Students

Use of Private Technology Devices by Students

The following guidelines shall govern the manner in which the Use of Private Technology Devices by Students policy and is to operate within the District.

Definitions

A "device" as part of this protocol is a privately owned and/or portable electronic handheld technology that includes emerging mobile communication systems and smart technologies, laptops and netbooks, and any technology that can be used for wireless internet access, word processing, image capture/recording, sound recording and information transmitting, receiving, and storing.

Teachers' Role

1.   Teachers are facilitators of instruction in their classrooms. Therefore, they will not spend time on fixing technical difficulties with students' personal devices in the classrooms. They will educate and provide guidance on how to use a device and troubleshoot simple issues, but they will not provide technical support. This responsibility resides at home with parents/guardians.

2.   Teachers may communicate information regarding educational applications and suggest appropriate tools that can be downloaded to personal devices at home. Parents will need to assist their younger children with downloads if they wish to follow teachers' suggestions.

3.   Teachers will closely supervise students to ensure appropriate use of technology in the classrooms.

4.   It is understood that the District provides each student with an electronic device and all students are expected to utilize the device provided while on school grounds in accordance with Board Policy 6160.2 One-to-One Device Program.

5.   The use of these student personal devices in grades 9-12, as with any personally owned device, is strictly up to the teacher.

Security and Damages

1.   The District, or any of its schools, is not liable for any device that is stolen or damaged. Responsibility to keep the device secure rests with the individual owner. If a device is stolen or damaged, it will be handled through the administrative office as other personal items are stolen or damaged. It is recommended that skins, decals, and other custom

touches be used to identify physically a student's device from others. Additionally, protective cases for technology are encouraged.

2.   Personal devices cannot be left unsecured on campus before or after school hours.

Operating Principles for Use of Personal Devices on School Campus

1.   Devices cannot be used during assessments, unless otherwise directed by a teacher. Students must immediately comply with teachers' requests to shut down devices or close the screen. Devices must be in silent mode and put away when asked by teachers.

2.   Students are not permitted to transmit or post photographic images/videos of any person on campus on public and/or social networking sites.

3.   Personal devices must be charged prior to bringing them to school and run off their own batteries while at school.

4.   To ensure appropriate network filters, during school hours, students will only use the District provided electronic device while on school grounds in accordance with Board Policy 6160.2 One-to-One Device Program. and will not attempt to access the District network with a privately owned device, unless otherwise approved by administration.

5.   Students must be instructed that bringing devices on campus or infecting the network with a virus or program designed to damage, alter, destroy, alter, or provide access to unauthorized data or information is in violation of the District's Acceptable Use Agreement and will result in disciplinary actions.

6.   The District has the right to collect and examine any device that is suspected of causing problems or is the source of an attack or virus infection.

7.   Students must be instructed that possessing or accessing information on school property related to "hacking", altering, or bypassing network security policies is in violation of the Acceptable Use Policy and will result in disciplinary actions.

8.   Students can only access content on their device and/or Internet sites which are relevant to the classroom curriculum and/or authorized by a teacher.

9.   Printing for academic purposes from personal devices may only occur if students are logged into their personal district Google account.

10.   Personal devices may not be used to cheat on assignments, tests or for non-instructional purposes at unauthorized times, or in a manner in violation of our Acceptable Use Agreement and corresponding policy.

11.   Personal devices may not be used to send inappropriate e-messages during the school day.

Standards of Responsible Use

All students in District schools must adhere to the following standards of responsible use:

- The District may review files and communications to maintain system integrity and insure that users are using the system responsibly. Users should not expect that files stored on district servers will always be private.
- Students are responsible at all times for their use of the District's electronic communication system and must assume personal responsibility to behave ethically and responsibly, even when technology provides them the freedom to do otherwise.
- Students must log in and use the District filtered wireless network during the school day on personal electronic devices.
- Students must not access, modify, download, or install computer programs, files, or information belonging to others.
- Students must not waste or abuse school resources through unauthorized system use (e.g. playing online games, downloading music, watching video broadcasts, participating in chat rooms, etc.).
- Students must not alter computers, networks, printers or other equipment except as directed by a staff member.
- Technology, including electronic communication, should be used for appropriate educational purposes only and should be consistent with the educational objectives of the District.
- Students must not release personal information on the Internet or electronic communications.
- If a student finds an inappropriate site or image, he or she must immediately minimize the program and contact the instructor.
- Students shall not use electronic devices in a manner which poses a threat to academic integrity, disrupts the learning environment, or violates the privacy of others. Students must not create/publish/submit or display any materials/media that are abusive, obscene, sexually oriented, threatening, harassing, damaging to another's reputation, or illegal and should report any instances encountered.
- Students shall adhere to all laws and statutes related to issues of copyright or plagiarism.
- Violation of any of these standards may result in suspension of computer use, Internet privileges and/or other disciplinary action.

Regulation approved:	June 25, 2012	STAFFORD PUBLIC SCHOOLS
Regulation reviewed:	August 20, 2012	Stafford Springs, Connecticut
Regulation reviewed:	January 30, 2017	
Regulation reviewed:	August 23, 2021	