New Construction**

Dr. Woodard is requesting a special board meeting in July to approve construction contracts.

8.7 **Superintendent**

Dr. Woodard commended his staff for the significant growth in our District; which would not have occurred without this staff.

8.8 **Board Member Comments:**

Mr. Fox encouraged the District to consider adding an extra track and field coach stipend. Mr. Fox feels that due to the size of the program they should receive an additional coaching stipend.

Dr. Woodard stating coaching stipends is set by the Collective Bargaining Assoc. (CBA), but this can be addressed in fall.

Mr. Distaso attended each promotion in the district including AEA. He congratulated all Principals for putting on successful programs, very well attended by parents and family.

Mr. Distaso expressed his concerns as it relates to CSBA article Proposition 30 Children's Education Protection Act.

Mr. Fox expressed his thoughts as it relates to Proposition 30.

9.0 CONSENT AGENDA

Motion made by the Board to approve the following Consent Agenda items:

Action 9.1 **Minutes of the Regular Board Meeting June 9, 2016**

9.2 **Warrant Register**

9.3 **Donations**

Donated Item:	Donated by:	Value	Donation Site
Patio Table/4 Chairs	Lucy Thome	$500.00	District Office

Moved by Mr. Layton Seconded by Mr. Fox Ayes 3 Nays 0 Absent 1

10.0 PERSONNEL SERVICE

Action 10.1 **Personnel Action Report**

Enclosure *All Personnel considered for employment by the Governing Board are approved pending completion of FBI/DOJ background check prior to commencing services.*

Motion made by the Board to approve and/ or ratify the Personnel Action Report as amended.

- Pull employee #151634 for consideration.

Moved by Mr. Fox Seconded by Mr. Layton Ayes 3 Nays 0 Absent 1

Action 10.2 **Director/Elementary, Middle School, High School Job Description**

Enclosure Motion made by the Board to approve Director, Middle School, and High School Job Description as presented.

Mr. Distaso requested that 10.2 and 10.3 will be opened at the same time.
Board members agreed to request made by Mr. Distaso.

Dr. Woodard gave brief overview of the changes made; adjustments are to correct hours for the Director/Principals. The salary schedule would be adjusted to meet the corrected hours.

The Board entered into discussion as it related to Director/Elementary, Middle School and High School Job Descriptions as well as the Certificated Administrator Salary Schedule.

Dr. Woodard addressed questions directed by the Board.

Mr. Distaso addressed his concerns as to the timing of the introduction of new salary schedule; this should have been incorporated and discussed during previous budget study sessions. Mr. Distaso would like to have this revisited during P1 reporting which will be made available in the fall. Mr. Distaso will vote no at this time.

Moved by Mr. Fox Seconded by Mr. Layton Ayes 2 Nays 1 Absent 1
Mr. Distaso

Action 10.3 **Certificated Administrator Salary Schedule**

Enclosure Motion made by the Board to approve Certificated Administrator Salary Schedule as presented.

Moved by Mr. Fox Seconded by Mr. Layton Ayes 2 Nays 1 Absent 1
Mr. Distaso

11.0 EDUCATIONAL/STUDENT SERVICE

Action 11.1 **Parent/Student School Site Handbooks**

Enclosure Motion made by the Board to approve the Parent/Student School Site Handbooks as presented.

The Board as it relates to the School Site Handbooks appreciates the recommended changes have been applied to the School Site Handbooks.

Moved by Mr. Fox Seconded by Mr. Layton Ayes 3 Nays 0 Absent 1

Discussion 11.2 **Quarterly Report on Uniform Complaints 2015-2016**

Enclosure The District publicly reports information regarding Williams Lawsuit Settlement pertaining to instructional materials, facilities, and teacher vacancy/misassignments.

Dr. Woodard reported that there were no complaints filed with any school in the district during the 4th quarter for the Williams/Valenzuela Quarterly Report.

Moved by Mr. Fox Seconded by Mr. Layton

12.0 BUSINESS AND FINANCIAL

Action
Enclosure

12.1 **Resolution 15-16.23 - Empower Generations Charter School Petition**

Motion made by the Board to approve Resolution 15-16.23 Empower Generations Charter School Petition as presented.

Moved by Mr. Fox | Seconded by Mr. Layton | Ayes 3 | Nays 0 | Absent 1

Action
Enclosure

12.2 **Memorandum of Understanding (MOU) between Empower Generations Charter School and AADUSD**

Motion made by the Board to approve Memorandum of Understanding (MOU) between Empower Generations Charter School and AADUSD.

Moved by Mr. Fox | Seconded by Mr. Layton | Ayes 3 | Nays 0 | Absent 1

Action
Enclosure

12.3 **Memorandum of Understanding (MOU) Special Education between Empower Generations Charter School and AADUSD**

Motion made by the Board to approve Memorandum of Understanding (MOU) Special Education between Empower Generations Charter School and AADUSD.

Moved by Mr. Fox | Seconded by Mr. Layton | Ayes 3 | Nays 0 | Absent 1

Action
Enclosure

12.4 **LCAP (Local Control & Accountability Report) 2016-2017**

Motion made by the Board to approve the LCAP (Local Control & Accountability Report) 2016-2017 as presented.

Dr. Woodard confirmed that all requested changes have been incorporated to the LCAP.

Moved by Mr. Fox | Seconded by Mr. Layton | Ayes 3 | Nays 0 | Absent 1

Action
Enclosures

12.5 **Ontario Refrigeration Contract – Phase 2 HVAC High Desert School**

Motion made by the Board to approve Ontario Refrigeration Contract – Phase 2 HVAC High Desert School.

Dr. Woodard gave a brief overview of the contract with Ontario Refrigeration.

Board entered into discussion as it related to Ontario Refrigeration Contract.

Dr. Woodard addressed questions presented by the Board.

Moved by Mr. Fox | Seconded by Mr. Layton | Ayes 3 | Nays 0 | Absent 1

Action
Enclosure

12.6 **B. Buechner Electric Contract – Project Exterior Lights High Desert and Meadowlark Schools**

Motion made by the Board to approve B. Buechner Electric Contract – Project Exterior Lights High Desert and Meadowlark Schools.

The Board entered into discussion as it related to the contract with B. Buechner Electric. The Board would like confirmation that these lights will be downward facing.

Dr. Woodard addressed questions presented by the Board and assured Board Members that the lights will be downward facing

Moved by Mr. Fox | Seconded by Mr. Layton | Ayes 3 | Nays 0 | Absent 1

Action
Enclosure

12.7 **Annual Contracts 2016 – 2017 School Year**

Motion made by the Board to approve the Annual Contracts for the 2016-2017 school year.

Moved by Mr. Fox | Seconded by Mr. Layton | Ayes 3 | Nays 0 | Absent 1

Action
Enclosure

12.8 **Christy White & Associates Contract for Bond Fund Audit**

Motion made by the Board to approve Christy White & Associates Contract to audit the District's bond per requirement under Proposition 39.

Dr. Woodard gave a brief overview Christy White & Associates contract this audit is required under Proposition 39.

The Board entered into discussion as it related to the Contract with Christy White & Associates for Bond Fund Audit.

Dr. Woodard addressed questions presented by the Board.

Moved by Mr. Fox Seconded by Mr. Layton Ayes 3 Nays 0 Absent 1

Action
Enclosure

12.9 **Proposed Board Meeting Dates for 2016-2017 School Year**

Motion made by the Board to approve the Proposed Board Meeting Dates for 2016-2017 School Year as presented.

Moved by Mr. Fox Seconded by Mr. Layton Ayes 3 Nays 0 Absent 1

Action
Enclosure

12.10 **Non-Classroom Based Funding Determination Waiver Request**

Motion made by the Board to approve the Non-Classroom Based Funding Determination Request for SIA Tech Academy South.

Dr. Woodard introduced Dr. Budhraja who gave a brief overview of the Non-Classroom Based Funding Determination Waiver Request.

The Board entered into discussion as it related to the reasons for the Non-Classroom Based Funding Determination Waiver Request.

Dr. Woodard and Dr. Budhraja addressed questions directed from the Board.

Moved by Mr. Fox Seconded by Mr. Layton Ayes 3 Nays 0 Absent 1

Action
Enclosure

12.11 **Resolution 15-16.24 Inter-Fund Cash Transfers**

Motion made by the Board to adopt Resolution 15-16.24 Authorization for Inter-Fund Cash Transfers.

Recommendation made to open agenda item 12.11 and agenda item 12.12 simultaneously.

The Board entered into discussion as it related to Resolution 15-16.24 Inter-Fund Cash Transfers and Resolution 15-16.25 Inter-Fund Cash Borrowing.

Dr. Woodard and Dr. Budhraja addressed questions directed by the Board.

Moved by Mr. Fox Seconded by Mr. Layton Ayes 3 Nays 0 Absent 1

Action
Enclosure

12.12 **Resolution 15-16.25 Inter-Fund Cash Borrowing**

Motion made by the Board to approve Resolution 15-16.25 authorizing Inter-Fund Cash Borrowing if necessary

Moved by Mr. Layton Seconded by Mr. Fox Ayes 3 Nays 0 Absent 1

Action
Enclosure

12.13 **Resolution 15-16.26 Education Protection Act**

Motion made by the Board to approve 2016-2017 EPA Resolution 15-16.25 regarding the Education Protection Account for the portion of the local control funding formula identified as the EPA funding, and proposes the funds be spent on current certificated teacher salaries and benefits.

Moved by Mr. Fox Seconded by Mr. Layton Ayes 3 Nays 0 Absent 1

Action
Enclosure

12.14 **Approve the 2016-2017 District Budget**

Motion made by the Board to approve the 2016-2017 District Budget.

The Board entered into discussion as it related to the 2016-2017 District Budget.

Dr. Woodard and Dr. Budhraja addressed questions directed by the Board.

Moved by Mr. Fox Seconded by Mr. Layton Ayes 3 Nays 0 Absent 1

Action

12.15 **2016-2017 Consolidated Application for Funding Categorical Programs**

Motion made by the Board to approve the Consolidated Application for Federal Categorical Program Funds for the 2016-2017 school year.

Dr. Woodard and Dr. Budhraja gave a brief overview of the 2016-2017 Consolidated Application for Funding Categorical Programs.

The Board entered into discussion as it related to the 2016-2017 Consolidated Application for Funding Categorical Programs.

Dr. Woodard and Dr. Budhraja addressed questions directed by the Board.

Moved by Mr. Fox Seconded by Mr. Layton Ayes 3 Nays 0 Absent 1

13.0 FUTURE AGENDA ITEMS

- Discussion as it relates to STEAM program format.

14.0 CALENDAR

August 25, 2016 Board Meeting, 7:30 p.m., District Office

15.0 CLOSED SESSION

The Board will consider and may act on any of the following items in closed session, any action taken in closed session will be reported in open session as required by law.

Closed Session may be called at any time during a formal meeting by motion of the Board of Education for the purpose of discussing a personnel problem, a pupil problem, a purchase, consultation on a legal problem with an attorney, and with employee organizations in regard to salaries and/or fringe benefits. All formal action involving such matters must be made in an open meeting.

A. Conference with Labor Negotiators:

Pursuant to Government Code Section 54957.6 discussion concerning employment agreement for unrepresented employee. Unrepresented Employee: Superintendent; Agency Negotiator, Board President.

B. Employer/Employee Relations

(With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.6)

C. **Personnel Matters**
(With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957)

D. **Government Code Section 54956.9 (b)**
Conference with Legal Counsel

1. Potential Case

E. **Student Matters**
(With respect to every item of business to be discussed in closed session pursuant to Education Code 35146 and 48918)

1. Student - #3997

15.1. **Report of Action Taken in Closed Session**
The Board took action on the following:

E.1 Student Matters; Student #3997

- The Board members took a vote in regard for expulsion of Student #3997.
- Mr. Layton voted not to expel Student #3997. Suspension would be proper, expulsion for student #3997 would not be proper.

Moved by Mr. Fox Seconded by Mr. Layton Ayes 2 Nays 1 Absent 1
Mr. Layton

Action **16.0** **ADJOURNMENT**
16.1 The Regular meeting of Board of Trustees adjourned at: 10:14 p.m.

Moved by Mr. Fox Seconded by Mr. Layton Ayes 3 Nays 0 Absent 1

Secretary to the Board, Dr. Brent Woodard _____
Dr. Brent Woodard

President, Mr. Mark Distaso _____
Mr. Mark Distaso

Vice President, Mr. Mike Fox _____
Mr. Mike Fox

Clerk, Mr. Ed Porter _____
Mr. Ed Porter

Member, Mr. Larry Layton _____
Mr. Larry Layton